

LABORER

Definition:

Under direct supervision, performs a wide variety of unskilled maintenance and construction duties to include lifting and moving of heavy objects and performs related work as required.

Essential Duties and Responsibilities:

The essential duties and responsibilities of the class include the following:

- Cleans gutters, other drainage structures and sidewalks.

- Loads and unloads supplies.

- Lifts and moves heavy objects.

- Performs basic grounds keeping work such as raking, weeding, planting ground cover, watering, pesticide application and removing debris and undergrowth.

- Cleans swimming pools, recreation facilities or other City facilities.

- Cleans park areas, public rest rooms and picnic areas.

- Cleans street sweepers and other equipment as assigned.

- Operates a variety of manual and power tools and cleans tools used on the job.

- Assists in planting, pruning and removing trees and shrubs.

- Assists park, facilities and street maintenance crews by performing routine laboring work.

- Empties trash receptacles.

- Drives a vehicle on City business.

Other Duties and Responsibilities:

- Performs other tasks/projects as assigned.

- Performs hazardous waste clean up and disposal.

Class Characteristics:

Laborer is a multi-incumbent, non-regular class within the Maintenance Services Department. Incumbents perform manual labor tasks in support of City maintenance crews.

Contacts and Relationships:

Laborers have the majority of their contact within the Maintenance Services Department, although contact with other City employees and the public may occur during the course of certain work assignments.

Qualification Guidelines:

The knowledge and abilities which are required to perform the duties and responsibilities of this class are as follows:

Knowledge of:

Standard hand and power tools.

Methods used in basic laboring work.

Basic safety precautions and practices necessary when working with hand and power tools.

Ability to:

Perform strenuous manual labor.

Lift and carry heavy objects safely.

Understand and follow oral instructions.

Communicate effectively orally.

Read at the level required for successful job performance.

Establish and maintain effective relationships with those contacted in the course of work.

A typical way to obtain the knowledge and abilities is as follows:

Education: Completion of the sixth grade.

AND

Experience: None. Six months performing manual labor duties is preferred but not required.

Physical Tasks and Working Conditions Include the Following:

Work is performed indoors and outdoors. When work is performed outdoors, there is full exposure to the elements. Incumbents perform strenuous physical labor for extended periods of time requiring physical strength and endurance. Incumbents drive a vehicle on City business and may work under damp conditions and in confined spaces. Incumbents crouch, sit, stand, walk on slippery and/or uneven surfaces, bend, crawl, kneel, pull, reach, push, twist, climb ladders and sloping surfaces and grasp, drag, lift and carry items weighing 75 pounds or less. Incumbents may work above shoulder level with power and/or hand tools weighing 15 pounds or less for sustained periods of time and lift items weighing 50 pounds or less from waist to overhead. Incumbents may be exposed to chemicals, solvents, paint, dust, grease/oil, fumes, mechanical hazards, vehicular traffic, vibration and noise. Incumbents must be able to meet the physical requirements of the class and have mobility, vision, hearing, sense of smell and dexterity levels appropriate to the duties to be performed.

Special Requirements:

Valid and appropriate California Driver's License and acceptable driving record at time of appointment and throughout employment in this position.

Fair Labor Standards Act Designation: Non-exempt.

Revised May 2001

Revised October 1996