

CITY OF FULLERTON



ADOPTED SCHEDULE OF FEES & CHARGES

FISCAL YEAR 2023-24

GENERAL AND ADMINISTRATIVE FEES

I. Payment Fees

Stop Payment/Replacement for checks/Direct Deposit/E-payments
issued by City \$25.00

**The City Treasurer or designee may waive the fee for check replacement if unusual circumstances warrant such waiver.*

Returned check/credit card/debit card/other e-payments
for non-sufficient funds (NSF) \$25.00

Credit card service fee \$3.00 per transaction

II. Business Registration Fees

Initial application \$17.00 per year
Renewal application \$11.00 per year
Amended application \$11.00 each
Zoning review – home occupancy \$22.00 review

III. Publication and Duplication Fees

General duplication of records \$0.15 per page
Duplication of Municipal Code \$350.00 each
Duplication of supplemental revisions \$28.00 per year
Copies of documents and/or recordings of
Council/Commission meetings on DVD or flash drive \$15.00 each

IV. Miscellaneous Fees

Utility billing research \$18.00 per account
Notary as established by law

V. Fireworks Permits

Lottery application \$28.00 each
Fireworks stand permit \$2,326.00 per stand

VI. Alarm Permits

User permit – residential \$44.00 per year
User permit – small commercial \$50.00 per year
User permit – large commercial \$100.00 per year
Renewal permit – residential \$44.00 per year
Renewal permit – small commercial \$50.00 per year

Renewal permit – large commercial	\$100.00 per year
First 2 false alarms in 12 mo. period	Included in permit fee
Third false alarm in 12 mo. period	\$55.00 per alarm
Fourth false alarm in 12 mo. period	\$155.00 per alarm
Fifth false alarm in 12 mo. period	\$231.00 per alarm
6 – 10 false alarms in 12 mo. period	\$231.00 per alarm
11 or greater false alarms in 12 mo. period	\$231.00 per alarm
Delinquent payment (after 60 days)	\$28.00

VII. Filming Permits

Rental Fees for Use of City Property

Motion photography and still photography 16+ people:

Parking Lots or Other City Property unless specified below:		
Shoot, prep and/or strike	\$20.00	per space/per day*
Base Camp	\$0.12	sq ft/per day
Crew cars	\$25.00	per space
City Hall, Library, Maintenance Yard, CNG station		
Shoot	\$200.00	per day
Prep and strike	\$150.00	per day
Airport, Police/Fire Stations, Transportation Center		
Filming	\$400.00	per day
Prep and strike	\$300.00	per day
Standard parks and fields		
Shoot	\$450.00	per day
Prep and strike	\$150.00	per day
Premier Fields		
Shoot	\$600.00	per day
Prep and strike	\$200.00	per day
Downtown Plaza		
Shoot, prep and strike (8 or more hours)	\$3,700.00	per day
up to 4 hours	\$700.00	4 hours
up to 3 hours	\$175.00	hourly rate
Fullerton Golf Course - shoot, prep and strike		
Before 7:00 - back 9 holes (or front 9 if after last tee time)	\$1,000.00	per period
During closing hours (PM closing to 7:00 a.m.)	\$2,500.00	per period
During open hours - Monday through Wednesday	\$5,000.00	per day
During open hours - Thursday and Friday	\$8,000.00	per day
During open hours - Saturday and Sunday	\$13,000.00	per day

Standard Community Facilities

Shoot	\$450.00	per day
Prep and strike	\$150.00	per day
Community Center - shoot, prep and strike		
Monday - Thursday	\$1,000.00	per day per area
Friday - Sunday	\$4,000.00	per day per area
Parking Lots - shoot, prep and strike		
Monday - Friday: 3:00pm to close	\$15.00	per space/per day
Saturday - Sunday: Sunrise to Sunset	\$15.00	per space/per day

Still Photography 1 to 15 people:

Parking Lots or Other City Property unless specified below:

Shoot, prep and/or strike	\$5.00	per space/per day*
Base Camp	\$0.06	sq ft/per day
Crew cars	\$12.50	per space
City Hall, Library, Maintenance Yard, CNG station		
Shoot	\$50.00	per day
Prep and strike	\$37.50	per day
Airport, Police/Fire Stations, Transportation Center		
Shoot	\$100.00	per day
Prep and strike	\$75.00	per day
Standard parks and fields		
Shoot, Prep and/or Strike	\$150.00	per day
Parking Lots - shoot, prep and/or strike		
Monday - Friday: 3:00pm to close	\$10.00	per space/per day*
Saturday - Sunday: Sunrise to Sunset	\$10.00	per space/per day*
Premier Fields		
Shoot, Prep and/or Strike	\$200.00	per day
Parking Lots - shoot, prep and/or strike		
Monday - Friday: 3:00pm to close	\$15.00	per space/per day*
Saturday - Sunday: Sunrise to Sunset	\$15.00	per space/per day*
Downtown Plaza		
Shoot, prep and strike (8 or more hours)	\$3,700.00	per day
up to 4 hours	\$700.00	4 hours
up to 3 hours	\$175.00	hourly rate
Fullerton Golf Course - shoot, prep and strike		
Parking Lots		
During open hours: 7:00 a.m. to closing		
Shoot	\$15.00	per space/per day*
Prep and strike	\$10.00	per space/per day*
Before 7:00 - back 9 holes (or front 9 if after last tee time)	\$500.00	per period

During closing hours (PM closing to 7:00 a.m.)	\$1,000.00	per period
During open hours - Monday through Wednesday	\$5,000.00	per day
During open hours - Thursday and Friday	\$8,000.00	per day
During open hours - Saturday and Sunday	\$13,000.00	per day
Standard City Facilities		
Shoot	\$112.50	per day
Prep and strike	\$37.50	per day
Community Center - shoot, prep and strike		
Monday - Thursday	\$1,000.00	per day per area
Friday - Sunday	\$4,000.00	per day per area
Parking Lots - shoot, prep and/or strike		
Monday - Friday: 3:00pm to close	\$15.00	per space/per day
Saturday - Sunday: Sunrise to Sunset	\$15.00	per space/per day

Film Permit Fees

Street Occupancy/Closure Permit Issuance - filming	\$57.00	per closure
Application review including plan check and inspection	hourly rate (time & materials)	

The following fees are associated with film permits and can be found under the Fire Department section of this Resolution:

Pyrotechnic special effects materials	see Fire Department Fees
Open flames and torches	see Fire Department Fees
Fire Officer rate for services	see Fire Department Fees
Services outside of business hours	see Fire Department Fees
Fire - miscellaneous plan check	see Fire Department Fees
Fire Engine Company (ALS or BLS and 3 or 4 persons)	\$200 - \$450 /hour

VIII. Sidewalk Vendor Permits

Sidewalk Vending Permit Fee	\$80.00 per cart
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ANIMAL CONTROL SERVICES FEES

I. FEES FOR ANIMAL LICENSES

Annual Dog License (12 months)

a. Non-neutered	\$159.00
b. Neutered (Note 1)	\$51.00
c. Neutered, Sr. Citizen discount (Note 2)	\$25.50
d. Puppy , 6 months old or younger	\$51.00

Cat License (12 months)

a. Non-neutered	\$9.00
b. Neutered	\$9.00

Other

a. Reissue of lost dog or cat license tag	\$9.00
b. Transfer of dog or cat license	\$9.00
c. Assistance dog license	\$11.00
d. Police/ Law Enforcement dog license	\$11.00
e. Exotic Animal Permit	
Per Aviary	\$691.00
Per Species	\$997.00

f. Animal Permit (per household per year)	
More than three (3) animals	\$627.00
More than three (3) animals - Nonprofit	\$0.00

Late Fee	\$48.00
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Non-Compliance Fee-Collections	\$58.00
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Non-Compliance Fee	\$150.00
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Rabies Vaccination Exemption Fee - New	\$65.00
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4-1-95 Declared Dog

a. 4-1-95 Declared Dog Permit	\$692.00
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II. FEES FOR ANIMAL BUSINESS LICENSES

Application Fee (Note 3)	\$138.00
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Penalty Fee (Note 4)

Re-inspection Fee	\$466.00
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Commercial Kennels Permit - Modified

a. under 30 animals	\$874.00
b. over 30 animals	\$933.00

Pet Shop

a. Aquatic only	\$1,219.00
b. Pet shop	\$1,160.00

Fixed Location Grooming Parlor (per year)	\$608.00
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Mobile Groomers

a. Field Inspection	\$585.00
b. OCAC Inspection	\$500.00

Animal Rental Establishment (per year)	\$531.00
Permanent Animal Exhibition (per year)	\$707.00
Temporary Animal Exhibition	
a. First day	\$161.00
b. Additional day (not to exceed per year max)	\$80.00
Commercial Stable (per year)	
a. 1-49 horses	\$1,120.00
b. 50-99 horses	\$1,238.00
c. 100 or more	\$2,073.00
Circus (billed as hourly rate) (Note 5)	
Business Licensing Hourly Rate	\$145.00
Vet Services Hourly Rate	\$123.00
Rodeo (billed as hourly rate) (Note 6)	\$145.00

III. FEES FOR ANIMALS IMPOUNDED

Daily Feed and Care

a. Large animal	\$155.00
b. Medium animal	\$100.00
c. Dog or cat	\$50.00
d. All other animals	\$50.00

Veterinary Services

a. Rabies Vaccination	\$10.00
b. Services performed by County staff, per qtr. Hr.	at cost
c. Emergency services performed by other than County staff, per treatment (Note 10)	\$100.00
d. Other procedures (Note 7)	N/A
e. Owner Requested Euthanasia	\$132.00

Health Related Grooming

a. Minor (Note 8)	\$ -
b. Major	\$90.00

Health Related Bath

a. Small	\$24.00
b. Medium	\$33.00
c. Large	\$50.00

Disposal Options

Rendering	\$19.00
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Impound Fees - Modified

Brought in by Field Officers

a. Large animal (horse, cow, etc.)	\$171.00
b. Medium animal (pig, sheep, etc.)	\$134.00
c. Dog, cat or other small animal *	\$150.00

Brought in by Citizens/Over the Counter

a. Large animal (horse, cow, etc.)	\$126.00
b. Medium animal (pig, sheep, etc.)	\$99.00
c. Dog, cat or other small animal *	\$134.00

Owner Requested Disposal from Field

a. Large animal (horse, cow, etc.)	\$232.00
b. Medium animal (pig, sheep, etc.)	\$138.00
c. Dog, cat or other small animal	\$32.00

Placement Fees

a. Dog	
Days 1-5 after being made available	\$50.00
Days 6-30 after being made available	\$20.00
Day 31 and over after being made available	\$0.00
b. Cat	
Day 1 after being made available	\$50.00
Day 2 after being made available	\$0.00
c. Exotic animals, including birds and reptiles	\$50.00
d. Other animals (except livestock)	\$50.00
e. Livestock	N/A
f. Sr. Animal for Sr. Citizen - Dog	
<i>Dog</i>	\$0.00
<i>Cat</i>	\$0.00

Microchip

a. Implant & Registration Fee	\$14.00
b. Home Again Re-Registration Only Fee (Note 9)	
c. Home Again New Registration Only Fee (Note 9)	
d. Avid Registration Only Fee	\$1.00

Canine Spay/Neuter Fee

\$65.00

Feline/Rabbit Spay Neuter Fee

\$65.00

Relinquishment Fee (Owner Surrender)

\$34.00

Deceased Animal Disposal (at Shelter) Fee

\$13.00

Quarantine Fee

\$145.00

Animal Delivery Fee

\$54.00

Vicious Declaration Fee

\$1,571.00

4-1-95 Non-Compliance Fee

\$899.00

Taxable Sales

a. Cat carrier fee	\$4.00
b. Animal leash fee	\$1.00
c. Pet ID tag (Unlicensed)	\$2.00

Sedation Fee

\$15.00

Notes:

Note 1 - Per CA Food and Agri. Code§ 30804.5, fees for sterilized animals shall be issued at no more than 50% of the fee for unsterilized animals.

Note 2 - Sr. Citizen Fee for sterilized animals is equal to 50% of the regular fee for sterilized animals (see Note 1).

Note 3 - The Application fee is a non-refundable deposit toward the license fee.

Note 4 - Penalty Fee is 25% of fee for animal business licenses not renewed within 30 days after expiration of the previous license, or for licenses not timely obtained.

Note 5 - Circus fee is an hourly rate; the fee will be a billing by hour or portion thereof at an hourly rate of \$145 for Business License staff time; and at a rate of **\$123.00** for Veterinary Services staff time.

Note 6 - Rodeo fee is an hourly rate; the fee will be a billing by hour or portion thereof at an hourly rate of \$145 for Business License staff time;

Note 7 - Vet Services - Other Procedures (Column G amount) is an estimate based on the current fees and fee units reported in Chameleon Sys. Account Code Summary Report (FY 2014-15).

Vet Services - Other Procedures (Column H amount) is the sum total of a separate fee calculation for each of these fees, using the Vet Services hourly rate plus actual cost of supplies.

Note 8 - Per program staff, there is no S&EB or S&S related cost relating to this fee.

Currently minor grooming is performed by volunteers.

Note 9 - Per program staff, there is no staff program related cost associated with this fee.

Note 10 - Program plans to charge the emergency veterinarian service at actual cost. The \$100 rate is only for the estimates, subject to change during contract negotiations with vendors.

CITY OF FULLERTON FIRE DEPARTMENT FEES

#	Description	Proposed FY2023-24 Fee / Charge
1	Operational Permits- 2022 CFC- Section 105	
2	Additive Manufacturing	73.00
3	Aerosol Products, aerosol cooking spray products and plastic aerosol 3 products	172.00
4	Aircraft refueling vehicles	146.00
5	Amusement buildings	same fee as Places of Assembly
6	Aviation facilities	267.00
7	Carnivals and fairs	same fee as Places of Assembly
8	Cellulose nitrate film	209.00
9	Christmas Tree Lots	257.00
10	Christmas Tree Lot Deposit \$1,000	1,000.00
11	Combustible dust-producing operations	214.00
12	Combustible fibers	206.00
13	Compressed gases	192.00
14	Carbon Dioxide systems used in beverage dispensing applications	58.00
15	Covered mall buildings	417.00
16	Cryogenic fluids	192.00
17	Cutting and welding	127.00
18	Dry cleaning plants	147.00
19	Energy Storage Systems	146.00
20	Exhibits and trade shows	242.00
21	Explosives	232.00
22	Fire hydrants and valves	157.00
23	Fireworks Stand	571.00
24	Fireworks Stand Electrical Hookup (Optional)	86.00
25	Fireworks display	645.00
26	Flammable and Combustible Liquids- See 2022 CFC 105.5.18 when required	
27	1. To use or operate a pipeline for the transportation facilities of flammable or combustible liquids. This is requirement shall not apply to the off-site transportation in pipelines regulated by the DOT nor does it apply to piping systems.	146.00
28	2. To store, handle, or use Class I liquids in excess of 5 gallons in a building or in excess of 10 gallons outside of a building, except that a permit is not required as listed in the Code (including 2.1 and 2.2).	118.00
29	3. To store, handle or use Class II or Class IIIA liquids in excess of 25 gallons in a building or in excess of 60 gallons outside a building, except for fuel oil used in connection with oil-burning equipment.	146.00
30	4. To remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes.	182.00

CITY OF FULLERTON FIRE DEPARTMENT FEES

#	Description	Proposed FY2023-24 Fee / Charge
31	5. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.	182.00
32	Aboveground Tank (annual Fee) per tank	237.00
33	Underground Tank (annual Fee) per tank	541.00
34	6. To place temporarily out of service (for more than 90 days) and underground, protected above-ground or above-ground flammable or combustible liquid tank.	
35	First Tank	188.00
36	Each Additional Tank	125.00
37	7. To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed.	175.00
38	8. To manufacture, process, blend or refine flammable or combustible liquids.	188.00
39	9. To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments (unless covered by repair and dispensing permit).	188.00
40	10. To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments.	188.00
41	Floor finishing	121.00
42	Fruit and crop ripening	157.00
43	Fumigation and thermal insecticidal fogging	172.00
44	General use- shall be required for any activity or operation not specifically described in this section, which in the judgment of the fire code official is likely to produce conditions hazardous to life or property.	117.00
45	Hazardous Materials (2022 CFC 105.5.22, table 105.5.22)	73.00
46	Hazardous Production Material facilities	299.00
47	High-piled storage	196.00
48	Hot work operations - (per hour/one hour min. for plan review/inspection).	128.00
49	Industrial ovens	147.00
50	Lumber yards and woodworking plants	150.00
51	Liquid- or gas-fueled vehicles or equipment in assembly buildings	157.00
52	LP Gas	156.00
53	LPG/CNG Outdoor Heater Fee - first two appliances	45.00
54	1. Each additional appliance	21.00
55	Magnesium	150.00
56	Miscellaneous combustible storage	167.00
57	Mobile Fueling Operations excluding Hydrogen-Fueled Vehicles	146.00
58	Mobile Fueling of Hydrogen-Fueled Vehicles	146.00
59	Motor fuel-dispensing facilities	87.00
60	Open burning	74.00
61	Food preparation fires under this classification	35.00
62	Open flames and torches	122.00

CITY OF FULLERTON FIRE DEPARTMENT FEES

#	Description	Proposed FY2023-24 Fee / Charge
63	Open flames and candles (in any facility that serves food/alcohol)	122.00
64	Organic coatings	192.00
65	Outdoor Assembly Permit	58.00
66	Places of assembly	
67	1. Occupant load, 50-- 500	315.00
68	2. Occupant load, 501 -- 1000	394.00
69	3. Occupant load, 1001 and above	473.00
70	Plant Extraction Systems	73.00
71	Private fire hydrants	157.00
72	Pyrotechnic special effects material	486.00
73	Pyroxylin plastics	200.00
74	Refrigeration equipment	212.00
75	Repair garages and/or motor fuel-dispensing facilities	236.00
76	Rooftop heliports	258.00
77	Spraying and dipping	259.00
78	Storage of scrap tires and tire byproducts	196.00
79	Temporary membrane structures, tents and canopies	252.00
80	Tire-rebuilding plants	214.00
81	Waste handling	157.00
82	Wood products	157.00
83	Lithium Batteries	109.00
84	Additional Permits (production, motion picture)	
85	Production facilities (live audience, etc.)	245.00
86	Pyrotechnics and special effects	232.00
87	Live audiences	see Places of Assembly
88	Required Construction Permits (2022 CFC 105.6)	
89	Automatic fire-extinguishing systems	316.00
90	Battery systems	236.00
91	Compressed gases	246.00
92	Cryogenic Fluids	246.00
93	Emergency responder communication coverage system	310.00
94	Energy storage system	126.54
95	Fire alarm detection systems and related equipment	316.00
96	Fire pumps and related equipment	316.00
97	Flammable and combustible liquids	
98	To repair or modify a pipeline for the transportation of flammable or combustible liquids	200.00
99	To install, construct, or alter tank vehicles, equipment, tank, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used	254.00
100	<u>Aboveground Tank</u>	
101	First Tank	613.00
102	Each Additional Tank	145.00

CITY OF FULLERTON FIRE DEPARTMENT FEES

#	Description	Proposed FY2023-24 Fee / Charge
103	<u>Underground Tank</u>	
104	First Tank	1,265.00
105	Each Additional Tank	370.00
106	To perform annual testing on tanks, equipment or piping (per site/per hour)	197.00
107	To perform system modification (including repair):	
108	Plan Check first tank	126/hour
109	Each additional tank	113/hour
110	To remove, abandon or otherwise dispose of a flammable or combustible liquid tank.	
111	<u>Aboveground Tank</u>	
112	First Tank	613.00
113	Each Additional Tank	145.00
114	<u>Underground Tank</u>	
115	First Tank	1,143.00
116	Each Additional Tank	243.00
117	Site Remediation	
118	First three (3) hours	126/hour
119	Each additional hour	112/hour
120	Fuel Cell power system	378.00
121	Gas detection system	85.00
122	Gates and barricades across fire apparatus access roads	85.00
123	Hazardous Materials	378.00
124	High-piled combustible storage	451.00
125	Industrial ovens	173.00
126	LP-gas	
127	1. Installation -- up to 1,000 gallons	254.00
128	2. Installation -- 1,001 to 10,000 gallons	426.00
129	3. Installation - greater than 10,000 gallons	561.00
130	Motor Vehicle repair room and booths	127.00
131	Private fire hydrants	226.00
132	Smoke control or smoke exhaust system	169.00
133	Solar photovoltaic power systems	127.00
134	Spraying and dipping	263.00
135	Standpipe systems	378.00
136	Temporary membrane structures, tents and canopies	235.00
137	Inspection Fees	
138	AB-38 Defensible space inspection	58.00
139	Fire Clearance Inspections (2022 CFC 105.5.57 added)	
140	1. New Fire clearance inspection- 3,000 sq ft or less	159.00
141	2. New Fire clearance inspection- 3,001 sq ft or more	246.00
142	Fire Clearance Required by the State or Other Governmental Agency	
143	Convalescent and Nursing Homes	
144	Up to 75 Beds	321.00

