

CITY OF FULLERTON

ADOPTED BUDGET

FOR FISCAL YEARS

2013-14 & 2014-15



Bruce Whitaker, Mayor

Doug Chaffee, Mayor Pro-Tem

Greg Sebourn, Council Member

Jennifer Fitzgerald, Council Member

Jan Flory, Council Member

Joe Felz, City Manager

**CITY OF FULLERTON
ADOPTED BUDGET
FISCAL YEARS 2013-14 – 2014-15**

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July 1, 2013

The Honorable City Council
Fullerton, California

RE: ADOPTED BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15

I am pleased to submit the Adopted Budget for the 2013-14 and 2014-15 fiscal years. This document represents a sound operating financial plan that seeks to address the City Council's priorities while fulfilling the service requirements of the Community.

The budget is balanced, with the General Fund using unrestricted fund balance in excess of the required 10% reserve. Staff has made great strides in recent years to close the budget gap and believes that this goal will be achieved in the next few years as we continue to identify means by which to deliver programs and services in a more efficient and cost-effective manner.

In the past few years the City has been successful in reducing General Fund costs by over \$10 million to closer align expenditures with revenues. While many of these costs were permanent, some costs such as internal service charges for vehicles, technology and insurance, as well as some staffing positions, can not be sustained over the long-term and have thus been restored to necessary levels in this budget. Staff is confident that revenues will begin to increase as the economy recovers, but have maintained several vacancies in funded positions that can be utilized as savings if necessary.

Budget Highlights

The Adopted Budget is presented in two sections: Operating and Capital Improvement Program. The individual department sections present operating budgets only while the Capital Improvement Program presents the City's five-year plan. The Summary section of the Budget incorporates both these sections in the appropriations.

This year's budget also reflects structural changes that incorporate Council priorities and initiatives to stabilize City services. Among the notable changes in this budget are an emphasis on efficiencies in service delivery through multi-department cooperative efforts; a focus on infrastructure improvements emphasizing the needs of our aging water and street systems; a continued approach to service delivery in partnership with Fullerton's non-profit and private sector, and; an emphasis on fully capturing the potential benefits of a regional approach to government services.

The budget for fiscal year 2013-14 presents citywide revenues totaling \$284.8 million, including \$150.0 million in operating revenues and \$134.8 million in funding for capital improvement projects. Appropriations total \$289.7 million, consisting of \$140.7 million in the operating budget and \$149.0 million in capital improvement projects.

The budget for fiscal year 2014-15 presents citywide revenues totaling \$152.0 million, including \$151.0 million in operating revenues and \$.5 million in grant funding for capital improvement projects. Appropriations total \$163.2 million, consisting of \$143.7 million in the operating budget and \$19.5 million in capital improvement projects.

The reduction in the operating budget from prior year totals reflects the loss of redevelopment funds.

General Operating Funds revenues and transfers in total \$74.7 million and \$75.9 million respectively in the next two years. This reflects a modest growth of approximately 1.5% and 2% as the City slowly rebounds from the recession. General Operating Funds expenditures and transfers out total \$76.6 million and \$78.3 million respectively in the next two years.

The projected fund balance in the General Operating Funds at June 30, 2013 is \$14.3 million, which represents \$7 million over the 10% reserve requirement of \$7.5 million. This balance includes one-time revenue of \$4.4 million received in fiscal year 2012-13 as a result of the redevelopment dissolution. It is projected that the fund balance will drop to \$10.0 million by June 30, 2015 as some of these funds are utilized. In addition to one-time RDA dissolution funds, the fund balance reflects an effort to build reserves to allow for structural changes including, but not limited to, Department restructuring and regionalization efforts.

This Budget includes the following department programs/changes:

The former Engineering and Maintenance Services Departments have been reorganized and presented as the Public Works Department in this document. It is anticipated that this merger will create more efficiencies in providing services. Included in this reorganization is the transfer of the Water Utility Service Workers from Administrative Services to Public Works, which will operate the water division out of the City Maintenance Yard. Of note in the Department's budget is the new CNG Fund 41 which accounts for the operation of the new CNG facility.

The Police and Fire Departments will continue to consider regionalization opportunities. The Police Department is currently researching the formation of a Joint Powers Authority with other North Orange County cities for dispatch services. The Fire Department continues to realize savings from the merger of Fire Command staff with the City of Brea.

The Community Development Department will focus its efforts on completing the Downtown Core and Corridor project, providing new Affordable Housing opportunities and addressing public safety concerns through Code Enforcement efforts. The Department's increase in General Fund expenditures reflects the loss of Redevelopment Funding and anticipated reduction of grant funds in the coming years.

Several capital outlay items are funded in the 2013-14 fiscal year including software upgrades for the City Clerk and Business Registration offices, technology equipment for the Police department and an upgrade to the City's network in the IT fund.

New debt service payments include the Judgment Obligation Bonds in the Debt Service Fund and a new Fire Engine, which will be lease-funded with payments from the Fire Department's budget in the General Fund.

Other items include:

- The reinstatement of First Night in the Parks and Recreation budget;
- Closure of the Hunt Library Branch and the addition of \$200,000 each year for Library materials;
- Membership in the Association of California Cities in Orange County (ACCOC) in the City Council budget; and
- Implementation of Fire Inspection fees for Multi-Family Units for an increase of an estimated \$200,000 in new General Fund revenue, which will be presented to the City Council for consideration in July, 2013.

Changes in budgeted positions are also incorporated into this budget, reflecting a total decrease of 6.95 FTE's in 2013-14 as follows:

- The City Clerk's office is reducing the Deputy City Clerk position by 0.5 FTE's;
- The Administrative Services Department will decrease staff by 5.0 positions with the transfer of the Water Utility Service Workers to the Public Works Department;
- The Human Resources Department proposes to increase the Risk Management Specialist by .15 FTE's from .70 to .85;
- The Community Development Department is unfunding the Housing Supervisor position; transferring a Senior Planner position to the Public Works Department; reinstate the Plan Check Engineer position; create a Planning Technician position and reclassify an Assistant Planner position to an Associate Planner for a net increase of 0 FTE's in an effort to restore service levels;
- The Police Department is unfunding a Captain, Secretary and Records Clerk position as well as not budgeting for the additional Police Officer position funded by Asset Seizure, for a net reduction of 4 FTE's;

- The Parks & Recreation Department will unfund a Parks Project Manager and a Tiny Tots Teacher position and add a Permit Technician and a Parks and Recreation Coordinator position for a net change of 0 FTE's;
- The Public Works Department will unfund a vacant Maintenance Worker and a Source Control Specialist position; will reclassify an Engineering Intern position to a Junior Engineer position; eliminate a vacant Sr. CADD Engineer position and add an Assistant Engineer position. These changes, along with the transfer of the Water Utility Service Workers from Administrative Services and the Senior Planner from Community Development, will equate to a net increase of 4.0 positions;
- The Library will unfund 0.8 of a Library Technical Assistant and 0.8 of a Clerical Assistant for a net reduction of 1.6 FTE's.

Capital Improvement Plan

The Capital Improvement Program (CIP) budgets for 2013-14 and 2014-15 total \$149.0 million and \$19.5 million respectively. These totals are intended to fund the following projects over the two year period:

- Bridge improvements - \$131,350,931
- Streets and signals - \$10,702,000
- Sewers and storm drains - \$10,430,000
- Water system improvements - \$9,680,000
- Park improvements - \$2,193,750
- Public facilities and equipment - \$2,810,840
- Downtown Core & Corridor Plan - \$865,000
- Airport projects - \$443,000

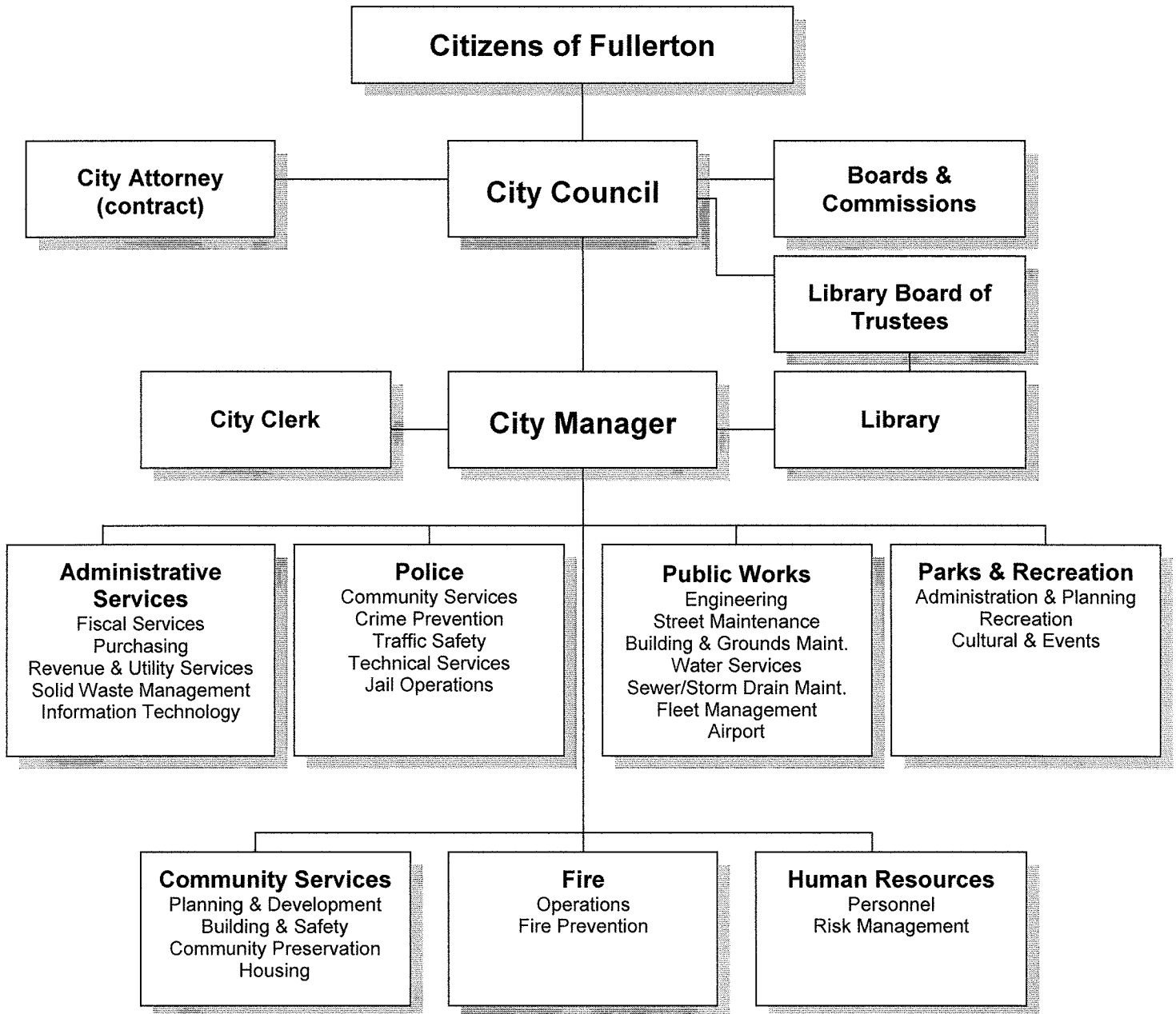
Conclusion

City staff remains optimistic that we will continue to see signs of a recovering economy in the coming years. We will continue to identify and implement both short-term and long-term strategies to maintain a 10% reserve and structurally change operations to insure the City is fiscally sound in the future. As we move forward and face difficult decisions, I thank the City Council for your continued support as we strive to solidify Fullerton's financial future.

Respectfully submitted,



Joe Felz
City Manager



CITY HISTORY AND CHARACTER

The lands now occupied by the City of Fullerton were part of the land granted to Juan Pacifico Ontiveras in 1837 by the Mexican Governor, Juan Alvarado. Some of this land was in turn purchased by Abel Stearns, a naturalized Mexican, who was born in Massachusetts. Domingo Bastanchury, who was born in France and immigrated to California in 1860, began acquiring some of the land that had once belonged to Stearns in the 1870s. He ultimately owned 1,200 acres south of Fullerton and 6,000 acres northwest of Fullerton. A few years before his death in 1909, Bastanchury sold a portion of his land to oil interests.

With an ample supply of oil resources, people were drawn to northern Orange County. In the late 1880s, George H. Fullerton helped bring rail lines to the area, and in 1887, Massachusetts grain merchants George and Edward Amerige founded the City of Fullerton. The City was officially incorporated in 1904, becoming Orange County's fourth city.

Originally, Fullerton was a rural community with an agricultural base and a small downtown. The modern City of Fullerton is a well-established, culturally diverse city of approximately 137,624 located 22 miles southeast of Los Angeles. While primarily a residential community, the City also has significant industrial and commercial employment opportunities, and is home to five colleges and universities. City residents enjoy considerable open space and recreational opportunities, a multimodal transportation facility, an airport, and a variety of City services, including a full-service library and a museum.

The City of Fullerton has gone to great lengths over the years to preserve the architectural flavor of its early days. Downtown Fullerton, characterized by various architectural styles, embraces a small-town atmosphere. Preservation efforts have been a priority in Fullerton for decades. Four qualities stand out in particular as a reflection of community character: education, culture, involvement, and pride.

The Fullerton seal, designed by artist Tom Van Sant, contains depictions of the qualities esteemed by residents: a stylized orange tree, representing Fullerton's agricultural heritage; a stylized man, woman and child, representing the family; and an open book representing culture and education.

CITY VITAL STATISTICS¹

Date of Incorporation:	1904	Recreation and Culture:		
Form of Government:	Council-Manager	Number of Recreation & Cultural Facilities	67	
Area (square miles):	22.38	Number of Libraries	2	
Miles of Street:	275.66	Number of Volumes/Items	241,058	
Employees (reg. full-time)	621.5			
Fire Protection:		Population: ²	138,251	
Number of Stations	6			
Number of Sworn Personnel	82			
Police Protection:		Ethnic Diversity: ²		
Number of Stations	1	Asian	22.8%	Other .6%
Number of Sworn Personnel	144	Black	2.3%	Two or More 4.3%
		Hispanic	34.4%	White 35.6%
Municipal Water Utility:		Dwelling Units:	47,869	
Number of Accounts	31,544			
Average Daily Consumption (millions of gallons)	23			
Miles of Lines and Mains	428			
Sewers:				
Sanitary Sewers	329 miles			
Storm Drains	71 miles			

¹ Source: City of Fullerton Admin. Services Dept.

² Source: 2010 Census

RESOLUTION NO. 2013-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING AND ADOPTING THE PROPOSED BUDGET FOR FISCAL YEARS 2013-14 AND 2014-15 AND APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN

THE CITY COUNCIL OF THE CITY OF FULLERTON HEREBY RESOLVES AS FOLLOWS:

WHEREAS, the City Manager of the City of Fullerton, in conformity with Section 2.09.150 of the Fullerton Municipal Code, has submitted to the Fullerton City Council a Proposed Operating Budget and Capital Improvement Program for fiscal years 2013-14 and 2014-15 in the total amounts of \$289,746,462 and \$163,175,183 respectively; and

WHEREAS, the Fullerton City Council has considered said budget and held a public hearing on June 4, 2013 relative to its adoption; and

WHEREAS, such hearing was duly noticed and included input from the residential and business community in the City of Fullerton.

NOW, THEREFORE, BE IT RESOLVED by the Fullerton City Council:

Section 1. The Operating Budget for fiscal years 2013-14 and 2014-15 is hereby approved and adopted in the amount of \$140,748,941 and \$143,717,183 respectively as summarized by Schedule A attached hereto.

Section 2. The Capital Improvement Program for fiscal years 2013-14 and 2014-15 is hereby approved and adopted in the amount of \$148,997,521 and \$19,458,000 respectively as summarized by Schedules A through D attached hereto.

Section 2. The operating budget for fiscal year 2013-14 shall be considered amended upon the close of fiscal year 2012-13 to include and reappropriate any outstanding encumbrances carried forward.


Section 3. The Capital Improvement Program shall be considered amended upon the close of fiscal year 2012-13 to include and reappropriate all previously approved projects from the 2012-13 CIP that have not been initiated or completed.

ADOPTED BY THE FULLERTON CITY COUNCIL ON JUNE 4, 2013.



Bruce Whitaker, Mayor

COUNCIL MEMBER AYES:	Chaffee, Fitzgerald, Flory
COUNCIL MEMBER NOES:	Whitaker
COUNCIL MEMBER ABSTAINED:	None
COUNCIL MEMBER ABSENT:	Sebourn



Lucinda Williams, MMC
City Clerk

APPROPRIATION LIMIT CALCULATION

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by the California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Fullerton's population or County population.

For FY 2013-14, the estimated tax proceeds appropriated by the Fullerton City Council are under the limit. The adjusted Appropriations Limit for FY 2013-14 is \$169,569,383. This amount is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2013-14. The appropriations subject to the limit are \$56,476,043 leaving the City with an appropriations capacity under the limit of \$113,093,339.

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

SPENDING LIMIT CALCULATION FOR FY 2013-14

Appropriations subject to limit

FY 2013-14 Revenues*	\$220,481,683
Less: Nonproceeds of taxes	164,079,640
Plus: User fees in excess of costs	0
Total appropriations subject to limit	\$56,402,043

Appropriations limit

FY 2012-13 appropriation limit		\$158,942,059
A. Population adjustment	1.0149	
B. Change in per capita cost of living	1.0512	
Total annual adjustment (= A multiplied by B)	1.066863	
Increase in appropriation limit		10,627,324
FY 2013-14 appropriation limit		\$169,569,383
Appropriations subject to limit		\$56,402,043
Remaining appropriation capacity		\$113,093,339
Available capacity as a percentage of appropriation limit		66.69%

* Excludes Enterprise Funds

RESOLUTION NO. 2013-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FULLERTON, CALIFORNIA, ADOPTING THE ANNUAL
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2013-14
PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA
STATE CONSTITUTION

THE CITY COUNCIL OF THE CITY OF FULLERTON HEREBY RESOLVES AS
FOLLOWS:

WHEREAS, the voters of the State of California, on November 6, 1979, added
Article XIII B to the State Constitution placing various limitations on the appropriations
of state and local governments; and

WHEREAS, the voters of the State of California, on June 5, 1990, amended
Article XIII B by approving Proposition 111; and

WHEREAS, as provided by Proposition 111, the City of Fullerton calculates the
appropriations limit by adjusting the 1986-87 appropriations limit for annual changes in
the cost of living and population growth; and

WHEREAS, the worksheets calculating these adjustments are available for
review in the Administrative Services Department.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Fullerton that the appropriations limit in fiscal year 2013-14 for the City of Fullerton shall
be \$169,569,383 as calculated in worksheets 1 through 4 attached hereto.

ADOPTED BY THE FULLERTON CITY COUNCIL on June 4, 2013.



Bruce Whitaker, Mayor

COUNCIL MEMBER AYES:	Chaffee, Fitzgerald, Flory
COUNCIL MEMBER NOES:	Whitaker
COUNCIL MEMBER ABSTAINED:	None
COUNCIL MEMBER ABSENT:	Sebourn


Lucinda Williams, MMC
City Clerk

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**CITY OF FULLERTON
BUDGET SUMMARY
FISCAL YEARS 2013-14 & 2014-15**

	<u>Adopted 2013-14</u>	<u>Adopted 2014-15</u>
<i>Resources</i>		
Beginning Balance	<u>\$69,791,789</u>	<u>\$64,804,108</u>
Revenues		
Property Taxes	45,170,541	45,174,603
Other Taxes	23,747,700	24,399,700
Licenses & Permits	1,550,745	1,562,183
Fines & Penalties	1,616,200	1,616,200
Use of Money & Property	12,336,512	12,377,606
Intergovernmental	141,242,580	10,816,976
Charges for Service	53,736,574	54,740,422
Other Revenues	<u>5,357,943</u>	<u>875,612</u>
<i>Total Revenues</i>	<u>284,758,795</u>	<u>151,563,302</u>
<i>Total Resources</i>	<u><u>354,550,584</u></u>	<u><u>216,367,410</u></u>
<i>Appropriations</i>		
Salaries & Benefits	76,167,664	78,190,124
Maintenance & Support	97,741,735	100,667,355
Operating Capital Outlay	772,780	423,710
Allocated Costs	<u>(33,933,224)</u>	<u>(35,564,006)</u>
<i>Total Operating Appropriations</i>	140,748,955	143,717,183
Capital Improvement Projects	<u>148,997,521</u>	<u>19,458,000</u>
<i>Total Proposed Budget</i>	289,746,476	163,175,183
Ending Fund Balance	<u>64,804,108</u>	<u>53,192,227</u>
<i>Total Application of Funds</i>	<u><u>\$354,550,584</u></u>	<u><u>\$216,367,410</u></u>

**CITY OF FULLERTON
SUMMARY OF POSITIONS
FISCAL YEAR 2013-14 & 2014-15**

Department	2011-12 Budgeted Total Positions	2012-13 Budgeted Total Positions	2013-14 Budgeted Total Positions	2014-15 Budgeted Total Positions
City Council	6.0	6.0	6.0	6.0
City Manager	9.0	7.0	6.5	6.5
Administrative Services	37.0	37.3	32.3	32.3
Human Resources	8.7	8.7	8.85	8.85
Fire	92.0	90.0	90.0	90.0
Police	213.0	214.0	210.0	210.0
Community Development	30.0	27.0	27.0	27.0
Public Works	194.0	195.0	199.0	199.0
Parks and Recreation	25.0	21.0	21.0	21.0
Library	25.6	25.4	23.8	23.8
<i>Subtotal</i>	640.3	631.4	624.5	624.5
Part-Time Hours	193,766	192,762	177,294	177,389
FTEs*	93.2	92.7	85.2	85.3
TOTAL	733.5	724.1	709.7	709.7

*Note: 2,080 part-time hours equal one full-time equivalent (FTE).

CITY OF FULLERTON
GENERAL OPERATING FUNDS FORECAST
FISCAL YEARS 2013-14 & 2014-15
\$ IN THOUSANDS

	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Beginning Balance, July 1	\$9,594	\$14,335	\$12,410
Revenues			
Property Taxes	\$36,730	\$32,725	\$33,210
Sales Tax	14,050	14,400	14,888
Property Tax In Lieu of Sales Tax	4,977	5,030	5,154
Prop. 172 Sales Tax	830	850	900
Other Taxes	3,478	3,468	3,458
Licenses & Permits	1,447	1,478	1,490
Fines & Penalties	1,025	1,015	1,015
Use of Money & Property	4,831	6,627	6,636
Other Agencies	330	371	371
Charges for Service	5,151	5,750	5,761
Miscellaneous Revenues	363	281	286
Library Revenues	412	201	201
Parks & Recreation Fees	1,541	2,009	2,041
<i>Total Revenues</i>	\$75,165	\$74,205	\$75,411
Net Transfers In	3,947	500	500
<i>Total Revenues/Transfers</i>	\$79,112	\$74,705	\$75,911
Expenditures	\$74,242	\$76,137	\$78,145
Net Transfers Out	129	493	129
<i>Total Estimated Expenditures/Transfers</i>	\$74,371	\$76,630	\$78,274
TOTAL GENERAL OPERATING FUNDS FORECASTED BALANCE, JUNE 30	\$14,335	\$12,410	\$10,047
Restricted Reserves (10% of Appropriations)	(7,424)	(7,614)	(7,815)
TOTAL GENERAL OPERATING FUNDS UNRESTRICTED FUND BALANCE, JUNE 30	\$6,911	\$4,796	\$2,233

CITY OF FULLERTON - SUMMARY OF CHANGES

Fund	Fund Title	Estimated Beginning Balance	+	Estimated Revenue	+	Transfers In
GENERAL OPERATING FUNDS						
10	General	\$ 13,671,456		\$ 71,875,916		\$ 500,000
13	Library	573,904		200,900		3,200,000
15	Parks & Recreation	89,614		2,128,736		3,000,000
	<i>Subtotal</i>	14,334,974		74,205,552		6,700,000
SPECIAL REVENUE FUNDS						
22	Air Quality Improvement Trust	275,567		161,000		
23	Sanitation	4,398,781		5,000,000		
24	Measure M Turnback	1,765,000				
25	Measure M2	1,816,626		1,995,550		
26	Housing	14,390		150,000		
30	Gas Tax	5,212,578		3,590,000		
32	Grant Administration	-		1,179,778		
33	Supplemental Law Enforcement Svcs.	-		209,868		
34	Asset Seizure	560,767		82,200		
35	Community Development Block Grant	-		1,258,535		
36	Sewer & Drainage Capital Outlay	3,395,506		1,800,000		
37	Traffic Safety	-		500,000		
39	Park Dwelling	5,485,384		200,000		
46	Refuse	1,040,012		10,060,000		
DEBT SERVICE FUNDS						
58	Debt Service Reserve	1,868,693		10,000		228,142
CAPITAL PROJECT FUNDS						
74	Capital Projects	-		130,968,000		11,234,951
ENTERPRISE FUNDS						
40	Airport	865,631		1,947,320		
41	CNG	69,088		191,040		
42	Brea Dam	-		3,072,200		
44	Water	12,521,146		24,596,950		190,000
45	Plummer Parking	130,988		38,000		
47	Sewer	9,348,747		6,630,000		
INTERNAL SERVICE FUNDS						
62	Liability Insurance	(3,326,114)		4,331,780		
64	Equipment Replacement	2,775,298		828,320		
65	Workers' Compensation	2,173,851		3,727,110		
66	Group Insurance	551,672		9,249,845		
67	Equipment Maintenance	996,935		2,992,546		
68	Information Technology	919,416		2,323,045		
69	Building Maintenance	203,051		2,305,810		
70	Facility Capital Repair	2,192,621		517,160		
	Less: Internal Service Transactions			(26,105,616)		
80-89	Successor Agency			16,742,802		
TOTAL FUNDS		\$ 69,590,608		\$ 284,758,795		\$ 18,353,093

Note: "Beginning Balance" refers to unrestricted fund balance or working capital

TO FUND BALANCES - FISCAL YEAR 2013-14

Transfers Out	Adopted Appropriations	Ending Balance	Fund Title	Fund
-	-	=		
GENERAL OPERATING FUNDS				
\$ 6,693,710	\$ 67,556,026	\$ 11,797,636	General	10
	3,565,549	409,255	Library	13
	5,015,686	202,664	Parks & Recreation	15
<u>6,693,710</u>	<u>76,137,261</u>	<u>12,409,555</u>	<i>Subtotal</i>	
			SPECIAL REVENUE FUNDS	
	113,500	323,067	Air Quality Improvement Trust	22
8,950	4,431,808	4,958,023	Sanitation	23
1,765,000		-	Measure M Turnback	24
16,650	233,240	3,562,286	Measure M2	25
2,830	81,700	79,860	Housing	26
1,717,410	1,890,153	5,195,015	Gas Tax	30
	1,179,778	-	Grant Administration	32
	209,868	-	Supplemental Law Enforcement Svcs.	33
	123,240	519,727	Asset Seizure	34
	1,258,535	-	Community Development Block Grant	35
1,461,010	574,053	3,160,443	Sewer & Drainage Capital Outlay	36
500,000		-	Traffic Safety	37
857,410	13,386	4,814,588	Park Dwelling	39
650,000	9,925,567	524,445	Refuse	46
			DEBT SERVICE FUNDS	
	292,645	1,814,190	Debt Service Reserve	58
			CAPITAL PROJECT FUNDS	
2,212	142,091,921	108,818	Capital Projects	74
			ENTERPRISE FUNDS	
13,210	1,332,733	1,467,008	Airport	40
	70,640	189,488	CNG	41
	3,062,170	10,030	Brea Dam	42
64,210	27,335,256	9,908,630	Water	44
	25,493	143,495	Plummer Parking	45
76,120	7,179,136	8,723,491	Sewer	47
			INTERNAL SERVICE FUNDS	
	4,331,780	(3,326,114)	Liability Insurance	62
	2,034,775	1,568,843	Equipment Replacement	64
	3,577,110	2,323,851	Workers' Compensation	65
	9,249,895	551,622	Group Insurance	66
	3,040,835	948,646	Equipment Maintenance	67
	2,773,045	469,416	Information Technology	68
	2,331,883	176,978	Building Maintenance	69
506,440	6,464	2,196,877	Facility Capital Repair	70
	(27,529,265)		Less: Internal Service Transactions	
4,017,931	12,367,871		Successor Agency	80-89
<u>\$ 18,353,093</u>	<u>\$ 289,746,476</u>	<u>\$ 62,822,278</u>	TOTAL FUNDS	

**CITY OF FULLERTON
SCHEDULE OF TRANSFERS
FISCAL YEAR 2013-14**

Fund	Fund Title	Transfers In	Transfers Out	Description
10	General	\$ -	\$ 3,200,000	To Library Fund
			3,000,000	To Parks & Recreation Fund
		500,000		From Traffic Safety Fund
			87,072	To Debt Service Reserve Fund
			406,638	To Capital Projects Fund
13	Library	3,200,000		From General Fund
15	Parks & Recreation	3,000,000		From General Fund
23	Sanitation		6,055	To Debt Service Fund
			2,895	To Capital Projects Fund
24	Measure M Turnback		1,765,000	To Capital Projects Fund
25	Measure M2		11,264	To Debt Service Fund
			5,386	To Capital Projects Fund
26	Housing		1,914	To Debt Service Fund
			916	To Capital Projects Fund
30	Gas Tax		2,990	To Debt Service Fund
			1,714,420	To Capital Projects Fund
36	Sewer & Drainage		6,095	To Debt Service Fund
			1,264,915	To Capital Projects Fund
			190,000	To Water Fund
37	Traffic Safety		500,000	To General Fund
39	Park Dwelling		6,670	To Debt Service Fund
			850,740	To Capital Projects Fund
40	Airport		8,937	To Debt Service Fund
			4,273	To Capital Projects Fund
44	Water	190,000		From Sewer & Drainage fund
			43,438	To Debt Service Fund
			20,772	To Capital Projects Fund
46	Refuse		650,000	To Capital Projects Fund
47	Sewer Enterprise		51,495	To Debt Service Fund
			24,625	To Capital Projects Fund

SUMMARY OF INTERFUND TRANSFERS - 2013-14 (Continued)

Fund	Fund Title	Transfers In	Transfers Out	Description
70	Facility Capital Repair		\$506,440	To Capital Projects Fund
80-89	Successor Agency		4,017,931	To Capital Projects Fund
74	Capital Projects		2,212	To Debt Service Fund
		406,638		From General Fund
		2,895		From Sanitation Fund
		1,765,000		From Measure M Turnback Fund
		5,386		From Measure M2 Fund
		916		From Housing Fund
		1,714,420		From Gas Tax Fund
		1,264,915		From Sewer & Drainage Fund
		850,740		From Park Dwelling Fund
		4,273		From Airport Fund
		20,772		From Water Fund
		24,625		From Sewer Enterprise Fund
		506,440		From Facility Capital Repair Fund
		650,000		From Refuse Fund
		4,017,931		From Successor Agency
58	Debt Service Reserve	87,072		From General Fund
		6,055		From Sanitation Fund
		11,264		From Measure M2 Fund
		2,990		From Gas Tax Fund
		6,095		From Sewer & Drainage Fund
		6,670		From Park Dwelling Fund
		2,212		From Capital Projects Fund
		8,937		From Airport Fund
		1,914		From Brea Dam Fund
		43,438		From Sewer Fund
		51,495		From Water Fund
TOTAL TRANSFERS		\$ 18,353,093	\$ 18,353,093	

CITY OF FULLERTON - SUMMARY OF CHANGES

Fund	Fund Title	Estimated Beginning Balance	+	Estimated Revenue	+	Transfers In
GENERAL OPERATING FUNDS						
10	General	\$ 11,797,636		\$ 73,049,697		\$ 500,000
13	Library	409,255		200,900		3,300,000
15	Parks & Recreation	202,664		2,160,860		3,000,000
	<i>Subtotal</i>	12,409,555		75,411,457		6,800,000
SPECIAL REVENUE FUNDS						
22	Air Quality Improvement Trust	323,067		161,000		
23	Sanitation	4,958,023		5,000,000		
24	Measure M Turnback	-				
25	Measure M2	3,562,286		1,995,550		
26	Housing	79,860		150,000		
30	Gas Tax	5,195,015		3,590,000		
32	Grant Administration	-		1,163,906		
33	Supplemental Law Enforcement Svcs.	-		209,868		
34	Asset Seizure	519,727		82,200		
35	Community Development Block Grant	-		1,198,108		
36	Sewer & Drainage Capital Outlay	3,160,443		1,800,000		
37	Traffic Safety	-		500,000		
39	Park Dwelling	4,814,588		200,000		
46	Refuse	524,445		10,367,000		
DEBT SERVICE FUNDS						
58	Debt Service Reserve	1,814,190		10,000		228,142
CAPITAL PROJECT FUNDS						
74	Capital Projects	108,832		615,200		6,446,030
ENTERPRISE FUNDS						
40	Airport	1,467,008		2,083,890		
41	CNG	189,488		191,040		
42	Brea Dam	10,030		3,072,200		
44	Water	9,908,630		25,036,950		190,000
45	Plummer Parking	143,495		38,000		
47	Sewer	8,723,491		6,630,000		
INTERNAL SERVICE FUNDS						
62	Liability Insurance	(3,326,114)		4,497,790		
64	Equipment Replacement	1,568,843		1,108,992		
65	Workers' Compensation	2,323,851		3,906,240		
66	Group Insurance	551,622		10,008,002		
67	Equipment Maintenance	948,646		3,031,087		
68	Information Technology	469,416		2,323,045		
69	Building Maintenance	176,978		2,305,890		
70	Facility Capital Repair	2,196,877		517,160		
	Less: Internal Service Transactions			(27,528,206)		
80-89	Successor Agency	-		11,886,933		
TOTAL FUNDS		\$ 62,822,292		\$ 151,563,302		\$ 13,664,172

Note: "Beginning Balance" refers to unrestricted fund balance or working capital

TO FUND BALANCES - FISCAL YEAR 2014-15

Transfers Out	Adopted Appropriations	Ending Balance	Fund Title	Fund
			GENERAL OPERATING FUNDS	
\$ 6,428,710	\$ 69,376,032	\$ 9,542,591	General	10
	3,656,722	253,433	Library	13
	5,112,245	251,279	Parks & Recreation	15
6,428,710	78,144,999	10,047,303	<i>Subtotal</i>	
			SPECIAL REVENUE FUNDS	
	113,500	370,567	Air Quality Improvement Trust	22
8,950	4,506,996	5,442,077	Sanitation	23
		-	Measure M Turnback	24
1,616,650	235,740	3,705,446	Measure M2	25
2,830	81,700	145,330	Housing	26
1,207,410	1,911,445	5,666,160	Gas Tax	30
	1,161,246	2,660	Grant Administration	32
	209,868	-	Supplemental Law Enforcement Svcs.	33
	126,610	475,317	Asset Seizure	34
	1,198,108	-	Community Development Block Grant	35
1,067,010	590,775	3,302,658	Sewer & Drainage Capital Outlay	36
500,000		-	Traffic Safety	37
1,888,360	13,688	3,112,540	Park Dwelling	39
650,000	10,227,740	13,705	Refuse	46
			DEBT SERVICE FUNDS	
	292,645	1,759,687	Debt Service Reserve	58
			CAPITAL PROJECT FUNDS	
2,212	6,855,000	312,850	Capital Projects	74
			ENTERPRISE FUNDS	
13,210	1,460,621	2,077,067	Airport	40
	104,870	275,658	CNG	41
	3,070,058	12,172	Brea Dam	42
64,210	35,011,171	60,199	Water	44
	25,943	155,552	Plummer Parking	45
76,120	6,740,869	8,536,502	Sewer	47
			INTERNAL SERVICE FUNDS	
	4,497,790	(3,326,114)	Liability Insurance	62
	1,729,084	948,751	Equipment Replacement	64
	3,756,240	2,473,851	Workers' Compensation	65
	10,008,002	551,622	Group Insurance	66
	3,068,670	911,063	Equipment Maintenance	67
	2,773,045	19,416	Information Technology	68
	2,346,147	136,721	Building Maintenance	69
138,500	6,530	2,569,007	Facility Capital Repair	70
	(28,980,850)		Less: Internal Service Transactions	
	11,886,933	-	Successor Agency	80-89
\$ 13,664,172	\$ 163,175,183	\$ 49,757,767	TOTAL FUNDS	

**CITY OF FULLERTON
SCHEDULE OF TRANSFERS
FISCAL YEAR 2014-15**

Fund	Fund Title	Transfers In	Transfers Out	Description
10	General	\$ -	\$ 3,300,000	To Library Fund
			3,000,000	To Parks & Recreation Fund
		500,000		From Traffic Safety Fund
			87,072	To Debt Service Reserve Fund
			41,638	To Capital Projects Fund
13	Library	3,300,000		From General Fund
15	Parks & Recreation	3,000,000		From General Fund
23	Sanitation		6,055	To Debt Service Fund
			2,895	To Capital Projects Fund
25	Measure M2		11,264	To Debt Service Fund
			1,605,386	To Capital Projects Fund
26	Housing		1,914	To Debt Service Fund
			916	To Capital Projects Fund
30	Gas Tax		2,990	To Debt Service Fund
			1,204,420	To Capital Projects Fund
36	Sewer & Drainage		6,095	To Debt Service Fund
			870,915	To Capital Projects Fund
			190,000	To Water Fund
37	Traffic Safety		500,000	To General Fund
39	Park Dwelling		6,670	To Debt Service Fund
			1,881,690	To Capital Projects Fund
40	Airport		8,937	To Debt Service Fund
			4,273	To Capital Projects Fund
44	Water	190,000		From Sewer & Drainage fund
			43,438	To Debt Service Fund
			20,772	To Capital Projects Fund
46	Refuse		650,000	To Capital Projects Fund
47	Sewer Enterprise		51,495	To Debt Service Fund
			24,625	To Capital Projects Fund
70	Facility Capital Repair		138,500	To Capital Projects Fund

SUMMARY OF INTERFUND TRANSFERS - 2014-15 (Continued)

Fund	Fund Title	Transfers In	Transfers Out	Description
74	Capital Projects		2,212	To Debt Service Fund
		41,638		From General Fund
		2,895		From Sanitation Fund
		1,605,386		From Measure M2 Fund
		916		From Housing Fund
		1,204,420		From Gas Tax Fund
		870,915		From Sewer & Drainage Fund
		1,881,690		From Park Dwelling Fund
		4,273		From Airport Fund
		20,772		From Water Fund
		24,625		From Sewer Enterprise Fund
		650,000		From Refuse Fund
		138,500		From Facility Capital Repair Fund
58	Debt Service Reserve	87,072		From General Fund
		6,055		From Sanitation Fund
		11,264		From Measure M2 Fund
		2,990		From Gas Tax Fund
		6,095		From Sewer & Drainage Fund
		6,670		From Park Dwelling Fund
		2,212		From Cap Proj Fund
		8,937		From Airport Fund
		1,914		From Brea Dam Fund
		43,438		From Sewer Fund
		51,495		From Water Fund
TOTAL TRANSFERS		<u>\$ 13,664,172</u>	<u>\$ 13,664,172</u>	

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CITY OF FULLERTON
SUMMARY OF REVENUES BY FUND & SOURCE

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
GENERAL FUND (10)					
<i>Property Taxes</i>					
Secured Property Taxes	\$19,773,788	\$21,008,000	\$20,889,006	\$21,350,000	\$21,850,000
Unsecured Property Taxes	790,187	810,000	775,000	800,000	800,000
Penalties/Delinquencies	84,295	102,000	85,000	85,000	85,000
Supplemental Property Taxes	129,564	127,500	131,879	130,000	130,000
Property Tax Collection Fees	(348,250)	(382,500)	474,820	(210,000)	(225,000)
Homeowners Subvention	168,547	171,000	168,547	170,000	170,000
Residual RDA Payment			3,805,877		
Property Tax In Lieu of VLF	10,280,656	10,200,000	10,400,000	10,400,000	10,400,000
<i>Total</i>	<u>\$30,878,787</u>	<u>\$32,036,000</u>	<u>\$36,730,129</u>	<u>\$32,725,000</u>	<u>\$33,210,000</u>
<i>Taxes - Other than Property</i>					
Sales & Use Tax	\$14,028,361	\$14,250,000	\$14,050,000	\$14,400,000	\$14,888,000
Public Safety Prop 172	768,249	750,000	830,000	850,000	900,000
Property Tax In Lieu of Sales Tax	4,079,735	4,400,000	4,976,560	5,030,000	5,154,000
Transient Occupancy Tax	1,898,422	1,850,000	1,920,000	2,000,000	2,040,000
Business Registration Tax	1,140,152	1,200,000	1,090,000	1,050,000	1,000,000
Oil Extraction Tax	17,391	17,700	17,700	17,700	17,700
Documentary Stamp Tax	420,258	375,000	450,000	400,000	400,000
<i>Total</i>	<u>\$22,352,568</u>	<u>\$22,842,700</u>	<u>\$23,334,260</u>	<u>\$23,747,700</u>	<u>\$24,399,700</u>
<i>Licenses & Permits</i>					
Building Permits	\$587,663	\$472,000	\$550,000	\$545,000	\$545,000
Plumbing, Mechanical, Sewer	172,170	122,000	122,000	140,000	140,000
Electrical Permits	121,672	88,000	88,000	100,000	100,000
NPDES Permits	40,239	23,000	23,000	25,000	25,000
Dep. Inspector Cert. Fee	4,920	6,000	4,500	5,000	5,000
Parking Permit Fee	3,956	5,000	8,000	8,000	8,000
Street, Curb, & Water Permits	50,898	60,000	65,000	50,000	50,000
Police Alarm Permits	191,788	211,070	150,000	200,000	200,000
Other Licenses & Permits	56,648	48,100	55,100	60,100	60,100
Hazardous Materials Disclosures	259,935	283,470	283,470	235,325	246,763
Underground Tank Permits	76,549	67,000	80,000	60,000	60,000
Overload Permits	16,916	18,000	18,000	20,000	20,000
Encroachment Permits	24,874	30,000	0	30,000	30,000
<i>Total</i>	<u>\$1,608,228</u>	<u>\$1,433,640</u>	<u>\$1,447,070</u>	<u>\$1,478,425</u>	<u>\$1,489,863</u>
<i>Fines & Penalties</i>					
Other Court Fines	\$1,830,463	\$2,150,000	\$1,350,000	\$1,350,000	\$1,350,000
Contra Account	(491,768)	(520,000)	(340,000)	(350,000)	(350,000)
Administrative Citations	19,819	22,500	15,000	15,500	15,500
<i>Total</i>	<u>\$1,358,514</u>	<u>\$1,652,500</u>	<u>\$1,025,000</u>	<u>\$1,015,500</u>	<u>\$1,015,500</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
<i>Revenue from Use of Money & Property</i>					
Interest Income	\$317,908	\$300,000	\$154,654	\$250,000	\$250,000
Property Lease	-	1,413,000	5,000	1,137,560	1,137,560
Cell Tower Rent	190,181	73,000	225,000	236,000	244,000
Rents	428,006	472,500	440,000	447,500	447,500
Fire Department Lease	35,349	33,330	33,330	34,000	34,900
General Concessions	50,400	50,000	50,000	50,000	50,000
R-O-W Impact Fee	-	763,000		222,264	222,264
Prisoners' Welfare	-	1,500	1,500	1,500	1,500
Franchise - Electricity	650,906	675,000	650,000	650,000	650,000
Franchise - Gas	319,142	300,000	320,000	320,000	320,000
Franchise - Video Services	411,624	350,000	420,000	420,000	420,000
Franchise - Water	1,872,626		-		
Franchise - Cable TV	800,832	800,000	800,000	800,000	800,000
Franchise - Cable PEG Support	143,264	145,000	150,000	160,000	160,000
Franchise - Refuse Collection	1,299,277	1,445,000	1,348,000	1,400,000	1,400,000
Franchise - Airport	256,000	233,500	233,500	233,500	233,500
Franchise - Towing	-	265,000		265,000	265,000
Total	\$6,775,515	\$7,319,830	\$4,830,984	\$6,627,324	\$6,636,224
<i>Revenue from Other Agencies</i>					
Motor Vehicle In-Lieu Tax	\$68,574		\$71,054	\$74,000	\$74,000
POST	21,814	17,000	40,000	30,000	30,000
State Mandated Costs	214,117	85,000		85,000	85,000
Parks Maint. - School District	97,090	125,000	125,000	125,000	125,000
Emergency Management	33,712	20,000	20,000		
Miscellaneous Grants	84,771	60,000	74,542	56,900	56,900
Total	\$520,078	\$307,000	\$330,596	\$370,900	\$370,900
<i>Charges for Services</i>					
Zoning & Planning Fees	\$53,017	\$100,035	\$78,272	\$102,035	\$102,035
Plan Check Fees	439,617	495,000	449,000	490,000	490,000
Microfilming Fees	13,730	17,400	13,000	17,400	17,400
Sale of Maps & Publications	3,909	5,300	5,300	3,300	3,300
Misc. Filing/Certification Fees	13,370	5,500	5,500	5,500	5,500
Sanitation Dist. Connection Fees	52,998	5,000	5,000	5,000	5,000
Police Fees	1,025,950	776,000	850,000	935,000	935,000
Business License Review	25,086	24,500	24,500	24,500	24,500
Fire Fees	289,751	360,400	302,000	582,914	582,914
Paramedic Fees	1,499,350	1,551,000	1,560,000	1,545,000	1,550,000
Construction Management Fees	45,839	30,000	28,000	30,000	30,000
Engineering Fees	17,000	50,000	73,743	50,000	50,000
Community Development Fees	131,696	75,000	30,000	75,000	75,000

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
<i>Charges for Services (continued)</i>					
Refuse Service		94,250	1,543,029	1,259,333	1,264,976
Vehicle Abatement	63,891		15,088	10,000	10,000
Medical Supplies Reimb.	108,283	105,000	105,000	105,000	105,000
Administrative Overhead	415,900	395,000			
Miscellaneous Fees	34,793	397,185	64,068	390,385	390,585
<i>Total</i>	<u>\$4,234,180</u>	<u>\$4,486,570</u>	<u>\$5,151,500</u>	<u>\$5,630,367</u>	<u>\$5,641,210</u>
<i>Miscellaneous Revenues</i>					
Sale of Property	\$3,882	\$4,500	\$5,000	\$3,000	\$4,000
Donations			233,107	220,000	224,400
Miscellaneous	143,771	50,000	125,000	57,700	57,900
<i>Total</i>	<u>\$147,653</u>	<u>\$54,500</u>	<u>\$363,107</u>	<u>\$280,700</u>	<u>\$286,300</u>
GENERAL FUND TOTAL	<u>\$67,875,523</u>	<u>\$70,132,740</u>	<u>\$73,212,646</u>	<u>\$71,875,916</u>	<u>\$73,049,697</u>
LIBRARY FUND (13)					
Fines & Fees	\$78,910	\$115,000	\$80,000	\$100,000	\$100,000
Rents	19,258	15,040	30,100	30,000	30,000
State Grants	31,819	48,500	3,500		
Passport Execution Fee	59,545	43,480	66,000	50,000	50,000
Passport Photo Fee	13,815	4,000	16,000	10,000	10,000
Miscellaneous	9,319	10,900	16,000	10,900	10,900
Restricted Contributions	(33,378)		200,000		
LIBRARY FUND TOTAL	<u>\$179,288</u>	<u>\$236,920</u>	<u>\$411,600</u>	<u>\$200,900</u>	<u>\$200,900</u>
PARKS & RECREATION FUND (15)					
Cell Tower Rent	\$84,166	\$138,000	\$87,000	\$87,120	\$88,631
Rents	86,838	144,760	82,000	200,538	201,151
Facility Rent	73,941	442,846	150,000	525,720	555,720
Leases	460,941	451,740	401,740	367,740	367,740
Field Use Charges	60,582	57,140	57,140	57,140	57,140
Parks & Recreation Fees	738,252	652,446	652,446	756,166	756,166
Museum Center Revenues	37,251	37,000	37,000	37,000	37,000
Donations		70,000	70,000	70,000	70,000
Miscellaneous	9,034	1,610	3,858	27,312	27,312
PARKS & RECREATION FUND TOTAL	<u>\$1,551,005</u>	<u>\$1,995,542</u>	<u>\$1,541,184</u>	<u>\$2,128,736</u>	<u>\$2,160,860</u>
GENERAL OPERATING FUNDS TOTAL	<u>\$69,605,816</u>	<u>\$72,365,202</u>	<u>\$75,165,430</u>	<u>\$74,205,552</u>	<u>\$75,411,457</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
AIR QUALITY IMPROVEMENT FUND (22)					
Motor Vehicle Air Quality Fees	\$170,050	\$160,000	\$165,000	\$160,000	\$160,000
Other Agencies	109,200				
Interest Income	1,587	2,100	1,000	1,000	1,000
<i>AIR QUALITY IMPROVEMENT FUND TOTAL</i>	<u>\$280,837</u>	<u>\$162,100</u>	<u>\$166,000</u>	<u>\$161,000</u>	<u>\$161,000</u>
SANITATION FUND (23)					
Sanitation Fees	\$4,760,409	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Interest Income					
<i>SANITATION FUND TOTAL</i>	<u>\$4,760,409</u>	<u>\$5,000,000</u>	<u>\$5,000,000</u>	<u>\$5,000,000</u>	<u>\$5,000,000</u>
MEASURE M FUND (24)					
Interest Income	\$19,612		\$4,000		
<i>MEASURE M FUND TOTAL</i>	<u>\$19,612</u>	<u>\$0</u>	<u>\$4,000</u>	<u>\$0</u>	<u>\$0</u>
MEASURE M2 FUND (25)					
Measure M2	\$1,867,333	\$1,945,171	\$1,998,819	\$1,985,550	\$1,985,550
Interest Income	6,729	2,000	10,000	10,000	10,000
<i>MEASURE M2 FUND TOTAL</i>	<u>\$1,874,062</u>	<u>\$1,947,171</u>	<u>\$2,008,819</u>	<u>\$1,995,550</u>	<u>\$1,995,550</u>
HOUSING FUND (26)					
Loan Repayment			\$150,000	\$150,000	\$150,000
Interest Income	94,540				
Miscellaneous	140				
<i>HOUSING FUND TOTAL</i>	<u>\$94,680</u>	<u>\$0</u>	<u>\$150,000</u>	<u>\$150,000</u>	<u>\$150,000</u>
GAS TAX FUND (30)					
Gas Tax	\$3,851,668	\$3,567,456	\$3,400,626	\$3,565,000	\$3,565,000
Interest Income	29,169	20,000	25,000	25,000	25,000
<i>GAS TAX FUND TOTAL</i>	<u>\$3,880,837</u>	<u>\$3,587,456</u>	<u>\$3,425,626</u>	<u>\$3,590,000</u>	<u>\$3,590,000</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
GRANTS FUND (32)					
Federal Grants	\$207,508	\$107,263	\$56,678	\$11,000	\$13,660
State Grants	199,117	1,168,840	317,070	200,222	200,222
County Grants		20,325	20,325	216,030	216,030
Older Americans Act Grant	72,409	73,435	70,257	68,846	69,647
HOME Grant	432,916	1,353,897	407,059	386,650	367,317
ARRA/CDBG-R/HPRP Grants	332,249	880	879		
Other Agency Grants	307,605	297,030	200,000	297,030	297,030
NSP Program Income	23,387	314,126	314,126		
HOME DAP Repayment	219,008		224,686		
Rents		116,000	50,000		
Miscellaneous	119,498	390	7,760		
GRANTS FUND TOTAL	\$1,913,697	\$3,452,186	\$1,668,840	\$1,179,778	\$1,163,906
SUPPLEMENTAL LAW ENFORCEMENT SERVICES (SLES) FUND (33)					
State Grants	\$237,234	\$209,868	\$60,730	\$209,868	\$209,868
Interest Income	210				
SLES FUND TOTAL	\$237,444	\$209,868	\$60,730	\$209,868	\$209,868
ASSET SEIZURE FUND (34)					
Federal Grants	\$81,885	\$30,000	\$30,000	\$30,000	\$30,000
Federal DOJ	206,904	50,000	50,000	50,000	50,000
Asset Seizure Forfeiture	6,327		1,268		
Interest Income	2,089	5,000	2,000	2,200	2,200
ASSET SEIZURE FUND TOTAL	\$297,205	\$85,000	\$83,268	\$82,200	\$82,200
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
CDBG	\$1,361,736	\$1,272,142	\$1,272,142	\$1,208,535	\$1,148,108
Abatement Reimbursements	12,064	11,000			
Miscellaneous	138,017	100,000	30,000	50,000	50,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND TOTAL	\$1,511,817	\$1,383,142	\$1,302,142	\$1,258,535	\$1,198,108

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
SEWER & DRAINAGE FUND (36)					
Sanitation Fees	\$1,630,665	\$1,660,000	\$1,740,100	\$1,800,000	\$1,800,000
<i>SEWER & DRAINAGE FUND TOTAL</i>	<u>\$1,630,665</u>	<u>\$1,660,000</u>	<u>\$1,740,100</u>	<u>\$1,800,000</u>	<u>\$1,800,000</u>
TRAFFIC SAFETY FUND (37)					
Motor Vehicle Fines	\$717,288	\$800,000	\$500,000	\$500,000	\$500,000
<i>TRAFFIC SAFETY FUND TOTAL</i>	<u>\$717,288</u>	<u>\$800,000</u>	<u>\$500,000</u>	<u>\$500,000</u>	<u>\$500,000</u>
PARK DWELLING FUND (39)					
Park Dwelling Fees	\$3,801,801	\$200,000	\$200,000	\$200,000	\$200,000
<i>PARK DWELLING FUND TOTAL</i>	<u>\$3,801,801</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$200,000</u>	<u>\$200,000</u>
AIRPORT FUND (40)					
Aircraft Taxes	\$118,525	\$115,000	\$115,000	\$115,000	\$115,000
Rents	117,574	100,071	100,000	100,000	100,070
Fixed-Base Operators	500,388	454,955	454,955	460,000	460,000
Airport Hangar Admin. Fees	10,241	5,000	9,000	10,000	10,000
Hangar Rental	949,835	1,088,201	1,088,201	1,000,000	1,000,000
Fuel Flowage Fees	41,606	45,000	45,000	35,000	35,000
Tie-Downs	63,693	75,000	75,000	65,000	65,000
Visitor Aircraft Parking	3,549	2,000	2,000	2,000	2,000
State Grants	54,200	41,979		14,500	7,000
FAA Grants	467,316	1,765,287		125,000	269,000
Parking Fees	5,012	4,620	4,620	4,620	4,620
Miscellaneous	17,948	16,200	18,791	16,200	16,200
<i>AIRPORT FUND TOTAL</i>	<u>\$2,349,887</u>	<u>\$3,713,313</u>	<u>\$1,912,567</u>	<u>\$1,947,320</u>	<u>\$2,083,890</u>
COMPRESSED NATURAL GAS (CNG) FUND (41)					
CNG Sales			\$69,602	\$191,040	\$191,040
Interest Income					
Miscellaneous			20,000		
<i>TOTAL CNG FUND</i>			<u>\$89,602</u>	<u>\$191,040</u>	<u>\$191,040</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
BREA DAM FUND (42)					
Cell Tower Rent	\$21,836	\$23,750	\$25,281	\$27,350	\$27,350
Park Property Lease	93,474	90,000	76,608	78,910	78,910
Rents	35,302	78,050	30,000	34,440	34,440
Golf Revenues	2,359,254	2,274,930	2,506,577	2,600,000	2,600,000
Parks & Recreation Fees	284,403	291,230	353,842	310,000	310,000
Interest Income	906		800		
Field Use Charges	17,808	21,500	3,500	21,500	21,500
BREA DAM FUND TOTAL	\$2,812,983	\$2,779,460	\$2,996,608	\$3,072,200	\$3,072,200
WATER FUND (44)					
Water Sales	\$25,752,253	\$26,777,000	\$26,757,000	\$23,875,000	\$24,330,000
Water Permits	37,915	27,200	42,200	37,700	37,700
Interest Income	21,546	20,000	20,000	20,000	20,000
Rents	55,723	173,000			
Customer Service Charges	201,291	200,000	160,000	150,000	150,000
Plan Check Fees	23,381	20,000	20,000	20,000	20,000
Misc. Fees & Charges	30,009	33,500	69,200	44,250	34,250
Water Delinquency Charges	564,854	400,000	400,000	350,000	350,000
Water System Reimbursements	14,165	50,000	20,000	15,000	15,000
Sale of Real & Personal Property	36,860	40,000	35,000	45,000	45,000
Miscellaneous Revenue	48,247	50,600	50,000	40,000	35,000
Contributed Assets	88,575				
WATER FUND TOTAL	\$26,874,819	\$27,791,300	\$27,573,400	\$24,596,950	\$25,036,950
PLUMMER PARKING FUND (45)					
Plummer Parking Fees	\$28,038	\$38,000	\$38,000	\$38,000	\$38,000
PLUMMER PARKING FUND TOTAL	\$28,038	\$38,000	\$38,000	\$38,000	\$38,000
REFUSE FUND (46)					
Refuse Collection & Disposal	\$9,603,814	\$9,600,000	\$9,600,000	\$9,700,000	\$10,000,000
AB 939 Fees	369,535	360,000	360,000	360,000	367,000
Miscellaneous	458,448				
REFUSE FUND TOTAL	\$10,431,797	\$9,960,000	\$9,960,000	\$10,060,000	\$10,367,000

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
SEWER FUND (47)					
Sewer Service Fee	\$6,469,233	\$6,594,260	\$6,594,260	\$6,600,000	\$6,600,000
Inspection Fees	25,500	30,000	5,000	30,000	30,000
Miscellaneous	47,000				
SEWER FUND TOTAL	\$6,541,733	\$6,624,260	\$6,599,260	\$6,630,000	\$6,630,000
DEBT SERVICE RESERVE FUND (58)					
Interest Income	\$11,767	\$13,000	\$10,000	\$10,000	\$10,000
DEBT SERVICE RESERVE FUND TOTAL	\$11,767	\$13,000	\$10,000	\$10,000	\$10,000
LIABILITY INSURANCE FUND (62)					
Interfund Insurance	\$2,124,646	\$2,159,472	\$2,159,472	\$4,331,780	\$4,497,790
Interest Income	39,153	47,500			
Bond Proceeds			7,000,000		
Miscellaneous	456,000				
LIABILITY INSURANCE FUND TOTAL	\$2,619,799	\$2,206,972	\$9,159,472	\$4,331,780	\$4,497,790
EQUIPMENT REPLACEMENT FUND (64)					
Interfund Equip. Replacement	\$699,514	\$675,357	\$675,357	\$813,320	\$1,093,992
Interest Income	14,836	15,000	15,000	15,000	15,000
Sale of Real & Personal Property	69,374	37,600	37,600		
EQUIPMENT REPLACEMENT FUND TOTAL	\$783,724	\$727,957	\$727,957	\$828,320	\$1,108,992
WORKERS' COMPENSATION FUND (65)					
Interfund Workers' Compensation	3,747,770	3,739,304	3,739,304	3,577,110	3,756,240
Interest Income	106,382	120,000	31,521		
Reinsurance Recovery	97,730		26,620		
Benefit Reimbursements	142,570	150,000	168,479	150,000	150,000
WORKERS' COMPENSATION FUND TOTAL	\$4,094,452	\$4,009,304	\$3,965,924	\$3,727,110	\$3,906,240

