

FULLERTON FORWARD

CITY MANAGER'S REPORT

INTER-AGENCY BASKETBALL TOURNAMENT

The Fullerton School District (FSD) will be hosting the first annual inter-agency basketball tournament on May 6, 2023. This exciting event will take place at the Fullerton Community Center from 10:00am to 3:30pm.

Participating agencies include the City of Fullerton, Fullerton School District, Fullerton Joint Union High School District, OC United, and other community partners. Teams will play 3-on-3 half court games.

The School District will also be hosting a variety of recreation sports and activities for families to enjoy throughout the duration of the tournament. All employees are encouraged to attend and cheer on our participating teams.



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ADMINISTRATIVE SERVICES

FISCAL SERVICES

The City has completed and timely submitted the Fiscal Year 2021-22 Single Audit report. The report can be found on the City's website shown below.

<https://www.cityoffullerton.com/government/departments/administrative-services/financial-reports/-folder-29>

GENERAL AND UTILITY BILLING SOFTWARE UPDATE

The Fiscal Services and Utility Services staff have been working on the Tyler Munis general and utility billing system implementations. After implementation of the software, the invoice templates will change to provide a fresh consistent look for our customers.

An advanced notice will be sent to customers informing them of the changes to come, including the City Council approved changes to the credit card fee structure. Included with the notice, for utility customers, will be a "how to" read your new utility bill.

General billing implementation is scheduled to go live in June 2023 and Utility billing implementation is scheduled to go live in September 2023.

UTILITY SERVICES DIVISION CUSTOMER DEPOSITS

Beginning July 2023, the Utility Services Division will reinstate the requirement of a deposit to reestablishment of water service for all accounts that are shut-off for non-payment as a condition to have the service re-established in accordance with Rule 6 (item B) of the Water Rates, Rules and Regulations.

Disconnection of water service due to non-payment was on hold from the start of the COVID pandemic including the requirement of a deposit for reestablishment of water service, in accordance with Rule 6.

The City Council approved restarting the collection process effective in October 2022. The collection process includes posting notices and disconnecting water service due to non-payment of the utility bill.

NEW BUSINESS REGISTRATIONS



AMERICAN RED CROSS

Blood Doner
Center/Blood
Collections

AS3 MEDICAL SPA

Cosmetic
Treatments

CAR CASTLE

Used Automobile
Dealer

CHI HYUN LEE

State Certified
Massage Tech @
Fullerton Spa

PYO CLINIC

Primary Care
Medicine Clinic

VERITY COUNSELING SERVICES

Virtual
Teletherapy -
Marriage and
Family Therapist

COMMUNITY AND ECONOMIC DEVELOPMENT

BUILDING & SAFETY

•The division is in the final stage of hiring an additional permit technician.

- Filling this vacancy will provide improved customer service to the community and permit applicants.

•The division is in the beginning stage of hiring for Building Inspector I.

•For the fiscal year to date, we've completed 4,559 of permits issued/complete, 3,533 Plan Checks Complete.

- We've completed 13,698 Inspections since July.
- Total valuation \$105,035,108.85

•We issued the total cost of ownership (TCO) for the Provecho Market

ECONOMIC DEVELOPMENT

Staff continues to work with our consultants on a city-wide retail strategy plan. An update to City Council will be prepared for the April 18th Council Meeting.

New businesses to town in April include

- Brassgrow Nursery
- Embrace Photography
- and Yun Tutoring.



Staff is working to develop small business resources and is continuing outreach efforts to our local business community. Upcoming SBDC Workshops:

- April 12th - **Entering Commercial Real Estate 101** (ociesmallbusiness.org)
- April 12th - **Loans for Your Small Business** (ociesmallbusiness.org)
- April 12th - **Market Research & Selection for Global Expansion** (ociesmallbusiness.org)
- April 13th - **Generating Business Through Free & Low Cost Marketing** (ociesmallbusiness.org)

YTD STATS



PERMITS ISSUED



PLAN CHECKS



INSPECTIONS



PROJECT VALUATION

PLANNING UPDATES

1600 Commonwealth Pointe Common Affordable Housing Project was approved by the City Council on April 4, 2023 for a 65-unit development project on city land. This project is proposed with units being at a more affordable average than originally proposed with an overall average AMI of 50%. Staff anticipates bringing the Affordable Housing and Property Disposition Agreement before the Council for approval in June or July.



