



FULLERTON FORWARD

CITY MANAGER'S REPORT

HUNT LIBRARY

CONSTRUCTION UPDATE

The Hunt Branch Library continues to undergo site improvements on schedule in a phased approach. The final punch list for work on the roof replacement will be completed sometime in mid-February and perimeter fencing is currently being installed on the property. Building abatement work to remove hazardous materials has started and contractors are actively working on this now.

Interior improvements including finishes and structural repairs as well as mechanical, electrical, lighting and communication upgrades are expected through March. The installation of new water lines, a water meter system, backflow preventer, fire hydrants, and sewer line have been completed. In order to ensure the site is secure and reduce risk of vandalism, a security guard is now on-site 24/7 to monitor the situation as construction work proceeds. The improvements remain on schedule for an approximate completion later this fall 2023.



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ADMINISTRATION

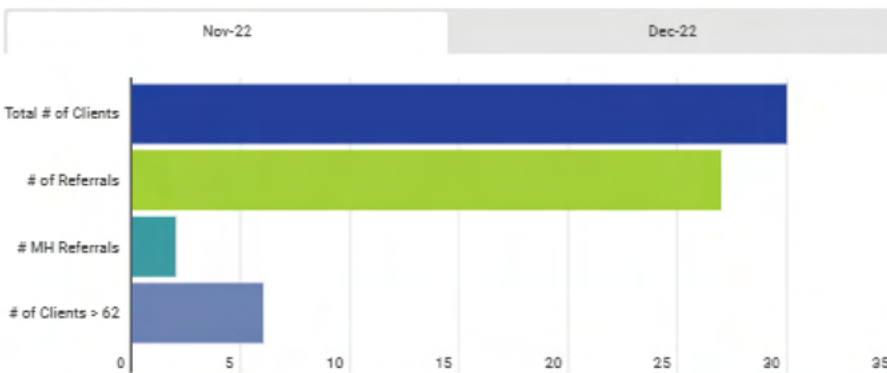
HOMELESS UPDATE

SHELTER DASHBOARD

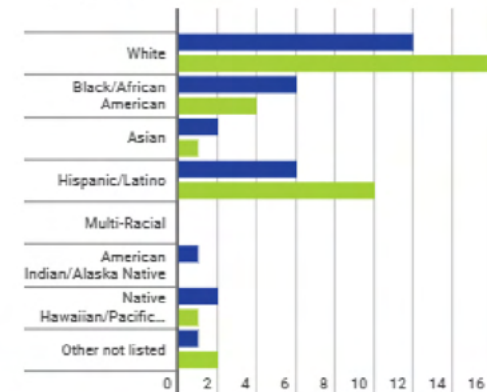
STAFF HAS CREATED A DASHBOARD TO TRACK THE NUMBER OF FULLERTON INDIVIDUALS ASSISTED AT THE FULLERTON NAVIGATION CENTER. THE DASHBOARD IS ACCESSIBLE ONLINE AT:

[HTTPS://INFOGRAM.COM/FULLERTON-NAVIGATION-CENTER-1H7J4DV3KVV94N?LIVE](https://infoграм.com/fullerton-navigation-center-1h7j4dv3kvv94n?live)

Client Data



Demographics



Resources & Activities

Services/Classes Offered

- Weekly COVID Testing by Families Together on Site
- AA/NA Panel
- Day Hab Classes (Weekly Life Skill Sessions)
- Social Services on Site (Medi-Cal, Cal Fresh, GR)
- Access to IFMG & Dental Services
- Transportation to DMV Weekly

Special Activities

- Thanksgiving Meal provided by Staff and Families
- Christmas breakfast provided by Volunteer group
- Movie Night
- Arts & Crafts Activities
- Friday Night Bingo
- Residents/Staff decorated the Facility for Christmas
- Stockings filled with goodies were passed out to each resident by staff
- Pajama and Hot Chocolate Night
- Holiday Ornament painting
- Residents/Staff decorated Holiday Trees





COLD WEATHER SHELTER UPDATE

PATH, in partnership with the County of Orange, will be operating the Cold Weather Emergency Shelter beginning on Wednesday, February 1, 2023 at the Independence Park Gymnasium.

The Cold Weather Emergency Shelter will serve adults, ages 18 and older, and will have designated shuttle pick up locations. There will be no walk-ups permitted.