CITY OF FULLERTON FIRE DEPARTMENT FEES

#	Description	Proposed FY2023-24 Fee / Charge
145	76 to 130 Beds	391.00
146	131 and above	502.00
147	Child Day Care Facilities -- less than 26 persons	91.00
148	Child Day Care Facilities -- 26 or more persons	153.00
149	Hospitals, less than 100 beds	343.00
150	Hospitals, 100 beds or more	595.00
151	Sanitariums	297.00
152	Schools (private)	245.00
153	Residential Care Facility, less than 26 persons	91.00
154	Residential Care Facility, 26 or more persons	153.00
155	High Rise Building -- Annual Inspection	580.00
156	Fire/Life Safety Inspection	
157	B Occupancies with no fire permits or fire protection systems	
158	up to 2,000 sq. ft.	50.00
159	2,001-10,000 sq. ft.	75.00
160	Over 10,000 sq. ft.	125.00
165	E Occupancies other than day care (per building)	
166	up to 2,000 sq. ft.	58.00
167	2,001-10,000 sq. ft.	87.00
168	Over 10,000 sq. ft.	116.00
169	A, F, H, L, M, & S Occupancies with no fire permits or fire protection systems	
170	up to 2,000 sq. ft.	87.00
171	2,001-10,000 sq. ft.	116.00
172	Over 10,000 sq. ft.	145.00
173	R1 & R2 (Multi-family housing, congregate living, hotel/motel, sorority/fraternity)	
174	Up to 8 units	70.00
175	9 to 20 units	105.00
176	21 to 40 units	140.00
177	41 to 80 units	195.00
178	81 to 150 units	251.00
179	151 to 300 units	350.00
180	301 + units	502.00
181	Sorority/Fraternity/Congregate Living	173.00
182	Reinspection Fee (without corrections)	
183	First reinspection	109.00
184	Second reinspection	218.00
185	Subsequent Reinspection's	272.00
186	Plan Check (1 hour min.)	
187	Hi-pile storage plan check	126/hour
188	Outside Dining plan check	126/hour
189	Emergency responder communication coverage system	126/hour
190	Fuel Modification Plan Review-	126/hour

CITY OF FULLERTON FIRE DEPARTMENT FEES

#	Description	Proposed FY2023-24 Fee / Charge
191	All other plan checks not listed above	126/hour
192	Expedited plan check fee (in addition to regular fee)	126/hour
193	New construction/TI inspection	126/hour
194	Rates for Service (1 hour min.)	
195	Alternative Means & Methods of Construction Review (per hour/one hour minimum) deposit of one (1) hour prior to review	211/hour
196	Code Interpretation	105/hour
197	Consultation	105/hour
198	Event stand-by fee (Fire Prevention Specialist)	29/hour
199	Fire Watch (requested)	58/hour
200	Hourly rate	109/hour
201	Requested Inspection	107/hour
202	Services outside regular business hours	213/hour
203	Research and Records Request	0.15
204	Weed Abatement Administrative Charge/Fee (added to cost to remove debris from parcel)	33% total abatement cost
205	False Alarm Fee (each responding unit)	
206	False alarm- 2nd within 6 months	237.00
207	Failure to comply with orders tags, or notices- 3rd false alarm within 6 months	167.00
208	Failure to comply with orders tags, or notices- 4th false alarm within 6 months	250.00
209	Failure to comply with orders tags, or notices- 5th false alarm within 6 months	333.00
210	Failure to notify of Fire Protection System being tested or working on prompting a fire response	84.00
211	Suppression Fees for Service for Special Events	
212	Fire Prevention Event stand-by	109/hour
213	Engine Company (not including personnel)	\$2,271/day
214	Truck Company (not including personnel)	\$4,542/day
215	Utility Terrain Vehicle (UTV) with tow vehicle (not including personnel)	\$1,970/day
216	Ground Ambulance (not including personnel)	\$1,970/day
217	Deputy Chief (one person)	315/hour
218	Division Chief (one person)	249/hour
219	Battalion Chief (One person)	229/hour
220	Paramedic team (two persons)	294/hour
221	Engine Company Personnel (4 persons)	734/hour
222	Truck Company personnel (4 persons)	734/hour
223	Stand-by firefighter (per person)	147/hour
224	Stand-by Paramedic (per person)	294/hour
225	Fire Investigations (per hour)	241/hour
226	EMS Responses	
227	Paramedic Services Annual Subscription Program	46.00
228	Emergency Medical First Responder	281.00
229	Advanced Life Support Escort	379.00
230	Misc. Fees	
231	Late Fees	

**CITY OF FULLERTON
FIRE DEPARTMENT FEES**

#	Description	Proposed FY2023-24 Fee / Charge
232	30 Days	20%
233	60 Days	30%
234	90 Days	40%
235	120 Days	50%
236	Failure to cancel scheduled inspection	86.00
237	Technology automation fee	6%
238	Drug/DUI Incident Response	\$12,000 maximum per State law (CA Code 53155)

POLICE DEPARTMENT FEES – NON-CIVIL PENALTIES

Miscellaneous Fees

<u>Fee Description</u>	<u>Current</u>	<u>Unit</u>
Police reports	\$20.00	1st 20 pages
	\$0.20	/page after 20
CAD incident history report	\$0.20	per page
Photographs		
CD of photos	\$15.00	each
Audio recording (non-subpoena request)	\$93.00	each
Fingerprint - public services	\$30.00	card
Clearance letter - INS local records check	\$29.00	request
Notarized signature*	\$15.00	per signature
Purged report letter - applicant	\$17.00	each
Purged report letter - ICE	\$17.00	each
Vehicle (VIN) verification - resident	\$44.00	each
Vehicle (VIN) verification - non-resident	\$44.00	each
Vehicle release - private property impound	\$61.00	each
Vehicle release - DUI	\$285.00	each
Vehicle release - non-DUI	\$220.00	each
Vehicle repossession*	\$15.00	each
Subpoenas (Duces Tecum records)*		
Labor	\$24.00	hour
Paper documents	\$0.15	per page
Audio recordings	\$15.00	/CD
Video recordings	\$15.00	/DVD
Research (Analyst)	\$33.00	1st qtr hour
	\$11.00	ea 1/10 hr after
Radio log	\$1.50	per page
Citation sign-off	\$25.00	per citation
Citation copy	\$6.00	each
Booking fee	\$379.00	each
Court-ordered booking	\$109.00	each
Pay-to-stay processing	\$139.00	each
Pay-to-stay	\$140.00	per day

*amounts change as established by law

Permit Fees

<u>Fee Description</u>	<u>Current</u>	<u>Unit</u>
Solicitor/peddler permit	\$149.00	initial
	\$33.00	ea. renewal
Emergency responses/disturbance complaints	\$137.91	per hour
Gun permits - seller of firearms	\$275.00	initial
	\$55.00	ea. renewal
Gun permits - dealer of firearms	\$220.00	initial
	\$55.00	ea. renewal
Regulatory permit - pawnbrokers, second-hand junk dealers, etc.	\$216.00	initial fee
	\$66.00	renewal
Adjustments to existing permits	\$44.00	per request
<u>Live Entertainment:</u>		
Operator or Manager permit	\$385.00	initial fee
	\$220.00	renewal
Exotic Dancer permit	\$275.00	initial fee
	\$110.00	renewal
Public Dancing	\$110.00	annual permit
Public Amusement	\$110.00	annually
	\$44.00	renewal
Bingo - Recreational	\$66.00	initial permit
	\$33.00	renewal
Bingo - Fundraiser	\$90.00	initial permit
	\$55.00	renewal
Escort Establishment	\$275.00	initial permit
	\$110.00	renewal
Escort Employees	\$55.00	each
	\$28.00	renewal
Figure Model Studio Establishment	\$110.00	initial permit
	\$55.00	renewal
Figure Model employees	\$110.00	each
	\$55.00	renewal
Fortuneteller Establishment	\$550.00	initial permit
	\$220.00	renewal
Fortuneteller Employees	\$220.00	each
	\$55.00	renewal
Peddlers	\$149.00	initial permit
	\$33.00	renewal

Permit Fees

<u>Fee Description</u>	<u>Current</u>	<u>Unit</u>
Operator or Manager permit	\$341.00	initial fee
	\$165.00	renewal
Out-call Massage Technician	\$451.00	initial fee
	\$275.00	renewal
Massage Technician	\$396.00	initial fee
	\$165.00	renewal
Written and practical application test for Technicians	\$138.00	original test
	\$138.00	re-tests
Interpreter needed for test	\$220.00	per test session
CPR and/or Municipal Code test	\$55.00	each

Police Department Fees
SCHEDULE OF CIVIL PENALTIES FOR PARKING VIOLATIONS AND FOR LATE PAYMENTS

Fullerton Municipal Code Violations			
Code Section	Description	Total Penalty*	Late Penalty
8.08.090	90 Day Experiment Violation	\$54.00	\$27.00
8.30.050(A)	One-Hour Commercial	\$75.00	\$38.00
8.30.050(B)	Commercial Vehicle Parked in Residential Zone	\$75.00	\$38.00
8.30.050(C)	Trailer or Semi-Trailer Parked Unattached	\$75.00	\$38.00
8.44.020	Stopped/Parked on Parkway	\$54.00	\$27.00
8.44.030(A)	Display Vehicle for Sale	\$54.00	\$27.00
8.44.030(B)	Servicing or Non-Emergency Repairs	\$54.00	\$27.00
8.44.040(B)	Parked Out of Marked Space/Street	\$54.00	\$27.00
8.44.070	Loading/Unloading Downtown Harbor Blvd.	\$75.00	\$38.00
8.44.080	Overnight Parking (2am to 5am)	\$39.00	\$20.00
8.44.085	Over 80" Wide Overnight Parking (2am to 5am)	\$39.00	\$20.00
8.44.090	Parked on Grade +3%	\$54.00	\$27.00
8.44.120(A)	Red Curb	\$54.00	\$27.00
8.44.120(B)	Yellow Curb	\$42.00	\$21.00
8.44.120(C)	White Curb	\$42.00	\$21.00
8.44.120(D)	Green Curb	\$42.00	\$21.00
8.44.120(E)	Blue Curb	\$317.00	\$159.00
8.44.140	Parked in Posted Alley	\$54.00	\$27.00
8.44.150(E)	Stopped/Standing in Bus Zone	\$54.00	\$27.00
8.44.160(A)	Stopped or Standing when Posted	\$54.00	\$27.00
8.44.160(B)	Park or Leave Standing when Posted Loading or Unloading	\$42.00	\$21.00
8.44.160(C)	Park or Leave Standing when Posted Time Zones	\$42.00	\$21.00
8.44.180(A)	72 Hour Parking Violation	\$125.00	\$63.00
8.44.190(B)	Stop, Stand or Park on Narrow Street when Posted	\$54.00	\$27.00
8.44.200(D)	Unattended Taxi in Posted Taxi Zone or Curb	\$54.00	\$27.00
8.44.200(E)	Stop or Stand in Taxi Zone (Not a Taxi)	\$54.00	\$27.00
8.44.210(A)	3 Hour Time Limit Commercial Vehicle	\$75.00	\$38.00
8.44.220(A)	Street Sweeping w/Sign Posted	\$42.00	\$21.00
8.44.230(A)(1)	Permit Parking	\$49.00	\$25.00
8.48.030	Park out of Marked Space-Public Parking Facility	\$42.00	\$21.00
8.48.040	Park on Private Property without Owner's Consent	\$49.00	\$25.00
8.48.060	Fail to Pay Parking Facility Fee	\$54.00	\$27.00
8.70.030(C)	Vending Truck within 50' of Intersection or within 200' of Park or Playgrou	\$75.00	\$38.00
8.70.030(D)	Vending Truck Blocking Driveway or Parked Blocking Highway	\$75.00	\$38.00

California Vehicle Code Violations			
Code Section	Description	Total Penalty*	Late Penalty
4000(a)(1)	Expired Registration**	\$100.00	\$50.00
4464	Displaying License Plate Altered from Its Original Markings**	\$76.00	\$38.00

5200(a)	No Front or Rear License Plate Displayed**	\$76.00	\$38.00
Code Section	Description	Total Penalty*	Late Penalty
5201(a)	Obstructed License Plate, Not Horizontal, Not Mounted to Code**	\$76.00	\$38.00
5204(a)	Current Tabs Required**	\$76.00	\$38.00
21113(a)	Drive or Park on Public Grounds	\$42.00	\$21.00
21211(b)	Park/Stand on Bicycle Path/Trail/Bikeway	\$39.00	\$20.00
22500(a)	Parked within an Intersection	\$42.00	\$21.00
22500(b)	Parked on a Crosswalk	\$42.00	\$21.00
22500(d)	Parked within 15 Feet of Driveway Entrance to Fire Station	\$42.00	\$21.00
22500(e)(1)	Parked in Front of Public or Private Driveway	\$42.00	\$21.00
22500(f)	Parked on a Sidewalk/Portion of Vehicle Over Sidewalk	\$42.00	\$21.00
22500(g)	Parked Along or Opposite a Street Excavation	\$42.00	\$21.00
22500(h)	Parked on Side of Roadway/Curb/Edge of Highway	\$42.00	\$21.00
22500(i)	Parked at Red Curb or Curb Space for Loading/Unloading Bus	\$42.00	\$21.00
22500(k)	Parked on a Bridge	\$42.00	\$21.00
22500(l)	Parked/Blocking Wheelchair Access to Sidewalk	\$317.00	\$159.00
22500(m)	Parked on Highway Designated for Buses	\$42.00	\$21.00
22500.1	Parked in Designated Fire Lane	\$74.00	\$37.00
22502(a)	Parked Over 18" from the Curb	\$42.00	\$21.00
22507.8(a)	Parked in Disabled Parking Space (No Placard)***	\$317.00	\$159.00
22507.8(b)	Blocking Disabled Parking Space	\$317.00	\$159.00
22507.8(c)(1)	Parked on or Across Disabled Parking Blue Line	\$317.00	\$159.00
22507.8(c)(2)	Parked on Disabled Parking Crosshatch	\$317.00	\$159.00
22514	Parked within 15' of Fire Hydrant	\$54.00	\$27.00
22521	Parked within 7.5' of Railroad Track	\$75.00	\$38.00
22522	Parked within 3' of Disabled Access Ramp w/Red Curb or Posted	\$317.00	\$159.00

Penalties for Unlisted Violations			
Description		Total Penalty*	Late Penalty
Violation of Any Other Law Regulating the Parking or Standing of Vehicles for Which a Penalty Amount is Not Otherwise Listed Herein		\$54.00	\$27.00

* Amount includes \$12.50 mandatory California state fee.

** Penalty reduced to \$10.00 upon proof of correction in accordance with the California Vehicle Code.

*** Citation may be cancelled with proof of valid placard and payment of \$25.00 administrative fee per California Vehicle Code § 40226.

Subsequent violations of the provisions set forth herein may be subject to the following penalties:

Second violation within one (1) year of first violation - double the Total Penalty amount.

Third and subsequent violations within two (2) years of first violation - triple the Total Penalty amount.

NSF Penalty: \$35.00

LIBRARY FEES

Miscellaneous Fees and Charges	Fee Amount	Per Unit
Fines**	\$0.00	per day per item
Fines DVD**	\$0.00	per day per item
Interlibrary Loan Request	\$5.00	+ postage and fees charged by loaning library
Printing – Black & White	\$0.20	per page
Printing – Color	\$0.60	per page
Copies – Black & White	\$0.15	per page
Scanning to USB Drive	\$0.00	per page
New DVD Rental**	\$0.00	per 3 days per item
Earbuds	\$2.00	each
Holds expired, not picked up**	\$0.00	each
Library Card Replacement	\$0.00	each
Item barcode	\$2.00	each
RFID tag	\$2.00	each
CD/DVD case replacement	\$3.00	each
Magazines (lost)	\$5.00	each
Extended Use Fee**	\$0.00	each when not returned before 6 weeks overdue
Lost/damaged beyond repair	Item cost	
Book on CD Case	\$10.00	each
Children's Kit – CD Lost/Damaged (New)	\$10.00	
Materials Recovery (Collections)	\$10.00	each account
Returned Check	(see Gen. & Admin Fees section)	
Passport Photo	\$10.00	each
Passport Acceptance	\$35 (or as revised by U.S. Department of State)	
All Other Services	At Cost	
Research	\$34.00	per hour
Memorial Plaque (Children's Wall)	\$100.00	each
Lost/Damaged Hot Spot Fee****	\$100.00	each
Lost/ Damaged Chromebook	\$500.00	each
Wonderbook (Children's book with digital audio)	Item Cost	each

**The Library Director or designee reserves the right to waive charges as needed.*

LIBRARY FEES

Meeting Room Charges

Group One Non-profit organizations providing public benefit requesting the facility for approved events: \$100 flat fee and no charges for additional room items/services per day per use.

Group Two Fullerton-based individuals, non-profit organizations, public school districts, and government agencies requesting the facility for approved events:

Room A or C	\$28 /hr	(2-hour minimum)
Room B – Osbourne Auditorium	\$83 /hr	(2-hour minimum)
Conference Center Room	\$165/hr	(2-hour minimum)
Board Room	\$28/hr	(2-hour minimum)

Group Three Fullerton-based commercial businesses, private schools and other Fullerton-based Organizations not listed in Group One, requesting the facility for approved events:

Room A or C	\$33 /hr	(2-hour minimum)
Room B – Osbourne Auditorium	\$110/hr	(2-hour minimum)
Conference Center Room	\$220/hr	(2-hour minimum)
Board Room	\$33 /hr	(2-hour minimum)

Group Four Non-Fullerton-based individuals, commercial businesses, non-profit organizations, schools, civic, service, religious, athletic organizations and all other groups requesting the facility for approved events:

Room A or C	\$39 /hr	(2-hour minimum)
Room B – Osbourne Auditorium	\$193/hr	(2-hour minimum)
Conference Center Room	\$303/hr	(2-hour minimum)
Board Room	\$39/hr	(2-hour minimum)

Additional Meeting Room Charges

AV Equipment (microphone, projector, TV/VCR/DVD, etc)	\$11 each
Room Attendant before and after hours	\$26 hour
Security Guard before and after hours*****	\$24 per hour
LCD Projector/laptop	\$28 flat fee
Piano	\$28 flat fee
Meeting room setup under 40 chairs	\$22 flat fee
Meeting room setup over 40 chairs	\$44 flat fee
Food service – refundable cleaning deposit	\$110
Alcohol use fee with proper permits	\$275 flat fee
Alcohol – refundable cleaning deposit	\$110 flat fee
Alcohol – Security Guard Fee	\$26.75 per hour (4 hour min.) or as revised by Council
Required for Alcohol or as needed	

PUBLIC WORKS DEPARTMENT ENGINEERING FEES

Section 1: Pursuant to Section 21.20.030 of the Fullerton Municipal Code, engineering and public works processing and permit fees, charges, and deposits for General Engineering shall be as follows:

A. Deposit for Subdivisions and Major Development Projects (reimbursable accounts)

A deposit account shall be set up for, parcel maps, tract maps and major development projects as determined by the Director of Public Works, and all work shall be billed against the deposit at actual costs of time and materials, plus overhead or pass-through fees for consultant services.

1. An initial deposit in the amount of \$5,000 for tentative parcel maps and major development projects, and in the amount of \$10,000 for tentative tract maps, shall be deposited with the Public Works Department concurrently with the first review submittal of the tentative parcel/tract map or major development site plan.
2. Consultant map and plan check services are paid at an agreed upon hourly rate on a time and material basis. The fee range will be estimated during the pre-approval process and will be based upon City costs for similar projects.
3. Public Works staff plan check and inspection services are paid on a time and material basis (direct staff time rate plus overhead), and are estimated to total approximately 3% of the cost of public improvements for plan check services, and 5% of the total cost of public improvements for inspection.
4. Any amount remaining in the account after completion of the project will be refunded to the applicant. If the amount deposited is insufficient to complete the plan and map check review process, or to fund the Public Works Department's inspection services during construction, additional deposits will be required as necessary to obtain City approval of the final map, public improvements plans, and/or final acceptance of installed public improvements.