HOUSING UPDATES

Housing Rehabilitation

- Three projects have been approved by the Loan Committee and are ready for homeowners to sign loan documents
- In the last two months, the City received five new applications.

Community Development Block Grant (CDBG)/ HOME

- The 2023-2024 Annual Action Plan draft is available for public comment from April 6-May 5. The Plan will be presented to City Council for approval on May 2 and submitted to HUD by May 15. This document is the official application for federal CDBG (\$1,388,882) and HOME (\$546,530) funds.

CODE ENFORCEMENT

On April 11, 2023, the Code Enforcement team will present **six cases** before an independent Public Nuisance Hearing Officer and residents residing within 300 feet of the sites.

- **Four** of these are land use violation cases for the illegal cannabis businesses operating at 1146 East Valencia Drive, 2005 Raymer Avenue, Unit F, 1181 East Elm Avenue, and 279 East Imperial Highway. Staff will recommend the sites be declared a public nuisance and an order be issued for the closure of the unpermitted businesses.
- **Another case** involves hoarding conditions at 2706 West Olive Avenue, and **the sixth case** is the property at 3209 North Lake Knoll Drive where the property owner has demonstrated a chronic and consistent failure to maintain the property.



CODE ENFORCEMENT STATS

July 1, 2022 - April 5,
2023

790

Complaints Received

828

Cases Resolved

1,433

Inspections Conducted



FIRE DEPARTMENT

CURRENT EVENTS

On Monday, April 3, Fullerton Fire Chief Adam Loeser officially promoted John Miller to Division Chief of Training and welcomed our new EMS Manager Rhonda Rosati to the FFD!

The Division Chief of Training is a leadership position that provides the required training to our emergency personnel verifying that our workforce has the sharpened skills to be applied at a moment's notice to any emergency situation. The Division Chief (DC) also serves as the Department's Safety Officer and is responsible for coordinating the Firefighter Trainee Academy, all promotional processes, Probationary Firefighter performance evaluations, and any County, State, or Federal mandated training.

The EMS Manager is crucial to the Command Staff as the subject matter expert for pre-hospital care providing education, skills training, and mandated oversight to our EMTs and Paramedics. The FFD is fortunate to have these two talented individuals join our growing team!



Fullerton Fire Department proudly welcomed aboard our **three new shift Battalion Chiefs**.

Pictured is Fire Chief Adam Loeser presenting the Battalion Chief gold badges and distinctive white helmets to "A" Shift Battalion Chief Bryan McConnell, "B" Shift Battalion Chief Ismael Maturino, and "C" Battalion Chief Jordan Morris.

The **Battalion Chief** position is a critical leadership role in the fire service and is responsible for the safety of the men and women who respond out of the 6 fire stations located throughout our City. The Battalion Chief responds to and coordinates resources to support the strategy to resolve any emergency incident.



FIRE DEPARTMENT

CURRENT EVENTS CONTINUED

These incidents involve multi-unit responses which include residential and commercial structure fires, major traffic collisions requiring patient extrication, technical rescues such as swift water rescues, active shooter incidents, and hazardous material incidents. In addition to incident responses, the Battalion Chief (BC) handles the daily operation and maintenance of the fire stations, fire apparatus, and equipment ensuring that our fire personnel have the tools to provide the emergency service to our citizens, businesses, and visitors 24 hours a day, 365 days a year.