Services include a warm dinner, breakfast, a sleeping mat with blanket in a communal area and access to sanitary facilities, including showers. Participants are provided transportation to and from the shelter site, participants are unable to walk on or off the shelter property. Transportation is provided between 7:00 AM - 8:00 AM and 4:45 PM - 6:15 PM at designated pick-up locations listed above. No weapons, drugs or alcohol will be permitted in or around the shelter.

For more details, contact (657) 520-9185.

SHUTTLE PICK-UP LOCATIONS

PICK UP LOCATION #1

**Fullerton Transportation Center
on Santa Fe Ave.**

- Pick up time #1 - 4:45 PM
- Pick up time #2 - 5:45 PM
- Drop off time - 7:00 AM

PICK UP LOCATION #2

**Harbor Blvd. & Orangethorpe Ave., bus
stop near four corners of shopping centers**

- Pick up time #1 - 5:15 PM
- Pick up time #2 - 6:15 PM
- Drop off time - 7:30 AM



ADMINISTRATIVE SERVICES



RESIDENT ONLY PARKING PERMITS (ROPP)

The City Manager met internally to address concerns and ensure residents impacted are held harmless.

Based on the meeting with staff, the City will offer parking hangtags to those residents that would like physical permits. This option will be available for two years and will provide residents with sufficient time to transition to digital permits. Digital permits will continue to be available for residents during this transition time. Parking enforcement will also be delayed until March 1st.

Staff will be mailing out a letter to impacted residents providing them with updates on the program.



NEW BUSINESS REGISTRATIONS

ALLEGIANCE CAREER INSTITUTE
CONTINUING EDUCATION/BASIC
TRAINING - NURSE ASSISTANTS

MOA & SONS LANDSCAPE INC
CONTRACTOR - SPECIALTY

**STRONG AND BRIGHT PHYSICAL
THERAPY PC**
PHYSICAL THERAPY SERVICES
(MOBILE)

TORRES DANCE STUDIO
FITNESS CLASSES -
DANCING/BOOT CAMP

UTILITY SERVICE DIVISION CALL VOLUME

As customers have begun to respond to "Disconnection For Non-Payment" (i.e., posting) notices, the Utility Services Division call volume has increased significantly. Since COVID restrictions have lifted and as customers have taken action after receipt of posting notices, the number of customers affected by "Disconnection For Non-Payment" processing has decreased as customer payments have improved.

With customer requests for payment arrangements, and staff engaged in utility billing system implementation, training of new staff, the call wait times have been upwards of 45 minutes. The City has hired new staff to fill vacant positions which will allow the division (over time with training) to more expeditiously respond to customers.

COMMUNITY & ECONOMIC DEVELOPMENT

BUILDING UPDATES

The Building and Safety Division has been testing software upgrades to our enterprise permitting system.

We are also in the final stages of hiring a Permit Technician which will assist in addressing permit volumes at the public counter and online submittal.

CODE ENFORCEMENT

CED is pleased to announce and welcome back our Code Enforcement Manager, Guillermina Torrico. She had previously worked for the City for over 17+ years in varying capacities from Code Enforcement clerical, inspector, supervisor to Manager. We thank Cecelia Vasquez for all the work she accomplished as our Interim Manager.

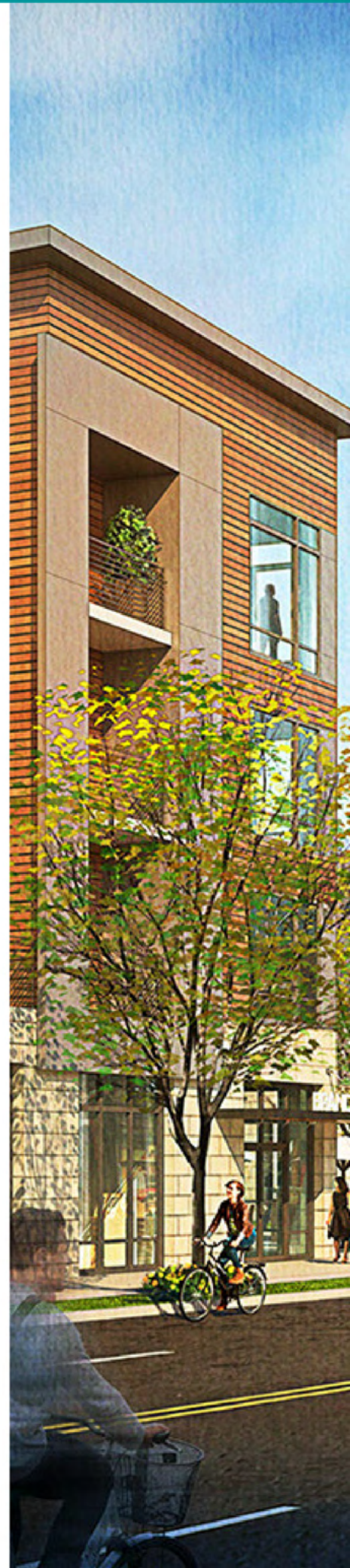
Our new CDBG Officer, Felipe Pineda, will complete training in January and will resume outreach and inspections in the Council-designated Block Improvement Grant Areas. Services are expected to begin the first two weeks of February and will continue with the next census tract located in Southwest Fullerton.