B. Plan Check and Inspection Fees for Projects Other Than Subdivisions by Tract Map, Parcel Map, or Major Development Projects

Estimated Cost of Public
Right-of-Way Improvements

Fees

Over \$10,000

\$638 plus 7% of the estimated cost
in excess \$10,000

At the discretion of the Director of Public Works, a reimbursable deposit account may be set up for projects, similar to Section "A" above. All work shall be billed against the deposit at actual costs for time and materials, plus overhead of pass-through fees for consultant services.

C. Fees for Lot Consolidation, Lot Line Adjustments, Certificates of Correction, Certificates of Compliance, and Miscellaneous Licensed Land Surveyor Review Services

1. Lot Consolidations
\$910 Application fee
Licensed land surveyor review and approval shall be paid at the City approved contractual hourly rate on a time and material basis, exclusive of any recordation fees
2. Lot Line Adjustments
\$825 Application fee
Licensed land surveyor review and approval shall be paid at the City approved hourly contract rate on a time and material basis, exclusive of any recordation fees.
3. Certificate of Correction
\$327 Application fee
Licensed land surveyor review and approval shall be paid at the City approved hourly contract rate on a time and material basis, exclusive of any recordation fees.
4. Certificate of Compliance
\$957 Application fee
Licensed land surveyor review and approval shall be paid at the City approved hourly contract rate on a time and material basis, exclusive of any recordation fees.
5. Miscellaneous Licensed Land Surveyor Review, i.e. Record of Survey, Abandonments, Dedications, etc.

Miscellaneous review of real property related documents including, but not limited to, abandonments, dedications, legal descriptions, Record of Survey, Corner Records, pre-and-post construction field investigations, shall be paid at direct staff time rate plus overhead and at the hourly contract rate on a time and material basis for licensed land surveyor review (\$500 minimum).

At the discretion of the Director of Public Works, a reimbursable deposit account may be set up for projects, similar to section "A" above. All work shall be billed against the deposit at actual costs for time and materials, plus overhead of pass-through fees for consultant services.

Additional costs and expenses for title reports, title searching, and work and labor requiring acquisition of records or data from the Recorder's Office and title company, financial institution, or outside agency shall be billed to the applicant at a cost of time and materials, including overhead.

D. Plan Check Fees

- | | |
|--|----------------------------|
| 1. Over-the-counter | \$55 |
| 2. Miscellaneous
(e.g. Minor Site Plan, Tenant Improvements,
Building Plans) | \$231 (up to 3 submittals) |
| 3. Additional submittals after 3 rd | \$55 |

E. Fees for Public Works Permits

1. Miscellaneous Permit Fees

- | | |
|---|---|
| a. Curb or curb and gutter construction | |
| i. Issuance | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$0.66/l.f.
(Minimum charge of \$200)
Plus \$103 if pavement replacement
is required |
| b. Sidewalk construction | |
| i. Issuance | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$0.55/l.f.
(Minimum charge of \$200)
Plus \$103 if pavement replacement
is required |
| c. Driveway construction | |
| i. Issuance | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$200
Plus \$103 if pavement replacement
is required |
| d. Pavement construction or pavement replacement | |
| i. Issuance | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$0.06/s.f.
(Minimum charge of \$200) |
| e. Excavation in paved areas / trench inspection and reinspection | |
| i. Issuance | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | Under 5 feet deep
\$0.22/s.f.
Over 5 feet deep \$0.28/s.f.
(Minimum charge of \$200) |
| iv. Trench reinspection | \$52 |
| f. Curb Coring | \$52 flat fee for issuance
and inspection |
| g. Temporary street occupancy or closure fee | |
| i. Issuance | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$103 per location and/or
occurrence |

2. Annual Utility Permit Fees: Applicable to permits issued to AT&T, Southern California Gas, Southern California Edison, and any other public utility as approved by the Director of Public Works.

- | | |
|------------------------------|--|
| a. Initial Issuance Fee | \$177 |
| b. Supplemental Permits | \$52 per supplemental permit |
| c. Plan check and inspection | Actual cost of staff time, plus overhead for plan review and inspection to be billed monthly to the permittee. |

3. Monitoring wells (public property)

- a. Annual Permit: Applicable for accessing monitoring wells when travel lane closure occurs on an arterial street.

- | | |
|-----------------|------------|
| i. Issuance Fee | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$103/well |

- b. Monitoring Well Construction
(Encroachment Agreement fees for construction of a new well on public property are provided in "I" below.)

- | | |
|-----------------|--|
| i. Issuance Fee | \$52 |
| ii. Plan Check | \$231 |
| iii. Inspection | \$200/well |
| iv. Cash Bond | \$5,000 Refunded after well construction is completed. |

- c. Monitoring Well Destruction

- | | |
|-----------------|---|
| i. Issuance Fee | \$52 |
| ii. Plan Check | \$70 |
| iii. Inspection | \$200/well |
| iv. Cash Bond | \$5,000 Retained by City for the life of the well and refunded after well is destructed and site restored to its original, or better, condition |

4. Vehicle Over Limit Permit:

- | | |
|-----------------------------------|-------|
| a. Single occurrence, per vehicle | \$16 |
| b. Annual permit | \$ 90 |

5. Other special permits
 - a. Block party \$0
 - b. Special event on public property \$193
(not requiring full staff review)
Plan check & inspection if required \$200
 - c. Special event on public property \$495
(full staff review)
Plan check & inspection if required \$200
Special Event Deposit \$1000
 - d. Harbor Blvd. Banner \$66

F. Fees for Traffic Engineering studies, reports and appeals.

1. Overnight Parking Exemptions \$523
2. Crossing Guard Study (School District) \$925
3. Transportation & Circulation
Commission (T&CC) Decision Appeals \$231
4. Miscellaneous Traffic Related Requests \$438
5. Speed Survey \$19

G. Pursuant to Section 21.20.030 of the Fullerton Municipal Code, the fees for processing and issuing GRADING PERMITS shall be as follows:

1. For the issuance of each permit requiring plan check \$52
2. Permit surcharge for permit system upgrade \$7.40
3. Permit Extension Fee \$43.00
4. Plan Processing Fee \$65.00
5. Document Imaging Fee \$0.15 for each 8 ½" x 11" sheet
6. Grading Plan Review Fees:

General Engineering Services (GES) Plan Check:

 - a. 100 cubic yards or less \$167
 - b. 101 to 1,000 cubic yards \$167 for first 100 cubic yards
\$20.00 for each additional 100 cubic yards or fraction thereof.
 - c. 1,001 to 10,000 cubic yards \$344 for first 1,000 cubic yards plus
\$30.00 for each additional 1,000 cubic yards or fraction thereof
 - d. 10,001 to 100,000 cubic yards \$498 for first 10,000 cubic yards
plus \$77.00 for each additional 10,000 cubic yards or fraction thereof.
 - e. 100,001 cubic yards or more \$1,191 for first 100,000 cubic yards
plus \$42.74 for each additional 10,000 cubic yards or fraction thereof.
 - f. Water Division Plan Check 15% of GES Plan Check Fees
 - g. Building Plan Check 50% of GES Plan Check Fees
 - h. Zoning Plan Check 15% of GES Plan Check Fees
 - i. Grading Plan Review fee for each submittal after the third submittal \$208

7. Plan check by outside consultant is the plan check set by this resolution plus consultant fee at contract hourly rate
8. Additional plan review required by changes, additions or revisions to approved plans \$208
9. Water Quality Management Plan (WQMP) review to ensure Compliance with National Pollutant Discharge Elimination System (NPDES)
 - a. Priority WQMP \$601
 - b. Non-priority WQMP \$300
10. Fire Plan Check/Inspection \$135
11. Inspection Fees 100% of GES Plan Check Fees
 - a. Inspection outside of normal business hours (minimum charge – three hours) \$135 1st hr + \$104 ea add hr
 - b. Reinspection fees assessed under section provisions \$63
 - c. Inspections for which no fee is specifically indicated (minimum charge – one hour) \$135 1st hr + \$104 ea add hr
12. Grading Bond (based on any of the largest quantities of cut, fill, import, export; or sum of excavation and over-excavation):

For flat land	\$2.20 /c.y.
For slope/hillside	\$2.75 /c.y.

H. Overtime Inspection

Inspection for after hours and on weekends, if approved by the City, will be charged 1.5 of the inspection rate.

I. Deposits for Public Work Permits

A cash deposit, as specified below, shall be required in conjunction with Engineering permits to:

1. Guarantee compliance with any restrictions in work hours (lane closures) stated on a permit.

Failure to comply with the stated work hours will result in the City deducting from the deposit an assessment of \$250 for every 15 minutes or a portion thereof for any work or lane closure performed in violation of the hours stated on the permit.

Deposit Amount: \$2,000

2. Pay for any cleanup or repairs that the City finds necessary to have done due to the contractors' inattention or failure to correct the problem in a timely manner. Deductions for repair and/or cleanup shall be at the cost of the work plus the City's overhead.

Deposit Amount: \$2,000

3. Request trench inspection services for residential and/or arterial streets.
 - a. Refundable deposit amount for residential streets: \$1,250.
 - b. Refundable deposit amount for arterial streets: \$2,500.
4. Guarantee protection and/or restoration of public property to its original condition after a special event in which attendance is estimated at 500 or greater. Deductions for cleaning and/or repair shall be for City crew labor, material, and overhead costs.

Deposit Amount: \$1,000

J. Streetlight Plans

Streetlight plans prepared by the City not covered by fees for tract maps or parcel maps shall be subject to a fee of \$482 per page.

K. Encroachment Agreements

A fee of \$1,018 plus recording fee shall be charged for processing encroachment agreements. Encroachment agreements are required for the use or occupation of public lands or right of way, excluding temporary street occupancy permits as provided in "E" above. The renewal fee for these agreements and permits shall be \$637 plus recording fee. (This section does not apply to Cellular Antenna Sites. These will be done on an individual request basis.)

L. Miscellaneous Fees

- | | |
|---|---|
| 1. Photocopies | \$0.20 each |
| 2. Centerline ties and speed surveys | \$18.70 for the first
\$5.50 for each additional |
| 3. Blue line prints | \$5.10 each for a sheet up to 2'x3'

\$1.00 sq. ft. for oversize sheets

\$1.32 per sheet if picked up by others for printing |
| 4. Downtown Parking Permit Issuance Fee | \$ 6.00 each permit |
| 5. Resident Parking Permits | |
| i. Permits for personal passenger vehicles owned by resident of permit parking area (maximum 5 per household) | \$10.00 year/household |
| ii. Issuance Fee | \$2.00 ea |

- | | |
|---|---|
| iii. Guest permits for residents of permit parking area | \$2.00 ea |
| iv. Resident permits for new vehicles acquired by residents with valid permit | \$2.00 ea |
| v. Replacement for damaged permit upon exchange of permit | \$2.00 ea |
| 6. Change of existing street address or addition of new street address | \$193 per address plus cost of Police and fire review |
| 7. County Recorder's Office Recordation Processing Fee | \$66 plus recording fee |
| 8. Cell Site Lease Application fee | \$8,250 |
| 9. Wireless facilities on streetlight pole license (Small Cell Site): | \$1,500 annual/per site |



Public Works Fee Schedule

Updated 5/2023

AIRPORT

	Fee/Charge	Rate	Unit	Notes
1	Hangar, Tie-downs & Field Use			
2	Tie-downs	\$ 150	each per month	
3				
	Hangar	Approx. Rate per Square Foot	Approx. Square Footage	Monthly Rent Amount
4	41-44	\$ 0.435	2,695	\$ 1,172.00
5	45-58	\$ 0.617	827	\$ 510.00
6	59-86	\$ 0.487	1,419	\$ 691.00
7	87-101	\$ 0.460	1,108	\$ 510.00
8	102-104	\$ 0.435	2,695	\$ 1,173.00
9	105-111	\$ 0.494	1,494	\$ 738.00
10	112-114	\$ 0.441	1,330	\$ 586.00
11	115	\$ 0.486	1,242	\$ 603.00
12	116	\$ 0.430	1,415	\$ 608.00
13	117-124	\$ 0.500	1,019	\$ 510.00
14	125	\$ 0.398	1,737	\$ 691.00
15	126	\$ 0.507	1,189	\$ 603.00
16	127-128	\$ 0.435	2,695	\$ 1,172.00
17	200-206	\$ 0.524	1,385	\$ 726.00
18	207-212, 214-217, 220, 221, 223	\$ 0.642	1,072	\$ 688.00
19	213, 219, 222	\$ 0.641	1,220	\$ 782.00
20	218, 224	\$ 0.525	1,430	\$ 751.00
21	225	\$ 0.525	1,363	\$ 715.00
22	226-237, 239-260	\$ 0.525	1,510	\$ 793.00
23	238	\$ 0.525	1,436	\$ 754.00
24	End Unit	\$ 0.397	735	\$ 292.00
25	Per Diem Hangar Rental			
26	Select hangars may be rented on a short term basis	\$ 20	each per day	Payable in advance
27	Security Deposit / Administration Fee			
28	Hangar lease security deposit	\$ 400	deposit	Refundable; due upon execution of hangar lease
29	Administration fee	\$ 100	each	Non-refundable; due upon execution of hangar or tiedown lease



Public Works Fee Schedule Study

Updated 5/2023

AIRPORT

	Fee/Charge	Rate	Unit	Notes
30	Hangar & Tiedown Waiting List / Hangar Switch List			
31	Waiting or switch list request	\$ 100	each	Non-refundable; can be applied to satisfy payment of the \$100 administrative fee due upon the execution of a hangar or tiedown lease.
32	Late Charges and Impounding / Grounding Fees			
33	Late charge	A 10 percent late charge will be assessed to hangar/tie-down tenants for fees not received by the City by the due date shown on the invoice. This fee will be assessed each month thereafter for each month the account remains in arrears. If the account remains delinquent beyond the third month, an additional \$44 monthly fee will be assessed in addition to the 10 percent late charge, to cover the cost of impounding/grounding of aircraft. The account will be sent to a collection agency if it is not brought current as stated in the impounding/grounding letter.		
34	Parking Fees			
35	Visitor aircraft parking	\$ 10	each per overnight	
36	Vehicles (reserved parking lot stalls)	\$ 40	each per month	
37	Aircraft Maintenance Area			
38	Use of maintenance area	\$ 10	each per day	
39	Access Gate Cards / Hanger Keys			
40	Initial one (1) access gate card	\$ -	each	
41	Additional and/or replacement gate card	\$ 25	each	
42	Initial two (2) hangar keys	\$ -	each	
43	Additional and/or replacement hangar keys	\$ 25	each	
44	Hangar lock rekey	\$ 30	each	In addition to key
45	Hangar lock replacement	\$ 106	each	
46	Commercial Operators			
47	Commercial operator fee	\$ 150	each / annually	Including, but not limited to, flight instruction, mobile repair, aerial photography, aircraft upholstery, air charter, aircraft detailing, etc.
48	Private Events			
49	Private event fee	\$ 200	each	



Public Works Fee Schedule Study Updated 5/2023

AIRPORT

	Fee/Charge	Rate	Unit	Notes
50	Airport Enterprise Operations			
51	The Airport Manager is authorized to sign aircraft storage agreements in a form approved by the City Attorney. The Airport Manager is authorized to sign commercial operating agreements in a form approved by the City Attorney with review of the City Manager. The City Treasurer/Revenue and Utility Services Manager are authorized to administer airport leases and to collect the rents in the terms specified in the lease agreement.			
52	Fuel flowage fee	\$ 0.15	gallon	



**Public Works Fee Schedule
Updated 5/2023**

WATER UTILITY

	Fee/Charge	Rate	Unit	Notes
1	Administrative			
2	Service establishment charge	\$ 15	each	
3	Service turn on charge - future date	\$ 38	each	
4	Service turn on charge - same day request	\$ 70	each	
5	Service turn on, outside of regular business hours	\$ 201	each	
6	Late charge	\$ 14	each	or 10% of bill, whichever is greater
7	Damaged lock charge	\$ 51	each	
8	Check read charge	\$ 44	each	
9	Special posting/shutoff charge	\$ 42	each	
10	Deposit for new service and/or clean and show	Twice the average monthly bill		
11	Reconnection charge	\$ 40	each	
12	Reconnection charge, day of request	\$ 71	each	
13	Reconnection charge outside of regular business hours	\$ 201	each	
14	Meter reinstallation fee	\$ 117	each	
15	Backflow device monitoring fee	\$ —	per device per month	Removed from fee, not applicable.
16	Fireflow testing - flow model	\$ 143	each	
17	Fireflow field verification	\$ 173	each	
18	New water meter & installation	\$ 122	each	Plus list price of meter and all related materials (bolts, gaskets, swivel coupling, etc.)
19	Inaccessible meter charge	\$ 70	each	
20	Inaccessible meter rebill charge	\$ 101	each	
21	Move change	\$ 18	each	Lock meter
22	Move change - unlock	\$ 53	each	Un-lock meter
23	Temporary Service			
24	Temporary service deposit: 1" meter	\$ 460	deposit	Billed at actual cost
25	Temporary service deposit: 3" meter and larger	\$ 1,758	deposit	Billed at actual cost
26	Temporary service permit: metered	\$ 263	each	
27	Temporary service permit: existing meter	\$ 77	each	
28	Temporary service permit: unmetered	\$ 79	each	
29	Relocation	\$ 124	each	
30	Daily Service Charge			
31	1" meter	See Notes	See Notes	Per the Water Rate Schedule
32	3" meter	See Notes	See Notes	Per the Water Rate Schedule



**Public Works Fee Schedule
Updated 5/2023**

WATER UTILITY

	Fee/Charge	Rate	Unit	Notes
33	Existing Front Footage Fee			
34	6-inch	\$ 48	each	
35	8-inch	\$ 67	each	
36	10-inch	\$ 80	each	
37	12-inch	\$ 91	each	
38	16-inch	\$ 101	each	
39	Meter Test Deposit			
40	1" or smaller	\$ 230	deposit	
41	1 1/2" and 2"	\$ 211	deposit	
42	Water Plan Check and Inspection Fees			
43	Upgrade existing 1" or smaller service meter	\$ 892	each	Upgrade of an existing large service requires addition of materials to the exiting service line to meet City standards. Engineering plans and calculations are required
44	Minor modification of existing 1" or smaller service meter	\$ 362	each	
45	Upgrade existing 2" service (1 1/2" or 2" meter)	\$ 1,612	each	
46	Upgrade existing 4" service (3" or 4" meter)/fire service	\$ 1,772	each	
47	Upgrade existing 6" or larger service/meter/fire service	\$ 1,772	each	
48	New 1" service (5/8" or 1" meter)	\$ 1,099	each	
49	New 2" service (1-1/2" or 2" meter)	\$ 1,099	each	
50	New 4" service (3" or 4" meter)	\$ 1,639	each	
51	New 6" service (6" or larger meter)	\$ 1,639	each	
52	New 4" fire line	\$ 2,177	each	
53	New 6" or larger fire line	\$ 2,177	each	
54	Abandon service 2" or smaller	\$ 1,092	each	
55	Abandon service 4" or larger	\$ 1,092	each	
56	New backflow device for 2" or smaller meter	\$ 858	each	
57	New backflow device for 3" or 4" meter	\$ 1,038	each	
58	New backflow device for 6" or larger meter	\$ 1,038	each	
59	New fire hydrant	\$ 1,512	each	
60	Additional backflow devices	\$ 146	each	
61	Replace existing backflow devices	\$ 267	each	
62	Upgrade existing backflow devices	\$ 267	each	
63	Replace existing fireline backflow	\$ 1,249	each	
64	Additional inspection for multiple items	\$ 145	each	
65	If the estimated construction cost of the job exceeds \$35,000 or the project involves water main installation, Water Engineering will require a bond calculation to determine a plan check/inspection fee	10% of the estimated construction costs for plan check and inspection		



Public Works Fee Schedule
Updated 5/2023

WATER UTILITY

	Fee/Charge	Rate	Unit	Notes
66	Water Facility Gate Keys			
67	First 2 gate keys	\$ 404	each	
68	Additional key	\$ 235	each	

**COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT
MECHANICAL PERMIT, PLUMBING PERMIT
AND ELECTRICAL PERMIT FEES**

1. Pursuant to Section 14.09.040 of the Fullerton Municipal Code, the Permit Fees for issuing Mechanical Permits shall be as follows:

For the issuance of each permit using City standard plan or where no plan check required.....	\$40.43
For the issuance of each permit requiring plan check.....	\$60.64
Permit surcharge for permit system upgrade.....	\$14.43
Permit Extension Fee.....	\$60.64 Flat Fee
Plan Processing Fee.....	\$81.01
Duplicate Job Card.....	\$8.09
Document Imaging Fee: \$0.18 for each 8 ½" x 11" sheet and \$1.32 per sheet of building plans (24"x 36")	
Minimum inspection fee for any appliance or system	\$175.36 1 st hr + \$94 ea add hr
Minimum inspection fee for any change in the refrigerant of an existing system	\$175.36 1 st hr + \$94 ea add hr
Inspection fee outside of normal business hours (minimum charge of three hours).....	\$175.36 1 st hr + \$94 ea add hr
Reinspection fee	\$107/each
For the installation or relocation of each forced air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU/h	\$18.95
For the installation or relocation of each forced air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU/h.....	\$22.39
For the installation or relocation of each fan coil, heat pump or wall air conditioner	\$18.95
For the installation or relocation of each suspended heater, recessed wall heater, dual packaged unit, or floor mounted unit heater or floor furnaces	\$18.95
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.....	\$8.42
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling	\$18.95

system, including installation of controls regulated by this Code

For relocating existing duct work.....	\$18.95
For the installation or relocation of each boiler or compressor less than three horsepower, or each absorption system up to and including 100,000 BTU/h.....	\$18.95
For the installation or relocation of each boiler or compressor of three horsepower up to and including 15 horsepower, or each absorption system over 500,000 BTU/h	\$29.62
For the installation or relocation of each boiler or compressor over 15 horsepower up to and including 30 horsepower, or each absorption system over 500,000 BTU/h up to and including 1,000,000 BTU/h.....	\$42.10
For the installation or relocation of each boiler or compressor over 30 horsepower up to and including 50 horsepower, or for each absorption system over 1,000,000 BTU/h and including 1,750,000 BTU/h.....	\$61.39
For the installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 BTU/h.....	\$90.72
For each air-handling unit up to and including 10,000 cubic feet per minute, including ducts attached thereto	\$18.95
<u>NOTE:</u> This fee shall not apply to an air handling unit which is a portion of a factory assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in this Code.	
For each air handling unit over 10,000 CFM	\$23.39
For each evaporative cooler other than portable type.....	\$18.95
For each ventilation fan connected to a single duct.....	\$8.42
For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.....	\$12.65
For the installation of any commercial kitchen hood system and other ducts requiring a shaft.....	\$50.79
For the installation of a product-conveying exhaust duct system including wood dust and flammable vapor.....	\$101.69
For the installation of each hood, which is served by mechanical exhaust not requiring a shaft, including the ducts for such hood	\$18.95
For each appliance or piece of equipment regulated by this Code but not classed in other appliance categories, or for which no other fee is listed in this Code such as gas stoves/cooking islands	\$12.65

2. Pursuant to Section 14.09.030 of the Fullerton Municipal Code, the Plan Review Fees shall be as follows:

MECHANICAL

Any mechanical system for which a plan check fee is required shall be designed by a licensed mechanical engineer or a licensed contractor, designing and performing the work.