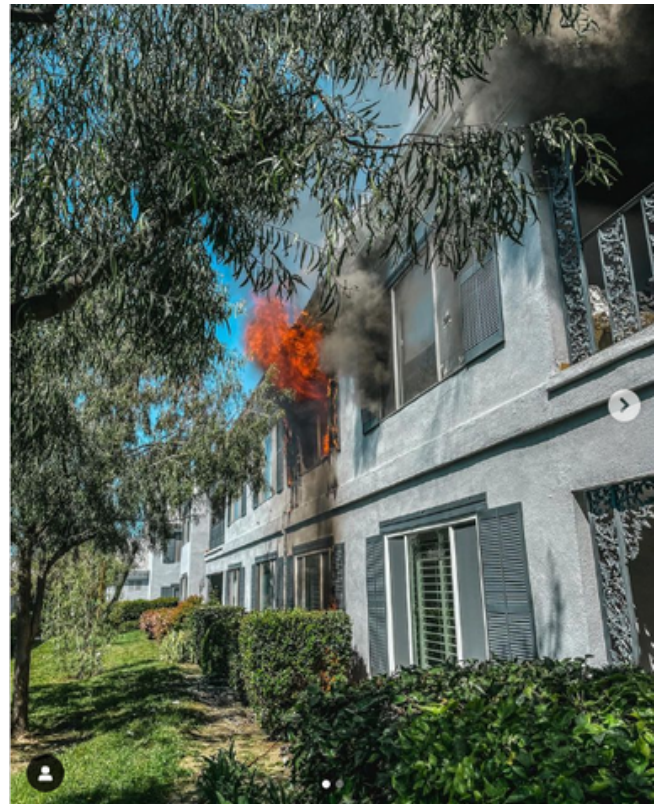
3 Alarm Apartment Fire April 6, 2023

FE1 responded and found an eight-unit two-story apartment building, part of a larger complex, with heavy fire showing from the street. FE1 pulled hose lines and made an aggressive attack on the fire which was in an upstairs unit. The unique layout of the structure and heavy fire load resulted in the number of units requested increasing to a second alarm and subsequently a third alarm fire.

Crews from Fullerton, Anaheim, OCFA, Brea, Placentia, and Costa Mesa were utilized to control the incident. The fire was contained to the unit of origin, but smoke and water damage effected the other units in the building. All utilities to the building were shut off by their respective companies as a safety precaution.

The building department from the City of Fullerton responded and yellow-tagged the building as a safety precaution. Two individuals sustained injuries resulting from smoke inhalation and were transported to U.C.I. medical center for treatment. The Red Cross responded and assisted the displaced residents with temporary housing. In total, twenty residents were displaced because of the fire. The cause of the fire is currently under investigation and is unknown at this time. Investigators from the Anaheim Fire Department are handling the investigation portion of this event. The building was released back to the property management company to work with insurance to begin repairs.

The fire suppression and response to Fullerton residents was a collaborative effort between city partners, local jurisdictions, and NGO's.