PLANNING UPDATES

Housing Element Update The City's consultant, DUDEK, will be conducting a study session with the Planning Commission in late February/early March. The intent of the session is to educate the commission on the aspects of the Housing Incentive Overlay Zone (HIOZ).

Historic Preservation Planning staff have held informal meetings with Fullerton Heritage to discuss proposed updates to the Mills Act process. Topics included modifying the Mills Act contract to simplify the language, adjusting the property value threshold to reflect current market realities, and instituting annual inspection processes.

Proposed Preservation Zone The applicant for the proposed Preservation Zone (area bounded by Roosevelt, Jefferson, Adams, and Truman avenues) will be conducting a door-to-door survey to see which residents want to create the district. Based upon the neighborhood meeting and letter that was previously mailed out in November 2022, only 15 out of 65 votes were collected. Should the vote for the district exceed the 51% threshold, the application will move forward to Planning Commission and City Council consideration.



HOUSING

Tenant Based Rental Assistance (TBRA)

Twenty-two applicants have been approved for the 2023 Tenant Based Rental Assistance Program. All units are being inspected for health and safety codes before agreements can be signed.

Community Development Block Grant (CDBG)

14 applications have been received from outside agencies requesting CDBG funds. The applications were submitted to the Community Development Citizens' Committee (CDCC) for review. All 14 applicants will be presenting their project to the CDCC for consideration.

Homeownership

Heritage Walk - There is **one potential resale** coming soon.

HOME-ARP

The City has been allocated **\$1,954,034** in HOME Investment Partnership - American Rescue Plan (HOME-ARP) funds. The HUD required process was started on January 24, when a consultation was held with homeless service providers. A survey related to HOME-ARP and the four qualifying populations (homeless, at-risk of being homeless, victims of domestic violence, other homeless populations) that will benefit from these funds is available here: <https://arcg.is/1Wa5K>.

The HOME-ARP allocation plan must be submitted to HUD for review by March 31, 2023.



Housing Rehabilitation Program

3

projects under construction

3

projects out to bid

6

qualifying projects





HUMAN RESOURCES

RECRUITMENT SUMMARY

- A recruitment for **Firefighter Trainee** opened on January 3 and closed on January 22. 469 applications were received of which approximately 220 will be invited to a written test on February 9. Candidates who pass the written test will be invited to an oral board. These interviews are tentatively scheduled for the week of February 27. Candidates who pass the oral board will be placed on an eligible list and may move forward to a Fire Chief's interview. Based on current vacancies as well as anticipated promotions within the Fire Department, the City anticipates hiring 10-15 Firefighter candidates from this recruitment.
- A recruitment for **Maintenance Worker/Senior Maintenance Worker I** opened on January 11 as a continuous recruitment. Testing will be scheduled bi-monthly until all vacancies for these positions are filled. To date, 49 applications have been submitted.
- A recruitment for **Police Services Representative** opened on January 4 and is scheduled to close on January 29.
- A promotional recruitment for **Police Records Specialist** opened on January 17 and is scheduled to close on January 29.
- A recruitment for **Human Resources/Risk Management Analyst II** for the Human Resources Department opened on December 1 and closed on January 1. 35 applications were received which are currently under review. Assessment interviews will be scheduled for the beginning of February.
- A promotional recruitment for **Police Corporal** for the Police Department opened on November 7 and closed on December 25. 18 applications were received. The written test was administered on January 10 and the Assessment of Promotability on January 18 and January 19. The eligible list was established on January 23. Promotions are pending.
- A recruitment for **Adult Services Librarian** opened on December 16 and closed on January 8. 49 applications were received. Interviews were conducted on January 24 and the eligible list established on January 25.
- A recruitment for **Parks and Recreation Supervisor I/II** for the Parks and Recreation Department opened on November 16 and closed on December 11. 64 applications were received. Assessment interviews will be conducted in February.
- A recruitment for **Senior Administrative Analyst** opened on October 17 and closed on November 20. 34 applications were received. A written test was administered on December 8. Assessment interviews were held on January 11 and the eligible list was established on January 12.
- The City accepts applications on a continuous basis for **Police Officer Trainee**. The next round of testing is scheduled to begin January 27.
- A recruitment for **Police Records Shift Leader** for the Police Department opened on December 6 and closed on December 18. The eligible list was established on December 19 and appointment is pending.
- A promotional recruitment for **Plan Check Engineer** was opened on December 22 and closed on January 8. The eligible list was established on January 9 and a promotion is pending.
- A promotional recruitment for **Civil Engineer** opened on January 3 and closed on January 15. An eligible list was established on January 16 and a promotion is pending.
- The City is accepting applications on a continuous basis for the following non-regular positions:
 - Administrative Intern**
 - Fire Department Utility Driver**
 - Police Cadet**
 - Police Dispatcher**
 - Police Officer Lateral**
- The recruitment for several **non-regular Parks and Recreation** positions remains open on a continuous basis.