Any change in the refrigerant of an existing system	\$95.32
Any mechanical system in which the aggregate BTU input/capacity for either comfort heating or comfort cooling is 1,000,000 BTU or greater	50% of permit fee (\$38.55 min.)
Any mechanical system comprised of single heating or comfort cooling air handling with a capacity of 10,000 CFM or greater ...	50% of permit fee (\$38.55 min.)
Any commercial kitchen hood system	50% of permit fee (\$38.55 min.)
Any product-conveying exhaust duct system(s)	50% of permit fee or (38.55 min.)
Any new mechanical system associated with the new construction of Occupancy Groups A, B, E, F, H, I, L,M, S, R-I having 10 or more units and R-3 having 5,000 sq. ft. or more ..	50% of permit fee (\$38.55-min.)
Expedited Plan Review, in addition to the plan review fee (minimum charge – two hours)	\$273.00/Hour + Plan Review Fee

EXCEPTION: In identical installations in more than one building on a single project and if the Building Official so finds, the plan check fee may be waived for other than the representative sample.

3. Pursuant to Section 14.07.040 of the Fullerton Municipal Code, the Permit Fees for issuing Plumbing Permits shall be as follows:

For the issuance of each permit using City standard plan or where no plan check required.....	\$40.43
For the issuance of each permit requiring plan check.....	\$60.64

Permit surcharge for permit system upgrade.....	\$14.43
Permit Extension Fee.....	\$60.64 Flat Fee
Plan Processing Fee.....	\$81.01

Document Imaging Fee: \$0.20 for each 8 ½" x 11" sheet and
\$1.32 per sheet of building plans (24"x 36")

Duplicate Job Card	\$8.09
Minimum inspection fee for any plumbing fixture (unless noted otherwise)	\$175.36 1 st hr + \$94 ea add hr
Inspection fee outside normal business hours (minimum charge of 3 hours).....	\$175.36 1 st hr + \$94 ea add hr
Inspection fee for replacement of existing water heater with standard storage tank	\$20.77
Reinspection fee	\$107.94/each
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection)	\$8.42
Roof drain systems - per drain (inside building).....	\$8.42
For each water heater and/or vent	\$8.42
For each gas piping system of 1 to 4 outlets	\$8.42
For each gas piping system of 5 or more outlets, per outlet	\$2.25
For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$8.42
For installation, alteration or repair of water piping and/or water treating equipment	\$8.42
For repair or alteration of drainage or vent piping.....	\$8.42
For each lawn sprinkler system on any one meter, including backflow protection devices	\$8.42
Swimming pools (flat fee). This fee includes all water, gas and waste systems and other directly-related work.....	\$92.83
For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures including necessary water piping - 1 to 4.....	\$8.42
5 or more, each.....	\$2.12

EXCEPTION: Permits are not required for a cord-connected dishwasher, garbage disposal or water softener replacement not requiring modification of a previously-approved installation.

4. Pursuant to Section 14.07.040 of the Fullerton Municipal Code, the Permit Fees for issuing Sewer Permits shall be as follows:

For the issuance of each permit using City standard plan or where no plan check required.....	\$40.43
For the issuance of each permit requiring plan check.....	\$60.64
Permit surcharge for permit system upgrade.....	\$14.43
Permit Extension Fee.....	\$60.64 Flat Fee
Plan Processing Fee.....	\$81.01
Document Imaging Fee: \$0.20 for each 8 ½" x 11" sheet and \$ 1.32 per sheet of building plans (24"x 36")	
Duplicate Job Card.....	\$8.09
Minimum inspection fee for any sewer connection	\$175.36 1 st hr + \$94 ea add hr
For connecting building sewer to public sewer	\$22.29
For the installation of septic tank seepage pit, drainfield extension, cesspool, drywell, manhole	\$41.24
For connecting building sewer to septic tank.....	\$44.34
For connecting additional building or work to existing sewer	\$23.38
For altering, repairing or abandoning building sewer or private disposal system	\$29.62
Reinspection fee	\$107.94/each
Inspection fee outside normal business hours (minimum charge of three hours).....	\$175.36 1 st hr + \$94 ea add hr

5. Pursuant to Section 14.07.030 of the Fullerton Municipal Code, the Plan Review Fees shall be as follows:

PLUMBING AND SEWERS

Any plumbing system for which a plan check fee is required shall be designed by a licensed mechanical engineer or a licensed contractor, designing and performing the work.

Any plumbing system having 180 fixture units or more within a single building. 50% of permit fee (\$38.55 min.)

Any gas line serving one or more buildings with an aggregate demand of 1,000,000 BTUs or greater \$93.52 plus \$8.85 for ea. building over one

Any sewer collection system serving more than one building with an aggregate load of more than 180 drainage fixture units .	\$46.77 plus \$8.89 for ea. building over one
Any new plumbing system associated with the new construction of Occupancy Groups A, B, E, F, H, I, L,M, S, R-I having 10 or more units and R-3 having 5,000 sq. ft. or more	50% of permit fee (\$38.55 min.)
Any restaurant or food facility	50% of permit fee (\$38.55 min.)
Expedited plan review, in addition to the plan review fee (Minimum Charge – Two Hours).....	\$273.00/Hour Plan Review Fee

EXCEPTION: In identical installations in more than one building on a single project and if the Building Official so finds, the plan check fee may be waived for other than the representative sample.

6. Pursuant to Section 14.05.040 of the Fullerton Municipal Code, the Permit Fees for issuing Electrical Permits shall be as follows:

For the issuance of each permit using City standard plan or where no plan check required.....	\$40.43
For the issuance of each permit requiring plan check.....	\$60.64
Permit surcharge for permit system upgrade	\$14.43
Permit Extension Fee.....	\$60.64 Flat Fee
Plan Processing Fee.....	\$81.01
Duplicate Job Card.....	\$8.09
Document Imaging Fee: \$0.20 for each 8 ½" x 11" sheet and \$1.32 per sheet of building plans (24"x 36")	
Minimum inspection fee	\$175.36 1 st hr + \$94 ea add hr
Inspections outside normal business hours (minimum charge of three hours)	\$175.36 1 st hr + \$94 ea add hr
Reinspection fee	\$107.94/each
New single or multiple-family residential construction, including all electrical installations therein	\$0.06 per square foot of the

	residential building and \$0.05 per square foot for detached or attached garage on the same service; also, \$23.79 for each service meter and service equipment.
New hotel and motel construction, including all electrical installations therein	\$0.05 per square foot of the residential building and \$0.04 per square foot for detached or attached garage on the same service; also, \$ 23.79 for each service meter and service equipment.
New office and commercial tenant improvements, including all electrical installations therein	\$ 0.07 per square foot of area; also, \$23.79 for each service or subpanel, or per the regular fee schedule, whichever is less.
Each service meter & service equipment over 400 Amp	\$44.34
Each self-contained, factory-wired approved unit such as cooking appliances, home appliances, heating appliances, heaters, vegetable cases, and drinking fountains.....	\$8.42
Each sub-panel for 400 Amp or less	\$23.79
Each sub-panel over 400 Amp	\$37.88
Fixtures, each	\$0.96
Each mercury vapor or similar fixture on pole	\$8.42

Each additional mercury vapor or similar fixture on the same pole.....	\$2.25
Generators, Motors and Transformers H.P., K.W., or K.V.A. rating of equipment up to and including one.....	\$4.22
Over 1 and not over 5	\$8.42
Over 5 and not over 15	\$14.59
Over 15 and not over 50	\$23.52
Over 50 and not over 100	\$37.88
Over 100 and not over 500	\$61.22
Over 500	\$90.72
Swimming Pools (flat fee)	\$92.84
This fee includes all switches, circuit breakers, GFI, relays, time clocks and other directly-related pool equipment or devices.	
Outlets, switches and receptacles, each	\$0.96
Each 5 feet or fraction thereof multiple outlet assembly shall be counted as one outlet.....	\$0.96
Electrical sign (flat fee per sign). Includes all letters, transformers, ballasts, circuits and other directly-related electrical equipment	\$19.35
Any temporary electrical service	\$78.22
Distribution subpanel for temporary construction power (each panel).....	\$14.74
Each time clock.....	\$8.42

Electrical Maintenance Permit

A fee of \$ 175.64 shall be paid for each annual Industrial Maintenance Electrical Permit issued for the maintenance and continued operation of previously-approved electrical systems involved in the industrial process. Such permit shall be valid for a period of six months, and authorizes the replacement of existing components of the industrial process with like components. At the end of the six-month period, an itemized list of the replaced components shall be submitted to the Building Official, and fees based upon the work done, as itemized in the fee schedule, shall be paid. All replacement parts and equipment shall be inspected, and upon approval, the maintenance permit finalized. This permit does not authorize the installation of any new equipment, except as replacement only, or any other type of modification to the electrical system.

7. Pursuant to Section 14.05.050 of the Fullerton Municipal Code, the Plan Review Fees shall be as follows:

ELECTRICAL

Pursuant to Section 14.05.030 of the Fullerton Municipal Code, electrical systems of 400 Amps or greater or 600 volts to ground or greater, shall be designed by an electrical engineer registered by the State of California.

Any electrical system or service totaling 400 Amps	50% of permit fee (\$38.55 min.)
Any electrical system associated with a hazardous occupancy or location	50% of permit fee (\$38.55 min.)
Any electrical system associated with the new construction of Occupancy Groups A, B, E, F, H, I, L,M, S, R-I having 10 units or more and R-3 having 5,000 sq. ft. or more	50% of permit fee (\$38.55 min.)
Expedited Plan Review, in addition to the plan review fee (Minimum Charge – Two Hours)	\$273.00/Hour + Plan Review Fee

EXCEPTION: For identical installations in more than one building on a single project and if the Building Official so finds, the plan check fee may be waived for other than the representative sample.

**COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT
BUILDING PERMITS, FIRE BUILDING PLAN CHECK
& INSPECTION FEES**

1. Pursuant to Section 14.03.060 of the Fullerton Municipal Code, the Use Fees for processing and issuing Building Permits shall be as follows:

For the issuance of each permit using City standard plan or where no plan check required.....	\$40.43
For the issuance of each permit requiring plan check.....	\$60.64
Permit surcharge for permit system upgrade.....	\$14.43
Permit Extension Fee.....	\$60.64 Flat Fee
Plan Processing Fee.....	\$81.01
Duplicate Job Card.....	\$8.09

TABLE NO. 1-A

<u>TOTAL VALUATION</u>	<u>FEE</u>
Minimum Inspection Fee.....	\$175.36 1 st hr + \$94 ea add hr
\$1.00 to \$500.00.....	\$20.77
\$501.00 to \$2,000.00.....	\$20.88 for the first \$500 plus \$4.21 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00.
\$2,001.00 to \$25,000.00.....	\$83.51 for the first \$2,000.00 plus \$11.83 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00.
\$25,001.00 to \$50,000.00.....	\$355.64 for the first \$25,000.00 plus \$1.53 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00.
\$50,001.00 to \$100,000.00.....	\$393.89 for the first \$50,000.00 plus \$4.21 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00.
\$100,001.00 and up.....	\$602.66 for the first \$100,000.00 plus \$3.48 for each additional \$1,000.00 or fraction thereof.

Other inspections and fees:

- (1) Inspections outside of normal business hours (minimum charge - three hours)..... \$175.36 1st hr + \$94 ea add hr
- (2) Reinspection fee..... \$107.94/each
- (3) Inspections for which no fee is specifically indicated (minimum charge - one hour)..... \$175.36 1st hr + \$94 ea add hr
- (4) For inspection of any use, occupancy or change of use or occupancy (minimum charge - one hour)..... \$175.36 1st hr + \$94 ea add hr
- (5) Additional plan review required for changes, additions or revisions to approved plans (minimum charge - one-half hour)..... \$208.95
- (6) Plan check review as required by Seismic Hazard Mapping Act (minimum charge - one hour)..... \$90.05/hour
- (7) Accelerated plan checks, in addition to the plan check fee, outside of normal business hours (minimum charge - one hour)..... \$273.00/hour + plan check fee
- (8) Accelerated plan check by outside consultant is the plan check fee set by this resolution plus the contract hourly rate.
- (9) Required seismic safety fee pursuant to Section 2707 of the Public Resources Code as follows:
Residential under 3 stories except hotels/motels
Residential over 3 stories including hotels/motels
Commercial/Industrial
*Per Current State of California Department of Conservation Fee Schedule
- (10) NPDES FEE – Added to all building, pool and demo permits 5% of permit fee minimum or \$10.92.
- (11) General Plan Update Fee
\$1.67 per \$1,000 valuation, \$1.00 minimum.
- (12) Zoning Plan Check Fee See Zoning and Planning Fee Resolution
- (13) Building and Other Permit Records Research (minimum fee: \$28.00)..... \$80.85
- (14) Building and Other Code Appeals..... \$563.30
Plus any expert fee
- (15) Document Imaging Fee: \$0.18 per 8 ½" X 11" sheet and \$1.32 per sheet of building plans (24" x 36")

(16) Process and issuance of 30 day Temporary Occupancy Permit.....	\$617.75/per request
(17) Deputy Inspector Certification Annual Fee	\$80.85 Total
(18) Deputy Inspector Certification Program	\$80.85 Total
(19) Review of Alternative Material and Methods to comply with Section 104.11 per Appendix Chapter 1, 2007 CBC	\$307.96/hour (1hr min.)

2. Pursuant to Section 14.03.060 of the Fullerton Municipal Code, the fee for Fire Building Plan Check and Inspection assessed under the provisions thereof shall be as follows:

<u>TOTAL VALUATION</u>	<u>FEE</u>
Minimum Inspection Fee \$1.00 to \$500.00	\$123.00 1 st hr + \$94 ea add hr \$4.95
\$501.00 to \$2,000.00	\$4.95 for the first \$500.00 plus \$0.99 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$19.66 for the first \$2,000.00 plus \$2.79 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$84.00 for the first \$25,000.00 plus \$0.35 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$93.02 for the first \$50,000.00 plus \$0.98 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 and up	\$142.36 for the first \$100,000.00 plus \$0.82 for each additional \$1,000.00 or fraction thereof

3. Pursuant to Section 14.03.050 of the Fullerton Municipal Code, the Building Valuation Table used to determine construction value shall be the most currently published ICC Building Valuation Data.

EQUIPMENT

(Add to above valuation cost)

AIR CONDITIONING:

Commercial.....\$ 4.41/sq. ft.

Residential.....\$ 3.68/sq. ft.

FIRE SPRINKLER SYSTEMS.....\$ 2.73/sq. ft.

OTHER VALUATION ESTIMATE PER SQUARE FOOT

MISCELLANEOUS IMPROVEMENTS

Greenhouse	\$ 14.27
Swimming Pools.....	\$ 37.18
Spas (\$3,000 min).....	\$ 37.18
Wall Sign	\$ 37.18
Pole Sign.....	\$ 44.91
Monument Sign.....	\$ 77.87

RESIDENTIAL ADDITIONS

Residential Addition.....	\$85.32
Patio Cover-	
Wood.....	\$ 12.68
Aluminum (open).....	\$ 12.68
Aluminum (enclosed).....	\$ 19.03
Solarium Sun Room	
(enclosed).....	\$ 92.34
(Deck wood).....	\$ 19.03

DEMOLITION..... \$ 1.57

A demolition bond equal to valuation with a minimum of \$500 is required prior to permit issuance. Exceptions: Patio covers, block walls and storage sheds.

TENANT IMPROVEMENTS

A complete tenant improvement to create offices, retail sales rooms and similar spaces shall be set at a valuation of \$37.19 per square foot. Installation of T-Bar ceiling shall be set at a valuation of \$3.71 per square foot. Interior partitions shall be set at a valuation of \$6.19 per sq. ft. of wall area.

Tenant improvements (complete).....	\$37.19 sq. ft.
T-Bar ceiling, only*	\$3.71 sq. ft.
Interior partitions, only*	\$6.19 sq. ft. (of wall area)

*When no other work or trade is being done.

WALLS & FENCES - VALUATION PER LINEAR FOOT HEIGHT IN FEET

	1	2	3	4	5	6	7	8
Masonry				\$30.99	\$40.19	\$48.73	\$56.88	\$65.01
Fence								
Retaining	\$19.25	\$28.67	\$40.19	\$54.53	\$67.31	\$79.96	\$92.73	\$105.18
Wall								

The valuation of alternate retaining wall system shall be determined by the Building Official.

ROOFS

<u>Type of Roof</u>	<u>Cost (Valuation) per Square</u> <u>(100 sq. ft. = square)</u>
Composition/Built-Up Roofing System	\$167.95
Wood (Class A or B)	\$348.73
Tile/Metal Roofing Systems	\$413.29

4. Pursuant to Section 14.03.060 b. of the Fullerton Municipal Code the Plan Review Fee shall be equal to 87 percent of the permit fee, with a minimum of \$45.02.

A) This fee covers the first three submittals.

B) The submittal Plan Review Fee for each submittal after the third shall be \$149.00.

EXCEPTION: Buildings using identical plans within the same development may be considered by the Building Official as “standard” and each subsequent building plan may be charged a “standard plan check fee” of 45 percent of the original plan check fee.

5. Pursuant to Sections 25402 and 25402.1 of the State of California Public Resources Code, an energy plan check fee equal to 20 percent of the Building Permit Fee is established.

6. Pursuant to Section 14.03.060 of the Fullerton Municipal Code the Building Plan Review Fee of grading plans for the issuance of grading permits shall be as follows:

100 Cubic Yards or Less.....	\$173.43
101 to 1,000 Cubic Yards.....	\$173.43 for First 100 Cubic Yards Plus \$20 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 Cubic Yards.....	\$357.24 for the first 1,000 cubic yards plus \$30 for each additional 1,00 cubic yards or fraction thereof
10,001 to 100,000 Cubic Yards.....	\$517.17 for the first 10,000 Cubic Yards plus \$77 for each additional 10,000 cubic yards or fraction thereof.
100,001 Cubic Yards or More.....	\$1,236.85 for the first 100,000 Cubic Yards plus \$42.74 for each additional 10,000 cubic yards or fraction thereof.