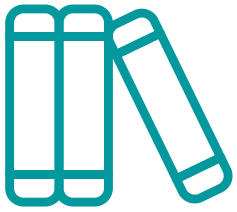




HUMAN RESOURCES

RECRUITMENT SUMMARY

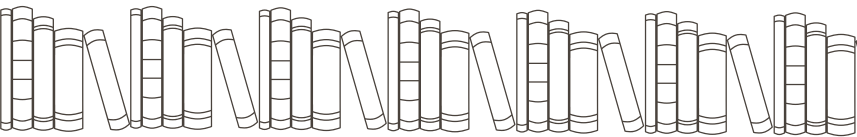
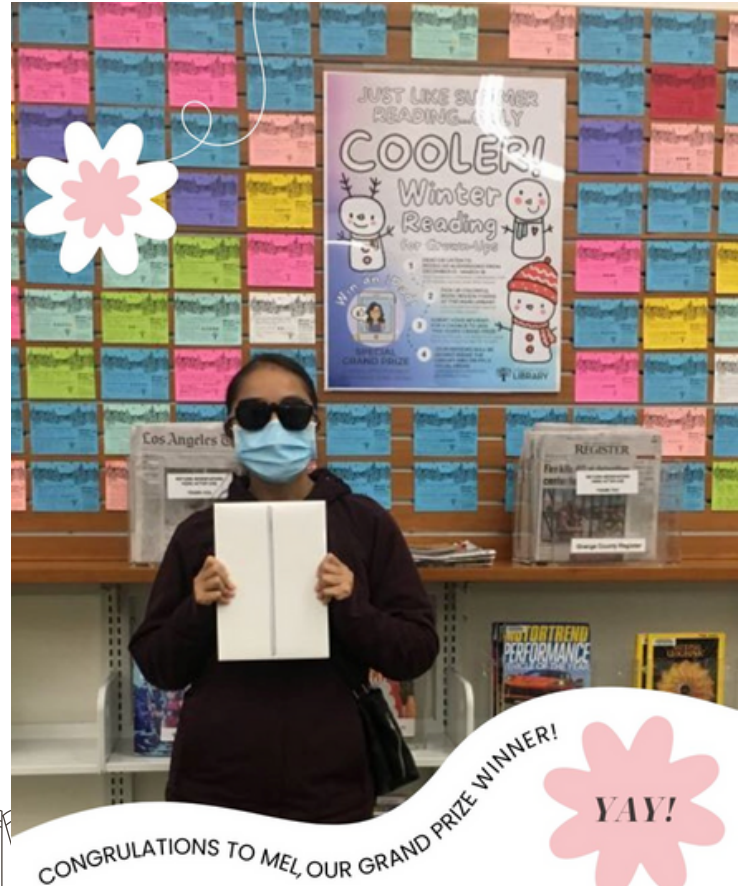
- A recruitment for **Administrative Analyst Series** was posted on March 22 and is open on a continuous basis. To date, 97 applications have been received.
- A recruitment for **Police Officer Trainee** was posted on March 27 with an anticipated closing date of April 16. A written test has been scheduled for April 27.
- A recruitment for **Fiscal Operations Supervisor** was posted on February 10 and closed on March 26. To date, 19 applications were received of which 9 are being invited to interviews tentatively scheduled for mid-April.
- A recruitment for **Human Resources/Risk Management Analyst II** for the Human Resources Department opened on December 1 and closed on January 1. 35 applications were received of which 6 were invited to the oral board on February 24th. An eligible list was established on March 22, 2023.
- A recruitment for **Police Services Representative** opened on January 4 and closed on January 29. 87 applications have been received. 38 candidates will be invited to orals (interview date TBD).
- A recruitment for **Administrative Assistant I and Administrative Assistant - Confidential** was posted on February 15 and closed on March 5. 229 applications were received of which 132 were invited to participate in the written test administered on March 21 and March 24. 18 candidates have been invited to an oral interview scheduled for April 12.
- A recruitment for **Construction Inspector** was posted on January 26 and closed on March 6. 25 applications were received of which 8 will be invited to interviews scheduled for April 19.
- A recruitment for **Assistant Engineer - Water** was posted on January 26 and closed on March 12. 42 applications were received of which 9 will be invited to interviews scheduled for April 18.
- A recruitment for **Environmental Services Coordinator** was posted on January 27 and closed on March 12. We received 42 applications of which 5 will be invited to interviews scheduled for April 18.
- A recruitment for **Solid Waste and Recycling Specialist** was posted on January 27 and closed on March 12. We received 35 applications of which 7 will be invited to interviews scheduled for April 25.
- A recruitment for **Building Inspector I** was posted on March 1 and closed on March 26. 41 applications were received of which 9 will be invited to interviews scheduled for April 18.
- A recruitment for **Planning Technician** was posted on March 1 and closed on March 26. 47 applications were received of which 9 were invited to interviews scheduled for April 12.
- A recruitment for **Police Records Clerk** was posted on February 21 as a continuous recruitment with testing scheduled regularly based on the number of applications received until all the vacancies are filled. The first round of the written test was administered on March 21 and March 23. 129 applicants were invited and an eligible list of 49 was established on March 23. 79 applicants have been invited to a second examination scheduled for April 20.
- A recruitment for **Maintenance Worker/Senior Maintenance Worker I** opened on January 11 as a continuous recruitment. The first round of the written test was administered on March 9. 35 candidates reported to the written test of which 18 passed and were placed on an eligible list. The next test is scheduled for May 3. Testing will be scheduled bi-monthly until all vacancies for these positions are filled.
- A recruitment for **Assistant Fire Marshal/Fire Plan Examiner** was posted on February 15 and is scheduled to close on March 5. The eligible list was established on March 14. An appointment is pending.
- A promotional recruitment for **Payroll Technician** was posted on February 20 and closed on March 5. The eligible list was established on March 15 and an appointment is pending.



LIBRARY

ON GOING PROJECTS

Congratulations to Our Winter Reading for Grown-Ups Grand Prize Winner! One of the perennial Signs of Spring, the announcement of the Winter Reading for Grown-Ups Grand Prize Drawing Winner, is upon us. Please join FPL in congratulating Mel, the proud owner of a shiny new iPad generously provided by our indefatigable Friends of the Fullerton Public Library. You can read Mel's winning entry and hundreds of other book reviews in the lobby of the Main Library. Not Mel? Not to worry! Summer Reading season is just around the corner, so keep up on that reading!



