



SIDEWALK VENDOR CERTIFICATE OF OPERATION APPLICATION PROCEDURES

SIDEWALK VENDOR CERTIFICATE OF OPERATION APPLICATION PACKET

Packets can be downloaded from the City's website at

www.cityoffullerton.com/government/departments/administrative-services/business-registration/sidewalk-vendor-certificate,

or can be requested by sending an email to SidewalkVendorPermits@cityoffullerton.com or can be picked up at Fullerton City Hall, Business Registration Division – first floor. The

Sidewalk Vendor Certificate of Operation Application includes the following requirements to register for a Sidewalk Vendor of Operation Certificate.

- Sidewalk Vendor Certificate of Operation application requires, but is not limited to, the following:
 - ❖ Applicant's name, address, Fictitious Business Name/DBA filing, seller's permit/resale number, proposed hours of operation, general area of operation, signage, and description of vending equipment.
- Signed Understanding of Operating Requirements for Sidewalk Vending Agreement.
- Evidence of Commercial General Liability Insurance (certificate/endorsement) listing the City of Fullerton as an additional insured to be approved by the City of Fullerton's Risk Management Division.

Business Registration - 1st Floor

303 W. Commonwealth Avenue

Fullerton, CA 92832

(714) 738-6531 or (714) 738-5326

SidewalkVendorPermits@CityofFullerton.com

Step 1 – ACQUISITION OF LIVE SCAN FINGERPRINTING

Contact the City of Fullerton Police Department to obtain information on completing the Live Scan fingerprinting process. (3rd party vendors for Live Scan/Fingerprinting are not accepted). Live Scans are done by appointment only.

- Completion of Live Scan Fingerprinting through the Fullerton Police Department.

Fullerton Police Department - Main Lobby

237 W. Commonwealth Avenue

Fullerton, CA 92832

(714) 738-5311

Step 2 – FOOD VENDING WITH OPEN FLAMES AND COMBUSTIBLE COOKING MEDIA

Any vendor using open flames or other means to heat or prepare food shall contact the City of Fullerton Fire Department to book an appointment for inspection and permit issuance of the vending equipment.

Any vendor using open flames or other means to heat or prepare food shall not prepare food in the high fire severity areas. Please review the high fire severity map attached or by viewing the following link:

<https://www.cityoffullerton.com/home/showpublisheddocument/1616/637449106041330000>

For more information, please contact the Fullerton Fire Department at (714) 738-6500.

Step 3 – ACQUISITION OF DOCUMENTATION, AS NECESSARY, FROM 3RD PARTY AGENCIES

Contact the CA Department of Tax & Fee Administration, Orange County Clerk/Clerk Recorder's Office, and/or Orange County Health Department, to obtain information and documentation that may be necessary for each individual's specific operation.

- Proof of seller's permit / resale number from the California Department of Tax and Fee Administration, as required by the California Department of Tax and Fee Administration.

CA Department of Tax & Fee Administration

16715 Von Karman Avenue #200

Irvine, CA 92606

(949) 440-3473

(800) 400-7115

www.cdtfa.ca.gov

- Proof of Fictitious Business Name/DBA Filing with the Orange County Clerk Recorder's Office, if applicable.

North Orange County Clerk/Clerk Recorder's Office

222 S. Harbor Boulevard #110

Anaheim, CA 92805

(714) 834-2500

www.ocrecorder.com

Orange County Clerk/Clerk Recorder's Office

County Administration South Building

601 N. Ross Street

Santa Ana, CA

(714) 834-2500

www.ocrecorder.com

- Provide copy of Orange County Health Department Permit for the sale of food and/or beverage(s); and copy of certification of completion of a food handler course, if applicable.

Orange County Environmental Health Division

1241 E. Dyer Road, #120

Santa Ana, CA 92750

(714) 433-6000

www.ocfoodinfo.com & www.ochealthinfo.com

Note: Application of the Sidewalk Vendor Certificate will not begin processing until the Live Scan Fingerprinting application is approved by the City of Fullerton Police Department and until the required Certificate of Insurance is approved by the City of Fullerton's Risk Management Division.

Step 4 – SUBMIT THE COMPLETED APPLICATION TO THE BUSINESS REGISTRATION DIVISION - 1st FLOOR CITY HALL, ONLINE, OR VIA EMAIL

Prior to submitting the completed Sidewalk Vendor Certificate of Operation application to the Business Registration Division, the following items will need to be completed:

- Verification of background approval from Police Department including Live Scan.
- Completed Sidewalk Vendor Certificate of Operation application.
- Signed copy of Understanding of Operating Requirements for Sidewalk Vending.
- Submittal of proof of City approved Commercial General Liability Insurance listing the City of Fullerton as an additional insured (certificate and/or endorsement).
- Submittal of proof of a seller's permit/resale number from the California Department of Tax and Fee Administration.
- Submittal of proof of a Fictitious Business Name/DBA Filing with the Orange County Clerk Recorder's Office, as required by the Orange County Clerk Recorder's Office.
- Submittal of copy of Orange County Health Department Permit for the sale of food and/or beverage(s), as required by the County of Orange Health Department.
- One photograph of the applicant and each employee, at least two inches by two inches in size, taken within the six-month period immediately preceding the date of the application.

Step 5 – APPLY FOR BUSINESS REGISTRATION CERTIFICATE

In addition to applying for a Sidewalk Vendor Certificate of Operation, you are also required to apply for a Business Registration Certificate. It is unlawful for any person to conduct, manage, transact, and carry on or engage in any business, trade, profession, calling or occupation in the City of Fullerton, or to maintain a place or base of operations for such activities in the City of Fullerton without first having procured a registration certificate from the City and paying the business tax required and complying with any and all applicable requirements. Failure to register is considered a misdemeanor.

Note: Failure to provide all information requested will delay the processing of the application.