Effective: July 1, 2023 – June 30, 2024

Parks and Recreation Department Policy Statement and Fee Schedule

Fiscal Year 2023-24

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

FY 2023-24
POLICY STATEMENT AND FEE SCHEDULE

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Exhibit A

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

FY 2023-24

POLICY STATEMENT AND FEE SCHEDULE PERTAINING
TO PARKS AND RECREATION ACTIVITIES AND PROGRAMS

I. General Program Policies

The programs and activities provided through the Parks and Recreation Department will be made available to the general public; will offer a wide variety of recreational, cultural, and human service opportunities; and will be designed in response to residents' needs and interests.

II. Contract Recreation Programs

A. Definition: Contract programs are programs operated under the auspices of the City, utilizing outside contractors to provide services.

B. Contract Classes: The City shall retain for its use fifty percent (50%) of all revenues generated through contract classes, which shall help to recover costs for administrative overhead, facility maintenance, and utilities incurred through the program. A \$5 marketing fee will be charged per person per class.

C. Fees charged for Parks and Recreation classes shall be established, and changed as necessary, by the Director of Parks and Recreation or his/her designated representative. A nonresident fee of \$6 will be charged per person per program. These fees shall reflect the costs of operating and/or administering the program and will, therefore, reflect the prevailing market for services. The Director shall make all efforts to obtain and/or provide service at the lowest possible cost. If damage is done to any facility, equipment, or park area during the time of permitted use, the applicant will be liable for any costs incurred associated with its repair or replacement.

D. Private outdoor classes which are not a City contract program as defined in A. of this section, must have a permit issued by the Director of Parks and Recreation and pay the following fees:

Up to 19 Participants	\$15 / hour
20 to 39 Participants	\$25 / hour
40+ Participants	\$50 / hour

III. City-Operated Classes and Programs

Definition: City-operated classes and programs are programs offered directly by the City, utilizing City personnel and facilities.

IV. Fullerton Connect Advertising Rates

Tri-annual Parks and Recreation activity guide and City news brochure published in January, May and September and mailed to all Fullerton households. Advertising rates are as follows:

A. Full Page Color Ad 6" x 10.375"	
Center Page	\$1,700 (2 page minimum)
Inside Cover	\$1,000 (front or back)
Inside Page	\$850
B. Full Page Black & White Ad 6" x 10.375"	
Inside Page	\$700
C. Black & White Ads	
Half Page	\$350
Quarter Page	\$175
Eighth Page	\$100

V. Fullerton Tennis Center

A. Reservations

Players may make reservations to use the courts through the Tennis Center not more than one week in advance.

Walk-on play will be allowed when courts are available. Fees for walk-on play are the same as for reserved play.

B. Court Fees

Monday – Friday:	
7 AM – 11 AM	\$12 / Hour
11 AM - 5 PM	\$8 / Hour
5 PM - 10 PM	\$12 / Hour

Saturday:	
7 AM – 11 AM	\$12 / Hour
11 AM - 5 PM	\$8 / Hour
5 PM - 7 PM	\$12 / Hour

Sunday:	
7AM – 11 AM	\$8 / Hour
11 AM - 3 PM	\$12 / Hour

C. Rental of Ball Machine

Players may rent the ball machine for \$16 per hour. The ball machine can only be used on Tennis Center premises.

VI. Independence Park

A. Hours of Operation

The hours and days of operation shall be established by the Director of Parks and Recreation or other designated City representatives according to the demand and/or conditions affecting the operation of the facility.

Monday - Thursday	12PM - 9PM
Friday - Sunday	12PM - 5 PM

B. Fees

1. Indoor Handball/Racquetball/Gymnasium Passes

Annual Individual Pass (18 & over)	\$220
Annual Senior Individual	\$200
Monthly Gym Individual pass (18 & over)	\$20
Monthly Gym Senior Individual	\$16

2. Daily Gymnasium Fees

Adults (18 years and over)	\$3
Senior Citizens	\$3
Youth (17 years and under)	Free

3. Hourly Indoor Handball/Racquetball Courts Fees

General Admission	\$10 / hour
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C. Indoor Handball/Racquetball Reservations

Players may make reservations to use the courts through Independence Park not more than 72 hours in advance. Reservations shall be limited to two hours per court. A reservation card shall be sold at \$10 per year. Hours subject to change.

VII. Recreation Mobile Services

Recreation Mobile Services, which include an assortment of play equipment and supervised recreational activities, may be reserved for 4-hour or 2-hour time increments. A \$75 refundable security deposit and \$50 of your nonrefundable fees are due at the time of reservation. The balance is due 5 days prior to the date of the event. Cancellation must be made within 5 days of the event to avoid forfeiture of the deposit. Exceptions may be made for inclement weather. Extended use will be determined on

a case-by-case basis. Additional fees may apply to some rentals depending upon number of participants and optional services.

Fee / Deposit

\$250 for 4 hours / \$75

\$175 for 2 hours / \$75

VIII. Day Camp, After School Programs and Summer Playgrounds

Camp Hillcrest Regular Day	\$150 / week
Camp Hillcrest Extended Day	\$210 / week
Half Day Camp	\$90 / week

Sibling Day Camp discount	\$10 discounted for each additional sibling registered in the same week
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Early Bird Day Camp Discount	\$20 discount per child for registration taken one month in advance, prior to the start of each season – excluding Half Day Camp
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Parent's Night Out	\$20 Drop-in Fee
After School Program	\$50 / School Year
After School Teen Scene	\$30 / School Year
Summer Playgrounds	\$20 / Session
Summer Sibling Discount	\$5 / Session

IX. Special Event Fees

A. Fullerton Market

Booths are available for: nonprofit organizations—for the purpose of dispensing information, and fund-raising activities directly related to the nonprofit organization; individuals selling fine arts, homemade crafts, jewelry, and other non-commercially produced items; Fullerton retail/store front businesses for the purpose of advertising and/or selling merchandise directly related to their business and food concessions.

There are a limited number of spaces available for booths at the Market. Due to this limitation the City has allocated spaces to participants as follows:

25% of Market spaces will be allocated for booths used by Businesses and/or Non-profit organizations. 30% of Market spaces will be allocated for booths used by Food Vendors. 45% of Market spaces will be allocated for booths used by Craft Vendors

The City will allocate spaces to participants based on the following formula. If there are more applicants than spaces, the City will allocate spaces to (1) business and/or non-profit organizations based on a first come, first serve basis and to (2) food and craft vendors based on a simple lottery system. The above mentioned formula and system are used in order to provide equal opportunity to all participants.

Rates for Booths:

Single Space (craft vendor or non-profit organization) -	\$40 per week
Single Space (non-Fullerton based business vendor) -	\$55 per week
Food (Pre-packaged) -	\$55 or 10% of gross sales per week
Food (Full Service/Prepared on-site) -	\$45 per week booth rental fee + 10% of Gross Sales per week

B. Fireworks Show & Festival

Booths are available for non-profit organizations and commercial organizations for the purpose of food and beverage concessions, and event-related novelty concessions. Fullerton-based nonprofit organizations have first priority for booth availability. Nonprofit organizations who serve the Fullerton community are eligible based on space availability.

Commercial Business, Food Booths or Carts	\$275
Commercial Novelty Products	\$275
Commercial Food Trailer	\$350
Nonprofit Food Booths	\$250
Nonprofit Novelty Booths	\$250
Deposit	\$50
Electrical	\$50 / outlet

C. First Night

Booths are available for nonprofit and commercial organizations for the purpose of food and beverage concessions, and event-related novelty concessions.

Commercial Food Booths, Products or Carts	\$275
Commercial Food Trailer	\$350
Nonprofit Vendor	\$225
Deposit	\$100
Electrical	\$60 / outlet

D. Summer Concert Series

Booths are available to for the purpose of food and beverage concessions.

Food Vendor	\$100 participation fee or 10% of weekly gross sales
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F. Annual Kids Fishing Derby

Food Vendor	\$100 participation fee or 10% of gross sales
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Exhibit B
CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

FY 2023-24
POLICY STATEMENT, RULES, REGULATIONS, AND FEE SCHEDULE
REGULATING THE USE OF CERTAIN PARKS AND RECREATION
FACILITIES, ALL PARKS, AND ALL ATHLETIC PLAY FIELDS

This policy statement and fee schedule pertains to the structures at Chapman, Hillcrest, Independence, and Lemon parks; athletic play fields; and other outdoor park uses (except facilities noted in Exhibits C, D, E, and G).

I. General Use

The facilities listed above, all parks, and athletic play fields under the control of the Fullerton Parks and Recreation Department will be made available to the general public (including individuals, groups, and organizations) for the purpose of providing a setting for cultural, social, recreational, human services, sports, leisure-time activities, and programs in the City of Fullerton. The City may charge a fee to offset maintenance, utilities, supervision, equipment use, and administrative expenses due to the use of these facilities, parks and play fields.

Groups of twenty-five (25) people or more are required to obtain a facility use permit prior to using any City park. No individual, group or business may run a private business (including outdoor classes) on public park property without a permit issued by the Director of Parks and Recreation.

II. General Administration

A. Any activity held at a City facility will be conducted according to all laws and will conform to the written regulations of the City of Fullerton and the Parks and Recreation Department as described in this document under section IV. Rules and Regulations.

B. Any group violating the regulations and conditions governing the use of the facilities shall be subject to immediate revocation of facility use privileges and all fees and deposits previously paid will be retained by the City.

C. When groups, organizations, or individuals desire to use the City property on an ongoing basis, such use shall be subject to City Council approval and will be handled through a separate facility use agreement.

Athletic field users must follow the guidelines in "Policy Regarding Parks and Recreation Commission-Recognized Youth Sports Organizations."

III. Facility Reservations

A. Reservations for use of parks - except weddings - must be made at least two (2) weeks in advance. A \$10 late filing fee will be charged for reservations made less than two (2) weeks in advance, with Parks & Recreation Supervisor approval. All fees are due thirty (30) days prior to the event. Reservations for park facilities require a deposit equal to 50% of the rental fees, due at the time the reservation is made. All remaining non-refundable park fees and refundable deposits and insurance fees are due thirty (30) days prior to the event. Failure to pay in full will result in the cancellation of the reservation. Reservations made after thirty (30) days prior to the event will owe all non-refundable and refundable deposits at the time the reservation is made. Reservations are confirmed when the final payments are collected and approved.

B. If a park rental is cancelled at least thirty (30) days prior to the date, all fees and deposits will be refunded minus a \$10 cancellation processing fee. If park rental group fails to cancel the event prior to thirty (30) days before the event, only the refundable security deposit will be returned. The City may waive cancellation processing fees due to inclement weather or other circumstances that are beyond the control of the permit holder, and is up to the discretion of the Parks and Recreation Director

C. Park reservations for picnic areas and shelters are not available on the day of a holiday. These areas are available on a first-come, first-serve basis. This policy applies to the following holidays: New Year's Eve, New Year's Day, Easter, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day.

D. No reservation is firm until an official application form is completed and all fees and deposits are paid in full.

E. The application for reservations shall constitute a contract between the user and the City and will include, in inference, all terms and conditions of these regulations. All applications must be signed by a responsible adult 18 years or older (or 21 years of age when use of alcohol is requested), the president, or other official representative so designated by the board of the requesting organization. At events conducted one-time only, the person signing the application must be present at the event and have the approved application on his/her person. Approved applications are nontransferable to other groups, facilities, dates, or times.

F. The privilege of using any facility will not be granted for a period exceeding one year.

G. No use shall be granted in such a manner as to constitute a monopoly for the benefit of any person or organization. A maximum of five (5) days per month may be reserved by any one group unless for department and/or department co-sponsored groups.

H. No group, organization or individual shall be allowed to reserve a facility for more than four (4) consecutive weeks on one (1) specific weekday (i.e., four (4) Mondays, etc.), or for more than four (4) consecutive months on one (1) specific weekday (i.e. the first Monday of every month).

I. Youth group reservations must be completed by an adult sponsor. For every fifteen (15) minors using a given facility, at least one (1) adult chaperon must be present. The names of the chaperons shall be furnished to the Parks and Recreation Department 48 hours prior to the use of the facility.

J. All facility rental fees will include one-half hour before and one-half hour after the stated reservation times for setup and take-down purposes. The user will be responsible for setting up equipment, decorating, and cleaning the facility after use, which includes returning equipment to its customary location. If additional setup or take-down time is required by staff, it shall be added to the rental fee.

K. At some facilities, the renter may use the facility's existing supply of tables and chairs for a fee. If additional tables and chairs are needed beyond those available at the facility, they may be made available for an additional per hour staff fee based on the amount of time and number of staff required to move the chairs.

L. A refundable cleaning and security deposit shall be required for park facility building and pavilion rentals and are due thirty (30) days prior to the event. This cleaning and security deposit is refundable only under the following conditions:

1. The facility is left in satisfactory condition as determined by the Director of Parks and Recreation or his/her designated representative.
2. No City property is missing or damaged.
3. The facility is properly locked and secured after its use.
4. All necessary keys are returned to the Parks and Recreation Department within three (3) days after use of the facility. For weekend rentals, the key must be picked up on the Friday prior to

the event date, and returned by the following Tuesday. Cash ONLY Key deposit: \$50.

M. If the facility is to be used beyond normal operating hours, the group will be charged an extra per hour staff. No use of facilities shall extend beyond 12 midnight.

N. The Parks and Recreation Department reserves the right at any time to refuse use of any facility to any group or individual who has violated any of the conditions, rules, or regulations governing the use of the facilities. Furthermore, reservations may be revoked whenever use of the facility may interfere with any emergency requirements of the City, such as urgent maintenance or construction required to meet public health and safety standards or when a facility is needed for any emergency or disaster related purpose declared by City.

IV. Rules and Regulations

A. Proposed use of facilities or events shall not interfere with the public enjoyment of the park; deter from the health, safety, moral welfare, or recreation of the general public; cause unusual or extraordinary expense to the City; nor draw crowds in excess of the capacity of the facilities. Groups and individuals using the facilities shall abide by all laws and regulations, including fire and safety regulations and Municipal Code restrictions, pertaining to the use of facilities. Any group violating the regulations and conditions governing the use of the facilities shall be subject to immediate revocation of facility use privileges, and all fees and deposits previously paid will be retained by the City.

B. Applicants shall obtain licensed or sworn security officers and require two staff persons for the following events:

1. All events with 250 people or more where alcohol is served.
2. Outdoor events with 500 people or more.

C. Groups or individuals using a facility are responsible to pay for any damage to or loss of City property connected with such use. Neither the City nor the Parks and Recreation Department shall be responsible for the loss, damage, or theft of equipment or articles owned by the user or user's guests.

D. The following actions are prohibited at all Parks and Recreation facilities including parks and play fields:

1. Possession and/or consumption of alcoholic beverages (except as stated in Section VII. Alcohol Use Policy in this exhibit), drugs, or narcotics.

2. Drinks served in glass bottles.

3. Smoking inside any facility, within 20 feet of the facility entrance/or within 25 feet of a playground, on all trails and at Laguna Lake.

4. Storage of private property in any public facility.

5. Use of any building or park facility as a mailing address.

6. Charging admission to any facility, unless approved by the Director of Parks and Recreation or his/her designated representative.

7. Use of any building or park facility to conduct private business without an authorized permit or contract from the Parks and Recreation Department.

8. Unauthorized vehicle traffic, outside of designated parking areas.

9. Decorations which are taped, nailed, or otherwise attached to walls or ceilings (all decorations must be fireproofed).

10. No amplification except upon prior approval of the Director of Parks and Recreation.

11. No signs or advertising except upon prior approval of the Director of Parks and Recreation.

12. No canopies, in excess of 400 square feet, except upon prior approval of the Director of Parks and Recreation and issuance of a fire permit from the Fire Department.

13. No candles or any other form of open flame except upon prior approval of the Director of Parks and Recreation and issuance of a fire permit from the Fire Department.

14. No additional tables and chairs that will exceed the capacity of the facility being reserved.

E. All individuals and groups using kitchen facilities shall supply their own serving and cooking supplies. Food and refreshments will be permitted only in designated areas of each facility.

F. The City employee in charge of any facility is authorized to enter any room at any time in the performance of his/her duties. In the use of any facility, individuals and groups shall be subject to the direction of the City employee in charge of the facility.

G. The Director of Parks and Recreation may make decisions regarding facility usage and policies for Parks and Recreation related facilities and programs.

H. Any appeals or protestations of any stated rules shall be made in writing to the City Council within ten (10) days after receiving written notification of application refusal or revocation of facility use privileges.

V. Bounce House Policy

Use of a bounce house is only allowed with reservation of a park site. Users must obtain a Park Permit for the use of the park. Bounce Houses are only permitted in certain parks and in specific areas in the park. The list of permitted parks is on file in the Parks and Recreation Department at the Fullerton Community Center. An additional non-refundable fee of \$40 (\$45 at Hillcrest Pavilion – for use of electricity) plus a \$100 refundable security deposit is charged for bounce houses.

A. The park user is responsible for all damage caused by his/her use of the park or the bounce house. Damage to City property may result in the loss of the deposit.

B. Bounce houses must be rented from a company that has an approved copy of their liability insurance policy on file with the City and has agreed to comply with City rules as noted below:

1. Bounce house users will be responsible for providing a generator for inflation of the bounce house. The generator will be one noted as “quiet” and not generate noise in excess of City standards. The generator shall be placed a safe distance from the bounce house.

2. Bounce houses must be free standing and weighted. Stakes are strictly prohibited.

3. Bounce houses must be placed in a safe area away from private residences and may not impede on other City permitted activities including, but not limited to, athletic field use.

4. Bounce houses are not allowed in City parks overnight.

5. The City is not responsible for any damage to the bounce house.

VI. Use of Amplified Music Policy

The City of Fullerton will allow amplification only under controlled circumstances and at certain facility locations. The use of amplified music is limited to specific areas designated in advance. The following rules will be strictly enforced:

- A. Amplified music may be used only with advance written permission from the Director of Parks and Recreation and must be requested at the time the park use application is made.
- B. Music must be kept at a reasonable volume as determined by City staff.
- C. Depending on the type of activity, a deposit and a per hour staff fee may be required. Failure to comply with any of the above rules will result in forfeiture of deposit.
- D. User will be held responsible for any damages resulting from user's function and shall incur all costs of damages to equipment or the facility.

VII. Alcohol Use Policy

The City of Fullerton will allow the use of alcohol at the Hillcrest Terrace and/or Recreation Building only under controlled circumstances. The use of alcohol is intended for private groups renting the facility. Alcoholic beverages are not allowed to be brought to the Terrace or Recreation Building, except as allowed under the following regulations, which will be strictly enforced:

- A. The use of alcoholic beverages will be permitted by written permission only and must be requested at the time the facility use application is made.
- B. The service of alcohol is limited to a maximum of four (4) hours, and must be served by a caterer or certified bartender.
- C. Additional non-refundable fees for serving alcoholic beverages are as follows: a \$150 alcohol use fee, an insurance fee (premium determined by Risk Management), a security officer fee, and a \$500 refundable deposit.
- D. Any function where alcohol is to be served requires a minimum of one licensed or sworn security officer.
- E. Permittee will be held responsible for any damages resulting from a function and shall incur all costs of damages to equipment or the facility.

F. Permittee will remove all beverage containers, empty or full, from the premises immediately following the approved function. Failure to comply will result in forfeiture of deposit.

G. Permittee is responsible for obtaining all necessary State of California beverage control licenses to allow the legal service and sale of alcoholic beverages.

VIII. Insurance and Security Requirements

- A. Appropriate insurance will be required of facility users, at time of reservation, in conformance with current requirements established by the City of Fullerton Risk Management Division.
- B. Specifically at dances but at other occasions as well, if the Director of Parks and Recreation or the Chief of Police consider it necessary, the assignment of one or more licensed or sworn security officers may be required. The cost of any security officers and/or the cost of the City providing other personnel necessary to the occurrence of the event shall be borne by the group or individual sponsoring the activity.
- C. The requesting agency or person shall indemnify the City of Fullerton and its officers, officials, agents, and employees against and will hold the same harmless from any and all actions, claims, damages to persons or property, penalties, obligations, or liabilities which may be asserted or claimed by any person, firm, entity, corporation, or other organization arising out of or in connection with the use of City facilities by said requesting agency or person, except those occurrences arising from the sole negligence or willful misconduct of the City of Fullerton, its officers, officials, agents, or employees.