This Year's Winner of the Mystery Date with a Book Raffle Announced! Congratulations to our Mystery Date with a Book raffle winner, Henna! Between February 1 and March 4, participants were invited to check out a wrapped book from our lobby display and, after a reading rendezvous, rate their "dates" with our special review slips. This year we "set up" 172 mystery dates (our best year yet!). Thanks as always to the Friends of the Library for supporting this program and library love!

PARKS AND RECREATION

PARK CAPITAL PROJECTS (CIP)

- **West Coyote Hills Initial Trails**

- Construction of trails nearing completion
- The ribbon cutting ceremony is scheduled for May 13, 2023, at 10:00am
- Initially, scheduled for May 1st, but it was postponed due to rain

- **Pooch Park Relocation**

- City Council rejected construction contract on March 21, 2023
- The project will go back to Parks and Recreation Commission in April for recommendations

- **Emery Park**

- Scope of project includes a new playground with an adjacent picnic area and an ADA accessible walkway from Sunny Ridge Drive
- Project will enter the design phase in April

CITY EVENTS

Downtown Fullerton Market

The Thursday Downtown Market is from April 6th through August 31st from 4:30 pm to 8:30 pm in the Downtown Plaza (125 E Wilshire Ave). Enjoy fresh produce, artisan vendors, hot and pre-packaged food choices, and Kids' Korner activities! Live music starts at 6:30 pm weekly - don't forget to catch your favorite local band! The 2023 season entertainment is posted online

Fitness

Open gym basketball at the Fullerton Community Center indoor gymnasium is Tuesdays 12 pm - 3 pm, Wednesdays 6 pm - 9 pm, and Saturdays 8 am - 12 pm for a limited time! Enjoy our 12,000-square-foot basketball gym with your friends! \$5 drop-in fee

More fitness updates at www.cityoffullerton.com/fccfitness

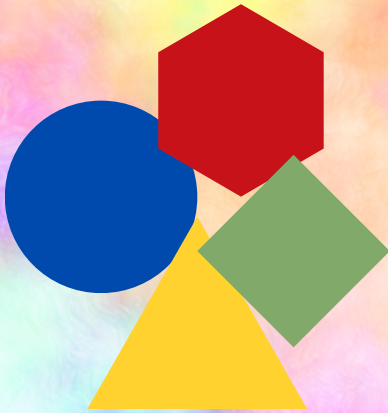
Contract Classes

Parks and Recreation Spring classes are available online at www.fullertoneconnect.com

PARKS AND RECREATION

YOUTH PROGRAMS

Spring Break Art Camp a new, staff-led program completed its first session the week of March 20–24. 13 kids aged 6–9 created original art inspired by great artists of the past and present in this half-day, paid program.



My Little and Me Craft Time are on selected Tuesdays and Saturdays from 10:00 -11:00 am. Future sessions of My Little and Me will include “Bubble Art” and “Colors and Shape Collage.” Register today at www.fullertonEconnect.com!

SENIOR PROGRAMS AT FCC

To better serve our diverse senior audience, we are offering **Crafternoons** twice a month, on the third and fourth Friday afternoons. Third Friday classes are held from 2:30–4:30 p.m. while fourth Fridays are from 4:30–6:30 p.m. Our March project, “Amish Barn Signs” was successful with 33 participants creating decorative art for their front doors. Our next project will be an introduction to Bamboo ink wash painting, scheduled for April 21 and 28.

Grocery Distribution is now in-person at the Fullerton Community Center on the first and third Thursdays of the month from 10:45 AM - 11:45 AM! In partnership with Second Harvest, different food items are available in a pick and choose shopping style format. This program is first come, first serve.

Art at Home will continue this month with “Watercolor Spring Flowers” set for distribution Tuesday, April 11. Art at Home will be discontinued after May as support for this Covid-funded program has been discontinued. May 9th will be our last Art At Home activity! Register today.



PARKS AND RECREATION

SENIOR PROGRAMS CONTINUED

Educational Lectures

Join us for a variety of different in-person health, wellness, and financial seminars.