Final Step – ISSUANCE OF CERTIFICATES AND DECALS

Once the Sidewalk Vendor Certificate of Operation application and the Business Registration are deemed complete by the Business Registration Division, a Sidewalk Vendor Certificate of Operation with the applicable decals, and a Business Registration Certificate will be issued. Decals will be preprinted with annual expiration dates and will expire December 31st of each year.



CITY OF FULLERTON

Administrative Services – Business Registration Division

APPLICATION FOR SIDEWALK VENDOR CERTIFICATE OF OPERATION

Applicant/Operator's Name: _____

Applicant/Operator's Address: _____

Fictitious Business Name/DBA Filing: _____

Seller's Permit / Resale Number: _____

Proposed Hours of Operation: _____

Selling/Serving Food: Yes No

Utilizing open flames to cook food with vegetable or animal oils and fats: Yes No

Description of food and/or material being vended: _____

General area of operation: _____

Description of vending equipment: _____

Description of vending signs, or means of advertisement _____

Checklist

- 1. Signed copy of Understanding of Operating Requirements for Sidewalk Vending.
- 2. Copy of proof of Commercial General Liability Insurance listing the City as additional insured (certificate/endorsement).
- 3. Completion of Live Scan Fingerprinting application and signed authorization to obtain a State summary of criminal history.
- 4. Proof of permit from the City of Fullerton Fire Department, if required.

- 5. Proof of seller's permit / resale number from the California Department of Tax and Fee Administration, if required.
- 6. Proof of Fictitious Business Name/DBA Filing with the Orange County Clerk Recorder's Office, if required.
- 7. Copy of Orange County Health Department Permit for the sale of food and/or beverage(s); and proof of certification of completion of a food handler course, if applicable.
- 8. Aware that food vending equipment utilizing cooking measures with open flames (regardless of fuel source) for food preparation using combustible media (e.g. vegetable or animal oils and fats) requires a class K extinguisher be on hand at all times.
- 9. Provide Social Security, Federal ID, or Taxpayer Identification Number.
- 10. One photograph of the applicant and each employee, at least two inches by two inches in size, taken within the six-month period immediately preceding the date of the application.

(Signature of applicant)

(Date)

I declare, under penalty of perjury, that the statements and information contained herein are true and correct to the best of my knowledge and belief. I attest that I have not been arrested or found guilty in a court of law for federal and/or international crimes. I agree to comply with all applicable laws, ordinances and regulations pertaining to the operation of this business. I also agree to notify the City of Fullerton Business Registration Division within 10 days of any change in the facts stated herein (change of ownership, address, location, operation etc.) or any other facts required by this application.

City of Fullerton Official Use Only

Approved By: _____ Date: _____
 (Name / Title)

Sidewalk Vendor Certificate of Operation Account Number: _____

Sidewalk Vending Permit Decal Year: _____

Sidewalk Vending Permit Decal Number: _____

Business Registration Certificate Account Number: _____



UNDERSTANDING OF OPERATING REQUIREMENTS for SIDEWALK VENDING

8.75.030 Operating requirements (The following is not all inclusive but does highlight some of the operating requirements within the Fullerton Municipal Code. It is the responsibility of the vendor to fully understand and comply with all FMC requirements, including future amendments thereto):

A. Sidewalk vendors are prohibited from operating within a median or on the street; or within a public park, city parking structure or surface lot, without a supplemental authorization; e.g. Special Event Permit, granted by the administering department of the City of Fullerton. Sidewalk vendors may operate in areas zoned for residential use from 9:00 a.m. to 5:00 p.m. In residential areas, stationary sidewalk vendors are prohibited and roaming sidewalk vendors cannot stay in one location for more than 10 minutes.

B. Sidewalk vendors may operate in any area zoned for any non-residential use between 8:00 a.m. and dusk, except they may operate beyond said limits in areas zoned for commercial use where businesses are open during those hours, provided the sidewalk vendor is located within 200 feet of the open business.

C. Sidewalk vendors shall dispose of all trash into trash receptacles. Used cooking oil, grease, or other cooking fluids must be disposed of in a sink with a grease trap only. Wastewater shall be legally disposed of in a sewer system and not in a storm drain, catch basin or gutter. Sidewalk vendors shall comply with all applicable National Pollutant Discharge Elimination System (NPDES) and Health Code requirements.

D. Sidewalk vendors shall not setup or operate in a manner that blocks disabled person's access. Street vendors must provide a minimum of 48 inches of access to allow for disabled access and may not set up any closer than 50 feet to a bus stop or bus shelter, marked or unmarked crosswalk, or within a sidewalk less than 8 feet in width, to allow for Americans with Disabilities Act path of access. Vendor shall not operate within 18 inches from the edge of the curb face or within 10 feet driveway.

E. No sidewalk vendor shall solicit at any dwelling, including but not limited to a house, apartment, business, or condominium without explicit permission of the property owner.

F. No sidewalk vendor shall touch, come into physical contact with, or affix any object to any member of the public, without first receiving express permission to do so from such member of the public.

G. No sidewalk vendor shall persistently solicit any member of the public after such member of the public expresses his or her desire not to be solicited.

H. No sidewalk vendor shall intentionally obstruct the free movement of any member of the public on any street, sidewalk or other place open to the public generally.

I. No sidewalk vendor shall solicit from a captive audience. "Captive audience" shall be defined as purposefully stationary persons, such as persons in line or seated in public areas.

J. No sidewalk vendor shall threaten any injury or damage to any member of the public who declines to be solicited.

K. Sidewalk vendors shall be required to obtain a business certificate as required by Chapter 4 of the Fullerton Municipal Code.

L. Sidewalk vendors may not operate within 1,000 feet of any certified farmers' market, Special Event, sporting event, or swap meet, without written agreement or permission from the City.

M. Sidewalk vendors may not operate within 500 feet of any K-12 public or private school building or grounds thereof during any day.

N. During an urgent or emergency public safety event, including, but not limited to, a traffic accident, medical emergencies, gas leaks, natural disasters, fires, the City may temporarily require sidewalk vendors to relocate to another location if doing so is necessary to protect the public's health, safety, or welfare.

