**Self-Haul Permit Guidelines**

The City of Fullerton’s Municipal Code allows for solid waste generators within the City’s boundaries to self-haul their waste for recycling and disposal under specific conditions listed in Section 5.14.080 and in accordance with applicable laws including 14 California Code of Regulations, Div. 7, Chapter 12, Section 18988. The following guidelines provide a high-level overview of the specific requirements for a permitted self-hauler. Failure to follow all requirements may result in fines, fees and/or denial of future permits.

**General Requirements:**

* Self-haulers are only permitted to self-haul their own solid waste generated on their premises.
* Self-haulers must provide and utilize their own containers for solid waste collection and disposal. Containers must be maintained in good condition and have a watertight seal.
* Collection and transport equipment (including trucks and vehicles) must be approved by the City.
* Self-haulers must recycle **all** recyclable materials in accordance with local and state recycling regulations including AB 341, AB 1826, and SB 1383. Recyclable materials include cardboard, paper, plastic, metal cans, glass bottles, etc. Organic materials, including yard waste, food waste, and food soiled paper. Both recyclables and organic materials must be diverted from landfill at a processing facility.
* Mixed waste collection streams containing unsegregated organic waste, including paper and cardboard, must be taken to a certified high diversion organic waste processing facility. These facilities must meet 50% (by 2022) or 75% (by 2025) recovery of organic waste. Use of other facilities for processing mixed waste organic collection streams will be denied.
* Self-haulers must haul all landfill waste and food waste at least once a week from their premises. All other materials must be hauled at least every other week. Alternate collection and disposal frequencies must be approved by the City.

**Self-Haul Permit Application and Recordkeeping Requirements**

The self-haul permit application requires the following records:

1. A list of all containers to be used.
2. A list of all transport and disposal equipment to be used.
3. A written explanation of where all solid waste will be delivered for disposal and diversion with facility names and addresses.
4. A written plan explaining how at least 50% of solid waste collected will be diverted from landfill disposal.

Self-haulers must also keep the following records for the permit renewal process:

1. Receipts from self-hauling activities (weight tickets) to demonstrate proper diversion and disposal frequency and that a minimum of 50% of solid waste was diverted.

A completed permit application is required annually. All self-haul permits are valid until January 31. Renewal applications are due annually by January 1. To obtain a self-haul permit application, contact the City of Fullerton at environmentalservices@cityoffullerton.com.

**Back-Haul Permit Guidelines**

The City of Fullerton’s Municipal Code allows for entities to haul or transport solid waste materials, with their own equipment, back to a distribution site/center outside of the City’s boundaries for proper management and diversion (“back-hauling"). Based on Senate Bill 1383 regulations, back-hauling is a subcategory of self-haul requirements. Under specific conditions listed in Section 5.14.080 and in accordance with applicable laws including 14 California Code of Regulations, Div. 7, Chapter 12, Section 18988 entities are allowed to comply through back-hauling materials to a centralized distribution site. The following guidelines provide a high-level overview of the specific requirements for a permitted back-hauler. Failure to follow all requirements may result in fines, fees, and/or denial of future permits.

**General Requirements:**

* Back-haulers are only permitted to back-haul their own solid waste generated on their premises.
* Back-haulers must maintain records to demonstrate that materials are taken back to a central or corporate location for proper management.
* Back-haulers must recycle **all** recyclable and organic materials in accordance with local and state recycling regulations including AB 341, AB 1826, and SB 1383. Recyclable materials include cardboard, paper, plastic, metal cans, glass bottles, etc. Organic materials, including yard waste, food waste, and food soiled paper. Both recyclables and organic materials must be diverted from landfill at a processing facility.

**Back-Haul Permit Application and Recordkeeping Requirements**

The back-haul permit application requires the following records:

1. Fully complete and sign the back-haul permit application form.
2. Submit a copy of the official back-hauling or corporate waste removal policy for the business.
3. Submit a list of facilities or vendors utilized for end-use recovery and processing, including material(s) accepted at each vendor or facility.
4. Reminder for Automatic Annual Renewal Requirements during 5-year Term:
   1. Submit records in the form of an annual report to the City of Fullerton from all back-hauling activities in the prior year that demonstrate proper diversion (including volume or weight transported for each material). Improper diversion strategies or insufficient records will result in denial of automatic renewal applications and will require immediate subscription with Republic Services to avoid possible penalties or violations.
   2. Provide a formal statement that the official back-hauling or corporate waste removal policy for the business has not changed or provide updated policy.

A completed permit application, if approved by the City of Fullerton, expires in 5-years. In order to obtain a back-haul permit application form, please contact the City of Fullerton at environmentalservices@cityoffullerton.com.