- **How to Dispose of Medication Safely** on April 13th from 1:00 PM – 2:00 PM
- **It's your Estate Series** on April 20th – May 25th
- **Practice of Gratitude** on April 26th from 11:00 AM – 12:00 PM
- **Guided Autobiography** – 5 week course on Tuesdays, May 16th – June 13th
- **Senior Loteria** is coming to the Community Center every third Tuesday of the month starting at 12:45. This Spanish language fun, social activity is sponsored by Optum Healthcare.

Discover Fullerton on Foot continues this month with a walking tour of the Civic Center area, including City Hall, the Police Station, and other historic sites. The tour will be Saturday, April 15 from 8:30–9:30 a.m., starting and ending at the Community Center.

Join any of our ongoing staff-led programs including **Senior Tech Assistance**, **Senior Singalong** and **Dessert Social**, and the **Senior Drum Circle**! Come into the Fullerton Community Center or call (714) 738-6575 for more information on Parks and Recreation programming.



Museums and More: Cultural Excursions for Seniors

Join us on a guided tour of Orange County's most fascinating museums and cultural and historical sites. OCTA provides transportation for all "Museums and More" outings through our Senior Mobility Program partnership.

Upcoming excursions:

Wednesday, April 12 – Anaheim's Muzeo Museum and Cultural Center

Wednesday, May 10 – Muckenthaler Cultural Center

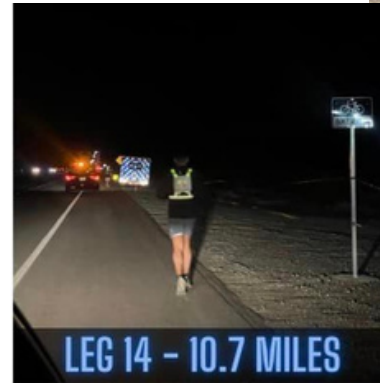
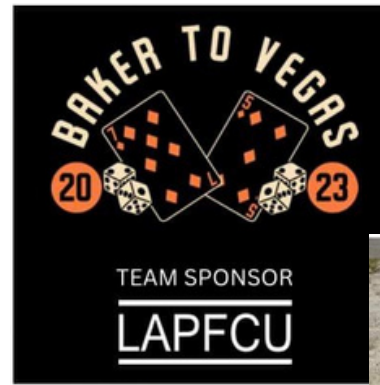


POLICE DEPARTMENT

CURRENT EVENTS

EMPLOYEE EVENT

On April 1st & 2nd, FPD Officers participated in the annual Baker to Vegas (B2V) Challenge Cup Relay. Officers ran day and night for 120 miles in 20 stages, from Baker, CA through the desert, over the mountains and into Las Vegas, NV. FPD's B2V team proudly represented Fullerton amongst over 250 teams; and over 8000 runners and support personnel from law enforcement agencies across the globe! FPD Team #75 finished the race in 17 hours and 18 minutes.



RESIDENTIAL SAFETY TIPS

With an uptick in residential burglaries throughout the Southern California area, the Fullerton Police Department would like to provide some general safety tips for residents.

- Lock your doors and windows, including garage & shed doors
- Make your house look occupied by leaving lights and/or a television turned on
- Set up motion sensor lighting outside your home
- Inventory - photograph valuables & make a list of the make, model, serial numbers & value
- Make sure cameras are working and are not obstructed
- Test your alarm and make sure your provider has updated emergency contacts
- Secure any furniture or items outside that can be used by burglars to climb into second story
- Report any suspicious activity "See Something, Say Something" by calling 714-738-6700.



POLICE DEPARTMENT

KIA AND HYUNDAI THEFTS

Fullerton PD has seen a rise in Kia and Hyundai related thefts where thieves use a third-party electronic device to bypass push button ignitions. Kia's and Hyundai's produced between 2010 through 2021 are not equipped with an ignition mobilizer. Owners of these vehicle should consider utilizing a steering wheel locking device.

In 2021, 23 Kia's were reported stolen from Fullerton. That number increased to 80 in 2022. In 2021, 31 Hyundai's were reported stolen from Fullerton. That number increased to 44 in 2022.