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
GROUP INSURANCE FUND (66)					
Interfund Insurance	\$8,262,552	\$8,498,802	\$8,498,802	\$9,249,845	\$10,008,002
Miscellaneous					
<i>GROUP INSURANCE FUND TOTAL</i>	<u>\$8,262,552</u>	<u>\$8,498,802</u>	<u>\$8,498,802</u>	<u>\$9,249,845</u>	<u>\$10,008,002</u>
EQUIPMENT MAINTENANCE FUND (67)					
Interfund Equip. Maintenance	\$2,728,777	\$2,743,656	\$2,743,656	\$2,992,546	\$3,031,087
Motor Pool	19,444	19,550	19,560		
Miscellaneous			61		
<i>EQUIPMENT MAINTENANCE FUND TOTAL</i>	<u>\$2,748,221</u>	<u>\$2,763,206</u>	<u>\$2,763,277</u>	<u>\$2,992,546</u>	<u>\$3,031,087</u>
INFORMATION TECHNOLOGY FUND (68)					
Interfund Information Technology	\$2,440,232	\$2,006,649	\$2,006,649	\$2,323,045	\$2,323,045
Miscellaneous	343		100		
<i>INFORMATION TECHNOLOGY FUND TOTAL</i>	<u>\$2,440,575</u>	<u>\$2,006,649</u>	<u>\$2,006,749</u>	<u>\$2,323,045</u>	<u>\$2,323,045</u>
BUILDING MAINTENANCE FUND (69)					
Interfund Building Maintenance	\$1,954,714	\$2,219,963	\$2,219,963	\$2,305,810	\$2,305,890
<i>BUILDING MAINTENANCE FUND TOTAL</i>	<u>\$1,954,714</u>	<u>\$2,219,963</u>	<u>\$2,219,963</u>	<u>\$2,305,810</u>	<u>\$2,305,890</u>
FACILITY CAPITAL REPAIR FUND (70)					
Interest Income	\$10,808	\$17,400	\$8,500	\$5,000	\$5,000
Interfund Facility Capital Repair	479,278	512,160	512,160	512,160	512,160
<i>FACILITY CAPITAL REPAIR FUND TOTAL</i>	<u>\$490,086</u>	<u>\$529,560</u>	<u>\$520,660</u>	<u>\$517,160</u>	<u>\$517,160</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
CAPITAL PROJECTS FUND (74)					
State Grants	\$10,090,923	\$10,167,228	\$10,167,228	\$95,236,000	\$125,000
County Grants	8,717		126,428		
Proposition 1B	45,621				
Measure M Regional	112,399	14,901,953	14,901,953	8,711,000	50,000
Federal Grants	96,586	14,292,243	14,292,243	16,780,000	
ARRA/CDBG-R/HPRP Grants	804,375				
Other Agency Grants	76,257	371,164	1,827,029	9,700,000	
Traffic Mitigation Fees	187,420	468,514		110,000	110,000
Developer Agreement Fees	950		1,705		
Miscellaneous	330,737	69,200	790,218	431,000	330,200
CAPITAL PROJECTS FUND TOTAL	\$11,753,985	\$40,270,302	\$42,106,804	\$130,968,000	\$615,200
RDA/SUCCESSOR AGENCY FUNDS (84-89)					
ROPS Payment	\$5,767,312	\$350,000	\$5,964,405	\$12,330,541	\$11,849,603
Property Taxes	10,534,513	10,256,590	10,156,590		
Rents	33,459		37,330	37,330	37,330
Sale of Property				357,000	
Bond Proceeds				4,017,931	
Interest Income	427,257	100,000	230,000		
RDA/SUCCESSOR AGENCY FUNDS TOTAL	\$16,762,541	\$10,706,590	\$16,388,325	\$16,742,802	\$11,886,933
TOTAL REVENUES ALL FUNDS	\$191,587,843	\$215,710,763	\$229,012,325	\$310,864,411	\$179,091,508
Less Internal Service Transactions	(22,457,037)	(22,574,913)	(22,574,913)	(26,105,616)	(27,528,206)
TOTAL REVENUES	<u>\$169,130,806</u>	<u>\$193,135,850</u>	<u>\$206,437,412</u>	<u>\$284,758,795</u>	<u>\$151,563,302</u>

**CITY OF FULLERTON
SUMMARY OF EXPENDITURES & APPROPRIATIONS
BY FUND & DEPARTMENT**

Fund/Department	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
GENERAL FUND (10)					
City Council	\$371,502	\$374,022	\$350,984	\$420,370	\$427,517
City Manager	1,169,208	1,060,666	919,190	1,023,509	1,085,200
Administrative Services	1,684,605	1,639,038	1,639,038	1,966,248	1,936,376
Human Resources	361,199	405,338	423,670	434,630	443,370
General Government	510,902	944,470	4,264,470	932,000	934,000
Fire	16,133,249	16,161,372	16,158,712	16,911,541	17,290,700
Police	35,274,759	36,118,367	34,464,964	35,912,073	37,033,198
Community Development	3,006,288	2,463,537	2,474,537	3,548,384	3,622,569
P.W - Engineering	1,465,245	1,406,523	1,406,523	1,101,143	1,155,427
P.W. - Maintenance Services	4,221,430	4,402,761	4,283,110	5,306,128	5,447,675
TOTAL GENERAL FUND	\$64,198,387	\$64,976,094	\$66,385,198	\$67,556,026	\$69,376,032
LIBRARY OPERATING FUND (13)					
Library	\$3,304,652	\$3,442,755	\$3,263,638	\$3,565,549	\$3,656,722
TOTAL LIBRARY OPERATING FUND	\$3,304,652	\$3,442,755	\$3,263,638	\$3,565,549	\$3,656,722
PARKS & RECREATION FUND (15)					
Maintenance Services	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Less Allocations	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Parks & Recreation	4,040,461	4,717,926	4,592,926	5,015,686	5,112,245
TOTAL PARKS & RECREATION FUND	\$4,040,461	\$4,717,926	\$4,592,926	\$5,015,686	\$5,112,245
TOTAL GENERAL OPERATING FUNDS	\$71,543,500	\$73,136,783	\$74,241,762	\$76,137,261	\$78,144,999

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
AIR QUALITY IMPROVEMENT FUND (22)					
Community Development	\$352,624	\$115,000	\$115,000	\$113,500	\$113,500
Maintenance Services	109,200				
<i>TOTAL AIR QUALITY IMPROVEMENT FUND</i>	<u>\$461,824</u>	<u>\$115,000</u>	<u>\$115,000</u>	<u>\$113,500</u>	<u>\$113,500</u>
SANITATION FUND (23)					
Fire	\$130,835	\$134,332	\$115,467	\$110,190	\$114,933
Community Development	58,517	52,171	52,171	58,847	59,691
Maintenance Services	3,825,561	4,020,373	4,008,417	4,262,771	4,332,372
<i>TOTAL SANITATION FUND</i>	<u>\$4,014,913</u>	<u>\$4,206,876</u>	<u>\$4,176,055</u>	<u>\$4,431,808</u>	<u>\$4,506,996</u>
MEASURE M2 FUND (25)					
Engineering	\$42,790	\$158,481	\$102,652	\$118,000	\$120,500
Parks and Recreation	35,973	167,042	72,891	115,240	115,240
<i>TOTAL MEASURE M2 FUND</i>	<u>\$78,763</u>	<u>\$325,523</u>	<u>\$175,543</u>	<u>\$233,240</u>	<u>\$235,740</u>
HOUSING FUND (26)					
Community Development	\$186,645	\$69,610	\$69,610	\$81,700	\$81,700
<i>TOTAL HOUSING FUND</i>	<u>\$186,645</u>	<u>\$69,610</u>	<u>\$69,610</u>	<u>\$81,700</u>	<u>\$81,700</u>
GAS TAX FUND (30)					
Engineering	\$135,494	\$297,040	\$68,347	\$278,969	\$286,661
Maintenance Services	1,559,628	1,563,413	1,163,515	1,611,184	1,624,784
<i>TOTAL GAS TAX FUND</i>	<u>\$1,695,122</u>	<u>\$1,860,453</u>	<u>\$1,231,862</u>	<u>\$1,890,153</u>	<u>\$1,911,445</u>
GRANTS FUND (32)					
Administrative Services				\$216,030	\$216,030
Police	175,993	279,426	160,445	211,222	211,222
Fire	14,670	25,639	23,427		
Community Development	688,771	744,720	744,720	386,650	367,317
Parks & Recreation	633,640	981,964	478,786	365,876	366,677
<i>TOTAL GRANTS FUND</i>	<u>\$1,513,074</u>	<u>\$2,031,749</u>	<u>\$1,407,378</u>	<u>\$1,179,778</u>	<u>\$1,161,246</u>

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
SUPPLEMENTAL LAW ENFORCEMENT SERVICES (SLES) FUND (33)					
Police	\$237,430	\$209,868	\$60,730	\$209,868	\$209,868
<i>TOTAL SLES FUND</i>	<i>\$237,430</i>	<i>\$209,868</i>	<i>\$60,730</i>	<i>\$209,868</i>	<i>\$209,868</i>
ASSET SEIZURE FUND (34)					
Police	\$90,786	\$328,495	\$92,130	\$123,240	\$126,610
<i>TOTAL ASSET SEIZURE FUND</i>	<i>\$90,786</i>	<i>\$328,495</i>	<i>\$92,130</i>	<i>\$123,240</i>	<i>\$126,610</i>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
Community Development	\$1,503,785	\$1,462,534	\$1,300,251	\$1,258,535	\$1,198,108
<i>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND</i>	<i>\$1,503,785</i>	<i>\$1,462,534</i>	<i>\$1,300,251</i>	<i>\$1,258,535</i>	<i>\$1,198,108</i>
SEWER & DRAINAGE FUND (36)					
Engineering	\$394,164	\$506,299	\$506,299	\$72,880	\$79,925
Maintenance Services	164,110			501,173	510,850
<i>TOTAL SEWER & DRAINAGE FUND</i>	<i>\$558,274</i>	<i>\$506,299</i>	<i>\$506,299</i>	<i>\$574,053</i>	<i>\$590,775</i>
PARK DWELLING FUND (39)					
Maintenance Services			\$2,000	\$13,386	\$13,688
<i>TOTAL PARK DWELLING FUND</i>			<i>\$2,000</i>	<i>\$13,386</i>	<i>\$13,688</i>
AIRPORT FUND (40)					
Engineering	\$1,509,745	\$1,610,103	\$1,580,560	\$1,172,733	\$1,177,621
Maintenance Services	7,096	16,264	9,089	35,408	36,312
Less Allocations	(7,096)	(16,264)	(9,089)	(35,408)	(36,312)
Capital Improvements		1,933,974		160,000	283,000
<i>TOTAL AIRPORT FUND</i>	<i>\$1,509,745</i>	<i>\$3,544,077</i>	<i>\$1,580,560</i>	<i>\$1,332,733</i>	<i>\$1,460,621</i>

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
CNG FUND (41)					
Maintenance Services			\$20,514	\$70,640	\$104,870
<i>TOTAL CNG FUND</i>			\$20,514	\$70,640	\$104,870
BREA DAM FUND (42)					
Engineering					
Maintenance Services	\$287,259	\$304,950	\$245,204	\$303,750	\$308,960
Less Allocations	(246,283)	(304,950)	(245,204)	(303,750)	(308,960)
Parks & Recreation	2,768,778	3,353,353	3,000,000	3,062,170	3,070,058
Capital Improvements	730,694	51,000			
<i>TOTAL BREA DAM FUND</i>	\$3,540,448	\$3,404,353	\$3,000,000	\$3,062,170	\$3,070,058
WATER FUND (44)					
City Council		\$12,390	\$12,390	\$10,413	\$10,713
City Manager	28,028	73,088	73,088	77,738	79,851
Administrative Services	1,498,943	1,655,873	1,655,873	1,459,563	1,468,077
Human Resources		39,733	39,733	43,050	44,265
Community Development	57,803				
Engineering	19,271,827	18,701,218	17,951,876	18,090,783	19,473,674
Maintenance Services	4,397,337	4,526,792	4,691,422	5,903,709	6,004,591
Parks & Recreation	8,559				
Capital Improvements	86,444	2,497,080	344,160	1,750,000	7,930,000
<i>TOTAL WATER FUND</i>	\$25,348,941	\$27,506,174	\$24,768,542	\$27,335,256	\$35,011,171
PLUMMER PARKING FUND (45)					
Maintenance Services	\$19,392	\$24,100	\$24,100	\$25,493	\$25,943
<i>TOTAL PLUMMER PARKING FUND</i>	\$19,392	\$24,100	\$24,100	\$25,493	\$25,943
REFUSE FUND (46)					
City Manager	\$29,213	\$41,752	\$41,752	\$38,807	\$39,420
Administrative Services	9,692,723	9,652,361	9,641,172	9,773,730	10,074,900
Community Development	127,634	51,157	51,157		
Maintenance Services	21,514	122,911	91,465	113,030	113,420
Parks & Recreation	69,407				
<i>TOTAL REFUSE FUND</i>	\$9,940,491	\$9,868,181	\$9,825,546	\$9,925,567	\$10,227,740

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
SEWER ENTERPRISE FUND (47)					
City Manager	\$21,918	\$40,252	\$40,252	\$37,307	\$37,920
Administrative Services		8,643	8,643	10,518	10,792
Human Resources	44,856	19,867	19,867	27,500	28,485
Community Development	60,290				
Engineering	76,437	135,720	135,720	246,514	255,895
Maintenance Services	2,231,272	2,717,491	2,430,683	2,357,297	2,407,777
Capital Improvements	31,893	8,796,111		4,500,000	4,000,000
TOTAL SEWER ENTERPRISE FUND	\$2,466,666	\$11,718,084	\$2,635,165	\$7,179,136	\$6,740,869
DEBT SERVICE RESERVE FUND (58)					
Administrative Services	\$202,856	\$228,150	\$228,150	\$228,142	\$228,142
Police		420,170			
Maintenance Services	209,091	136,820	136,798	64,503	64,503
TOTAL DEBT SERVICE FUND	\$411,947	\$785,140	\$364,948	\$292,645	\$292,645
LIABILITY INSURANCE FUND (62)					
Human Resources	\$11,600,595	\$2,181,757	\$2,698,228	\$4,331,780	\$4,497,790
Less Allocations	(2,124,646)	(2,195,472)	(2,195,472)	(4,331,780)	(4,497,790)
TOTAL LIABILITY INSURANCE FUND	\$9,475,949	(\$13,715)	\$502,756	\$0	\$0
EQUIPMENT REPLACEMENT FUND (64)					
Maintenance Services	\$1,384,649	\$693,090	\$693,090	\$2,034,775	\$1,729,084
Less Allocations	(957,244)	(675,357)	(675,357)	(2,230,455)	(2,540,106)
TOTAL EQUIPMENT REPLACEMENT FUND	\$427,405	\$17,733	\$17,733	(\$195,680)	(\$811,022)
WORKERS' COMPENSATION FUND (65)					
Human Resources	\$1,224,411	\$3,751,817	\$2,218,116	\$3,577,110	\$3,756,240
Less Allocations	(3,747,770)	(3,739,304)	(3,739,304)	(3,577,110)	(3,756,240)
TOTAL WORKERS' COMPENSATION FUND	(\$2,523,359)	\$12,513	(\$1,521,188)	\$0	\$0

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
GROUP INSURANCE FUND (66)					
Administrative Services	\$12,407	\$27,887	\$27,887	\$25,098	\$25,610
Human Resources	8,250,145	8,739,554	8,739,554	9,224,797	9,982,392
Less Allocations	<u>(8,304,857)</u>	<u>(8,148,802)</u>	<u>(8,148,802)</u>	<u>(9,249,895)</u>	<u>(10,008,002)</u>
<i>TOTAL GROUP INSURANCE FUND</i>	<u>(\$42,305)</u>	<u>\$618,639</u>	<u>\$618,639</u>	<u>\$0</u>	<u>\$0</u>
EQUIPMENT MAINTENANCE FUND (67)					
Maintenance Services	\$2,682,705	\$2,763,206	\$2,763,206	\$3,040,835	\$3,068,670
Less Allocations	<u>(2,748,327)</u>	<u>(2,763,206)</u>	<u>(2,763,206)</u>	<u>(2,992,546)</u>	<u>(3,031,087)</u>
<i>TOTAL EQUIPMENT MAINTENANCE FUND</i>	<u>(\$65,622)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$48,289</u>	<u>\$37,583</u>
INFORMATION TECHNOLOGY FUND (68)					
Administrative Services	\$2,185,947	\$2,272,879	\$2,272,879	\$2,773,045	\$2,773,045
Less Allocations	<u>(2,440,232)</u>	<u>(2,006,649)</u>	<u>(2,006,649)</u>	<u>(2,323,045)</u>	<u>(2,323,045)</u>
<i>TOTAL INFORMATION TECHNOLOGY FUND</i>	<u>(\$254,285)</u>	<u>\$266,230</u>	<u>\$266,230</u>	<u>\$450,000</u>	<u>\$450,000</u>
BUILDING MAINTENANCE SERVICES FUND (69)					
Maintenance Services	\$1,947,075	\$2,254,838	\$2,254,838	\$2,331,883	\$2,346,147
Less Allocations	<u>(1,954,714)</u>	<u>(2,199,963)</u>	<u>(2,199,963)</u>	<u>(2,305,810)</u>	<u>(2,305,890)</u>
<i>TOTAL BUILDING MAINTENANCE SERVICES FUND</i>	<u>(\$7,639)</u>	<u>\$54,875</u>	<u>\$54,875</u>	<u>\$26,073</u>	<u>\$40,257</u>
FACILITY CAPITAL REPAIR FUND (70)					
Maintenance Services	\$61,947	\$118,000	\$118,000	\$6,464	\$6,530
Less Allocations	<u>(479,278)</u>	<u>(512,160)</u>	<u>(512,160)</u>	<u>(518,624)</u>	<u>(518,690)</u>
<i>TOTAL FACILITY CAPITAL REPAIR FUND</i>	<u>(\$417,331)</u>	<u>(\$394,160)</u>	<u>(\$394,160)</u>	<u>(\$512,160)</u>	<u>(\$512,160)</u>

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

<u>Fund/Department</u>	<u>2011-12 Actual</u>	<u>2012-13 Adopted</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
CAPITAL PROJECTS FUND (74)					
City Manager	\$81,337	\$60,000	\$60,000	\$60,000	\$60,000
Parks & Recreation				55,979	57,494
Less Allocations				(55,979)	(57,494)
Capital Improvements	<u>29,444,160</u>	<u>60,808,190</u>	<u>41,427,497</u>	<u>142,031,921</u>	<u>6,795,000</u>
<i>TOTAL CAPITAL PROJECTS FUND</i>	<u>\$29,525,497</u>	<u>\$60,868,190</u>	<u>\$41,487,497</u>	<u>\$142,091,921</u>	<u>\$6,855,000</u>
RDA/SUCCESSOR AGENCY FUNDS (80-89)					
Redev./Successor Agency	\$12,619,265	\$20,665,230	\$20,701,230	\$11,545,450	\$11,215,943
City Council	1,740				
City Manager	210,209				
Administrative Services	128,459				
Fire	41,028	41,170	40,944	51,208	52,222
Police	84,790	85,070	84,618	83,923	83,951
Community Development	514,893	689,561		45,577	46,509
Engineering	81,984				
Maintenance Services	306,100	492,190	491,329	488,146	488,308
Parks and Recreation	276,460	154,300	152,796	153,567	
Capital Improvements	<u>18,680,893</u>	<u>14,427,400</u>	<u>4,971,886</u>		
<i>TOTAL RDA/SUCCESSOR AGENCY FUNDS</i>	<u>\$32,945,821</u>	<u>\$36,554,921</u>	<u>\$26,442,803</u>	<u>\$12,367,871</u>	<u>\$11,886,933</u>
<i>TOTAL EXPENDITURES/ APPROPRIATIONS</i>	<u>\$194,185,877</u>	<u>\$239,088,525</u>	<u>\$193,073,180</u>	<u>\$289,746,476</u>	<u>\$163,175,183</u>

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**CITY OF FULLERTON
SUMMARY OF APPROPRIATIONS
BY FUND, DEPARTMENT & CATEGORY
FISCAL YEAR 2013-14**

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
GENERAL FUND (10)					
City Council	\$173,200	\$247,170			\$420,370
City Manager	717,609	264,900	41,000		1,023,509
Administrative Services	1,305,608	595,640	65,000		1,966,248
Human Resources	266,200	168,430			434,630
General Government	400,000	532,000			932,000
Fire	14,163,902	2,692,639	55,000		16,911,541
Police	31,116,246	4,775,827	20,000		35,912,073
Community Development	2,471,454	1,076,930			3,548,384
Public Works Engineering	1,692,261	1,161,853		(1,752,971)	1,101,143
Public Works Maintenance	2,912,892	2,536,515		(143,279)	5,306,128
TOTAL	<u>\$55,219,372</u>	<u>\$14,051,904</u>	<u>\$181,000</u>	<u>(\$1,896,250)</u>	<u>\$67,556,026</u>
LIBRARY FUND (13)					
Library	\$2,396,029	\$1,169,520			\$3,565,549
TOTAL	<u>\$2,396,029</u>	<u>\$1,169,520</u>			<u>\$3,565,549</u>
PARKS & RECREATION FUND (15)					
Public Works Maintenance		\$10,000		(\$10,000)	
Parks & Recreation	2,356,850	2,658,836			5,015,686
TOTAL	<u>\$2,356,850</u>	<u>\$2,668,836</u>		<u>(\$10,000)</u>	<u>\$5,015,686</u>
TOTAL GENERAL OPERATING FUNDS	<u>\$59,972,251</u>	<u>\$17,890,260</u>	<u>\$181,000</u>	<u>(\$1,906,250)</u>	<u>\$76,137,261</u>
AIR QUALITY IMPROVEMENT FUND (22)					
Community Development		\$113,500			\$113,500
TOTAL		<u>\$113,500</u>			<u>\$113,500</u>
SANITATION FUND (23)					
Fire	\$98,769	\$11,421			\$110,190
Community Development	58,847				58,847
Public Works Maintenance	2,264,697	1,988,524	9,550		4,262,771
TOTAL	<u>\$2,422,313</u>	<u>\$1,999,945</u>	<u>\$9,550</u>		<u>\$4,431,808</u>

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2013-14 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
MEASURE M2 FUND (25)					
Public Works Engineering		\$118,000			\$118,000
Parks & Recreation		115,240			115,240
TOTAL		\$233,240			\$233,240
HOUSING FUND (26)					
Community Development		\$81,700			\$81,700
TOTAL		\$81,700			\$81,700
GAS TAX FUND (30)					
Public Works Engineering	\$45,479	\$233,490			\$278,969
Public Works Maintenance	431,224	1,174,940	5,020		1,611,184
TOTAL	\$476,703	\$1,408,430	\$5,020		\$1,890,153
GRANT ADMINISTRATION FUND (32)					
Administrative Services		\$216,030			\$216,030
Police	186,826	24,396			211,222
Community Development	43,883	342,767			386,650
Parks & Recreation	357,876	8,000			365,876
TOTAL	\$588,585	\$591,193			\$1,179,778
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (33)					
Police	\$209,868				\$209,868
TOTAL	\$209,868				\$209,868
ASSET SEIZURE FUND (34)					
Police		\$123,240			\$123,240
TOTAL		\$123,240			\$123,240
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
Community Development	\$285,000	\$973,535			\$1,258,535
TOTAL	\$285,000	\$973,535			\$1,258,535

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2013-14 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
SEWER & DRAINAGE FUND (36)					
Public Works Engineering	\$125,635	\$70,405		(\$123,160)	\$72,880
Public Works Maintenance	148,868	361,867		(9,562)	501,173
<i>TOTAL</i>	<u>\$274,503</u>	<u>\$432,272</u>		<u>(\$132,722)</u>	<u>\$574,053</u>
PARK DWELLING FUND (39)					
Public Works Maintenance	<u>\$13,386</u>				<u>\$13,386</u>
<i>TOTAL</i>	<u>\$13,386</u>				<u>\$13,386</u>
AIRPORT FUND (40)					
Public Works Engineering	\$452,605	\$1,495,738		(\$775,610)	\$1,172,733
Public Works Maintenance	26,238	9,170		(35,408)	
Capital Improvements			160,000		160,000
<i>TOTAL</i>	<u>\$478,843</u>	<u>\$1,504,908</u>	<u>\$160,000</u>	<u>(\$811,018)</u>	<u>\$1,332,733</u>
CNG FUND (41)					
Public Works Maintenance		<u>\$70,640</u>			<u>\$70,640</u>
<i>TOTAL</i>		<u>\$70,640</u>			<u>\$70,640</u>
BREA DAM FUND (42)					
Public Works Maintenance	\$177,690	\$117,290	\$8,770	(\$303,750)	
Parks & Recreation	191,191	3,030,711		(159,732)	3,062,170
<i>TOTAL</i>	<u>\$368,881</u>	<u>\$3,148,001</u>	<u>\$8,770</u>	<u>(\$463,482)</u>	<u>\$3,062,170</u>
WATER FUND (44)					
City Council	\$10,413				\$10,413
City Manager	77,738				77,738
Administrative Services	835,988	623,575			1,459,563
Human Resources	43,050				43,050
Public Works Engineering	802,386	19,744,003	6,000	(2,461,606)	18,090,783
Public Works Maintenance	3,604,949	2,234,145	78,050	(13,435)	5,903,709
Capital Improvements			1,750,000		1,750,000
<i>TOTAL</i>	<u>\$5,374,524</u>	<u>\$22,601,723</u>	<u>\$1,834,050</u>	<u>(\$2,475,041)</u>	<u>\$27,335,256</u>

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2013-14 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
PLUMMER PARKING FUND (45)					
Public Works Maintenance	\$21,223	\$4,270			\$25,493
<i>TOTAL</i>	<u>\$21,223</u>	<u>\$4,270</u>			<u>\$25,493</u>
REFUSE FUND (46)					
City Manager	\$37,307	\$1,500			\$38,807
Administrative Services	41,730	9,732,000			9,773,730
Public Works Maintenance	13,030	100,000			113,030
<i>TOTAL</i>	<u>\$92,067</u>	<u>\$9,833,500</u>			<u>\$9,925,567</u>
SEWER ENTERPRISE FUND (47)					
City Manager	\$37,307				\$37,307
Administrative Services	10,518				10,518
Human Resources	27,500				27,500
Public Works Engineering	193,275	109,380		(56,141)	246,514
Public Works Maintenance	1,565,842	1,279,831	15,000	(503,376)	2,357,297
Capital Improvements			4,500,000		4,500,000
<i>TOTAL</i>	<u>\$1,834,442</u>	<u>\$1,389,211</u>	<u>\$4,515,000</u>	<u>(\$559,517)</u>	<u>\$7,179,136</u>
DEBT SERVICE RESERVE FUND (58)					
Administrative Services		\$228,142			\$228,142
Public Works Maintenance		64,503			64,503
<i>TOTAL</i>		<u>\$292,645</u>			<u>\$292,645</u>
LIABILITY INSURANCE FUND (62)					
Human Resources	\$149,610	\$4,182,170		(\$4,331,780)	
<i>TOTAL</i>	<u>\$149,610</u>	<u>\$4,182,170</u>		<u>(\$4,331,780)</u>	<u>\$0</u>
EQUIPMENT REPLACEMENT FUND (64)					
Public Works Maintenance		\$1,463,285	\$571,490	(\$2,230,455)	(\$195,680)
<i>TOTAL</i>		<u>\$1,463,285</u>	<u>\$571,490</u>	<u>(\$2,230,455)</u>	<u>(\$195,680)</u>
WORKERS' COMPENSATION FUND (65)					
Human Resources	\$180,960	\$3,396,150		(\$3,577,110)	
<i>TOTAL</i>	<u>\$180,960</u>	<u>\$3,396,150</u>		<u>(\$3,577,110)</u>	<u>\$0</u>

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2013-14 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
GROUP INSURANCE FUND (66)					
Administrative Services	\$25,098			(\$25,098)	
Human Resources	229,900	8,994,847		(9,224,747)	
TOTAL	<u>\$254,998</u>	<u>\$8,994,847</u>		<u>(\$9,249,845)</u>	<u>\$0</u>
EQUIPMENT MAINTENANCE FUND (67)					
Public Works Maintenance	\$1,120,520	\$1,916,815	\$3,500	(\$2,992,546)	\$48,289
TOTAL	<u>\$1,120,520</u>	<u>\$1,916,815</u>	<u>\$3,500</u>	<u>(\$2,992,546)</u>	<u>\$48,289</u>
INFORMATION TECHNOLOGY FUND (68)					
Administrative Services	\$800,168	\$1,522,877		(\$2,323,045)	
Capital Improvements			450,000		450,000
TOTAL	<u>\$800,168</u>	<u>\$1,522,877</u>	<u>\$450,000</u>	<u>(\$2,323,045)</u>	<u>\$450,000</u>
BUILDING MAINTENANCE FUND (69)					
Public Works Maintenance	\$912,213	\$1,419,670		(\$2,305,810)	\$26,073
TOTAL	<u>\$912,213</u>	<u>\$1,419,670</u>		<u>(\$2,305,810)</u>	<u>\$26,073</u>
FACILITY CAPITAL REPAIR FUND (70)					
Public Works Maintenance		\$6,464		(\$518,624)	(\$512,160)
TOTAL		<u>\$6,464</u>		<u>(\$518,624)</u>	<u>(\$512,160)</u>
CAPITAL PROJECTS FUND (74)					
City Manager		\$60,000			\$60,000
Parks & Recreation	55,979			(55,979)	
Capital Improvements			142,031,921		142,031,921
TOTAL	<u>\$55,979</u>	<u>\$60,000</u>	<u>\$142,031,921</u>	<u>(\$55,979)</u>	<u>\$142,091,921</u>
SUCCESSOR AGENCY FUNDS (80-89)					
Successor Agency	\$280,627	\$12,087,244			\$12,367,871
TOTAL	<u>\$280,627</u>	<u>\$12,087,244</u>			<u>\$12,367,871</u>
TOTAL APPROPRIATIONS	<u>\$76,167,664</u>	<u>\$97,741,735</u>	<u>\$149,770,301</u>	<u>(\$33,933,224)</u>	<u>\$289,746,476</u>

**CITY OF FULLERTON
SUMMARY OF APPROPRIATIONS
BY FUND, DEPARTMENT & CATEGORY
FISCAL YEAR 2014-15**

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
GENERAL FUND (10)					
City Council	\$178,367	\$249,150			\$427,517
City Manager	736,940	348,260			1,085,200
Administrative Services	1,340,736	595,640			1,936,376
Human Resources	273,470	169,900			443,370
General Government	400,000	534,000			934,000
Fire	14,526,342	2,734,358	\$30,000		17,290,700
Police	31,961,705	5,071,493			37,033,198
Community Development	2,535,664	1,086,905			3,622,569
Public Works Engineering	1,731,195	1,244,573		(1,820,341)	1,155,427
Public Works Maintenance	2,981,659	2,609,845		(143,829)	5,447,675
TOTAL	\$56,666,078	\$14,644,124	\$30,000	(\$1,964,170)	\$69,376,032
LIBRARY FUND (13)					
Library	\$2,474,245	\$1,182,477			\$3,656,722
TOTAL	\$2,474,245	\$1,182,477			\$3,656,722
PARKS & RECREATION FUND (15)					
Public Works Maintenance		\$10,000		(\$10,000)	
Parks & Recreation	2,439,650	2,672,595			5,112,245
TOTAL	\$2,439,650	\$2,682,595		(\$10,000)	\$5,112,245
TOTAL GENERAL OPERATING FUNDS	\$61,579,973	\$18,509,196	\$30,000	(\$1,974,170)	\$78,144,999
AIR QUALITY IMPROVEMENT FUND (22)					
Community Development		\$113,500			\$113,500
TOTAL		\$113,500			\$113,500
SANITATION FUND (23)					
Fire	\$100,843	\$14,090			\$114,933
Community Development	59,691				59,691
Public Works Maintenance	2,328,818	1,994,004	9,550		4,332,372
TOTAL	\$2,489,352	\$2,008,094	\$9,550		\$4,506,996

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2014-15 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
MEASURE M2 FUND (25)					
Public Works Engineering		\$120,500			\$120,500
Parks & Recreation		115,240			115,240
<i>TOTAL</i>		<i>\$235,740</i>			<i>\$235,740</i>
HOUSING FUND (26)					
Community Development		\$81,700			\$81,700
<i>TOTAL</i>		<i>\$81,700</i>			<i>\$81,700</i>
GAS TAX FUND (30)					
Public Works Engineering	\$46,401	\$240,260			\$286,661
Public Works Maintenance	443,854	1,175,910	5,020		1,624,784
<i>TOTAL</i>	<i>\$490,255</i>	<i>\$1,416,170</i>	<i>\$5,020</i>		<i>\$1,911,445</i>
GRANT ADMINISTRATION FUND (32)					
Administrative Services		\$216,030			\$216,030
Police	186,826	24,396			211,222
Community Development	45,001	322,316			367,317
Parks & Recreation	358,677	8,000			366,677
<i>TOTAL</i>	<i>\$590,504</i>	<i>\$570,742</i>			<i>\$1,161,246</i>
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (33)					
Police	\$209,868				\$209,868
<i>TOTAL</i>	<i>\$209,868</i>				<i>\$209,868</i>
ASSET SEIZURE FUND (34)					
Police		\$126,610			\$126,610
<i>TOTAL</i>		<i>\$126,610</i>			<i>\$126,610</i>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
Community Development	\$285,000	\$913,108			\$1,198,108
<i>TOTAL</i>	<i>\$285,000</i>	<i>\$913,108</i>			<i>\$1,198,108</i>

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2014-15 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
SEWER & DRAINAGE FUND (36)					
Public Works Engineering	\$129,790	\$73,295		(\$123,160)	\$79,925
Public Works Maintenance	156,015	364,397		(9,562)	510,850
TOTAL	\$285,805	\$437,692		(\$132,722)	\$590,775
PARK DWELLING FUND (39)					
Public Works Maintenance	\$13,688				\$13,688
TOTAL	\$13,688				\$13,688
AIRPORT FUND (40)					
Public Works Engineering	\$466,997	\$1,521,375		(\$810,751)	\$1,177,621
Public Works Maintenance	26,772	9,360		(36,132)	\$0
Capital Improvements			283,000		\$283,000
TOTAL	\$493,769	\$1,530,735	\$283,000	(\$846,883)	\$1,460,621
CNG FUND (41)					
Public Works Maintenance	\$22,830	\$82,040			\$104,870
TOTAL	\$22,830	\$82,040			\$104,870
BREA DAM FUND (42)					
Public Works Maintenance	\$182,900	\$117,290	\$8,770	(\$308,960)	
Parks & Recreation	197,132	3,037,658		(164,732)	3,070,058
TOTAL	\$380,032	\$3,154,948	\$8,770	(\$473,692)	\$3,070,058
WATER FUND (44)					
City Council	\$10,713				\$10,713
City Manager	79,851				79,851
Administrative Services	860,102	607,975			1,468,077
Human Resources	44,265				44,265
Public Works Engineering	822,796	21,162,338	6,000	(2,517,460)	19,473,674
Public Works Maintenance	3,699,236	2,240,740	78,050	(13,435)	6,004,591
Capital Improvements			7,930,000		7,930,000
TOTAL	\$5,516,963	\$24,011,053	\$8,014,050	(\$2,530,895)	\$35,011,171

SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2014-15 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
PLUMMER PARKING FUND (45)					
Public Works Maintenance	\$21,673	\$4,270			\$25,943
<i>TOTAL</i>	<u>\$21,673</u>	<u>\$4,270</u>			<u>\$25,943</u>
REFUSE FUND (46)					
City Manager	\$37,920	\$1,500			\$39,420
Administrative Services	42,900	10,032,000			10,074,900
Public Works Maintenance	13,420	100,000			113,420
<i>TOTAL</i>	<u>\$94,240</u>	<u>\$10,133,500</u>			<u>\$10,227,740</u>
SEWER ENTERPRISE FUND (47)					
City Manager	\$37,920				\$37,920
Administrative Services	10,792				10,792
Human Resources	28,485				28,485
Engineering	197,996	114,040		(56,141)	255,895
Public Works Maintenance	1,614,392	1,289,544	15,000	(511,159)	2,407,777
Capital Improvements			4,000,000		4,000,000
<i>TOTAL</i>	<u>\$1,889,585</u>	<u>\$1,403,584</u>	<u>\$4,015,000</u>	<u>(\$567,300)</u>	<u>\$6,740,869</u>
DEBT SERVICE RESERVE FUND (58)					
Administrative Services		\$228,142			\$228,142
Public Works Maintenance		64,503			64,503
<i>TOTAL</i>		<u>\$292,645</u>			<u>\$292,645</u>
LIABILITY INSURANCE FUND (62)					
Human Resources	\$152,410	\$4,345,380		(4,497,790)	
<i>TOTAL</i>	<u>\$152,410</u>	<u>\$4,345,380</u>		<u>(\$4,497,790)</u>	<u>\$0</u>
EQUIPMENT REPLACEMENT FUND (64)					
Public Works Maintenance		\$1,457,764	\$271,320	(\$2,540,106)	(\$811,022)
<i>TOTAL</i>		<u>\$1,457,764</u>	<u>\$271,320</u>	<u>(\$2,540,106)</u>	<u>(\$811,022)</u>
WORKERS' COMPENSATION FUND (65)					
Human Resources	\$184,830	\$3,571,410		(\$3,756,240)	
<i>TOTAL</i>	<u>\$184,830</u>	<u>\$3,571,410</u>		<u>(\$3,756,240)</u>	<u>\$0</u>

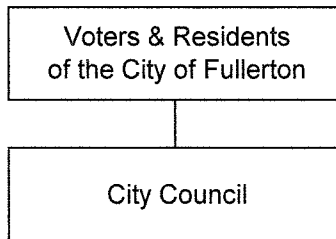
SUMMARY OF APPROPRIATIONS BY FUND, DEPARTMENT & CATEGORY - FISCAL YEAR 2014-15 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
GROUP INSURANCE FUND (66)					
Administrative Services	\$25,610			(\$25,610)	
Human Resources	235,430	\$9,746,962		(9,982,392)	
TOTAL	\$261,040	\$9,746,962		(\$10,008,002)	\$0
EQUIPMENT MAINTENANCE FUND (67)					
Public Works Maintenance	\$1,149,360	\$1,919,310		(\$3,031,087)	\$37,583
TOTAL	\$1,149,360	\$1,919,310		(\$3,031,087)	\$37,583
INFORMATION TECHNOLOGY FUND (68)					
Administrative Services	\$811,527	\$1,511,518		(\$2,323,045)	
Capital Improvements			450,000		450,000
TOTAL	\$811,527	\$1,511,518	\$450,000	(\$2,323,045)	\$450,000
BUILDING MAINTENANCE FUND (69)					
Public Works Maintenance	\$926,467	\$1,419,680		(\$2,305,890)	\$40,257
TOTAL	\$926,467	\$1,419,680		(2,305,890)	\$40,257
FACILITY CAPITAL REPAIR FUND (70)					
Public Works Maintenance		\$6,530		(518,690)	(\$512,160)
TOTAL		\$6,530		(\$518,690)	(\$512,160)
CAPITAL PROJECTS FUND (74)					
City Manager		\$60,000			\$60,000
Parks & Recreation	57,494			(57,494)	
Capital Improvements			\$6,795,000		6,795,000
TOTAL	\$57,494	\$60,000	\$6,795,000	(\$57,494)	\$6,855,000
SUCCESSOR AGENCY FUNDS (80-89)					
Successor Agency	\$283,459	\$11,603,474			\$11,886,933
TOTAL	\$283,459	\$11,603,474			\$11,886,933
TOTAL APPROPRIATIONS	<u>\$78,190,124</u>	<u>\$100,667,355</u>	<u>\$19,881,710</u>	<u>(\$35,564,006)</u>	<u>\$163,175,183</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Council

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The City of Fullerton is governed by a City Council/City Manager form of government. The City Council serves as the City's legislative body and is responsible to the City's residents for all municipal programs and services. The Council also establishes local policies affecting City residents in a wide number of areas, including land use, solid waste, air quality, and protecting and enhancing the City's revenue base. In addition, the Council adopts the City's two-year budget and five-year Capital Improvement Program budget. The City Manager is appointed by and directly responsible to the City Council.

The Council is composed of five members elected at large, who serve four-year staggered terms. City Council elections are held every two years and are consolidated with the statewide general elections held in November of even-numbered years. The Mayor and Mayor Pro Tem are selected each December by the City Council Members.

The City Council meets on the first and third Tuesday of each month. City Council meetings are composed of two sessions. The first session begins at 5:00 p.m. and the second session follows at 6:30 p.m.

Goals

Represent the citizens of Fullerton, set policies, and provide direction to the City Manager to achieve the identified goals and objectives of the City of Fullerton.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Council

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits	\$187,537	\$188,442	\$133,209	\$183,613	\$189,080
Maintenance & Support	185,705	197,970	230,165	247,170	249,150
Capital Outlay					
Subtotal	<u>373,242</u>	<u>386,412</u>	<u>363,374</u>	<u>430,783</u>	<u>438,230</u>
Less Allocations					
Total Operating Budget	<u><u>\$373,242</u></u>	<u><u>\$386,412</u></u>	<u><u>\$363,374</u></u>	<u><u>\$430,783</u></u>	<u><u>\$438,230</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General	\$420,370	\$427,517
44 - Water	10,413	10,713
Total	<u><u>\$430,783</u></u>	<u><u>\$438,230</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Council

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Council Member	5.0	5.0	5.0	5.0
Administrative Aide/City Council	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Regular Employees	<u><u>6.0</u></u>	<u><u>6.0</u></u>	<u><u>6.0</u></u>	<u><u>6.0</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Council	PROGRAM: 2111 City Council
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PROGRAM DESCRIPTION/GOALS

The City Council, in its legislative capacity, provides policy direction for the delivery of municipal programs and services; reviews and adopts the annual budget, which is the City's financial plan for operations and capital improvements; provides planning direction for the City's physical, cultural, social, and economic growth; and represents the interests of the community on local, regional, state, and federal issues. The City Council also serves as the Successor Agency, Housing Authority, and the Public Financing Authority.

This program supports the City Council activities and includes the salaries of the five City Council Members and one full-time Administrative Aide/City Council. In addition, funding is provided for membership in various local, state, and regional groups at which the Council Members represent the City of Fullerton.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	6.0	6.0	6.0	6.0	6.0
Nonregular Hours					
Salaries & Benefits	\$187,537	\$188,442	\$133,209	\$183,613	\$189,080
Maintenance & Support	185,705	197,970	230,165	247,170	249,150
Capital Outlay					
Subtotal	<u>373,242</u>	<u>386,412</u>	<u>363,374</u>	<u>430,783</u>	<u>438,230</u>
Less Allocations					
Total Operating Budget	<u>\$373,242</u>	<u>\$386,412</u>	<u>\$363,374</u>	<u>\$430,783</u>	<u>\$438,230</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$371,502	\$374,022	\$350,984	\$420,370	\$427,517
Water Fund		12,390	12,390	10,413	10,713
Redevelopment	<u>1,740</u>				
Total	<u>\$373,242</u>	<u>\$386,412</u>	<u>\$363,374</u>	<u>\$430,783</u>	<u>\$438,230</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Council

PROGRAM: 2111 City Council

PROGRAM OBJECTIVES

Hold regularly scheduled City Council meetings, develop policy, and consider recommendations from City advisory commissions and staff.

Approve the two-year budget and make adjustments according to changing priorities for fiscal year 2013-14 and 2014-15.

Provide liaison between the City and other levels of government, including participation on regional advisory and governing boards.

Appoint qualified members of the community to City committees and commissions.

Review existing commissions to ensure community needs are being met.

Schedule special meetings as necessary to discuss major issues of concern.

Listen and respond to concerns expressed by the community.

Actively protect local revenue resources.

PROGRAM PERFORMANCE MEASURES

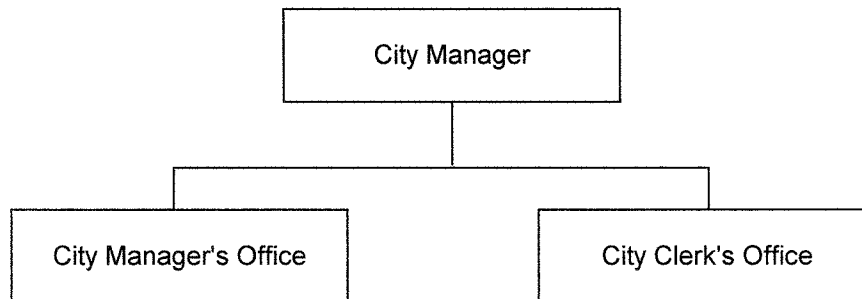
Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
City Council meetings	22	22	22	23	23
Agenda items considered	450	450	450	470	470
Advisory positions held	28	28	28	28	28
Commission and committee appointments	35	35	35	35	35
City Commissions and committees	19	19	19	19	19

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The City Manager Department consists of two programs - the City Manager's Office and the City Clerk's Office.

The City Manager's Office provides policy direction for fiscal planning; intergovernmental relations in responding to state, federal, and regional issues with local impacts; and for communications - both internal and with the community at large. The office also oversees the City Clerk's Office and administers the City's cable television franchise agreement.

Goals

Provide leadership, administrative direction, and support to the operating departments; accomplish the goals and objectives established by the City Council; implement the policy directives of the City Council; ensure proper implementation of activities subject to the Fullerton Municipal Code; and oversee the delivery of cost-effective, top-quality service to the public.

The City Clerk reports directly to the City Manager and is responsible for preparation of Council/Successor Agency minutes and agendas; publication of legal notices; processing of Statements of Economic Interests and Campaign Statements; the issuance and processing of nomination papers and election-related documents; and the custodian of all City records.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	7.5	7.0	6.0	6.5	6.5
Nonregular Hours					
Salaries & Benefits	\$917,242	\$893,188	\$797,541	\$869,961	\$892,631
Maintenance & Support	659,772	382,570	336,741	326,400	409,760
Capital Outlay				41,000	
Subtotal	<u>1,577,014</u>	<u>1,275,758</u>	<u>1,134,282</u>	<u>1,237,361</u>	<u>1,302,391</u>
Less Allocations	(37,102)				
Total Operating Budget	<u><u>\$1,539,912</u></u>	<u><u>\$1,275,758</u></u>	<u><u>\$1,134,282</u></u>	<u><u>\$1,237,361</u></u>	<u><u>\$1,302,391</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General	\$1,023,509	\$1,085,200
74 - Capital Projects	60,000	60,000
44 - Water	77,738	79,851
46 - Refuse Collection	38,807	39,420
47 - Sewer Enterprise	37,307	37,920
	<u> </u>	<u> </u>
Total	<u><u>\$1,237,361</u></u>	<u><u>\$1,302,391</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
City Manager	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0
Assistant to the City Manager*	1.0	0.0	0.0	0.0
Public Information Coordinator	1.0	1.0	1.0	1.0
Economic Development Project Manager	1.0	1.0	1.0	1.0
Assistant City Clerk	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	0.5	0.5
Clerical Assistant III	1.0	0.0		
Total Regular Employees	<u>9.0</u>	<u>7.0</u>	<u>6.5</u>	<u>6.5</u>

* Position authorized but unfunded

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

PROGRAM: 2121 City Manager's Office

PROGRAM DESCRIPTION/GOALS

The City Manager's Office provides policy direction for fiscal planning; intergovernmental relations in responding to state, federal, and regional issues with local impacts; and for communications - both internal and with the community at large.

The City Manager serves as the administrative head of the City government and is responsible for executing the policies and directives of the City Council. In addition, the City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager's Office also provides essential public communications to the residents, responds to media inquiries, and oversees the City Clerk's Office.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.0	4.0	3.5	4.0	4.0
Nonregular Hours					
Salaries & Benefits	\$637,355	\$570,444	\$520,804	\$556,183	\$570,384
Maintenance & Support	340,517	201,480	191,360	228,470	228,675
Capital Outlay					
Subtotal	<u>977,872</u>	<u>771,924</u>	<u>712,164</u>	<u>784,653</u>	<u>799,059</u>
Less Allocations	<u>(25,070)</u>				
Total Operating Budget	<u><u>\$952,802</u></u>	<u><u>\$771,924</u></u>	<u><u>\$712,164</u></u>	<u><u>\$784,653</u></u>	<u><u>\$799,059</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$582,098	\$570,036	\$510,276	\$588,351	\$600,216
Capital Projects Fund	81,337	60,000	60,000	60,000	60,000
Water Fund	28,028	59,884	59,884	60,188	61,503
Refuse Fund	29,213	41,752	41,752	38,807	39,420
Sewer Fund	21,918	40,252	40,252	37,307	37,920
Successor Agency	<u>210,208</u>				
Total	<u><u>\$952,802</u></u>	<u><u>\$771,924</u></u>	<u><u>\$712,164</u></u>	<u><u>\$784,653</u></u>	<u><u>\$799,059</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

PROGRAM: 2121 City Manager's Office

PROGRAM OBJECTIVES

Present to the City Council the fiscal year 2013-15 proposed budget.

Review all executive management performance plans semiannually to assure that departments achieve a minimum of 80 percent of all performance objectives.

Work effectively with community organizations, local businesses, City employees, and other governmental agencies to implement City projects, services, and programs.

Organize and administer the City's economic development program.

Review all Council agenda items to ensure professional presentation of recommendations for City Council consideration.

Continue efforts to ensure City is managed in a cost-effective manner.

Monitor state and federal legislative activities and, in accordance with Council direction, communicate the City's position to appropriate federal and state representatives.

Respond to citizen and media inquiries and requests for information within 24 hours.

Provide media response support during police and fire emergencies.

Use electronic and print media to inform citizens about City services and activities.

Manage the ongoing state mandated dissolution of the former Redevelopment Agency.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Press releases written	300	250	300	350	350
Newsletters published	30	30	30	30	30
Film permits issued	20	20	20	20	20

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

PROGRAM: 2125 City Clerk's Office

PROGRAM DESCRIPTION/GOALS

This program includes the preparation of Council/Successor Agency minutes and agendas; the indexing, imaging, and maintenance of official actions; posting, mailing, and publication of legal notices; receipt and initial review of claims and legal actions; receipt, logging, and processing of Statement of Economic Interests and Campaign Statements; and the issuance and processing of nomination papers and election-related documents.

In addition, it involves document research; administration of the City's Records Management Program, including the preparation and updating of Records Retention Schedules for all departments; logging and retention of vehicle registrations and ownership certificates for City vehicles; notarization; and processes and tracks public records requests.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	2.5	3.0	2.5	2.5	2.5
Nonregular Hours					
Salaries & Benefits	\$279,887	\$322,744	\$276,737	\$313,778	\$322,247
Maintenance & Support	319,255	181,090	145,381	97,930	181,085
Capital Outlay				41,000	
Subtotal	<u>599,142</u>	<u>503,834</u>	<u>422,118</u>	<u>452,708</u>	<u>503,332</u>
Less Allocations	(12,032)				
Total Operating Budget	<u>\$587,110</u>	<u>\$503,834</u>	<u>\$422,118</u>	<u>\$452,708</u>	<u>\$503,332</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$587,110	\$490,630	\$408,914	\$435,158	\$484,984
Water Fund		\$13,204	\$13,204	\$17,550	\$18,348
Total	<u>\$587,110</u>	<u>\$503,834</u>	<u>\$422,118</u>	<u>\$452,708</u>	<u>\$503,332</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: City Manager

PROGRAM: 2125 City Clerk's Office

PROGRAM OBJECTIVES

Image all agreements and have available electronically.

Image all agenda packets and have available online by Friday prior to the Council meeting date.

Conduct biennial conflict of interest code review for designated positions.

Review and update the Records Retention Schedule.

Complete accurate minutes within seven working days from date of meeting.

Publish/mail/post public hearing notices within statutory time limits.

Oversee the filing of Statements of Economic Interests and Campaign Statements in accordance with the Political Reform Act.

Conduct 2014 General Municipal Election.

Oversee AB 1234 ethics training requirements.

PROGRAM PERFORMANCE MEASURES

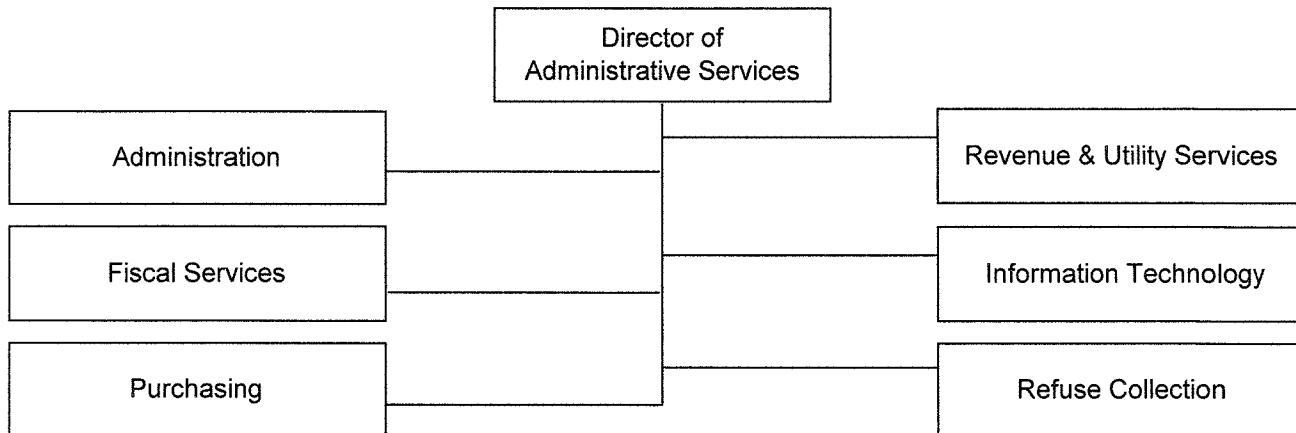
Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Agenda packets prepared	404	400	400	400	400
Agenda items processed	638	450	450	450	450
Council meetings recorded	25	38	24	23	23
Pages of minutes transcribed	231	200	300	200	200
Ordinances/Resolutions processed	120	115	90	110	110
Public notices published	118	120	120	120	120
Invitations to Bid published	37	45	45	40	40
Liability claims received	106	150	100	110	110
Campaign and Economic Interests Statements processed	335	260	400	300	300
Elections held	0	1	1	0	1
Public records requests and public information requests	5,446	800	5,000	5,200	5,200
Staff information requests	2,692	800	2,400	2,600	2,600
Bid openings	29	20	30	25	25
Subpoenas received	45	80	50	50	50
Documents notarized	131	100	100	100	100
Committee/Commission appointments processed	55	100	200	50	100
Review records destruction items	3,370	15,000	9,000	3,000	3,000
Ordinances codified	22	20	20	20	20
Documents imaged	2,472	1,800	2,000	2,000	2,000
Pages imaged	35,085	19,000	40,000	30,000	30,000

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Administrative Services Department provides an extensive number of financial and other services to both City departments and citizens of the community, including budget administration, accounting and financial reporting, Water Utility billing and collections, business registration, purchasing, printing, and investment of City and Redevelopment Agency funds. The department also has responsibility for administration of many City contracts, including those for computer services and refuse collection and processing.

Goals

Provide a high level of customer service to the public and City departments.

Administer and collect the full amount of revenues due the City, including Water Utility payments, business and general tax revenues, and a variety of departmental fees.

Invest the City's portfolio consistent with the Investment Policy, which stresses safety and liquidity.

Produce financial reports for use by the City Council, City Manager, and the departments.

Provide timely and effective support services for City departments, such as payroll, accounts payable, purchasing, printing and Information Technology support.

Prepare in a timely manner the biannual operating budget and year-end financial report.

Incorporate proven technologies and changes in procedures into the department's operations to enhance customer service, increase efficiency, and reduce costs.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	35.7	36.3	34.8	32.3	32.3
Nonregular Hours					
Salaries & Benefits	\$3,041,007	\$3,080,198	\$3,000,198	\$3,419,110	\$3,491,667
Maintenance & Support	12,371,396	12,305,059	12,305,059	13,450,264	13,725,304
Capital Outlay	86,566	151,000	151,000	65,000	
Subtotal	15,498,969	15,536,257	15,456,257	16,934,374	17,216,971
Less Allocations	(2,545,668)	(2,085,962)	(2,085,962)	(2,348,143)	(2,348,655)
Total Operating Budget	<u>\$12,953,301</u>	<u>\$13,450,295</u>	<u>\$13,370,295</u>	<u>\$14,586,231</u>	<u>\$14,868,316</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General	\$2,898,248	\$2,870,376
32 - Grants	216,030	216,030
44 - Water	1,459,563	1,468,077
46 - Refuse Collection	9,773,730	10,074,900
47 - Sewer	10,518	10,792
58 - Debt Service Reserve	228,142	228,141
66 - Group Insurance	25,098	25,610
68 - Information Technology	2,323,045	2,323,045
Subtotal	16,934,374	17,216,971
Less Allocations:		
66 - Group Insurance	(25,098)	(25,610)
68 - Information Technology	(2,323,045)	(2,323,045)
Total	<u>\$14,586,231</u>	<u>\$14,868,316</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Administrative Services	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0
City Treas./Rev. & Util. Svcs. Mgr.	1.0	1.0	1.0	1.0
Fiscal Services Manager**	1.0	1.0	1.0	1.0
Info. Syst. Proj./Programmer Mgr.	1.0	1.0	1.0	1.0
Purchasing Manager	1.0	1.0	1.0	1.0
Accounting Supervisor	1.0	1.0	1.0	1.0
Utility Services Supervisor	1.0	1.0	1.0	1.0
Network Specialist	1.0	1.0	1.0	1.0
Geographic Info. Syst. Specialist	1.0	1.0	1.0	1.0
Accountant II	3.0	3.0	3.0	3.0
Webmaster	0.7	1.0	1.0	1.0
Buyer	0.0	0.0	0.0	0.0
Lead Cust. Svc. Rep. - Util. Svcs.	1.0	1.0	1.0	1.0
Revenue Specialist	1.0	1.0	1.0	1.0
Water Utility Services Lead Worker*	1.0	1.0	0.0	0.0
Payroll Technician	1.0	1.0	1.0	1.0
Information Systems Assistant	1.0	1.0	1.0	1.0
Utility Systems Specialist	1.0	1.0	1.0	1.0
Account Clerk III	1.0	1.0	1.0	1.0
Water Services Worker*	4.0	4.0	0.0	0.0
Account Clerk II	5.5	5.5	5.5	5.5
Clerical Assistant III	0.0	0.0	0.0	0.0
Customer Service Rep.	6.8	6.8	6.8	6.8
Total Regular Employees	<u>37.0</u>	<u>37.3</u>	<u>32.3</u>	<u>32.3</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>

* Positions moved to Public Works in 2013-14

** Position funded by Successor Agency

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2161 Administration

PROGRAM DESCRIPTION/GOALS

The Administration Program is responsible for management of the department's divisions and coordination with other City departments. It establishes policies and procedures for the overall direction of the department and provides administrative and secretarial support for the various programs.

Goals

Provide sound policy direction, leadership, and overall management of the department.

Provide timely information to the City Manager and City Council on financial issues and economic trends that may affect the City.