LIBRARY

ON GOING PROJECTS

Mystery Date with a Book From January 24 to March 4, come find your "match" through a Mystery Date with a Book. Check out a book from our lobby display, "Rate your Date" with our special review slips, and return to the library by March 11 for a chance to win a prize. (As if a date with one of these "available" books weren't special enough!) The "grand prize winner" will be drawn at random then contacted via the participant's provided contact information. The winner will have 1 week from the time of notification to pick up their prize/make arrangements or another drawing will be held. Ages 18 & up. The Library may share your reviews, though your name/contact information will not be shared. Reviews may be turned in to the Ask Here or Cards & Accounts desks. Visit the library at fullertonlibrary.org/mystery-date for complete rules and more information.



January 24th - March 4th

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Ages 18 & up.
The Library may share your reviews, though your name/contact information will not be shared. Reviews may be turned in to the Circulation or Ask Here desks.

FRIENDS OF THE FULLERTON PUBLIC LIBRARY

2-DAY BOOK SALE

FRIDAY & SATURDAY

February 10 & 11

MAIN LIBRARY - CONFERENCE CENTER
353 W. COMMONWEALTH

FRIENDS MEMBERS ONLY

Friday 10am - 11am

Buy membership at the door!

OPEN TO THE PUBLIC

Friday 11am - 4pm

Saturday 10am - 2:45pm

\$2-A-BAG - CASH ONLY!

Saturday 3pm - 4pm



ALSO VISIT THE FRIENDS BOOK STORE!
Tues - Sat 11am- 3:30pm

Friends of the Library 2-Day Book Sale The Friends of the Fullerton Public Library are pleased to invite one and all to another of their perennially popular 2-Day Book Sales! The upcoming 2-day book sale will take place on Friday, February 10, and Saturday, February 11 in the Conference Center of Fullerton's Main Library. On Friday, the book sale will be open to Friends members only from 10:00-11 a.m. and open to the general public from 11:00 a.m. to 4 p.m. (Shoppers can purchase a membership at the door starting at 10:00 a.m. to take advantage of early admission.) On Saturday, the book sale will be open to everyone from 10:00-2:45 p.m. After a brief restock, the sale will reopen on Saturday from 3 p.m. to 4 p.m., during which the Friends will be offering their traditional \$2-a-Bag promotion. (The Friends will be accepting cash only for the 42-a-Bag sale.) Can't make the sale? Visit the Friends Book Store Tuesday-Saturday from 11:00 a.m. to 3:30 p.m., located inside the Main Library.

LIBRARY

ON GOING PROJECTS CONTINUED

BABY & TODDLER STORYTIMES

An early storytime experience designed for young children ages 0-3 and their caregivers, features stories, songs, fingerplays, and lap rhymes. Caregiver attendance is required. Wednesdays at 11:15 a.m. January 11 to May 10. FPL welcomed 72 participants to Baby & Toddler Storytime last Wednesday!

PRESCHOOL STORYTIMES

A storytime for children ages 3-6, featuring stories, fingerplays, songs, and take-home crafts. Children must be 3 years old by January 1, 2023, and be able to enjoy the program independently in the story room. Thursdays at 11:15 a.m. January 12 to May 11. Our Preschool Storytimes have averaged a healthy 35 participants per session this year!