IX. Park Picnic Areas, Pavilions & Buildings

A. Qualifying User Groups in Descending Order of Priority

City Council, City departments, other county, state, federal, and municipal governments that conduct activities may be charged a use fee, a fee for lights, and may be charged for staff time which shall be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1 – Fullerton public elementary and junior high schools.

Group 2 – Fullerton: residents, nonprofit organizations, public high schools, and government agencies requesting the facility for approved events. Verification of a 501(c)(3) Federal non-profit status required.

Group 3 – Fullerton-based commercial businesses, private schools and other Fullerton-based organizations not listed in Group 2.

Group 4 – Non-Fullerton-based individuals, commercial businesses, and all other groups requesting the facility for approved events.

B. Park Picnic Area Fee Schedule for Qualifying User Groups

Capacity	Group 1	Group 2	Group 3	Group 4
50 or Less	\$0	\$15	\$25	\$30
51 or More	\$0	\$20	\$30	\$40

C. Outdoor Park Venues, Park Pavilions and Park Facility Fee Schedule for Qualifying User Groups

Fees for Outdoor Park Venues					
Location	Groups 1, 2	Group 3	Group 4	Capacity	Deposit
Pavilions					
Adlena Pavilion	\$25/hr	\$35/hr	\$45/hr	70	\$100
Hillcrest Pavilion	\$40/hr	\$50/hr	\$60/hr	50	\$100
Lemon Pavilion	\$40/hr	\$50/hr	\$60/hr	50	\$100
Richman Pavilion	\$25/hr	\$35/hr	\$45/hr	50	\$100
Park Ceremony Sites					
Hillcrest Park Reservoir	\$60/hr	\$70/hr	\$80/hr	125	\$100
Mountain View Park	\$60/hr	\$70/hr	\$80/hr	30	\$100
Facilities may be reserved from 10am - Sunset. Reservations require a rental minimum of 3 hours and a maximum of 6 hours. Refundable damage deposits are required for each facility.					

Fees for Park Facility Reservations					
Location	Groups 1,2	Group 3	Group 4	Capacity	Deposit
Neighborhood Centers					
Garnet Center *	\$25/hr	\$35/hr	\$45/hr	40	\$100
Gilbert Center *	\$25/hr	\$35/hr	\$45/hr	40	\$100
Richman Center *	\$25/hr	\$35/hr	\$45/hr	40	\$100
Park Buildings					
Chapman Building	\$40/hr	\$50/hr	\$60/hr	50	\$100
Hillcrest Recreation Downstairs	\$25/hr	\$35/hr	\$45/hr	48	\$100
Hillcrest Recreation Upstairs	\$25/hr	\$35/hr	\$45/hr	200 (Standing)	\$100
Red Cross Building	\$40/hr	\$50/hr	\$60/hr	50	\$100
Orangethorpe Building *	\$40/hr	\$50/hr	\$60/hr	40	\$100
Independence Park Gym					
Independence Gym *	\$55/hr	\$60/hr	\$72/hr	460 (Standing)	\$50
Independence North Room *	\$25/hr	\$35/hr	\$45/hr	100	\$100
Facilities may be reserved from 10am - 8pm. Reservations require a rental minimum of 3 hours and a maximum of 6 hours. Refundable damage deposits are required for each facility. Some facilities are equipped with kitchenettes and tables/chairs. *Sites require Parks & Recreation staff at \$25/hr for rentals outside of regular operating hours.					
Location	Groups 1,2	Group 2	Group 3	Capacity	Deposit
Izaak Walton Cabin**	\$40/hr	\$50/hr	\$60/hr	135	\$100
**Facility may be reserved from 10am - 10pm. Reservations require a rental minimum of 4 hours and a maximum of 6 hours. Reservations with more than a 100 person guest count or that occur after sunset, will be required to add on a security guard for a minimum of 5 hours at \$30/hr. Kitchen Rental \$20. Tables/Chairs Rental \$30. Additional refundable music deposit \$250 collected for events with amplified music.					

X. Athletic Fields

A. Qualifying User Groups in Descending Order of Priority

City Council, City departments, other county, state, federal and municipal governments that conduct activities may be charged a use fee and may be charged for staff time which shall be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1 - Fullerton-based^{1,2}: Partner youth sports organizations³ permitting athletic field events which are open to the general public, public elementary and junior high schools. Non fund-raising events only.

Group 2 - Fullerton-based^{1,2}: Associate youth sports organizations³ permitting athletic field events which are open to the general public, and public high schools. Non fund-raising events only.

Group 3 - Fullerton residents¹, Fullerton nonprofit competition-based athletic organizations⁴, community colleges and public universities. Non fund-raising events only.

Group 4 – Fullerton-based^{1,2}: private schools, commercial, political and religious group events that are not profit-oriented and Groups 1 and 2 conducting fund-raising events.

Group 5 – All non-Fullerton residents, all non-Fullerton groups and Groups 3 and 4 conducting fund-raising events.

¹Applicants will be required to submit proof of qualifying residency. A temporary driver's license will not be accepted for this purpose unless accompanied by other proof of residency.

²Verification of a 501(c)(3) Federal non-profit status. An organization will be considered a Fullerton-based organization if is incorporated in Fullerton and its membership includes 80 percent residents from Fullerton.

³Youth Sports Organizations as defined in the "Policy Regarding Parks and Recreation Commission-Recognized Youth Sports Organizations."

⁴Competition-based athletic teach advanced and specialized skills and travel outside the City to play other advanced teams. Playing time is based on skill level and is not guaranteed.

B. Athletics Fields Reservation Fee Schedule for Qualifying User Groups

1. Parks and Athletic Fields (except Bastanchury, Duane Winters, Lions, and Fullerton Sports Complex fields) hourly rates per field:

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fields	\$2	\$7	\$17	\$22	\$35
Lights	At Cost	\$17	\$17	\$22	\$27
Security Deposit ⁵				\$150	\$150

2. Bastanchury and Fullerton Sports Complex fields hourly rates per field:

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Field	\$3	\$12	\$23	\$30	\$40
Lights	At Cost	\$22	\$22	\$27	\$33
Security Deposit ⁵				\$150	\$150

3. Duane Winters field hourly rates per field:

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Field	\$3	\$21	\$32	\$40	\$50
Lights	At Cost	\$25	\$25	\$30	\$36
Security Deposit ⁵				\$150	\$150

4. Lions Field (Synthetic Turf Fields) hourly rates per field:

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Field	\$3	\$21	\$32	\$40	\$50
Lights	At Cost	\$22	\$22	\$27	\$33
Security Deposit ⁵			\$150	\$150	\$150
	\$300				

⁵ Security deposit is a flat fee and refundable if the facility is left in good condition.

C. Schedules and Applications - All individuals, groups, and organizations not sponsored by the City shall submit an application for a permit to use the athletic fields with the Parks and Recreation Department. Use and schedule of dates and times for games and/or practices must be submitted with the application. The application must be submitted at least two weeks in advance of intended use.

D. Payment of Fees - All fees for filing applications and for use of lights must be paid at the time the reservation is made and will not be refunded unless applicants give one week prior written notification of cancellation or change of date request to the Parks and Recreation Department.

E. Parks and Recreation staff may be required on premises for groups or individuals reserving parks and fields. A per hour staffing fee shall be charged. No use shall exceed twelve (12) hours.

F. Users of the athletic fields and Sports Complex must adhere to the rules stated in the "Policies and Procedures for Using the Sports Complex."

XI. Tournament Scheduling and Fees

A. Tournament shall be defined as any use of athletic play fields for more than four (4) hours, but less than three (3) consecutive days in which one or more leagues or organizations are playing. Tournaments over three (3) consecutive days require previous approval by the Director of Parks and Recreation. These scheduling policies and fees shall pertain to all individuals and groups scheduling athletic play fields for tournament use.

B. An hourly scheduling fee, equivalent to the hourly fee listed in Section X. of this Exhibit, will be charged per field at the Group 4 level for Groups 1, 2, 3 and 4 and at the Group 5 level for all others. This fee covers tournaments lasting more than 4 hours but less than 3 consecutive days. It does not include lights, field preparation, bases, goals, or staff. Partner youth sports organizations will be charged a fee of \$15 per hour per field. The Tournament fee is due at the time of scheduling.

1. Light Fees are listed in Section X. of this Exhibit.
2. Infield preparation (dragging and lining) fee is \$70 per hour. May only be completed one time per day. This option must be requested at least 2 weeks in advance.
3. Field turf painting fee is \$300. This option must be requested at least 2 weeks in advance.
4. Use of bases fee is \$10 per day per field

C. Tournaments for adult leagues or groups require review and previous approval by the Director of Parks and Recreation.

XII. Special Facilities

A. Brea Dam Park

1. Overnight Camping and Sales Fee - Individuals and groups utilizing the camping facilities in the Brea Dam basin shall be charged \$75 for the block time period between 3 p.m. and 10 a.m. the next day. A \$150

security deposit will be charged for multiple day permits. Permits do not confer exclusive use of park.

2. Fire Ring Permit - An Open Burning permit and a 225-foot garden hose or fire extinguisher are needed to use the fire rings. A \$40 deposit is required for the quick coupler hose bib. The Open Burning permit (# 5171) is issued by the Fire Department. Renter must visit the Fire Department in person to obtain the permit.

3. Brea Dam picnic area can be reserved on an hourly basis per Section IX. B. on page 11.

B. Hillcrest Park

1. Vehicle Entrance Charge - A charge may be made for each motor vehicle entering Hillcrest Park on Saturdays, Sundays, holidays (except Easter, Thanksgiving, and Christmas), and at special events provided the weather is compatible to the use of the park as determined by the Director of Parks and Recreation.

2. Extended Use - Fees for individuals or groups using the park for extended use more than 1 day shall be determined on a case-by-case basis and will be charged a minimum fee of \$200 per day plus a refundable security deposit to be determined by the Director of Parks and Recreation.

C. Laguna Lake Equestrian Center

Groups of 25 or more persons and/or 5 or more horses must have a permit approved by Fullerton Recreational Riders and the CITY to use the property.

1. Schedules and Applications - All individuals, groups, and organizations not sponsored by the City or the Fullerton Recreational Riders shall submit an application for a permit to use the Laguna Lake Equestrian Center with the Fullerton Recreational Riders. Use and schedule of dates and times for event must be submitted with the application. The application must be submitted at least two weeks in advance of intended use.

2. Fees

\$5 per animal (non-refundable)
\$500 Refundable Deposit

XIII. Hillcrest Terrace Policies, Fees and Schedule

A. Policies

All events at the Hillcrest Terrace must end by 10:00 pm (6:00 pm on Sunday) including clean up and break down time. Music must end by 9:00 pm. Very limited announcements using a P.A. system are only allowed with prior approval from the Parks and Recreation Department. Catering, music, tables, chairs, and decorations must be secured by the user. The City of Fullerton will not supply any of the above.

B. Rental Fees and Schedule

Parks and Recreation staff is required for all rentals. A one-hour grace period is provided for set-up and tear down except on Saturdays. Saturday Terrace rentals are block-priced. The choices are either a four-hour early block from 11 a.m. to 3 p.m. or a seven-hour late block from 3 p.m. to 10 p.m. In order to book open dates, hourly fees may be charged (instead of block fees) if a reservation is made within thirty (30) days of event date.

	Saturday 11am - 3pm	Saturday 3pm - 10pm	Mon.-Thurs. 8am - 10pm	Friday & Sunday 11am - 6pm
R:	\$500	\$1,050	\$100 / 2 hours	\$150 / 2 hours
NR:	\$670	\$1,350	\$120 / 2 hours	\$180 / 2 hours

R: Resident

NR: Non-Resident

C. Additional Fees and Deposits:

Alcohol Use Fee	\$150 (4 hours maximum)
Alcohol Deposit	\$500 (refundable)
Amplified Music Deposit	\$250 (refundable)
Security Deposit	\$150 (refundable)
Parks and Recreation Staff	\$25 per hour
Security Guards	\$30 per hour (for events w/alcohol)

XIV. Film and Show Fees

Media Events: movie and television filming require additional permit from the City's Public Information Office.

A. Motion Film and Still Photography (16+ people) Fees

1. Standard Parks and Athletic Fields

Filming	\$450 / day / area
Prep and Strike	\$150 / day / area
Base Camp	\$.06 / sq. ft. day / area

2. Premier Athletic Fields

Filming	\$600 / day / field
Prep and Strike	\$200 / day / field

3. Downtown Plaza

Filming, Prep and Strike	\$3,700 / day
	\$700 / 4 hours
	\$175 / hour

4. Standard Park Facilities (Not including the gallery at the Fullerton Museum Center)

Filming	\$450 / day / area
Prep and Strike	\$150 / day / area

5. Parking Lots

Filming, Prep and Strike	\$10 / day / space
Base Camp	\$.06 / sq. ft. / day

6. Fullerton Community Center – Filming, Prep and Strike

Monday - Thursday	\$1,000 / day / area
Friday - Sunday	\$4,000 / day / area
Parking Lot*	\$15 / space / day

*Parking lot available Monday – Friday only after 3:00 pm and all day Saturday and Sunday

7. Fullerton Golf Course – shoot, prep and strike

Back 9 before 7:00 am or front 9 after last tee time	\$1,000
During closing hours	\$2,500
During open hours, Monday – Wednesday	\$5,000
During open hours, Thursday & Friday	\$8,000
During open hours, Saturday & Sunday	\$13,000
Parking Lot	\$15 / space / day

B. Student Photo Fee

\$30 per hour
\$100 Refundable Deposit

D. Car Rally Show

\$5 per car
\$750 Refundable Deposit
\$25 per hour per staff (one staff required per 30 cars)

E. Animal Shows

\$5 per animal
\$500 Refundable Deposit

XV. Special Events in Parks and Parks and Recreation Facilities

Special events must be scheduled at least three months in advance of the proposed event. A special event permit must be completed and submitted to the Parks and Recreation Department. Fees include a permit issuance fee and rental of the park space or facility. Additional fees for permits and inspections from other departments may be included depending on the amenities in the event.

P&R Permit Issuance < 500 attend	\$175
P&R Permit Issuance > 500 attend	\$450

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

2023-24
POLICY USE STATEMENT AND
FEE SCHEDULE REGULATING USE OF
FULLERTON COMMUNITY CENTER

I. Purpose

The Fullerton Community Center provides a venue for public and private use. Fees collected are to provide funding for Community Center programs and offset maintenance, utilities, supervision, equipment use, and administrative expenses due to use of the facility.

II. Community Center Hours of Operation

The regular hours of operation are Monday through Friday, 7:00 a.m. to 9:00 p.m., Saturday, 7:30 a.m. to 3:00 p.m. and Sunday, 12:00 p.m. to 3:00 p.m.

III. Use by Resident Groups

A. Resident clubs and agencies with a regularly posted schedule will have priority for those posted times. Additional use by these groups and other special interest groups at times during which they are not regularly scheduled shall be on a first-come, first-serve basis through the use of appropriate application permits.

B. Existing resident groups that desire use of the facility shall complete a formal rental application with the facility rental coordinator and provide additional information as required. These persons or groups shall be classified under Group 1 for the purpose of establishing priorities and fees for use of the facility.

C. Resident groups may serve alcoholic beverages for special events with approval of the Community Center Supervisor and permit to serve alcohol issued by the Department of Alcohol and Beverage Control. All alcohol use regulations will be strictly enforced.

IV. Use by Outside Groups and Agencies

The Center is available for rent Monday through Thursday, 7:30 a.m. to 9 p.m., Friday, Saturday and Sunday 7:30 a.m. to 12 a.m. Special events and activities by outside groups may be scheduled during these hours although priority is given to existing Community Center programs.

A. Application by outside groups, agencies and individuals shall be limited to responsible persons or groups. A facility use application must be filed with the Community Center Rental Coordinator. Permission to use the Center is granted in writing and will not be confirmed until the Community Center Rental Coordinator issues an approved facility use permit.

B. All applicants must be 18 years of age (or 21 years of age when use of alcohol is requested) when signing an application. When representing a group, an applicant must be a member of the applying organization.

C. The applicant shall not advertise its use of the Center until confirmation of reservation is received.

D. Qualifying User Group Categories

City Council, City departments, other county, state, federal, and municipal governments that conduct activities may be charged a use fee and may be charged for staff time which shall be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1 - Fullerton-based: individuals, nonprofit organizations, public school districts, and government agencies requesting the facility for approved events-

Group 2 - Fullerton-based: commercial businesses, private schools and other Fullerton-based organizations not listed in Group 1 requesting the facility for approved events.

Group 3 - Non-Fullerton-based: individuals, commercial businesses, and all other groups requesting the facility for approved events.

E. Rental Rates, Fees, Deposits and Capacity

The Grand Hall and Courtyard rentals for Friday evenings and Saturdays are blocked priced. The choices are either Friday evenings 4 p.m. to 12 a.m. or Saturday early block from 10 a.m. to 3 p.m. or late block from 4 p.m. to 12 a.m. All other rental times are charged hourly rates.

1. <u>Block Rates for Grand Hall</u>	<u>Group 1</u>	<u>Groups 2 & 3*</u>		7. <u>Other Fees</u>	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
Friday/Sunday, 4 P.M. to 12 A.M.	\$1,500	\$1,900		Alcohol Fee	\$250	\$250	\$250
Saturday, 4 P.M. to 12 A.M.	\$2,300	\$2,700		AV Projection	\$75	\$75	\$75
Monday-Thursday 4 P.M. to 9 P.M.	\$750	\$900		Gymnasium Scoreboard	\$20	\$20	\$20
				Additional staff time per hour	\$25	\$25	\$25
2. <u>Block Rates for Courtyard</u>	<u>Group 1</u>	<u>Groups 2 & 3*</u>		Additional set-up		Hourly Rate	
Friday/Sunday, 4 PM. to 12 AM.	\$1,500	\$1,900		Security Guards	\$30	\$30	\$30
Saturday, 4 PM to 12 AM	\$2,300	\$2,700		White Ceremony Chairs	\$2 ea	\$2 ea	\$2 ea
				Como Reception Chairs	\$4 ea	\$4 ea	\$4 ea
3. <u>Block Rates for Trellis (3 hours)</u>	<u>Group 1</u>	<u>Groups 2 & 3*</u>					
Without Courtyard or Grand Hall*				8. <u>Other Refundable</u>			
Monday - Thursday	\$200	\$300		<u>Deposits</u>	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
Friday/Sunday	\$350	\$500		Amplified Music	\$250	\$250	\$250
Saturday	\$500	\$700		Alcohol	\$250	\$250	\$250
*\$150 discount with Grand Hall or Courtyard Reception				Gymnasium			
4. <u>Block Out of Rental Spaces</u>				Scoreboard	\$50	\$50	\$50
Saturday-Sunday, 10:30AM-12:30AM	\$9,000	\$10,000					
				9. <u>Inclusive Saturday & Sunday Packages</u>			
5. <u>Hourly Rental Rates</u>	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	Customized packages including Grand Hall, Courtyard, and Trellis			
Grand Hall A+B+C	\$240	\$255	\$270	rental space with all add-on fees built in and discounted as an incentive			
Grand Hall A+B or B+C	\$140	\$150	\$160	fee for full rental.			
Grand Hall A, B or C	\$80	\$85	\$90			<u>Group 2 &</u>	
Courtyard	\$200	\$220	\$240	Reservation Date	<u>Group 1</u>	<u>Group 3</u>	
Gymnasium	\$300	\$350	\$400	Saturday	\$4,000	\$4,400	
Basketball Full Court	\$90	\$100	\$110	Sunday	\$2,600	\$3,000	
Basketball Half Court	\$50	\$55	\$60				
Classroom	\$60	\$70	\$80	10. <u>Room Capacity</u>	<u>Dining/Classroom</u>	<u>Assembly</u>	
Classroom A or B	\$30	\$35	\$40	Grand Hall	320	500	
Board Room	\$50	\$60	\$70	Grand Hall A+B or			
				B+C	200	300	
6. <u>Refundable Rental Deposits</u>	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	Grand Hall A, B, or C	90	180	
Grand Hall & Gym	\$500	\$500	\$500	Courtyard	220	500	
Grand Hall A+B or B+C	\$250	\$250	\$250	Gymnasium	600	1,200	
Courtyard	\$500	\$500	\$500	Classroom	63	96	
Classrooms, Grand Hall A, B, C, &				Classroom A or B	27	48	
Board Room	\$100	\$100	\$100	Board Room	25	N/A	

F. Private Pool Party Fees

Fee includes use of the pool, with lifeguards and patio with tables and chairs for 2 hours. Available time blocks are Saturdays from 3:00 p.m. to 5:00 p.m. and Sundays from 3:30 p.m. to 5:30 p.m.