To ensure the department operates efficiently and effectively.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	1.0	1.0	1.0	1.0	1.0
Nonregular Hours					
Salaries & Benefits	\$229,272	\$227,604	\$227,604	\$224,032	\$230,321
Maintenance & Support	30,020	34,175	34,175	15,340	15,340
Capital Outlay					
Subtotal	<u>259,292</u>	<u>261,779</u>	<u>261,779</u>	<u>239,372</u>	<u>245,661</u>
Less Allocations	<u>(30,481)</u>	<u>(22,577)</u>	<u>(22,577)</u>	<u>(20,670)</u>	<u>(21,010)</u>
Total Operating Budget	<u>\$228,811</u>	<u>\$239,202</u>	<u>\$239,202</u>	<u>\$218,702</u>	<u>\$224,651</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$149,440	\$216,354	\$216,354	\$197,248	\$202,726
Water Fund	55,348	11,659	11,659	11,145	11,414
Refuse Fund	4,062	11,189	11,189	10,309	10,511
IT Support Fees					
Redevelopment/Successor Agency	<u>19,961</u>				
Total	<u>\$228,811</u>	<u>\$239,202</u>	<u>\$239,202</u>	<u>\$218,702</u>	<u>\$224,651</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2161 Administration

PROGRAM OBJECTIVES

Submit accurate periodic financial reports to the City Council.

Complete annual independent audits of the City within six months of the fiscal year-end

Invest City funds in accordance with state laws and City of Fullerton Investment Policy.

Evaluate the application of technology to department operations to reduce costs, increase efficiency, and provide better service.

Implement measures to increase the Department's workload efficiency.

PROGRAM PERFORMANCE MEASURES

Performance/
Workload Measures

2011-12
Actual

2012-13
Budget

2012-13
Estimated

2013-14
Adopted

2014-15
Adopted

Workload measures appear in the other programs.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2163 Fiscal Services

PROGRAM DESCRIPTION/GOALS

The Fiscal Services Program includes both the Budget and Accounting functions. Fiscal Services provides a wide range of accounting and financial services, including payroll, accounts payable/receivable, general accounting services, and coordinating the preparation of the City's two-year budget. Fiscal Services also provides financial information and reports to management, City staff, and other governmental entities. Fiscal Services is responsible for the preparation of the City's Comprehensive Annual Financial Report, the Budget which represents the City's detailed financial management plan, the State Controller's Reports, and a number of other reports to federal, state, and county governments.

Goals

Provide a high level of timely and accurate financial services, accounting information, and reports to City Council/City Manager/departments and other governmental agencies within established guidelines, regulations, and federal, state, and local laws.

Provide comprehensive accounting and financial services to the City.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	10.5	10.5	10.5	10.5	10.5
Nonregular Hours					
Salaries & Benefits	\$857,502	\$809,845	\$809,845	\$865,823	\$888,629
Maintenance & Support	568,182	510,339	510,339	681,112	681,111
Capital Outlay					
Subtotal	<u>1,425,684</u>	<u>1,320,184</u>	<u>1,320,184</u>	<u>1,546,935</u>	<u>1,569,740</u>
Less Allocations	<u>(43,995)</u>	<u>(27,887)</u>	<u>(27,887)</u>	<u>(25,098)</u>	<u>(25,610)</u>
Total Operating Budget	<u>\$1,381,689</u>	<u>\$1,292,297</u>	<u>\$1,292,297</u>	<u>\$1,521,837</u>	<u>\$1,544,130</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Police Alarm Permits	\$65,822	\$71,070	\$71,070	\$66,810	\$67,709
General Fund	965,830	897,923	897,923	1,128,975	1,147,770
Debt Service Fund	202,856	228,150	228,150	228,142	228,141
Group Insurance Fund Costs	12,407	27,887	27,887	25,098	25,610
Costs Alloc. to Group Ins. Fund	(12,407)	(27,887)	(27,887)	(25,098)	(25,610)
Water Fund	38,683	91,484	91,484	93,593	96,024
Sewer Fund		3,670	3,670	4,317	4,486
RDA/Successor Agency	<u>108,498</u>				
Total	<u>\$1,381,689</u>	<u>\$1,292,297</u>	<u>\$1,292,297</u>	<u>\$1,521,837</u>	<u>\$1,544,130</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2163 Fiscal Services

PROGRAM OBJECTIVES

Submit accurate and complete reports to state and federal agencies within established legal deadlines and legal requirements.

Prepare and implement the City's two-year budget.

Submit error-free reports to federal and state taxing agencies.

Prepare general and payroll checks/direct deposits on schedule 100 percent of the time, with an error rate of less than one-half of one percent.

Submit accurate financial reports to City Council each quarter, and the annual report no later than the second Council meeting in December.

Monitor monthly revenue and expenditure reports to identify significant budget deviations and update fiscal forecasts.

Process invoices for reimbursable Fire and Police services; damage to City property; fats, oils, and grease permit fees; Airport hangar and tie-down rentals; and capital projects reimbursements, with the objective of collecting all amounts due to the City.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Payroll transactions	22,285	23,000	21,000	21,500	22,000
General and library checks/ direct deposits	10,269	13,000	10,000	10,500	11,000
Invoices billed	7,891	7,000	7,000	7,000	7,000
Amount billed	\$6,003,617	\$7,000,000	\$7,000,000	\$7,000,000	\$7,000,000
Amount sent to collection agencies as a % of amount billed	0.0%	1.0%	0.0%	1.0%	1.0%
New Police alarm permits issued	381	500	475	500	500
Total Police alarm permits	4,985	4,600	5,000	4,600	4,600
False alarms	4,012	4,500	4,400	4,400	4,500

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2164 Purchasing

PROGRAM DESCRIPTION/GOALS

The Purchasing Program provides a wide range of services that support the operating needs of City departments, including contracting for supplies, equipment, and services at competitive costs.

Goals

Provide efficient and effective procurement of quality supplies, equipment, and services for the City's operating departments at competitive prices.

Enrich customer service and increase efficiency by integrating current technology with updated procedures.

Join with other public agencies in cooperative procurement programs to reduce costs wherever possible.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	2.0	2.0	2.0	2.0	2.0
Nonregular Hours					
Salaries & Benefits	\$168,258	\$160,068	\$160,068	\$179,268	\$183,913
Maintenance & Support	25,276	34,875	34,875	37,680	37,680
Capital Outlay					
Subtotal	193,534	194,943	194,943	216,948	221,593
Less Allocations	(1,225)				
Total Operating Budget	<u>\$192,309</u>	<u>\$194,943</u>	<u>\$194,943</u>	<u>\$216,948</u>	<u>\$221,593</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$192,309	\$177,237	\$177,237	\$196,386	\$200,564
Water Fund		12,733	12,733	14,361	14,723
Sewer Fund		4,973	4,973	6,201	6,306
Total	<u>\$192,309</u>	<u>\$194,943</u>	<u>\$194,943</u>	<u>\$216,948</u>	<u>\$221,593</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2164 Purchasing

PROGRAM OBJECTIVES

Provide courteous and professional customer service to operating departments.

Maintain current goal of five-day turnaround time or less on requisitions and purchase orders 90 percent of the time.

Negotiate early payment discounts and assist Accounts Payable in obtaining discounts.

Ongoing development, expansion and maintenance of the Division's vendor database.

Manage the Cal Card program and provide monthly reconciliations to Accounting.

Oversight of various contracts for the City.

Explore additional contracts to provide online ordering from approved catalogs and vendors.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Purchase requisitions	2,413	2,100	1,500	1,700	1,700
Written purchase orders	1,122	1,100	1,000	1,100	1,100
Contract purchase orders	148	170	200	200	200
Verbal purchase orders	507	450	300	350	350
Cal Card purchases	\$355,899	\$350,000	\$370,000	\$400,000	\$400,000

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2165 Revenue & Utility Services

PROGRAM DESCRIPTION/GOALS

The primary Revenue responsibilities are investment of the City and Successor Agency monies; establishment and maintenance of banking/broker relationships and accounts; administration of the business registration program; and the collection of the transient occupancy taxes, oil extraction taxes, and airport fixed-based (FBO) leases, including other revenue-producing contracts. The state-mandated (SB 90) cost reimbursement program is also part of the division.

The primary Utility Services responsibilities are administration of the citywide utility services accounts including customer service, billing and collection; management of the franchise agreements for refuse, gas, and electricity; centralized cashing; providing telephone answering services for City Hall and functioning as the main reception desk. The division also assists with processing the paramedic subscription and donation programs.

Goals

Invest City funds maximizing safety, liquidity, and yield to achieve a reasonable rate of return by utilizing a prudent investment strategy that complies with state law and the adopted Investment Policy. Evaluate cash flow on a daily basis to ensure sufficient liquidity to meet current and future operating needs. Direct and review procedures to ensure the City's cash is handled properly and deposited timely. Administer the City's franchise agreements to maximize revenue and ensure compliance with the City's ordinances. Continue outreach strategies to ensure business registration compliance. Provide timely utility billing of the City's customers. Oversee the City's state-mandated (SB 90) cost reimbursement program to secure full compensation and timely reporting. Promote and provide positive customer service relations.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	17.6	17.6	17.6	12.6	12.6
Nonregular Hours					
Salaries & Benefits	\$1,162,455	\$1,147,211	\$1,147,211	\$939,068	\$965,898
Maintenance & Support	550,948	664,240	664,240	713,225	697,625
Capital Outlay	1,990	5,000	5,000	65,000	
Subtotal	1,715,393	1,816,451	1,816,451	1,717,293	1,663,523
Less Allocations					
Total Operating Budget	<u>\$1,715,393</u>	<u>\$1,816,451</u>	<u>\$1,816,451</u>	<u>\$1,717,293</u>	<u>\$1,663,523</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Business License Review	\$4,786	\$5,000	\$5,000	\$5,000	\$5,000
Parking Permits	3,970	5,000	5,500	5,000	5,000
General Fund	301,725	266,454	265,954	366,829	307,607
Water Fund	1,404,912	1,539,997	1,539,997	1,340,464	1,345,916
Total	<u>\$1,715,393</u>	<u>\$1,816,451</u>	<u>\$1,816,451</u>	<u>\$1,717,293</u>	<u>\$1,663,523</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2165 Revenue & Utility Services

PROGRAM OBJECTIVES

REVENUE

Administer the City's investments in a sound, prudent and efficient manner that is consistent with the City's Investment Policy.

Invest up to 99 percent of idle cash available to increase interest revenue while maintaining an adequate cash flow to meet daily operating expenses.

Collect and process all tax filings (business, transient occupancy, oil extraction) and manage the revenue contracts (fixed-based operators, rents) as scheduled, and use appropriate follow-up methods on any late filings.

Coordinate SB 90 activities with all departments to ensure timely filing of state-mandated cost reimbursement claims.

Implement and install new business registration software to replace antiquated software that will include online registration and renewal of certificates.

Outsource printing of business registration certificates so applicant receives more timely.

Replace citywide credit card machines by 2015 with processors capable of EMV acceptance of secure "chip" cards.

Add American Express as a credit card option specifically for business registration applicants.

Implement "Business License Tax Compliance Assistance Program" in 2014 for those businesses that have never applied for a business certificate.

Overhaul business registration website pages that include an interactive business registration form.

Develop an interactive "change of information/closure form" that can be accessed at City's website.

Conduct monthly visits to random City businesses to find out how they are doing and if the City can be of any assistance.

Develop and install at City's website access to "new business listings".

Overhaul City Treasurer's web pages.

UTILITY SERVICES

Bill utility services customers in accordance with the billing schedule with an accuracy rate of 99 percent.

Respond to all water customer service phone inquiries within one minute.

Deposit all City funds within 24 hours of receipt.

Implement and install Interactive Voice Response to contact utility customers regarding delinquent bills and pending shut-off status.

Successfully transition meter reading section to Maintenance Services

Enhance online utility services online bill payment program to securely retain customer credit card information so customers no longer have to re-enter every time their utility bill is paid.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2165 Revenue & Utility Services

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
REVENUE					
Funds received	\$194,069,351	\$183,000,000	\$160,000,000	\$170,000,000	\$170,000,000
Average funds invested	\$108,205,919	\$100,000,000	\$90,000,000	\$90,000,000	\$90,000,000
Interest received	\$1,124,009	\$1,028,100	\$700,000	\$800,000	\$800,000
Average interest rate of funds invested	0.78%	1.00%	0.60%	0.70%	0.70%
Average rate of idle funds invested	97.34%	99.0%	99.0%	99.0%	99.0%
Business registration certificates issued	9,701	9,500	9,700	9,700	9,700
Cost per certificate issued	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Business applications and renewals processed	14,724	15,300	14,700	15,000	15,000
Cash register validations	53,638	49,000	53,700	53,700	53,700
Business Reg. revenues	\$1,140,152	\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000
Business site visits				50	75
UTILITY SERVICES					
Water accounts	33,625	33,000	33,000	N/A	N/A
Average daily phone calls (water lines)	148	142	145	145	145
Average waiting time (seconds) for water customer phone inquiries	49	45	47	47	47
Water meter reads	201,295	205,000	202,000	N/A	N/A
Meter read accuracy rate	99.90%	99.9%	99.9%	N/A	N/A
Cost per meter read	\$1.00	\$1.05	\$1.05	N/A	N/A
Water bills processed - regular and delinquent	218,283	205,000	220,000	220,000	220,000
Water bill accuracy rate	99.99%	99.9%	99.9%	99.9%	99.9%
Water payments processed - regular and delinquent	187,813	188,200	188,000	188,200	188,200
Cost per water payment processed	\$0.75	\$0.75	\$1.00	\$1.00	\$1.00
Field requests (annual)	4,466	5,000	4,729	N/A	N/A
Water shutoffs (annual)	3,369	3,200	3,370	N/A	N/A
Delinquent charges waived Number waived	1,987		2,250	3,000	3,000
AutoPay sign-ups	466		475	475	475

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2182 General Government

PROGRAM DESCRIPTION/GOALS

The General Government program accounts for costs that are general in nature and do not pertain to any one department.

The amount in salaries and benefits reflects the estimated accrued leave payouts to retiring employees.

The Maintenance and Support budget includes the cost for city wide postage.

In 2011-12 this budget accounted for the debt service on the 1998 Revenue Bonds, which were defeased in that year.

In 2012-13, Animal Control was moved to this program, but has been moved back to Community Development in 2013-14.

Beginning in 2013-14, this program will cover the debt service payments to the Liability Insurance Fund for the 2013 Judgment Obligation bonds.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	0.0	0.0	0.0	0.0	0.0
Nonregular Hours					
Salaries & Benefits	\$238,882	\$400,000	\$380,000	\$400,000	\$400,000
Maintenance & Support	272,020	544,470	484,470	532,000	534,000
Capital Outlay					
Subtotal	<u>510,902</u>	<u>944,470</u>	<u>864,470</u>	<u>932,000</u>	<u>934,000</u>
Less Allocations					
Total Operating Budget	<u>\$510,902</u>	<u>\$944,470</u>	<u>\$864,470</u>	<u>\$932,000</u>	<u>\$934,000</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	<u>\$510,902</u>	<u>\$944,470</u>	<u>\$864,470</u>	<u>\$932,000</u>	<u>\$934,000</u>
Total	<u>\$510,902</u>	<u>\$944,470</u>	<u>\$864,470</u>	<u>\$932,000</u>	<u>\$934,000</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2166 Information Technology

PROGRAM DESCRIPTION/GOALS

The Information Technology Division is responsible for the administration and operation of the City's management information systems and resources. This Division oversees the day-to-day operations of the City's computer center, maintenance and support of software applications, training and support of personal computers, central computer and network server maintenance, and planning for future system/software resource requirements in the City.

IT staff provide support for all major software on the City's network and support of certain specialized personal computer (PC) applications and the Library system. Major applications on the City's computers include police records and dispatching; financial and payroll systems; city paramedic, water, and refuse billing; purchasing; Engineering and Planning permits; business registration; document imaging; computer aided design (CAD); and the Geographic Information System (GIS). The computer center and Help Desk are currently staffed from 7:00 a.m. to 5:30 p.m.

The Division is planning an upgrade to the City's network system in 2013-14, including a new operating system, upgrade of Windows Office and migration to a VoIP phone system.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.7	6.0	4.5	6.0	6.0
Nonregular Hours					
Salaries & Benefits	\$612,502	\$704,298	\$486,920	\$779,498	\$790,517
Maintenance & Support	1,519,327	1,451,430	1,668,808	1,522,877	1,511,518
Capital Outlay	84,666	146,000	146,000		
Subtotal	2,216,495	2,301,728	2,301,728	2,302,375	2,302,035
Less Allocations	(2,469,967)	(2,035,498)	(2,035,498)	(2,302,375)	(2,302,035)
Total Operating Budget	<u>(\$253,472)</u>	<u>\$266,230</u>	<u>\$266,230</u>	<u>\$0</u>	<u>\$0</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
IT Support Fees	\$2,216,495	\$2,301,728	\$2,301,728	\$2,302,375	\$2,302,035
Lease Revenue					
IT Fund Reserves					
Costs Allocated to					
Various Departments	(2,469,967)	(2,035,498)	(2,035,498)	(2,302,375)	(2,302,035)
Capital Projects Support Costs	52,691	51,426			
Costs Allocated to Capital					
Projects Fund	(52,691)	(51,426)			
Total	<u>(\$253,472)</u>	<u>\$266,230</u>	<u>\$266,230</u>	<u>\$0</u>	<u>\$0</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2166 Information Technology

PROGRAM OBJECTIVES

Upgrade and implement Microsoft Office 2013:

The city computers are currently running Microsoft Office 2003 which is no longer supported by Microsoft. The software has been obsolete for 2 years and the city needs to upgrade over 750 computers.

Upgrade and implement Microsoft Exchange 2013:

The city computers are currently running Microsoft Exchange 2003 which is no longer supported by Microsoft. IT will be migrating over 800 mailboxes to this latest version of the software. This will include mailboxes and calendars.

Replacement of 200 computers and 50 MDCs (Police Mobile Data Computers) 2014:

The city computers are replaced every 4-5 years depending on the warranties we are able to negotiate with vendors. All of the city computers are on a rotation schedule every 4 years. Starting the new fiscal year we will be replacing 250 units which includes the Police computers in the patrol cars.

Replacement of 280 computers and 17 MDCs Fire Mobile Data Computers) 2015:

The city computers are replaced every 4-5 years depending on the warranties we are able to negotiate with vendors. All of the city computers are on a 4-5 year rotation schedule. Starting the 2014 fiscal year we will be replacing 280 which includes the Fire computers in the fire engines.

Replacing hardware for CAD/RMS (Computer-Aided Dispatch/Records Management Systems):

The hardware for the computer systems in the Police Department will need to be replaced in the 2014 fiscal year. The hardware will be 5 years old and will no longer be supported by the vendor as of September 2013.

Website Redesign

IT will be assisting the City Manager's Office with the redesign of the City's website.

Joint Dispatch Services Project:

IT will be working with the Police Department on possible joint dispatch services with other agencies. We are in the process of conducting an analysis on the feasibility and costs of this joint venture.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
User requests for services:					
PC & server-based applications	88	70	90	100	125
Network users	890	950	950	800	825
Personal computers and servers	660	650	632	632	632
Help Desk requests for services	1,480	1,500	1,800	2,640	2,690
Training classes completed	58	60	20	100	125
Average cost per hour of contract systems support	\$110.00	\$110.00	\$110.00	\$75.00	\$75.00
Average PC/network support cost	\$2,240	\$2,290	\$2,290	\$2,320	\$2,280
Units replaced	100	160	150	280	280

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2168 Refuse Collection

PROGRAM DESCRIPTION/GOALS

The City has an exclusive franchise with MG Disposal for the automated collection of residential and commercial recyclable and non-recyclable trash. MG Disposal processes recyclables and trash at their Material Recovery Facility to comply with the 50 percent diversion goals mandated by the state of California in AB 939. Residential pickup is weekly, with special pickups available for bulky items.

Goals

Provide quality, scheduled automated recycling and refuse services to Fullerton residences and businesses. Contribute to a clean and healthy environment through regular collection of refuse from properties in the City. Maintain the AB 939 mandate of diverting 50 percent or greater of refuse from the county landfill.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	0.2	0.2	0.2	0.2	0.2
Nonregular Hours					
Salaries & Benefits	\$11,018	\$31,172	\$31,172	\$31,421	\$32,389
Maintenance & Support	9,677,643	9,610,000	9,610,000	9,948,030	10,248,000
Capital Outlay					
Subtotal	<u>9,688,661</u>	<u>9,641,172</u>	<u>9,641,172</u>	<u>9,979,451</u>	<u>10,280,389</u>
Less Allocations					
Total Operating Budget	<u><u>\$9,688,661</u></u>	<u><u>\$9,641,172</u></u>	<u><u>\$9,641,172</u></u>	<u><u>\$9,979,451</u></u>	<u><u>\$10,280,389</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Refuse Collection & Disposal	\$9,688,661	\$9,641,172	\$9,641,172	\$9,763,421	\$10,064,359
Grants Fund				216,030	216,030
Total	<u><u>\$9,688,661</u></u>	<u><u>\$9,641,172</u></u>	<u><u>\$9,641,172</u></u>	<u><u>\$9,979,451</u></u>	<u><u>\$10,280,389</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Administrative Services

PROGRAM: 2168 Refuse Collection

PROGRAM OBJECTIVES

Administer the contract for recycling and solid waste handling services with MG Disposal/Republic Services.

Respond and resolve complaints and inquiries within one business day of receipt as defined in the contract.

Perform a biennial audit of records related to solid waste performance activities.

Work with MG Disposal/Republic Services to meet or exceed the diversion requirements of AB 939.

Implement additional citywide recycling programs as an ongoing effort to increase CalRecycle diversion mandates.

Promote public outreach programs to educate residents on the importance of recycling and sorting their trash correctly.

Promote recycling by giving Fullerton Recycles recycling bags to customers on a designated day once a month. (Can be funded from AB 939 revenue collected.)

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Complaints received and resolved*	1,084	20	1,000	1,000	1,000
AB 939 diversion rate	70%	50+%	70+%	70+%	70+%
Total refuse tonnage collected and processed	168,426	194,500	150,000	150,000	150,000
Residential refuse tonnage collected and processed	84,923	93,100	85,000	85,000	85,000
Average cost per ton for residential refuse disposal	\$104.07	\$105.00	\$104.00	\$105.00	\$105.00
Annual residential refuse tonnage per capita**	0.62	0.76	0.65	0.65	0.65
Bulky item pickup requests	N/A	N/A	9,350	10,000	10,000
Walk-out service requests	N/A	N/A	49	55	55

* Reporting MG Disposal number of complaints instead of complaints received by City.

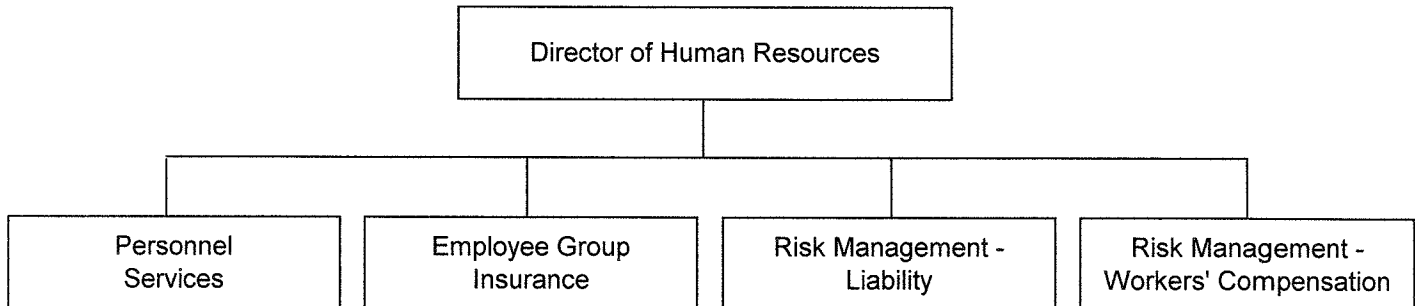
**Annual tonnage equivalent in pounds - 1,180 pounds per capita.

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Human Resources Department provides a wide range of services to the organization and its employees in the areas of personnel services, labor relations, benefits administration, workers' compensation, tort liability, and property/casualty insurance. The department strives to support the missions of the varied City departments and to serve the needs of the City's diverse workforce. Fullerton has approximately 730 full-time equivalent positions in a variety of fields, many of which have unique personnel needs. The majority of City employees are represented by one of seven bargaining units recognized under state law. The City's personnel system is merit based and is conducted in accordance with federal, state, and local laws which govern the relationship between the City and its employees.

The Human Resources Department operates four programs, serving both internal and external customers:

- Personnel Services, responsible for recruitment, classification, pay, and labor relations.
- Liability, responsible for the self-insured liability claims program and the property/casualty insurance program.
- Group Insurance, responsible for employee benefit programs.
- Workers' Compensation, responsible for the self-insured workers' compensation program.

Goals

The mission of the Human Resources Department is to operate effective and efficient personnel and risk management systems consistent with current law and professional practices, administered in a fair and equitable manner, and to provide superior customer service to employees, departments, potential employees, and members of the community.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	6.7	8.7	6.7	8.85	8.85
Nonregular Hours	117	500	1,000	200	200
Salaries & Benefits	\$793,494	\$929,039	\$776,214	\$897,220	\$918,890
Maintenance & Support	20,700,612	14,443,025	15,044,414	16,741,597	17,833,652
Capital Outlay	0	0			
Subtotal	21,494,106	15,372,064	15,820,628	17,638,817	18,752,542
Less Allocations	(14,177,769)	(14,289,687)	(14,083,727)	(17,133,637)	(18,236,422)
Total Operating Budget	<u>\$7,316,337</u>	<u>\$1,082,377</u>	<u>\$1,736,901</u>	<u>\$505,180</u>	<u>\$516,120</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General	\$434,630	\$443,370
44 - Water	43,050	44,265
47 - Sewer Enterprise	27,500	28,485
62 - Liability Insurance	4,331,780	4,497,790
65 - Workers' Compensation	3,577,110	3,756,240
66 - Group Insurance	8,984,397	9,690,812
Subtotal	17,398,467	18,460,962
Less Allocations:		
10 - General	0	0
62 - Liability Insurance	(4,331,780)	(4,497,790)
65 - Workers' Compensation	(3,577,110)	(3,756,240)
66 - Group Insurance	(8,984,397)	(9,690,812)
Total Allocations	505,180	516,120
Total Budget	<u>\$505,180</u>	<u>\$516,120</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
Regular Employees - Full-Time Equivalent Positions				
Director of Human Resources	1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0
Personnel Services Manager	1.0	1.0	1.0	1.0
Risk Management Analyst	1.0	1.0	1.0	1.0
Personnel Analyst	1.0	1.0	1.0	1.0
Employee Benefits Specialist	1.0	1.0	1.0	1.0
Risk Management Specialist	0.7	0.7	0.85	0.85
Personnel Technician	1.0	1.0	1.0	1.0
Clerical Assistant III	1.0	1.0	1.0	1.0
Total Regular Employees	<u>8.7</u>	<u>8.7</u>	<u>8.85</u>	<u>8.85</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>117</u>	<u>500</u>	<u>200</u>	<u>200</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2171 Personnel Services

PROGRAM DESCRIPTION/GOALS

This program has two major components. Personnel Services performs the functions of recruitment, testing, selection, classification, pay and retirement administration, training, and policy development. Employee Relations provides services in the areas of collective bargaining, the Employee Recognition Program, and consultation on personnel issues.

Goals

Operate a recruitment/retention program designed to attract high-quality applicants and meet the needs of current employees.

In accordance with Council direction, establish and maintain compensation packages which are fiscally responsible and maintain an acceptable level of competitiveness.

Provide for a fair and responsible system of personnel management to all City employees.

Resolve employee grievances at the lowest possible level.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	3.0	3.0	3.0	2.6	2.6
Nonregular Hours	117	500	0	200	200
Salaries & Benefits	\$397,904	\$426,093	\$350,470	\$358,300	\$369,000
Maintenance & Support	263,218	388,429	275,020	387,230	438,700
Capital Outlay					
Subtotal	661,122	814,522	625,490	745,530	807,700
Less Allocations	(255,068)	(349,584)	(160,630)	(240,350)	(291,580)
Total Operating Budget	<u>\$406,055</u>	<u>\$464,938</u>	<u>\$464,860</u>	<u>\$505,180</u>	<u>\$516,120</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$361,199	\$405,338	\$423,670	\$434,630	\$443,370
Water Fund		39,733	35,960	43,050	44,265
Sewer Enterprise Fund	44,856	19,867	18,230	27,500	28,485
Group Insurance Costs	242,164	349,584	147,630	240,350	291,580
Costs Allocated to Various Departments	(242,164)	(349,584)	(160,630)	(240,350)	(291,580)
Total	<u>\$406,055</u>	<u>\$464,938</u>	<u>\$464,860</u>	<u>\$505,180</u>	<u>\$516,120</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2171 Personnel Services

PROGRAM OBJECTIVES

In conjunction with Engineering and Maintenance Services, implement the final stages of consolidation of the two departments into a Public Works Department.

Coordinate the negotiation process to timely achieve successor agreements in accordance with Council direction.

In conformance with City auditing practices, work with a consultant to complete a City wide classification and compensation study addressing internal alignment and external competitiveness and recommending implementation strategies for recommended changes by June 2015.

Increase IFAS functionality by working with the Information Technology Division to

Implement Employee Online by June 2014.

Roll in employee history by June 2015.

Implement City wide workflow by June 2015.

Support the payroll and budget functions through development and maintenance of IFAS reporting and record keeping functions.

Formalize the Disability Accommodation Interactive Process policy by December 2013.

Audit City wide maintenance of personnel files/information and implement best practices by June 2015.

Promote increased use of the Human Resources Customer Service Survey and achieve at least a 95 percent customer satisfaction rate.

Update the Human Resources InfoNet page to provide employees greater access to benefits and information.

Establish an online tracking system to allow department managers to view the status of personnel requisitions and recruitments.

Conduct a cost-benefits analysis on NeoGov applicant tracking system and, if determined to be cost effective, work with IT to implement by June 2014.

Establish an eligibility list within one month of application deadline for 80 percent of all recruitments.

Notify 90 percent of applicants of their examination results within ten days of examination administration.

Ensure that at least 80 percent of department objectives are attained.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2177 Risk Management - Liability

PROGRAM DESCRIPTION/GOALS

This program operates as an "insurance company" for the City. Funding for the three subprograms (Administration, Public Liability, and Property Insurance) is provided by allocations or "premiums" to departments based upon their loss histories, exposure to loss, and insurance needs. Staff is responsible for self-administration of the liability claims program, including claims that fall within the self-insured retention level; litigation management; insurance review and consulting services for departments; and purchasing commercial insurance, including excess liability, airport liability, cyber liability, property and auto insurance.

Goals

Operate the self-funded, self-administered liability claims program in compliance with applicable laws and in a fiscally responsible manner to control claim settlement, investigation, and legal costs while providing reasonable and prompt resolution of claims and litigated matters. Provide prompt and reliable contract and insurance review service to departments to ensure appropriate insurance requirements are established and met, thereby controlling risk exposure. Conduct ongoing evaluation of risk financing needs and secure appropriate insurance coverage at the lowest possible cost.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	1.85	2.0	1.82	1.87	1.87
Nonregular Hours					
Salaries & Benefits	\$128,759	\$201,767	\$135,000	\$149,610	\$152,410
Maintenance & Support	11,471,835	1,943,990	2,843,990	4,182,170	4,345,380
Capital Outlay					
Subtotal	11,600,594	2,145,757	2,978,990	4,331,780	4,497,790
Less Allocations	(2,124,646)	(2,159,472)	(2,155,462)	(4,331,780)	(4,497,790)
Total Operating Budget	<u>\$9,475,948</u>	<u>(\$13,715)</u>	<u>\$823,528</u>	<u>\$0</u>	<u>\$0</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Risk Management Premiums	\$2,124,646	\$2,159,472	\$2,155,462	\$4,331,780	\$4,497,790
Costs Allocated to					
Various Departments	(2,124,646)	(2,159,472)	(2,155,462)	(4,331,780)	(4,497,790)
Interest Income		47,500		0	0
Transfer (to) from Liability					
Insurance Fund	9,475,948	(61,215)	823,528		
Total	<u>\$9,475,948</u>	<u>(\$13,715)</u>	<u>\$823,528</u>	<u>\$0</u>	<u>\$0</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2177 Risk Management - Liability

PROGRAM OBJECTIVES

Complete a Request for Proposal process and implement Third Party Administration Services for the Liability Program by December 2013.

Ensure compliance with Medicare, Medicaid, and SCHIP Extension Act (MMSEA) requirements on 100% of claims.

Resolve liability claims in a fair, timely, and cost-effective manner.

Complete an annual actuarial study of the Liability Program to ensure cash reserves are adequate to meet outstanding and expected liabilities.

Monitor commercial insurance availability and cost to ensure that appropriate coverages are secured at the best cost to the City.

Respond to requests for insurance review, other than those related to purchase requests, within three working days, 80 percent of the time.

In conjunction with Public Works, implement a front line risk assessment and mitigation training program by September 2013.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
MMSEA Reportable	4	4	4	4	4
Claims	128	130	109	110	110
Claims expenditures (settlement and legal costs)	\$3,962,387	\$1,446,570	\$1,071,240	\$2,899,000	\$3,024,000
Incurred claims (expenditures and reserves on new claims)	\$9,767,847	\$1,184,000	\$3,210,000	\$3,310,000	\$3,416,000
Claims closed without payment	54	50	40	40	40
Claims closed with total incurred in \$1 - \$20,000 range	73	55	63	65	65
Claims closed with total incurred greater than \$20,000	12	7	11	10	10
Insurance review requests	884	900	852	850	850
Self-insured retention/ excess liability limit	\$2M/\$20M	\$2M/\$30M	\$2M/\$20M	\$2M/\$20M	\$2M/\$20M
Percent of non-litigated claims closed within 12 months	-	-	88%	90%	90%

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2178 Employee Group Insurance

PROGRAM DESCRIPTION/GOALS

The Employee Group Insurance Program is responsible for administration of various employee benefit plans, including medical, dental, vision, long-term disability, and life insurance plans; the employee assistance program; and the CalPERS retirement plan.

Goals

Administer medical, dental, and vision insurance plans and the employee assistance program for employees, retirees, and their dependents, which emphasize good health practices and responsible utilization, and provide quality, cost-effective coverage.

Maintain ancillary benefit plans that provide valuable coverage in the event of serious health problems.

Provide competent and reliable assistance with insurance and retirement issues to employees and retirees.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	2.0	2.0	2.0	2.2	2.2
Nonregular Hours			1,000		
Salaries & Benefits	\$120,054	\$144,370	\$139,856	\$208,350	\$212,650
Maintenance & Support	7,887,926	8,515,600	8,368,640	8,776,047	9,478,162
Capital Outlay					
Subtotal	8,007,980	8,659,970	8,508,496	8,984,397	9,690,812
Less Allocations	(8,050,286)	(8,041,331)	(8,041,331)	(8,984,397)	(9,690,812)
Total Operating Budget	<u>(\$42,306)</u>	<u>\$618,639</u>	<u>\$467,165</u>	<u>\$0</u>	<u>\$0</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Group Insurance Costs	\$8,007,980	\$8,659,970	\$8,508,496	\$8,984,397	\$9,690,812
Costs Allocated to Various Departments	<u>(8,050,286)</u>	<u>(8,041,331)</u>	<u>(8,041,331)</u>	<u>(8,984,397)</u>	<u>(9,690,812)</u>
Total	<u>(\$42,306)</u>	<u>\$618,639</u>	<u>\$467,165</u>	<u>\$0</u>	<u>\$0</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2178 Employee Group Insurance

PROGRAM OBJECTIVES

Complete the bi-annual GASB 45 Other Post Employment Benefits study by April 15, 2015.

Conduct an Employee Health and Benefit Fair in fall 2014.

Implement health plan changes due to the Health Care Reform Act mandated in January 2014 including health benefits for non-regular employees working 30+ hours per work week.

Conduct two annual presentations to the various departments on the employee benefit programs.

Input retiree information on IFAS by June 2013.

Develop a process to track FMLA hours on IFAS by June 2015.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
MEDICAL INSURANCE					
Average annual cost per:					
Active employee	\$12,331	\$14,420	\$11,957	\$12,509	\$13,433
Retiree under 65	\$4,532	\$7,940	\$5,565	\$6,093	\$7,063
Premium expenditure distribution:					
PPO	23.5%	22.5%	20.7%	20.8%	20.8%
HMO	76.5%	77.5%	79.3%	79.2%	79.2%
Opt-out savings	\$730,000	\$700,000	\$730,000	\$750,000	\$750,000
Health and Benefit					
Fair participants	N/A	250	235	N/A	235
Retirements processed	10	25	25	25	25
Special Projects	N/A	N/A	4	5	5

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2179 Risk Management - Workers' Compensation

PROGRAM DESCRIPTION/GOALS

This program operates as an "insurance company" for the City. Funding for this program is provided by allocations or "premiums" to departments based upon total incurred for the last five years. The City is self-insured for most losses but purchases excess insurance for catastrophic losses.

Staff directs and monitors the activities of outside legal counsel and a third-party claims administrator. This program also provides general safety and loss control services to the organization.

Goals

Operate the Workers' Compensation Program in compliance with state law and in a fiscally responsible manner. Ensure the claims of injured employees are handled in a fair and timely manner to facilitate their return to work where indicated.

Operate the safety program in compliance with Occupational Safety and Health Agency (OSHA) regulations to reduce risk of injury to employees.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	2.2	1.5	2.3	2.18	2.18
Nonregular Hours					
Salaries & Benefits	\$146,778	\$156,812	\$150,888	\$180,960	\$184,830
Maintenance & Support	1,077,633	3,595,005	3,556,764	3,396,150	3,571,410
Capital Outlay					
Subtotal	<u>1,224,411</u>	<u>3,751,817</u>	<u>3,707,652</u>	<u>3,577,110</u>	<u>3,756,240</u>
Less Allocations	<u>(3,747,770)</u>	<u>(3,739,304)</u>	<u>(3,739,304)</u>	<u>(3,577,110)</u>	<u>(3,756,240)</u>
Total Operating Budget	<u><u>(\$2,523,359)</u></u>	<u><u>\$12,513</u></u>	<u><u>(\$31,652)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Workers' Comp. Premiums	\$3,747,770	\$3,739,304	\$3,739,304	\$3,577,110	\$3,756,240
Costs Allocated to					
Various Departments	(3,747,770)	(3,739,304)	(3,739,304)	(3,577,110)	(3,756,240)
Interest Income	106,381	120,000	30,000	100,000	100,000
Reinsurance Recovery	97,730		33,000		
Benefits Reimbursement					
4850/TTD	142,570	150,000	146,165	150,000	150,000
Contrib. (to) from					
Workers' Comp. Fund	<u>(2,870,040)</u>	<u>(257,487)</u>	<u>(240,817)</u>	<u>(250,000)</u>	<u>(250,000)</u>
Total	<u><u>(\$2,523,359)</u></u>	<u><u>\$12,513</u></u>	<u><u>(\$31,652)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Human Resources

PROGRAM: 2179 Risk Management - Workers' Compensation

PROGRAM OBJECTIVES

Compliance with Medicare, Medicaid, and SCHIP Extension Act (MMSEA) requirements on 100% of claims.

Maintain 10 percent of fewer claims handled by legal counsel through a proactive and fair claims administrative process.

Complete annual actuarial study of the Risk Management Program to ensure cash reserves are adequate to meet outstanding and expected liabilities by October.

Complete an audit of the self-administered claims program by June 2014.

Review and negotiate the Workers' Compensation Third Party Administrators contract by March 2015.

Review and update the Injury Illness Prevention Program (IIPP) by June 2014.

Develop program comparison measures with local agencies.

PROGRAM PERFORMANCE MEASURES

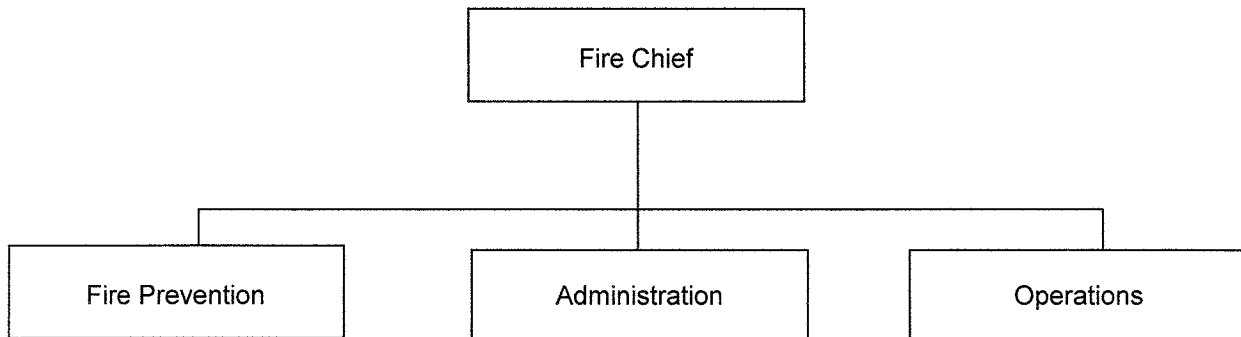
Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
MMSEA	39	60	20	30	35
Reported claims	131	120	120	120	120
Workers' Compensation Appeals Board filings	13	12	6	10	10
Claims referred to legal counsel	9%	6%	3%	5%	5%
Loss rates per \$100 of payroll	\$5.18	\$5.45	\$5.62	\$5.96	\$6.31
Self insured retention/ excess insurance	\$1M/\$75M	\$1M/\$75M	\$1M/\$75M	\$1M/\$75M	\$1M/\$75M
Claims expenditures (medical, indemnity, and expenses)	\$2.06M	\$2.3M	\$1.8M	\$2.3M	\$2.3M
Incurred claims (expenditures and reserves on new claims)	\$2.57M	\$2.9M	\$2.9M	\$3.09M	\$3.28M

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Fullerton Fire Department is composed of 92 trained professional employees at six fire stations strategically located throughout the City. The department responds to fires, medical aids, hazardous conditions, and public assistance requests, such as aid to the elderly or physically challenged, vehicle lockouts, water damage, flooding, and sewer breaks. Fire Department employees conduct inspections and respond to complaints by enforcing laws and regulations designed to protect lives and property. Public education in the areas of fire safety, first aid, and disaster preparedness is provided upon request.

Goals

Protect the lives and property of the people in the City of Fullerton from the adverse effects of fires, sudden medical emergencies, or exposure to dangerous conditions created by either man or nature.

Oversee the City's Disaster Preparedness program and maintain the Emergency Operations Center in a state of readiness.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	92.0	90.0	90.0	90.0	90.0
Nonregular Hours					
Salaries & Benefits	\$13,820,289	\$14,034,844	\$14,034,844	\$14,262,671	\$14,627,185
Maintenance & Support	2,472,852	2,288,869	2,288,869	2,755,268	2,800,670
Capital Outlay	26,605	28,760	28,760	55,000	30,000
Subtotal	16,319,746	16,352,473	16,352,473	17,072,939	17,457,855
Less Allocations					
Total Operating Budget	<u>\$16,319,746</u>	<u>\$16,352,473</u>	<u>\$16,352,473</u>	<u>\$17,072,939</u>	<u>\$17,457,855</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$16,911,541	\$17,290,700
Sanitation Fund	110,190	114,933
Grants Fund		
Successor Agency Debt Service Fund	<u>51,208</u>	<u>52,222</u>
Total	<u>\$17,072,939</u>	<u>\$17,457,855</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
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Regular Employees - Full-Time Equivalent Positions

Fire Chief	1.0	1.0	1.0	1.0
Division Chief/Operations	1.0	1.0	1.0	1.0
Fire Marshal/Division Chief	1.0	1.0	1.0	1.0
Battalion Chief	3.0	1.0	1.0	1.0
Trng.BC./Disaster Prep. Coord.	1.0	1.0	1.0	1.0
Fire Captain	21.0	21.0	21.0	21.0
Plan Check Specialist - Fire	1.0	1.0	1.0	1.0
Fire Engineer	21.0	21.0	21.0	21.0
Fire Prevention Inspector	1.0	1.0	0.0	0.0
Hazardous Materials Spec. II	2.0	2.0	2.0	2.0
Environmental Compliance Spec.	1.0	1.0	1.0	1.0
Firefighter	33.0	33.0	33.0	33.0
Fire Prevention Spec. I/II	1.0	1.0	2.0	2.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Customer Service Rep.	1.0	1.0	1.0	1.0
Clerical Assistant III	2.0	2.0	2.0	2.0
Total Regular Employees	<u><u>92.0</u></u>	<u><u>90.0</u></u>	<u><u>90.0</u></u>	<u><u>90.0</u></u>

Nonregular Employees - Hours

Total Nonregular Hours	<u><u>2.080</u></u>	<u><u>2.080</u></u>	<u><u>2.080</u></u>	<u><u>2.080</u></u>
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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire

PROGRAM: 2221 Administration

PROGRAM DESCRIPTION/GOALS

Administration provides overall leadership, coordination, and direction for the Fire Department. The program is responsible for the budget, analyzing programs, developing administrative procedures, recommending changes to increase productivity, and researching and preparing grant-funding proposals. Its daily operation forms a link between the community and other city departments, as well as the County of Orange, the state, and the federal government.

Goals

Provide a service level capable of saving lives and property.

Manage the City's Disaster Preparedness program and the Emergency Operations Center (EOC).

Efficiently and effectively manage the department.

PROGRAM SUMMARY

	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Regular Employees	2.0	2.0	2.0	2.0	2.0
Nonregular Hours					
Salaries & Benefits	\$295,344	\$282,290	\$282,290	\$289,341	\$297,593
Maintenance & Support	138,617	108,160	108,160	243,100	251,972
Capital Outlay					
Subtotal	<u>433,961</u>	<u>390,450</u>	<u>390,450</u>	<u>532,441</u>	<u>549,565</u>
Less Allocations					
Total Operating Budget	<u><u>\$433,961</u></u>	<u><u>\$390,450</u></u>	<u><u>\$390,450</u></u>	<u><u>\$532,441</u></u>	<u><u>\$549,565</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
General Fund	\$392,933	\$349,280	\$349,280	\$368,533	\$384,443
Fire Reimbursements				112,700	112,900
Successor Agency D/S Fund	<u>41,028</u>	<u>41,170</u>	<u>41,170</u>	<u>51,208</u>	<u>52,222</u>
Total	<u><u>\$433,961</u></u>	<u><u>\$390,450</u></u>	<u><u>\$390,450</u></u>	<u><u>\$532,441</u></u>	<u><u>\$549,565</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire

PROGRAM: 2221 Administration

PROGRAM OBJECTIVES

Ensure a minimum of one Emergency Operations Center (EOC) drill is conducted each year.

Conduct city-wide disaster preparedness training.

Manage disaster preparedness to include oversight of the EOC and Citizens Emergency Response Team (CERT).

Apply for and manage available grants.

Manage customer service through a quality improvement program and handle customer inquiries according to department standards and expectations.

Monitor apparatus and facilities to meet adequate operational efficiencies and living standards.

Maintain department policies and procedures to ensure compliance with Federal and State guidelines.

Make command staff merger permanent.

PROGRAM PERFORMANCE MEASURES

Performance/
Workload Measures

2011-12
Actual

2012-13
Budget

2012-13
Estimated

2013-14
Adopted

2014-15
Adopted

Workload measures appear in other programs.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire	PROGRAM: 2222 Operations
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PROGRAM DESCRIPTION/GOALS

Operations is composed of three subprograms:

Fire Suppression - provides continuous fire control and suppression, technical rescue, medical aid, hazardous materials control, and related emergency services.

Emergency Medical Services - provides the delivery of basic and advanced life support services.

Fire Training - schedules, tracks and ensures compliance with county, state, and federally mandated and non-mandated training requirements. This subprogram is also responsible for citywide disaster preparedness, maintaining the EOC in a ready state, and training City employees to ensure mandates.

Goals

Deliver quality service in the community to save lives, protect property, and mitigate environmental emergencies.

Oversee minimum training standards for suppression personnel.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	80.0	78.0	78.0	78.0	78.0
Nonregular Hours					
Salaries & Benefits	\$12,674,415	\$12,887,438	\$12,887,438	\$13,221,640	\$13,555,348
Maintenance & Support	2,276,466	2,115,690	2,115,690	2,426,033	2,453,117
Capital Outlay	26,605	28,760	28,760	55,000	30,000
Subtotal	14,977,486	15,031,888	15,031,888	15,702,673	16,038,465
Less Allocations					
Total Operating Budget	<u>\$14,977,486</u>	<u>\$15,031,888</u>	<u>\$15,031,888</u>	<u>\$15,702,673</u>	<u>\$16,038,465</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Prop. 172 Sales Tax	\$249,681	\$210,000	\$260,289	\$250,000	\$250,000
Rents		22,500	22,500	22,500	22,500
Fire Dept. User Fees				100,000	100,000
Fire Dept. Lease	35,349	33,330	33,330	34,000	34,900
Medical Supply Reimbursement	108,283	105,000	113,048	105,000	105,000
Paramedic Fees	1,499,350	1,551,000	1,500,000	1,545,000	1,550,000
Cost Recovery/FD Response	1,986	32,000	5,000	32,000	32,000
Reimbursements	71,863	95,000	66,142	75,000	75,000
General Fund	13,003,326	12,980,398	13,028,919	13,539,173	13,869,065
Grants	7,648	2,660	2,660		
Total	<u>\$14,977,486</u>	<u>\$15,031,888</u>	<u>\$15,031,888</u>	<u>\$15,702,673</u>	<u>\$16,038,465</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire	PROGRAM: 2222 Operations
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PROGRAM OBJECTIVES

Participate in countywide terrorism/homeland security coordination and training.

Train suppression personnel in all mandatory requirements to ensure efficiency during emergency and routine operations.

Oversee response times with the goal of meeting national response standards.

Conduct 2,500 fire inspections.

Monitor engine company response coverage to meet the needs of the community.

Maintain paramedic staffing at Council approved levels.

Enhance the Urban Search & Rescue and the Water Rescue programs with additional training and participation in drills as available.

Maintain an effective Tactical Emergency Medical System (TEMS) program and continue to work and train with the North Orange County SWAT.

Implement a computer based system for tracking apparatus, equipment, and facility upgrades/repairs.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Response times:					
Fire calls	5:19		5:20	5:20	5:20
Alpha (med. service call)	6:05	5:50	5:50	5:00	5:00
Bravo (basic life support)	5:07	5:00	5:00	5:00	5:00
Charlie (advanced life support)	4:59	5:00	5:00	5:00	5:00
Delta (life threatening)	5:01	5:00	5:00	5:00	5:00
Dispatched calls:					
Fires	338	400	400	400	400
Hazmat situations	65	110	110	100	100
Other emergencies*	707	1,000	1,000	1,000	1,000
Public assists**	724	1,000	1,000	1,000	1,000
Auto/Mutual aid given	1,301	1,100	1,300	1,300	1,300
ALS (advanced life support)***	2,980	2,850	2,800	2,850	2,850
BLS (basic life support)***	3,061	3,350	3,300	3,350	3,350
Life safety inspections	3,829	3,000	2,500	2,500	2,500
Training hours (mandatory)	25,180	22,000	22,000	25,000	25,000
Public education coordination:					
CERT/CRV volunteers	46	50	50	50	50
Citizen contact - suppression	18,360	10,000	20,000	20,000	20,000
Citizen contact - events	106	160	100	100	100

*Downed power lines, bomb threats, weather related flooding, etc.

**Vehicle lockouts, animal rescues, aid to the physically challenged, non-weather related flooding, etc.

***Transports

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire	PROGRAM: 2223 Fire Prevention
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PROGRAM DESCRIPTION/GOALS

Fire Prevention is responsible for promoting public awareness of fire and life safety and enforcing the California Fire Code (based on the International Fire Code), the California Code of Regulations, and the California Health and Safety Code. The program oversees all fire inspections conducted annually by both fire inspectors and suppression personnel. Upon request, inspectors and specialists participate in community, school, civic, and private industry education outreach programs.

Fire Prevention is composed of three subprograms:

Environmental Protection - oversees state-mandated hazardous materials disclosure and underground storage tank laws and regulations. These programs are in place to protect first responders and the public from the threat of hazardous materials emergencies. Underground tank laws protect the environment and ground water from the threat of harmful contamination.

National Pollutant Discharge Elimination System (NPDES) - regulates commercial and industrial occupancies for storm water runoff.

Code Enforcement - provides guidance to the public on fire-safe practices through education and enforcement. Fire-cause investigations are also processed through this subprogram.

Goal

Provide a wide range of programs designed to enhance fire safety awareness, prevent fires, and protect the environment.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	10.0	10.0	10.0	10.0	10.0
Nonregular Hours					
Salaries & Benefits	\$850,530	\$865,156	\$865,156	\$751,690	\$774,244
Maintenance & Support	57,769	65,019	65,019	86,135	95,581
Capital Outlay					
Subtotal	908,299	930,175	930,175	837,825	869,825
Less Allocations					
Total Operating Budget	<u>\$908,299</u>	<u>\$930,175</u>	<u>\$930,175</u>	<u>\$837,825</u>	<u>\$869,825</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Hazardous Materials	\$259,935	\$283,470	\$285,000	\$235,325	\$246,763
Underground Tank Permits	76,549	67,000	87,345	60,000	60,000
Records & Site Requests	2,173	2,400	1,800	2,400	2,400
Fire Dept. User Fees	205,929	200,000	203,145	300,000	300,000
New Business Fire Clearance	18,522	18,000	14,000	18,000	18,000
Fire Bldg. Plan Check/Inspect.	50,425	62,000	65,000	62,000	62,000
Plan Check Fees - Fire	14,048	18,000	10,000	18,000	18,000
Misc./Grant/Admin.Citations	300	500	500	500	500
General Fund	145,257	128,834	113,414	31,410	47,229
Grants Fund (32)	4,362	15,639	15,639		
Sanitation Fund (23)	130,799	134,332	134,332	110,190	114,933
Total	<u>\$908,299</u>	<u>\$930,175</u>	<u>\$930,175</u>	<u>\$837,825</u>	<u>\$869,825</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Fire	PROGRAM: 2223 Fire Prevention
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PROGRAM OBJECTIVES

Conduct 1,500 fire and life safety inspections and ensure inspections of State mandated occupancy annually. Review and adopt the 2013 edition of the California Fire Code. Develop

Inspect all underground storage tank (UST) locations annually; review associated clean-up sites quarterly.

Handle 500 hazardous materials location inspections annually. Implement new State mandated hazardous materials disclosure software and assist business community with the new process.

Work towards enhancing efficiencies and consistencies between Fullerton and Brea Fire Prevention Bureaus.

Provide fire safety awareness and public education programs upon request and as schedules allow.

Oversee newly adopted Fireworks Ordinance program as it pertains to the Fire Department.

Oversee the commercial/industrial inspection components of the National Pollutant Discharge Elimination System (NPDES) program and work closely with Public Works to ensure consistency of enforcement.

Develop and implement an enhanced apartment inspection program.

Oversee the fire investigation program.

PROGRAM PERFORMANCE MEASURES

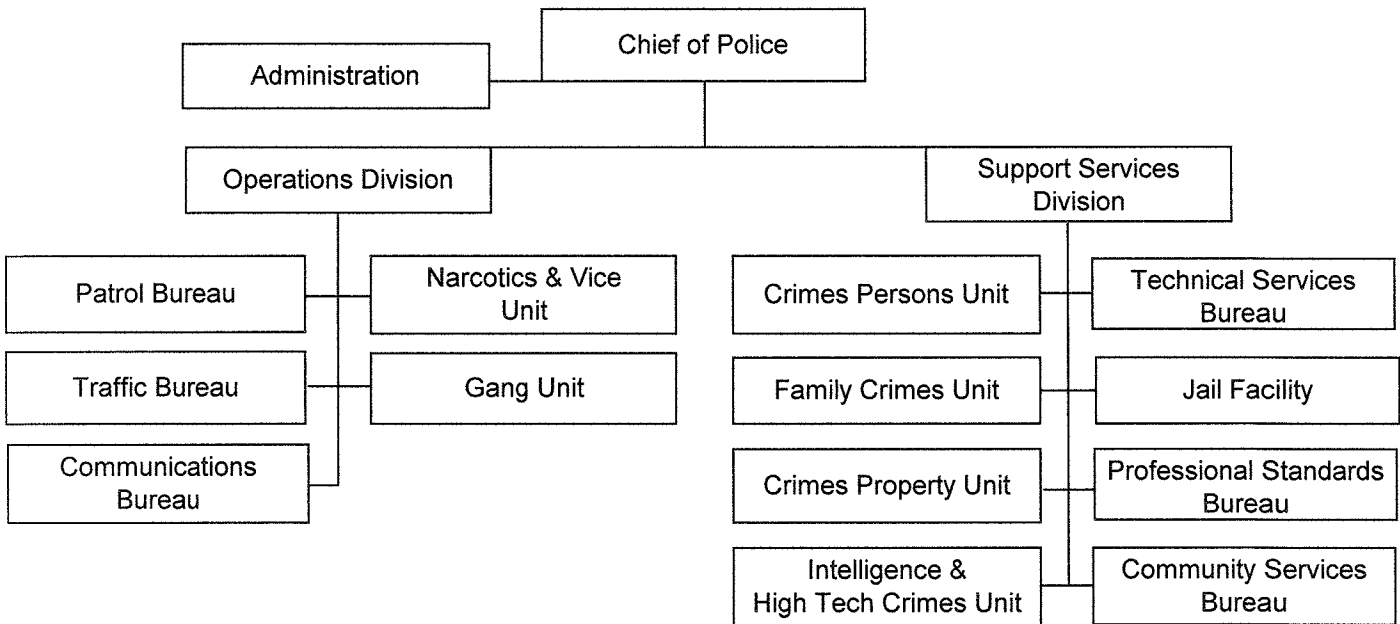
<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Inspections:					
Annual life safety	1,301	1,500	1,200	1,560	1,560
Hazardous materials disclosures	299	550	300	500	520
Annual underground storage tanks	75	130	124	124	124
Clean-up sites monitored	84	112	100	100	100
Other UST permits	20	80	80	60	60
NPDES	247	250	230	225	250
Plan checks	476	650	600	600	600
Other inspections (permits, complaints, new construction)	341	500	350	350	350
Juvenile firesetter counseling*	3	1	N/A	N/A	N/A
Public education coordination:					
Citizen contacts - Fire Prev.	5,730	20,000	15,000	15,000	15,000
Number of events	6	40	30	30	30
*Replaced by county-wide program through Children's Hospital of Orange County.					

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Fullerton Police Department is charged with the enforcement of local, state, and federal laws, and with protecting the lives and property of the public. The Police Department functions as an instrument of public service, working in partnership with the community to increase awareness of public safety and crime prevention issues.