SCHOOL-AGE TAKE-HOME STEM

Pick up a FREE activity kit at the Children's Desk. A new STEM (Science, Technology, Engineering, Math) activity is featured each month. For children in grades 1 through 4. One kit per child while supplies last! Monthly, December through April.

SATURDAY STEM!

Volunteers from Fullerton Union High School's STEMUP4Youth club provides free STEM demos and activities for kids in grades 1-6. Seating is limited. 3rd Saturday of the month, 2:00 p.m. to 3:00 p.m. January 21, February 18.

NORTH ORANGE COUNTY BOARDGAMERS GAME DAY

Join us on the first Saturday of every month in the FPL Conference Center from 11:00 a.m. to 4:30 p.m. for North Orange County Boardgamers Game Day, presented by So Cal Game Connection and the Fullerton Public Library.

This is a free event for both experienced and new players, with a raffle for a free game at 12:00 noon. More than 90 gamers attended our January Game Day!



PARKS AND RECREATION

SENIOR PROGRAMS

Despite a light drizzle, our January 14 **Discover Fullerton on Foot Live** was a great success, with 14 people attending. Staff Aimee Aul and volunteer Suzanne Benet led a walking tour entitled Lovely Laguna Lake. We were joined by a number of cyclists, joggers and anglers sharing their stories about this historic park and the plants and animals that call it home. Our next Discover Fullerton on Foot tour Storybook Ranches will take place on Saturday, February 18 from 8:30–9:30 a.m. Transportation to and from the Community Center is available. This program is FREE but registration is required. Please call the Community Center at (714) 738-6575 to sign up.



Due to popular demand, we have started offering **CRAFTernoons** twice a month. Our January 20 CRAFTernoon, Button Bowls was at capacity with 20 seniors participated making decorative trinket bowls using buttons and decoupage. Our next CRAFTernoon will be a Button Bowls encore this Friday, January 27 from 2:30–4:30 p.m. This program is free for Seniors 60+

Our **January Art at Home** project Wooden Block Memo Holder was a great success. Every participant received an individual art kit with a pre-drilled wooden block, art papers, decorative accents, decoupage, a brush, and a length of wrapping wire. canvas, paint, brushes, and instructions on creating a winter snowscape. Our next Art at Home will be Upcycled Valentines Cards to be distributed Tuesday, February 14. We also had a successful grocery distribution on January 19, serving 500 senior households. Next distribution will be on Thursday, February 16.



New: In-house Senior Programs are gathering steam in the new year. On Thursday, January 19 we debuted our first **Senior Singalong** and **Dessert Social**, sponsored by Ting Internet. A small but mighty group of seniors sang traditionals including “Danny Boy” and “the Red River Valley” as well as half a dozen Beatles tunes, then enjoyed desserts, coffee, and conversation. This monthly program will next take place on Thursday, February 16 from 4:00 - 6:00 p.m.

PARKS AND RECREATION

HAPPENING AT THE FCC

The Community Center's popular "Crafternoons" program will now be offered for young crafters ages 7 - 12 years old on select Wednesday afternoons to coincide with Fullerton School District's early release days. Our first Crafternoon for Kids "Collage Treasure Boxes" will be held Wednesday, February 15 from 2:30 pm - 4:30 pm. \$10 per child includes all materials.



THE FULLERTON
WEDDING SHOW
WILL BE
SATURDAY,
MARCH 11TH FROM
12 PM - 3 PM.

MORE INFORMATION TO COME.



Contract Classes

We are excited to announce that our spring registration is now available on the [fullertoneconnect](https://fullertoneconnect.com)! Our instructor recruitment continues for Summer 2023 classes. If interested, visit our website for more information.

Wednesday Certified Farmers Market

Check out the Wednesday Certified Farmers Market on Wednesdays 8:30 am - 12:30 pm in the south side parking lot at the Fullerton Community Center.

PRIVATE RENTALS

Rental pricing and our inquiry form that goes directly to our Rental team is located at www.cityoffullerton.com/fccrentals. Weekend dates are booking up fast for 2023 - reserve your spot today!



COFFEE WITH A GOP



2.4.2023

8:00 AM TO 10:00 AM

STARBUCKS

1201 S. EUCLID ST.

INFORMATION TECHNOLOGY

CITY CAMERAS

Many of the cameras that have been installed have been up and running smoothly.