<u># of Guests</u>	<u>Group 1</u>	<u>Groups 2 & 3</u>
<20 Guests	\$320	\$340
20-50 Guests	\$360	\$380
51-70 Guests	\$420	\$440

G. Rules and Regulations – Grand Hall, Courtyard, Classrooms, Pool and Pool Patio

1. Application for rental and use of the Center shall be made in accordance with the rules and regulations contained in this section. Rental fees are charged according to the fee schedule as set forth in this resolution.
2. Users shall be financially responsible for personal injury or property damage arising from use of the Center. If there is damage to the Center, equipment, or park area during the time rented, the user will be liable for any costs incurred associated with its repair or replacement.
3. To reserve a room, the applicant must contact the Community Center Rental Coordinator. Applicant must pay a nonrefundable fee equal to 50% of the rental fee at the time the reservation is made. The remaining nonrefundable rental fees are due sixty (60) days prior to the event. Refundable deposits are due thirty (30) days prior to the event. Failure to pay in full will result in cancellation of reservation.
4. Reservations may be made two (2) years prior to the event.
5. Applicants wishing to cancel a reservation must do so in writing. Only damage deposits will be refunded.
6. All events must end by 12 midnight and users must be out of the Center by 1 a.m.
7. Applicants must confine their event to the specified time and room location. Events exceeding the agreed upon rental period will be assessed a fee equal to staff cost plus 100% of the hourly rental rate.
8. The facility must be cleaned and returned to the condition found at the beginning of usage. If the applicant fails to do so the facility deposit

will be forfeited. If the cost exceeds the deposit amount, the balance of cost will be billed to the user.

9. Any person or group causing property or equipment damage will be required to pay current cost of repair or replacement. Payment will be withheld from the facility deposit. If the cost exceeds the deposit amount, the balance of cost will be billed to the user.

10. Insurance - Applicant must provide, at their own expense, a valid and current certificate of liability insurance and evidence of liquor liability coverage, if applicable. The City of Fullerton must be listed as an additional insured. The City may provide a suggested insurance vendor if needed.

11. No smoking is allowed inside the Center, patio or within 20 feet of the building. It is the renter's responsibility to enforce this rule. Failure to comply will result in forfeiture of the deposit.

12. No group or individual shall be allowed to reserve a facility on a regular basis. No use shall be granted in such a manner as to constitute a monopoly for the benefit of any person or organization. A maximum of five (5) days per month may be reserved by any one group unless for department and/or department co-sponsored groups.

13. Security Services –Security guards will be required when alcohol is served or the rental's guest count is more than 300 and held in the facility and adjoining courtyard. Security services will be arranged for by the City at the applicant's expense. Information regarding charges for security guard services will be provided at the time of facility booking.

14. Facility use permits may be revoked due to any violation of regulations. Permits shall not be transferred, assigned or sublet.

15. Reservations may be revoked whenever use of the facility may interfere with any emergency requirements of the City, such as urgent maintenance or construction required to meet public health and safety standards or when a facility is needed for any emergency or disaster related purpose declared by the City.

16. Candles and all other open flames are not permitted, unless receipt of a fire permit is provided and approved by the Fullerton Fire Department.

H. Rules and Regulations- Gymnasium

1. Reservations must be made at least one (1) week in advance. Late reservation requests made less than one (1) week prior to the requested date must receive Director(s) approval, and will require an additional \$10.00 late filing fee.
2. All permits must be signed by the responsible adult, or by an official representative of the requesting organization/agency. Reservations will require the person signing the permit or an appointee to be present at the reserved facility, and have the approved application on his/her person at time of check in.
3. Approved reservations are non-refundable or non-transferable to other groups, facilities, dates or times.
4. With the exception of seasonal permits, no group, organization or individual shall be allowed to book the facility for more than four (4) dates on one (1) permit. These monthly reservations will require full payment at the time of booking or one (1) month prior to the first date of reservation.
5. Seasonal reservations will be permitted on a three (3) month basis, and require half of all the rental fees at the time of booking. The final payment will be due one month prior to the final reserved date.
6. One date transfer per permit shall be approved with at least a one week of notice. If less than one week notice is given for a date transfer, a \$10.00 date transfer fee will be applied.

IV. Use of Amplified Music Policy

The City of Fullerton will allow amplified music only under controlled circumstances. The intended use of the Center does not include use as a dance or concert hall. The use of amplified music is limited to wedding receptions, anniversary parties, community-based fund-raising events and approved special events. The following rules will be strictly enforced:

- A. Amplified music may be used only with advance written permission from the Director of Parks and Recreation and must be requested at the time the facility use application is made.
- B. Music must be kept at a reasonable volume as determined by City staff.

- C. Depending on the type of activity, a refundable deposit of \$250 maybe required. Failure to comply with any of the above rules will result in forfeiture of deposit.

V. Use of Alcohol Policy

The City of Fullerton will allow the use of alcohol only under controlled circumstances. The use of alcohol is intended for private groups and individuals renting the facility. The following regulations will be strictly enforced:

- A. Alcohol may be used only with advance written permission by the Director of Parks and Recreation and must be requested at the time the facility use application is made.
- B. The service of alcohol is limited to a maximum of six (6) hours and must be served by an approved caterer or certified bartender.
- C. Security guards or sworn security officers are required, at the expense of the applicant, during the entire rental time whenever alcohol is sold or served. The number of officers will be determined by event type, expected attendance and other factors. Applicant must use City approved security guard vendors.
- D. Applicant will be held responsible for any damages resulting from a function and shall incur all costs of damages to equipment or the facility.
- E. Applicant will remove all beverage containers, empty or full, from the premises immediately following the approved function. Failure to comply will result in forfeiture of deposit.
- F. Applicant is responsible for obtaining all necessary State of California beverage control licenses to allow the legal service and sale of alcoholic beverages.
- G. No alcohol shall be sold, served, or consumed at events designed for persons under 21 years of age or at youth oriented events. The service of alcohol is restricted to intended guests.
- H. All alcoholic beverages are required to be sold, served and consumed inside the reserved room or courtyard. Alcohol possession or consumption is prohibited in hallways, restrooms, parking lot and surrounding park property.
- I. A current certificate of insurance with acceptable evidence of Liquor Liability coverage with a one million dollar (\$1,000,000) liability limit naming

the City of Fullerton as additional insured is required at the expense of the applicant.

J. No alcoholic beverages are allowed during the regular operating hours of the Center's programs except as allowed under these regulations.

.VI. Food Policy

The community center is equipped with a commercial preparation kitchen. The kitchen may be used only with advance written permission, collection of the \$125 kitchen fee, and receipt of the caterer's health permit and proof of insurance. The city provides a list of approved caterers, and no kitchen fee will be charged for reservation if they are selected by the applicant. Only caterers on the City approved catering list may prepare food on site. All Orange County Health Department codes and regulations regarding food service must be observed.

VII. Insurance and Security Requirements

A. Appropriate insurance will be required of facility users in compliance with current requirements established by the City of Fullerton Risk Management Division.

B. Specifically at dances but at other occasions as well, if the Director of Parks and Recreation or the Chief of Police consider it necessary, the assignment of one or more licensed or sworn security officers may be required. The cost of any security officers and/or the cost of the City providing other personnel necessary to the occurrence of the event, shall be borne by the group or individual sponsoring the activity.

C. The requesting agency or person shall indemnify the City of Fullerton and its officers, officials, agents, and employees against and will hold the same harmless from any and all actions, claims, damages to persons or property, penalties, obligations, or liabilities which may be asserted or claimed by any person, firm, entity, corporation, or other organization arising out of or in connection with the use of City facilities by said requesting agency or person, except those occurrences arising from the sole negligence or willful misconduct of the City of Fullerton, its officers, officials, agents, or employees.

VIII. Fitness Room and Fullerton Fit Club

The Fullerton Community Center offers a fitness room which features various cardiovascular exercise machines and weight lifting equipment. The Fitness Room is open during normal business hours and is subject to change due to special events and unscheduled maintenance. The Fullerton Fit Club includes use of the Fitness room and Fit Club exercise classes which are scheduled during morning and evening hours, Monday through Saturday.

A. Fit Club Fees

	<u>Resident</u>	<u>Non-Resident</u>
Class Drop-In	\$5	\$5
1-Month Pass	\$15	\$20
6-Month Pass	\$80	\$100

B. Table Tennis Fees

	<u>Resident</u>	<u>Non-Resident</u>
Drop-In Fee	\$3	\$4
3-Month Pass	\$25	\$25
6-Month Pass	\$40	\$50

IX. Vendor Fees for City Events

Vendor focused City events will include booth fees and have a limited number of spaces available that will be sold on a first-come-first-serve basis.

A. Commercial Event Booth Rates

Grand Hall Booth	\$300
Hallway & Courtyard	\$200
Electricity	\$25

B. Community Fair Booth Rates

Gym Booth	\$100
Hallway & Courtyard	\$65
Electricity	\$25
Non-Profit Discount	\$20

Exhibit D

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

2023-24
POLICY USE STATEMENT AND FEE SCHEDULE
REGULATING USE OF
MAPLE COMMUNITY CENTER

I. Purpose

The Maple Community Center serves as a focal point for services and programs that help meet the recreational and social needs of youth and families. The Center takes a leadership role in helping to increase community pride and cultural awareness by hosting annual community events.

II. Hours of Operation

The regular hours of operation are Sunday through Thursday, 8 AM to 10 PM and Friday / Saturday, 8 AM -12 AM. City-sponsored activities have scheduling priority at the Center.

III. Use by Outside Groups, Agencies and Individuals

The Center may be rented by outside groups, agencies and individuals during available times, evenings, and weekends; however, priority will be given to Maple Center activities.

A. Application by outside groups, agencies and individuals shall be limited to responsible persons or groups. A facility use application must be filed with the Center Supervisor or the Parks and Recreation Coordinator. Permission to use the Center is granted in writing and will not be confirmed until the Center Supervisor or the Parks and Recreation Coordinator signs the application.

B. All applicants must be 18 years of age when signing an application. When representing a group, an applicant must be a member of the applying organization.

C. The applicant shall not advertise its use of the Center until confirmation of reservation is received per a signed contract and 50% of non-refundable fees have been made.

D. Qualifying User Group Categories

City Council, City departments, other county, state, federal, and municipal governments that conduct activities may be charged a use fee and may be charged for staff time which shall be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1 - Fullerton-Based: individuals, nonprofit, public schools.

Group 2 – Fullerton-Based: businesses, private schools and other Fullerton-based organizations not in group 1. Group 1 rentals which, are profit-oriented or intended to raise funds.

Group 3 - Non-Fullerton based: individuals, businesses, nonprofits and all other groups.

E. Hourly Rental Fee

1. <u>Hourly Rental Rates*</u>	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
Weekday Rates (Mon-Fri)	\$70	\$85	\$100
Weekend Rates (Sat-Sun)	\$80	\$95	\$110

*Active Military & Veterans can receive a 10% discount with proof of their Military/Veterans Identification Card at the time of booking.

2. <u>Additional Fees & Deposits</u>	<u>All Groups</u>	
AV Equipment Rental	\$50	
Bounce House Fee	\$50	
Outdoor Heat Lamp	\$25 each	
Hourly Staff Fee	\$25/hour	
Facility Deposit (Refundable)	\$400	
Alcohol Fee	\$80	
Alcohol Deposit (Refundable)	\$300	
Security Guard	\$25 /hour	3. Extended

Use - When the facility is scheduled beyond regular operating hours, the users will be charged a per hour staff fee for each staff person.

4. Unauthorized extension of rental will be charged the corresponding per hour rate plus a per hour fee for each staff person.

F. Maximum Capacity

	<u>Dining</u>	<u>Assembly</u>
Attendance	164	351

G. Rules and Regulations

1. Application for use of the Center shall be made and conducted, in accordance with the rules and regulations contained in the following section. Applicants will be charged according to the fee schedule as set forth in this resolution. Reservations may not be made more than one (1) year in advance. A \$10 processing fee will be charged for reservations made less than two (2) weeks in advance and will be granted if time permits.

2. Users shall be financially responsible for personal injury or property damage arising from use of the Center. If there is damage to the Center, equipment, or park area during the time rented, the user will be liable for any costs incurred associated with its repair or replacement. Damages may exceed the original deposit. Damages must be reported to staff immediately.

3. To reserve the Center, the applicant must pay a nonrefundable fee equal to 50% of the rental fee at the time the reservation is made. Sixty (60) days prior to the event the remaining nonrefundable fees are due. Thirty (30) days prior to the event, the remaining refundable deposits and insurance fees are due along with the signed contract. Failure to pay in full, or return a signed contract, will result in cancellation of reservation. Users are responsible for making on time payments with or without notices.

4. Applicants wishing to cancel a reservation must do so in writing. Nonrefundable rental fees will be refunded as follows:

60 or more days prior to the event	50%
30 to 59 days prior to the event	25%
Less than 30 days prior to event	No Refund

5. Renters are required to confine their events to the specified time and location listed on their rental contract.

6. All events must end by 12 midnight and users must be out of the Center by 12:30 am.

7. No smoking allowed inside the Center, Patio or within 20 feet of the building. Drinking is limited to inside building and gated patio. It is the user's responsibility to enforce this rule. Failure to comply will result in forfeiture of the deposit.

8. No group or individual shall be allowed to reserve a facility on a regular basis.

9. Any function where the following conditions are taking place there will be a requirement of one licensed or sworn security officer on site for the length of the rental.

- a. Users who are serving alcohol for guests.
- b. Users who are providing amplified music.
- c. Users whose group exceeds 100 guests.

10. Rental contracts may be revoked due to any violation of regulations. Contracts shall not be transferred, assigned or sublet.

11. Reservations may be revoked whenever use of the facility may interfere with any emergency requirements of the City, such as urgent maintenance or construction required to meet public health and safety standards or when a facility is needed for any emergency or disaster related purpose declared by the City.

12. Users are responsible for areas used during facility rental. The facility must be cleaned and returned to the condition found at the beginning of usage. If the applicant fails to do so, the actual cost of cleaning will be deducted from the facility deposit. If the cost exceeds the deposit amount, the balance of cost will be billed to the user.

13. Deposits will be refunded to you within three (3) weeks after your event if it has been determined that you have followed the rules of your contract, the grounds/building were left clean, and there has been no damage to the facility or the equipment.

IV. Use of Alcohol Policy

The City of Fullerton will allow the use of alcohol only under controlled circumstances. The use of alcohol is intended for private groups and individuals renting the facility. The following regulations will be strictly enforced:

A. Alcohol may be used only with advance written permission by the Director of Parks and Recreation and must be requested at the time the facility use application is made.

B. The service of alcohol is limited to a maximum of five (5) hours and must be served by an approved caterer or certified bartender.

C. Additional fees for serving alcoholic beverages are as follows: an \$80 alcohol use fee, an insurance fee (for special events only - premium determined by Risk Management), a security officer fee, and a \$300 refundable deposit.

D. Any function where alcohol is to be served will require a minimum of one licensed or sworn security officer. At the discretion of the Director of Parks and Recreation, any group of any size may be required to have a licensed or sworn security officer present.

E. No alcoholic beverages are allowed during the regular operating hours of the Center's programs except as allowed under these regulations.

F. Applicants will remove all beverage containers, empty or full, from the premises immediately following the approved function. Failure to comply will result in forfeiture of deposit.

G. All alcoholic beverages are required to be served and consumed inside Grand Room and Patio only. Alcohol is prohibited in restrooms, parking lot and surrounding park property.

I. Drinks served in glass bottles are not allowed.

V. Food Policy

All food must be prepared offsite using either private or personal catering services. Food may be warmed and served using City facilities and equipment. All Orange County Health Department codes and regulations regarding food service must be observed. Food must be removed after event. Only liquids down sink. Kitchenette includes sink, refrigerator and microwave.

VI. Use of Amplified Music Policy

The City of Fullerton will allow amplified music only under controlled circumstances. The intended use of the Center does not include use as a dance or concert hall. The use of amplified music is limited to approved special events. The following rules will be strictly enforced.

A. Amplified music may be used only with advance written permission from the Director of Parks and Recreation and must be requested at the time the facility use application is made.

B. Music must be kept at a reasonable volume as determined by City staff.

C. Failure to comply with any of the above rules will result in forfeiture of the facility deposit.

VII. Use of Audio/Visual Equipment Policy

A. Staff will set up and take down all equipment. Only staff will adjust volume and additional settings.

B. AV equipment includes: Microphone, Microphone Stand, Television, Projector, Laptop, Speakers and Amplifier

C. Users are responsible to provide appropriate electronics for their specific audio/visual needs. Equipment may not be compatible with all electronic devices.

VIII. Insurance and Security Requirements

A. Appropriate insurance will be required of facility users in conformance with current requirements established by the City of Fullerton Risk Management Division.

B. Any function where the following conditions are taking place there will be a requirement of one licensed or sworn security officer on site for the length of the rental.

1. Users who are serving alcohol
2. Users who are providing amplified music
3. Users whose group exceeds 100 guests

C. The requesting agency or person shall indemnify the City of Fullerton and its officers, officials, agents, and employees against and will hold the same harmless from any and all actions, claims, damages to persons or property, penalties, obligations, or liabilities which may be asserted or claimed by any person, firm, entity, corporation, or other organization arising out of or in connection with the use of City facilities by said requesting agency or person, except those occurrences arising from the sole negligence or willful misconduct of the City of Fullerton, its officers, officials, agents, or employees.

Exhibit E

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

2023-24
POLICY USE STATEMENT AND FEE SCHEDULE
REGULATING USE OF
FULLERTON MUSEUM CENTER

I. Purpose

The primary objectives of the Fullerton Museum Center include the development, coordination, and display of exhibitions and educational programs of scientific, historical, and cultural objects.

II. Facility Rental Program - Operational Goals

The facility rental goals for the Fullerton Museum Center are listed below:

- A. Promote support for nonprofit groups and educational/cultural organizations by providing a low-cost facility rental program;
- B. Provide a resource for facility rental needs for residents, organizations, and corporations; and
- C. Promote the Museum's exhibitions and programs through tours available with rentals.

III. Use By Outside Groups and Agencies

A. The Museum Center may be rented by outside groups; however, priority will be given to Museum rental for cultural activities. Proposed use of facilities or events shall not interfere with the public enjoyment of the Museum; deter from the health, safety, moral welfare, or recreation of the general public; cause unusual or extraordinary expense to the City of Fullerton or the Fullerton Museum Center Association; or draw crowds in excess of the capacity of the facilities. Groups and individuals using the facilities shall abide by all laws and regulations, including fire and safety regulations, and Municipal Code restrictions pertaining to the use of City facilities. If damage is done to any facility, equipment, or park area during the rental time, user will be liable for any costs incurred associated with its repair or replacement.

- 1. Applicants shall be financially responsible for personal injury or property damage arising from use of the facility, meetings, or activities.

2. Reservations must be made at least three (3) weeks in advance, or not more than twelve (12) months in advance.

3. To reserve the Center, the applicant must pay a nonrefundable fee equal to 50% of the rental fee at the time the reservation is made. Thirty (30) days prior to the event, the remaining rental fees, nonrefundable fees, refundable deposits and insurance fees are due. All rental fees must be paid two (2) weeks prior to the event. Failure to pay in full will result in cancellation of reservation.

4. Reservations and fees are required for use of the kitchen and/or patio space.

5. Due to the scheduling of a variety of classes, events, and activities at the Museum Center, applicants are required to confine their events to a specified time and location.

6. Available equipment may be checked out upon completion of a separate request form. A deposit and/or fee may be charged for equipment.

7. Cancellation of meetings and activities by users shall be made no less than two (2) weeks prior to the scheduled use of the Center without forfeiting any deposit collected by the City. The failure of such notification may result in forfeiture of deposit.

8. Permits may be revoked due to any violation of regulations.

9. Permits shall not be transferred, assigned or sublet.

10. The applicant shall not advertise its use of the Museum Center until confirmation of reservation is received. Any references to the Museum Center or the City of Fullerton in advertising shall be limited to location only. Use of the Fullerton Museum Center in no way implies Museum/City sponsorship or affiliation of renter's programs or organization. This clause must be printed on all flyers circulated. Failure to comply with these rules may result in forfeiture of deposit.

11. All persons must be 18 years of age (or 21 years of age when use of alcohol is requested) when signing an application and must be a member of the applying organization.

12. The use of alcohol is permitted only when requested in advance and approval is given in writing by the Director of Parks and Recreation.