To carry out its mandates, the Police Department, under the direction of the Chief of Police and with support from his Administration, is organized into two major divisions, each headed by a Captain: Operations and Support Services. The Operations Division is comprised of the Traffic and Patrol bureaus with Crime Scene Investigations under Patrol, Communications/Dispatch, the Downtown Enforcement Team, Homeless Liaison Team, Narcotics/Vice and the Gang Unit. The Support Services Division oversees the Jail and the Professional Standards Bureau, Community Services, and Technical Services/Records Bureaus, with the Property Unit under Technical Services. Crimes Persons, Family Crimes, Crimes Property, Intelligence/High Tech Crimes are also part of the Support Services Division. 144 sworn officers, 69 civilian employees and many part-time support staff and volunteers ensure the smooth and efficient operations of the Department.

Goals

The following mission statement has been adopted by the Fullerton Police Department: "We are committed to the safety of our community through problem-solving partnerships emphasizing a prompt response, a caring attitude, and a visible presence."

Continue the community-based policing philosophy and practices now in effect throughout the organization and continue to use Intelligence Led Policing to predict crime trends and reduce crime before it occurs.

Manage the department in such a manner as to produce optimal utilization and distribution of resources.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	208	214.0	208	210.0	210.0
Nonregular Hours	39,660	42,000	42,000	43,685	43,685
Salaries & Benefits	\$31,008,895	\$32,184,058	\$30,694,823	\$31,512,940	\$32,358,399
Maintenance & Support	4,844,611	5,112,140	4,146,618	5,007,386	5,306,450
Capital Outlay	10,252	498		20,000	
Subtotal	35,863,758	37,296,696	34,841,441	36,540,326	37,664,849
Less Allocations					
Total Operating Budget	<u>\$35,863,758</u>	<u>\$37,296,696</u>	<u>\$34,841,441</u>	<u>\$36,540,326</u>	<u>\$37,664,849</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General Fund	\$35,912,073	\$37,033,198
32 - Grants Fund	211,222	211,222
33 - Supplemental Law Enforcement Services Fund	209,868	209,868
34 - Asset Seizure Fund	123,240	126,610
85 - Successor Agency Debt Service Fund	83,923	83,951
Total	<u>\$36,540,326</u>	<u>\$37,664,849</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
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Regular Employees - Full-Time Equivalent Positions

Chief of Police	1.0	1.0	1.0	1.0
Police Captain	3.0	3.0	2.0 *	2.0 *
Police Lieutenant	5.0	5.0	5.0	5.0
Police Sergeant	21.0	21.0	21.0	21.0
Police Corporal	54.0	54.0	54.0	54.0
Police Officer	60.0	61.0 **	60.0	60.0
Police Technical Services Manager	1.0	1.0	1.0	1.0
Crime Analyst	1.0	1.0	1.0	1.0
Forensic Specialist II	3.0	3.0	3.0	3.0
Lead Police Dispatcher	5.0	5.0	5.0	5.0
Forensic Specialist I	2.0	2.0	2.0	2.0
Community Liaison Officer	1.0	1.0	1.0	1.0
Court Liaison Officer	1.0	1.0	1.0	1.0
Police Dispatcher	10.0	10.0	10.0	10.0
Jailer	5.0	5.0	5.0	5.0
Police Records Shift Leader	2.0	2.0	2.0	2.0
Administrative Analyst II	1.0	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Mechanic II	1.0	1.0	1.0	1.0
Police Training Assistant	1.0	1.0	1.0	1.0
Police Rangemaster	1.0	1.0	1.0	1.0
Police Community Services Officer	5.0	5.0	6.0	6.0
Police Property & Evidence Clerk	1.0	1.0	0.0	0.0
Secretary	2.0	2.0	1.0 *	1.0 *
Police Records Specialist	5.0	5.0	5.0	5.0
Parking Control Officer	6.0	6.0	6.0	6.0
Police Records Clerk	14.0	14.0	13.0 *	13.0 *

Total Regular Employees	213.0	214.0	210.0	210.0
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Nonregular Employees - Hours

Total Nonregular Hours	42,000	42,000	43,685	43,685
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* 1 position authorized but not funded

** 1 temporary training position funded by Asset Seizure Funds as needed

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2271 Administration

PROGRAM DESCRIPTION/GOALS

The Administration Program of the Fullerton Police Department performs the executive, administrative, fiscal, policy, and planning functions of the department. The direction of the department is established by the Chief of Police. The Chief oversees internal investigations to ensure that the department remains corruption free and does not exceed lawful authority. Administration ensures the department appropriately enforces the laws of the county, state, and City of Fullerton, and that the department remains responsive to citizen concerns and complaints.

Goals

Provide executive management, leadership, and policy direction to ensure that laws and regulations are enforced uniformly and without prejudice. Ensure the department remains corruption free and stays on the cutting edge of law enforcement innovation. Create a working atmosphere that promotes good employee morale and pride in the Fullerton Police Department. Maintain a positive image of the Fullerton Police Department throughout the law enforcement community. Work together with the City Manager's Office toward the goal of regionalization of certain police services. Administer and coordinate the preparation, submission, and implementation of the department's budget.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.0	5.0	4.5	4.0	4.0
Nonregular Hours					
Salaries & Benefits	\$725,010	\$636,040	\$607,063	\$591,251	\$607,656
Maintenance & Support	2,521,447	2,345,426	2,240,754	920,865	931,750
Capital Outlay					
Subtotal	<u>3,246,457</u>	<u>2,981,466</u>	<u>2,847,817</u>	<u>1,512,116</u>	<u>1,539,406</u>
Less Allocations					
Total Operating Budget	<u>\$3,246,457</u>	<u>\$2,981,466</u>	<u>\$2,847,817</u>	<u>\$1,512,116</u>	<u>\$1,539,406</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund Contrib.	\$3,128,877	\$2,860,975	\$2,726,708	\$1,387,953	\$1,411,845
Asset Seizure Fund Contrib.	32,789	35,421	36,491	40,240	43,610
Fund Contrib. Fund 85 (COP)	<u>84,790</u>	<u>85,070</u>	<u>84,618</u>	<u>83,923</u>	<u>83,951</u>
Total	<u>\$3,246,457</u>	<u>\$2,981,466</u>	<u>\$2,847,817</u>	<u>\$1,512,116</u>	<u>\$1,539,406</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2271 Administration

PROGRAM OBJECTIVES

Hold serious crime to a reasonable level as compared to other Orange County cities.

Keep citizen-initiated complaints at low levels and respond in a timely manner.

Enhance community policing efforts by working collaboratively with community and business entities, other cities, and other departments within the City of Fullerton.

Coordinate with the City Manager's Office on regionalization of certain police services, and on the Council-directed formation of a Chief's Advisory Board.

Promote the Fullerton Police Department's positive efforts and contributions throughout the law enforcement community and state.

Administer the preparation, presentation, implementation, and management of the department's budget and Capital Improvement Program. Provide timely management and support on all matters related to the fiscal planning and research functions of the department.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Part I Crimes*	4,457	5,600	5,500	5,400	5,400
Citizen complaints filed	31	20	35	30	30
Executive staff attendance at community meetings/events	20	n/a	24	24	24
Regionalization meetings	n/a	n/a	3	6	6
Chief's Advisory Board meetings	n/a	n/a	n/a	6	6

* Murder and nonnegligent homicide, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny-theft, and arson

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2272 Community Services Bureau

PROGRAM DESCRIPTION/GOALS

The Community Services Bureau provides the liaison between the Police Department, community, and the media. The bureau supervisor is the designated Public Information Officer (PIO) for the Police Department and is tasked to handle all media releases/events at the discretion of the Chief of Police. The Police PIO works closely with the City's PIO to ensure optimal coordination, collaboration and awareness of Police and City events. The bureau also manages requests for speakers, crime presentations, special events, citizen ride-alongs, and the distribution of community crime-prevention material. The bureau manages the Retired Senior Volunteer Program, the Police Explorer Program and staffs one position as a permanent board member of the Fullerton Neighborhood Watch. It maintains a close liaison with public and private schools in the Fullerton area. School Resource Officers (SROs) are assigned to six high schools and four junior high schools. The SROs are also assigned to act as liaisons with the 23 elementary schools. The Fullerton Joint Union High School District currently provides partial reimbursement for the salary-related costs for the SROs. The SROs take a proactive approach to enhance school safety, reduce gang and drug involvement, respond to incidents that occur on school campuses, and conduct the follow-up investigation.

Goal

Provide a responsive link between the Fullerton Police Department, the community, media organizations, and schools to promote understanding, cooperation, and effectiveness.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	6.0	5.0	6.0	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$964,714	\$894,800	\$924,229	\$1,094,495	\$1,124,495
Maintenance & Support	11,458	16,080	8,113	70,358	71,761
Capital Outlay					
Subtotal	<u>976,172</u>	<u>910,880</u>	<u>932,342</u>	<u>1,164,853</u>	<u>1,196,256</u>
Less Allocations					
Total Operating Budget	<u>\$976,172</u>	<u>\$910,880</u>	<u>\$932,342</u>	<u>\$1,164,853</u>	<u>\$1,196,256</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund Contrib.	\$692,230	\$614,880	\$635,382	\$814,893	\$846,296
Police Alarm Permits	62,983	76,000	76,000	129,000	129,000
School Resource Ofcr. Reimb.	<u>220,959</u>	<u>220,000</u>	<u>220,960</u>	<u>220,960</u>	<u>220,960</u>
Total	<u>\$976,172</u>	<u>\$910,880</u>	<u>\$932,342</u>	<u>\$1,164,853</u>	<u>\$1,196,256</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2272 Community Services Bureau

PROGRAM OBJECTIVES

Through the on-campus School Resource Officers (SROs), promote interaction with school administrators, students, and parents to enhance safety, reduce drug and gang involvement, and reduce incidents of truancy. Provide training related to school safety and lockdown procedures designed to enhance campus safety.

Contact 100 percent of new residents through the Retired Senior Volunteer Program (RSVP) via the "Welcome Neighbor" campaign. RSVP's will also conduct vacation checks, and assist other Police, City and community programs. RSVP's are also responsible for updating and maintaining the web-based iWatch system.

Maintain positive and effective media relationships by balancing the confidentiality of criminal investigations and the victim's right to privacy.

Enhance the operation of the Explorer Post by training and mentoring 14-18 year-old volunteers to become community leaders and introduce them into a career in law enforcement.

Upon request, assist business owners, managers, and homeowners in determining requirements for business and residential security and crime prevention, and conduct vacation checks.

Assist the various community organizations with crime prevention programs and presentations.

Provide support to our community by providing referrals, mediation, and other police services, including management of the CalGRIP grant.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
SRO activities:					
Home visits	156	135	200	135	135
School Safety Training	n/a	n/a	10	30	30
RSVP activities:					
Total hours volunteered	5,936	4,100	5,300	4,100	4,100
Volunteers assigned	19	25	25	25	25
Welcome Neighbor distributions (hrs.)	97	500	100	100	100
Web-based iWatch system (hrs.)	712	n/a	700	600	600
Illegal signs removed (hrs.)	47	1,300	50	50	50
Assist other Police/City programs (hrs.)	5,061	n/a	4,500	3,350	3,350
Inactive case follow-ups*		300		n/a	n/a
Crime prevention:					
Presentations/events	136	145	130	145	145
Explorer activities:					
Hours volunteered	1,500	2,000	1,500	1,000	1,000
Volunteers assigned	24	20	16 **	10 **	10 **

* Inactive case follow-ups were transferred to the Investigations Bureau and a reserve officer.

** Reduction in volunteers due to change in age requirement for Explorers to 14 - 18 instead of previous 14 - 20.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2274 Family Crimes Unit

PROGRAM DESCRIPTION/GOALS

The Family Crimes Unit is responsible for investigating crimes associated with sexual assault or domestic matters. This unit investigates crimes of rape, molest, domestic abuse, missing children, and other incidents where the concept of "family" is closely associated to the nature of the crime. Personnel assigned to the unit are also responsible for proactive efforts in maintaining current information on sex registrants residing in the City. The Family Crimes Unit works closely with county resources to provide all-inclusive investigations for enforcement along with follow-up services for victims. The unit coordinates efforts with an on-site Victim Advocate as a referral source. Personnel assigned to the unit coordinate crime scene evidence, interviews, and other investigative efforts to produce comprehensive investigations.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of criminal offenders, achieving clearance rates commensurate with other cities in Orange County. Assess current crime trends and offer informational presentations to community groups.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	9.0	8.0	8.0	8.0	8.0
Nonregular Hours					
Salaries & Benefits	\$1,439,634	\$1,399,720	\$1,405,069	\$1,458,932	\$1,500,030
Maintenance & Support	55,081	61,210	52,712	120,646	145,335
Capital Outlay					
Subtotal	<u>1,494,715</u>	<u>1,460,930</u>	<u>1,457,781</u>	<u>1,579,578</u>	<u>1,645,365</u>
Less Allocations					
Total Operating Budget	<u><u>\$1,494,715</u></u>	<u><u>\$1,460,930</u></u>	<u><u>\$1,457,781</u></u>	<u><u>\$1,579,578</u></u>	<u><u>\$1,645,365</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund Contrib.	\$1,478,561	\$1,444,430	\$1,442,281	\$1,569,578	\$1,635,365
Licenses & Permits	15,579	15,000	15,000	10,000	10,000
Police Fees	50	1,000			
UASI Grant (Fund 32)	<u>525</u>	<u>500</u>	<u>500</u>		
Total	<u><u>\$1,494,715</u></u>	<u><u>\$1,460,930</u></u>	<u><u>\$1,457,781</u></u>	<u><u>\$1,579,578</u></u>	<u><u>\$1,645,365</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police		PROGRAM: 2274 Family Crimes Unit			
PROGRAM OBJECTIVES					
Maintain case clearance rates commensurate with other cities in Orange County.					
Maintain a case clearance rate of 75 percent for sexual assault cases.					
Maintain a case clearance rate of 90 percent for domestic violence cases.					
Maintain a case clearance rate of 90 percent for missing juvenile cases.					
Refer 95 percent of domestic violence cases to victim advocate resources.					
Provide quarterly training to other police personnel covering contemporary investigative issues.					
Provide quarterly presentations to community groups addressing contemporary crime trends.					
Maintain and foster relationships with organizations and individuals that assist crime victims including the District Attorney's Office, Crisis Response Team, Women's Transitional Living Center (WTLC) and the FBI Sexual Assault Felony Enforcement (SAFE) program.					
Partner with the Victim Advocate to provide enhanced and coordinated services for crime victims.					
PROGRAM PERFORMANCE MEASURES					
Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Sexual assault clearance rate	75%	75%	75%	75%	75%
Domestic violence clearance rate	88%	90%	90%	90%	90%
Missing juveniles clearance rate	85%	90%	90%	90%	90%
Domestic violence referrals	100%	95%	100%	95%	95%
Briefing training presentations	4	4	4	4	4
Community presentations	20	4	15	4	4
Community collaborations	20	n/a	20	20	20
Victim Advocate contacts	470	n/a	450	450	450

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2275 Crimes Persons Unit

PROGRAM DESCRIPTION/GOALS

The Crimes Persons Unit is responsible for the investigation of crimes that occur specifically against a person, and/or where there is a reasonable likelihood of injury or death. The unit investigates such matters as homicides, robberies, assaults, kidnappings, missing adults, officer involved shootings, and those incidents determined to be of a sensitive nature or requiring special expertise. Personnel assigned to the unit coordinate crime scene evidence, interviews, and other investigative efforts to produce comprehensive investigations. Personnel are also responsible for investigating suspicious deaths and missing person cases. The Crimes Persons Unit is also responsible for conducting joint investigations with the District Attorney's Office on incidents where officers have been involved in shootings or where there have been custodial deaths.

The Crimes Persons Unit is supervised by a Police Sergeant and staffed by five detectives. In addition, the salary of the Detective Division Captain is covered by this unit.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of criminal offenders, with clearance rates commensurate with other cities in Orange County. Identify current trends in criminal investigations and provide contemporary training to other police personnel. Assess current crime trends and offer informational presentations to community groups.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	9.0	10.0	8.5	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$1,263,732	\$1,391,581	\$1,173,395	\$893,341	\$919,919
Maintenance & Support	32,729	42,020	32,343	85,470	86,781
Capital Outlay					
Subtotal	<u>1,296,461</u>	<u>1,433,601</u>	<u>1,205,738</u>	<u>978,811</u>	<u>1,006,700</u>
Less Allocations					
Total Operating Budget	<u>\$1,296,461</u>	<u>\$1,433,601</u>	<u>\$1,205,738</u>	<u>\$978,811</u>	<u>\$1,006,700</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	<u>\$1,296,461</u>	<u>\$1,433,601</u>	<u>\$1,205,738</u>	<u>\$978,811</u>	<u>\$1,006,700</u>
Total	<u>\$1,296,461</u>	<u>\$1,433,601</u>	<u>\$1,205,738</u>	<u>\$978,811</u>	<u>\$1,006,700</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2275 Crimes Persons Unit

PROGRAM OBJECTIVES

Maintain case clearance rates commensurate with other cities in Orange County.

Maintain a case clearance rate of 75 percent for homicides.

Maintain a case clearance rate of 35 percent for robberies.

Maintain a case clearance rate of 60 percent for aggravated assaults.

Maintain a working relationship with Adult Protective Services to assist victims.

Provide quarterly training to other police personnel covering contemporary investigative issues.

Provide quarterly presentations to community groups addressing contemporary crime trends.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Homicide clearance rate	67%	75%	75%	75%	75%
Robbery clearance rate	37%	35%	35%	35%	35%
Aggravated assault clearance rate	61%	60%	60%	60%	60%
Adult Protective Services contacts	353	n/a	340	340	340
Briefing training presentations	6	4	4	4	4
Community presentations	4	4	4	4	4

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2276 Narcotics/Vice Unit

PROGRAM DESCRIPTION/GOALS

The Narcotics and Vice Unit is responsible for investigating crimes involving the manufacture, trafficking, possession and use of controlled substances, morals crimes, and gambling. Personnel assigned to the unit proactively seek to identify those individuals responsible for narcotics and vice-related activity through informant development, crime trends, and surveillance. The Narcotics/Vice Unit also assists Investigations with follow up, surveillance and apprehension of suspects.

Goal

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of narcotic and vice offenders, including those released through the AB109 Public Safety Realignment law, with success rates commensurate with other cities in Orange County. Contribute to Investigations by assisting in identifying and apprehending other criminals as well.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	3.0	4.0	3.0	4.0	4.0
Nonregular Hours					
Salaries & Benefits	\$943,646	\$1,093,710	\$942,261	\$1,222,151	\$1,233,924
Maintenance & Support	55,767	90,240	54,978	123,539	125,055
Capital Outlay					
Subtotal	<u>999,414</u>	<u>1,183,950</u>	<u>997,239</u>	<u>1,345,690</u>	<u>1,358,979</u>
Less Allocations					
Total Operating Budget	<u>\$999,414</u>	<u>\$1,183,950</u>	<u>\$997,239</u>	<u>\$1,345,690</u>	<u>\$1,358,979</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$691,233	\$1,068,950	\$925,239	\$1,263,490	\$1,276,779
Police Charges for Service (RNSP)	10,975	30,000			
Interest Income - Asset Seizure	2,089	5,000	2,000	2,200	2,200
Asset Seizure - County	81,886	30,000	15,000	30,000	30,000
Asset Seizure - 15% Set Aside	6,327				
Asset Seizure - DOJ	206,904	50,000	55,000	50,000	50,000
Contrib. (to) from Asset Seizure Fund					
AB109 Funds					
Total	<u>\$999,414</u>	<u>\$1,183,950</u>	<u>\$997,239</u>	<u>\$1,345,690</u>	<u>\$1,358,979</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2276 Narcotics/Vice Unit

PROGRAM OBJECTIVES

Maintain clearance rates commensurate with other cities in Orange County.

Provide effective proactive and reactive enforcement efforts to apprehend criminals engaged in narcotics-related crimes.

Provide effective proactive and reactive enforcement efforts to apprehend criminals engaged in vice-related crimes.

Assist and work with the adult Parole and Probation departments with investigations and searches of probationers and parolees, including those released through AB109.

Assist other department bureaus, units and outside law enforcement agencies in designated investigations or enforcement efforts.

Develop and maintain informants capable of providing information regarding persons involved in criminal activity.

Provide quarterly training to other police personnel covering contemporary investigative issues.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Narcotics-related cases	234	120	300	300	300
Vice-related cases	24	20	25	25	25
Parole and probation searches	67	50	100	100	100
Arrests of AB 109 offenders	50	n/a	60	60	60
Allied FPD unit assists	91	80	150	150	150
Informants developed	21	20	35	35	35
Informant-generated arrests	62	n/a	100	100	100
Briefing training presentations	3	n/a	5	5	5

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2277 Patrol Bureau

PROGRAM DESCRIPTION/GOALS

Patrol officers provide law enforcement and respond to calls for service within the community. A community-oriented, problem-solving approach to providing police services seeks long-term solutions to community problems in a coordinated effort with the Detective Division. Traditional law enforcement methods are utilized to enforce laws, arrest and prosecute offenders, and recover stolen property. Crime Laboratory personnel investigate crime scenes and retrieve evidence for court prosecution.

Goals

Maintain an effective community-oriented policing team committed to the safety of the community through a problem-solving partnership emphasizing a prompt response, a caring attitude, and a visible presence. Deliver courteous and efficient service while apprehending and prosecuting all known criminals. Provide Victim Advocate Ride Along services to ensure immediate assistance to crime victims. Conduct public safety and officer training/certification programs to further enhance community safety. Provide the technological and professional linkage between the collection, preservation, and presentation of evidence from crime scenes with the successful identification and prosecution of criminals.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	93.0	96.0	87.0	95.0	95.0
Nonregular Hours					
Salaries & Benefits	\$15,218,241	\$15,562,938	14,950,465	\$15,255,388	\$15,673,688
Maintenance & Support	876,199	918,182	795,088	1,634,143	1,803,201
Capital Outlay				20,000	
Subtotal	16,094,440	16,481,120	15,745,553	16,909,531	17,476,889
Less Allocations					
Total Operating Budget	<u>\$16,094,440</u>	<u>\$16,481,120</u>	<u>\$15,745,553</u>	<u>\$16,909,531</u>	<u>\$17,476,889</u>

PROGRAM REVENUES

Revenue Source	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$15,177,540	\$15,683,066	\$14,907,499	\$15,830,001	\$16,397,359
Police Charges for Service	119,860	20,000	100,000	123,440	123,440
Prop. 172 Sales Tax	518,568	540,000	500,000	600,000	600,000
STEP Grant (Fund 32)*	41,027	28,186	28,186	146,222	146,222
SLESF (Fund 33)*	237,445	209,868	209,868	209,868	209,868
Total	<u>\$16,094,440</u>	<u>\$16,481,120</u>	<u>\$15,745,553</u>	<u>\$16,909,531</u>	<u>\$17,476,889</u>

*Contingent on continued funding

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2277 Patrol Bureau

PROGRAM OBJECTIVES

PATROL BUREAU

Maintain a prompt response time to all Priority One (crime in progress) calls for service in six minutes or less and maintain a prompt response to all Priority Two (non-emergency/delayed report) calls for service in twelve minutes or less.

Maintain priority focus on the enforcement of alcohol and drug impaired drivers, including DUI saturation patrols.

Maintain the Victim Advocate Ride Along program for immediate aid to crime victims.

In partnership with the Orange County District Attorney's Office, conduct Drug Recognition Evaluator (DRE) and Advanced Roadside Impaired Driving Enforcement (ARIDE) training for police departments as well as DRE field certifications throughout Southern California.

Provide eight Public Safety Education programs.

CRIME LAB

Process a minimum of 300 developed latent fingerprints per year for comparison in the California Automated Identification System.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Response times (in minutes):					
Priority One - Queue Time	1:48	2:00	2:01	2:00	2:00
Patrol Response	3:50	4:00	3:52	4:00	4:00
Priority Two - Queue Time	10:32	6:00	11:34	11:00	11:00
Patrol Response	5:58	6:00	6:04	6:00	6:00
Priority Three - Queue Time	18:13	13:00	20:50	17:00	17:00
Patrol Response	7:32	7:00	7:59	7:00	7:00
DUI arrests	592	1,200	740	1,200	1,200
DUI saturations*	n/a	n/a	90	90	90
Victim Advocate Ride Along contacts	n/a	n/a	100	100	100
Provide DRE training to officers*	102		50	50	50
Provide ARIDE training to officers*	54		50	50	50
Public Safety Programs	8				
CRIME LAB					
Fingerprints submitted to CAL-ID per year	280	500	300	300	300

* Based on continued grant funding

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2278 Traffic Bureau

PROGRAM DESCRIPTION/GOALS

The Traffic Bureau is responsible for the management of all traffic and parking-related matters throughout the City. Utilizing the concepts of education, engineering and enforcement, officers arrest and issue citations for all traffic and parking regulation violations. The bureau addresses alcohol-related traffic offenses through DUI deterrence/enforcement programs. A Commercial Vehicle Enforcement Unit with the Traffic Bureau conducts safety inspections of commercial vehicles, towing services, and taxicabs in operation within the City and takes appropriate enforcement action as necessary. The Traffic Bureau coordinates the traffic and crowd control of all special events, monitors school crossing guard services, and provides liaison with the City of Fullerton Transportation and Circulation Commission.

Goal

Increase citizen voluntary compliance with traffic and parking laws through education, engineering, and enforcement with an emphasis on aggressive and impaired drivers.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	21.0	23.0	20.5	20.0	20.0
Nonregular Hours	2,604	1,100	1,100	5,200	5,200
Salaries & Benefits	\$2,738,513	\$3,218,210	\$2,646,897	\$2,621,540	\$2,691,034
Maintenance & Support	403,403	423,460	304,195	550,594	554,675
Capital Outlay					
Subtotal	3,141,915	3,641,670	2,951,092	3,172,134	3,245,709
Less Allocations					
Total Operating Budget	<u>\$3,141,915</u>	<u>\$3,641,670</u>	<u>\$2,951,092</u>	<u>\$3,172,134</u>	<u>\$3,245,709</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$990,579	\$1,157,670	\$1,400,422	\$1,582,534	\$1,656,109
Court Fines (Parking Fees)	1,338,695	1,630,000	975,000	1,000,000	1,000,000
Vehicle Abatement	46,931		12,070		
Police Charges for Service*	35,658		35,600	35,600	35,600
Motor Vehicle Fines	717,288	800,000	500,000	500,000	500,000
OTS Grant (Fund 32)**	0	50,000	25,000	50,000	50,000
Avoid 26 Grant (Fund 32)**	12,764	4,000	3,000	4,000	4,000
Total	<u>\$3,141,915</u>	<u>\$3,641,670</u>	<u>\$2,951,092</u>	<u>\$3,172,134</u>	<u>\$3,245,709</u>

* Crossing guard reimbursement from School District

** Contingent on continued funding

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2278 Traffic Bureau

PROGRAM OBJECTIVES

Maintain a minimum 75 percent ratio of hazardous citations to the total number of moving citations issued annually by Traffic Bureau personnel.

Maintain a minimum of 85 percent ratio of Safety and Overweight citations to the total number of commercial vehicle citations issued annually by Traffic Bureau personnel.

Conduct four DUI checkpoints per year.

Coordinate four distracted driving saturation patrols per year.

Provide ten Traffic Safety Public Education programs per year.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Moving citations					
Number of cites issued	9,939	16,000	8,500	9,000	9,000
Number of hazardous cites	7,680	13,600	5,800	6,750	6,750
Percentage	77%	85%	68%	75%	75%
Parking citations					
Number of cites issued by PCO's and Parking Control Aides	39,917	50,000	30,000	30,000	30,000
Commercial citations					
Number of cites issued	300	250	363	250	250
Number of safety cites	210	213	316	213	213
Percentage	70%	85%	87%	85%	85%
DUI saturations (Avoid the 26)*	7	12	3	3	3
DUI checkpoints	n/a	n/a	4	4	4
Distracted driving saturations	n/a	n/a	n/a	4	4
Traffic safety programs**	8	8	10	10	10

* Patrol Bureau is also conducting 90 DUI saturations annually beginning in 12-13

** Based on continued funding

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2279 Professional Standards Bureau

PROGRAM DESCRIPTION/GOALS

The Professional Standards Bureau is managed by a Captain who oversees all the duties and responsibilities of the detail. In addition, tasks include establishing and reviewing policy, reviewing administrative investigations and audits, recommending department procedural changes, and other duties assigned by staff. The Professional Standards Bureau includes administrative Sergeant duties, staffing, and training services responsibilities. Professional Standards Sergeants' duties include preparing reports for staff's consideration, maintaining personnel complaint records, and conducting internal administrative investigations and internal audits. Staffing services responsibilities include the selection, purchase, issue and maintenance of uniform equipment and accessories, and managing the department's cadet program. Training responsibilities include developing, scheduling, presenting, and tracking all courses, and maintaining a training history for all department employees. This includes tracking of firearms, less-lethal training and all continuous professional training requirements, including monthly firearms training in the department range.

Goals

Maintain integrity within the department, provide documentation to maintain a well-informed staff, and recruit and hire qualified personnel. Provide mandated training for all department employees.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.0	6.0	6.0	7.0	7.0
Nonregular Hours	35,124	34,785	32,000	34,785	34,785
Salaries & Benefits	\$1,350,956	\$1,440,990	\$1,505,823	\$1,802,332	\$1,863,369
Maintenance & Support	499,424	462,912	367,592	580,049	654,881
Capital Outlay					
Subtotal	<u>1,850,380</u>	<u>1,903,902</u>	<u>1,873,415</u>	<u>2,382,381</u>	<u>2,518,250</u>
Less Allocations					
Total Operating Budget	<u>\$1,850,380</u>	<u>\$1,903,902</u>	<u>\$1,873,415</u>	<u>\$2,382,381</u>	<u>\$2,518,250</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund Contrib.	\$1,769,982	\$1,812,590	\$1,797,103	\$2,352,381	\$2,488,250
Security Gate Review Fees	500				
Police Officers' Training (POST)	21,814	17,000	35,000	30,000	30,000
Grant Fund Admin. (COPS)	30,072	18,312	18,312		
Grant Fund Admin. (UASI)	13,212	8,000	8,000		
Asset Seizure Funds (Fund 34)	14,800	48,000	15,000		
Total	<u>\$1,850,380</u>	<u>\$1,903,902</u>	<u>\$1,873,415</u>	<u>\$2,382,381</u>	<u>\$2,518,250</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2279 Professional Standards Bureau

PROGRAM OBJECTIVES

Ensure compliance with all mandated training: Continued Professional Training (CPT) and Standards for Training and Corrections (STC).

Fill all vacancies and ensure all applicants meet department standards and qualifications.

Continue the emphasis on bilingual hiring and multicultural recruitment.

Continue annual training plan covering critical issues: deadly force, pursuits, domestic violence, discriminatory harassment, search/seizure issues, firearms, less-lethal force, defensive tactics, and arrest/control techniques to establish uniform standards and to refresh and test competencies.

Conduct Emergency Vehicle Operation Course (EVOC) and Pursuit Immobilization training to ensure compliance with state mandates.

Conduct internal audits to maintain departmental integrity.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Cost of annual training/readiness	\$183,853	\$190,800	\$190,000	\$190,800	\$240,800*
Compliance with POST CPT	100%	100%	100%	100%	100%
Board of Corrections	100%	100%	100%	100%	100%
Training hours	10,844	12,000	10,100	12,000	12,000
Police applicants	155	50	150	50	50
Pre-employment polygraphs	27	50	40	50	50
Background investigations	24	40	30	40	40
Police Officers hired	8	6	7	8	8
Civilian employees hired	5	10	15	10	10
Reserve Officers	15	25	17	25	25
Bilingual employees hired	2	4	4	4	4
Internal audits conducted	15	24	24	24	24
* \$50,000 estimated for mandatory replacement of bullet proof vests.					

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2281 Communications Center

PROGRAM DESCRIPTION/GOALS

The Communications Center serves as the primary Public Safety Answering Point for all emergency 9-1-1 calls and non-emergency calls for service from the community. The Communications Center operates 24 hours a day, 7 days a week. Communications personnel provide efficient and reliable automated, telephonic and radio links between the calling public and police field personnel.

Goal

Maintain a high level of customer service by effectively and professionally processing Information from the public, relaying that information to police field personnel, and dispatching the appropriate resources to meet the needs of the community in a timely manner. Participate in regionalization efforts for dispatch services through the City Manager's Office.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	16.0	14.0	16.0	15.0	15.0
Nonregular Hours	1,628	1,835	1,500	1,500	1,500
Salaries & Benefits	\$1,465,410	\$1,358,218	\$1,457,801	\$1,422,946	\$1,458,004
Maintenance & Support	44,402	34,300	26,528	334,284	337,147
Capital Outlay					
Subtotal	<u>1,509,812</u>	<u>1,392,518</u>	<u>1,484,329</u>	<u>1,757,230</u>	<u>1,795,151</u>
Less Allocations					
Total Operating Budget	<u>\$1,509,812</u>	<u>\$1,392,518</u>	<u>\$1,484,329</u>	<u>\$1,757,230</u>	<u>\$1,795,151</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	<u>\$1,509,812</u>	<u>\$1,392,518</u>	<u>\$1,484,329</u>	<u>\$1,757,230</u>	<u>\$1,795,151</u>
Total	<u>\$1,509,812</u>	<u>\$1,392,518</u>	<u>\$1,484,329</u>	<u>\$1,757,230</u>	<u>\$1,795,151</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2281 Communications Center

PROGRAM OBJECTIVES

Maintain an average of two minutes or less from receipt to dispatching (queue time) Priority One (crime in progress) calls, and dispatch at least 60 percent in less than one minute.

Maintain an average of eleven minutes or less from receipt to dispatching (queue time) Priority Two (non-emergency/delayed report) calls, and dispatch at least 50 percent in less than five minutes.

Maintain an average of seventeen minutes or less from receipt to dispatching (queue time) Priority Three (all other non-emergency) calls, and dispatch at least 50 percent in less than seven minutes.

Participate in dispatch service regionalization efforts through the City Manager's Office.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Priority One calls:					
Total calls dispatched	6,992	2,500	8,000	7,000	7,000
Average queue time	1:48	2:00	2:00	2:00	2:00
Percentage of calls under one minute	32%	60%	30%	60%	60%
Priority Two calls:					
Total calls dispatched	28,108	17,000	29,000 *	29,000	29,000
Average queue time	10:32	6:00	11:00 *	11:00	11:00
Percentage of calls under five minutes	35%	50%	48%	50%	50%
Priority Three calls:					
Total calls dispatched	19,030	18,000	18,000	18,000	18,000
Average queue time	18:13	13:00	20:00	17:00	17:00
Percentage of calls under seven minutes	48%	50%	44%	50%	50%
Attend regionalization meetings	n/a	n/a	3	6	6

* Actual call volume is more than 60% above the budgeted amount, thus increasing dispatch times

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2282 Technical Services Bureau

PROGRAM DESCRIPTION/GOALS

The Technical Services Bureau includes the Records Center and the Property and Evidence Unit. The Records Center is responsible for providing the storage, reporting, and controlled access to all police information systems. All serialized property, including motor vehicles, is entered into the system, as well as all missing persons. Records Bureau personnel act as liaisons between the courts, District Attorney's Office, and other criminal justice agencies. The Property/Evidence Unit receives, documents, tracks, stores, and releases all evidence and properties in the care of the Police Department.

Goal

Provide up-to-date and accurate methods and records for the storage, analysis and distribution of police information, property, and evidence.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	21.0	23.0	19.0	21.0	21.0
Nonregular Hours					
Salaries & Benefits	\$1,843,820	\$1,966,781	\$1,690,333	\$1,808,127	\$1,850,639
Maintenance & Support	172,469	611,620	188,784	327,058	330,694
Capital Outlay					
Subtotal	<u>2,016,290</u>	<u>2,578,401</u>	<u>1,879,117</u>	<u>2,135,185</u>	<u>2,181,333</u>
Less Allocations					
Total Operating Budget	<u>\$2,016,290</u>	<u>\$2,578,401</u>	<u>\$1,879,117</u>	<u>\$2,135,185</u>	<u>\$2,181,333</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund Contrib.	\$1,513,024	\$1,658,231	\$1,374,617	\$1,632,185	\$1,677,333
Police User Fees	499,538	500,000	500,000	500,000	500,000
Sale of Property	3,728		4,500	3,000	4,000
Debt Service (Fund 85)		<u>420,170</u>			
Total	<u>\$2,016,290</u>	<u>\$2,578,401</u>	<u>\$1,879,117</u>	<u>\$2,135,185</u>	<u>\$2,181,333</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2282 Technical Services Bureau

PROGRAM OBJECTIVES

RECORDS CENTER

Receive, maintain, track, and distribute police crime reports, citations, and field interviews as required by state law and established procedures.

Maintain integrity of information compiled through quality control audits.

PROPERTY/EVIDENCE

Efficiently receive, maintain, track, and distribute property and evidence as required by state law and established procedures.

Increase accountability for routine review of evidence held. Implement process for this review and action on items no longer required to be held.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
RECORDS CENTER					
Data entry/transcribed					
Crime reports	15,413	18,000	17,000	17,000	17,000
Citations	15,333	20,000	15,000	15,000	15,000
Field interviews	508	2,000	500	500	500
Civilian fingerprints	3,138	4,000	3,000	3,000	3,000
Subpoenas processed	6,200	11,000	8,000	8,000	8,000
PROPERTY/EVIDENCE					
Property booked	12,334	10,000	20,000	20,000	20,000
Property released	10,333	3,000	12,000	12,000	12,000

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2286 Jail

PROGRAM DESCRIPTION/GOALS

The Fullerton Police Department Jail is a Type I jail facility that operates 24 hours per day. The jail staff is responsible for the processing and housing of over 3,000 arrested persons per year. Jailers process all arrested persons through a computerized booking process and are responsible for booking, housing, medical triage, and monitoring prisoner welfare.

Goal

Maintain a suitable place of incarceration for arrested persons as required by state law.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.0	4.0	5.0	5.0	5.0
Nonregular Hours	305	2,200	2,200	2,200	2,200
Salaries & Benefits	\$506,495	\$476,618	\$508,201	\$522,779	\$537,715
Maintenance & Support	30,568	32,110	22,247	67,850	69,077
Capital Outlay	10,252				
Subtotal	<u>547,315</u>	<u>508,728</u>	<u>530,448</u>	<u>590,629</u>	<u>606,792</u>
Less Allocations					
Total Operating Budget	<u><u>\$547,315</u></u>	<u><u>\$508,728</u></u>	<u><u>\$530,448</u></u>	<u><u>\$590,629</u></u>	<u><u>\$606,792</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$506,257	\$461,730	\$443,948	\$547,229	\$563,392
Prisoners' Welfare		1,500	1,500	1,500	1,500
Pay to Stay in Jail	24,500	35,000	35,000	35,000	35,000
Prop 69 - State DNA Grant	6,306	10,000		6,900	6,900
Prop 69 Admin (Grant Fund 32)	10,252	498	50,000		
Total	<u><u>\$547,315</u></u>	<u><u>\$508,728</u></u>	<u><u>\$530,448</u></u>	<u><u>\$590,629</u></u>	<u><u>\$606,792</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2286 Jail

PROGRAM OBJECTIVES

Maintain a jail facility in compliance with all county/state/federal safety, health, and welfare regulations.

Maintain a jail average daily population not to exceed the Board of Corrections recommended capacity rating for this Type I facility.

Continue the "pay-to-stay" program for sentenced prisoners.

Provide continuous training for management and custodial personnel as required by the State.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Pay-to-stay inmates	12	15	12	15	15
Jail bookings per year	3,708	5,000	4,200	3,500*	3,500*
Transfers to Orange County jail per year	1,387	1,200	1,300	1,200	1,200
Average daily population of jail	9	19	10	10	10

* Due to inmate overcrowding in California, fewer individuals are being sentenced to jail.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police	PROGRAM: 2289 Gang Unit
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PROGRAM DESCRIPTION/GOALS

The Gang Unit is responsible for conducting investigations leading to the identification, apprehension, prosecution, and conviction of gang members operating in and around the City of Fullerton. The unit will also participate in streamlining the criminal complaint review and filing process.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of gang members operating in and around the City of Fullerton, using the gang injunction to further reduce gang activity. Collaborate with the Parks and Recreation Department in the CalGRIP program to reduce youth gang involvement. Identify current trends in criminal investigations and provide contemporary training to other police personnel.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	3.0	3.0	3.0	4.0	4.0
Nonregular Hours					
Salaries & Benefits	\$931,492	\$940,250	\$966,984	\$1,089,718	\$1,119,578
Maintenance & Support	19,653	23,080	15,859	53,611	54,678
Capital Outlay					
Subtotal	<u>951,145</u>	<u>963,330</u>	<u>982,843</u>	<u>1,143,329</u>	<u>1,174,256</u>
Less Allocations					
Total Operating Budget	<u>\$951,145</u>	<u>\$963,330</u>	<u>\$982,843</u>	<u>\$1,143,329</u>	<u>\$1,174,256</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund Contribution	\$950,580	\$962,830	\$982,343	\$1,143,329	\$1,174,256
UASI (Fund 32)	<u>565</u>	<u>500</u>	<u>500</u>		
Total	<u>\$951,145</u>	<u>\$963,330</u>	<u>\$982,843</u>	<u>\$1,143,329</u>	<u>\$1,174,256</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police		PROGRAM: 2289 Gang Unit			
PROGRAM OBJECTIVES					
Provide effective proactive and reactive enforcement efforts to minimize gang-related crimes in Fullerton.					
Coordinate with Parole and Probation to conduct investigations and/or searches of known Fullerton gang members.					
Identify and serve admitted Fullerton gang members with Street Terrorism Enforcement and Prevention Act notifications.					
Enforce the gang injunction to arrest identified gang members and reduce gang activity.					
Develop and maintain informants capable of providing information regarding persons involved in gang activity.					
Coordinate with the Community Services Bureau and the Parks and Recreation Department through the CalGRIP program to reduce youth gang involvement.					
Provide quarterly training to other police personnel covering contemporary investigative issues.					
PROGRAM PERFORMANCE MEASURES					
Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
GANG UNIT					
Gang-related incidents	430	180	314	250	250
Parole/probation searches	42	100	114	100	100
STEP notifications served*	38	50	52	50	50
Informants developed	2	2	2	2	2
Informant-generated arrests	4	5	4	5	5
TARGET arrests**	52	25	30	25	25
Gang injunction arrests	97	n/a	55	55	55
CalGRIP Officer Hours	208	n/a	176	352	176
Briefing training presentations	16	4	4	4	4
* Gang related incidents include TARGET arrests, non-TARGET arrests, outside agency TARGET arrests, field interviews and gang related search warrants.					
** Currently, the Police Department is operating a Fullerton-based TARGET unit per a Memorandum of Agreement with the Orange County District Attorney's Office.					

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2291 Crimes Property Unit

PROGRAM DESCRIPTION/GOALS

The Crimes Property Unit is responsible for the investigation of all crimes where the motive is financial gain and there is no immediate threat to persons, or crimes that result in the destruction of property. This unit investigates incidents of burglary, theft, arson, and vandalism. Personnel assigned to the unit also review and issue City permits in various areas. The unit also includes a Court Liaison Officer who coordinates with personnel from the North Justice Center to expedite the review and filing of criminal cases. Personnel assigned to the unit coordinate crime scene evidence, interviews, and other investigative efforts to produce comprehensive investigations.

The Crimes Property Unit is supervised by a Police Sergeant and staffed by seven detectives and a Court Liaison Officer.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of criminal offenders with clearance rates commensurate with other cities in Orange County. Streamline the criminal complaint review and filing process.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	9.0	9.0	11.0	9.0	9.0
Nonregular Hours					
Salaries & Benefits	\$1,145,758	\$1,196,700	\$1,400,000	\$1,293,731	\$1,330,526
Maintenance & Support	23,474	23,940	18,996	85,675	87,500
Capital Outlay					
Subtotal	<u>1,169,233</u>	<u>1,220,640</u>	<u>1,418,996</u>	<u>1,379,406</u>	<u>1,418,026</u>
Less Allocations					
Total Operating Budget	<u>\$1,169,233</u>	<u>\$1,220,640</u>	<u>\$1,418,996</u>	<u>\$1,379,406</u>	<u>\$1,418,026</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$1,049,939	\$1,220,040	\$1,409,858	\$1,379,406	\$1,418,026
UASI Grant (Fund 32)	636	600	600		
Police Charges for Service	<u>118,658</u>		<u>8,538</u>		
Total	<u>\$1,169,233</u>	<u>\$1,220,640</u>	<u>\$1,418,996</u>	<u>\$1,379,406</u>	<u>\$1,418,026</u>

* OC Auto Theft Task Force participation has ended.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2291 Crimes Property Unit

PROGRAM OBJECTIVES

Maintain case clearance rates commensurate with other cities in Orange County.

Maintain a case clearance rate of 35 percent for burglaries.

Maintain a case clearance rate of 50 percent for financial crimes (including identity theft).

Streamline the criminal complaint review and filing process.

Provide quarterly training to other police personnel covering contemporary investigative issues.

Provide quarterly presentation to community groups addressing contemporary crime trends as requested.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Burglary clearance rate	25%	35%	35%	35%	35%
Financial crimes clearance rate	40%	50%	64%	50%	50%
Liaison/DA filed cases	919	500	800	800	800
Briefing training presentations	4	4	4	4	4
Community presentations	4	4	4	4	4

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2292 Intelligence Unit

PROGRAM DESCRIPTION/GOALS

The Intelligence and High Tech Crimes Unit is responsible for the forensic examination of computers and electronic data storage devices. This digital evidence is critical in all investigations throughout the agency. The Crime Analyst assigned to the unit assesses data from various information systems and prepare regular reports of crime and criminal activity, including reports for monthly Community Policing and Crime Strategy meetings. The unit is responsible for maintaining intelligence information relevant to the City of Fullerton, and investigates incidents as assigned by the Detective Division Commander or Chief of Police. One detective has been assigned to the Orange County Regional Forensics Computer Laboratory to assist with the identification and prosecution of both local and federal crimes.

Goals

Participate in law enforcement sponsored intelligence forums addressing organized crime, terrorism, and labor issues. Implement methods of data collection to accurately extract information regarding crime and crime trends in Fullerton. Process and retrieve evidence from electronic devices as requested by other divisions, units, or agencies.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	4.0	4.0	4.0	4.0	4.0
Nonregular Hours					
Salaries & Benefits	\$457,033	\$602,500	\$467,913	\$436,209	\$447,822
Maintenance & Support	112,977	33,060	17,029	53,244	53,915
Capital Outlay	0	0	0		
Subtotal	<u>570,010</u>	<u>635,560</u>	<u>484,942</u>	<u>489,453</u>	<u>501,737</u>
Less Allocations					
Total Operating Budget	<u><u>\$570,010</u></u>	<u><u>\$635,560</u></u>	<u><u>\$484,942</u></u>	<u><u>\$489,453</u></u>	<u><u>\$501,737</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$511,919	\$627,560	\$473,942	\$478,453	\$490,737
FBI OCRCFL Grant (Fund 32)	<u>58,091</u>	<u>8,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
Total	<u><u>\$570,010</u></u>	<u><u>\$635,560</u></u>	<u><u>\$484,942</u></u>	<u><u>\$489,453</u></u>	<u><u>\$501,737</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Police

PROGRAM: 2292 Intelligence Unit

PROGRAM OBJECTIVES

Maintain membership with the Law Enforcement Intelligence Unit (LEIU).

Maintain liaisons with federal, state, and local task forces and intelligence units.

Publish monthly reports identifying crime and crime trends in Fullerton to assist in intelligence-led policing efforts.

Assist other divisions, units, and agencies by examining and retrieving evidence from electronic devices.

Extract information of evidentiary value in 80 percent of the forensic examinations conducted, commensurate with other Orange County cities.

Provide quarterly training to other police personnel covering contemporary investigative issues.

PROGRAM PERFORMANCE MEASURES

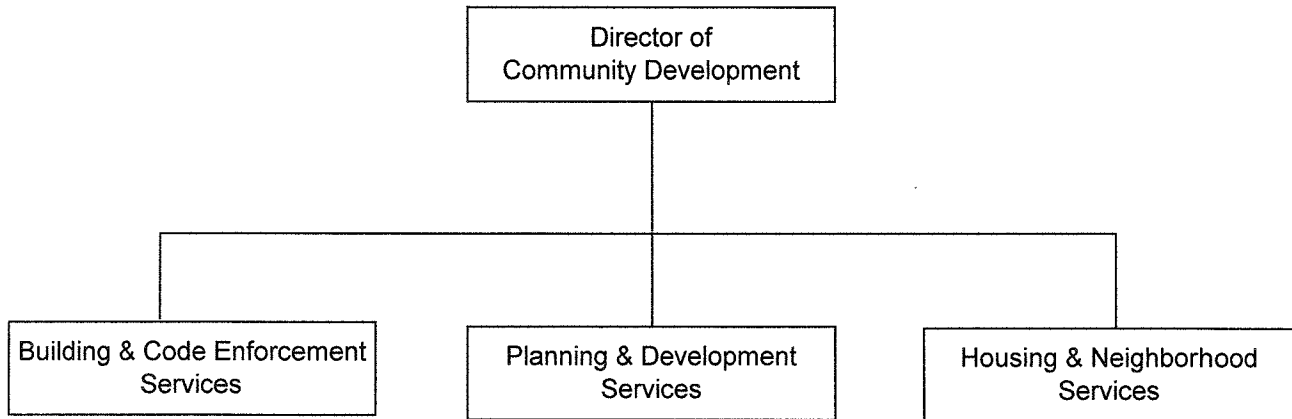
Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Intel contacts	47	24	52	40	40
Monthly reports published	12	12	12	12	12
Forensic exam assists	312	75	360	300	300
Evidence recovery rate	80%	80%	80%	80%	80%
Briefing training presentations	10	4	12	6	6

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION

The Community Development Department provides services in land use controls, building construction regulations, code enforcement, and administration of Community Development Block Grant funds. The Planning & Development Services and Building & Code Enforcement Services Divisions administer and enforce the City's Zoning Ordinance, General Plan (The Fullerton Plan), California Building Codes, and provides a variety of services dealing with private property and building maintenance. Housing and Neighborhood Services administers Federal Block Grant funds and other funding in support of City activities such as street and sidewalk repair, housing rehabilitation and preservation, and the work of non profit community groups.

The Community Development Department provides staff support services to the following: City Council, Planning Commission, Design Review Committee and Community Development Citizens Committee.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	30.0	26.0	26.0	25.0	25.0
Nonregular Hours	7,820	7,820	7,820	2,580	2,580
Salaries & Benefits	\$3,057,973	\$2,779,882	\$2,779,882	\$2,904,761	\$2,971,865
Maintenance & Support	3,490,515	2,868,408	2,868,408	2,588,432	2,517,529
Capital Outlay	74,476	0	0	0	0
Subtotal	6,622,964	5,648,290	5,648,290	5,493,193	5,489,394
Less Allocations					
Total Operating Budget	<u>\$6,622,964</u>	<u>\$5,648,290</u>	<u>\$5,648,290</u>	<u>\$5,493,193</u>	<u>\$5,489,394</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General	\$3,548,384	\$3,622,569
22 - Air Quality Improvement Trust	113,500	113,500
23 - Sanitation	58,847	59,691
26 - Housing	81,700	81,700
32 - Grant Administration (HOME)	386,650	367,317
35 - Community Dev. Block Grant	1,258,535	1,198,108
80 - Low/Mod Housing	45,577	46,509
Total	<u>\$5,493,193</u>	<u>\$5,489,394</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
Regular Employees - Full-Time Equivalent Positions				
Director of Comm. Development	1.0	1.0	1.0	1.0
Planning & Development Services Manager	1.0	1.0	1.0	1.0
Housing & Neighborhood Services Manager	0.0	1.0	1.0	1.0
Building & Code Compliance Manager	1.0	1.0	1.0	1.0
Building Official/Plan Check Engineer	1.0	0.0	0.0	0.0
Building Official	0.0	0.0	0.0	0.0
Plan Check Engineer	0.0	0.0	1.0	1.0
Housing Programs Supervisor	1.0	1.0	0.0	0.0
Comm. Preservation Supervisor	0.0	0.0	0.0	0.0
Sr. Planner	2.0	1.0	0.0	0.0
Associate Plan Check Engineer	1.0	1.0	1.0	1.0
Geographic Information Systems Specialist	1.0	1.0	1.0	1.0
Associate Planner*	2.0	2.0	3.0	3.0
Sr. Combination Bldg. Inspector	1.0	1.0	1.0	1.0
Housing & Comm. Rehab. Insp.	1.0	1.0	1.0	1.0
Combination Bldg. Inspector II	3.0	3.0	3.0	3.0
Sr. Code Enforcement Officer	1.0	1.0	1.0	1.0
Assistant Planner*	1.0	1.0	0.0	0.0
Code Enforcement Officer	5.0	4.0	4.0	4.0
Housing Programs Assistant	1.0	1.0	1.0	1.0
Administrative Assistant I	0.0	0.0	0.0	0.0
Planning Technician	0.0	0.0	1.0	1.0
Sr. Permit Technician	1.0	1.0	1.0	1.0
Permit Technician	2.0	2.0	2.0	2.0
Secretary	1.0	1.0	1.0	1.0
Clerical Assistant III	2.0	1.0	1.0	1.0
Total Regular Employees	<u>30.0</u>	<u>27.0</u>	<u>27.0</u>	<u>27.0</u>
Nonregular Employees - Hours				
Total Nonregular Hours	<u>7.820</u>	<u>7.820</u>	<u>2.580</u>	<u>2.580</u>

* Anticipate filling position from internal candidate pool. Upon appointment, vacated position will be unfunded.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2311 Administration

PROGRAM DESCRIPTION/GOALS

Provide direction and be responsible for monitoring and administering the following divisions: Building and Code Compliance Services, Planning & Development Services, and Housing and Neighborhood Services. Provide support and direction to all department staff who serve the City committees for which this department is responsible. Act as liaison to Fullerton citizens and the business community when assistance is requested or required in all areas of this department's responsibility. Streamline, refine, and display leadership to achieve total customer satisfaction.

Goals

Provide leadership and direction to the three divisions for which this Department is responsible.
 Ensure community needs, which are affected by this department, are being met satisfactorily.
 Present accurate and timely reports, agendas, and minutes of public hearings in accordance with schedules established by the City Council.
 Ensure that noticing, advertising, and mailing of public hearings are consistent with state law.
 Review all department goals with management staff on a quarterly basis and provide a quarterly report to the City Manager as needed.

Note that although many shared Department expenses are reflected in Administration in 11-12 and 12-13, beginning in 13-14, the majority of amounts allocated to the Department are also reflected in this Division.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	2.0	2.0	2.0	2.0	2.0
Nonregular Hours					
Salaries & Benefits	\$278,723	\$274,913	\$274,913	\$347,129	\$356,816
Maintenance & Support	206,620	225,170	225,170	495,790	505,765
Capital Outlay					
Subtotal	<u>485,343</u>	<u>500,083</u>	<u>500,083</u>	<u>842,919</u>	<u>862,581</u>
Less Allocations					
Total Operating Budget	<u>\$485,343</u>	<u>\$500,083</u>	<u>\$500,083</u>	<u>\$842,919</u>	<u>\$862,581</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
10 - General	\$383,488	\$433,776	\$433,776	\$842,919	\$862,581
23 - Sanitation	5,315	6,447	6,447		
26 - Housing					
32 - Grant Administration (HOME)					
35 - Community Dev. Block Grant	11,047	10,455	10,455		
44 - Water	3,318				
46 - Refuse Collection	13,361	6,447	6,447		
47 - Sewer Enterprise	5,315				
80 - Low/Mod Housing	44,548	42,958	42,958		
89 - Redevelopment/Successor	18,952				
Total	<u>\$485,343</u>	<u>\$500,083</u>	<u>\$500,083</u>	<u>\$842,919</u>	<u>\$862,581</u>

**CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15**

DEPARTMENT: Community Development

PROGRAM: 2312 Planning & Development Services

PROGRAM DESCRIPTION/GOALS

The Planning and Development Services Division focuses on three broad subprograms: Advanced Planning, Current Planning and Development Services. *Advanced Planning* includes Community Planning activities (updating the City's General Plan and Zoning Code, preparing Specific Plans, policy planning for Housing, etc.), Community Involvement programs (conducting public workshops, meeting with community organizations, facilitating educational presentations, etc.), and Community Design efforts (preparing Design Guidelines, conducting urban design studies, etc.). *Current Planning* includes Project Management of development proposals citywide, staffing the Planning Commission and Design Review Committee, etc. *Development Services* includes streamlining the department's permit process, serving customers at the Public Counter, and interfacing with Building & Code Enforcement staff. The Division also supports various Goals and Policies of The Fullerton Plan, including but not limited to Community Development, Housing, Historic Preservation, Mobility, Bicycle, Growth Management, Noise, Economic Development, Revitalization, Public Safety, Community Involvement, and Air Quality/Climate Change Elements.

Goals

Continue to seek ways to increase efficiency and effectiveness. This includes, but is not limited to, the roll out of Project Dox ePlan online plan submittal and review system for discretionary applications; the creation of fullertonplanningforum.com as a consolidation of various Mind Mixer sites as a one stop virtual community meeting to expand public participation; the initiation of the Downtown Core and Corridor Specific Plan process to conclude by September 2014 and identify a new community-based regulatory framework for the downtown and commercial corridors throughout the City to focus re-investment in the public and private built environment; continued implementation of The Fullerton Plan, adopted in 2012 as the General Plan Update; completion of FMC simplification/process streamlining for better coordination with Building Code requirements/State law and reduce unnecessary regulatory barriers to certain new businesses.