O. Sidewalk vendors may not operate within the Fullerton Downtown area between the hours of 7:00 p.m. to 7 a.m. or the Fullerton Transportation Center at any time, except for specified sidewalks. The Fullerton Downtown area is the geographic area enclosed or bordered on the north by Chapman Avenue, on the east by Lemon Street, on the south by Walnut Avenue, and Highland Avenue to the west. Within the Downtown area vending is permitted at all times on the sidewalks of both sides of Chapman Avenue, Commonwealth Avenue, Whiting Avenue, Wilshire Avenue and Amerige Avenue. The Fullerton Transportation Center is bordered on the north by Commonwealth Avenue, on the west by Harbor Boulevard, on the south by Walnut Avenue, and Lemon Street to the east. Within Transportation Center vending is permitted on the sidewalks of both sides of Commonwealth Avenue, Pomona Avenue and Santa Fe Avenue east of Pomona Avenue. These areas are shown in the attached map.

P. Sidewalk vendors may operate in a public park with a supplemental Parks & Recreation Park Use Permit issued at the City's sole discretion. The City may decline to issue a Park Use Permit for stationary vendors when the City has a third-party exclusive

agreement for exclusive concessions inside the park. If authorized, sidewalk vendors may only operate during posted park hours. The City may adopt further regulations by resolution to limit the number, location, or concentration of sidewalk vendors in City parks due to health, safety and welfare concerns, when necessary to ensure the public's use and enjoyment of the park or to prevent an undue concentration of commercial activity that unreasonably interferes with the character of the park.

Q. Sidewalk vendors may not utilize sound amplifying equipment or non-amplified musical or noise making devices.

R. Size of vendor cart shall not exceed width, length, or height expectations for the intended purpose of a "push cart" that may impede pedestrian movement, create an unsafe condition, or be visually unsightly for surrounding conditions, based on reasonable expectations of common opinion. Additional equipment such as but not limited to tables, chairs, etc., shall not be permitted.

S. A decal issued by the City, certifying the issuance of Business Registration Certificate authorizing the operation of a vending cart, shall be affixed to and prominently displayed on each side of the cart in use by the vendor where they can be easily seen by the public. This would apply to any permit issued by the Health Department as may be applicable.

T. No cart shall be chained or fastened to any pole, sign, tree or other object in the public right-of-way or left unattended.

U. Vending of illegal or counterfeit merchandise is prohibited.

V. Vending of services is prohibited.

W. Food vending equipment utilizing cooking measures with open flames (regardless of fuel source) for food preparation shall comply with all Fire Codes. Any vendor who uses combustible cooking media (e.g. vegetable or animal oils and fats) shall maintain a class K extinguisher on hand.

X. Notwithstanding any specific prohibitions in this subsection, no vendor shall install, use or maintain a cart where placement endangers the safety of persons or property.

INSURANCE

Sidewalk vendor certificate applicant shall maintain General Liability Insurance at all times, in a form approved by the City, in the amount of \$1,000,000, with the City named

as an additional insured. Such insurance coverage shall be primary and shall not be canceled except with notice to the City.

SUSPENSION or REVOCATION OF SIDEWALK VENDOR CERTIFICATE

Any sidewalk vendor certificate issued under this Section may be suspended or revoked by the City for cause outlined in the Fullerton Municipal Code.

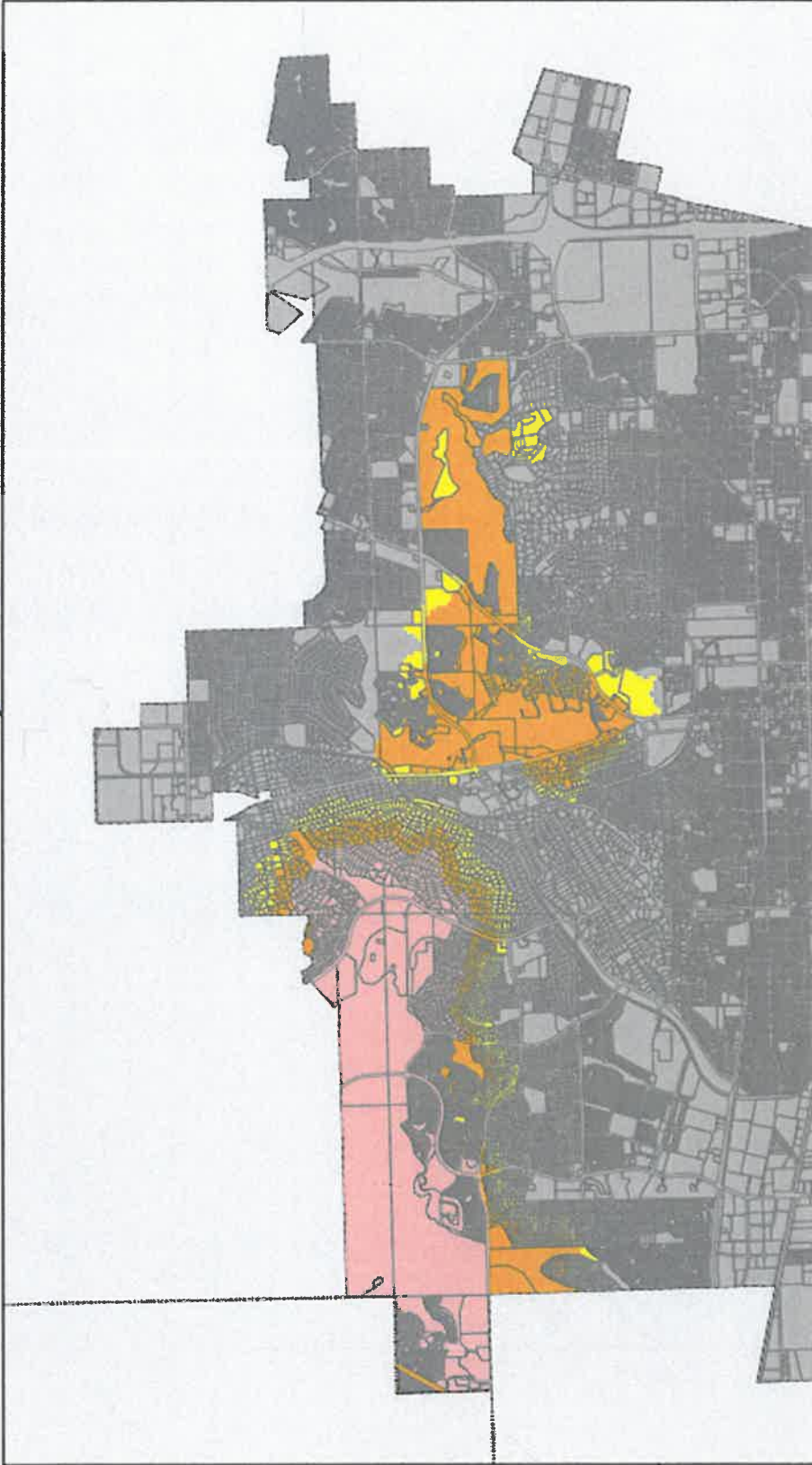
I _____ understand the aforementioned operating requirements for
(Print name of applicant)
sidewalk vending; and that deviation from said requirements are grounds for fines, suspension or
revocation of the certificate.