13. All state required alcohol permits are the responsibility of the applicant. All inquiries should be made to the State Alcohol Beverage Control Board located in Santa Ana, California.

14. The use of amplification equipment is permitted only when requested in advance and approval is given in writing by the Museum Center Supervisor.

15. All groups using the Museum Center must complete activities by 12 midnight.

16. Smoking is not allowed inside the Museum Center. Smoking is allowed, outdoors ONLY at least 20 ft away from any Museum entrance or open window. It is the user's responsibility to enforce this rule. Failure to comply will result in forfeiture of deposit.

17. Groups will be charged according to the fee schedule, as set forth in this Resolution.

18. No group or individual shall be allowed to reserve a facility for more than four (4) consecutive weeks on one specific weekday (i.e. four Mondays, etc.).

19. Youth Group reservations must be completed by an adult sponsor. For every fifteen (15) minors using the facility, at least one (1) adult chaperon must be present. The names of the chaperoned shall be furnished to the Museum Center 48 hours prior to the use of the facility.

20. The Parks and Recreation Department reserves the right at any time to refuse use of any facility to any group or individual who has violated any of the conditions, rules or regulations governing the use of the facilities. Reservations may also be revoked upon ten (10) days written notice from the Director of Parks and Recreation whenever the use of a building or facility may interfere with City program activities.

21. Groups with an estimated attendance of over 75 persons, that are also serving alcohol, must pay an additional fee equal to the actual cost plus benefits per hour for a licensed or sworn security officer in addition to all other fees charged. Any group of any size may be required, at the discretion of the Director of Parks and Recreation, to have a security officer present. They must also pay an alcohol use fee of \$150 and an alcohol use deposit of \$300. The alcohol fee and deposit are in addition to the standard facility use fee and deposit.

B. Qualifying User Group Categories

City sponsored/City Council, other City departments, and other county, state, federal, and municipal governments that conduct official activities directly sponsored by these agencies may be charged a use fee and may be charged for staff time to be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1: Fullerton-Based: Nonprofit, civic, religious and athletic organizations that conduct nonprofit oriented community service activities, events, and programs and activities other than fund-raising events, receptions or parties. Organization must have a 501(c)(3) classification with headquarters in Fullerton.

Group 2: Individuals, commercial businesses, and professional firms that conduct company oriented or other activities which are: 1) profit-oriented or intended to raise funds or 2) not open to the general public.

Group 3: Non-Fullerton Based: nonprofits, civic, and religious groups with a 501(c)(3) classification. (Activities other than fund-raising events, receptions or parties.)

C. Rental Fees for Auditorium, Classroom, Conference Room and Patio

1. Capacity

	<u>Auditorium</u>	<u>Classroom</u>	<u>Conference Room</u>	<u>Patio</u>
Maximum Assembly:	65	40	16	80
Maximum with Tables:	40	30	16	80

2. Fees - Active Military & Veterans can receive a 10% discount with proof of their Military/Veterans Identification Card at the time of booking.

	<u>Auditorium</u>
Hourly Rental Fee / Security & Cleaning Fee / Hourly Staff Fee	
Group 1	\$55 / \$100 / \$25
Group 2	\$80 / \$100 / \$25
Group 3	\$105 / \$100 / \$25

	<u>Class Room</u>	<u>Conference Room</u>	<u>Patio</u>
Hourly Rental Fee / Security & Cleaning Fee / Hourly Staff Fee			
Group 1:	\$45 / \$75 / \$25	\$45 / \$50 / \$25	\$45 / \$75 / \$25
Group 2:	\$60 / \$75 / \$25	\$60 / \$100 / \$25	\$60 / \$75 / \$25
Group 3:	\$75 / \$75 / \$25	\$75 / \$50 / \$25	\$75 / \$75 / \$25

Additional fees may apply:

Staff Fee	\$25 per hour
Outdoor Heater Rental	\$25 each
Alcohol Use Fee	\$80
Alcohol Use Deposit	\$300
Amplified Music Fee	\$50
Facility Deposit	\$100
Tour Fee	\$4 / person (\$40 minimum)
Custodial Services Fee	\$35 per hour

D. Use of Gallery Space

The City of Fullerton will allow use of the gallery/exhibition space only under controlled circumstances and only when rental use will not interfere with normal exhibition installation. Gallery exhibition space will not be rented out when an exhibition is occupying the exhibition area either during installation period or on exhibit. Request for gallery/exhibition space must be made in writing to the Museum Center Manager. Requests must state the nature of the activity; projected attendance; any special circumstances such as alcohol service and dancing; and exact hours needed for setup and for the activity.

Rental Fee/Refundable Security & Cleaning Deposit / Staff Fee

All user groups \$3,000 flat fee / \$1,000 / Staffing fee*

*Appropriate hourly fees for gallery security staff, security officers, and custodial staff as determined by the Museum Center Manager.

IV. Alcohol Policy

The City of Fullerton will allow the use of alcohol only under controlled circumstances. The use of alcohol is intended for private groups renting the facility. Alcohol may only be served when requested in advance and approved by the Director of Parks and Recreation. Alcoholic beverages are not allowed to be brought to the Museum Center by individuals during regular hours of operation.

The following regulations will be strictly enforced:

A. The use of alcoholic beverages will be permitted by written permission only and must be requested at the time the facility use application is made.

B. An additional alcohol use fee will be charged to any permittee serving alcoholic beverages. An additional refundable alcohol use deposit will also be required.

C. At the discretion of the Director of Parks and Recreation any group of any size may be required to have a security officer present. In addition, a minimum of one staff person is required.

D. Permittee will be held responsible for any damages resulting from their function and shall incur all costs of damages to equipment or the facility.

E. Permittee will remove all beverage containers, empty or full, from the premises immediately following the approved function. Failure to comply will result in forfeiture of deposit.

F. Permittee is responsible for obtaining all necessary State of California beverage control permits to allow legal sale of alcoholic beverages.

V. Amplified Music Policy

The City of Fullerton will allow amplified music only under controlled circumstances. The intended use of the Museum Center does not include use as a dance or concert hall. The use of amplified music is limited to receptions, community-based fund-raising events, and approved special events (i.e., lectures, educational programs).

The following rules will be strictly enforced:

A. Amplified music may be used only with advance written permission from the Director of Parks and Recreation and must be requested at the time the facility use application is made.

B. Music must be kept at a reasonable volume to be determined by City staff on site.

C. Failure to comply with any rules will result in forfeiture of facility deposit.

D. Permittee will be held responsible for any damages resulting from their function and shall incur all costs of damages to equipment or the facility.

VI. General Use Limitations and Restrictions

All users of the Fullerton Museum Center shall be subject to the general use limitations, restrictions and current fees.

A. The use of alcoholic beverages will be permitted by written permission only and must be requested at the time the facility use application is made.

B. No alcoholic beverages are allowed during the regular operating hours of the Museum Center except as allowed under these regulations.

C. Amplified music is not allowed unless requested in advance and approved in writing by the Director of Parks and Recreation.

D. Except for seeing-eye dogs and registered service animals, animals are not allowed in the Museum Center.

E. Applicants are responsible for arranging equipment, utensils, chairs, tables, and other items to meet their special needs. In addition, when an event is concluded, applicants are responsible for returning all items used to their original places, properly disposing of garbage and cleaning whatever is necessary. It is essential that the Museum Center be left in the condition existing prior to its use.

F. Decorations are allowed, but must have prior approval and must be made of documented flame resistant materials. No nails, tacks, tape, or any other material that will damage or deface walls or ceilings may be used. All decorations must be removed by user immediately following the activity.

VII. Food Regulations

Permission to serve food must be obtained from the Museum Center Manager in advance.

A. Groups serving food must have the function entirely catered by a caterer who is approved by the Museum Center. To receive approval, the group must provide the Museum staff with the name and address of the proposed caterer.

B. Groups serving food must also meet all Orange County Health Department health code regulations.

VIII. Tours

Organizations who wish to arrange a tour of the Museum Center's exhibition, may issue a request on the rental application form. An additional fee of \$4 per person (minimum of \$40) will be required during the time of rental. Museum tours are to be arranged and approved by the Museum Center Managers. Rental parties will be notified in writing of the exhibition tour details pending availability of docents, security requirements, and exhibition schedules.

IX. Museum Exhibition Galleries

No exhibition space is offered as a part of a facility rental. The Museum's regular operating hours remain in effect during any rental, and all rules and regulations regarding the exhibition space/galleries remain in effect.

X. Insurance and Security Requirements

A. Appropriate insurance will be required of facility users in conformance with current requirements established by the City of Fullerton Risk Management Division.

B. Security guards are required, at the expense of the applicant, during the entire rental time whenever alcohol is sold or served, amplified music or attendance that exceeds 75 guests. The number of officers will be determined by event type, expected attendance, and other factors. Applicant must use City-approved security guard vendors.

C. The requesting agency or person shall indemnify the City of Fullerton and its officers, officials, agents, and employees against and will hold the same harmless from any and all actions, claims, damages to persons or property, penalties, obligations, or liabilities which may be asserted or claimed by any person, firm, entity, corporation, or other organization arising out of or in connection with the use of City facilities by said requesting agency or person, except those occurrences arising from the sole negligence or willful misconduct of the City of Fullerton, its officers, officials, agents, or employees.

Exhibit F

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

2023-24
POLICY USE STATEMENT AND FEE SCHEDULE
REGULATING USE OF
FULLERTON DOWNTOWN PLAZA

I. Purpose

The primary objective of the Fullerton Downtown Plaza is to provide a setting for cultural, social, recreational, human service, leisure time activities, and programs in the City of Fullerton. The City may charge a fee to offset maintenance, utilities, supervision, equipment use, and administrative expenses due to the use of the plaza.

II. Use By Outside Groups and Agencies

A. The Plaza may be rented by outside groups. Proposed use of facilities or events shall not interfere with the public enjoyment of the Plaza or Museum Center; deter from the health, safety, moral welfare, or recreation of the general public; cause unusual or extraordinary expense to the City of Fullerton; or draw crowds in excess of the capacity of the facilities. Groups and individuals using the facilities shall abide by all laws and regulations, including fire and safety regulations, and Municipal Code restrictions pertaining to the use of City facilities. If damage is done to any facility, equipment, or park area during the time you are using it, you will be liable for any costs incurred associated with its repair or replacement.

1. Applicants shall be financially responsible for personal injury or property damage arising from use of the facility, meetings, or activities. If there is damage to the facility, equipment, or park area during the time rented, the user will be liable for any costs incurred associated with its repair or replacement.

2. Reservations must be made at least thirty (30) days in advance. To reserve the Plaza, a nonrefundable fee equal to 50% of the rental fee is required to reserve a desired date.

3. Thirty (30) days prior to the event the remaining nonrefundable fees, refundable deposits and insurance fees are due. Failure to pay in full will result in cancellation of reservation.

4. Due to the scheduling of a variety of classes, events, and activities at the Plaza, applicants are required to confine their events to a specified time and location.

5. Available equipment may be checked out upon completion of a separate request form. A deposit and/or fee may be charged for equipment.

6. Cancellation of meetings and activities by users shall be made no less than sixty (60) days prior to the scheduled use of the Plaza without forfeiting any deposit collected by the City. The failure of such notification may result in forfeiture of deposit.

7. Permits may be revoked due to any violation of regulations.

8. Permits shall not be transferred, assigned or sublet.

9. The applicant shall not advertise its use of the Plaza until confirmation of reservation is received. Any references to the Plaza or the City of Fullerton in advertising shall be limited to location only. Use of the Plaza in no way implies City sponsorship or affiliation of renter's programs or organization. This clause must be printed on all flyers circulated. All advertising using the Plaza, City, and/or Museum must be authorized by City staff. Failure to comply with these rules may result in forfeiture of deposit.

10. All persons must be 18 years of age (or 21 years of age when use of alcohol is requested) when signing an application and must be a member of the applying organization.

11. The use of alcohol is permitted only when requested in advance and approval is given in writing by the Director of Parks and Recreation.

12. All state required alcohol permits are the responsibility of the applicant. All inquiries should be made to the State Alcohol Beverage Control Board located in Santa Ana, California.

13. The use of amplification equipment is permitted only when requested in advance and approval is given in writing by City staff.

14. All groups using the Plaza must complete event/activities by 10 PM and vacate the premises no later than 11 PM.

15. Groups will be charged according to the fee schedule, as set forth in this Resolution.

16. No group or individual shall be allowed to reserve a facility for more than two (2) consecutive weeks on one specific weekday (i.e. two Mondays, etc.).

17. Youth group reservations must be completed by an adult sponsor. For every fifteen (15) minors using the facility, at least one (1) adult chaperon must be present. The names of the chaperoned shall be furnished to City staff 48 hours prior to the use of the facility.

18. The Parks and Recreation Department reserves the right at any time to refuse use of any facility to any group or individual who has violated any of the conditions, rules or regulations governing the use of the facilities. Reservations may also be revoked upon ten (10) days written notice from the Director of Parks and Recreation whenever the use of a building or facility may interfere with City program activities.

19. Security Services - Security guards are required, at the expense of the applicant, during the entire rental time whenever alcohol is sold or served, amplified music, or attendance that exceeds 75 guests. The number of officers will be determined by event type, expected attendance, and other factors. Applicant must use City-approved security guard vendors.

20. Groups with an estimated attendance of over 150 persons, which are also serving food, alcohol and/or craft activities, must pay an additional fee equal to the actual cost plus benefits per hour for the staff time and service of power washing. The power washing fees are applied at the discretion of the Director and are in addition to the standard facility use fees and deposits.

B. Rental Rates, Fees, Deposits for Plaza

1. Hourly Rental Fee - minimum rental is four (4) hours - Active Military & Veterans can receive a 10% discount with proof of their Military/Veterans Identification Card at the time of booking.

Group 1

Up to 150 persons	\$88 / 4 hours
151 to 350	\$105 / 4 hours
351 to 650	\$138 / 4 hours
651 to 1,000	\$154 / 4 hours

Group 2

Up to 150 persons	\$400 / 4 hours & \$90 / each additional hour
151 to 350	\$500 / 4 hours & \$110 / each additional hour
351 to 650	\$600 / 4 hours & \$130 / each additional hour
651 to 1,000	\$700 / 4 hours & \$150 / each additional hour

Group 3

Up to 150 persons	\$99 / 4 hours
151 to 350	\$121 / 4 hours
351 to 650	\$160 / 4 hours
651 to 1,000	\$198 / 4 hours

2. Additional fees and deposits:

Cleaning Deposit	\$250
Alcohol Use Fee	\$250
Alcohol Use Deposit	\$250
Amplified Music Fee	\$80
Amplified Music Deposit	\$250
Staff Fee	\$25 / hour
Power Washing	\$650
Custodial Fee	\$35 / hour
Security Guard Fee	\$25 / hour

C. Qualifying User Group Categories

City sponsored/City Council, other City departments, and other county state, federal, and municipal governments that conduct official activities directly sponsored by these agencies may be charged a use fee and may be charged for staff time to be determined on a case-by-case basis by the Director of Parks and Recreation.

Group 1: Fullerton Based: Nonprofits, civic, religious and athletic organizations that conduct nonprofit oriented community service activities, events, and programs (other than fund-raising events, receptions or parties). Organization must have a 501(c)(3) classification with headquarters in Fullerton. Events which include a fund-raising activity will be charged the Group 2 fee.

Group 2: Individuals, commercial or organizations that conduct company oriented or other activities which are: 1) profit-oriented or intended to raise funds or 2) not open to the general public.

Group 3: Non-Fullerton Based: Nonprofits, civic and religious groups with a 501(c)(3) classification. Events which include a fund-raising activity, will be charged the Group 2 fee.

III. Alcohol Policy

The City of Fullerton will allow the use of alcohol only under controlled circumstances. The use of alcohol is intended for private groups and individuals renting the facility. Alcohol may only be served when requested in advance and approved by the Director of Parks and Recreation. Alcoholic beverages are not allowed to be brought to the Museum Center by individuals during regular hours of operation.

The following regulations will be strictly enforced:

- A. The use of alcoholic beverages will be permitted by written permission only and must be requested at the time the facility use application is made.
- B. An additional \$250 fee (above the appropriate rental fee) will be charged to any permittee serving alcoholic beverages. An additional \$250 refundable deposit (above the appropriate standard deposit) will also be required.
- C. Security guards or sworn officers are required, at the expense of the applicant, during the entire rental time whenever alcohol is sold or served. The number of officers will be determined by event type, expected attendance, and other factors. Applicant must use City approved security guard vendors. In addition, a minimum of two staff person at a rate of \$25 per hour is required.
- D. Permittee will be held responsible for any damages resulting from their function and shall incur all costs of damages to equipment or the facility.
- E. Permittee will remove all beverage containers, empty or full, from the premises immediately following the approved function. Failure to comply will result in forfeiture of deposit.
- F. Permittee is responsible for obtaining all necessary State of California beverage control permits to allow legal sale of alcoholic beverages.
- G. All alcoholic beverages are required to be sold, served and consumed inside the plaza.

IV. Amplified Music Policy

The City of Fullerton will allow amplified music only under controlled circumstances. The use of amplified music is limited to receptions, community based fund-raising events, and approved special events (i.e., lectures, educational programs).

The following rules will be strictly enforced:

- A. Amplified music may be used only with advance written permission from the Director of Parks and Recreation and must be requested at the time the facility use application is made.
- B. Music must be kept at a reasonable volume to be determined by City staff on site.
- C. Depending on the type of activity, a deposit of \$250 may be required. Failure to comply with any rules will result in forfeiture of deposit.
- D. Permittee will be held responsible for any damages resulting from their function and shall incur all costs of damages to equipment or the facility.

V. General Use Limitations and Restrictions

All users of the Plaza shall be subject to the general use limitations, restrictions and current fees.

- A. The use of alcoholic beverages will be permitted by written permission only and must be requested at the time the facility use application is made.
- B. No alcoholic beverages are allowed at the Plaza except as allowed under these regulations.
- C. Amplified music is not allowed unless requested in advance and approved in writing by the Director of Parks and Recreation.
- D. Applicants are responsible for arranging equipment, utensils, chairs, tables, and other items to meet their special needs. In addition, when an event is concluded, applicants are responsible for returning all items used to their original places, properly disposing of garbage and cleaning whatever is necessary. It is essential that the Plaza be left in the condition existing prior to its use.
- E. Decorations are allowed, but must have prior approval and must be made of documented flame resistant materials. No nails, tacks, tape, or any

other material that will damage or deface walls or structures may be used. All decorations must be removed by user immediately following the activity.

VI. Food Regulations

A. Permission to serve food must be obtained from City staff in advance. A group serving food must have the function entirely catered by a caterer who is approved by the City. To receive approval, the group must provide City staff with the name and address of the proposed caterer.

B. Groups serving food must meet all Orange County Health Department and State of California health code regulations.

VII. Insurance and Security Requirements

A. Appropriate insurance will be required of facility users in conformance with current requirements established by the City of Fullerton Risk Management Division.

B. The requesting agency or person shall indemnify the City of Fullerton and its officers, officials, agents, and employees against and will hold the same harmless from any and all actions, claims, damages to persons or property, penalties, obligations, or liabilities which may be asserted or claimed by any person, firm, entity, corporation, or other organization arising out of or in connection with the use of City facilities by said requesting agency or person, except those occurrences arising from the sole negligence or willful misconduct of the City of Fullerton, its officers, officials, agents, or employees.

Exhibit G

CITY OF FULLERTON
PARKS AND RECREATION DEPARTMENT

2023-24
POLICY STATEMENT AND FEE SCHEDULE
PERTAINING TO PARK DWELLING FEES

I. Purpose

Per Fullerton Municipal Code Sections 21.12.010 - 21.12.040, the purpose of the park dwelling fee is to implement the goals and policies of the Resource Management Element of the City's General Plan which calls for the creation of open spaces throughout the community and the provision of a comprehensive and unified system of parks and recreation facilities accessible to all residents. All money collected as fees imposed shall be deposited in the Park Dwelling Fund and shall be used solely for the acquisition, development, and improvement of public parks and recreational facilities in the city, as proposed by the City's five-year Capital Improvement Program.

II. Formula (per Resolution 8685)

$$\frac{\text{Cost/Acre (Land Acquisition)} + \text{Cost/Acre (Land Development)} \times \text{Parkland Acres}}{1,000 \text{ population} \times \text{Residents/Acquisition Development Park Std. Dwelling Unit}} \times 1,000$$

III. Fee

FY 2023-24 = \$12,020 per dwelling unit

IV. Accessory Dwelling Units are exempted from paying Park Dwelling Fees per Resolution 2019-07