Note that although many shared Department expenses are reflected in Administration in 11-12 and 12-13, beginning in 13-14, the majority of amounts allocated to the Department have been moved to Administration.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	10.0	8.0	8.0	8.0	8.0
Nonregular Hours	2,240	2,240	2,240	2,080	2,080
Salaries & Benefits	\$1,032,661	\$892,883	\$892,883	\$902,275	\$928,573
Maintenance & Support	729,326	508,009	508,009	179,640	179,640
Capital Outlay	74,476				
Subtotal	1,836,463	1,400,892	1,400,892	1,081,915	1,108,213
Less Allocations					
Total Operating Budget	<u>\$1,836,463</u>	<u>\$1,400,892</u>	<u>\$1,400,892</u>	<u>\$1,081,915</u>	<u>\$1,108,213</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Discretionary Application Fees	\$141,956	\$168,260	\$168,260	\$170,260	\$170,260
Plan Check & License Fees	48,477	55,000	55,000	55,000	55,000
Permit Processing & Issuance	162,312	129,885	129,885	141,885	141,885
10 - General	511,958	529,923	529,923	601,270	627,568
22 - Air Quality Improvement Trust	352,624	115,000	115,000	113,500	113,500
23 - Sanitation	53,202	45,724	45,724		
32 - Grant Administration (Recycling)	2,610	272,625	272,625		
44 - Water	54,486				
46 - Refuse Collection	114,273	44,710	44,710		
47 - Sewer Enterprise	54,975				
74 - Capital Projects	65,715				
80-89 - RDA/Successor Agency	273,877	39,765	39,765		
Total	<u>\$1,836,463</u>	<u>\$1,400,892</u>	<u>\$1,400,892</u>	<u>\$1,081,915</u>	<u>\$1,108,213</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development		PROGRAM: 2313 Building & Safety			
PROGRAM DESCRIPTION/GOALS					
The Building and Safety Program provides services to the community to insure that the homes, stores, and businesses where people live, shop and work are constructed to provide a safe and healthy environment. To that end the division checks plan submittals, inspects construction, and insures that completed projects meet the applicable code requirements.					
The Division supports The Fullerton Plan Policies 1.5, 1.12, 2.5, 3.26, 4.3, 14.9, 23.3, 23.3, 26.4, and 26.5 in achieving the goals of Resilient and vital neighborhoods and districts (Goal 1), a positive identity and distinctive image (Goal 2), a supply of safe housing ranging in cost and type to meet the needs of all segments of the community (Goal 3), valued and preserved historic resources (Goal 4), an environment with opportunities for community health and wellbeing (Goal 14), safe and efficient management of waste (Goal 23), and protection of people, natural and built environments and economy from natural hazards (Goal 26).					
<u>Goals</u> Continue to seek ways to increase efficiency and improve service in the plan check and inspection process, to the property owners and their building designers and contractors. This includes, but is not limited to, the roll out of Project Dux ePlan online plan submittal and review system for construction plans.					
Note that although many shared Department expenses are reflected in Administration in 11-12 and 12-13, beginning in 13-14, the majority of amounts allocated to the Department have been moved to Administration.					
PROGRAM SUMMARY					
	2011-12	2012-13	2012-13	2013-14	2014-15
	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>	<u>Adopted</u>
Regular Employees	7.0	6.0	6.0	8.0	8.0
Nonregular Hours					
Salaries & Benefits	\$776,027	\$658,700	\$658,700	\$845,598	\$863,828
Maintenance & Support	212,680	122,790	122,790		
Capital Outlay					
Subtotal	988,707	781,490	781,490	845,598	863,828
Less Allocations					
Total Operating Budget	<u>\$988,707</u>	<u>\$781,490</u>	<u>\$781,490</u>	<u>\$845,598</u>	<u>\$863,828</u>
PROGRAM REVENUES					
	2011-12	2012-13	2012-13	2013-14	2014-15
<u>Revenue Source</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>	<u>Adopted</u>
Plan Check & License Fees	\$435,172	\$429,775	\$429,775	\$429,775	\$429,775
Permit Issuance & Inspection	837,558	608,000	608,000	700,000	700,000
General Fund	(284,023)	(256,285)	(256,285)	(343,024)	(325,638)
Sanitation Fund				58,847	59,691
Total	<u>\$988,707</u>	<u>\$781,490</u>	<u>\$781,490</u>	<u>\$845,598</u>	<u>\$863,828</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2313 Building & Safety

PROGRAM OBJECTIVES

Countercheck all tenant improvements of 1,000 square feet or less and residential additions of 500 square feet or less.

Provide a 12 business day turnaround time for initial plan check submittals and ensure that the plans comply with the building codes (an a 1 week turnaround for accelerated plan checks).

Provide inspections within one working day of the request. Requests received before 6:30 a.m. will receive an inspection on the same day.

Provide fast-track plan review and construction activities when requested by the applicant.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Inspections	14,421	18,000	15,201	16,000	16,000
Plan checks	2,259	1,700	2,448	2,500	2,500
Permits issued	4,792	6,000	4,500	4,500	4,500

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2315 Housing & Neighborhood Services

PROGRAM DESCRIPTION/GOALS

The Division consists of two subprograms: Administration and Housing Rehabilitation. Administration manages the Community Development Block Grant (CDBG) Program, the HOME Program, the HOME-funded Tenant Based Rental Assistance (TBRA) Program, and 2010 Housing Bond affordable housing projects. This also includes coordination of the Community Development Citizens' Committee (CDCC) whose sole duties include recommendations to the City Council for CDBG fund distribution. Housing Rehabilitation provides grants and loans to preserve and improve the City's existing housing stock.

The Division supports The Fullerton Plan Policies 1.5, 1.9, 3.6, 3.11, 3.12, 3.24, 3.29, and 7.2 in achieving the goals of Resilient and vital neighborhoods and districts (Goal 1), a supply of safe housing ranging in cost and type to meet the needs of all segments of the community (Goal 3), and growth and development aligned with infrastructure capabilities (Goal 7).

Goals

Insure compliance with state and federal regulations.

Provide housing counseling and referrals to appropriate agencies/individuals.

Provide decent, safe, and sanitary housing for extremely low, very-low, low and moderate income households.

Preserve and improve existing housing.

For FY 2014-15, explore the CDBG Funding process to include input from City Council at the onset.

Explore options for the City Lights SRO facility to be more self-reliant.

Stabilize the Housing Division within FY 13-14 & 14-15 as a result of the loss of RDA funds.

Seek City Council consideration of affordable housing projects associated with the Notice of Funding Availability (NOFA).

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	4.0	5.0	5.0	4.0	4.0
Nonregular Hours	5,580	5,580	5,580	500	500
Salaries & Benefits	\$435,638	\$514,415	\$514,415	\$374,460	\$376,510
Maintenance & Support	1,734,990	1,877,358	1,877,358	1,398,002	1,317,124
Capital Outlay					
Subtotal	<u>2,170,627</u>	<u>2,391,773</u>	<u>2,391,773</u>	<u>1,772,462</u>	<u>1,693,634</u>
Less Allocations					
Total Operating Budget	<u>\$2,170,627</u>	<u>\$2,391,773</u>	<u>\$2,391,773</u>	<u>\$1,772,462</u>	<u>\$1,693,634</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
CDBG Entitlement	\$1,361,736	\$1,272,142	\$1,272,142	\$1,258,535	\$1,198,108
HOME Grant	256,500	407,059	407,059	386,650	367,317
Federal ARRA/HRP Grant	315,658	880	880		
NSP Program	23,387	314,126	314,126		
HOME DAP Repayment	97,706				
Other	(71,005)	327,956	327,956		
Successor Agency				45,577	46,509
Housing Fund	<u>186,645</u>	<u>69,610</u>	<u>69,610</u>	<u>81,700</u>	<u>81,700</u>
Total	<u>\$2,170,627</u>	<u>\$2,391,773</u>	<u>\$2,391,773</u>	<u>\$1,772,462</u>	<u>\$1,693,634</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2315 Housing & Neighborhood Services

PROGRAM OBJECTIVES

Prepare the CDBG and HOME applications, Analysis of Impediments to Fair Housing, the annual Action Plan, the Consolidated Plan, and the Consolidated Annual Performance Evaluation Report (CAPER); prepare and update other HUD-related documents and reports in accordance with HUD regulations.

Represent the City as a participant of the Orange County Housing Authority Advisory Committee, the County's Continuum of Care Forum, the Orange County Home Ownership Preservation Collaborative, the Orange County Grantee Committee, and other various groups.

Administer a comprehensive housing rehabilitation program through housing rehabilitation loans (low interest and deferred), emergency housing repair loans, housing preservation loans, mobile home repair loans, housing rehabilitation grants (both through the citywide individual residence program and the neighborhood area benefit program), and relocation assistance (grants) in accordance with HUD standards.

Provide CDBG and HOME resources in support of programs and projects that may be developed in the Richman Park neighborhood area improvement project.

Provide new affordable housing opportunities for extremely low, very-low, low, and moderate income persons and families through expenditure of the 2010 Housing Bond proceeds on new housing or rehabilitation projects city-wide. Continue to meet with housing developers and negotiate new affordable housing projects city-wide in response to Notice of Funding Availability.

Coordinate inspections and reports on 460 existing affordable housing units. (All facilities are inspected annually, except the 16-unit Allen Hotel that is inspected biannually and the 137-unit Fullerton City Light facility that is inspected semi-annually. The 224-unit Palm Grander facility inspections have been transferred to Community Preservation.)

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2315 Housing & Neighborhood Services

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Rehab. applications	26	25	25	25	25
Loans/grants completed:					
Deferred loans	1	4	4	4	4
Emergency housing repair loans/grants	4	3	3	3	3
Preservation loans	0	1	1	1	1
Mobile home repair loans	7	5	5	5	5
Low-interest rehab. loans	0	3	3	3	3
Relocation assist. grants	3	5	5	5	5
Housing rehab. grants	10	10	10	10	10
Lead-Hazard Reduction Grants	1	10	10	10	10
Block Improvement Grants	2	8	5	5	5
Affordable rental unit inspections	601	615	615	615	631
Affordable homeownership inspec.	4	6	11	45	45
Tenant Based Rental Assistance					
New Participants	10	10	10	0	0
Initial/Annual Reinspections	21	21	18	2	0
New Affordable Housing Inspections (units)	2	2	2	8	100
Review applications within 5 days of receipt	98%	98%	98%	98%	98%
Initial inspection held within 5 days of application approval	98%	98%	98%	98%	98%
Customer Surveys to all rehab and TBRA participants	100%	100%	100%	n/a	n/a

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2319 Code Enforcement

PROGRAM DESCRIPTION/GOALS

This program provides for the investigation and resolution of citizen complaints and staff observed violations relating to substandard/dangerous buildings, abandoned vehicles, signs, property maintenance, housing conditions, public nuisance, animal control, home occupation, storm water runoff, zoning violations, and can be involved in the enforcement of any aspect of the Fullerton Municipal Code.

The Division supports The Fullerton Plan Policies 1.5, 2.5, 3.21, 4.3, and 12.5 in achieving the goals of resilient and vital neighborhoods and districts (Goal 1), a positive identity and distinctive image (Goal 2), a supply of safe housing ranging in cost and type to meet the needs of all segments of the community (Goal 3), valued and preserved historic resources (Goal 4), and proactively addressing public safety concerns (Goal 12) .

Goals

To provide a comprehensive enforcement program addressing code violations to help maintain a safe and healthy environment for the community.

Note that although many shared Department expenses are reflected in Administration in 11-12 and 12-13, beginning in 13-14, the majority of amounts allocated to the Department have been moved to Administration.

PROGRAM SUMMARY

	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Regular Employees	7.0	5.0		5.0	5.0
Nonregular Hours					
Salaries & Benefits	\$534,925	\$438,971	\$438,971	\$435,299	\$446,138
Maintenance & Support	606,899	135,081 *	135,081	515,000	515,000
Capital Outlay					
Subtotal	<u>1,141,824</u>	<u>574,052</u>	<u>574,052</u>	<u>950,299</u>	<u>961,138</u>
Less Allocations					
Total Operating Budget	<u><u>\$1,141,824</u></u>	<u><u>\$574,052</u></u>	<u><u>\$574,052</u></u>	<u><u>\$950,299</u></u>	<u><u>\$961,138</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Administrative Citations	\$19,519	\$22,000	\$22,000	\$15,000	\$15,000
Charges & Other Revenues	55,114	26,500	26,500	15,500	15,500
10 - General	706,821	327,703	327,703	919,799	930,638
35 - Community Dev. Block Grant	285,112	197,849	197,849		
89 - Redevelopment/Successor	<u>75,257</u>				
Total	<u><u>\$1,141,824</u></u>	<u><u>\$574,052</u></u>	<u><u>\$574,052</u></u>	<u><u>\$950,299</u></u>	<u><u>\$961,138</u></u>

* Animal Control contract moved to General Government in 2012-13, moved back in 2013-14

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2319 Code Enforcement

PROGRAM OBJECTIVES

Continue working with City departments to proactively address identified problem areas.

Continue efforts to obtain feedback from the community about the effectiveness of Code Enforcement and incorporate any suggestions or feedback that would improve service levels.

Work with the community in an effort to preserve and improve the conditions that create a safe and desirable environment.

Monitor and implement the animal control contract annually.

Continue proactive enforcement of the news rack and vendor ordinances.

Customer Service Objectives:

Investigate 95 percent of citizen complaints within ten working days.

Send thank you/compliance letter to all identifiable responsible parties when a case is closed.

Track the number of Courtesy Notices issued.

Track the number of extensions granted.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Community Development

PROGRAM: 2319 Code Enforcement

PROGRAM PERFORMANCE MEASURES

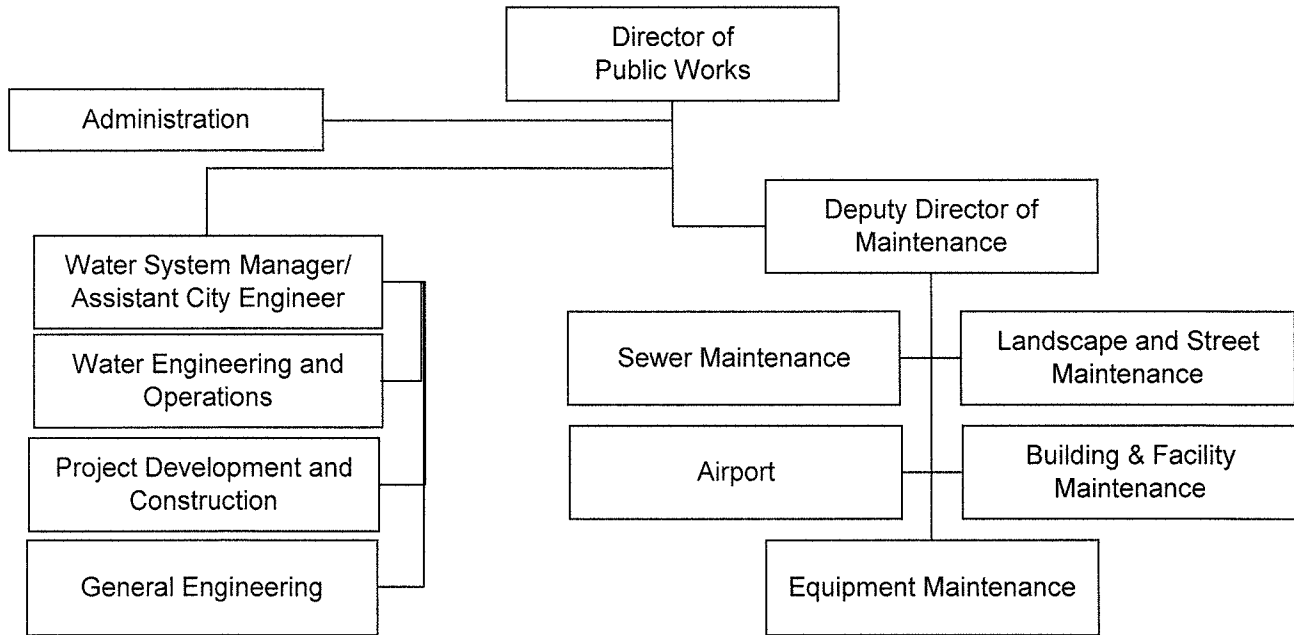
Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Inspections:					
West Fullerton	3,772	1,000	0	0	0
All others	4,776	6,000	6,500	6,500	6,500
Total	<u>8,548</u>	<u>7,000</u>	<u>10,000</u>	<u>6,500</u>	<u>6,500</u>
Complaints received	2,767	2,600	2,000	2,000	2,000
Complaints resolved	2,591	2,600	2,000	2,000	2,000
Cases referred to City prosecutor	3	0	4	0	0
Criminal citations	0	10	0	10	10
Administrative citations	339	200	300	300	300

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The fiscal year 2013-2015 budget unifies the former Engineering and Maintenance Services Departments into a single Public Works Department. The restructured department will provide enhanced coordination of the three major components of the City's infrastructure: 1) design, 2) construction, and 3) maintenance services on City projects.

Public Works consists of two sections: Engineering and Maintenance. The Engineering section is responsible for project design and construction; private development review; water system management and maintenance; and storm water compliance. The Maintenance section provides services to internal and external customers for street and landscape maintenance, building services, fleet management, and sewer operations. Airport operations are also part of the Maintenance section. By erasing the operational separation between engineering and maintenance, the City's major assets will be managed in a continuum from development through construction, and into the ongoing maintenance phase. The result will be projects and programs that maximize return on the City's investment in its infrastructure over the long term.

Goals

Create a structure that provides internal and external customers with efficient and effective services.

Recognizing the continuing limitations on labor and material resources, create a flexible organization that can adapt to meet changing demands.

Provide a seamless transition from design, to construction, to implementation, to maintenance and maturing of the City's public infrastructure.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	182.5	194.0	173.9	199.0	199.0
Nonregular Hours	15,596	24,125	18,350	12,519	12,569
Salaries & Benefits	\$14,557,010	\$15,250,163	\$14,400,491	\$16,474,411	\$16,926,435
Maintenance & Support	34,916,425	35,780,363	35,214,374	38,178,949	39,829,881
Capital Outlay	37,450	679,690	599,350	697,380	393,710
Subtotal	49,510,885	51,710,216	50,214,215	55,350,740	57,150,026
Less Allocations	(9,490,769)	(11,327,482)	(11,220,680)	(14,240,958)	(14,756,883)
Total Operating Budget	<u>\$40,020,116</u>	<u>\$40,382,734</u>	<u>\$38,993,535</u>	<u>\$41,109,782</u>	<u>\$42,393,143</u>

DEPARTMENT SUMMARY

This summary page describes some of the major changes and enhancements resulting from the creation of the Public Works Department, (formerly Engineering and Maintenance Services). Specific activities are described in the program budgets, but some of the overall advantages include:

Positions the department to take full advantage of regional initiatives such as the North Orange County City Managers' Coalition and North Orange County Energy Leader Partnership, to achieve savings through sharing services.

Integrates the investments made in capital projects with ongoing maintenance activities, especially pavement maintenance.

Consolidates administrative functions into a single program.

Provides resources to broaden the range of performance audits, which, in 2013-2015, will include:

Assess the results of large field mowing operations, scheduled for completion before July 1, 2013

The state-required internal audit of sewer operations

Overhead allocation process

GIS services

The Engineering Design function

Provide faster response to citizen requests involving both engineering and maintenance functions.

Combined all water meter and water quality-related services into a single program to provide quick and comprehensive response to customer inquiries, (see Program 2428--Water Quality/Water Use Efficiency).

Several program show changes in staffing, but overall there no increases were proposed as part of the restructuring.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
10 - General	\$8,303,524	\$8,567,268
15 - Parks & Recreation	10,000	10,000
23 - Sanitation	4,262,770	4,332,370
25 - Measure M	118,000	120,500
30 - Gas Tax	1,890,149	1,911,441
36 - Sewer & Drainage	706,780	723,495
39 - Park Dwelling	13,390	13,690
40 - Airport	1,983,753	2,024,682
41 - CNG	70,640	104,870
42 - Brea Dam	303,750	308,960
44 - Water	26,419,529	27,959,164
45 - Plummer Parking Facilities	25,490	25,940
46 - Refuse Collection	113,030	113,420
47 - Sewer Enterprise	3,163,325	3,230,996
58 - Debt Service Reserve	64,500	64,500
64 - Equipment Replacement	2,034,780	1,729,080
67 - Equipment Maintenance	3,040,840	3,068,670
69 - Building Maintenance Svcs.	2,331,880	2,346,150
70 - Facility Capital Repair	6,460	6,530
Subtotal	54,862,590	56,661,726
Less Allocations:		
10 - General	(143,280)	(143,830)
10 - General-Overhead Alloc.- Capital Projects	(503,710)	(571,080)
10 - Capital Projects	(1,249,261)	(1,249,261)
15 - Parks & Recreation	(10,000)	(10,000)
36 - Sewer & Drainage	(9,560)	(9,560)
36 - Sewer & Drainage-Capital Projects	(123,160)	(123,160)
40 - Airport	(35,410)	(36,310)
40 - Airport - Depreciation	(347,456)	(364,828)
40 - Airport - Principal Allocation	(428,154)	(445,923)
42 - Brea Dam	(308,960)	(308,960)
44 - Water	(13,440)	(13,440)
44 - Water - Capital Projects	(165,775)	(165,775)
44 - Water - Overhead Capital Projects	(61,380)	(64,650)
44 - Water - Depreciation	(2,234,451)	(2,287,035)
47 - Sewer Enterprise - Depreciation	(503,380)	(511,160)
47 - Sewer Enterprise - Capital Projects	(56,141)	(56,141)
64 - Equipment Replacement	(2,230,460)	(2,540,110)
67 - Equipment Maintenance	(2,992,550)	(3,031,090)
69 - Building Maintenance Svcs.	(2,305,810)	(2,305,890)
70 - Facility Capital Repair	(518,620)	(518,690)
Total City	40,621,632	41,904,833
85 - Successor Agency Debt Service	488,150	488,310
Total	<u>\$41,109,782</u>	<u>\$42,393,143</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
Regular Employees - Full-Time Equivalent Positions				
Director of Public Works			1.0	1.0
Director of Engineering	1.0	0.5		
Director of Maintenance Services	1.0	0.5		
Water System Manager/ Assistant City Engineer	1.0	1.0	1.0	1.0
Deputy Director - Maintenance*			1.0	1.0
Construction Services Manager	1.0	1.0	1.0	1.0
Airport Manager	1.0	1.0	1.0	1.0
Sr. Civil Engineer	2.0	2.0	2.0	2.0
Water Superintendent	1.0	1.0	1.0	1.0
Building & Facility Superintendent	1.0	1.0	1.0	1.0
Landscape Superintendent	1.0	1.0		
Street Superintendent	1.0	1.0	1.0	1.0
Sewer Superintendent	1.0	1.0	1.0	1.0
Equipment Superintendent	1.0	1.0	1.0	1.0
Maintenance Services Manager	1.0	1.0	1.0	1.0
Civil Engineer	2.0	2.0	2.0	2.0
Associate Engineer	2.0	2.0	2.0	2.0
Senior Planner			1.0	1.0
Project Manager	1.0	1.0		
Real Property Agent	1.0	1.0	1.0	1.0
Sr. Administrative Analyst	1.0	1.0	1.0	1.0
Assistant Engineer	4.0	4.0	4.0	4.0
Principal Construction Inspector	1.0	1.0	1.0	1.0
Water Quality Specialist	1.0	1.0	1.0	1.0
GIS Specialist	1.0	1.0	1.0	1.0
Water Distribution Supervisor	1.0	1.0	1.0	1.0
Water Production Supervisor	1.0	1.0	1.0	1.0
Sewer Supervisor	1.0	1.0	1.0	1.0
Building & Facility Supervisor	1.0	1.0	1.0	1.0
Landscape Supervisor	2.0	2.0	2.0	2.0
Equipment Supervisor	1.0	1.0	1.0	1.0
Street Supervisor	2.0	2.0	2.0	2.0
Traffic Engineering Analyst	1.0	1.0	1.0	1.0
Storm Water/Wastewater Compliance Specialist I	1.0	1.0	1.0	1.0
Construction Inspector - Water	1.0	1.0	1.0	1.0
Administrative Analyst I/II	1.0	1.0	1.0	1.0
Construction Inspector	3.0	3.0	3.0	3.0
Sr. CADD Equipment Operator	2.0	2.0	2.0	2.0
Water Tech. Design Specialist	1.0	1.0	1.0	1.0
Electrical & HVAC Lead Worker	1.0	1.0	1.0	1.0
Equipment Mechanic Lead Worker	1.0	1.0	1.0	1.0

* Assignment pay--position filled by Landscape Superintendent

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
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(Continued)

Regular Employees - Full-Time Equivalent Positions

Airport Operations Lead Worker	1.0	1.0	1.0	1.0
Electrician	3.0	3.0	3.0	3.0
Air Conditioning Mechanic	1.0	1.0	1.0	1.0
Mechanic III	2.0	2.0	2.0	2.0
Location Specialist	2.0	2.0	2.0	2.0
Sanitation Specialist	1.0	1.0	1.0	1.0
Sewer Program Specialist	1.0	1.0	1.0	1.0
Source Control Inspector	3.0	3.0	2.0	2.0
Tree Services Inspector	1.0	1.0	1.0	1.0
Streets Lead Worker	2.0	2.0	2.0	2.0
Water Lead Worker	2.0	2.0	2.0	2.0
Grounds Maintenance				
Lead Worker	2.0	2.0	2.0	2.0
Mechanic II	6.0	6.0	6.0	6.0
Fleet Maintenance Technician	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Irrigation Specialist	1.0	1.0	1.0	1.0
Water Production Operator	3.0	3.0	3.0	3.0
Skilled Maintenance Worker -				
Water II	2.0	2.0	2.0	2.0
Skilled Maintenance Worker -				
Water I	2.0	2.0	2.0	2.0
Water Utility Services				
Lead Worker			1.0	1.0
Skilled Maintenance Worker -				
Building & Facilities	3.0	3.0	3.0	3.0
Motor Sweeper Operator	4.0	4.0	4.0	4.0
Meter Repairer	2.0	2.0	2.0	2.0
Equipment Operator - Water	2.0	2.0	2.0	2.0
Sr. Maintenance Worker III	6.0	6.0	6.0	6.0
Maint. Facilities Dispatcher	1.0	1.0	1.0	1.0
Equipment Operator	9.0	9.0	9.0	9.0
Traffic Painter	2.0	2.0	2.0	2.0
Sr. Maintenance Worker II	4.0	4.0	4.0	4.0
Sr. Maintenance Worker I	34.0	34.0	34.0	34.0
Water Services Worker			4.0	4.0
Permit Technician	1.0	1.0	1.0	1.0
Clerical Assistant III	5.0	5.0	5.0	5.0
Airport Service Worker	2.0	2.0	2.0	2.0
Maintenance Worker	33.0	34.0	33.0	33.0
Clerical Assistant II	1.0	1.0	1.0	1.0

Total Regular Employees	195.0	195.0	198.0	198.0
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Nonregular Employees - Hours

Total Nonregular Hours	15,596	24,125	13,669	13,764
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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2321 Engineering-Administration

PROGRAM DESCRIPTION/GOALS

New Public Works Department to include Engineering Administration in Program 2411.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	3.0	3.0	3.0	0.0	0.0
Nonregular Hours					
Salaries & Benefits	\$373,086	\$354,726	\$374,900		
Maintenance & Support	113,427	122,230	121,900		
Capital Outlay					
Subtotal	<u>486,513</u>	<u>476,956</u>	<u>496,800</u>	<u>0</u>	<u>0</u>
Less Allocations	<u>(126,229)</u>	<u>(128,535)</u>	<u>(126,300)</u>		
Total Operating Budget	<u>\$360,285</u>	<u>\$348,421</u>	<u>\$370,500</u>	<u>\$0</u>	<u>\$0</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Other Licenses & Permits	\$10,872	\$10,100	\$10,440		
General Fund	178,172	145,920	167,659		
Sewer & Drainage	11,515	19,672	19,672		
Airport Fund	7,313	14,416	14,416		
Water Fund	118,580	146,076	146,076		
Sewer Enterprise Fund	11,662	12,237	12,237		
Redevelopment	<u>22,170</u>				
Total	<u>\$360,285</u>	<u>\$348,421</u>	<u>\$370,500</u>	<u>\$0</u>	<u>\$0</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2321 Engineering-Administration

PROGRAM OBJECTIVES

Monitor revenues and expenditures for Gas Tax, Measure M, Sanitation, and Water funds and other special revenues to assure that all spending is done in accordance with applicable rules and restrictions. Make adjustments as necessary to ensure that expenditures do not exceed available funds.

Develop effective schedules for the completion of new capital projects.

Utilize plan review, construction testing, and effective inspection procedures to keep contract change orders (CCO) at less than 6 percent of contract costs.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
CIP projects:					
Design	31	29	37		
Construction	32	35	30		
Interdepartmental projects administered	4	4	0		
Average CCO costs to construction amounts	1.0%	<6%	5.0%		
CIP project designs completed per initial schedule	74.0%	75.0%	60.0%		

* New Public Works Department to include Engineering Administration in Program 2411.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2322 Engineering-Gen Eng Svcs/Traffic Eng

PROGRAM DESCRIPTION/GOALS

Description

Perform engineering review and analysis of private development projects during the entitlement process, plan and map checking, permit processing, and construction for private development projects.

Engineering staff support to the Planning Commission, the Transportation and Circulation Commission, City Council, and other public forums.

Prepare and/or review traffic striping and detour plans, and provide traffic coordination for Capital Improvement Program projects.

Respond to the public regarding questions pertaining to City ordinances, resolutions, policies and procedures.

Assist or perform lease negotiations and land value appraisals for other departments, and acquire public land and easements for Capital Improvement Program (CIP) projects when necessary.

Goals

Facilitate, coordinate, and manage public improvements for residential, commercial, and industrial developments.

PROGRAM SUMMARY

	2011-12	2012-13	2012-13	2013-14	2014-15
	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>	<u>Adopted</u>
Regular Employees	5.8	5.8	5.8	4.8	4.8
Nonregular Hours	1,855	1,889	2,409	1,450	1,450
Salaries & Benefits	\$678,077	\$607,348	\$660,700	\$522,684	\$535,985
Maintenance & Support	414,332	469,027	428,900	671,093	681,173
Capital Outlay					
Subtotal	1,092,409	1,076,375	1,089,600	1,193,777	1,217,158
Less Allocations	(148,557)	(149,521)	(149,850)	(199,810)	(200,450)
Total Operating Budget	<u>\$943,852</u>	<u>\$926,854</u>	<u>\$939,750</u>	<u>\$993,967</u>	<u>\$1,016,708</u>

PROGRAM REVENUES

	2011-12	2012-13	2012-13	2013-14	2014-15
<u>Revenue Source</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>	<u>Adopted</u>
Cell Tower Rent	\$190,181	160,000	\$230,000	\$236,000	\$244,000
Street & Curb Permits	11,061	30,000	10,000	20,000	20,000
Miscellaneous Permits	47,114	41,000	40,000	70,000	70,000
Property Lease			5,000	5,000	5,000
Sale of Maps & Publications	760	2,000	1,000	1,000	1,000
Plan Check Fees - GES	23,296	30,000	25,000	25,000	25,000
Various Joint Fees-Comm. Dev.	5,091	6,500	6,500	6,500	6,500
Engineering Reimbursements	17,000 *	50,000	90,000	50,000	50,000
General Fund	114,474	(1,716)	(76,820)	201,871	203,690
Measure M / M2 Fund	34,320	39,181	39,181	60,000	60,000
Gas Tax Fund	46,024	39,384	39,384	186,789	191,981
Sewer / Drainage Fund	373,377	475,159	475,159	42,565	48,654
Water Fund	18,164	29,901	29,901	39,115	39,915
Sewer Enterprise Fund	15,724	25,445	25,445	50,127	50,968
Redevelopment	47,266				
Total	<u>\$943,852</u>	<u>\$926,854</u>	<u>\$939,750</u>	<u>\$993,967</u>	<u>\$1,016,708</u>

*Net of revenue and write-offs.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2322 Engineering-Gen Eng Svcs/Traffic Eng
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PROGRAM OBJECTIVES

Review of private development projects to ensure that the plans conform to Public Works department standards within the following time periods: Tract and Parcel Map reviews - 2 to 3 weeks; street plans and large developments - 2 weeks; minor site and grading plans - 3 days; reports and studies - 3 days.

Provide engineering interface with Community Development Department, other city departments, Planning Commission, Transportation and Circulation Commission, City Council, and outside agencies during review and implementation of private property improvements and development projects.

Respond to all traffic inquiries within 24 hours; complete traffic studies within 30 days.

Prepare and/or review traffic control plans for CIP, utility companies, and private development projects; review development projects for potential impact on City traffic; prepare and/or review traffic and parking analysis to identify deficiencies and to provide mitigation measures.

Provide design engineering, project management, and plan check services for CIP projects, as needed, to ensure projects are completed on schedule.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Private development plans reviewed	767	800	800	820	840
Engineering permits issued	344	350	350	360	370
Counter visits	2,346	2,250	2,000	2,040	2,090
CIP traffic sig. improve. projects	5	4	4	4	4
Traffic striping/detour/traffic control plans prepared/reviewed	465	400	400	499	524
Street signage/striping/parking improvements-work orders issued	80	*	90	92	95
<p>* New performance measure. See Program 2325 for Traffic Operations.</p>					

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2323 Engineering-Water System Management

PROGRAM DESCRIPTION/GOALS

Description

The Water System Management program is responsible for introducing water utility related policy, organizing, planning, controlling, and directing the Water Utility's resources.

Goals

Coordinate and manage the operation of the Water Utility to provide a safe and reliable water supply to our customers at a rate that represents the cost of service provided.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.8	5.8	5.8	4.8	4.8
Nonregular Hours	2,831	2,500	2,831	2,300	2,400
Salaries & Benefits	\$688,596	\$708,533	\$685,100	\$586,566	\$602,994
Maintenance & Support	438,126	585,710	472,400	638,960	698,290
Capital Outlay		6,000	6,000	6,000	6,000
Subtotal	1,126,722	1,300,243	1,163,500	1,231,526	1,307,284
Less Allocations	(93,903)	(163,096)	(110,600)	(171,316)	(174,586)
Total Operating Budget	<u>\$1,032,820</u>	<u>\$1,137,147</u>	<u>\$1,052,900</u>	<u>\$1,060,210</u>	<u>\$1,132,698</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Water Sys Mod/Upgrade Fees	\$13,209	\$15,000	\$15,000	\$15,000	\$15,000
Wtr Cross-Connect Insp Fees	7,056	8,000	8,000	8,000	8,000
Other Licenses/Permits		200	200	200	200
Rents	20,779	20,000			
Grants					
Sale of Maps & Publications	171	600	600	500	500
Plan Check Fees - Water	23,381	20,000	20,000	20,000	20,000
Reimbursements*	13,517	20,000	15,000	15,000	15,000
Contributed Asset from Developer	88,575				
Water Fund	866,132	1,053,347	994,100	1,001,510	1,073,998
Total	<u>\$1,032,820</u>	<u>\$1,137,147</u>	<u>\$1,052,900</u>	<u>\$1,060,210</u>	<u>\$1,132,698</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2323 Engineering-Water System Management

PROGRAM OBJECTIVES

Promote efficient and responsible use of water resources by minimizing water losses (production minus consumption) to 6 percent or less (the industry standard is 10 percent or less).

Provide accurate and timely plan review and permit issuance for private development projects to assure conformance with the Water Utility standards.

Maintain the City of Fullerton's Water Utility "Rates, Rules, and Regulations".

Plan and design capital projects to repair, replace, and rehabilitate water infrastructure.

Promote water conservation through programs to educate the general public regarding water awareness and encourage, where feasible, water conserving measures.

Through the Geographical Information System (GIS): update city atlas; input all water assets into City asset management software; update and calibrate the City water system hydraulic model.

Maintain reasonable Water Fund cash reserve levels:

- 1) 120 days of operating and maintenance expenses; and
- 2) Repair, Replacement and Rehabilitation reserve based on 2013 Water Study recommendation.

Maintain water rates at a level that will collect the cost of service provided to Fullerton rate payers.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
System water loss	5.9%	6.0%	6.2%	6.0%	6.0%
Water permits issued	106	85	90	90	90
Counter visits	1,362	1,400	1,200	1,200	1,200
Capital project design (number of projects/\$)	4/\$1.8 million	5/\$2.2 million	4/\$2 million	4/\$1.745 million	*6/\$7.93 million

*Contingent upon water rate increase

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2324 Engineering-Project Development & Design

PROGRAM DESCRIPTION/GOALS

Description

Professional design engineering for the Capital Improvement Program (CIP).

Administration and design review of consultant plans and specifications to assure compliance with City standards.

Application for and administration of outside funding for CIP projects, including federal, state, and local grants.

Coordination of scheduling, phasing, and timing of CIP construction activities with the Water Division design efforts and Maintenance Services to assure systematic improvement with minimal disruption to the public, residents, and businesses.

Goals

Provide high-quality, professional engineering services for project development and design - on schedule, within budget, and competitive with private consultant fees.

Schedule construction activities to minimize inconvenience to residents and local businesses.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	7.5	7.5	6.5	7.5	7.5
Nonregular Hours	0	33	0	29	29
Salaries & Benefits	\$889,313	\$972,180	\$810,100	\$832,409	\$849,772
Maintenance & Support	242,301	257,635	252,480	380,155	452,965
Capital Outlay					
Subtotal	<u>1,131,613</u>	<u>1,229,815</u>	<u>1,062,580</u>	<u>1,212,564</u>	<u>1,302,737</u>
Less Allocations	<u>(953,717)</u>	<u>(1,011,475)</u>	<u>(960,200)</u>	<u>(1,042,262)</u>	<u>(1,104,132)</u>
Total Operating Budget	<u>\$177,896</u>	<u>\$218,340</u>	<u>\$102,380</u>	<u>\$170,302</u>	<u>\$198,605</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$150,372	\$189,670	\$73,710	\$92,609	\$118,432
Sewer & Drainage Fund	9,272	11,468	11,468	30,315	31,271
Water Fund	8,760	11,468	11,468	30,315	31,281
Sewer Enterprise Fund	3,578	5,734	5,734	17,063	17,621
RDA/Successor Agency	<u>5,915</u>				
Total	<u>\$177,896</u>	<u>\$218,340</u>	<u>\$102,380</u>	<u>\$170,302</u>	<u>\$198,605</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2324 Engineering-Project Development & Design

PROGRAM OBJECTIVES

Develop and meet design schedules for all Capital Improvement Program (CIP) projects.

Meet with commercial tenants who will be impacted by CIP projects in order to provide advance notification near the completion of design and, whenever feasible, incorporate into design mitigation measures requested. For work in commercial areas, mail a construction alert to commercial tenants and residential properties in the vicinity of the project approximately 30 days prior to start of construction.

Submit applications for qualified projects for federal, state, and county grants.

Develop designs that minimize change orders to less than 5% of construction contracts.

Compare consultant engineering design fees (as a percentage of the construction contract) with in-house design fees.*

*Internal audit 2013-2014

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Project designs completed	26	22	22	22	16**
Encumber funds for Adopted construction projects	N/A	N/A	N/A	75%	75%
CIP projects Adopted / dollar value of construction cost (\$ millions)	N/A	N/A	N/A	*22 / \$13	*16 / \$9.2
Prepare federal, state, and county grant applications	N/A	N/A	N/A	3	4

* The State College Boulevard and Raymond Avenue Grade Separation projects are not included in the dollar value of construction cost.

**Additional projects typically added by various departments when the revised CIP is prepared.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2325 Engineering-Traffic Signal Operations

PROGRAM DESCRIPTION/GOALS

Description

Monitor traffic movement within the City through the Traffic Management Center.

Review, revise, and upgrade, as necessary, traffic circulation and progression, parking utilization, and pedestrian control devices based on changes in citywide needs and standards.

Goals

Maintain and coordinate a reliable transportation system citywide.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits	\$7,685	\$0	\$0	\$0	\$0
Maintenance & Support	607,387	961,257	692,040	393,360	399,290
Capital Outlay					
Subtotal	<u>615,073</u>	<u>961,257</u>	<u>692,040</u>	<u>393,360</u>	<u>399,290</u>
Less Allocations	<u>(12,837)</u>	<u>(30,580)</u>	<u>(19,870)</u>	<u>(7,390)</u>	<u>(7,570)</u>
Total Operating Budget	<u>\$602,236</u>	<u>\$930,677</u>	<u>\$672,170</u>	<u>\$385,970</u>	<u>\$391,720</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Overload Permits*	\$16,916	\$18,000			
Misc.Traffic Engineering Fees	3,885		2,000	3,200	3,400
Traffic Signal Reimbursements**	(4,850)	25,000	20,000	20,000	20,000
General Fund	488,345	526,877	289,370	212,590	213,140
Measure M / M2 Fund	8,470	119,300	119,300	58,000	60,500
Gas Tax Fund	<u>89,470</u>	<u>241,500</u>	<u>241,500</u>	<u>92,180</u>	<u>94,680</u>
Total	<u>\$602,236</u>	<u>\$930,677</u>	<u>\$672,170</u>	<u>\$385,970</u>	<u>\$391,720</u>

*Account number changed to 322-4284.

**Net of revenues and expenses.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2325 Engineering-Traffic Signal Operations

PROGRAM OBJECTIVES

Administer the contract with an outside vendor to maintain the traffic signal system and Traffic Management Center.

Continue to pursue available grants to augment City funding for maintenance, equipment upgrades, and expansions of the existing signal system.

Administer the traffic signal maintenance contract to assure that maintenance and repairs are completed on time, and in compliance with contract requirements.

Perform routine monitoring of signal timing, and prioritize corrective action to provide a cost-effective operational system.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Traffic signals maintained	148	148	150	150	150
Cost per signalized intersection	\$3,060	\$3,900	\$2,800	\$3,000	\$3,200

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2326 Engineering-Water Supply

PROGRAM DESCRIPTION/GOALS

Description

The Water Supply Program is responsible for monitoring the costs related to water supply. External costs include: water purchases from the Metropolitan Water District of Southern California (MWD), replenishment assessment (RA) paid to Orange County Water District (OCWD), and electrical costs for pumping water. Other expenses tracked by this program are related to debt service.

Goals

Balance the water supply expenses with revenues received from water rate payers.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$18,317,993	\$19,270,387	\$18,836,400	\$18,987,633	\$20,341,708
Capital Outlay					
Subtotal	<u>18,317,993</u>	<u>19,270,387</u>	<u>18,836,400</u>	<u>18,987,633</u>	<u>20,341,708</u>
Less Allocations	<u>(307,936)</u>	<u>(1,969,720)</u>	<u>(2,291,700)</u>	<u>(2,234,451)</u>	<u>(2,287,035)</u>
Total Operating Budget	<u>\$18,010,057</u>	<u>\$17,300,667</u>	<u>\$16,544,700</u>	<u>\$16,753,182</u>	<u>\$18,054,673</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Water Fund Revenues	\$26,628,250	\$27,632,500	\$24,406,000	\$24,483,250	\$24,923,250
Contribution to (from) Water Fund	<u>(8,618,193)</u>	<u>(10,331,833)</u>	<u>(7,861,300)</u>	<u>(7,730,068)</u>	<u>(6,868,577)</u>
Total	<u>\$18,010,057</u>	<u>\$17,300,667</u>	<u>\$16,544,700</u>	<u>\$16,753,182</u>	<u>\$18,054,673</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2326 Engineering-Water Supply

PROGRAM OBJECTIVES

Manage the water supply sources available to the City to achieve the most cost-efficient scenario, which is to pump the maximum percentage of total water supply allowed by the Orange County Water District (OCWD) and to purchase the remaining portion from the Metropolitan Water District (MWD). OCWD's Basin Production Percentage (BPP) and Replenishment Assessment (RA) are implemented on July 1; MWD's rate increases usually coincide with the calendar year.

If the City pumps less than the BPP, the difference in the required water supply is purchased from MWD at approximately two times the cost of the pumped water. If the City pumps more than the BPP, OCWD assesses a fee (Basin Equity Assessment - BEA) that is equivalent to the purchase price from MWD.

The cost shown below for "Total cost of water for 1,000 gallons" includes only the external costs associated with water production, i.e., electrical power needs for the pumps, RA paid to OCWD, and water purchases from MWD.

(Additional cost for supplying water to customers not included here are: principal and interest payments, miscellaneous expenditures, Capital Improvement Program, labor, maintenance and support of Water Fund related expenditures.)

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Purchased water supply	37.9%	37.0%	32.0%	30.0%	30.0%
Cost per acre-foot	\$820	\$820	\$890	\$946	\$985
Pumped water supply	62.1%	63.0%	68.0%	70.0%	70.0%
Cost per acre-foot	\$329	\$370	\$345	\$365	\$376
Total cost of water per 1,000 gallons	\$1.68	1.76*	\$1.70	\$1.76	\$1.82

*Change in calculation methodology.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2329 Engineering-Construction Management
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PROGRAM DESCRIPTION/GOALS

Description

Contract administration and inspection for Capital Improvement Program (CIP) projects.

Administration of contract surveying and material testing for CIP projects.

Assures material quality standards are met or exceeded, and that all work is performed in compliance with approved plans, specifications, City standards, and adopted City policies.

Goals

Administer and inspect all construction projects in public rights-of-way to assure compliance with City standards and specifications and, within the bounds of the City's obligations, established constraints of budget, schedule, quality, health, safety, and regulatory compliance.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	7.0	8.0	7.0	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$862,139	\$814,976	\$878,200	\$867,377	\$889,427
Maintenance & Support	269,261	265,570	271,690	365,930	381,580
Capital Outlay					
Subtotal	<u>1,131,400</u>	<u>1,080,546</u>	<u>1,149,890</u>	<u>1,233,307</u>	<u>1,271,007</u>
Less Allocations	<u>(783,292)</u>	<u>(722,955)</u>	<u>(721,960)</u>	<u>(738,649)</u>	<u>(743,329)</u>
Total Operating Budget	<u>\$348,108</u>	<u>\$357,591</u>	<u>\$427,930</u>	<u>\$494,658</u>	<u>\$527,678</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Street & Curb Permits -					
Inspection Fee (10)	\$39,837	\$30,000	\$10,000	\$30,000	\$30,000
Inspection Fee (44)	35,744	25,000	40,000	35,000	35,000
Construction Reimb. -					
Inspection (10)	45,839	30,000	30,000	30,000	30,000
Inspection (44)*	648	30,000			
General Fund	126,880	113,172	203,511	97,373	115,265
Water Fund	47,055	37,115	52,115	122,961	130,107
Sewer Enterprise Fund	45,473	92,304	92,304	179,324	187,306
Redevelopment	<u>6,632</u>				
Total	<u>\$348,108</u>	<u>\$357,591</u>	<u>\$427,930</u>	<u>\$494,658</u>	<u>\$527,678</u>

*Moved to Program 2323 (44-2323-4670)

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2329 Engineering-Construction Management

PROGRAM OBJECTIVES

Provide timely and accurate construction inspection services for all Capital Improvement Program projects.

Coordinate construction procedures and schedules to minimize impacts on traffic and adjoining businesses and/or residents.

Provide notification to all properties adjacent to capital projects at least one week prior to start of construction.

Inspect private development projects, minor/miscellaneous permits, and all underground utility company permit work to assure that all work in the public right-of-way is completed in accordance with City standards.

Evaluate and improve operational aspects affecting customer service. Establish / maintain 85 percent or greater satisfaction level.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Active CIP construction projects administered	32	35	30	30	28
Public works permits inspected	477	400	500	420	420
Customer Satisfaction: * Residential Field Svcs				85%	85%

*New program performance measure.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2331 Maintenance Services - Airport
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PROGRAM DESCRIPTION/GOALS

Fullerton Municipal Airport is the only general aviation airport in Orange County and is designated by the FAA as a reliever airport in the National Plan of Integrated Airport Systems. Most aviation services and employment are provided by the private sector.

Goals

Administer a safe, efficient Airport with sensitivity to environmental issues.
Maintain a secure Airport Operations Area (AOA) consistent with the Homeland Security Advisory System.
Plan and execute business plans to develop related business opportunities.
Provide general aviation facility for personal/corporate air travel and Public Safety aviation operations.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.0	5.0	5.0	5.0	5.0
Nonregular Hours	610	400	1,250	1,250	1,250
Salaries & Benefits	\$420,660	\$461,090	\$394,580	\$452,610	\$467,000
Maintenance & Support	1,637,980	1,480,597	1,398,240	1,495,740	1,521,380
Capital Outlay					
Subtotal	2,058,640	1,941,687	1,792,820	1,948,350	1,988,380
Less Allocations	(556,210)	(346,000)	(346,000)	(775,610)	(810,750)
Total Operating Budget	<u>\$1,502,430</u>	<u>\$1,595,687</u>	<u>\$1,446,820</u>	<u>\$1,172,740</u>	<u>\$1,177,630</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Aircraft Taxes	\$118,524	\$115,000	\$95,990	\$115,000	\$115,000
Rents	117,570	100,070	101,540	100,070	100,070
Fixed-Base Operators	500,388	454,955	430,040	460,000	460,000
Airport Hangar Admin Fee	10,241	5,000	9,380	10,000	10,000
Hangar Rental	949,835	1,088,201	1,259,640	1,000,000	1,000,000
Fuel Flowage Fees	41,606	45,000	22,750	35,000	35,000
Tie-Downs	63,693	75,000	73,370	65,000	65,000
Visiting Aircraft Parking	3,549	2,000	2,320	2,000	2,000
Field Use Fees	1,358	600	1,240	600	600
General Concessions	556	600		600	600
Parking Fees	5,012	4,620	5,110	4,620	4,620
Miscellaneous	16,038	15,000	18,690	15,000	15,000
Contrib.(to) from Airport Fund Bal	(325,940)	(310,359)	(573,250)	(\$635,150)	(\$630,260)
Total	<u>\$1,502,430</u>	<u>\$1,595,687</u>	<u>\$1,446,820</u>	<u>\$1,172,740</u>	<u>\$1,177,630</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2331 Maintenance Services - Airport

PROGRAM OBJECTIVES

Manage the Airport to comply with all federal rules, regulations, grant assurances, and Homeland Security levels.

Pass the annual state airport inspection.

Ensure all tenants comply with lease, franchise, and rental agreements.

Conduct the annual customer survey to assess customer satisfaction.

Record noise and safety complaints and contact responsible pilots when possible.

Utilize all available funding sources to include state/federal grants and private sector funding to implement Airport capital improvements.

Reassess the Airport's business model to ensure it is generating as much revenue as possible.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Operations	68,351	72,000	65,856	65,000	67,000
Based aircraft	335	360	330	330	335
Customer survey satisfaction rate	80%	80%	80%	90%	90%

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2411 Public Works- Administration
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PROGRAM SUMMARY

	2011-12 <u>Actual*</u>	2012-13 <u>Budget*</u>	2012-13 <u>Estimated*</u>	2013-14 <u>Adopted**</u>	2014-15 <u>Adopted**</u>
Regular Employees	4.5	4.5	5.5	9.5	9.5
Nonregular Hours	1,618	2,100	2,100	1,040	1,040
Salaries & Benefits	\$445,650	\$488,180	\$434,270	\$1,064,050	\$1,093,540
Maintenance & Support	667,020	661,540	681,720	894,690	899,400
Capital Outlay					
Subtotal	<u>1,112,670</u>	<u>1,149,720</u>	<u>1,115,990</u>	<u>1,958,740</u>	<u>1,992,940</u>
Less Allocations	<u>(20,810)</u>			<u>(289,550)</u>	<u>(290,560)</u>
Total Operating Budget	<u>\$1,091,860</u>	<u>\$1,149,720</u>	<u>\$1,115,990</u>	<u>\$1,669,190</u>	<u>\$1,702,380</u>

*Maintenance Services only '11/12 - '12/13

**Maintenance and Engineering combined '13/14 - '14/15

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual*</u>	2012-13 <u>Budget*</u>	2012-13 <u>Estimated*</u>	2013-14 <u>Adopted**</u>	2014-15 <u>Adopted**</u>
General Fund	\$228,500	\$217,350	\$205,330	\$524,670	\$537,460
Residential Parking Permit				5,000	5,000
Sanitation Fund	132,180	157,360	135,650	229,460	235,510
Sewer & Drainage Fund	164,110	164,630	164,630	36,230	37,230
Park Dwelling Fund				13,390	13,690
Airport Fund					
Brea Dam Fund					
Water Fund	302,810	318,150	318,150	335,580	345,050
Sewer Enterprise Fund	100,150	127,600	127,600	36,710	40,130
Successor Agency D/S Fund	<u>164,110</u>	<u>164,630</u>	<u>164,630</u>	<u>488,150</u>	<u>488,310</u>
Total	<u>\$1,091,860</u>	<u>\$1,149,720</u>	<u>\$1,115,990</u>	<u>\$1,669,190</u>	<u>\$1,702,380</u>

*Maintenance Services only '11/12 - '12/13

**Maintenance and Engineering combined '13/14 - '14/15

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2411 Public Works - Administration

PROGRAM DESCRIPTION/GOALS

The following services are performed by this program:

Lead the effort in coordinating the rehabilitation and repair of the City's infrastructure (e.g. streets, water, and sewers) by fully integrating capital projects and continuing maintenance activities

Policy direction to the department

Cost analyses of major operations

Productivity enhancements

Analytical, administrative, and clerical support to the department

Management of the City's non-emergency telephone system

General administration of department activities, including design and construction of Capital Improvement Program (CIP) projects, management of the City's traffic control system, and coordination of all functions of the Water Utility Coordinate plan review and public improvements for private development projects

Administer downtown parking permit process

Administer / coordinate review process for special events on public property

Goals

Provide management direction to the department's six operating divisions in order to provide the most efficient and effective customer-oriented municipal services at the lowest possible cost

Plan and prioritize all CIP projects to best utilize available funds and meet the City's needs

Provide a safe and reliable water supply at a reasonable cost

Develop and maintain a coordinated, fully integrated transportation system

Maintain/improve services, as needed, to ensure customer satisfaction

Complete performance audits of the following programs: The state-required internal audit of sewer operations by September 2013; the overhead allocation process by February 2014; GIS services by June 2014; the Engineering Design function by December 2014, plus other special audits assigned by the City Manager

Institute annual drills of the department's emergency operations procedures

Continue implementing the asset tracking feature in the Carte-Graph management system to take full advantage of the system's GIS and asset management features

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2411 Public Works - Administration
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PROGRAM OBJECTIVES

Supervise the department's operating divisions to ensure they meet published goals and objectives.

Complete performance audits of the following programs: The state-required internal audit of sewer operations by September 2013; the overhead allocation process by February 2014; GIS services by June 2014; the Engineering Design function by December 2014, plus any special audits assigned by the City Manager.

Institute annual drills of the department's emergency operations procedures.

Continue implementing the asset tracking feature in the Carte-Graph management system to take full advantage of the system's GIS and asset management features.

Monitor revenues and expenditures for Gas Tax, Measure M, Sanitation, and Water funds and other special revenues to assure that all spending is done in accordance with applicable rules and restrictions. Make adjustments as necessary to ensure that expenditures do not exceed available funds.

Develop effective schedules for the completion of new capital projects.

Utilize plan review, construction testing, and effective inspection procedures to keep contract change orders (CCO) less than 6 percent of the contract costs.

Identify, evaluate, and improve operational aspects affecting customer service. Establish/maintain 85 percent or greater satisfaction level.

Coordinate, monitor, and issue permits for the Downtown Parking Permit Program.

Coordinate City review of Special Events on public property and issue permits.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Downtown parking permits issued	1,757	1,650	1,740	1,650	1,650
Customer satisfaction: Counter services	96.4	85%	85%	85%	85%
Customer satisfaction: Field services	95.3	85%	85%	85%	85%

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2413 Maint. Svcs.-Building & Facility Maintenance

PROGRAM DESCRIPTION/GOALS

The Building and Facility Maintenance Program is responsible for maintenance and repair of 68 buildings, 37 park facilities, 6 parking structures and all City-owned electrical equipment, including 6,660 streetlights, (6,000 City-owned and 660 Edison-owned lights). Duties also include, swimming pool and spray pool maintenance, electrical and HVAC maintenance, plumbing and general repair services, and contract radio maintenance with the County of Orange. Custodial services are provided by contract to 51 of the City-owned buildings. All program costs are allocated to various departments, except for streetlight repair, parking lot lighting, energy costs, parking structure maintenance, and park maintenance.

Goal

Ensure all City facilities are maintained in a safe, clean, and proper state of repair.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	18.0	20.0	16.0	19.5	19.5
Nonregular Hours		1,183	950		
Salaries & Benefits	\$1,342,468	\$1,388,663	\$1,305,880	\$1,609,370	\$1,646,170
Maintenance & Support	2,315,556	2,776,790	2,655,000	2,931,610	2,952,910
Capital Outlay					
Subtotal	<u>3,658,024</u>	<u>4,165,453</u>	<u>3,960,880</u>	<u>4,540,980</u>	<u>4,599,080</u>
Less Allocations	<u>(1,961,810)</u>	<u>(2,216,227)</u>	<u>(2,216,227)</u>	<u>(2,322,600)</u>	<u>(2,323,120)</u>
Total Operating Budget	<u>\$1,696,214</u>	<u>\$1,949,226</u>	<u>\$1,744,653</u>	<u>\$2,218,380</u>	<u>\$2,275,960</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$1,289,877	\$1,017,156	\$1,005,160	\$1,139,610	\$1,142,380
Gas Tax Fund	365,071	776,750	665,400	776,750	776,750
Sanitation Fund	4,497	4,943	4,943	29,150	30,240
CNG Sales				70,640	104,870
Water Fund	12,936	64,860	45,000	128,710	132,530
Plummer Parking Fund	11,087	17,758	16,500	19,450	19,900
Refuse Collection Fund	9,640	11,234	6,000	13,030	13,420
Sewer Enterprise Fund	1,519	1,650	1,650	14,970	15,610
Successor Agency	9,225	0			
Telephone Fees	78,449	90,910	80,000	90,910	90,910
Custodial Service Fees	479,772	479,770	479,770	561,730	561,730
Building Service Fees	1,388,855	1,684,158	1,605,230	1,632,990	1,658,330
Conrib. From (to) Bldg. Fund				26,070	40,260
Costs Allocated to Various Departments	<u>(1,954,714)</u>	<u>(2,199,963)</u>	<u>(2,165,000)</u>	<u>(2,285,630)</u>	<u>(2,310,970)</u>
Total	<u>\$1,696,214</u>	<u>\$1,949,226</u>	<u>\$1,744,653</u>	<u>\$2,218,380</u>	<u>\$2,275,960</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2413 Maint. Svcs.-Building & Facility Maintenance

PROGRAM OBJECTIVES

Perform all necessary preventive maintenance repairs on 68 buildings and facilities in accordance with prescribed schedules 100 percent of the time.

Create a schedule to program an extensive annual inspection of all buildings and facilities to determine overall need for repairs and incorporate results in capital projects program or maintenance budget for repair.

Ensure the custodial contractor is meeting the contract's specifications for the 52 buildings and facilities, including the new Community Center, receiving custodial services. Maintain an average satisfaction rating of 3.5 on internal custodial services survey on a 4-point scale.

Create schedules to provide weekly visual inspections to 100 percent of all streetlights to manage and better implement the ongoing maintenance and repair of the City's streetlight system.

Consistently score at least a 3.5 (with 4 being excellent) on the semi-annual building maintenance customer satisfaction survey

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
BUILDING MAINTENANCE SERVICES					
Annual inspections of buildings and facilities	17	65	65	30	30
Building square feet	660,706	660,706	60	1,213,668*	1,213,668*
Building maintenance customer satisfaction rating	N/A	N/A	N/A	3.5	3.5
CUSTODIAL SERVICES					
Building square feet	300,080	300,080	300,080	355,000	355,000
Custodial satisfaction rating	3	3	N/A	3	3
STREETLIGHTS:					
	(7,283 Total Streetlights: 6,660 City owned and 623 Edison owned)				
City cost per pole per yr.**	\$119.20	\$118.34	\$118.34	N/A	N/A
Edison cost per pole per yr.**		\$173.15	\$173.15	N/A	N/A

* Based on new survey of all facilities and inclusion of parking structures

** Measure has been discontinued in FY 2013-2015

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2416 Maint. Services - Equipment Maintenance

PROGRAM DESCRIPTION/GOALS

The Equipment Maintenance Program provides all equipment-related services to the entire City fleet. The program includes preventive maintenance, Biannual Inspection Terminal (BIT) as required by the California Highway Patrol, and periodic safety inspections, repairs, and modifications. Maintenance costs are allocated to the other City departments on a per-vehicle basis. In-house repair services are augmented by contracted services when cost-effective.