(Signature of applicant)

(Date)



High and Moderate Fire Hazard Severity Zones As Provided by CAL FIRE



Fire Hazard Severity Zones

 Very High, as recommended by Cal Fire and previously delivered. Depicted on this map for reference purposes only.

 High (as provided by the State Fire Marshal and and OCFA under joint agreement)

 Moderate (as provided by the State Fire Marshal and and OCFA under joint agreement)

 Non-FHSZ

 City Boundary

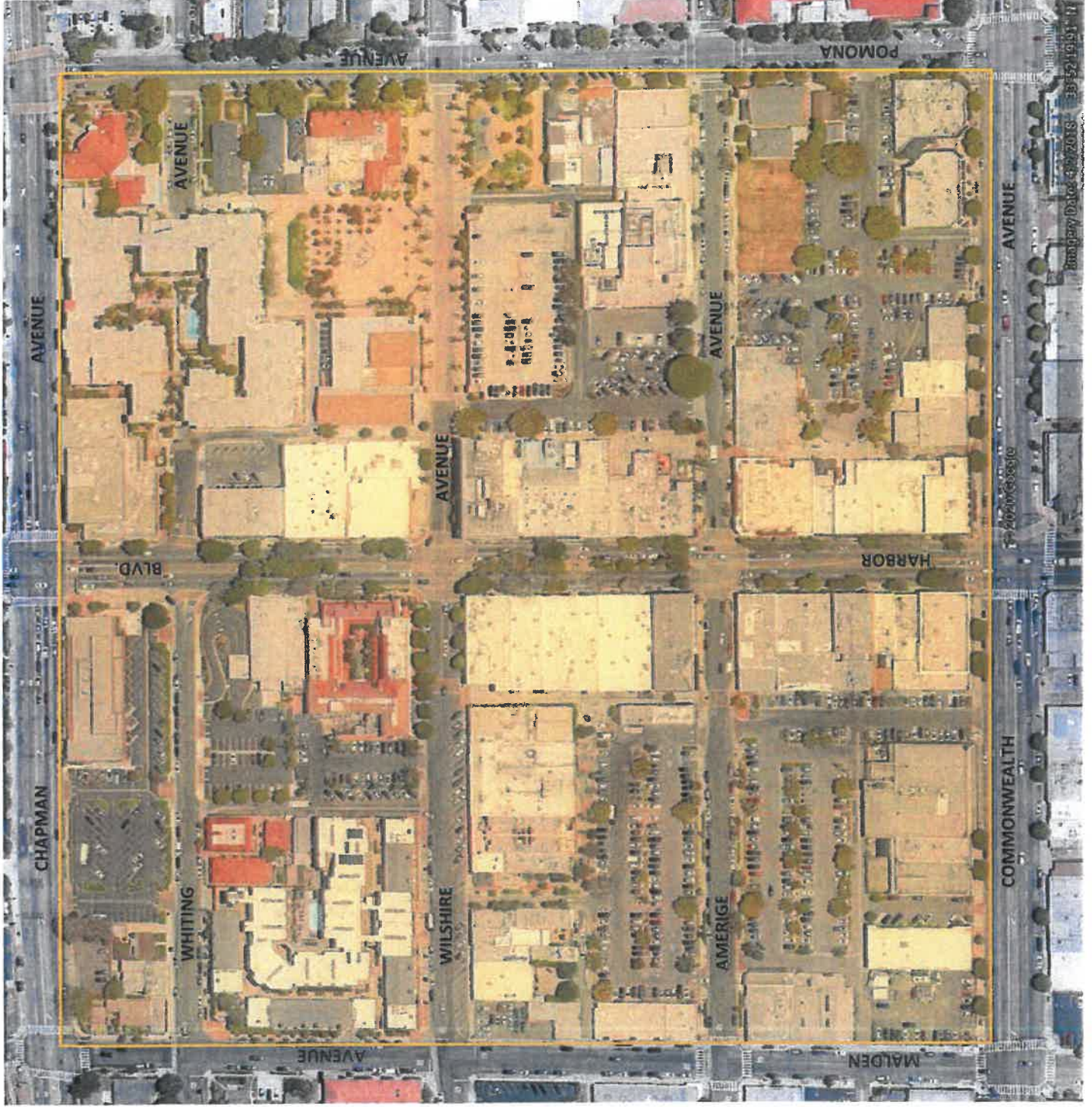
 Parcels

 County Boundary

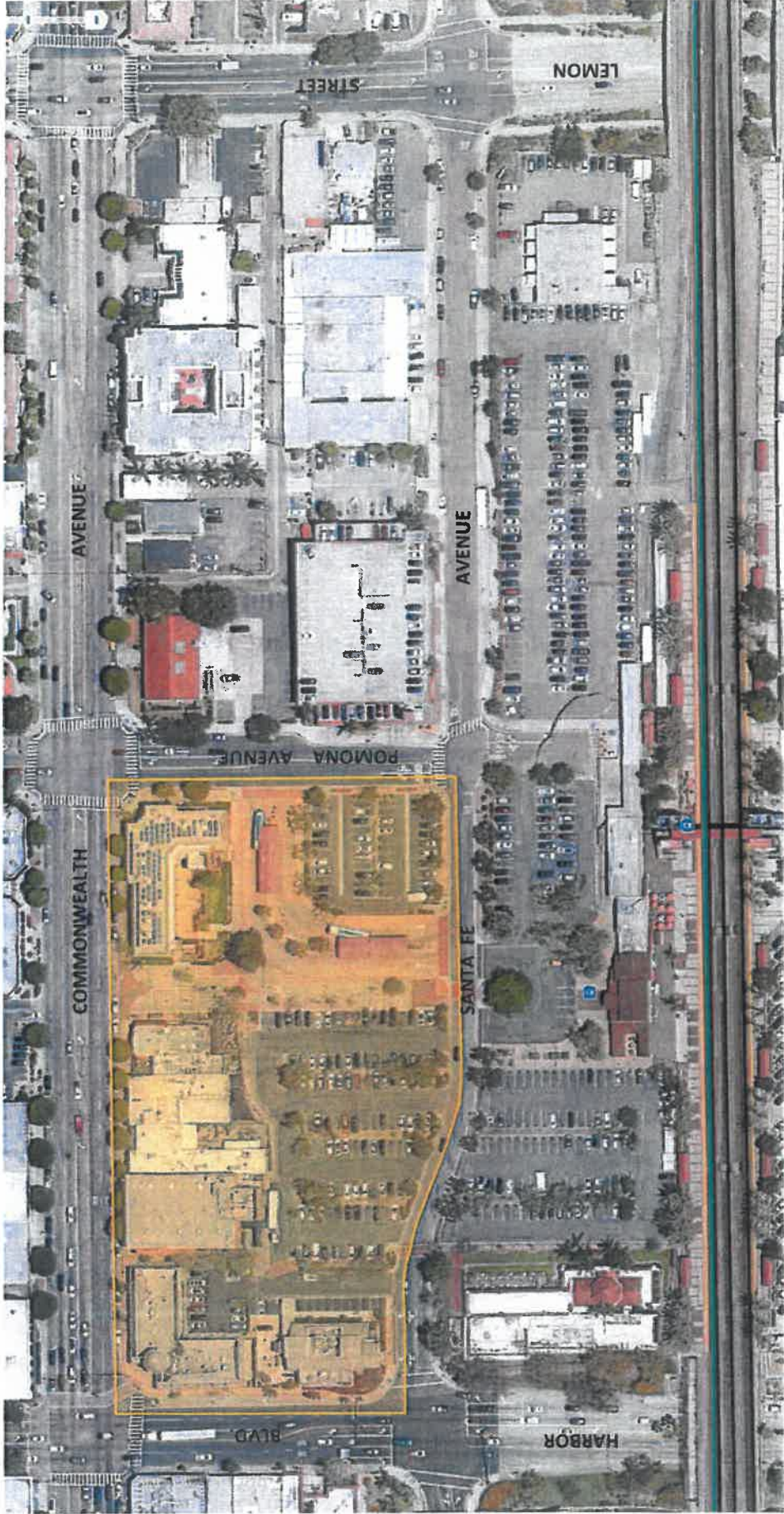
Zoning Very High Fire Hazard Severity Zones in Local Responsibility Areas

Government Code 51175-89 directs the California Department of Forestry and Fire Protection (CAL FIRE) to identify areas of very high fire hazard severity zones within Local Responsibility Areas (LRA). Mapping of the areas, referred to as Very High Fire Hazard Severity Zones (VHFHSZ), is based on data and models of, potential fuels over a 30-50 year time horizon and their associated expected fire behavior, and expected burn probabilities to quantify the likelihood and nature of vegetation fire exposure (including firebrands) to buildings. Details on the project and specific modeling methodology can be found at <http://frap.cdf.ca.gov/projects/hazard/methods.htm>. Local Responsibility Area VHFHSZ maps were initially developed in the mid-1990s and are now being updated based on improved science, mapping techniques, and data.

This specific map is based on a geographic information system dataset that depicts final CAL FIRE recommendations for Very High FHSZs within the local jurisdiction. The process of finalizing these boundaries involved an extensive local review process, the details of which are available at <http://frap.cdf.ca.gov/projects/hazard/bmet> (click on "Continue as guest without logging in"). Local government has 120 days to designate, by ordinance, very high fire hazard severity zones within its jurisdiction after receiving the recommendation. Local government can add additional VHFHSZs. There is no requirement for local government to report their final action to CAL FIRE when the recommended zones are adopted. Consequently, users are directed to the appropriate local entity (county, city, fire department, or Fire Protection District) to determine the status of the local fire hazard severity zone ordinance.