NEW HIRE

Fullerton Police Department welcomed, Jasmine Valadez Cruz, FPD's newest Community Liaison Officer (CLO). CLO's assigned to Community Services work to make the City a better place to live. The CLO works with community groups, including our Spanish-speaking communities to build a bridge of trust between community members and the Police Department. By working together, we can reach our goal of enhancing the quality of life for all Fullerton residents. CLO Valadez Cruz will also oversee the Neighborhood Watch Program as well as the Citizen's Academy.

HIRING

FPD is currently hiring for the position of Police Cadet, Part-Time Dispatcher, Lateral/Academy Trained Police Officer and Police Records Clerk. Apply today and become a community Partner. www.joinfullertonpd.org



INFORMATION TECHNOLOGY

PROTECT YOUR SENSITIVE INFORMATION

As mentioned in this month's security tip, it's important to identify sensitive information and take steps to protect it. Sensitive information includes your date of birth, social security number, credit card information, and any information that uniquely identifies you. Cybercriminals may try to obtain this information to apply for credit cards, file taxes, or get medical services, potentially damaging your credit status and costing you time and money to restore your reputation.

To protect your sensitive information:

- 1.If you need to send sensitive data via email, make sure to encrypt the email. If you store sensitive information in cloud storage like Dropbox or Google Drive, enable encryption settings if available.
- 2.Protect your online accounts with strong passphrases and multifactor authentication.
- 3.Protect your mobile device with a password or passcode.
- 4.Personal information should not be stored on the City's Egnite file storage.

PUBLIC WORKS

EMERGENCY STORM DRAIN REPAIR

Engineering and Streets Division staff are currently addressing an emergency repair to a large storm drain under **Acacia Avenue**. The storm drainpipe is an old, corrugated metal pipe that has rusted out and is undermining the roadway. Of additional concern is that the pipe is located parallel and immediately adjacent to the BNSF railroad. Due to the extensive deterioration and arch configuration of the pipe, patch repair and/or pipe lining is not an option. Staff is designing a replacement pipe that will be realigned further away from the railroad. Plans are expected to be completed this week, with Contractor negotiations anticipated next week.



PUBLIC WORKS



WATER SERVICE LEAKS AND REPAIRS

Main Leaks/Breaks

719 Paseo Pl 6" WMB

Date reported: 03-24-2023

Status: Repaired

1239 Rosecrans Ave 12' WMB

Date reported: 03-24-2023

Status: Repaired

956 Rancho Circle 6" WMB

Date reported: 03-25-2023

Status: Repaired

1416 Avenida Antigua 6"

Date reported: 03-27-2023

Status: Repaired

736 E Sunny Hills Rd

Date reported: 04-03-2023

Status: Scheduled

2237 Deerpark Dr ¾"

Date reported: 03-25-2023

Status: Repaired

1954 Berkshire Dr

Date reported: 04-03-2023

Status: Scheduled

Other Water Leaks

506 Las Riendas Dr 1' Curb Stop

Date reported: 03-24-2023

Status: Repaired

550 N Harbor Blvd Hit Hydrant

Date reported: 03-25-2023

Status: Repaired

329 Adlena Dr 6" Gate Valve replaced

Date reported: 03-23-2023

Status: Repaired

510 W Elm ¾' Curb Stop

Date reported: 03-29-2023

Status: Repaired

113 N Hart Pl

Date reported: 04-03-2023

Status: Repaired

501 S Acacia Hit Hydrant (Replaced)

Date reported: 04-03-2023

Status: Repaired

301 W Glenwood Ave 1" Curb Stop

Date reported: 04-03-2023

Status: Scheduled

1224 S Eadington Ave Hydrant Leak

Date reported: 04-03-2023

Status: Scheduled

719 Adlena Dr 6" gate Valve Replaced

Date reported: 03-21-2023

Status: Scheduled

Water Service Leaks

CITY HALL DIRECTORY

ADMIN SERVICES	714-738-6549	FIRE DEPARTMENT	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-3338
CITY COUNCIL	714-738-6311	PARKS AND REC	714-738-6575
CITY MANAGER	714-738-6310	POLICE	714-738-6800
CODE ENFORCEMENT	714-738-6553	PUBLIC INFORMATION	714-738-6317
COMMUNITY DEVEL.	714-738-6541	PUBLIC WORKS—MS	714-738-6897
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—ENG	714-738-6845



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