Goal

Provide ready, safe vehicles and equipment for all City functions at rates at or below other cities and counties. Continue to explore cost-sharing opportunities for fleet maintenance costs with other municipalities.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	11.0	13.0	9.0	14.0	14.0
Nonregular Hours	4,000	2,247	1,500		
Salaries & Benefits	\$901,470	\$1,066,960	\$825,000	\$1,120,520	\$1,149,360
Maintenance & Support	1,808,030	1,630,250	1,630,250	1,916,820	1,919,310
Capital Outlay	(\$26,790)	66,000		3,500	
Subtotal	2,682,710	2,763,210	2,455,250	3,040,840	3,068,670
Less Allocations	(2,748,330)	(2,763,210)	(2,763,210)	(2,992,550)	(3,031,090)
Total Operating Budget	<u>(\$65,620)</u>	<u>\$0</u>	<u>(\$307,960)</u>	<u>\$48,290</u>	<u>\$37,580</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Carpool Fees	\$19,550	\$19,550	\$19,550	\$8,920	\$8,920
Vehicle Maint. Fees	2,748,330	2,763,210	2,763,210	3,031,920	3,059,750
Depreciation					
Allocation				(28,750)	(29,330)
Costs Allocated to					
Various Departments	(2,748,330)	(2,763,210)	(2,763,210)	(2,992,550)	(3,031,090)
Contrib. (to) from					
Equip. Maint. Fund	<u>(85,170)</u>	<u>(19,550)</u>	<u>(327,510)</u>	<u>28,750</u>	<u>29,330</u>
Total	<u>(\$65,620)</u>	<u>\$0</u>	<u>(\$307,960)</u>	<u>\$48,290</u>	<u>\$37,580</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2416 Maint. Services - Equipment Maintenance
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PROGRAM OBJECTIVES

Complete all preventive maintenance services as established by the annual preventive maintenance (PM) schedule on a timely basis.

Complete the following in conformance with all applicable mandates: 1.) Biannual Inspection Terminal (BIT), 2.) Diesel Annual Smoke Testing, 3.) Smog Certifications, 4.) Annual Aerial Testing, 5.) Annual Fuel Pump, and 6.) Underground Tank Testing.

Achieve an "excellent" customer satisfaction rating, based on a monthly closed-ended customer service survey sent to individuals assigned light-duty vehicles that have received recent PM service.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
PM's completed	1,006	1,203	950	1,090	1,090
Turnaround time for PM's (hours)	3.73	2.70	3.00	3.00	3.00
Turnaround time for general repairs (days)	0.94	1.00	1.00	1.00	1.00
Hourly labor rate (City)	\$82.00	\$85.00	\$85.00	\$90.00	\$90.00
Hourly labor rate (private sector)*				\$119.00	\$119.00
Customer service survey				Excellent	Excellent
*Private sector hourly labor rate based on eight local light- and heavy-duty vehicle maintenance businesses					

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2417 Maint. Services - Equipment Replacement

PROGRAM DESCRIPTION/GOALS

This program is responsible for identifying equipment needing replacement, projecting replacement costs, setting rental fees, accumulating replacement funds, receiving new units, installing auxiliary equipment, and selling old equipment. The Equipment Replacement Program achieves the lowest possible ownership cost and the highest productivity by systematically replacing existing equipment before its condition begins to generate excessive repair costs and downtime. Costs are economized through the aggressive use of warranty programs, which will offer customers lease rates below the private sector.

Twenty-five to thirty vehicles are normally scheduled for replacement each year. Only police patrol vehicles and those vehicles incurring excessive maintenance costs will be replaced for the next two fiscal years.

If sufficient funding is available, the City will replace fire engine in 2013-14

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$1,700,790	\$429,910	\$1,542,140	\$1,527,790	\$1,522,270
Capital Outlay	2,150	400,000	400,000	571,490	271,320
Subtotal	1,702,940	829,910	1,942,140	2,099,280	1,793,590
Less Allocations	(957,240)	(675,360)	(1,787,590)	(2,230,460)	(2,540,110)
Total Operating Budget	<u>\$745,700</u>	<u>\$154,550</u>	<u>\$154,550</u>	<u>(\$131,180)</u>	<u>(\$746,520)</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Equipment Replacement Fees	\$957,240	\$675,360	\$675,360	\$693,320	\$973,990
Costs Allocated to					
Various Departments	(957,240)	(675,360)	(675,360)	(693,320)	(973,990)
Depreciation Allocation				(1,134,490)	(1,157,170)
Principal Allocation				(162,650)	(168,940)
Interest Income	16,180				
Grants Fund	109,200				
Contrib. (to) from Equip.					
Replacement Fund	411,230	17,730	17,730	1,101,460	515,090
Debt Service Fund Contrib.	209,090	136,820	136,820	64,500	64,500
Total	<u>\$745,700</u>	<u>\$154,550</u>	<u>\$154,550</u>	<u>(\$131,180)</u>	<u>(\$746,520)</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: Maint. Services - 2417 Equipment Replacement

PROGRAM OBJECTIVES

Coordinate equipment replacement costs with interdepartmental charges to assure adequate funds are allocated to provide an up-to-date and safe fleet.

Establish equipment replacement fees, including get-ready costs, at a rate competitive with the private sector.

Evaluate and extend the life of equipment when cost-effective and operationally safe.

Purchase vehicles that comply with State mandates, e.g., alternative-fuel and low-emission vehicles.

Where feasible, issue joint bids with other public agencies to achieve savings through volume ordering.

CURRENT ANNUAL REPLACEMENT FEES BY VEHICLE TYPE:

Intermediate sedan	\$3,252
Police patrol car	\$10,800
1/2-ton pickup truck	\$2,400
3/4-ton utility truck	\$2,472
Street sweepers	\$20,532

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Fleet average age (years)	8.58	9.0	10.1	10.5	11.0

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2419 Maint. Services - Street Maintenance

PROGRAM DESCRIPTION/GOALS

This program is divided into two general areas of responsibility: pavement and traffic support. Pavement includes maintenance and reconstruction of concrete curbs, gutters, and sidewalks; and paving and minor reconstruction to asphalt parking lots, residential streets, and arterial highways. Traffic support includes maintenance of traffic-related street name signs, regulatory and guide signs; regular repainting of pavement lane lines, arrows, and symbols for vehicular traffic; installation and maintenance of traffic-related raised pavement markers; and traffic control or road closures for civic events and emergencies. The Street Maintenance Program also provides management for the City's National Pollutant Discharge Elimination System (NPDES) compliance program.

NPDES mandates that cities remove pollutants from city drains, catch basins, and drainage channels. The Street Maintenance Program routinely services the entire storm drain system to ensure pollutants are removed to comply with this mandate.

This program ensures operational readiness of City facilities and infrastructure for the safe and enjoyable use of Fullerton's citizens.

Goal

Employ professional maintenance practices that will promote safe, usable, and functional roadways for residents and visitors to the City of Fullerton. Maintain storm drains and channels to ensure compliance with NPDES guidelines and mandates.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	24.4	26.4	24.4	27.4	27.4
Nonregular Hours	4,000	8,000	8,000	7,600	7,600
Salaries & Benefits	\$1,765,862	\$1,814,959	\$1,781,780	\$2,099,750	\$2,157,120
Maintenance & Support	1,080,090	1,175,480	1,065,350	1,740,260	1,773,880
Capital Outlay		14,570	12,000	14,570	14,570
Subtotal	<u>2,845,952</u>	<u>3,005,009</u>	<u>2,859,130</u>	<u>3,854,580</u>	<u>3,945,570</u>
Less Allocations				(9,560)	(9,560)
Total Operating Budget	<u>\$2,845,952</u>	<u>\$3,005,009</u>	<u>\$2,859,130</u>	<u>\$3,845,020</u>	<u>\$3,936,010</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
General Fund	\$466,681	\$832,339	\$750,000	\$1,150,700	\$1,192,160
Gas Tax Fund	1,194,557	786,663	760,000	834,430	848,040
Sanitation Fund	1,130,940	1,207,207	1,197,210	1,285,670	1,312,920
Sewer & Drainage Fund				464,950	473,620
Water Fund	6,564	55,620	45,000	9,270	9,270
Refuse Fund		100,000	100,000	100,000	100,000
Sewer Enterprise Fund	2,520	23,180	6,920		
Successor Agency	<u>44,690</u>				
Total	<u>\$2,845,952</u>	<u>\$3,005,009</u>	<u>\$2,859,130</u>	<u>\$3,845,020</u>	<u>\$3,936,010</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2419 Maint. Services - Street Maintenance

PROGRAM OBJECTIVES

Provide road and pavement maintenance for publicly owned streets.

Investigate the cost-effectiveness of contracting large-scale asphalt paving by issuing a join bid with other north Orange County cities.

Provide a traffic painting program that will repaint traffic lane lines and pavement legends as needed to maintain at least 50 percent wear of the original roadway markings. Provide this service at or below private sector rates.

Meet objectives for placing asphalt and crack sealer. Investigate cost-sharing asphalt overlay projects with neighboring cities when work is done near City limits.

Remove pollutants from City drains and catch basins to comply with the National Pollutant Discharge Elimination System (NPDES) mandates.

Pressure clean sidewalks. Remove gum, dirt, grease, and stains from publicly owned sidewalks.

Consistent with the integration of capital projects and maintenance efforts, coordinate routine street repairs with capital reconstruction and rehabilitation projects.

Provide efficient turnaround times for plan review of the following:

Stormwater Pollution Prevention (SWPPP) within three days

Water Quality Management Plan WQMP) within three days

Administer the National Pollutant Discharge Elimination System (NPDES program to assure the City in compliance with all permit requirements.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Maintenance Services	PROGRAM: 2419 Street Maintenance
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PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Asphalt operations*:					
Tons placed	3,740	3,000	2,628	N/A	N/A
Cost per ton	\$176.00	\$175.00	\$206.00	N/A	N/A
Asphalt Dig-Outs					
Tons placed	1,111	N/A	1,116	1,116	1,116
Cost per ton	\$149		\$144	\$147	\$149
Asphalt Paving					
Tons placed	2,001	N/A	480	480	480
Cost per ton	\$109		\$95	\$97	\$99
Asphalt Skin/Patch					
Tons placed	627	N/A	1,032	1,032	1,032
Cost per ton	\$439		\$324	\$330	\$337
Asphalt crack filler:					
Pounds applied	33,240	40,000	35,000	40,000	40,000
Cost per pound	\$1.46	\$2.26	\$1.50	\$2.26	\$2.26
Street legend and curb painting:					
Square feet painted	139,928	143,325	136,500	136,500	143,325
Cost per square foot	\$0.78	\$0.88	\$0.88	\$0.88	\$0.88
Stripe painting:					
Lineal feet painted	1,289,053	1,233,697	900,000	1,174,950	1,174,950
Cost per lineal foot	\$0.09	\$0.11	\$0.10	\$0.11	\$0.11
Channel clearing (miles)	6.03	5.75	6.00	6.00	6.00
Catch basins cleaned (each)	3,099	3,000	3,000	3,000	3,000
Pressure wash sidewalks (square feet)	2,354,582	2,500,000	1,500,000	2,500,000	2,500,000

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2421 Maintenance Services - Street Cleaning

PROGRAM DESCRIPTION/GOALS

This program provides weekly street-cleaning services to all the publicly owned streets, park roads, and to the Fullerton Municipal Airport. The City's four sweeper operators and five machines sweep 37,000 curb miles on residential streets, arterial highways, industrial, and commercial streets on an annual basis.

This program contributes to the City's compliance with federally mandated National Pollutant Discharge Elimination System requirements. The Street Cleaning Program protects rivers, streams, ponds, and, ultimately, the ocean from being polluted by collecting roadway accumulations before it enters the storm drain system.

Goal

Maintain a clean and aesthetically pleasing environment for the public to enjoy through the consistent application of the established Street Cleaning Program. Protect downstream water bodies from harmful contaminants by providing a consistent, well-managed Street Cleaning Program as a best management practice.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	4.6	4.6	4.6	4.6	4.6
Nonregular Hours					
Salaries & Benefits	\$307,010	\$363,120	\$326,360	\$378,450	\$389,590
Maintenance & Support	487,940	492,230	492,230	499,940	503,310
Capital Outlay					
Subtotal	<u>794,950</u>	<u>855,350</u>	<u>818,590</u>	<u>878,390</u>	<u>892,900</u>
Less Allocations					
Total Operating Budget	<u>\$794,950</u>	<u>\$855,350</u>	<u>\$818,590</u>	<u>\$878,390</u>	<u>\$892,900</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Sanitation Fund	<u>\$794,950</u>	<u>\$855,350</u>	<u>\$818,590</u>	<u>\$878,390</u>	<u>\$892,900</u>
Total	<u>\$794,950</u>	<u>\$855,350</u>	<u>\$818,590</u>	<u>\$878,390</u>	<u>\$892,900</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2421 Maintenance Services - Street Cleaning
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PROGRAM OBJECTIVES

Provide quality Street Cleaning Program with expenses for this service at or below private sector costs.

Comply with National Pollutant Discharge Elimination System guidelines and mandates.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Sweeping mileage (curb miles)	36,838	37,000	37,000	37,000	37,000
Cost per curb mile (City)	\$23.49	\$23.49	\$23.49	\$23.74	\$24.13
Cost per curb mile (private sector)	\$23.87	\$23.87	\$24.59	\$25.33	\$26.09
Completed street-cleaning schedules	98%	99%	97%	100%	100%

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2422 Maintenance Services - Facility Capital Repair

PROGRAM DESCRIPTION/GOALS

This program is responsible for identifying major capital/equipment repairs or replacements at City facilities, as well as projecting replacement costs and accumulating replacement funds. Examples of covered costs include roofing, flooring, parking structures and lots, City pools and spray pools, and heating, ventilating, and air conditioning, (HVAC) equipment.

The program provides for a systematic approach to scheduling and funding major repairs to City buildings and facilities. Usually, most of the appropriations/expenditures are included in the Capital Improvement Program (CIP), while smaller projects are included in Maintenance Services.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$61,947		\$50,000	\$6,460	\$6,530
Capital Outlay		118,000	118,000		
Subtotal	61,947	118,000	168,000	6,460	6,530
Less Allocations	(479,278)	(512,160)	(512,160)	(518,620)	(518,690)
Total Operating Budget	<u>(417,331)</u>	<u>(\$394,160)</u>	<u>(\$344,160)</u>	<u>(\$512,160)</u>	<u>(\$512,160)</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Facility Capital					
Repair Fees	\$479,278	\$512,160	\$512,160	\$512,160	\$512,160
Costs Allocated to					
Various Departments	(479,278)	(512,160)	(512,160)	(518,620)	(518,690)
Interest Income	11,048	17,400	17,400	17,400	17,400
Transfer (to) from Debt Svc.Fund					
Contrib. (to) from Facility					
Capital Repair Fund	(428,379)	(411,560)	(361,560)	(523,100)	(523,030)
Total	<u>(417,331)</u>	<u>(\$394,160)</u>	<u>(\$344,160)</u>	<u>(\$512,160)</u>	<u>(\$512,160)</u>

DEPARTMENT: Maintenance Services	PROGRAM: 2422 Maintenance Services - Facility Capital Repair
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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2423 Maintenance Services - Landscape Maintenance

PROGRAM DESCRIPTION/GOALS

The Landscape Maintenance Program's operations include landscape maintenance, irrigation repair and maintenance, recreational trail maintenance, minor tree pruning, tree and shrub planting, preparation and maintenance of sports fields, chemical and mechanical weed abatement, pesticide application, and elimination of hazards to the public. The program maintains parks, median islands, landscaped areas on public grounds, reservoir sites, school grounds, recreational trails, and other City-owned property. Services are provided at three levels: (1) high for sports fields and high-visibility parks; (2) standard service levels for medium-use improved parks; and (3) minimal services to areas requiring reduced maintenance, such as natural parks and recreational trails.

Goal

Maintain all parks, landscaped areas, landscaped public facilities, recreational trails, and primitive parkland owned by the City in a safe, usable, and aesthetically pleasing condition.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	35.1	40.6	34.5	38.5 *	38.5 *
Nonregular Hours					
Salaries & Benefits	\$2,299,897	\$2,260,019	\$2,260,020	\$2,260,660	\$2,336,060
Maintenance & Support	1,189,044	1,067,640	1,022,640	1,305,490	1,339,480
Capital Outlay	8,427	8,770	5,000	8,770	8,770
Subtotal	3,497,368	3,336,429	3,287,660	3,574,920	3,684,310
Less Allocations	(339,640)	(314,950)	(314,950)	(313,750)	(318,960)
Total Operating Budget	<u>\$3,157,728</u>	<u>\$3,021,479</u>	<u>\$2,972,710</u>	<u>\$3,261,170</u>	<u>\$3,365,350</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
School District Contract	\$97,090	\$125,000	\$106,320	\$125,000	\$125,000
Cost Reimbursement	1,646	12,000	12,000	12,000	12,000
General Fund	2,137,636	2,079,266	2,073,180	2,349,150	2,433,660
Sanitation Fund	505,182	485,448	485,450	544,030	559,420
Contrib. (to) Brea Dam Fund	40,976				
Water Fund	263,959	278,402	267,140	224,950	229,230
Plummer Parking Fund	8,305	6,342	6,340	6,040	6,040
Refuse Fund	11,874	11,677	11,680		
Sewer Fund	2,985	23,344	10,600		
Successor Agency	88,075				
Total	<u>\$3,157,728</u>	<u>\$3,021,479</u>	<u>\$2,972,710</u>	<u>\$3,261,170</u>	<u>\$3,365,350</u>

* Reflects transfer of two Sen. Maintenance Workers to Program 2413 for Night Response Unit change of supervision

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2423 Maintenance Services - Landscape Maintenance

PROGRAM OBJECTIVES

Maintain all parks, streetscapes, City-owned facilities, and greenbelts to ensure acceptability of appearance and conformance with established City standards.

Assure proper performance of all irrigation systems to minimize water usage and to maximize the turf and landscape quality.

Maintain primitive parklands and recreational trails in a natural, safe, and usable condition.

Maintain landscape costs at a level competitive with the private sector.

Replace existing plant material with low water-requirement plantings at City parks, planters, and medians.

Continue transition of non-sport field turf areas to low water requirement plant material.

Foster cooperative efforts between City staff and volunteer organizations with the intent to identify civic improvement projects that can be jointly completed for mutual benefit.

Complete 100% of park inspection on a bi-monthly frequency.(43 locations)

Complete 100% of irrigation system inspection on a bi-weekly frequency.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Semimonthly park inspections	100%	100%	100%	258	258
Monthly Irrigation system inspections	100%	100%	100%	516	516
Average park maintenance costs per acre:					
Improved (610 Acres)	\$3,313	\$3,436	\$3,313	\$3,418	\$3,505
Unimproved (427Acres)	\$1,183	\$1,227	\$1,183	\$1,220	\$1,251

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2424 Maintenance Services - Tree Maintenance

PROGRAM DESCRIPTION/GOALS

The Tree Maintenance Program is responsible for trimming, removing, and planting trees in the public rights-of-way. The majority of Fullerton's trees are located in parkways with some located in parks, greenbelts, medians, public parking lots, recreational trails, and other public grounds. Contract crews perform most scheduled and on-request pruning services. Some minor park, greenbelt, and recreational trail tree pruning is performed by City crews. Tree division staff work in conjunction with other departments to assist in the selection, replacement, and removing of trees as it relates to their various projects.

Goal

Maintain and prune City trees located in parkways, medians, greenbelts, parks, parking lots, and all other public grounds to promote a safe and healthy condition.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	1.9	1.9	1.9	1.5	1.5
Nonregular Hours					
Salaries & Benefits	\$94,030	\$184,890	\$89,170	\$156,930	\$161,630
Maintenance & Support	1,164,120	1,125,170	1,125,170	1,118,280	1,118,300
Capital Outlay					
Subtotal	<u>1,258,150</u>	<u>1,310,060</u>	<u>1,214,340</u>	<u>1,275,210</u>	<u>1,279,930</u>
Less Allocations	(340)				
Total Operating Budget	<u>\$1,257,810</u>	<u>\$1,310,060</u>	<u>\$1,214,340</u>	<u>\$1,275,210</u>	<u>\$1,279,930</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Sanitation Fund	<u>\$1,257,810</u>	<u>\$1,310,060</u>	<u>\$1,214,340</u>	<u>\$1,275,210</u>	<u>\$1,279,930</u>
Total	<u>\$1,257,810</u>	<u>\$1,310,060</u>	<u>\$1,214,340</u>	<u>\$1,275,210</u>	<u>\$1,279,930</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2424 Maintenance Services - Tree Maintenance
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PROGRAM OBJECTIVES

Schedule trees for pruning, removal, and planting in accordance with the Community Forest Management Plan.

Remove hazardous tree conditions located on City property within four hours of notification.

Manage contract tree pruning to ensure work is performed according to City, American National Standards Institute (ANSI), and International Society of Arboriculture (ISA) specifications.

Integrate updated Geographic Information System (GIS) street tree inventory data.

The Community Forest consists of approximately 46,025 trees scheduled to be pruned once every three to four years.

Current tree maintenance contract costs:

Tree pruning \$67.42 per tree

Tree removal \$15.50 per DBH inch (diameter of tree approximately 60" above grade)

Tree planting \$204.00 per 24" box tree

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Trees pruned per year	12,689	13,000	13,000	13,000	13,000
Trees removed	543	500	500	500	500
Trees planted	515	500	500	500	500
Response time for service requests (days)	0.73	2	1	1	1

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2425 M. S. - Water Transmission & Distribution
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PROGRAM DESCRIPTION/GOALS

This program is responsible for the maintenance of the water transmission and distribution system that deliveries water to City residents, businesses, and industries. The water transmission and distribution system consists of 428 miles of water pipeline, 31,350 metered services, 4,175 fire hydrants, and 12,086 valves.

Goal

Repair and maintain the water transmission and distribution system in order to minimize water outages and deliver safe, potable water in a cost-effective manner.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	21.5	21.5	21.5	16.4 *	16.4 *
Nonregular Hours					
Salaries & Benefits	\$1,703,691	\$1,779,710	\$1,771,500	\$1,544,670	\$1,575,840
Maintenance & Support	1,130,203	1,184,400	1,165,500	1,042,850	1,046,210
Capital Outlay	53,666	58,350	58,350	78,050	78,050
Subtotal	2,887,560	3,022,460	2,995,350	2,665,570	2,700,100
Less Allocations	(649)				
Total Operating Budget	<u>\$2,886,911</u>	<u>\$3,022,460</u>	<u>\$2,995,350</u>	<u>\$2,665,570</u>	<u>\$2,700,100</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Water Fund	<u>\$2,886,911</u>	<u>\$3,022,460</u>	<u>\$2,995,350</u>	<u>\$2,665,570</u>	<u>\$2,700,100</u>
Total	<u>\$2,886,911</u>	<u>\$3,022,460</u>	<u>\$2,995,350</u>	<u>\$2,665,570</u>	<u>\$2,700,100</u>

* Reflects the transfer of 5.1 positions to new Program 2428

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2425 M. S. - Water Transmission & Distribution

PROGRAM OBJECTIVES

Provide same day response to customer inquiries.

Limit planned water service shut downs to under one hour; limit emergency water shut downs to under eight hours for any one particular service.

Provide 100% notification to effected customer from planned or emergency loss of service.

Provide a two-year cycle of preventive maintenance on system valves.

Provide a three-year cycle of preventive maintenance on fire hydrants.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
System valves PM					
per year	3,938	3,757	3,757	3,596	3,596
Cost per valve	\$28.04	\$30.29	\$30.29	\$30.75	\$30.75
Fire hydrants PM					
per year	998	983	983	1,392	1,392
Cost per hydrant	\$37.62	\$37.85	\$37.85	\$38.00	\$38.15
Program cost:					
Per 1,000 gallons/1billing unit	\$0.32	\$0.30	\$0.30	\$0.30	\$0.30

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Public Works	PROGRAM: 2426 M.S. - Water Production & Storage
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PROGRAM DESCRIPTION/GOALS

The Water Production and Storage Program's primary responsibilities are: (1) provide adequate water resources that meet or exceed the state's water quality requirements; (2) meet the City's normal, peak, and emergency water demand; (3) test, maintain, clean and coordinate repairs for 15 reservoirs, 12 wells, 49 motors and pumps, 8 chlorine facilities, and associated equipment.

Goal

Produce an adequate and safe water supply to meet normal, peak, and emergency demands.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	7.5	7.5	7.5	7.3 *	7.3 *
Nonregular Hours					
Salaries & Benefits	\$532,600	\$581,380	\$552,930	\$646,680	\$669,850
Maintenance & Support	391,800	370,550	384,816	394,320	395,460
Capital Outlay					
Subtotal	<u>924,400</u>	<u>951,930</u>	<u>937,746</u>	<u>1,041,000</u>	<u>1,065,310</u>
Less Allocations					
Total Operating Budget	<u>\$924,400</u>	<u>\$951,930</u>	<u>\$937,746</u>	<u>\$1,041,000</u>	<u>\$1,065,310</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Water Fund Contrib.	<u>\$924,400</u>	<u>\$951,930</u>	<u>\$937,746</u>	<u>\$1,041,000</u>	<u>\$1,065,310</u>
Total	<u>\$924,400</u>	<u>\$951,930</u>	<u>\$937,746</u>	<u>\$1,041,000</u>	<u>\$1,065,310</u>

* Reflects the transfer of .2 of the Water Superintendent's position to new Program 2428

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works

PROGRAM: 2426 M.S. - Water Production & Storage

PROGRAM OBJECTIVES

Provide responsive customer service through a program of scheduled preventive equipment maintenance and timely response to customer inquiries and complaints.

Provide water quality within City of Fullerton standards of less than 0.5 percent positive samples of total coliform per month, ensuring compliance with state standards of less than 5 percent.

Pump the maximum percentage of water allowable by the Orange County Water District.

Perform preventive maintenance on 49 pump motors twice a year, 106 hydraulic control valves once a year, and 62 isolation plug valves once a year.

Inspect and clean three reservoirs each year.

Supply appropriate agencies with production data as required by law.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Bacteriological water samples taken	1,669	1,700	1,700	1,700	1,700
Well production	63%	58%-64%	68%	58%-68%	58%-68%
Pump motors PM	98	98	98	98	98
Hydraulic control valves PM	76	68	68	106	106
Isolation plug valves PM	62	63	62	62	62
Average water production MGD*	24.45	29	24.25	24.75	25.25
Program cost:					
Per 1,000 gallons/1 billing unit	\$0.10	\$0.13	\$0.12	\$0.12	\$0.12

*MGD = millions of gallons per day.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2427 M.S. - Sewer Maintenance & Repair
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PROGRAM DESCRIPTION/GOALS

The Sewer Maintenance Program's primary responsibility is to ensure the proper operation of the sewer system. The operations component is responsible for supervision, preventive maintenance, and repair of system elements, including mains, laterals, manholes, lampholes, siphons, and other facilities. The administrative component handles system inspections, reporting, pest control, contract management, data management, map updates, program performance, and interprets and implements the lateral sewer policy as it relates to property owners. As new State Water Quality Board requirements are phased in, there will be an increase in personnel and supplies to meet the new mandates.

Goal

Ensure the proper operation of the 320 miles of sewer system with minimal blockages (less than eight per year).

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	17.0	19.0	17.0	18.0	18.0
Nonregular Hours					
Salaries & Benefits	\$1,244,770	\$1,403,428	\$1,250,000	\$1,467,370	\$1,513,490
Maintenance & Support	879,080	1,453,990	925,000	1,254,120	1,263,420
Capital Outlay		8,000		15,000	15,000
Subtotal	2,123,850	2,865,418	2,175,000	2,736,490	2,791,910
Less Allocations		(323,700)	(323,700)	(389,160)	(396,940)
Total Operating Budget	<u>\$2,123,850</u>	<u>\$2,541,718</u>	<u>\$1,851,300</u>	<u>\$2,347,330</u>	<u>\$2,394,970</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Sewer Service Fees	\$6,469,230	\$6,594,260	\$6,594,260	\$6,594,260	\$6,594,260
Contrib. (to) from Sewer Enterprise Fund	(4,370,880)	(4,082,542)	(4,772,960)	(4,318,650)	(4,272,230)
Fats, Oils, & Grease Inspection Fees	25,500	30,000	30,000	30,000	30,000
Sanitation Fund				20,860	21,470
Water Fund				20,860	21,470
Total	<u>\$2,123,850</u>	<u>\$2,541,718</u>	<u>\$1,851,300</u>	<u>\$2,347,330</u>	<u>\$2,394,970</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2427 M.S. - Sewer Maintenance & Repair
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PROGRAM OBJECTIVES					
Perform 100 percent of the scheduled root cutting in sewer mains.					
Establish list and contract the chemical treatment of sewer mains.					
Mechanically clean sewer laterals once to twice a year according to established list.					
Assist in the cleaning of storm drains and underpasses and/or water main repairs in times of emergencies.					
Inspect by closed circuit television (CCTV) at least 50 miles of sewer lines per year.					
Modify program operations to meet new State Water Quality Board requirements.					
Review and make necessary changes to Geographic Information System (GIS) maps; develop/implement Computerized Maintenance Mapping System (CMMS) to increase efficiency of operations and maintenance.					
Monitor performance of our sewer program in accordance with provisions of the statewide General Wastewater Discharge Requirement (GWDR).					
PROGRAM PERFORMANCE MEASURES					
<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Sewer main SSO's	3	Less than 10	2	less than 8	less than 8
Sewer mains hydro-jetted (miles)	197.31	190	184	190	190
Sewer mains root cut (feet)	276,341	200,000	320,000	200,000	200,000
Sewer laterals mechanically cleaned	190	1,700	1,690	1,700	1,700
Food Service Establishment (FSE) Inspections	532	480	350	480	480
Cost per mile of sewer mains maintained	\$6,694	\$6,840	\$7,310	\$7,567	\$7,713
CCTV inspection of sewer mains (feet)	295,146	264,000	246,500	264,000	264,000

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Public Works	PROGRAM: 2428 M.S. - Water Quality/Water Use Efficiency
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PROGRAM DESCRIPTION/GOALS

Description*

Implementation of the water quality, cross-connection, metering and water use efficiency programs by: taking routine water sampling; verifying backflow device installation, testing and certification; promoting Citywide water efficiency through proactive education regarding water efficiency measures; reading, testing, and repairing City water meters.

Goal

Providing proactive monitoring of City's water quality, water efficiency outreach, and meter reading/installation activities to ensure that all State and Federal regulations pertaining to drinking water standards are met in the most cost effective manner.

*This is a new program created by combining select functions of Water Engineering, Maintenance and Utility Services. Staff from Water Transmission and Distribution, Water Engineering, and Utility Services have been transferred to this program, but no new positions have been added.

PROGRAM SUMMARY

	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Regular Employees				11.3 *	11.3 *
Nonregular Hours					
Salaries & Benefits				\$864,320	\$888,630
Maintenance & Support				613,450	613,020
Capital Outlay					
Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,477,770</u>	<u>1,501,650</u>
Less Allocations					
Total Operating Budget	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,477,770</u>	<u>\$1,501,650</u>

PROGRAM REVENUES

<u>Revenue Source</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
Water Fund	<u></u>	<u></u>	<u></u>	<u>\$1,477,770</u>	<u>\$1,501,650</u>
Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,477,770</u>	<u>\$1,501,650</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

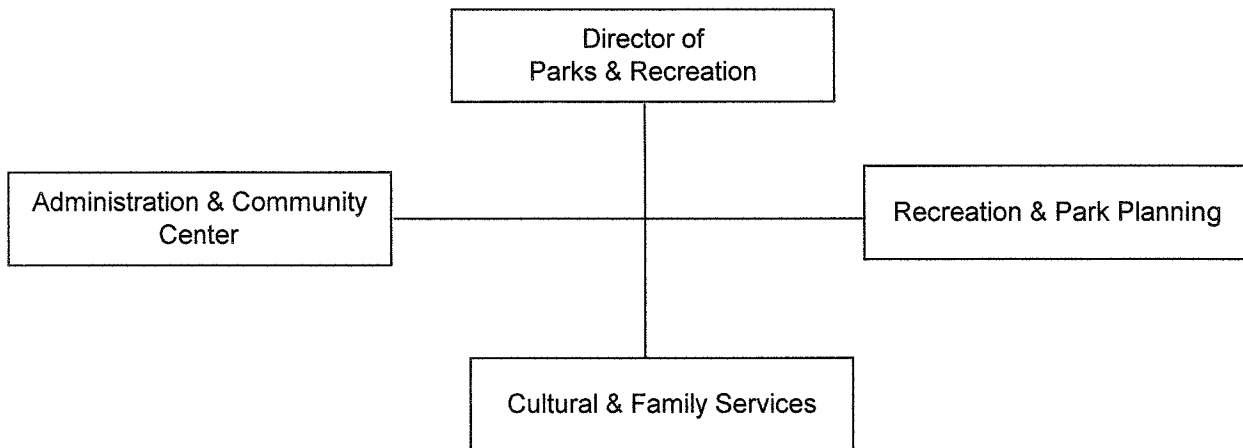
DEPARTMENT: Public Works		PROGRAM: 2428 M.S. - Water Quality/Water Use Efficiency			
PROGRAM OBJECTIVES					
Complete the state-mandated annual Consumer Confidence Report (CCR) by June of each year.					
Perform all state mandated water quality monitoring and reporting within established Federal and State guidelines.					
Verify that all backflow devices installed in the City are tested annually.					
Perform conservation or landscape survey for customers requesting direct assistance.					
Perform meter testing on 3-inch, 4-inch, 6-inch, 8-inch and 10-inch meters annually, and on 2-inch meters every three years.					
Maintain a 15-year replacement program on small meters.					
Replace/repair all meters within 10 working days of determining a meter malfunction (loss of accuracy, or stopped).					
PROGRAM PERFORMANCE MEASURES					
Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
Cross-connection:					
Backflow devices tested and completed		3,200	3,200	3,300	3,350
Water Quality					
Samples collected/analyzed		4,100	4,100	4,100	4,100
Meters					
Large meters tested	548	543	543	642	642
Cost per test	\$114.04	\$117.88	\$117.88	\$118.50	\$118.50
Meters read				198,000	198,000
Cost per meter read				\$1.29	\$1.29
Small Meter Program:					
Meters replaced	1,985	1,965	1,965	1,965	1,965
Cost per 5/8" meter	\$55.41	\$60.17	\$60.17	\$60.17	\$60.17
Cost per 1" meter	\$113.46	\$129.99	\$129.99	\$129.99	\$129.99
Meter replacement:					
time (days).				10	10
Program cost:					
Per 1,000 gallons/1 billing unit				\$0.17	\$0.17

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CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Parks and Recreation Department provides a wide range of programs in the areas of recreation, families, seniors, and cultural; special event production; and development and operation of various facilities and parklands which, include 54 parks, a golf course, 89,200 square feet of facilities, and 30 miles of recreational trails. These programs and services contribute to the community's health, recreation, and cultural enrichment.

Goals

Provide and facilitate quality recreational and cultural programs, special events, and family service programs that are responsive to residents' needs and are integrated with programs and facilities of other agencies.

Involve the public in the design and delivery of Parks and Recreation policies and programs and keep the public well informed of available services with active use of parks and facilities.

Plan, manage, conserve, and facilitate access to open space, parkland, cultural resources, and facilities.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	25.0	22.0	22.0	19.0	19.0
Nonregular Hours	113,277	103,446	103,446	96,480	96,480
Salaries & Benefits	\$3,134,194	\$3,053,343	\$2,831,071	\$2,961,896	\$3,052,953
Maintenance & Support	5,078,325	5,072,734	5,027,509	5,966,354	5,833,493
Capital Outlay					
Subtotal	<u>8,212,519</u>	<u>8,126,077</u>	<u>7,858,580</u>	<u>8,928,250</u>	<u>8,886,446</u>
Less Allocations	<u>(379,241)</u>	<u>(104,670)</u>	<u>(149,720)</u>	<u>(215,711)</u>	<u>(222,226)</u>
Total Operating Budget	<u>\$7,833,278</u>	<u>\$8,021,407</u>	<u>\$7,708,860</u>	<u>\$8,712,539</u>	<u>\$8,664,220</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
15 - Parks & Recreation	\$5,015,686	\$5,112,245
25 - Measure M2	115,240	115,240
32 - Grant Administration	365,876	366,677
42 - Brea Dam	3,221,902	3,234,790
74 - Capital Projects	55,979	57,494
85 - Successor Agency Debt Service	<u>153,567</u>	
Subtotal	8,928,250	8,886,446
Less Allocations:		
42 - Brea Dam	(159,732)	(164,732)
74 - Capital Projects	<u>(55,979)</u>	<u>(57,494)</u>
	(215,711)	(222,226)
Total	<u>\$8,712,539</u>	<u>\$8,664,220</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Parks & Recreation	1.0	1.0	1.0	1.0
P & R Administrative Manager	1.0	1.0	1.0	1.0
Parks Project Manager	1.0	1.0		
Recreation Manager	2.0			
Cultural & Events Manager	1.0	1.0	1.0	1.0
Community Center Supervisor	1.0	1.0	1.0	1.0
Recreation Supervisor*	2.0	2.0	3.0	3.0
Exhibition/Museum Specialist	1.0	1.0	1.0	1.0
Events Specialist*	1.0	1.0	0.0	0.0
Parks Project Specialist	1.0	1.0	1.0	1.0
Parks & Recreation Coordinator	3.0	3.0	4.0	4.0
Sports Facility Coordinator	1.0	1.0	1.0	1.0
Outdoor Recreation Coordinator	1.0			
Parks and Trails Coordinator	1.0			
Permit Technician			1.0	1.0
Museum Educator	1.0	1.0	1.0	1.0
Administrative Assistant I	0.0	1.0	1.0	1.0
Parks & Recreation Assistant	1.0	1.0	1.0	1.0
Tiny Tots Teacher	1.0	1.0		
Cultural & Events Operations Asst.	1.0	1.0	1.0	1.0
Clerical Assistant III	1.0			
Customer Service Rep.	2.0	2.0	2.0	2.0
Total Regular Employees	<u>25.0</u>	<u>21.0</u>	<u>21.0</u>	<u>21.0</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>113,277</u>	<u>103,446</u>	<u>96,480</u>	<u>96,480</u>

*1.0 Recreation Supervisor is proposed to replace 1.0 Event Specialist position when filled.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2511 Administration & Community Center

PROGRAM DESCRIPTION/GOALS

This program provides for administrative direction to the department staff; support to the City Council, the Parks and Recreation Commission, and various committees; clerical staffing for all programs; management of contracts and agreements; rentals of recreation buildings and picnic areas for public use; and public access issues. This division manages the operations of the Fullerton Golf Course and the Fullerton Community Center including senior programs, aquatics and recreation programs.

Goals

Provide effective management, policy direction, and coordination with other departments on Parks and Recreation related projects and programs. Provide recreation and educational activities for youth, families, and older adults in a safe and positive environment at the Fullerton Community Center.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	6.0	6.0	6.0	8.0	8.0
Nonregular Hours	9,526	21,281	21,281	17,335	17,335
Salaries & Benefits	\$589,070	\$924,662	\$868,271	\$994,697	\$1,031,134
Maintenance & Support	2,539,804	3,433,709	3,433,709	4,163,600	4,020,826
Capital Outlay					
Subtotal	<u>3,128,874</u>	<u>4,358,371</u>	<u>4,301,980</u>	<u>5,158,297</u>	<u>5,051,960</u>
Less Allocations	<u>(369,177)</u>	<u>(32,520)</u>	<u>(138,540)</u>	<u>(213,431)</u>	<u>(219,946)</u>
Total Operating Budget	<u><u>\$2,759,697</u></u>	<u><u>\$4,325,851</u></u>	<u><u>\$4,163,440</u></u>	<u><u>\$4,944,866</u></u>	<u><u>\$4,832,014</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Cell Tower Rent	\$84,166	\$138,000	\$87,120	\$87,120	\$88,631
Park Properties Rent	63,198	144,760	116,000	170,538	171,151
Meridian/Summit House Leases	460,941	451,740	365,700	367,740	367,740
Park Facility Rentals & Permits		427,126	105,000	420,000	450,000
Parks & Recreation Fees	2,760	81,520	128,900	245,060	245,060
Transfer (to) from General Fund		912,087	974,305	974,571	986,017
Contrib. (to) from Parks & Recreation Fund	(100,000)				
Measure M2		167,042	167,042	115,240	115,240
Grant Funds		70,257	70,257	68,846	69,647
Cell Tower Rent - Brea Dam	21,836	23,750	23,750	27,350	27,350
Golf Course - Brea Dam	2,359,254	2,274,930	2,338,100	2,600,000	2,600,000
Brea Dam Facilities Lease	124,364	166,610	108,800	111,910	111,910
Brea Dam Fees	4,866	780	1,250	1,400	1,400
Contrib. (to) from Brea Dam Fund	(415,074)	(687,051)	(477,084)	(398,476)	(402,132)
Redev. Debt Svc. Fund Contrib.	<u>153,386</u>	<u>154,300</u>	<u>154,300</u>	<u>153,567</u>	
Total	<u><u>\$2,759,697</u></u>	<u><u>\$4,325,851</u></u>	<u><u>\$4,163,440</u></u>	<u><u>\$4,944,866</u></u>	<u><u>\$4,832,014</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2511 Administration & Community Center

PROGRAM OBJECTIVES

Coordinate neighborhood and community involvement in park use, park planning, and recreation issues by providing opportunities for volunteering, use of parks and community facilities, and input to the services provided.

PARTNER ORGANIZATIONS

Administer FAST (Fullerton Aquatics Sports Team) contract and provide support for year-round aquatics programs, including youth and adult swim lessons, masters swim programs, and recreation swim operated by FAST.

Administer Fullerton Golf Course contract and provide support for golf programs operated by American Golf.

Provide administrative oversight to ensure that park tenants and contractors are in compliance with their agreements.

Provide support and administrative oversight to ensure that partners are compliance with their agreements. Major partners include: Boys & Girls Clubs of Fullerton, Fullerton Family YMCA, Muckenthaler Cultural Center, Fullerton Recreational Riders and St. Jude Medical Center.

COMMUNITY CENTER

Provide a central location for residents of all ages to take part in recreation, leisure, social and life learning experiences.

Facility Rentals: Provide the public a state-of-the-art unique and beautiful location to host their special event and provide funding to support the care and maintenance of the Fullerton Community Center.

Gymnasium, Pool & Fitness: Encourage physical fitness by providing a venue for all ages to participate in organized and drop-in basketball, volleyball, swimming, circuit, weight and cardiovascular training.

Senior Programs: Provide recreational, educational, and wellness activities that enhance the well-being of older adult participants.

Community Classes: Facilitate instructional classes for residents of all ages by providing a facility with various space and technology features.

PARK FACILITIES

Provide community access to the public parks and public buildings, such as Hillcrest Recreation Center, Red Cross Building, Izaak Walton Cabin, and Chapman Recreation Building, through rentals to private parties and community organizations.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2511 Administration & Community Center

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
FULLERTON COMMUNITY CENTER					
Number of Facility Rentals	N/A	N/A	N/A		
Facility Rentals Attendance	N/A	N/A	N/A	19,760	28,314
Number of Gymnasium Bookings*	N/A	N/A	N/A	510	535
Gymnasium Attendance*	N/A	N/A	N/A	33,443	35,115
Fitness Room Attendance	N/A	N/A	N/A	18,600	19,530
Senior Program Attendance	88,428	89,940	81,500	85,000	89,500
Number of Community Classes	N/A	N/A	N/A	170	180
Community Class Attendance	N/A	N/A	N/A	3,318	3,484
Pool Programs Attendance	N/A	N/A	N/A	39,000	39,400

PARK & FACILITY RENTALS

Number of Park Facility Rentals	521	570	570	570	570
Park Facility Attendance	30,850	28,000	28,000	27,000	27,000

* Includes Boys & Girls Club bookings & attendance

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2514 Recreation & Park Planning

PROGRAM DESCRIPTION/GOALS

The Recreation and Park Planning Division manages park planning and capital park projects for parks, facilities, and recreational trails. It also provide various programs, amenities, and facilities for the community such as recreational sports leagues, contract classes, parks and trails, Tennis Center, and Independence Park. The Newsletter brochure supports the department's programs including advertising for partner groups and a section for general information related to the City.

Goals

Park Planning - Provide effective management, policy direction, and coordination with other departments, agencies and developers on Parks and Recreation related Capital Improvement and planning projects. Recreation - Provide positive recreation, education, and social opportunities to the Fullerton community through effective publications and enrollment practices.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	6.0	6.0	6.0	4.0	4.0
Nonregular Hours	15,472	20,552	20,552	20,062	20,062
Salaries & Benefits	\$516,925	\$701,582	\$545,200	\$521,921	\$533,358
Maintenance & Support	863,817	953,204	920,920	1,041,566	1,047,953
Capital Outlay					
Subtotal	<u>1,380,742</u>	<u>1,654,786</u>	<u>1,466,120</u>	<u>1,563,487</u>	<u>1,581,311</u>
Less Allocations	<u>(656)</u>	<u>(72,150)</u>	<u>(10,000)</u>	<u>(2,280)</u>	<u>(2,280)</u>
Total Operating Budget	<u><u>\$1,380,086</u></u>	<u><u>\$1,582,636</u></u>	<u><u>\$1,456,120</u></u>	<u><u>\$1,561,207</u></u>	<u><u>\$1,579,031</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Park Rentals	\$92,190	\$4,720	\$4,100	\$4,720	\$4,720
Field Use Charges	60,582	57,140	57,800	57,140	57,140
P&R Program Fees	206,575	399,020	278,000	386,250	386,250
Transfer from General Fund	390,693	492,382	485,150	441,896	448,303
Park Rentals - Brea Dam	4,412	1,440	1,320	1,440	1,440
Field Use Charges - Brea Dam	17,808	21,500	3,050	21,500	21,500
Brea Dam Programs	274,623	279,450	349,000	297,600	297,600
Brea Dam Fund Contrib.	317,506	326,984	277,700	350,661	362,078
Water Fund Contrib.	8,559				
Redev. Fund Contrib.	<u>7,137</u>				
Total	<u><u>\$1,380,086</u></u>	<u><u>\$1,582,636</u></u>	<u><u>\$1,456,120</u></u>	<u><u>\$1,561,207</u></u>	<u><u>\$1,579,031</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2514 Recreation & Park Planning

PROGRAM OBJECTIVES

PARK PLANNING

Provide administrative oversight on parks and recreation related capital improvement projects to ensure that developers, consultants, and contractors are fulfilling their agreements and contracts. Provide coordination with other City departments on Parks and Recreation related Capital Improvement Planning and Projects.

Coordinate with Maintenance Services to ensure that parks and facilities are maintained at agreed upon service levels.

CONTRACT CLASSES

Provide quality instructional classes, to the residents of Fullerton.

NEWSLETTER

Inform citizens of important City news, upcoming classes, programs, and events by directly mailing a brochure to residents and businesses three times a year.

Provide a calendar for nonprofit organizations to advertise events at nominal fees to help augment revenues.

TENNIS CENTER

Provide a safe, quality tennis facility through the administration and maintenance of 11 lighted courts, pavilion, and grounds. Enhance opportunities for play during "downtime" hours (11 a.m. – 5 p.m.) by providing a Junior Tennis program.

INDEPENDENCE PARK/FULLERTON SKATE PARK

Provide a safe facility that includes the gym, racquetball courts, and skate park to support the recreation programs and activities for youth and adults, racquetball, and contract classes.

SPORTS LEAGUE SUPPORT

Facilitate the use of City and Fullerton School District athletic fields by organized youth and adult sports leagues.

PARKS & TRAILS

Facilitate the use of Fullerton trails, lake, and parks by enhancing opportunities for Fullerton residents to enjoy outdoor activities.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation	PROGRAM: 2514 Recreation & Park Planning
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PROGRAM PERFORMANCE MEASURES					
<u>Performance/ Workload Measures</u>	<u>2011-12 Actual</u>	<u>2012-13 Budget</u>	<u>2012-13 Estimated</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
CONTRACT CLASSES					
Classes offered	730	900	750	800	850
Classes attended	545	600	550	600	625
Students	2,500	3,300	2,540	2,600	2,700
TENNIS CENTER					
Participants	67,253	60,500	65,000	72,000	72,000
INDEPENDENCE PARK					
Adult program participants	31,274	27,500	27,500	27,500	27,500
Youth program participants	44,589	38,000	35,000	35,000	35,000
Facility rentals	515	500	500	500	500
Facility rental attendance	6,879	6,500	6,500	6,500	6,500
Volunteers (unduplicated)*	11	10	12	12	15
Volunteer hours*	86	100	2,400	2,400	3,000
TINY TOTS**					
Students per class average	18	15	15	N/A	N/A
Total number of students	980	950	950	N/A	N/A
SPORTS LEAGUE SUPPORT					
Youth programs	19,865	20,000	20,000	21,000	21,000
PARKS & TRAILS					
Outdoor recreation attendance***	2,868	2,900	2,700	N/A	N/A
Volunteers (unduplicated)	75	77	500	500	500
Volunteer hours	380	350	2,000	2,000	2,000
* Skate park volunteers counted since park reopened June 2012					
** Tiny Tots program converts to a contract class in 2013-14					
*** Outdoor Recreation events moved to 2516 Cultural and Family Services Division					

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation	PROGRAM: 2515 Family & Senior Services
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PROGRAM DESCRIPTION/GOALS

The Family and Senior Services Program is responsible for developing and administering programs and services that enrich lives and help meet the social, recreational, and wellness needs of youth, families, and older adults through both direct and contract programs. Facilities include Independence Park (and the Janet Evans Swim Complex), Maple Community Center, Fullerton Senior Multi-Service Center, Richman Community Center, Garnet Community Center, the newly opened Gilbert Community Center, and various other park and school sites. Programs are provided directly by Family and Senior Services staff or as part of a collaborative with community-based nonprofit agencies.

Goal

Provide recreation and educational activities for youth, families, and older adults in a safe and positive environment.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	8.0				
Nonregular Hours	77,371				
Salaries & Benefits	\$1,462,816				
Maintenance & Support	1,117,087				
Capital Outlay					
Subtotal	<u>2,579,903</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Less Allocations	<u>(1,068)</u>				
Total Operating Budget	<u><u>\$2,578,835</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Facility Rentals	\$2,703				
Parks & Rec. User Fees	348,054				
Contrib. (to) from Parks & Recreation Fund					
Transfer from General Fund	1,626,371				
Measure M2	35,973				
Grants	<u>565,734</u>				
Total	<u><u>\$2,578,835</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

The Family and Senior Services division was eliminated during the Parks and Recreation reorganization in FY 2012-13. The division was distributed between the three remaining divisions.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation	PROGRAM: 2516 Cultural & Family Services
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PROGRAM DESCRIPTION/GOALS

The Cultural and Family Services Division is responsible for developing and administering programs, services, and events that enrich our community and help meet the social, recreational, and wellness needs of youth and families through both direct and contract activities. Facilities include the Fullerton Museum Center, Maple Neighborhood Center, Richman Neighborhood Center, Garnet Neighborhood Center, Gilbert Neighborhood Center, Orangethorpe Recreation Center, and various other seasonal park and school sites.

Goals

The Cultural and Family Services programs are designed to provide educational opportunities in the arts and humanities, recreational and educational activities for youth and families, promote Fullerton as a destination, and contribute to the public safety through event production, youth programming and collaborations with community-based organizations and / or partner agencies.

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.0	9.0	9.0	9.0	9.0
Nonregular Hours	10,908	61,613	61,613	59,083	59,083
Salaries & Benefits	\$565,382	\$1,427,099	\$1,417,600	\$1,445,278	\$1,488,461
Maintenance & Support	557,617	685,821	672,880	761,188	764,714
Capital Outlay					
Subtotal	<u>1,122,999</u>	<u>2,112,920</u>	<u>2,090,480</u>	<u>2,206,466</u>	<u>2,253,175</u>
Less Allocations	<u>(8,340)</u>		<u>(1,180)</u>		
Total Operating Budget	<u>\$1,114,659</u>	<u>\$2,112,920</u>	<u>\$2,089,300</u>	<u>\$2,206,466</u>	<u>\$2,253,175</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Park Rentals	\$2,688	\$11,000	\$21,000	\$11,000	\$11,000
P&R Program Fees	189,896	176,016	176,000	272,168	272,168
Museum Center	37,250	37,000	37,000	37,000	37,000
Donations		67,500	67,500	70,000	70,000
Transfer from General Fund	640,299	1,317,915	1,284,311	1,470,483	1,517,065
Contrib. (to) from Parks & Recreation Fund					
Grant Funds		408,529	408,529	297,030	297,030
Brea Dam Program Fees	5,819	11,000	11,000	11,000	11,000
Brea Dam Fund Contrib.	53,363	83,960	83,960	37,785	37,912
Refuse Fund Contrib.	69,407				
Redev. Fund Contrib.	115,936				
Total	<u>\$1,114,659</u>	<u>\$2,112,920</u>	<u>\$2,089,300</u>	<u>\$2,206,466</u>	<u>\$2,253,175</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2516 Cultural & Family Services

PROGRAM OBJECTIVES

FULLERTON MUSEUM CENTER

Maintain annual revenues and Museum Association contract contributions. Provide multidisciplinary cultural and education exhibitions, performing arts programs, a variety of education programs and tours. Manage the Museum volunteer docent program, and oversee Public Art program.

NEIGHBORHOOD CENTERS

Provide year-round youth, teen and family development and services programs to the community at Garnet, Maple, Richman, Gilbert and Orangethorpe.

FULLERTON PLAZA AND MAPLE COMMUNITY CENTER

Manage each facility to accommodate public use, cultural programs, and the facility rental program. Provide access to the Plaza spray pool and to the Lemon Park spray pool during the summer months.

YOUTH AND TEEN PROGRAMS

Provide year-round recreational, cultural enrichment, art classes and health / fitness activities in a safe environment for youth (12 and under) and teens (13 and over).

Provide a traditional 8-week summer recreational enrichment program at all Neighborhood and Recreation centers.

Provide a seasonal fee-based day camp that includes cultural enrichment, recreational, and health / fitness activities.

EDUCATION

Provide annual school education tours at the Museum.

Provide outreach programs to local students focusing on the Leo Fender Gallery and its connection to Fullerton's history.

Provide affordable guitar classes and outreach programs in partnership with All the Arts for All the Kids at Beechwood and Fisler Schools.

Provide 180 days of after school youth development activities that include academic support, cultural enrichment, recreational, and health / fitness activities per the After School Education and Safety Grant at Orangethorpe, Maple, and Topaz Schools.

COMMUNITY OUTREACH

Facilitate academic internship, service-learning and adult mentor.

Volunteer programs to enhance program activities that support all Cultural and Family Services programs.

Provide family enrichment activities and events that include parent education, social service workshops, and special events at all Neighborhood Centers.

Provide year-round gang prevention / intervention services that include recreational, educational, mentoring, and case management for families per the California Gang Reduction Intervention and Prevention program.

FULLERTON MARKET

Meet revenue targets (\$2,700 per week) by maintaining 40 vendors per week average (90 percent occupancy rate).

Offer a minimum of eight special event/market programs during the season.

JULY 4TH CELEBRATION

Produce an incident-free event for an estimated attendance of 7,000 (capacity) while providing fund-raising opportunities for Fullerton nonprofit organizations through booth rentals (18 nonprofit agencies) and contributing to public safety by offering an alternative to illegal fireworks use.

SNOW DAY

Produce an incident free event for an estimated attendance of 900 (capacity) during the month of January, while meeting revenue targets (\$11,000) through tickets sales and vendors fees.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation

PROGRAM: 2516 Cultural & Family Services

PROGRAM OBJECTIVES

FISHING DERBY

Produce on incident free event at Laguna Lake focusing on children ages 3-15 years in partnership with Department of Fish and Wildlife for an estimated 850 people. Create a revenue source through sponsorship, vendor fees and/or ticket sales to offset expenditures.

SUMMER CONCERTS IN THE PARK

Produce six concerts during the months of July and August including shuttle service for an estimated 2,500 attendees. Create a revenue source through sponsorships and vendor fees to offset expenditures.

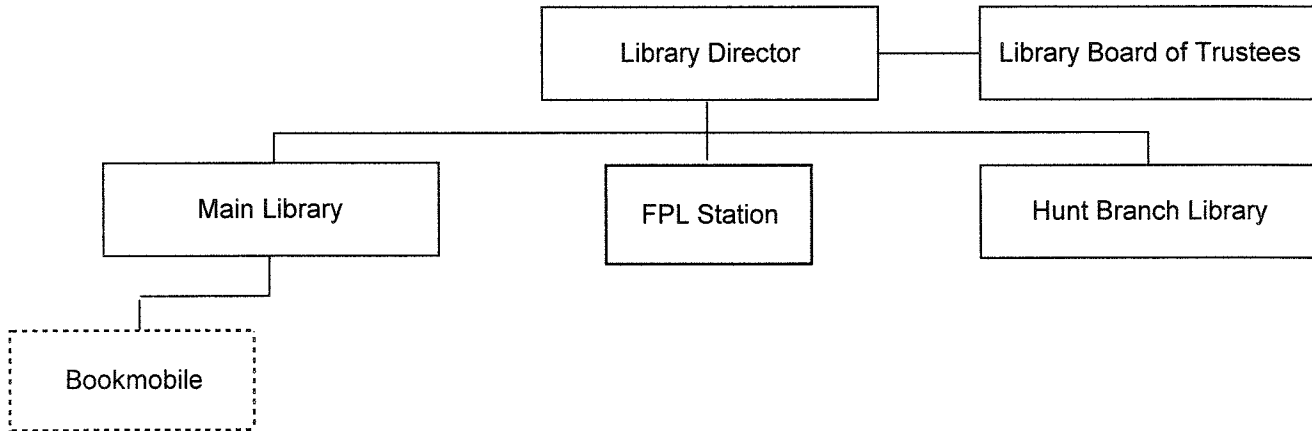
CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Parks & Recreation		PROGRAM: 2516 Cultural & Family Services			
PROGRAM PERFORMANCE MEASURES					
Performance/ Workload Measures	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted	2014-15 Adopted
FULLERTON MUSEUM CENTER					
Attendance	29,130	24,000	25,500	24,000	24,000
Members	380	400	410	400	400
Education program attend.	8,200	8,000	10,800	9,500	9,500
Public Art	1	1	1	0	0
Facility rentals	46	40	34	35	35
Facility rental attendance	4,000	3,500	2,700	3,000	3,000
Volunteers (unduplicated)	36	36	38	36	36
Volunteer hours	2,500	2,500	2,600	2,500	2,500
NEIGHBORHOOD/ RECREATION CENTERS					
Family attendance*	N/A	N/A	N/A	4,000	4,000
Teen attendance*	N/A	N/A	N/A	8,520	8,520
Youth attendance*	N/A	N/A	N/A	78,220	78,220
Volunteers	145	145	143	200	200
Volunteer hours	5,900	5,926	5,826	35,000	35,000
Day Camp Participants	257	250	255	550	550
RENTALS					
Maple rentals	44	50	50	50	50
Maple rental attendance	2,541	2,600	2,600	2,600	2,600
Lemon Park spray pool	11,478	12,000	12,000	12,000	12,000
Plaza rentals	15	15	13	15	15
Plaza rental attendance	4,300	4,300	4,300	4,300	4,300
FULLERTON MARKET					
Estimated attendance	50,000	50,000	50,000	50,000	50,000
Average vendors/week	40	40	40	40	40
Special events produced	6	8	10	8	8
JULY 4TH CELEBRATION					
Estimated attendance	7,000	7,000	10,000	7,000	7,000
Nonprofit participants	18	18	18	18	18
SNOW DAY					
Estimated attendance	850	850	850	900	900
Vendors	0	3	3	4	5
FISHING DERBY					
Estimated attendance	850	850	850	850	850
Vendors	0	3	3	4	5
CONCERTS IN THE PARK					
Estimated attendance	9,000	9,000	9,000	9,000	9,000
Vendors	12	12	12	12	12
*Attendance figures combined to include all four neighborhood centers.					