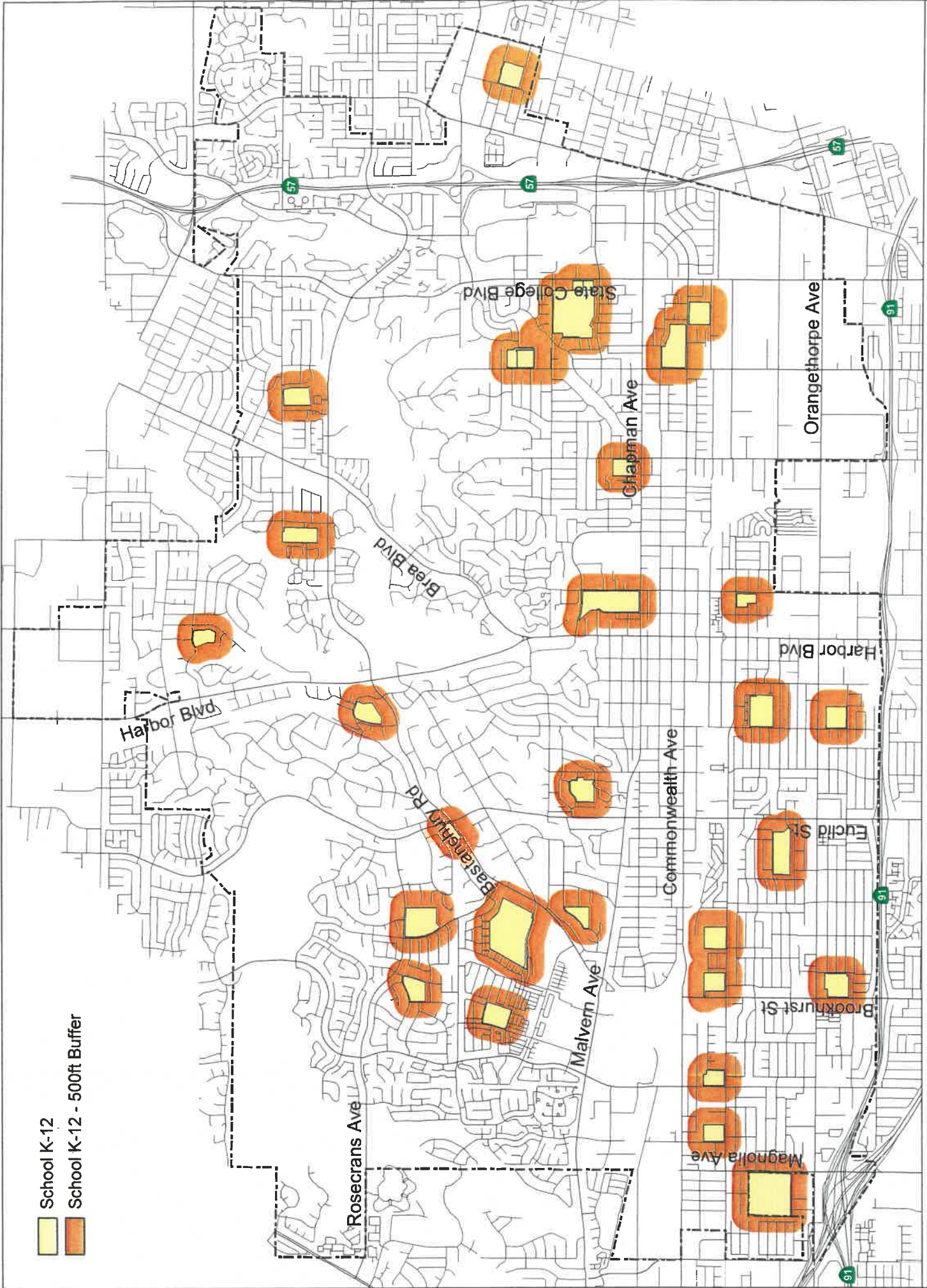


FULLERTON DOWNTOWN RESTRICTED AREA



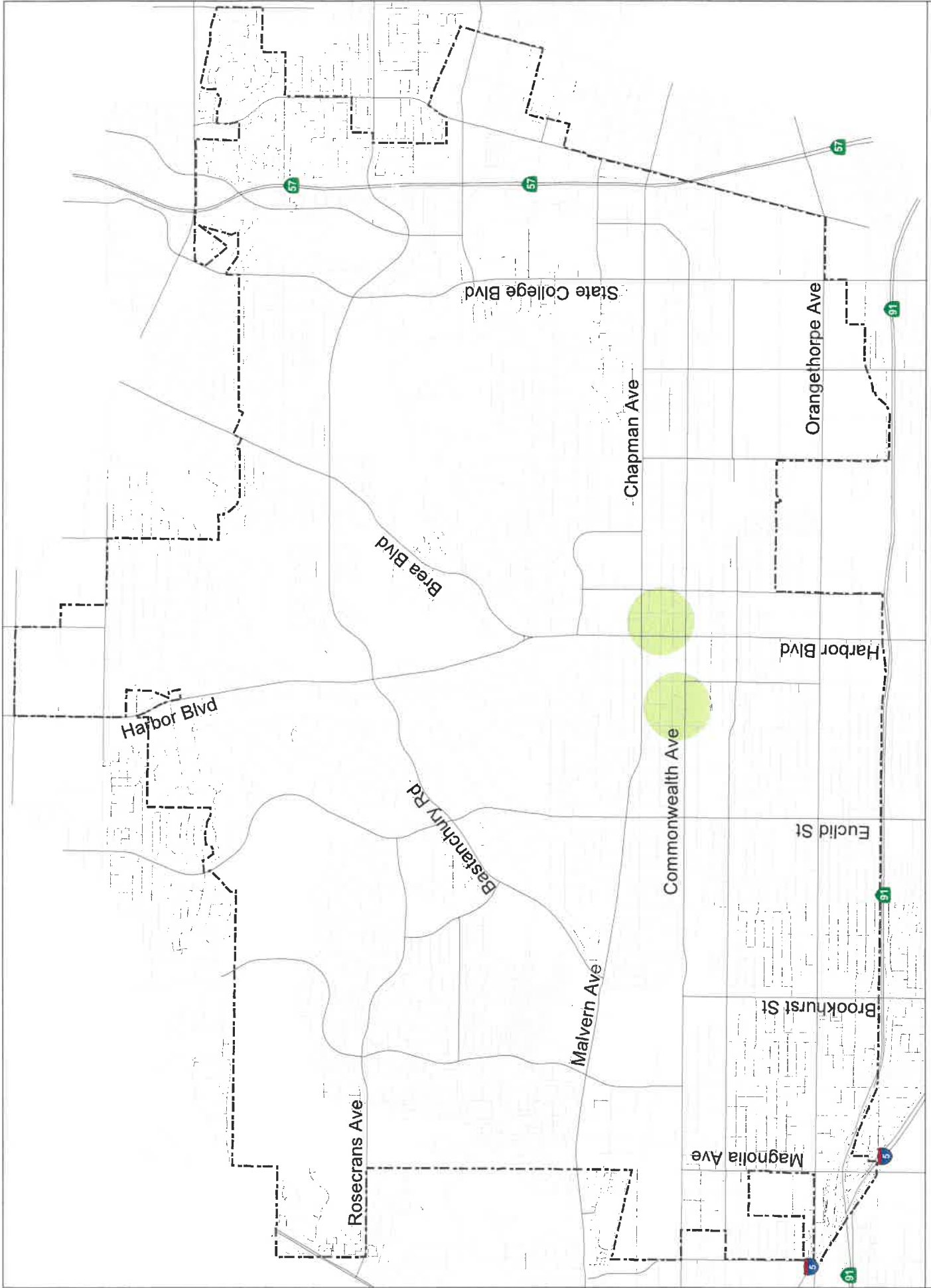
TRANSPORATION CENTER RESTRICTED AREA

- School K-12
- School K-12 - 500ft Buffer



Sidewalk Vending Prohibited Areas - 500ft Buffer





Farmers Market - 1000ft Buffer

**** STARTING A BUSINESS ****

The following are agencies you may wish to contact. Please take NOTICE that this is not to be constructed as a comprehensive or complete listing since applicable statutes depend greatly on the nature of business as well as the method of doing business. Thus, this information should be used as a guideline only. For additional information, you are encouraged to consult with an attorney.

CITY AND/OR COUNTY - City Web Site: (www.cityoffullerton.com) 7:00 a.m. - 5:30 p.m., M-Th., & 7:30 a.m. - 5:00 p.m., alternate Fridays

If your business activity is within the city limits you are subject to obtaining a City of Fullerton Business Registration Certificate (license). You may also be subject to a Police Department permit and approval by the Community Development Department relevant to zoning regulations.

Business Registration Division - (e-mail: BusinessRegistration@cityoffullerton.com)
303 W. Commonwealth Ave., 1st floor, Room #104, City Hall
Phone: (714) 738-6531 or (714) 738-5326, Fax: (714) 525-8071

Planning/Zoning & Building Division-Community Development Department - 303 W. Commonwealth Ave. 2nd Floor, City Hall
Planning/Zoning Division Phone: (714) 738-6559, (714) 738-3163, (714) 738-6550, (714) 773-5773
Building Division Phone: (714) 738-6559, (714) 738-6544, (Current counter hours are 7a.m.-3p.m. M-Th. & 7:30a.m.-3p.m. alt. Fridays)

Fullerton Police Department - 237 W. Commonwealth Ave.
Phone: (714) 738-6814, (Taxi & Tow Truck Permits) Officer Marple, Commercial Enforcement
Phone: (714) 738-6716, (714) 738-6800, (Police Permits - Massage, Entertainment, Solicitors, Secondhand Dealers, etc.)

Fullerton Fire Department - 312 E. Commonwealth Ave.
Phone: (714) 738-6500, (Fire Permit, inspections, pest control notification etc.)
Phone: (714) 738-6341, (Paramedic Subscription program)

Alarm Permits - 303 W. Commonwealth Ave. 3rd Floor
