Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
   - Current system vendor
   - Current system product
   - System's purpose
   - A description of categories or types of data
   - The department that is the prime custodian of the data
   - The frequency that system data is collected
   - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency's website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Fullerton Enterprise Systems Generated June 30, 2016

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
4D	Propriatary Software	Records Management System for Inspection and Incident reports for the Fire Department.	Document Management	City of Fullerton	Daily	As Needed
ArcGIS	ESRI	Mapping software for City Personnel.	Geographic Information Systems	City of Fullerton	As Needed	As Needed
AutoCAD	Autodesk	2D and 3D design for drafting for City Engineers	Engineering	City of Fullerton	As Needed	As Needed
Autocad 3D	Autodesk	Map creation and editing for Civil Engineering projects	Geographic Information Systems	City of Fullerton	As Needed	As Needed
CABS Computer Aided Booking System	Imagic Technologies Inc	Booking system for the Jail department.	Document Management	City of Fullerton	Daily	As Needed
CARS	California Highway Patrol	Traffic collision reporting software.	Other	City of Fullerton	As Needed	As Needed
Cartegraph	Cartegraph	Ticket system for Maintenance department	Other	City of Fullerton	As Needed	As Needed
CIS Infinity V3	Advanced Utility Systems Corporation	Billing System for Utilities	Customer Information System	City of Fullerton	Daily	Daily
Coplink	IBM	Aid Police Personnel in gathering and utilizing data for use.	Data Storage	City of Fullerton	Daily	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Crystal Reports	SAP	Reporting software used by multiple apps	Other	City of Fullerton	Daily	As Needed
Deep Freeze	Faronics Corporation	To lock down public library computers from being changed daily by patrons.	Security	City of Fullerton	As Needed	As Needed
DIMS Digital Information Management System	Linear Systems	Digital multimedia file repository and retrieval system for PD	Document Management	City of Fullerton	As Needed	As Needed
E.L.E.T.E.	OSCD	Clets access software for the Police agency	Other	County of Orange	As Needed	As Needed
Filemaker	Filemaker, Inc.	Database management for PD staff members.	Document Management	City of Fullerton	As Needed	As Needed
Granicus Agenda Management	Granicus	Agenda & video management for City Council	Agenda Management	City of Fullerton	Monthly	As Needed
IFAS Intergrated Financial Accounting Systems	SunGard Public Sector	To process the city's Financial and HR systems	Financial System	City of Fullerton	Daily	Daily
iTunes	Apple	To transfer data to a city issued iphone device for authorized users. Installed on phone admin reps.	Document Management	City of Fullerton	As Needed	As Needed
Java	Oracle Corporation	Programming language for universal use between platforms.	Other	City of Fullerton	As Needed	As Needed
Laserfiche	Laserfiche	Document management storage and retrieval.	Document Management	City of Fullerton	As Needed	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
MS Exchange	Microsoft	Email system for the city.	Email System	City of Fullerton	Daily	As Needed
Netmotion	Netmotion Wireless	VPN login authentication for Police Department issued laptops.	Security	City of Fullerton	As Needed	As Needed
Omniform	ScanSoft, Inc	To enable users to turn from paper forms into digital forms, or create new digital forms.	Document Management	City of Fullerton	As Needed	As Needed
Outlook Web Access	Microsoft	Remote email accessibility through web browser.	Email System	City of Fullerton	Daily	Weekly
PUMA	Versatile Information Products, Inc	Digital file management for Police Department evidence.	Document Management	City of Fullerton	As Needed	As Needed
Quadrant RASWIN	Quadrant Systems LLC	Receipt accounting system for Windows	Financial System	City of Fullerton	Daily	As Needed
Rasterex	Rasterex Software	Read CAD files without full software installed	Engineering	City of Fullerton	As Needed	As Needed
Red Hat Linux	Red Hat, Inc	Linux servers for Versaterm application.	Other	City of Fullerton	As Needed	As Needed
Reflections	WRQ, Inc	Communicate to legacy management database for record information.	Financial System	City of Fullerton	As Needed	As Needed
Reflection Software	WRQ, Inc.	Finance and payroll information	Financial System	City of Fullerton	As Needed	As Needed

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Selectron IVR	Selectron Technologies, Inc	IVR phone system for scheduling onsite inspections for building code standards	Code Enforcement	City of Fullerton	Daily	As Needed
Solar Winds	SolarWinds, Inc	IT Management software	Other	City of Fullerton	Daily	Daily
Spectrum NG	CSI Software	Scheduling resources and billing system for Parks and Recreation department.	Other	CSI Software	As Needed	As Needed
STARS Sales Taxc Analysis & Reporting Service	MuniServices	Revenue information system for analysis and reporting.	Other	City of Fullerton	As Needed	As Needed
Telestaff	Workforce Telestaff	Software management for Fire and EMS professionals.	Human Resources	City of Fullerton	Daily	As Needed
Tidemark	Tidemark Solutions	Property search database, Building permits, and inspection reporting software.	Customer Information System	City of Fullerton	Daily	As Needed
Versadex	Versaterm	CAD RMS and MDT for Police Officers	Other	City of Fullerton	Daily	As Needed
VMWare	VMWare, Inc	Virtual servers and remote connection tool to them.	Other	City of Fullerton	As Needed	As Needed
VTI	Intellitime	Timekeeping system for City employees.	Human Resources	City of Fullerton	Daily	As Needed