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Library

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

It is the mission of the Fullerton Public Library to provide services and materials to meet the educational, informational, literacy, and recreational reading needs of Fullerton's culturally diverse community. It does so through its three service outlets: the Main Library, Hunt Branch Library and FPL Station. The Library Department has an administrative Library Board of Trustees appointed by City Council. The Library Department has two fund-raising support groups, which are incorporated as nonprofit organizations: the Friends of the Fullerton Public Library and the Fullerton Public Library Foundation.

Goals

Support individuals pursuing a sustained program of learning, independent of any educational provider.

Provide timely, accurate, and useful information to community residents and Fullerton businesses.

Assist students in meeting educational objectives during their formal courses of study.

Offer current, high-demand, high-interest materials in electronic and print format.

Encourage children to develop an interest in reading through programs aimed at children and their parents.

Serve as a central focal point for community activities, meetings, and services.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Library

DEPARTMENT SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	22.0	25.4	22.0	23.8	23.8
Nonregular Hours	20,903	19,900	20,900	18,600	18,600
Salaries & Benefits	\$2,181,970	\$2,365,458	\$2,186,341	\$2,396,029	\$2,474,245
Maintenance & Support	1,094,728	1,077,297	1,077,297	1,169,520	1,182,477
Capital Outlay	27,954				
Subtotal	<u>3,304,652</u>	<u>3,442,755</u>	<u>3,263,638</u>	<u>3,565,549</u>	<u>3,656,722</u>
Less Allocations					
Total Operating Budget	<u><u>\$3,304,652</u></u>	<u><u>\$3,442,755</u></u>	<u><u>\$3,263,638</u></u>	<u><u>\$3,565,549</u></u>	<u><u>\$3,656,722</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
13 - Library	<u>\$3,565,549</u>	<u>\$3,656,722</u>
Total	<u><u>\$3,565,549</u></u>	<u><u>\$3,656,722</u></u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Library

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Budgeted</u>	<u>2012-13 Budgeted</u>	<u>2013-14 Budgeted</u>	<u>2014-15 Budgeted</u>
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Regular Employees - Full-Time Equivalent Positions

Library Director	1.0	1.0	1.0	1.0
Library Div. Mgr. - Adult Svcs.	1.0	1.0	1.0	1.0
Library Div. Mgr. - Children's Svcs.	1.0	1.0	1.0	1.0
Library Div. Mgr. - Technical Svcs.	1.0	1.0	1.0	1.0
Library Circulation Manager	0.0	0.0	0.0	0.0
Senior Librarian	2.0	2.0	2.0	2.0
Adult Services Librarian	4.0	4.0	4.0	4.0
Children's Services Librarian	2.0	2.0	2.0	2.0
Technical Services Librarian	0.8	0.8	0.8	0.8
Administrative Assistant I	1.0	1.0	1.0	1.0
Library Tech. Svcs. Assistant	1.0	1.0	1.0	1.0
Library Tech. Assistant II	4.0	4.0	4.0	4.0
Library Tech. Assistant I	3.8	3.8	3.0	3.0
Library Clerical Assistant *	3.0	2.8	2.0	2.0
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Total Regular Employees	<u>25.6</u>	<u>25.4</u>	<u>23.8</u>	<u>23.8</u>

Nonregular Employees - Hours

Total Nonregular Hours	<u>19,900</u>	<u>19,900</u>	<u>18,600</u>	<u>18,600</u>
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* One position is being unfunded as the incumbent is serving in an acting assignment. Upon termination of the acting assignment, funding for this position will either be restored or the position will be eliminated.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Library	PROGRAM: 2521 Library
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PROGRAM DESCRIPTION/GOALS

The Main Library provides library service 62 hours per week, seven days per week, to all community residents and the Fullerton business community. The Library hosts six public service subprograms (Reference, Circulation, Children's Services, the Hunt Branch, FPL Station and Passport Services) and two support subprograms (Administration and Technical Services).

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	22.0	25.4	22.0	23.8	23.8
Nonregular Hours	20,903	19,900	20,900	18,600	18,600
Salaries & Benefits	\$2,181,970	\$2,365,458	\$2,186,341	\$2,396,029	\$2,474,245
Maintenance & Support	1,094,870	1,077,297	1,077,297	1,169,520	1,182,477
Capital Outlay	27,954				
Subtotal	3,304,794	3,442,755	3,263,638	3,565,549	3,656,722
Less Allocations					
Total Operating Budget	<u>\$3,304,794</u>	<u>\$3,442,755</u>	<u>\$3,263,638</u>	<u>\$3,565,549</u>	<u>\$3,656,722</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Library Fines	\$78,910	\$115,000	\$80,000	\$100,000	\$100,000
Interlibrary Loan Postage	717	700	700	700	700
Room Rentals - Main	19,258	13,840	30,000	30,000	30,000
Room Rentals - Hunt	880	1,200	100		
State Grants	31,819	45,000	3,500		
Coin-Operated Copiers	207	200	300	200	200
Passport Execution Fee	59,545	43,480	55,000	50,000	50,000
Passport Photo Fee	13,815	4,000	12,000	10,000	10,000
Miscellaneous	7,515	10,000	15,000	10,000	10,000
Restricted Contributions	(33,378)		200,000		
Contrib. (to) from Library Fund	325,506	66,600			
Transfer from General Fund	2,800,000	3,142,735	2,867,038	3,364,649	3,455,822
Total	<u>\$3,304,794</u>	<u>\$3,442,755</u>	<u>\$3,263,638</u>	<u>\$3,565,549</u>	<u>\$3,656,722</u>

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Library

PROGRAM: 2521 Library

PROGRAM OBJECTIVES

Enhance digital literacy to the public by incorporating technology into our programs including digital elements into weekly Toddler and Preschool storytimes, After School Club and teach a quarterly class to adults by June 2014.
 Increase use of digital resources by 20% by June 2015.

Explore additional community-led services such as providing 3D printing and compiling oral histories of local residents by June 2015.

Expand our current SMS notification system to include Pre-Overdue and Overdue notices by June 2014.
 Continue as a primary resource to job seekers and small business owners by offering monthly Business seminars in partnership with SCORE.

Become a primary venue for cultural resources by hosting a minimum of three cultural events per quarter.
 Continue collaboration with the Fullerton School District by offering at least one outreach program per month.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
ANNUAL CIRCULATION					
Main Library	676,197	805,000	805,000	800,000	800,000
Hunt Branch	68,577	122,100	46,000	0	0
FPL Station	34	0	1,000	1,500	1,500
Virtual	20,416	0	20,000	30,000	30,000
Bookmobile	0	0	1,000	0	0
Total Library	765,224	927,100	873,000	831,500	831,500
REFERENCE TRANSACTIONS					
Main Library	71,733	68,300	60,000	65,000	65,000
Hunt Branch	1,836	6,700	1,300	0	0
Bookmobile	0	0	50	0	0
Total Library	73,569	75,000	61,350	65,000	65,000
PROGRAM ATTENDANCE					
Main Library	25,878	22,000	25,000	40,000	40,000
Hunt Branch	10,083	19,400	5,200	0	0
Total Library	35,961	41,400	30,200	40,000	40,000
NUMBER OF PROGRAMS					
Main Library	679	520	600	600	600
Hunt Branch	314	550	191	0	0
Total Library	993	1,070	791	600	600
VOLUNTEER HOURS					
Main Library	13,945	12,430	13,000	15,000	15,000
Hunt Branch	1,425	1,460	1,700	0	0
Total Library	15,370	13,890	14,700	15,000	15,000
LIBRARY ATTENDANCE					
Main Library	404,569	508,870	500,000	600,000	600,000
Hunt Branch	47,110	97,600	24,000	0	0
Bookmobile	0	0	300	0	0
Total Library	451,679	606,470	524,300	600,000	600,000

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FULLERTON SUCCESSOR AGENCY
FISCAL YEARS 2013-14 - 2015-15

DEPARTMENT: Successor Agency

DEPARTMENT SUMMARY

	2011-12 <u>Actual*</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees		1.45	1.45	1.95	1.95
Nonregular Hours					
Salaries & Benefits	\$465,366	\$231,995	\$231,995	\$235,050	\$236,950
Maintenance & Support	12,154,365	20,433,235	20,469,235	11,310,400	10,978,993
Capital Outlay	18,680,939	14,427,400	4,971,886		
Subtotal	31,300,670	35,092,630	25,673,116	11,545,450	11,215,943
Less Allocations					
Total Operating Budget	<u>\$31,300,670</u>	<u>\$35,092,630</u>	<u>\$25,673,116</u>	<u>\$11,545,450</u>	<u>\$11,215,943</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
80 - Low and Moderate Income Housing	\$2,805,480	\$2,797,830
85 - Successor Agency Debt Service	\$7,993,120	\$7,650,153
88 - Successor Agency Trust	746,850	767,960
Total	<u>\$11,545,450</u>	<u>\$11,215,943</u>

* The Fullerton Redevelopment Agency was dissolved January 31, 2012.
The Successor Agency commenced February 1, 2012.

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Successor Agency

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2011-12 Authorized</u>	<u>2012-13 Authorized</u>	<u>2013-14 Adopted</u>	<u>2014-15 Adopted</u>
--------------------------------	-------------------------------	-------------------------------	----------------------------	----------------------------

Regular Employees - Full-Time Equivalent Positions

City Manager	0.20	0.20	0.20	0.20
Fiscal Services Manager	1.00	1.00	1.00	1.00
Project Manager II	0.25	0.25	0.75	0.75

Total Regular Employees

1.45

1.45

1.95

1.95

Each position listed is budgeted in another department.
Amount authorized indicates percentage charged to Successor Agency funds.

CITY OF FULLERTON
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Successor Agency

PROGRAM: 2356 Successor Agency

PROGRAM DESCRIPTION/GOALS

The Successor Agency is responsible for winding down the affairs of the former Fullerton Redevelopment Agency and must comply with all statutory requirements in the California Health and Safety Code applicable to the dissolution of the redevelopment agency per Assembly Bills X1 26 and 1484.

Goals

Make payments on all enforceable obligations including bond debt service payments.
 Comply with all monitoring requirements of existing long term agreements.
 Prepare the property management plan.
 Oversee completion of agency funded projects and the expenditure of remaining bond proceeds.
 Staff Oversight Board meetings.

PROGRAM SUMMARY

	2011-12 <u>Actual*</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees	5.00	1.45	1.45	1.50	1.50
Nonregular Hours					
Salaries & Benefits	\$465,366	\$231,995	\$231,995	\$235,050	\$236,950
Maintenance & Support	1,342,811	7,815,155	7,851,155	511,800	531,010
Capital Outlay	18,680,939	14,427,400	4,971,886		
Subtotal	20,489,116	22,474,550	13,055,036	746,850	767,960
Less Allocations					
Total Operating Budget	<u>\$20,489,116</u>	<u>\$22,474,550</u>	<u>\$13,055,036</u>	<u>\$746,850</u>	<u>\$767,960</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Property Tax Increment	\$1,808,177				
ROPS Payment		350,000	350,000	709,520	730,630
Fund Balance		7,697,150	7,697,150		
Bond Proceeds	18,680,939	14,427,400	4,971,886		
Property Rental Income			36,000	37,330	37,330
Total	<u>\$1,808,177</u>	<u>\$22,474,550</u>	<u>\$13,055,036</u>	<u>\$746,850</u>	<u>\$767,960</u>

* The Fullerton Redevelopment Agency was dissolved January 31, 2012.
 The Successor Agency commenced February 1, 2012.

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2013-14 - 2014-15

DEPARTMENT: Successor Agency

PROGRAM: 2355 Debt Service

PROGRAM DESCRIPTION/GOALS

The Successor Agency Debt Service has been separated from the other programs in order to show a more accurate picture of the Maintenance and Support budgets for those programs. Debt Service represents repayment obligations for the Successor Agency (to the former Redevelopment Agency) bonds and reimbursement agreements.

The Successor Agency's total debt as of June 30, 2013 is:

1998 Revenue Bonds	\$25,895,414.00
2003 Refunding Certificate of Participation	\$1,805,100.00
2005 CRA/ERAF Loan	\$295,724.00
2005 Tax Allocation Revenue Bonds	\$97,841,385.00
2006 CRA/ERAF Loan	\$477,016.00
2010 Lease Revenue Bond, Series B	\$478,400.00
2010 Taxable Tax Allocation Housing Bonds	\$38,485,722.00
Total	<u>\$165,278,761.00</u>

PROGRAM SUMMARY

	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$10,811,554	\$12,618,080	\$12,618,080	\$10,798,600	\$10,447,983
Capital Outlay					
Subtotal	<u>10,811,554</u>	<u>12,618,080</u>	<u>12,618,080</u>	<u>10,798,600</u>	<u>10,447,983</u>
Less Allocations					
Total Operating Budget	<u>\$10,811,554</u>	<u>\$12,618,080</u>	<u>\$12,618,080</u>	<u>\$10,798,600</u>	<u>\$10,447,983</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>	2014-15 <u>Adopted</u>
Tax Increment/ROPS	<u>\$10,811,554</u>	<u>\$12,618,080</u>	<u>\$12,618,080</u>	<u>\$10,798,600</u>	<u>\$10,447,983</u>
Total	<u>\$10,811,554</u>	<u>\$12,618,080</u>	<u>\$12,618,080</u>	<u>\$10,798,600</u>	<u>\$10,447,983</u>

**CITY OF FULLERTON
FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM
FOR
2013-14 - 2017-18
ADOPTED**

CITY OF FULLERTON
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2013-14 - 2017-18

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**CITY OF FULLERTON
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2013-14 - 2017-18**

The proposed Five-Year Capital Improvement Program (CIP), commencing July 1, 2013, and ending June 30, 2018, is presented in this section. The CIP is a planning tool for short- and long-range capital improvements and development. It links Fullerton's fiscal planning process to physical development. The CIP again places a strong emphasis on the overall repair and reconstruction needs of City facilities and infrastructure system.

City projects total \$148,997,521 for 2013-14 and \$19,458,000 for 2014-15, with a five-year total of \$219,763,721. Capital projects for the Successor Agency total \$4,017,931 for 2013-14 and \$0 for 2014-15. In accordance with the City's goals, design will be completed or a construction contract will be awarded by June 30, 2014, for the majority of the projects in the 2013-14 CIP. Successor Agency funding is contingent upon State approval.

Included in this year's CIP is a schedule of 2012-13 capital projects that are still in progress. This schedule includes the project status and the estimated funds to be carried over to 2013-14 to complete each project.

The 2013-18 CIP utilizes almost exclusively restricted funds that are not available for general operations. Funding for vehicle replacement is included in the operating budget. The funding composition of the 2013-14 and the 2014-15 CIP is shown below.

Reconstruction and rehabilitation of the City's infrastructure system and various facilities continue to be a high priority for the Five-Year CIP. Reconstruction, rehabilitation, and repair projects to maintain the City's streets are being emphasized.

<u>Funding Source</u>	<u>Proposed Funding</u>			
	<u>2013-14</u>		<u>2014-15</u>	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
General Fund	\$470,600	0.3%	\$0	0.0%
Measure M Turnback Fund	1,765,000	1.2%	1,600,000	8.2%
Gas Tax Fund	710,000	0.5%	200,000	1.0%
Gas Tax 2103	1,000,000	0.7%	1,000,000	5.1%
Sewer & Drainage Fund	1,262,000	0.8%	868,000	4.5%
Park Dwelling Fund	847,550	0.6%	1,878,500	9.7%
Airport Fund	160,000	0.1%	283,000	1.5%
Water Fund	1,750,000	1.2%	7,930,000	40.8%
Refuse Collection Fund	650,000	0.4%	650,000	3.3%
Sewer Enterprise Fund	4,500,000	3.0%	4,000,000	20.6%
Information Technology Fund	450,000	0.3%	450,000	2.3%
Facility Capital Repair Fund	506,440	0.3%	138,500	0.7%
Capital Projects Fund	130,908,000	87.9%	460,000	2.4%
Successor Agency	4,017,931	2.7%	0	0.0%
Total Proposed CIP	<u>\$148,997,521</u>	<u>100.0%</u>	<u>\$19,458,000</u>	<u>100.0%</u>

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CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF PROJECTS BY FUNDING SOURCE
FISCAL YEARS 2013-14 - 2017-18

	Page	Funding per Fiscal Year				
		2013-14	2014-15	2015-16	2016-17	2017-18
<u>GENERAL FUND</u>						
ADMINISTRATION						
<u>Major Equipment Items</u>						
Business Registration Software	N-15	65,000				
SIRE Agenda Management/Committee Management/Work Flow/Video Streaming Software	N-15	40,600				
COMMUNITY DEVELOPMENT						
<u>Planning Projects</u>						
Downtown Core and Corridor Specific Plan	N-19	365,000				
<i>Total General Fund</i>		<u>470,600</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>MEASURE M TURNBACK FUND</u>						
ENGINEERING						
<u>Street Improvements Projects</u>						
Bastanchury Road Widening from Harbor Boulevard to Fairway Isles Drive	N-23	1,215,000				
Arterial Street Reconstruction, Rehabilitation, & Repair	N-23	350,000	1,100,000	1,000,000	1,000,000	1,000,000
Residential Street Program	N-23	100,000	400,000	400,000	400,000	400,000
Curb/Gutter & Sidewalk Reconstruction	N-24	100,000	100,000	100,000	100,000	100,000
<i>Total Measure M Turnback Fund</i>		<u>1,765,000</u>	<u>1,600,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,500,000</u>
<u>GAS TAX FUND</u>						
ENGINEERING						
<u>Street Improvements Projects</u>						
Residential Street Program	N-23	650,000	150,000			

CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF PROJECTS BY FUNDING SOURCE
FISCAL YEARS 2013-14 - 2017-18

		Funding per Fiscal Year				
	Page	2013-14	2014-15	2015-16	2016-17	2017-18
<u>GAS TAX FUND (Cont'd)</u>						
<u>Traffic Signals and Street Lights Projects</u>						
Traffic Signing & Striping Improvements	N-27	20,000	20,000	20,000	20,000	20,000
Motorist & Pedestrian Safety Improvements	N-27	40,000	30,000	25,000	25,000	25,000
Illuminated Street Name Sign Replacement Program	N-28			60,000		
New Traffic Signal at Wilshire Avenue & Raymond Avenue	N-29				60,000	
Signal Interconnect & Wireless Communications Network Upgrade	N-30					40,000
Traffic Signal Master Computer Expansion Project	N-31					20,000
<i>Total Gas Tax Fund</i>		<u>710,000</u>	<u>200,000</u>	<u>105,000</u>	<u>105,000</u>	<u>105,000</u>
<u>GAS TAX 2103</u>						
ENGINEERING						
<u>Street Improvement Projects</u>						
Arterial Street Reconstruction, Rehabilitation, & Repair	N-23	500,000				
Residential Street Program	N-23	500,000	500,000			
Residential Street Chip Seal	N-25		500,000			
<i>Total Gas Tax 2103</i>		<u>1,000,000</u>	<u>1,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>SEWER & DRAINAGE FUND</u>						
ENGINEERING						
<u>Street Improvement Projects</u>						
Curb/Gutter & Sidewalk Reconstruction	N-24	150,000	150,000	150,000	150,000	150,000

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

		Funding per Fiscal Year				
	Page	2013-14	2014-15	2015-16	2016-17	2017-18
<u>SEWER & DRAINAGE FUND</u>						
(Cont'd)						
<u>Storm Drain System Projects</u>						
Miscellaneous Storm Drain Repair	N-39	250,000	300,000	250,000		
Kimberly Storm Drain Improvement	N-39	850,000				
Catch Basin Debris Screen	N-39	12,000	18,000	24,000	30,000	30,000
Storm Drain Lining	N-39		250,000		250,000	250,000
Olive Storm Drain Improvement	N-40		150,000	700,000	600,000	
Olive Storm Drain Improvement Phase II	N-40				100,000	500,000
<i>Total Sewer & Drainage Fund</i>		<u>1,262,000</u>	<u>868,000</u>	<u>1,124,000</u>	<u>1,130,000</u>	<u>930,000</u>
<u>PARK DWELLING FUND</u>						
MAINTENANCE SERVICES						
<u>Public Facilities Projects</u>						
Replace Independence Park Gym HVAC System	N-47	41,800				
Replace Independence Park Roofing	N-47	265,000				
Upgrade Security (FOB) Access System	N-47	27,000				
Unanticipated Maintenance Cost	N-48	25,000				
Replace Flooring at Various Facilities	N-48		108,500			
Exterior Painting at Various Facilities	N-48		65,000			
PARKS AND RECREATION						
<u>Parks Projects</u>						
Hillcrest Park Rehabilitation	N-53	100,000	900,000			
Downtown Plaza Fencing	N-53	83,750				
Union Pacific Park Reconstruction	N-53	50,000	100,000	900,000		

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

		Funding per Fiscal Year				
	Page	2013-14	2014-15	2015-16	2016-17	2017-18
<u>PARK DWELLING FUND (Cont'd)</u>						
Park Facilities Replacement	N-53	150,000	150,000	150,000	150,000	150,000
Playground Improvements & Safety Surfacing	N-54	30,000	30,000	30,000	30,000	30,000
Rolling Hills Park Parking Lot	N-54	50,000	500,000			
Muckenthaler Master Plan	N-54	25,000				
Gilman Park Improvements	N-54		25,000	50,000	692,500	
<i>Total Park Dwelling Fund</i>		<u>847,550</u>	<u>1,878,500</u>	<u>1,130,000</u>	<u>872,500</u>	<u>180,000</u>
<u>AIRPORT FUND</u>						
ENGINEERING						
<u>Airport Projects</u>						
Remodel Terminal Building	N-35	160,000				
Replace Taxiway Lights & Airport Beacon	N-35		283,000			
Airport Master Water Quality Management Plan (WQMP)	N-35			158,000		
<i>Total Airport Fund</i>		<u>160,000</u>	<u>283,000</u>	<u>158,000</u>	<u>0</u>	<u>0</u>
<u>WATER FUND</u>						
ENGINEERING						
<u>Water System Projects</u>						
Water Main System Replacement & Upgrade	N-43	1,500,000	6,400,000	6,400,000	6,400,000	6,400,000
Miscellaneous Distribution System Improvements	N-43	150,000	100,000	100,000		
Supervisory Control and Data Acquisition (SCADA) System Modifications	N-43	30,000	50,000			
Geographical Informational System (GIS) Integration Program	N-43	70,000	30,000			
Water Production Equipment Upgrade and Rehabilitation	N-44		500,000		600,000	600,000

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2013-14	2014-15	2015-16	2016-17	2017-18
<u>WATER FUND (Cont'd)</u>						
Upgrade & Rehabilitation of City Reservoirs	N-44		850,000	700,000	500,000	850,000
Water Utility Master Plan Update	N-44			200,000		
Water Well Replacement Program	N-44				1,500,000	
<i>Total Water Fund</i>		<u>1,750,000</u>	<u>7,930,000</u>	<u>7,400,000</u>	<u>9,000,000</u>	<u>7,850,000</u>
<u>REFUSE COLLECTION FUND</u>						
ENGINEERING						
<u>Street Improvement Projects</u>						
Alley Reconstruction	N-24	<u>650,000</u>	<u>650,000</u>			
<i>Total Refuse Collection Fund</i>		<u>650,000</u>	<u>650,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>SEWER ENTERPRISE FUND</u>						
ENGINEERING						
<u>Sewer System Projects</u>						
Annual Sewer Replacement Program	N-37	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
Sewer Lining Installation	N-37	<u>500,000</u>		<u>500,000</u>		
<i>Total Sewer Enterprise Fund</i>		<u>4,500,000</u>	<u>4,000,000</u>	<u>4,500,000</u>	<u>4,000,000</u>	<u>4,000,000</u>
<u>INFORMATION TECHNOLOGY FUND</u>						
ADMINISTRATION						
<u>Major Equipment Items</u>						
Information Technology Infrastructure Upgrades	N-15	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>
<i>Total Information Technology Fund</i>		<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2013-14	2014-15	2015-16	2016-17	2017-18
<u>FACILITY CAPITAL REPAIR FUND</u>						
FIRE						
<u>Fire Protection Service</u>						
Separate Gender Accommodations	N-17	60,000				
Fire Station Painting	N-17	25,000				
Fire Station Asphalt Concrete Repair	N-17	25,000				
ENGINEERING						
<u>Street Improvements Projects</u>						
Residential Street Program	N-23	72,000				
MAINTENANCE SERVICES						
<u>Public Facilities Project</u>						
Upgrade Security (FOB) Access System	N-47	34,000				
Replace Fire Station 1 HVAC	N-47	80,000				
Replace Tactile Safety Tiles at Amtrak Platform	N-48	185,440				
Unanticipated Maintenance Cost	N-48	25,000				
Replace Flooring at Various Facilities	N-48		20,000	424,000	38,500	
Exterior Painting at Various Facilities	N-48		118,500			
Replace Automatic Doors at Various Facility	N-49			35,100	35,100	
Replace Basque Yard Window Coverings	N-49				55,000	
Replace Basque Yard Gates and Fences	N-49				183,000	
Replace Roll-Up Doors at Various Facilities	N-49				30,000	75,000

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2013-14	2014-15	2015-16	2016-17	2017-18
<u>FACILITY CAPITAL REPAIR FUND (Cont'd)</u>						
Replace Pool Pumps & Heaters at Independence Park	N-50					338,000
Replace Fire Alarm Systems at Various Facilities	N-50					125,000
<i>Total Facility Capital Repair Fund</i>		<u>506,440</u>	<u>138,500</u>	<u>459,100</u>	<u>341,600</u>	<u>538,000</u>
<u>CAPITAL PROJECTS FUND</u>						
COMMUNITY DEVELOPMENT						
<u>Planning Projects</u>						
Downtown Core and Corridor Specific Plan	N-19	500,000				
ENGINEERING						
<u>Bridge Projects</u>						
State College Grade Separation	N-21	59,557,000				
Raymond Avenue Grade Separation	N-21	67,776,000				
<u>Street Improvement Projects</u>						
Bastanchury Road Widening from Harbor Boulevard to Fairway Isles Drive	N-23	1,935,000				
Street Light Replacements	N-24	300,000	300,000	175,000	175,000	175,000
<u>Traffic Signals & Safety Lighting Projects</u>						
Miscellaneous Citywide Signal Improvements	N-27	60,000	60,000	50,000	40,000	40,000
Traffic Signing & Striping Improvements	N-27	20,000	20,000	20,000	20,000	20,000
Countywide Traffic Signal Synchronization Program	N-28	30,000	30,000	25,000		
Vehicle & Bicycle Video/Infrared Detection Replacement Project	N-29			50,000		
New Traffic Signal at Wilshire Avenue & Raymond Avenue	N-29				120,000	

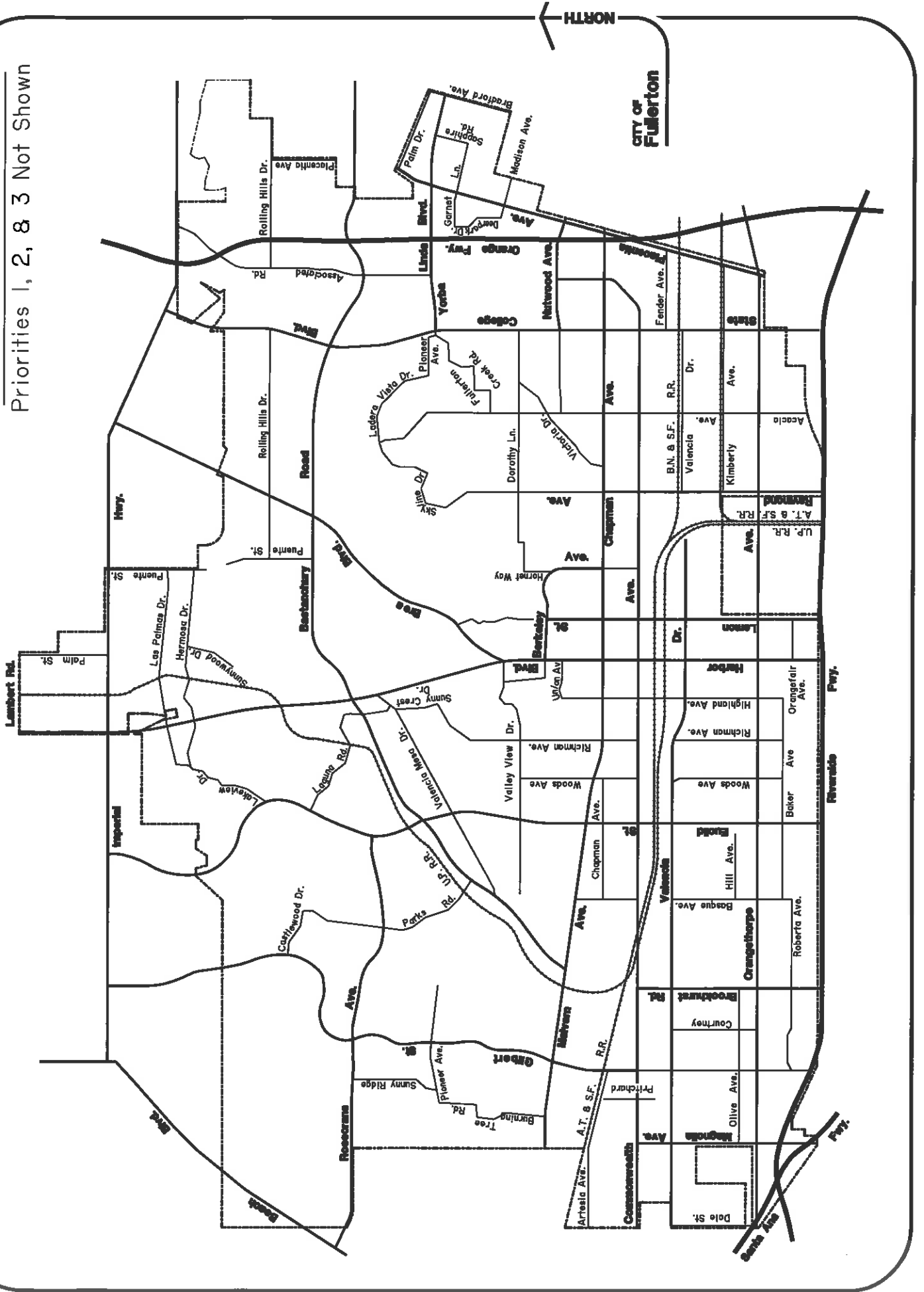
CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2013-14	2014-15	2015-16	2016-17	2017-18
<u>CAPITAL PROJECTS FUND</u> <u>(Cont'd)</u>						
Chapman/Malvern Ave Regional Traffic Signal Synchronization Program	N-29				180,000	
Gilbert Street Regional Traffic Signal Synchronization Program	N-30					180,000
Signal Interconnect & Wireless Communications Network Upgrade	N-30					100,000
Traffic Signal Master Computer Expansion Project	N-31					60,000
<u>Bicycle Facilities Projects</u>						
Bastanchury/Valencia Mesa Bike Route	N-33	630,000				
<u>Storm Drain System Projects</u>						
Catch Basin Debris Screen	N-39	50,000	50,000	50,000	50,000	0
<u>Public Facilities Projects</u>						
Upgrade Security (FOB) Access System	N-47	50,000				
<i>Total Capital Projects Fund</i>		<u>130,908,000</u>	<u>460,000</u>	<u>370,000</u>	<u>585,000</u>	<u>575,000</u>
<u>SUCCESSOR AGENCY</u>						
ENGINEERING						
<u>Bridge Projects</u>						
State College Grade Separation	N-21	<u>4,017,931</u>				
<i>Total Successor Agency</i>		<u>4,017,931</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total All Funds</i>		<u><u>148,997,521</u></u>	<u><u>19,458,000</u></u>	<u><u>17,196,100</u></u>	<u><u>17,984,100</u></u>	<u><u>16,128,000</u></u>

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ADMINISTRATION

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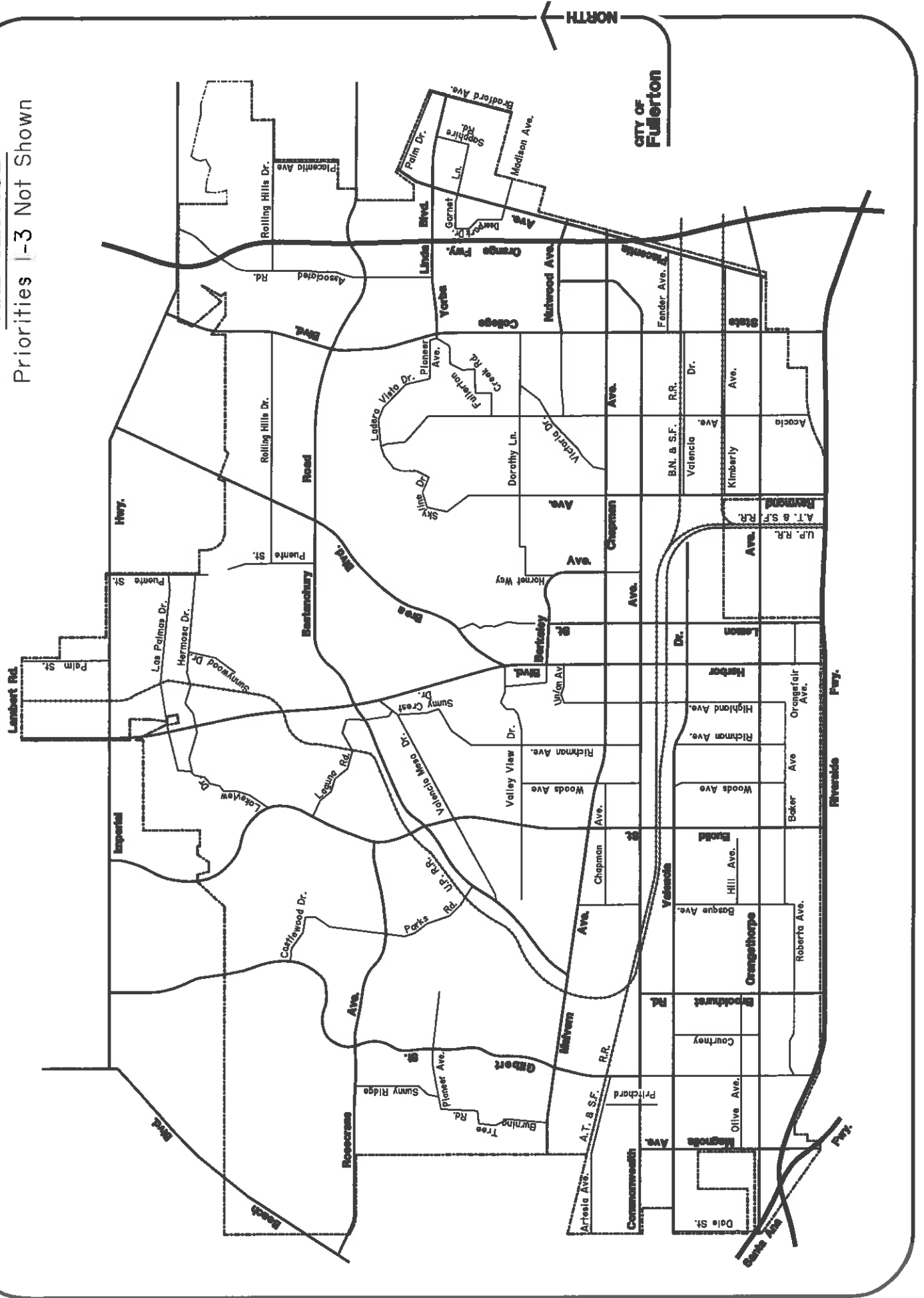


**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Administration	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
<u>MAJOR EQUIPMENT ITEMS</u>						
<u>Economic Development, Policies P9.8, & P9.10</u>						
1. Project #56004 - Information Technology Infrastructure Lease/Purchase to replace obsolete software and hardware including purchase and install Voice-Over- Internet-Protocol based telephone system.						
Funding source:						
Information Technology Fund	450,000	450,000	450,000	450,000	450,000	2,250,000
Completion date: Ongoing						
<u>Economic Development, Policy P9.10</u>						
2. Project #56780 - Business Registration Software Replace current business registration software.						
Funding source:						
General Fund	65,000					65,000
Completion date: Winter 2013-14						
<u>Overarching, Policies OAP3 & OAO4</u>						
3. Project #53003 - SIRE Agenda Management/ Committee Management/Work Flow/Video Streaming Software Software to streamline agenda management, database and applicant management, work-flow module, and video streaming.						
Funding source:						
General Fund	40,600					40,600
Completion date: Fall 2013						
TOTAL MAJOR EQUIPMENT ITEMS	<u>555,600</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>	<u>2,355,600</u>

FIRE SERVICE

Priorities 1-3 Not Shown



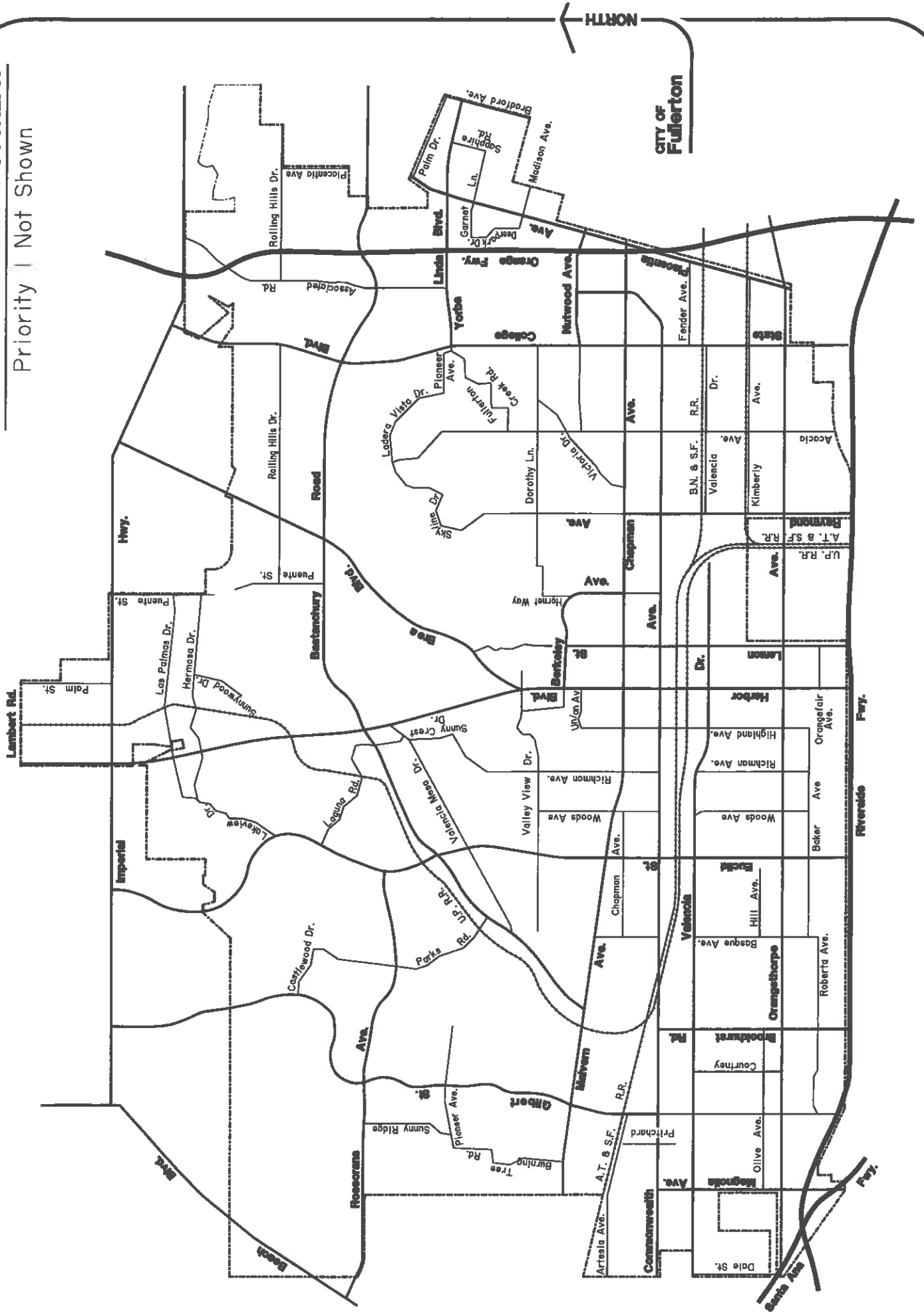
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT:	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
Fire						
FIRE PROTECTION SERVICE*						
1. Project #50000 - Separate Gender Accommodations						
Upgrade existing fire station facilities to provide hygiene gender separation.						
Funding source:						
Facility Capital Repair Fund	60,000					60,000
Completion date: Summer 2014						
2. Project #50004 - Fire Station Painting						
Interior and exterior painting at Fire Stations 1 through 6.						
Funding source:						
Facility Capital Repair Fund	25,000					25,000
Completion date: Summer 2014						
3. Project #50005 - Fire Station Asphalt Concrete Repair						
Asphalt concrete pavement and slurry seal repair at Fire Stations 1 through 6.						
Funding source:						
Facility Capital Repair Fund	25,000					25,000
Completion date: Summer 2014						
TOTAL FIRE PROTECTION SERVICES	110,000	0	0	0	0	110,000

*No directly applicable policies; however, not inconsistent.

COMMUNITY DEVELOPMENT

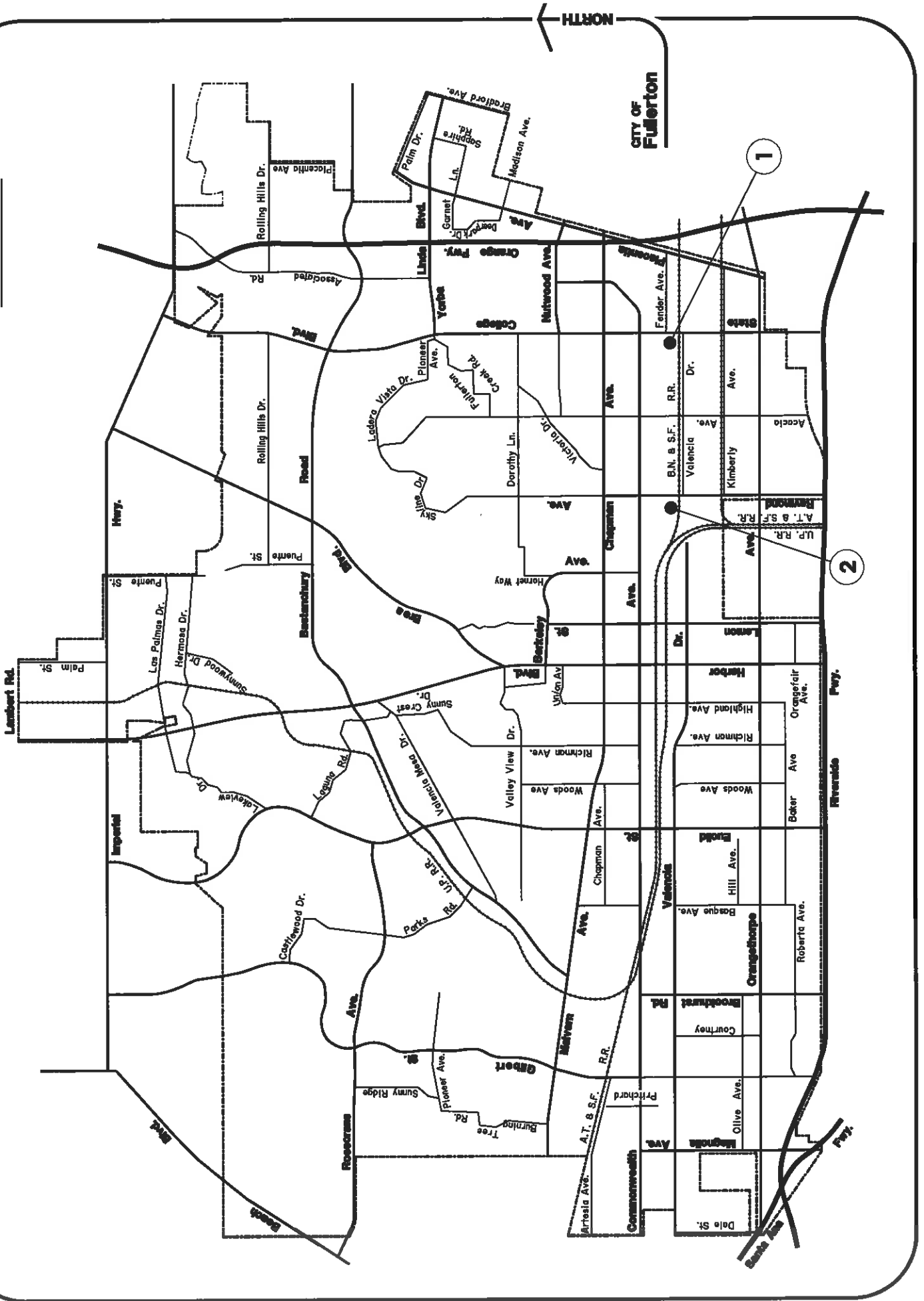
Priority | Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Community Development	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
PLANNING PROJECTS						
<u>Various Elements</u>						
1. Project #42000 - Downtown Core and Corridor Specific Plan						
Develop a specific plan for Downtown Fullerton and the City's corridors to guide growth, development, and management.						
Funding source:						
State Grant	500,000					500,000
General Plan Update Fund	75,000					75,000
General Fund	290,000					290,000
Completion date: September 2014						
TOTAL PLANNING PROJECTS	865,000	0	0	0	0	865,000

BRIDGES

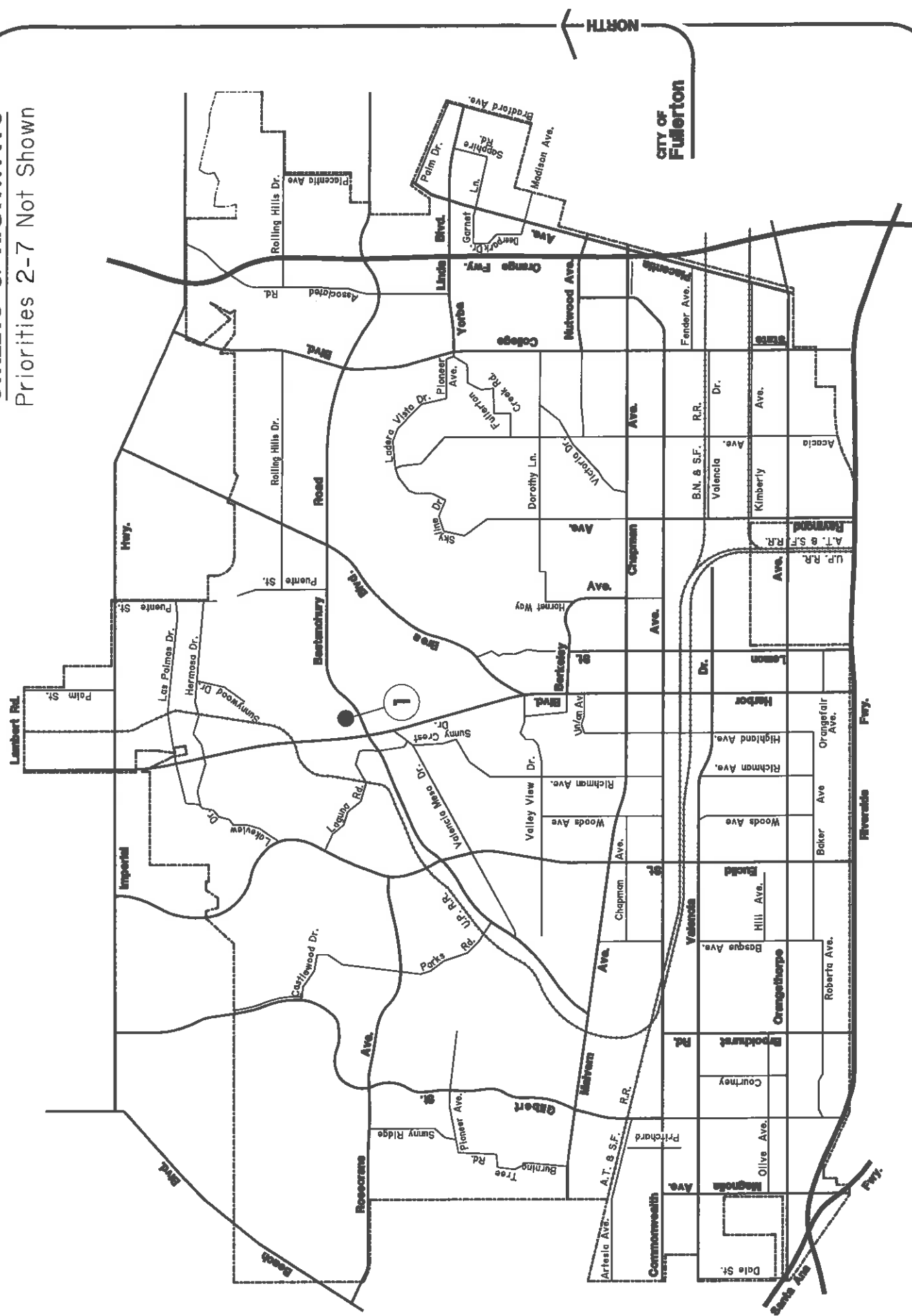


**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
BRIDGE PROJECTS						
<u>Mobility, Policy P5.6</u>						
1. Project #45660 - State College Grade Separation						
Right-of-way acquisition and construction of a grade separation at the BNSF Railroad tracks between Commonwealth Avenue and Kimberly Avenue.						
Funding source:						
M Regional	2,554,000					2,554,000
Federal Grant	16,296,000					16,296,000
State Grant	34,107,000					34,107,000
Successor Agency*	4,017,931					4,017,931
BNSF Railroad	1,800,000					1,800,000
Orange County Sanitation District	4,800,000					4,800,000
Completion date: Winter 2016	63,574,931					63,574,931
2. Project #45890 - Raymond Avenue Grade Separation						
Right-of-way acquisition, and construction of a grade separation at the BNSF Railroad tracks between Walnut Avenue and Ash Avenue.						
Funding source:						
M Regional	4,172,000					4,172,000
State Grant	60,504,000					60,504,000
BNSF Railroad	1,800,000					1,800,000
Metropolitan Water District	1,300,000					1,300,000
Completion date: Winter 2016	67,776,000					67,776,000
TOTAL BRIDGE PROJECTS	131,350,931	0	0	0	0	131,350,931

*Pending approval from the State.

Priorities 2-7 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
STREET IMPROVEMENTS PROJECTS						
<u>Mobility, Policy P5.6</u>						
1. Project #45670 - Bastanchury Road Widening from Harbor Boulevard to Fairway Isles Drive						
Widen Bastanchury Road to six lanes between Harbor Boulevard and Fairway Isles Drive.						
Funding source:						
M Turnback Fund	1,215,000					1,215,000
M Regional	1,935,000					1,935,000
Completion date: Summer 2013	3,150,000					3,150,000
2. Project #44400 - Arterial Street Reconstruction, Rehabilitation, & Repair						
A multi-year program to reconstruct and resurface the City's arterial streets.						
Funding source:						
M Turnback Fund	350,000	1,100,000	1,000,000	1,000,000	1,000,000	4,450,000
*Gas Tax 2103	500,000					500,000
Completion date: Ongoing	850,000	1,100,000	1,000,000	1,000,000	1,000,000	4,950,000
3. Project #44585 - Residential Street Program (F.Y. 13-14)						
A multi-year program to reconstruct and resurface the City's residential street system.						
Funding source:						
M Turnback Fund	100,000	400,000	400,000	400,000	400,000	1,700,000
Gas Tax Fund	650,000	150,000				800,000
*Gas Tax 2103	500,000	500,000				1,000,000
Facility Capital Repair Fund	72,000					72,000
Completion date: Ongoing	1,322,000	1,050,000	400,000	400,000	400,000	3,572,000
*Gas Tax 2103 is subject to state authorization each year.						