Phone: (714) 738-6529 - Alarm Permit Coordinator
Fax: (714) 738-3168

EMPLOYMENT DEVELOPMENT DEPARTMENT/EDD (www.edd.ca.gov) 8:00 a.m. - 5:00 p.m., M-F

If you have employees you will need to register as an employer and obtain a **State Employer tax ID account Number (FEIN)**. Reporting forms cover State Income Tax withholding, State Disability Insurance, and Unemployment Insurance.
2099 S. State College Blvd., Suite 401, Anaheim
Phone: (888) 745-3886, (916) 653-0707, (714) 935-2920

Self-employed: may apply to be covered for Disability Insurance. It is not mandatory to cover yourself.
SDI Office: State Building #28 Civic Center Plaza, Room 735, Santa Ana
Phone: (800) 480-3287

FICTITIOUS BUSINESS NAME/DBA (www.ocrecorder.com) 8:00 a.m. - 4:30 p.m., M-F

Orange County Clerk/Clerk Recorder Office, County Administration South Building, 601 N. Ross Street, Santa Ana
Phone: (714) 834-2500

North County Branch Office, 222 S. Harbor Blvd., #110, Anaheim 9:00 a.m. - 4:30 p.m., M-F

ORANGE COUNTY ENVIRONMENTAL HEALTH DIVISION (www.ocfoodinfo.com & www.ochealthinfo.com)

If your business involves selling food products you will need to obtain a county health permit.
(i.e., restaurants, catering trucks, gourmet food trucks, ice cream trucks, produce trucks, push-carts, etc.)

County address: 1241 E. Dyer Rd., Suite 120, Santa Ana 8:00 a.m. - 5:00 p.m., M-F
Phone: (714) 433-6000, Fax: (714) 433-6430

INTERNAL REVENUE SERVICE/IRS (www.irs.gov) 8:30 a.m. - 4:30 p.m., M-F

If you have employees, you will need to register as an employer and obtain a **Federal Tax Employer Identification Number (EIN/FEIN/TIN - Form SS-4)**.
Contact IRS regarding reporting forms for **Social Security (FICA)**, and **Federal Income Tax withholding**.
Contact IRS regarding reporting your individual taxes, corporate taxes, self-employment taxes.

801 Civic Center Dr W., Santa Ana
Phone: (800) 829-1040, (800) 829-3676

CA DEPT OF TAX & FEE ADMINISTRATION/CDTFA fka **STATE BOARD OF EQUALIZATION/SBOE** (www.cdtfa.ca.gov)

If you are engaged in business in California and intent to sell or lease tangible personal property you will need to obtain a **seller's permit** also known as a **resale number** and reporting forms for **sales tax**.