We are troubleshooting the following number of cameras:

1 in the Santa Fe parking area

We have received and yet to install the following number of cameras:

3 for the Public Works yard

We have yet to receive the following number of cameras for the following locations:

1 for the Library

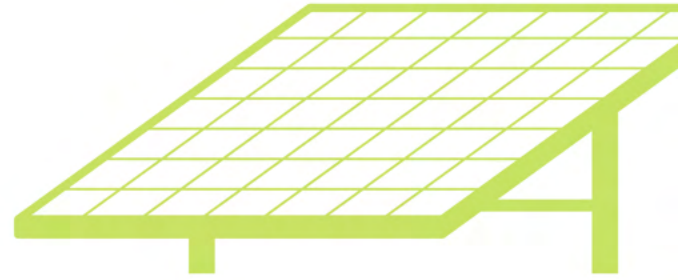
1 for the PD Jail

3 for the Santa Fe parking area



PUBLIC WORKS

CAPITAL IMPROVEMENT PROGRAM



SERIES LIGHTS UPDATE

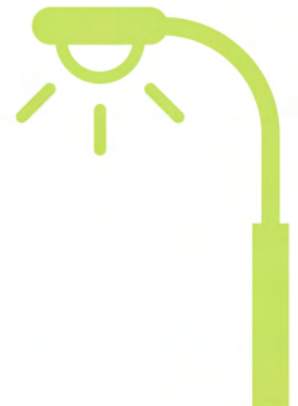
Staff raises this topic to our legislative and grant consultants on an ongoing basis - identifying this as a significant project with an immediate need for funding. They have not identified funding sources to date. Separately, there are currently three projects staff is working on related to series lighting.

1

Solar pilot project installed and appears successful even during winter season. Plans to survey community once the three vacant PW analysts are filled.

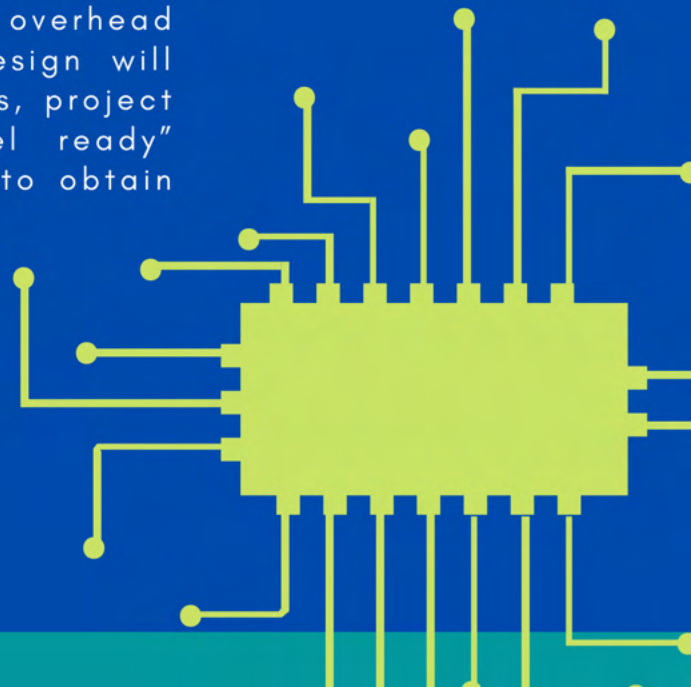
2

Staff is working with Edison to select a potential pilot area where Edison will fund the up-front replacement costs for approximately one-hundred lights. The Edison project would include use of standard streetlight poles (rather than Edison wood poles) and overhead wiring. The City would need to transition ownership of the poles to Edison and pay related future rates.



3

Noresco is finalizing design on the Richman-Knepp circuit which is planned as an underground system - rather than the overhead system proposed by Edison. The design will help determine current day estimates, project challenges, and provide a "shovel ready" project that hopefully can be used to obtain grant funds for completion.



CITY HALL DIRECTORY

ADMIN SERVICES	714-738-6521	FIRE DEPARTMENT	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-3338
CITY COUNCIL	714-738-6311	PARKS AND REC	714-738-6575
CITY MANAGER	714-738-6310	POLICE	714-738-6800
CODE ENFORCEMENT	714-738-6553	PUBLIC INFORMATION	714-738-6317
COMMUNITY DEVEL.	714-738-6541	PUBLIC WORKS—MS	714-738-6897
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—ENG	714-738-6845



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