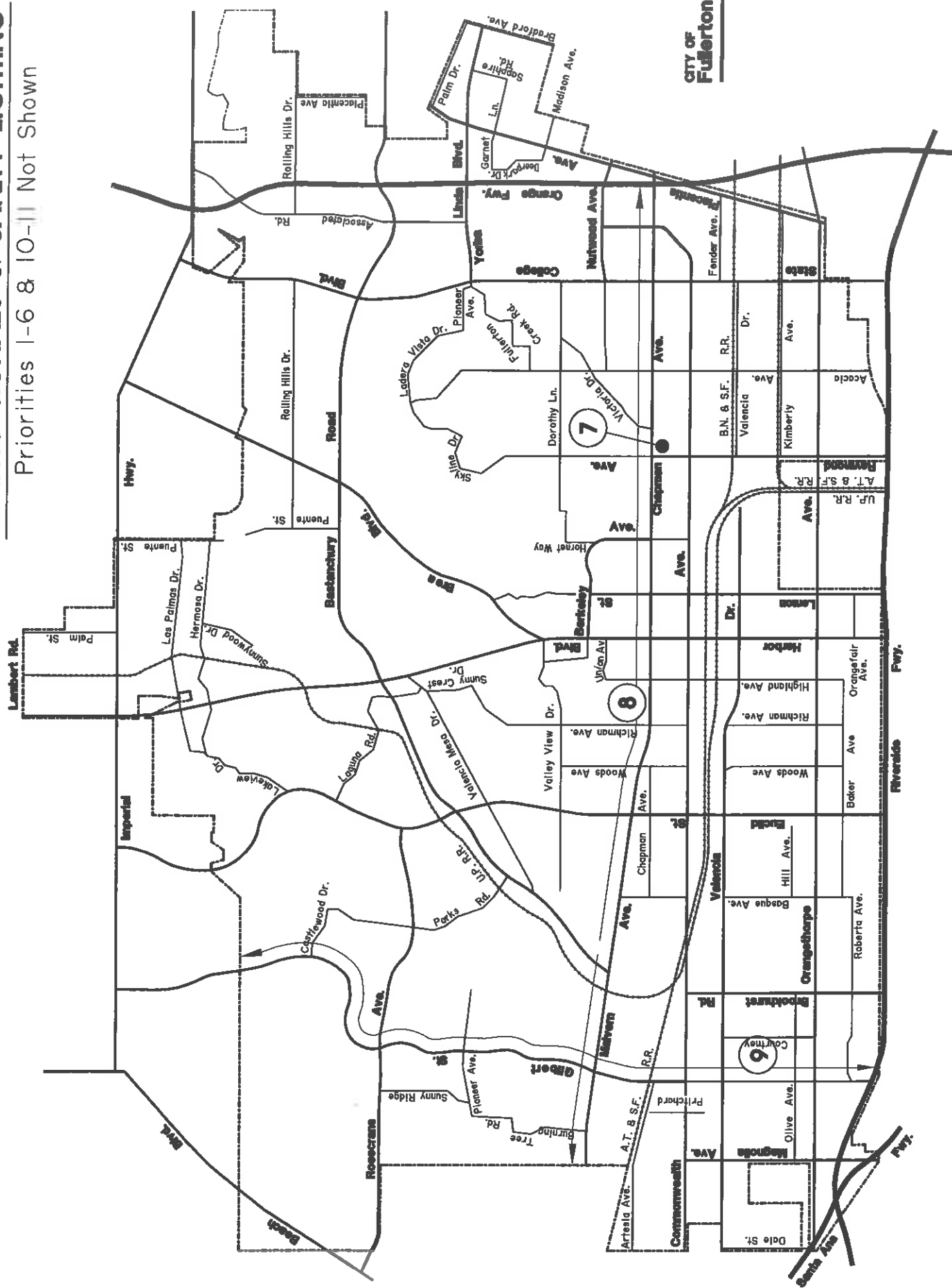
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
<u>Mobility, Policies P5.6 & P5.7</u>						
4. Project #44785 - Curb/Gutter & Sidewalk Reconstruction (F.Y. 13-14)						
A multi-year program to reconstruct, replace, and repair curbs/gutters, damaged and uplifted sidewalks, and retrofit sidewalk access ramps.						
Funding source:						
M Turnback Fund	100,000	100,000	100,000	100,000	100,000	500,000
Sewer & Drainage Fund	150,000	150,000	150,000	150,000	150,000	750,000
Completion date: Ongoing	250,000	250,000	250,000	250,000	250,000	1,250,000
5. Project #44990 - Alley Reconstruction						
Project for the reconstruction and repair of the City's alleys.						
Funding source:						
Refuse Collection Fund	650,000	650,000				1,300,000
Completion date: Ongoing						
<u>Mobility, Policy P5.6</u>						
6. Project #46015 Street Light Replacements						
This program will replace existing street lights to energy saving system.						
Funding source:						
Unrestricted Capital Fund	175,000	175,000	175,000	175,000	175,000	875,000
State Grant	125,000	125,000				250,000
Completion date: Ongoing	300,000	300,000	175,000	175,000	175,000	1,125,000

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
7. Project #44014 Residential Street Chip Seal A program of sealing residential streets citywide. Funding source: *Gas Tax 2103 Completion date: Summer 2015						500,000
TOTAL STREET IMPROVEMENTS PROJECTS						15,847,000

Priorities 1-6 & 10-11 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
TRAFFIC SIGNALS & SAFETY LIGHTING PROJECTS						
<u>Mobility, Policies P5.6, P5.7, & P5.8</u>						
1. Project #46850 - Miscellaneous Citywide Signal Improvements Develop and implement new timing; install new communication and replacement hardware at various signalized intersections in the City.						
Funding source:						
Traffic Mitigation Fees	60,000	60,000	50,000	40,000	40,000	250,000
Completion date: Ongoing						
2. Project #46940 - Traffic Signing & Striping Improvements Install bike route/lane signing; modify roadway striping, and conduct sandblasting at various locations within the City.						
Funding source:						
Traffic Mitigation Fees	20,000	20,000	20,000	20,000	20,000	100,000
Gas Tax Fund	20,000	20,000	20,000	20,000	20,000	100,000
Completion date: Ongoing						
<u>Mobility, Policies P5.6, P5.7, P5.8, & P5.9</u>						
3. Project #46930 - Motorist & Pedestrian Safety Improvements Installation of traffic safety and calming devices at various locations within the City. Improvements may include variable radar feedback signs, lighted crosswalks, pedestrian flashers, audible pedestrian push buttons, and/or pedestrian countdown heads.						
Funding source:						
Gas Tax Fund	40,000	30,000	25,000	25,000	25,000	145,000
Completion date: Ongoing						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
<u>Mobility, Policies P5.1 & P5.6</u>						
4. Project #46007 Countywide Traffic Signal Synchronization Program						
The goal of this project is to work with OCTA and adjoining cities to maintain coordination timing and network communication for the continued operation and progression of vehicle flow on five (5) countywide corridors; Magnolia Avenue, Harbor Boulevard, State College Boulevard, Brookhurst Road, and Yorba Linda Boulevard.						
Funding source:						
Traffic Mitigation Fees	30,000	30,000	25,000			85,000
Completion date: Ongoing						
<u>Mobility, Policy P5.6</u>						
5. Illuminated Street Name Sign Replacement Program						
Citywide replacement of damaged or faded signs. New signs shall be compliant with the City's new standards using light emitting diodes and blue faceplates.						
Funding source:						
Gas Tax Fund			60,000			60,000
Completion date: 2015						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
<u>Mobility & Bicycle, Policies P5.6, P5.7, P6.5, & P6.9</u>						
6. Vehicle & Bicycle Video/Infrared Detection Replacement Project Replace aging video detection systems and install new systems at various intersections citywide to detect vehicles and bicyclists as required by the State.						
Funding source: Traffic Mitigation Fees			50,000			50,000
Completion date: 2015						
<u>Mobility, Policy P5.6</u>						
7. New Traffic Signal at Wilshire Avenue & Raymond Avenue Install new traffic signal and incorporate into existing system.						
Funding source: Traffic Mitigation Fees				120,000		120,000
Gas Tax Fund				60,000		60,000
Completion date: 2016				180,000 *		180,000
*Potential developer funding would accelerate construction schedule.						
<u>Mobility, Policy P5.1 & P5.6</u>						
8. Chapman/Malvern Avenue Regional Traffic Signal Synchronization Program Replace aging equipment; e.g. controller cabinets, controllers, communication equipment, and miscellaneous components. The project also includes the implementation of new traffic signal coordination patterns and modifying traffic signal operations at select intersections.						
Funding source: Traffic Mitigation Fees				26,000		26,000
M Regional				144,000		144,000
Other Cities				10,000		10,000
Completion date: 2016				180,000		180,000

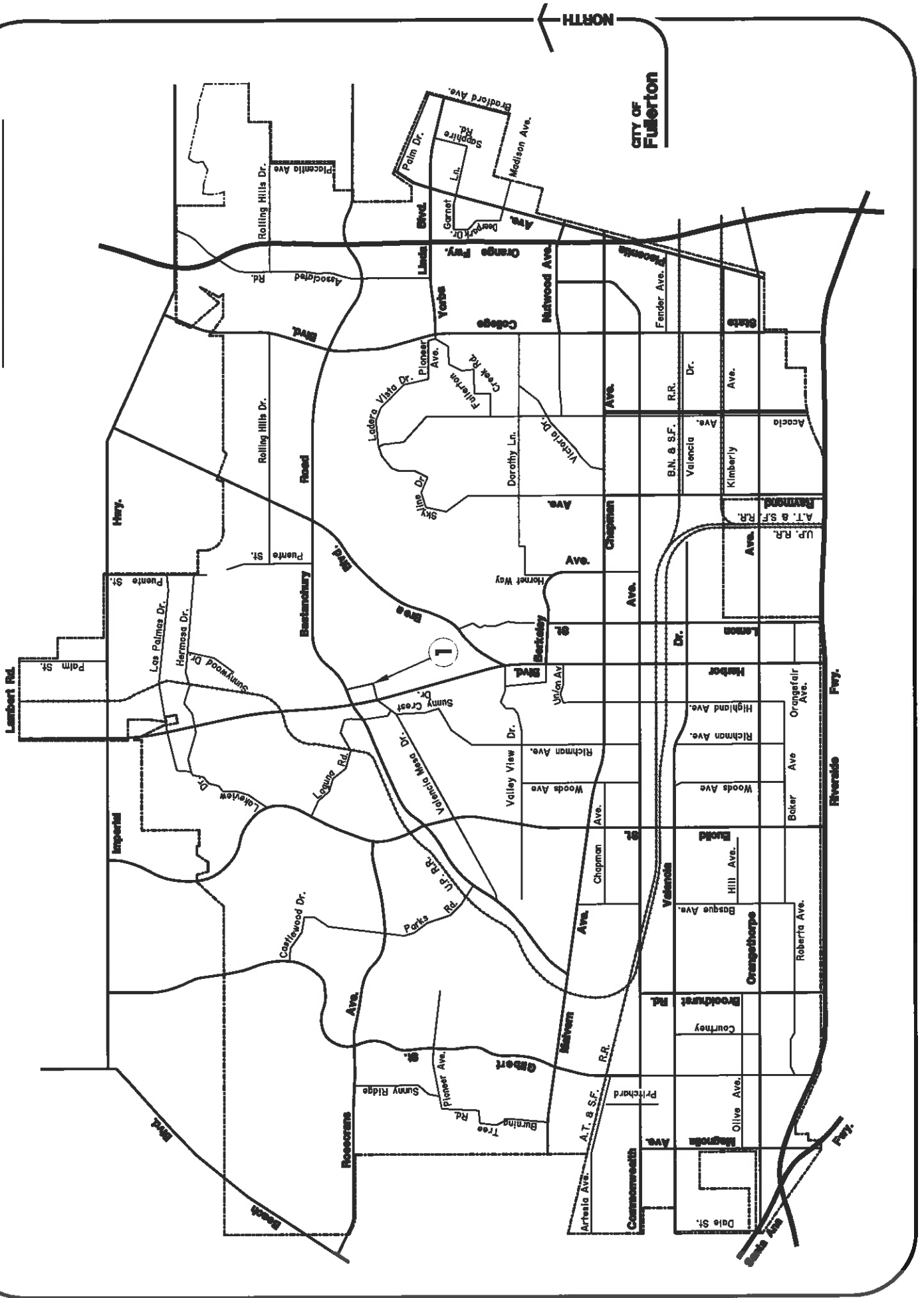
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
9. Gilbert Street Regional Traffic Signal Synchronization Program Replace aging equipment; e.g. controller cabinets, controllers, communication equipment, and miscellaneous components. The project also includes the implementation of new traffic signal coordination patterns and modifying traffic signal operations at select intersections.						
Funding source:						
Traffic Mitigation Fees						26,000
M Regional						144,000
Other Cities						10,000
Completion date: 2017						180,000
<u>Overarching & Mobility, Policies</u> <u>OAP3 & P5.6</u>						
10. Signal Interconnect & Wireless Communications Network Upgrade Replace aging equipment and antiquated wireless communication equipment to maintain the City's communication network for the overall operation of the City's signal system.						
Funding source:						
Traffic Mitigation Fees						100,000
Gas Tax Fund						40,000
Completion date: 2017						140,000

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
11. Traffic Signal Master Computer Expansion Project Install new software, hardware, and communication devices as necessary to manage future demand placed on the system by an increase in the number of intersections placed online and their various operations.						
Funding source:						
Traffic Mitigation Fees						60,000
Gas Tax Fund						20,000
Completion date: 2017						80,000
TOTAL TRAFFIC SIGNALS & SAFETY LIGHTING PROJECTS						1,550,000

BICYCLE FACILITIES

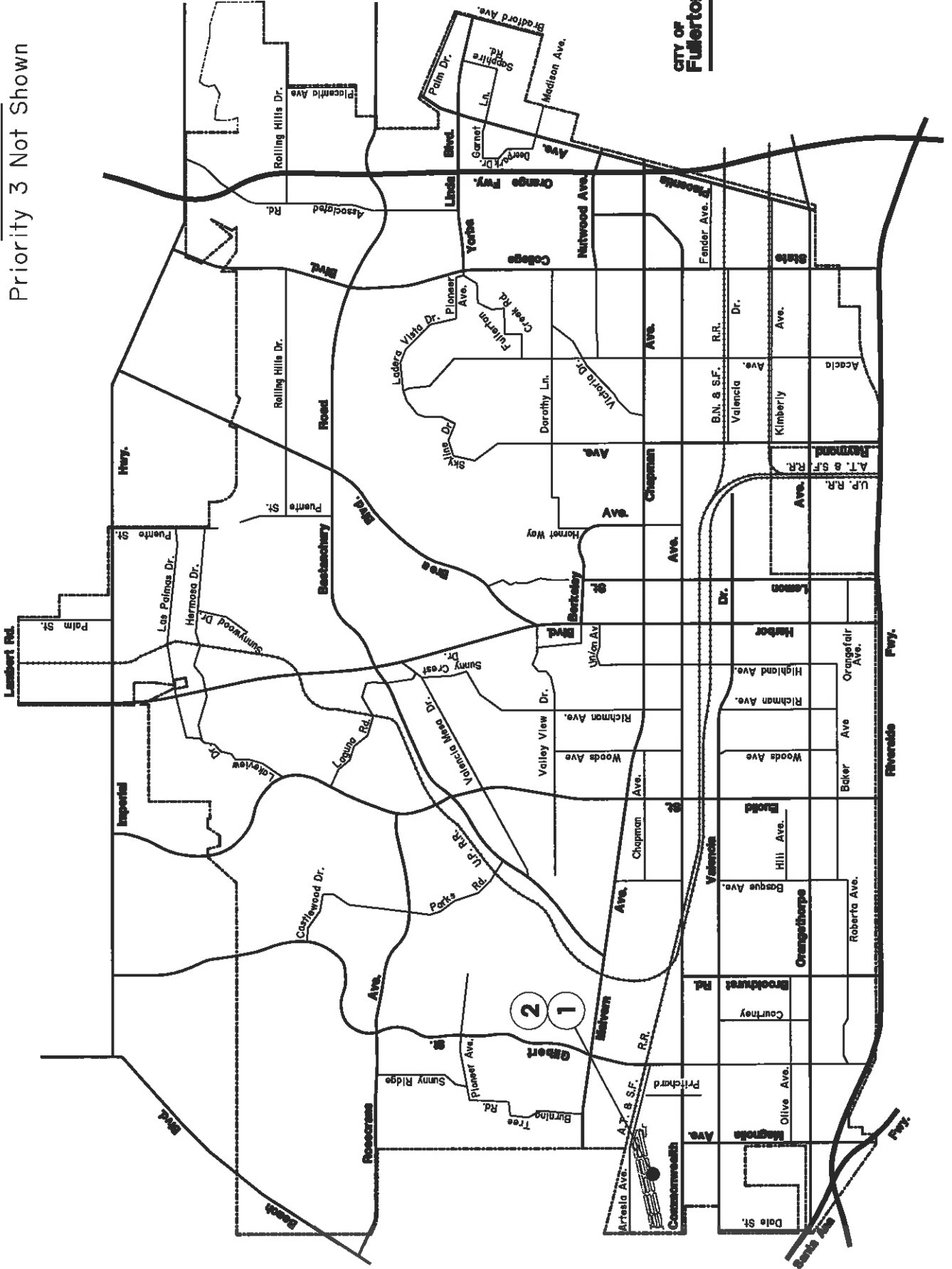


**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering		Funding per Fiscal Year					Funding Total
		2013-14	2014-15	2015-16	2016-17	2017-18	
BICYCLE FACILITIES PROJECTS							
<u>Bicycle Policy 6.5</u>							
1. Project #48120 - Bastanchury/ Valencia Mesa Bike Route							
Construction of a Class I bike route connecting the existing route on Valencia Mesa to Bastanchury Road.							
Funding source:							
Federal Grant	434,000						434,000
Unrestricted Capital Fund	<u>196,000</u>						<u>196,000</u>
Completion date: Summer 2014	<u>630,000</u>						<u>630,000</u>
TOTAL BICYCLE FACILITIES PROJECTS	<u>630,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>630,000</u>

AIRPORT

Priority 3 Not Shown

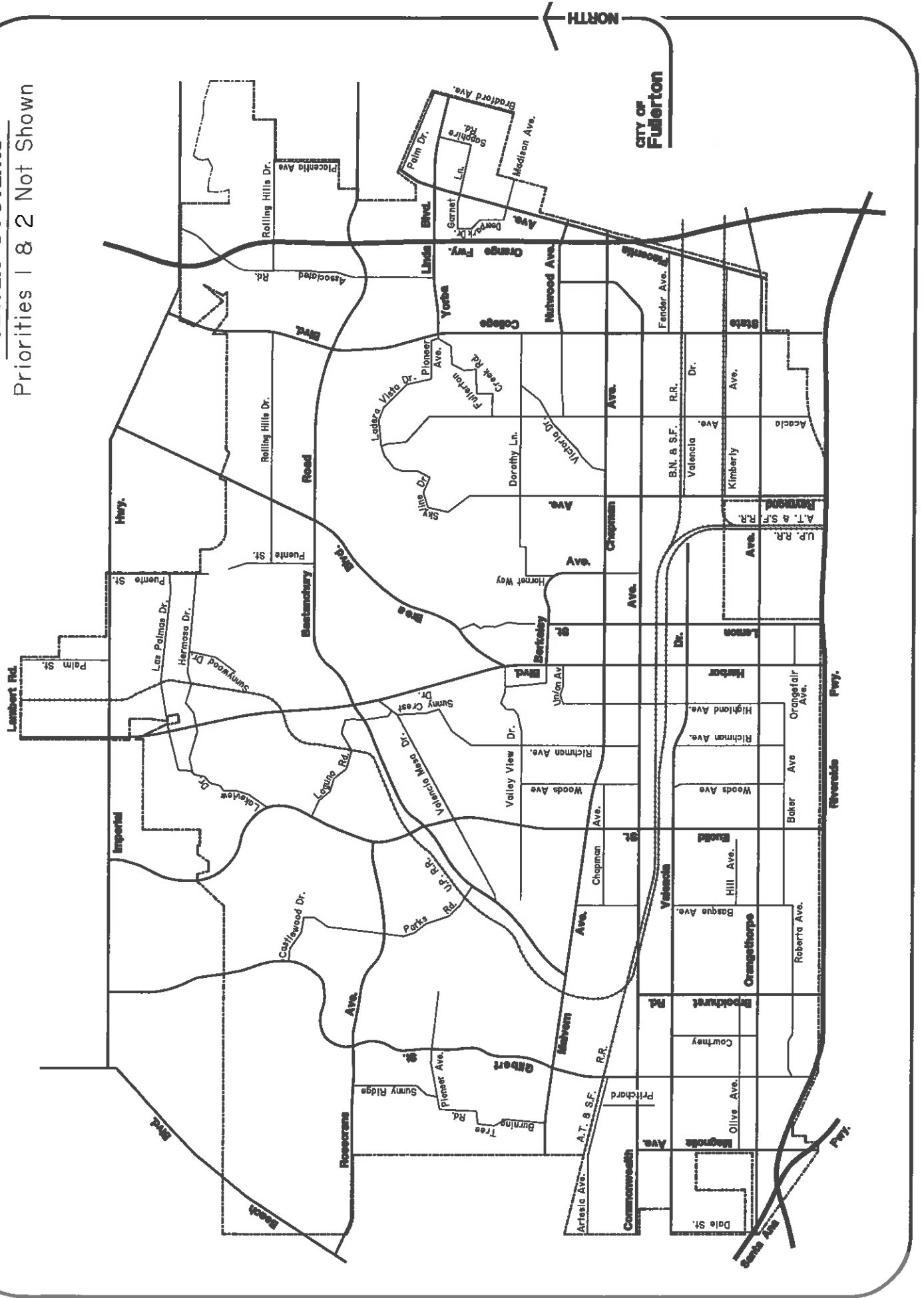


**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
AIRPORT PROJECTS						
<u>Public Safety, Policy P12.8</u>						
1. Project #49005 - Remodel Terminal Building Remodel Interior of terminal building that was built in 1950.						
Funding Source:						
FAA AIP Grant	125,000					
State Grant	14,500					
Airport Fund	20,500					
Completion date: Winter 2014	160,000					
2. Project #49004 - Replace Taxiway Lights & Airport Beacon Replace taxiway edge lights with LED lights & replace the rotating beacon.						
Funding Source:						
FAA AIP Grant		269,000				269,000
State Grant		7,000				7,000
Airport Fund		7,000				7,000
Completion date: Summer 2015		283,000				283,000
<u>Water Policy P20.7</u>						
3. Airport Master Storm Water Quality Management Plan (WQMP) Develop and implement a master storm water quality management plan for the City's airport.						
Funding Source:						
FAA AIP Grant			150,000			150,000
State Grant			4,000			4,000
Airport Fund			4,000			4,000
Completion date: Summer 2016			158,000			158,000
TOTAL AIRPORT PROJECTS	160,000	283,000	158,000	0	0	601,000

SEWER SYSTEMS

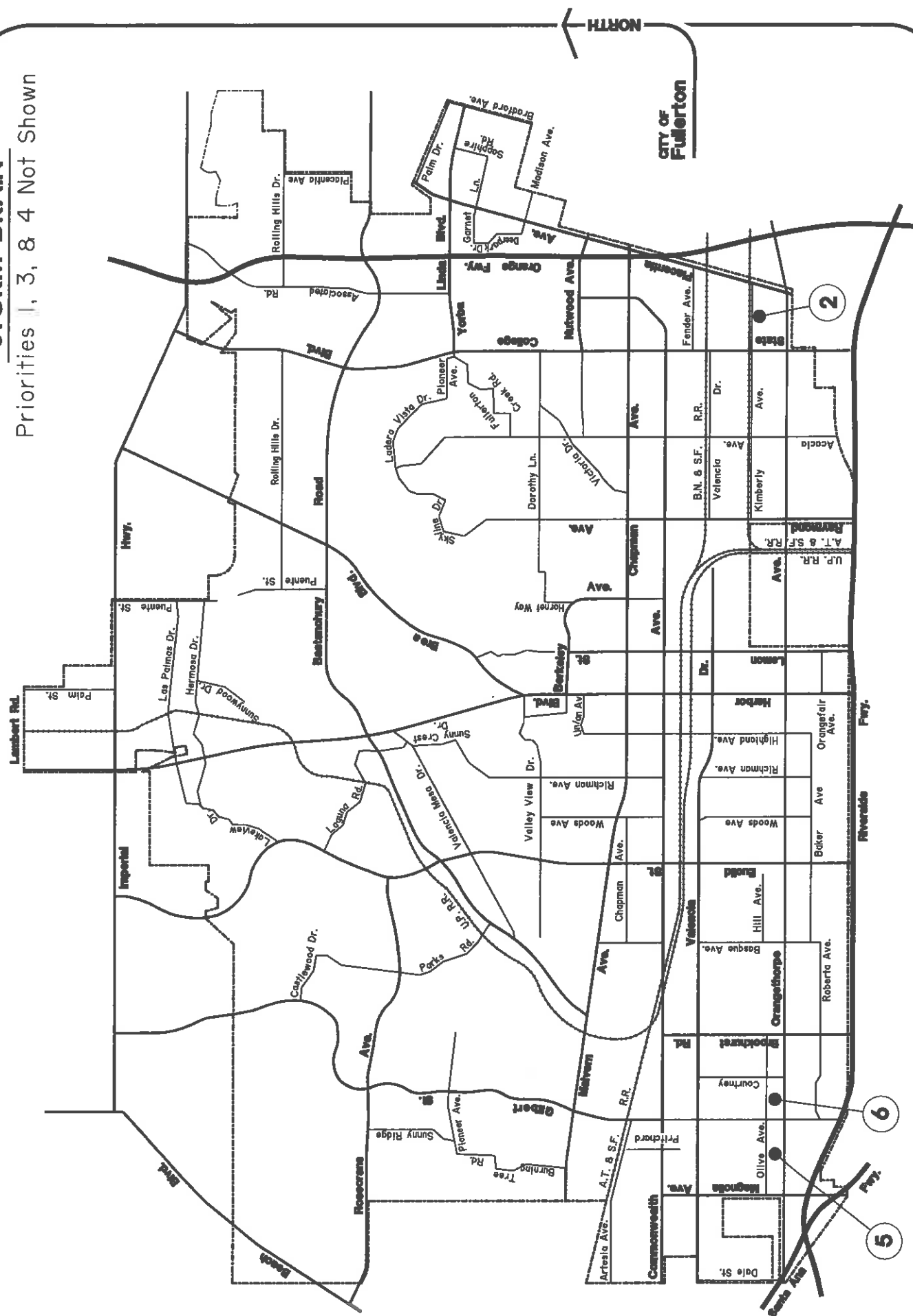
Priorities 1 & 2 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
SEWER SYSTEM PROJECTS						
<u>Overarching, Growth Management & Water, Policies OAP1, P7.5 & P20.7</u>						
1. Project #51415 - Annual Sewer Replacement Program (F.Y. 13-14) Replace deficient and high maintenance sewer mains that have leaks, root intrusion, and settlement problems.						
Funding source:						
Sewer Enterprise Fund	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	20,000,000
Completion date: Ongoing						
2. Project #51355 - Sewer Lining Installation Project (F.Y. 13-14) Install cure-in place pipe and perform repairs of leaking sewer pipes at high priority locations.						
Funding source:						
Sewer Enterprise Fund	500,000		500,000			1,000,000
Completion date: Ongoing						
TOTAL SEWER SYSTEM PROJECTS	<u>4,500,000</u>	<u>4,000,000</u>	<u>4,500,000</u>	<u>4,000,000</u>	<u>4,000,000</u>	<u>21,000,000</u>

Priorities 1, 3, 8 & 4 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
STORM DRAIN SYSTEM PROJECTS						
<u>Overarching, Growth Management & Water, Policies OAP1, P7.5, & P20.7</u>						
1. Project #52585 - Miscellaneous Storm Drain Repair (F.Y. 13-14) Annual ongoing program for smaller projects to construct or repair the storm drain infrastructure system.						
Funding source:						
Sewer & Drainage Fund	250,000	300,000	250,000			800,000
Completion date: Ongoing						
2. Project #52006 - Kimberly Storm Drain Improvement Project Install storm drain from State College Boulevard to Placentia Avenue.						
Funding source:						
Sewer & Drainage Fund	850,000					850,000
Completion date: Summer 2014						
3. Project #52004 - Catch Basin Debris Screen Install automatic retractable screens, inlet screens, and various other trash and debris screens.						
Funding source:						
M Regional	50,000	50,000	50,000	50,000	0	200,000
Sewer & Drainage Fund	12,000	18,000	24,000	30,000	30,000	114,000
Completion date: Ongoing	62,000	68,000	74,000	80,000	30,000	314,000
4. Project #52715 - Storm Drain Lining Project (F.Y. 13-14) Install cure-in place pipe and perform repairs of deteriorated corrugated metal storm drain pipes.						
Funding source:						
Sewer & Drainage Fund		250,000		250,000	250,000	750,000
Completion date: Ongoing						

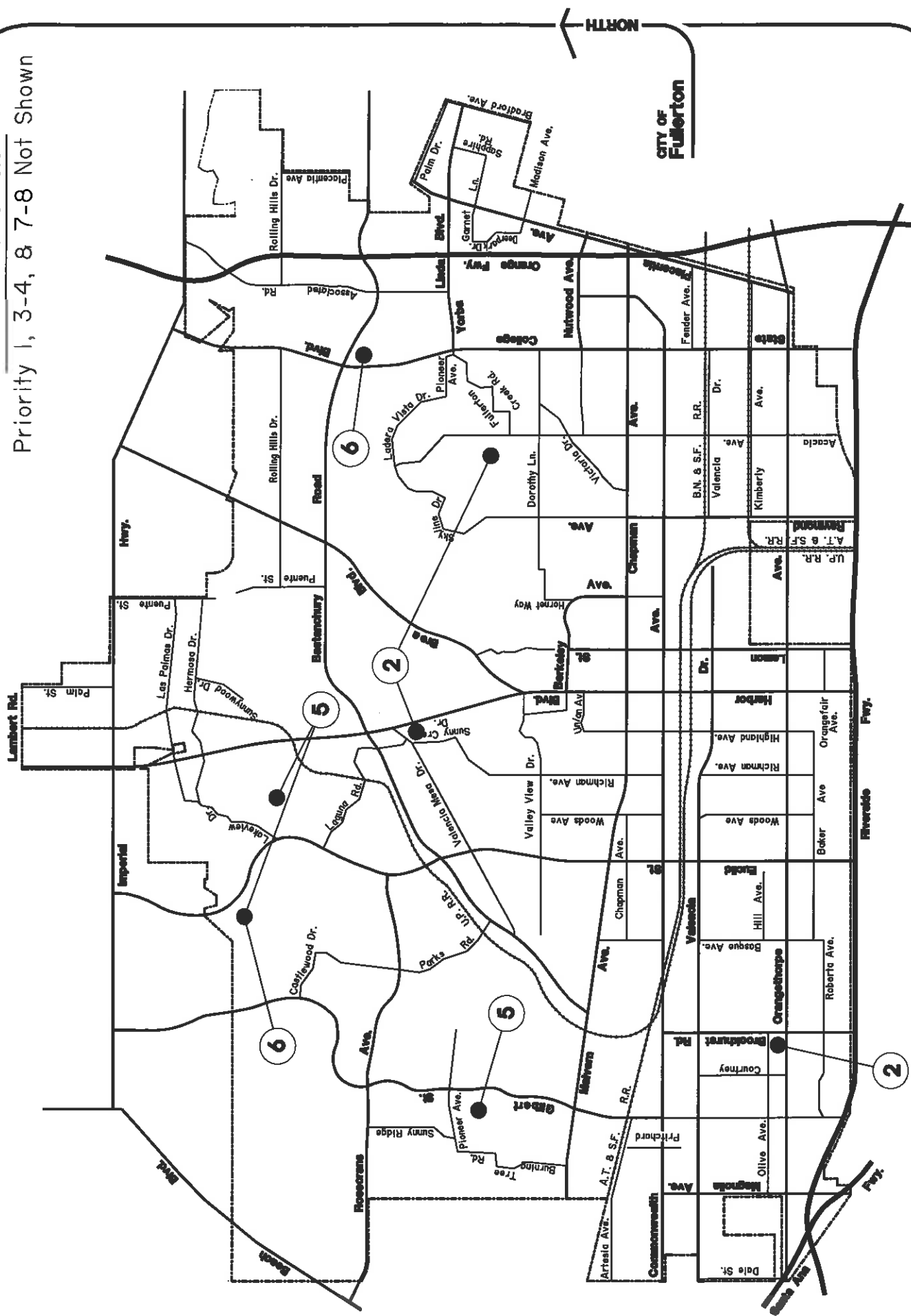
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
<u>Overarching, Growth Management, Water & Natural Hazards, Policies OAP1, P7.5, P20.7, & P26.5</u>						
5. Project #52007 - Olive Storm Drain Improvement Project Install storm drain from Magnolia Avenue to Gilbert Street.						
Funding source:						
Sewer & Drainage Fund						1,450,000
150,000 700,000 600,000						
Completion date: Summer 2017						
6. Olive Storm Drain Improvement Project (Phase II) Install storm drain from Gilbert Street to Courtney Avenue.						
Funding source:						
Sewer & Drainage Fund						600,000
100,000 500,000						
Completion date: Summer 2018						
TOTAL STORM DRAIN SYSTEM PROJECTS						4,764,000
1,162,000 768,000 1,024,000 1,030,000 780,000						

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WATER SYSTEM

Priority 1, 3-4, 8 & 7-8 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

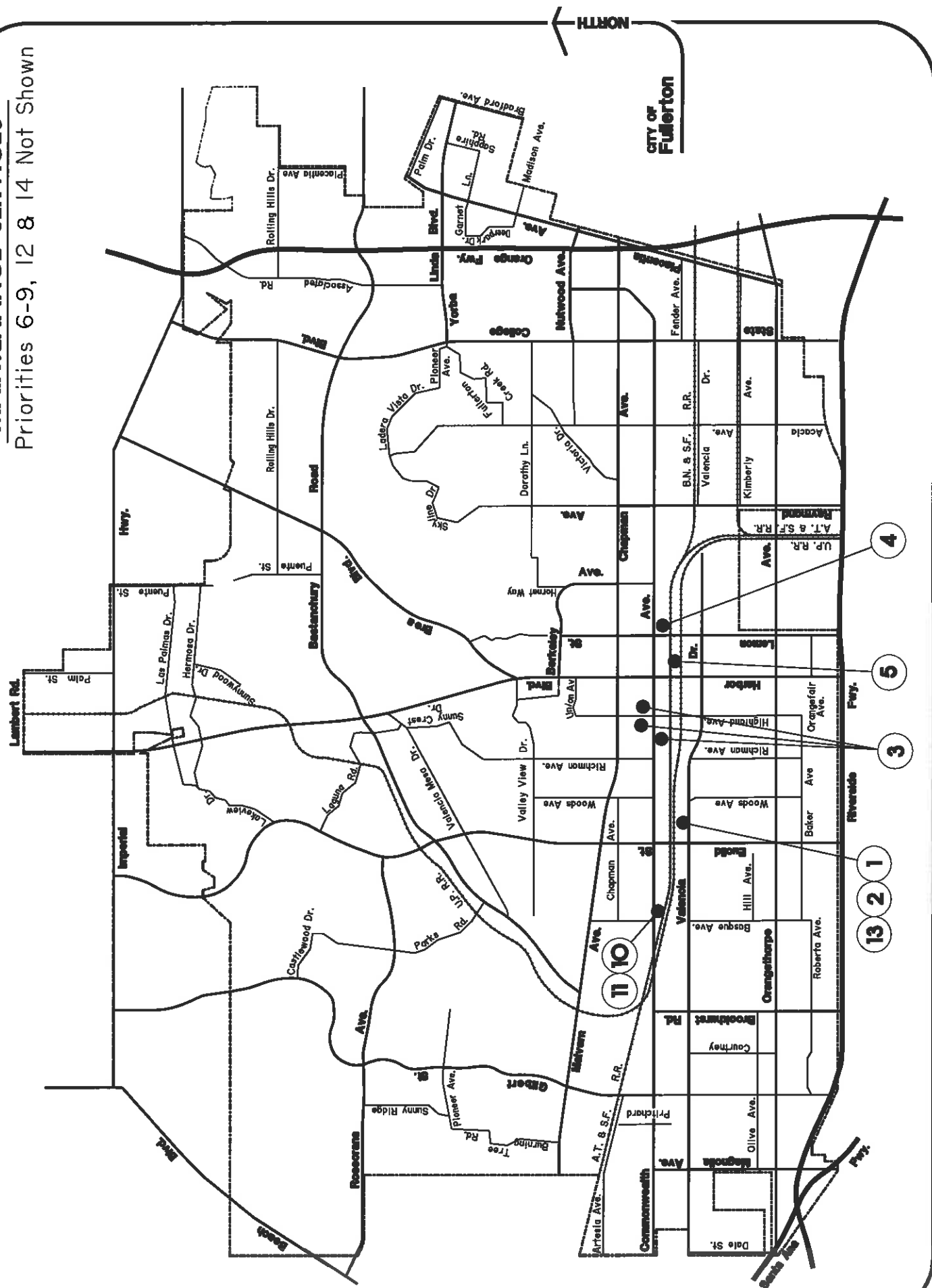
DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15*	2015-16*	2016-17*	2017-18*	
WATER SYSTEM PROJECTS						
<u>Water, Policies P19.4 & P19.5</u>						
1. Project #53614 - Water Main System Replacement & Upgrade						
Multi-year program to replace deteriorated water mains in City's water distribution system.						
Funding Source:						
Water Fund	1,500,000	6,400,000	6,400,000	6,400,000	6,400,000	27,100,000
Completion date: Ongoing						
2. Project #53002 - Miscellaneous Distribution System Improvements						
Program to replace valve, vaults, and upgrade large meters in City's water distribution system.						
Funding Source:						
Water Fund	150,000	100,000	100,000			350,000
Completion date: 2015-2016						
<u>Overarching & Water, Policies OAP3, OAP4, P19.4, & P19.5</u>						
3. Project #53781 - Supervisory Control and Data Acquisition (SCADA) System Modifications						
Upgrades to hardware and software to City's SCADA system.						
Funding Source:						
Water Fund	30,000	50,000				80,000
Completion date: 2014-2015						
4. Project #53003 - Geographical Informational System (GIS) Integration Program						
Advancement of City's GIS.						
Funding Source:						
Water Fund	70,000	30,000				100,000
Completion date: 2014-2015						
*Funding reflects water rate increases recommended in rate study.						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2013-14	2014-15*	2015-16*	2016-17*	2017-18*	
<u>Water, Policies P19.4, & P19.5</u>						
5. Project #53603 - Water Production Equipment Upgrade and Rehabilitation Multi-year program to upgrade and improve water production facilities.						
Funding Source: Water Fund						
500,000600,000600,000						1,700,000
Completion date: 2017-2018						
6. Project #53624 - Upgrade & Rehabilitation of City Reservoirs Multi-year program to upgrade and rehabilitate City water reservoirs.						
Funding source: Water Fund						
850,000700,000500,000850,000						2,900,000
Completion date: 2017-2018						
7. Project #53390 - Water Utility Master Plan Update Update the City's Water System Master Plan.						
Funding Source: Water Fund						
200,000						200,000
Completion date: 2015-2016						
8. Water Well Replacement Program Program to replace aging City wells.						
Funding Source: Water Fund						
1,500,000						1,500,000
Completion date: 2016-2017						
TOTAL WATER SYSTEM PROJECTS						
<u>1,750,0007,930,0007,400,0009,000,0007,850,000</u>						<u>33,930,000</u>
*Funding reflects water rate increases recommended in rate study.						

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Priorities 6-9, 12 & 14 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
PUBLIC FACILITIES PROJECTS*						
1. Project #55006 - Replace Independence Park Gym HVAC System						
Replace HVAC system at Independence Park gym.						
Funding source:						
Park Dwelling Fund	41,800					41,800
Completion date: Summer 2013						
2. Project #55012 - Replace Independence Park Roofing						
Replace roofing at Independence Park gym and racquet ball court buildings.						
Funding source:						
Park Dwelling Fund	265,000					265,000
Completion date: Summer 2013						
3. Project #55005 - Upgrade Security (FOB) Access System						
Upgrade obsolete security FOB system at City Hall, Main Library, Community Center, and Police Department.						
Funding source:						
Park Dwelling Fund	27,000					27,000
Facility Capital Repair Fund	34,000					34,000
Federal Grant	50,000					50,000
Completion date: Fall 2013						111,000
4. Project #55014 - Replace Fire Station 1 HVAC						
Replace HVAC unit at Fire Station 1.						
Funding source:						
Facility Capital Repair Fund	80,000					80,000
Completion date: Fall 2013						
*No directly applicable policies; however, not inconsistent.						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
5. Project #55019 - Replace Tactile Safety Tiles at Amtrak Platform Replace tactile safety tiles on both sides of passenger loading platform at the train station.						
Funding source: Facility Capital Repair Fund						185,440
Completion date: Summer 2013						
6. Project #55022 Unanticipated Maintenance Cost For unforeseen repairs that exceed routine building maintenance costs but are not included in the regular facility capital repair schedule.						
Funding source: Facility Capital Repair						25,000
Park Dwelling Fund						25,000
Completion date: Summer 2014						50,000
7. Project #55020 Replace Flooring at Various Facilities Flooring replacement projects at Independence Park, Muckenthaler Center, and various facilities.						
Funding source: Facility Capital Repair Fund						482,500
Park Dwelling Fund						108,500
Completion Date: Ongoing						591,000
8. Project #55021 Exterior Painting at Various Facilities Exterior painting at Basque Yard, museum center, and various facilities.						
Funding source: Facility Capital Repair Fund						118,500
Park Dwelling Fund						65,000
Completion date: Spring 2015						183,500

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
9. Replace Automatic Doors at Various Facilities Replace automatic doors at City Hall and Hunt Branch Library. Funding source: Facility Capital Repair Fund Completion date: Ongoing						70,200
10. Replace Basque Yard Window Coverings Replace Basque Yard window coverings. Funding source: Facility Capital Repair Fund Completion date: Spring 2017						55,000
11. Replace Basque Yard Gates and Fences Replace malfunctioning automatic gates and damaged fencing at Basque Yard. Funding source: Facility Capital Repair Fund Completion date: Spring 2017						183,000
12. Replace Roll-Up Doors at Various Facilities Replace roll-up doors at Fire Stations 1 and 4. Funding source: Facility Capital Repair Fund Completion date: Ongoing						105,000

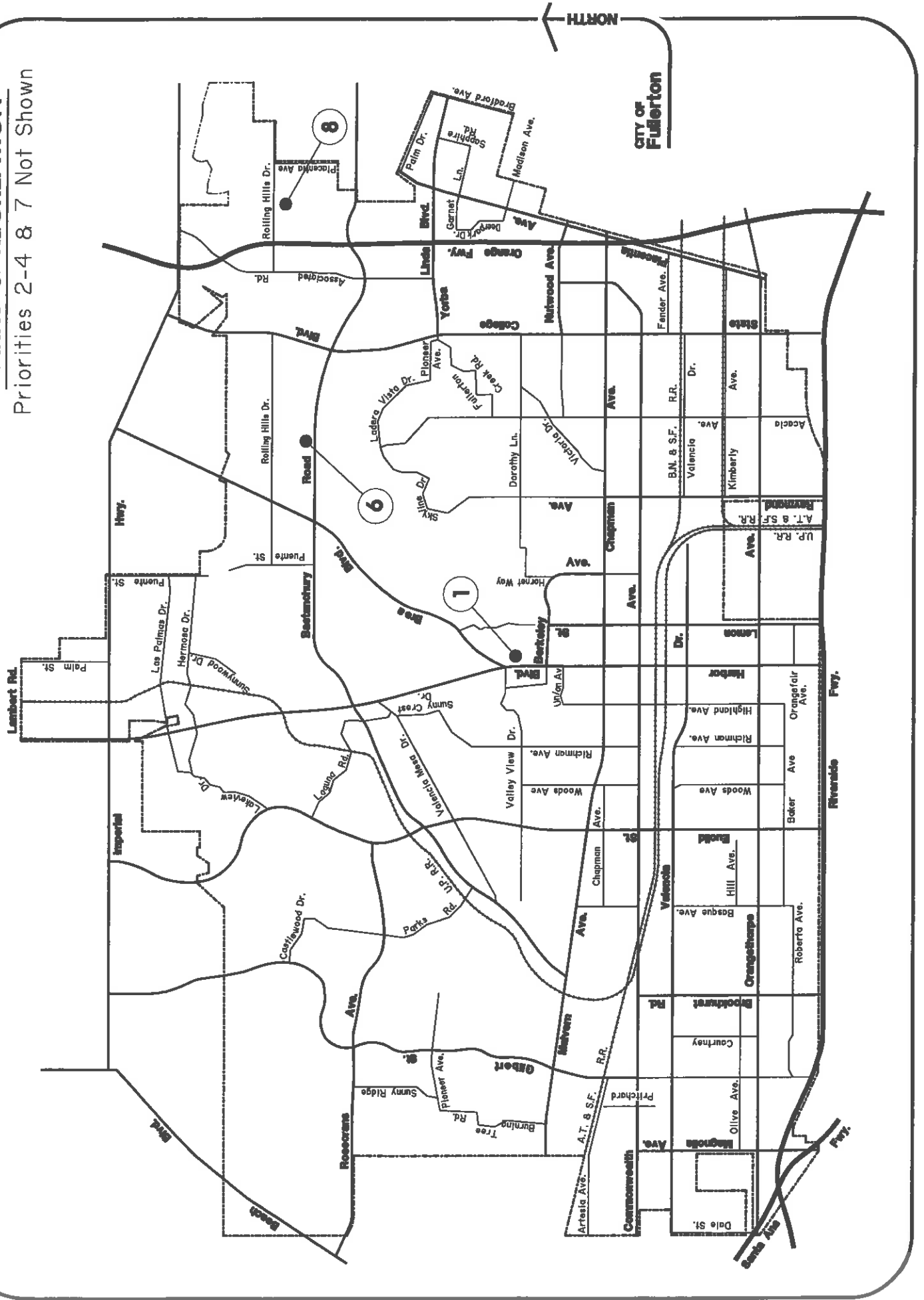
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
13. Replace Pool Pumps and Heaters at Independence Park Replace pool pumps and heaters at Independence Park. Funding source: Facility Capital Repair Fund Completion date: Spring 2018					338,000	338,000
14. Replace Fire Alarm Systems at Various Facilities Replace fire alarm systems at Independence Park and Airport. Funding source: Facility Capital Repair Fund Completion date: Spring 2018					125,000	125,000
TOTAL PUBLIC FACILITIES PROJECTS	733,240	312,000	459,100	341,600	538,000	2,383,940

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PARKS & RECREATION

Priorities 2-4 & 7 Not Shown



**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
PARKS PROJECTS						
<u>Parks & Recreation, Policies P15.2, P15.3, P15.8, & P15.15</u>						
1. Project #54500 - Hillcrest Park Rehabilitation						
Project to restore, rehabilitate, and upgrade the park facilities in accordance with Hillcrest Park Master Plan.						
Funding source:						
Park Dwelling Fund	100,000	900,000				1,000,000
Completion date: Winter 2016						
<u>Parks & Recreation, Policy P15.2</u>						
2. Project #54013 - Downtown Plaza Fencing						
Design and construct perimeter safety fencing at the Downtown Plaza.						
Funding source:						
Park Dwelling Fund	83,750					83,750
Completion date: Fall 2013						
3. Project #54018 - Union Pacific Park Reconstruction						
A multi-year project to study, design and reconstruct Union Pacific Park.						
Funding source:						
Park Dwelling Fund	50,000	100,000	900,000			1,050,000
Completion date: Fall 2015						
4. Project #54490 - Park Facilities Replacement						
A multi-year project to repair and replace amenities in City parks and trails.						
Funding source:						
Park Dwelling Fund	150,000	150,000	150,000	150,000	150,000	750,000
Completion date: Ongoing						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2013-14	2014-15	2015-16	2016-17	2017-18	
5. Project #54011 - Playground Improvements & Safety Surfacing A multi-year project to replace and repair safety surfacing and other safety issues in City parks.						
Funding source: Park Dwelling Fund	30,000	30,000	30,000	30,000	30,000	150,000
Completion date: Ongoing						
6. Project #54015 - Rolling Hills Park Parking Lot Design and construction of a parking lot with access from Bastanchury Road.						
Funding source: Park Dwelling Fund	50,000	500,000				550,000
Completion date: Fall 2015						
7. Project #54021 - Muckenthaler Master Plan Feasibility study and public review of the Master Plan completed by the Muckenthaler Foundation.						
Funding source: Park Dwelling Fund	25,000					25,000
Completion date: Summer 2014						
8. Project #54019 - Gilman Park Improvements A multi-year project to improve and update the amenities in Gilman Park.						
Funding source: Park Dwelling Fund		25,000	50,000	692,500		767,500
Completion date: Fall 2016						
TOTAL PARK PROJECTS	<u>488,750</u>	<u>1,705,000</u>	<u>1,130,000</u>	<u>872,500</u>	<u>180,000</u>	<u>4,376,250</u>

CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2012-13
STATUS OF 2012-13 CAPITAL PROJECTS IN PROGRESS

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2013
	<u>Housing</u>			
41000	Residential Property Acquisition	47,700	Low & Mod I	In progress
41001	Relocation and Demolition	172,000	Low & Mod I	In progress
41240	Housing Acquisition & Rehab	799,000	HOME Funds	In progress
41260	Richman Properties/Habitat	19,200	Low & Mod I	In progress
41320	Richman/Valencia/West Neighbor	1,950,000	Low & Mod I	In progress
	Total Housing	2,987,900		
	<u>Airport</u>			
49005	Remodel Terminal Building	475,000 5,000 <u>12,500</u> 492,500	FAA AIP Grant Airport Fund Federal Grant	Selection of consultant in progress
	Total Airport	492,500		
	<u>Redevelopment</u>			
42002	Transportation Center Pedestrian Overpass Elevators	743,000 270,000 <u>623,000</u> 1,636,000	State Grant Prop 116 Measure M Successor Agency	Design in progress
42004	Fox Theatre	60,000	Successor Agency	Construction in Progress
42390	Transportation Center Parking Expansion	3,300,000	Measure M	Construction in Progress
	Total Redevelopment	4,996,000		
	<u>Street Improvements</u>			
44007	Magnolia Reconstruction Orangethorpe Ave. to Ash Ave.	410,000 410,000 <u>310,000</u> 1,130,000	M Turnback Prop 1B Sewer and Drainage	Construction in Summer 2013

STATUS OF 2012-13 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2012
44011	Berkeley Reconstruction Harbor Blvd. to Lemon St.	357,000 <u>342,000</u> 699,000	M Turnback Prop 1B	Construction in Summer 2013
44012	Rosecrans Reconstruction Canyon Dr. to Camino Centroloma	60,000	M Turnback	Design in progress
44400	Arterial Street Reconstruction Rehabilitation & Repair	800,000 <u>300,000</u> 1,100,000	M Turnback Gas Tax	Funds to be combined with Fiscal Year 2013-14
44583	Residential Street Reconstruction	150,000	Gas Tax	Funds to be combined with Fiscal Year 2013-14
45670	Bastanchury Road Widening Harbor Blvd to Fairway Isles Drive	112,000	M Turnback	Design in progress
	Total Street Improvements	3,251,000		
	<u>Bridge Projects</u>			
45000	Placentia Grade Separation	25,000	M Regional	OCTA lead agency; construction in progress
45660	State College Grade Separation	12,800,000 <u>50,000</u> 12,850,000	Federal Grants Other Contribution	Design in progress
45890	Raymond Ave. Grade Separation	6,323,000	State Grants	Design in progress
	Total Bridge Projects	19,198,000		
	<u>Traffic Signals/Lighting</u>			
46008	Euclid signal synchronization	10,000 98,000 727,000 <u>30,000</u> 865,000	Gas Tax Other Cities M Regional Traffic Mitigation	Construction in progress
46009	Bastanchury Rd signal synchronization	28,500 25,000 257,000 <u>14,500</u> 325,000	Gas Tax Other Cities M Regional Traffic Mitigation	Construction in progress
46010	Commonwealth signal synchronization	21,000 21,000 504,000 <u>83,000</u> 629,000	Gas Tax Other Cities M Regional Traffic Mitigation	Design in progress

STATUS OF 2012-13 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2012
46011	Brea Blvd signal synchronization	17,000 21,000 262,000 <u>12,000</u> 312,000	Gas Tax Other Cities M Regional Traffic Mitigation	Design in progress
46012	Lemon signal synchronization	15,500 11,500 123,000 <u>23,000</u> 173,000	Gas Tax Other Cities M Regional Traffic Mitigation	Design in progress
46013	Placentia signal synchronization	40,000 317,000 <u>39,000</u> 396,000	Other Cities M Regional Traffic Mitigation	Design in progress
46930	Motorist & Ped Safety Improvement	39,000	Gas Tax	In Progress
46940	Traffic Signing & Striping Improvement	22,000 <u>36,000</u> 58,000	Gas Tax Traffic Mitigation	
	Total Traffic	2,797,000		
	<u>Bicycle Facilities</u>			
48120	Bastanchury/Valencia Mesa Bike Path Route	15,000	Unrestricted Capital Fund	Design in progress; construction Summer 2014
	Total Bicycle Facilities	15,000		
	<u>Sewers</u>			
51001	Bastanchury Sewer Replacement Euclid to Laguna	40,000	Sewer Enterprise	Design in progress
51002	Arroyo Drive Sewer Replacement Malvern Ave to Euclid St	540,000	Sewer Enterprise	Construction in progress
51010	Nutwood Sewer Replacement State College Blvd to 57 Fwy	75,000	Sewer Enterprise	Design in progress
51011	Arroyo Drive Sewer Replacement Phase II	90,000	Sewer Enterprise	Design in progress
51354	Sewer Lining Upgrade FY 12-13	400,000	Sewer Enterprise	Design in progress

STATUS OF 2012-13 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2012
51630	Richman Sewer Replacement	8,000 600,000 210,000 <u>37,000</u> 855,000	Water Fund Sewer Enterprise Gas Tax Sewer & Drainage	Construction in progress
	Total Sewers	2,000,000		
	<u>Storm Drains</u>			
52002	Basque Storm Drain Improvement	965,000	Sewer & Drainage	Design in progress
52714	Storm Drain Lining Project FY 12-13	230,000	Sewer & Drainage	Design in progress
	Total Storm Drains	1,195,000		
	<u>Water</u>			
53390	Water System Master Plan Update	45,000	Water Fund	Ongoing
53613	Water Main System Replacement & Upgrade 12-13	400,000	Water Fund	Construction in progress
	Total Water	445,000		
	<u>Recreation Facilities</u>			
54004	Duane Winters Field Fence Replacement	100,000	Park Dwelling	Design in progress
54040	Citywide Trail Improvements	105,000	Park Dwelling	Ongoing
54240	Fullerton Community Center	200,000	Other Contribution	Construction in progress
	Total Recreation Facilities	405,000		
	<u>Public Facilities</u>			
40020	Maintenance Services Parking Addition	170,000 <u>170,000</u> 340,000	Sewer Enterprise Sanitation Fund	Construction in progress
43110	Basque Yard Remediation	65,000 65,000 <u>65,000</u> 195,000	Sewer Enterprise Sanitation Fund Unrestricted Capital Fund	Remediation in progress
55011	Replace Police Department HVAC	150,000	Facility Capital Repair	Design in progress
	Total Public Facilities	685,000		

STATUS OF 2012-13 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2012
56002	<u>Technology Equipment</u>			
	Telephone Software Upgrade	13,000	Capital Project Fund	Study in progress
	Total Technology Equipment	13,000		
	TOTAL ALL FUNDS	<u>38,480,400</u>		

GLOSSARY OF THE FULLERTON PLAN POLICIES IDENTIFIED IN "GENERAL PLAN ELEMENT SECTION/SUBSECTION"	
TOPIC AREA	
	<u>POLICIES</u>
Overarching	OAP1 Comply with State and Federal laws and regulations while maintaining local control in decision-making.
Overarching	OAP3 Leverage the advantages and advances of technology.
Overarching	OAP4 Seek opportunities for increased efficiency and effectiveness.
Mobility	P5.1 Support regional and subregional efforts to implement programs that coordinate the multi-modal transportation needs and requirements across jurisdictions, including but not limited to the Master Plan of Arterial Highways, the Commuter Bikeways Strategic Plan, the Signal Synchronization Master Plan, the Orange County Congestion Management Plan, and the Growth Management Plan.
Mobility	P5.6 Support projects, programs, policies and regulations to operate and maintain a comprehensive network of arterial highways and local roads supporting safe and efficient movement of people, goods and services to, through and within the City.
Mobility	P5.7 Support projects, programs, policies and regulations to maintain a balanced multi-modal transportation network that meets the needs of all users of the streets, roads and highways – including bicyclists, children, persons with disabilities, motorists, movers of commercial goods, pedestrians, users of public transportation and seniors – for safe and convenient travel in a manner that is suitable to the suburban and urban contexts within the City.
Mobility	P5.8 Support programs, policies and regulations to plan for and implement an efficient transportation network that maximizes capacity for person-trips, not just vehicle-trips.
Mobility	P5.9 Support projects, programs, policies and regulations to improve – in coordination with the school districts – alternatives to the motorized transport of students by parents to and from school.
Bicycle	P6.5 Support projects, programs, policies and regulations that make bicycling safer and more convenient for all types of bicyclists.
Bicycle	P6.9 Support projects, programs, policies, and regulations to support the safe and efficient movement of bicyclists through and across intersections.
Growth Management	P7.5 Support projects, programs, policies and regulations to ensure that development is appropriate in scale to current and planned infrastructure capabilities.
Economic Development	P9.8 Support projects, programs, policies and regulations that involve investment in technology that reduces the costs of City services and that result in the efficient use of City resources and revenues.
Economic Development	P9.10 Support policies, programs and regulations that sustain the provision of quality municipal services and efficient and responsive business assistance as essential tools to attract and retain businesses and employees.
Public Safety	P12.8 Support policies, projects, programs and regulations that provide for safe and efficient airport operations through compliance with the Fullerton Municipal Airport (FMA) Master Plan and the Airport Land Use Commission for Orange County's Airport Environs Land Use Plan for FMA and the Airport Environs Land Use Plan for Heliports..
Parks and Recreation	P15.2 Support policies, projects, programs and regulations that preserve, protect, maintain and enhance Fullerton's existing parks, recreational facilities and trails.
Parks and Recreation	P15.3 Support policies, projects, programs and regulations that strengthen access to quality recreation programs which, in turn, promote a sense of community and a higher quality of life for Fullerton residents.
Parks and Recreation	P15.8 Support programs that promote recreational activities that facilitate healthy and community-oriented lifestyles for Fullerton residents.
Parks and Recreation	P15.15 Support projects and programs that involve the Fullerton community in park improvement plans through workshops, focus group discussions, and interviews and surveys with park users.
Water	P19.4 Support projects, programs, policies and regulations to maintain adequate quantities of water, including groundwater, available to the City now and in the future.
Water	P19.5 Support projects, programs, policies and regulations to ensure the quality of the water supply.
Water	P20.7 Support projects, programs, policies and regulations to reduce impacts to watersheds and urban runoff caused by the design or operation of a site or use.
Natural Hazards	P26.5 Support projects, programs, policies and regulations to utilize hazard specific development regulations to mitigate risks associated with identified potential natural hazards, including flooding, wildland fires, liquefaction, and landslides when development does occur.
TOPIC AREA	"Various" for Downtown Core and Corridor Specific Plan
	<u>POLICIES</u>
Community Development & Design	P2.6 Support projects, programs, policies and regulations to create a positive identity and distinctive image as part of community-based planning of Focus Areas.
Historic Preservation	P4.6 Support projects, programs, policies and regulations that contribute to the preservation of historic resources as part of community-based planning of applicable Focus Areas.
Mobility	P5.15 Support projects, programs, policies and regulations to connect neighborhoods via a multi-modal network to each other and to the City's Focus Areas.
Bicycle	P6.11 Support projects, programs, policies and regulations to connect neighborhoods via a multi-modal network to each other, and to and through the City's Focus Areas.

GLOSSARY OF THE FULLERTON PLAN POLICIES IDENTIFIED IN "GENERAL PLAN ELEMENT SECTION/SUBSECTION"	
TOPIC AREA	
	<u>POLICIES</u>
Growth Management	P7.5 Support projects, programs, policies and regulations to ensure that development is appropriate in scale to current and planned infrastructure capabilities.
Economic Development	P9.8 Support projects, programs, policies and regulations that involve investment in technology that reduces the costs of City services and that result in the efficient use of City resources and revenues.
Economic Development	P9.10 Support policies, programs and regulations that sustain the provision of quality municipal services and efficient and responsive business assistance as essential tools to attract and retain businesses and employees.
Public Safety	P12.8 Support policies, projects, programs and regulations that provide for safe and efficient airport operations through compliance with the Fullerton Municipal Airport (FMA) Master Plan and the Airport Land Use Commission for Orange County's Airport Env
Parks and Recreation	P15.2 Support policies, projects, programs and regulations that preserve, protect, maintain and enhance Fullerton's existing parks, recreational facilities and trails.
Parks and Recreation	P15.3 Support policies, projects, programs and regulations that strengthen access to quality recreation programs which, in turn, promote a sense of community and a higher quality of life for Fullerton residents.
Parks and Recreation	P15.8 Support programs that promote recreational activities that facilitate healthy and community-oriented lifestyles for Fullerton residents.
Parks and Recreation	P15.15 Support projects and programs that involve the Fullerton community in park improvement plans through workshops, focus group discussions, and interviews and surveys with park users.
Water	P19.4 Support projects, programs, policies and regulations to maintain adequate quantities of water, including groundwater, available to the City now and in the future.
Water	P19.5 Support projects, programs, policies and regulations to ensure the quality of the water supply.
Water	P20.7 Support projects, programs, policies and regulations to reduce impacts to watersheds and urban runoff caused by the design or operation of a site or use.
Natural Hazards	P26.5 Support projects, programs, policies and regulations to utilize hazard specific development regulations to mitigate risks associated with identified potential natural hazards, including flooding, wildland fires, liquefaction, and landslides when dev
TOPIC AREA	"Various" for Downtown Core and Corridor Specific Plan
	<u>POLICIES</u>
Community Development & Design	P2.6 Support projects, programs, policies and regulations to create a positive identity and distinctive image as part of community-based planning of Focus Areas.
Historic Preservation	P4.6 Support projects, programs, policies and regulations that contribute to the preservation of historic resources as part of community-based planning of applicable Focus Areas.
Mobility	P5.15 Support projects, programs, policies and regulations to connect neighborhoods via a multi-modal network to each other and to the City's Focus Areas.
Bicycle	P6.11 Support projects, programs, policies and regulations to connect neighborhoods via a multi-modal network to each other, and to and through the City's Focus Areas.
Growth Management	P7.4 Support projects, programs, policies and regulations to evaluate infrastructure capabilities as part of community based planning of Focus Areas.
Noise	P8.5 Support projects, programs, policies and regulations to evaluate ways to ensure noise-compatible land use planning as part of community-based planning of Focus Areas.
Economic Development	P9.16 Support projects, programs, policies and regulations to evaluate ways to improve long-term fiscal strength and stability as part of community-based planning of Focus Areas.
Economic Development	P10.1 Support policies, projects, programs and regulations, as well as regional and subregional efforts, that reduce the cost of living and the cost to do business, such as on-line services, technology, tax incentives, permit streamlining programs and oth
Economic Development	P10.14 Support projects, programs, policies and regulations to evaluate ways to foster local entrepreneurial spirit and intellectual capital as part of community-based planning of Focus Areas.
Economic Development	P10.16 Support policies, programs and regulations pertaining to planning efforts for the City's Focus Areas that facilitate investment and encourage economic activity that benefits the Fullerton community and the City.
Revitalization	P11.11 Support policies, programs and regulations that facilitate parking management programs within the Transportation Center, Downtown and other appropriate Focus Areas to better manage the parking supply for the benefit of businesses, visitors and resi
Revitalization	P11.9 Support policies, projects, programs and regulations that prioritize revitalization efforts that are within or adjacent to the City's Focus Areas.
Public Safety	P12.11 Support projects, programs, policies and regulations to proactively address public safety concerns as part of community-based planning of Focus Areas.
Public Health	P14.8 Support projects, programs, policies and regulations to evaluate ways to improve opportunities for community health and wellbeing as part of community-based planning of Focus Areas.
Parks and Recreation	P15.12 Support projects, programs, policies and regulations to consider parks, recreational facilities and trails as part of community-based planning of Focus Areas.

GLOSSARY OF THE FULLERTON PLAN POLICIES IDENTIFIED IN "GENERAL PLAN ELEMENT SECTION/SUBSECTION"	
TOPIC AREA	
	<u>POLICIES</u>
Parks and Recreation	P15.12 Support projects, programs, policies and regulations to consider parks, recreational facilities and trails as part of community-based planning of Focus Areas.
Arts and Culture	P16.11 Support projects, programs, policies and regulations to consider cultural activities and the arts as part of community-based planning of Focus Areas.
Education	P17.12 Support projects, programs, policies and regulations to evaluate ways to consider educational opportunities and collaboration with education providers as part of community-based planning of Focus Areas.
Water	P19.6 Support projects, programs, policies and regulations to evaluate ways to conserve and reduce water use as part of community-based planning of Focus Areas.
Water	P20.5 Support projects, programs, policies and regulations to encourage site and infrastructure improvements within the City's Focus Areas to support cleaner and reduced urban runoff.
Air Quality & Climate Change	P22.8 Support projects, programs, policies and regulations to coordinate future community-based planning efforts of the Focus Areas for consistency with the SCAG Sustainable Communities Strategy and Orange County Sustainable Communities Strategy.
Integrated Waste Management	P23.6 Support projects, programs, policies and regulations to evaluate ways to increase recycling and product reuse and reduce waste as part of community-based planning of Focus Areas.
Open Space and Natural Resources	P24.11 Support projects, programs, policies and regulations to evaluate increasing urban and natural open spaces as part of community-based planning of Focus Areas.
Natural Hazards	P26.3 Support projects, programs, policies and regulations to consider natural hazard risks and mitigation as part of community-based planning of Focus Areas.