Phone: (800) 400-7115, (714) 558-4059, (714) 558-4050 (sales tax questions only) 8:00 a.m. - 5:00 p.m., M-F
Irvine Field Office: 16715 Von Karman Ave #200, Irvine, CA 92606
Phone: (949) 440-3473, Fax: (949) 440-3482, Registration Fax: (949) 724-2921
Cerritos Field Office: 12750 Center Court Drive South, #400, Cerritos, CA 90703-8594
Phone: (562) 356-1102, Fax: (562) 402-8503

Please print clearly using ink or type. Signature of an owner or officer is required on document. Return your completed application and payment to the Business Registration Division. THANK YOU. www.ci.fullerton.ca.us

FULLERTON BUSINESS REGISTRATION APPLICATION

303 W. Commonwealth Ave

Fullerton, CA 92832

Phone (714) 738-6531 Fax (714) 525-8071



Your Business Certificate will be issued under the provisions of Municipal Code. You are cautioned that the Business Certificate does not permit operation of a business within the City of Fullerton in violation of any section of the Municipal Code or regulation adopted by the City Council including, but not limited to: Zoning restrictions; land use specifications as defined in planned districts; redevelopment areas, historical districts or revitalization areas; Business Tax regulations; Police Department regulations; Fire, Health or Sanitation permits and regulations. If you have any doubt that your business conforms with requirements of the Municipal Code administered by other departments, you are urged to contact those departments for further information before filing this application for a Business Certificate.

Business Name/DBA _____ Phone (____) _____
 Business Address _____ Unit Number _____ Contact _____
 City _____ State _____ Zip _____ Fax (____) _____

Mailing Address _____ Unit Number _____
 City _____ State _____ Zip _____

Ownership Type

Sole Owner Partnership (# partners _____) LLC/LLP (# partners _____) Trust Corporation (State _____)

Federal Employer ID # _____ State Employer ID # _____ Professional # _____
 CA Sales & Use Tax Permit # _____ Contractor License # _____ Class _____ Exp _____

Corporation or Trust Name _____
 Address _____ Phone (____) _____
 City _____ State _____ Zip _____ Fax (____) _____

Owner, Partner or Officer Name _____ Title _____
 Home Address _____ Phone (____) _____
 City _____ State _____ Zip _____ Cell (____) _____
 Social Security Number _____ Driver's Lic. /State _____

LIST ADDITIONAL OWNERS ON REVERSE OF APPLICATION OR ON SEPARATE PAPER

Emergency Contact _____ Title _____ Phone _____

Alarm Company _____ Phone(____) _____
 Address _____ City _____ State _____ Zip _____

Start Date In Fullerton _____ Describe in detail your business activity. If business is based in your Fullerton home, check box and initial below

FOR FULLERTON HOME OCCUPATION BUSINESS APPLICANTS ONLY – IF APPLICABLE, READ AND INITIAL

Section 15.17.030(M) of the Fullerton Municipal Code regulates businesses based out of the home. Included within these regulations are requirements that no on-site sales occur, no non-resident of the premises is employed on-site, no direct outdoor storage occur, and no increase in pedestrian or vehicular traffic occur as a result of the business. A complete copy of Section 15.17.030(M) is available in the Development Services Department. Signature of the applicant below acknowledges the existence of these requirements and agrees to comply with them. _____ (Initial here)

I declare, under penalty of perjury, that the statements and information contained herein are true and correct to the best of my knowledge and belief. I agree to comply with all applicable laws, ordinances and regulations pertaining to the operation of this business. I also agree to notify the City of Fullerton Business Registration Division within 10 days of any change in the facts stated herein (change of ownership, address, location, operation etc.) or any other facts required by this application.

Signature _____ Title _____ Date _____

ESTIMATED NUMBER OF EMPLOYEES: _____ ESTIMATED ANNUAL GROSS RECEIPTS: \$ _____

DO NOT WRITE BELOW THIS LINE * * * FOR OFFICE USE ONLY

NEW	Change	Clarify	Zone Code _____	Business Tax	\$ _____
		Initial _____	Planning OK By _____	Processing Chg	\$ _____
Account # _____		Exp Date _____	Building OK by _____	Zoning Review Chg	\$ _____
Receipt # _____		Date Paid _____	CUP# _____		\$ _____
Rate Type _____		Business Code _____	Other _____	TOTAL	\$ _____
SIC Code _____		NAICS Code _____			

IMPORTANT: SEE REVERSE SIDE OF APPLICATION FOR IMPORTANT INFORMATION

Business Name _____

E-mail Address: _____ Web Site Address: _____

Use this space for additional Owners, Partners or Officers

Owner, Partner or Officer Name _____	Title _____
Home Address _____	Phone (____) _____
City _____ State _____ Zip _____	Cell (____) _____
Social Security Number _____	Driver's Lic. /State _____

Owner, Partner or Officer Name _____	Title _____
Home Address _____	Phone (____) _____
City _____ State _____ Zip _____	Cell (____) _____
Social Security Number _____	Driver's Lic. /State _____

Owner, Partner or Officer Name _____	Title _____
Home Address _____	Phone (____) _____
City _____ State _____ Zip _____	Cell (____) _____
Social Security Number _____	Driver's Lic. /State _____

PLEASE LIST ANY ADDITIONAL BUSINESS NAMES/DBA'S

For your convenience the City of Fullerton accepts *Visa, MasterCard and Discover.*
To charge your payment to your credit card, contact the Business Registration Division
at
714/738-6531 or 714/738-5326

~ IMPORTANT NOTICE ~

When you make any payment for City services by check, please be advised that if your check is returned for non-sufficient funds, it will be sent to the City's contract agent, FEDChex, for collection. The handling fee for a non-sufficient fund check is \$25.

FEDChex can be reached by calling 877/326-4662.

Thank you,

Fullerton Business Registration Division