

CITY OF FULLERTON
ADOPTED BUDGET
FOR FISCAL YEARS
2011-12 AND 2012-13



F. RICHARD JONES M.D., Mayor

Don Bankhead, Mayor Pro Tem

Sharon Quirk Silva, Council Member

Pat McKinley, Council Member

Bruce Whitaker, Council Member

Joe Felz, City Manager

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**CITY OF FULLERTON
ADOPTED BUDGET
FISCAL YEARS 2011-12 – 2012-13**

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CITY HISTORY AND CHARACTER

The lands now occupied by the City of Fullerton were part of the land granted to Juan Pacifico Ontiveras in 1837 by the Mexican Governor, Juan Alvarado. Some of this land was in turn purchased by Abel Stearns, a naturalized Mexican, who was born in Massachusetts. Domingo Bastanchury, who was born in France and immigrated to California in 1860, began acquiring some of the land that had once belonged to Stearns in the 1870s. He ultimately owned 1,200 acres south of Fullerton and 6,000 acres northwest of Fullerton. A few years before his death in 1909, Bastanchury sold a portion of his land to oil interests.

With an ample supply of oil resources, people were drawn to northern Orange County. In the late 1880s, George H. Fullerton helped bring rail lines to the area, and in 1887, Massachusetts grain merchants George and Edward Amerige founded the City of Fullerton. The City was officially incorporated in 1904, becoming Orange County's fourth city.

Originally, Fullerton was a rural community with an agricultural base and a small downtown. The modern City of Fullerton is a well-established, culturally diverse city of approximately 137,624 located 22 miles southeast of Los Angeles. While primarily a residential community, the City also has significant industrial and commercial employment opportunities, and is home to five colleges and universities. City residents enjoy considerable open space and recreational opportunities, a multimodal transportation facility, an airport, and a variety of City services, including a full service library and a museum.

Due in large part to an active Redevelopment Agency, the City of Fullerton has preserved the architectural flavor of its early days. Downtown Fullerton, characterized by various architectural styles, embraces a small-town atmosphere. Preservation efforts have been a priority in Fullerton for decades. Four qualities stand out in particular as a reflection of community character: education, culture, involvement, and pride.

The Fullerton seal, designed by artist Tom Van Sant, contains depictions of the qualities esteemed by residents: a stylized orange tree, representing Fullerton's agricultural heritage; a stylized man, woman and child, representing the family; and an open book representing culture and education.

CITY VITAL STATISTICS ¹

Date of Incorporation:	1904	Recreation and Culture:	
Form of Government:	Council-Manager	Number of Recreation & Cultural Facilities	67
Area (square miles):	22.38	Number of Libraries	2
Miles of Street:	275.66	Number of Volumes/Items	241,058
Employees (reg. full-time)	645.1		
Fire Protection:		Population: ²	135,161
Number of Stations	6		
Number of Sworn Personnel	82	Ethnic Diversity: ²	
Police Protection:		Asian	22.6%
Number of Stations	1	Black	2.1%
Number of Sworn Personnel	144	Hispanic	34.4%
		Other	.4%
		Two or More	2.4%
		White	38.1%
Municipal Water Utility:		Dwelling Units	44,771
Number of Accounts	31,544		
Average Daily Consumption (millions of gallons)	23		
Miles of Lines and Mains	428		
Sewers:			
Sanitary Sewers	329 miles		
Storm Drains	71 miles		

¹ Source: City of Fullerton Admin. Services Dept.

² Source: 2010 Census



OFFICE OF THE CITY MANAGER

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Web site: www.ci.Fullerton.ca.us

July 1, 2011

The Honorable City Council
Fullerton, California

RE: ADOPTED BUDGET FOR FISCAL YEARS 2011-12 AND 2012-13

Submitted herewith is the Adopted Budget for the 2011-12 and 2012-13 fiscal years. City and Redevelopment Agency appropriations total \$193.2 million in 2011-12 and \$183.2 million in 2012-13. The General Operating Funds budget is unbalanced, with an operating deficit of \$4.2 million in the first year and \$4.5 million in the second year. Closing this deficit will be contingent upon employee contract negotiations, which are currently underway.

General Operating Funds

In fiscal year 2010-11 the City experienced a General Operating Funds deficit of nearly \$10 million due to a decline in revenues. Through a series of cost-cutting measures including a 5% employee salary reduction, the elimination of 50 regular and nonregular positions through layoffs and attrition, and a 20% reduction in department operating budgets citywide, expenditures were aligned with revenues for that year. Although we are experiencing a gradual economic rebound, revenues will grow at a significantly slower pace than expenditures in the coming years forcing the City to take further action to balance this two-year budget.

Total General Operating Fund revenues are budgeted to increase by 2% in each of the next two years, totaling \$69.1 million in 2011-12 and \$70.7 million in 2012-13. These increases are due to property and sales taxes, which have already begun to show signs of recovery from the economic slump of the past two years. In contrast, General Operating Fund expenditures are projected to increase by over 10% during the same budgeted period, totaling \$74.3 million in 2011-12 and \$76.2 million in 2012-13. These increases are due primarily to employee retirement and health benefit cost increases. If left unaddressed, the deficit will all but eliminate the General Operating Funds reserves, from a projected total of \$10.7 million on July 1, 2011 to \$2 million on June 30, 2013.

In compiling this budget, the following assumptions were made:

- Property taxes will remain flat in 2011-12, increasing by nearly 2% in 2012-13;
- Sales tax will increase by 2% in 2011-12 and 3% in 2012-13;
- All other revenue will remain relatively unchanged;
- The General Operating Funds deficit will be closed primarily through the negotiation of employee contracts;
- The vehicle replacement funds allocation will be restored at the 50% level in each year;
- Current programs and services will remain intact;
- The Redevelopment Agency will not be eliminated by the State.

As previously stated, the most significant factor in the City's financial picture will be the results of contract negotiations with all six of Fullerton's bargaining units. As negotiations are completed in the coming months, staff will return to the City Council with a budget amendment, and potential alternative recommendations.

A number of changes in budgeted positions are also incorporated into this budget, as summarized on page A-3 of this document, although the citywide budgeted total does not change. These position changes are as follows:

- The Administrative Services Department proposes to eliminate the Buyer, Part-time Reproduction Technician and Part-time Clerical Assistant II positions; replace the vacant Budget Analyst position with an Accountant II and reclassify the vacant Administrative Assistant I position with a Clerical III for a net reduction of 1.7 FTE's;
- Human Resources proposes to eliminate a vacant part-time Administrative Assistant position for a reduction of 0.5 FTE's;
- The Public Information Coordinator in the City Manager's Office is restored to a full-time position for a net increase of 0.2 FTE's;
- Through a reorganization of the Community Development Department, this budget proposes to reclassify the Community Preservation Supervisor to a Building & Code Compliance Manager and to consolidate the Building Official and Plan Check Engineer positions for a net reduction of 1.0 FTE's;
- An Airport Service Worker position has been restored in the Engineering Department for a gain of 1.0 FTE's;
- The Maintenance Services Department proposes to restore two Maintenance Worker positions to reinstate the "Unit 340" program at a gain of 2.0 FTE's.

Redevelopment Agency

As this budget is published, Redevelopment Agencies throughout the State wait to see if the Governor will carry out his plan to eliminate the agencies. If enacted, it is likely that this would be a significant financial loss for Fullerton. Of the Fullerton Redevelopment Agency's \$20 million budget, \$2.5 million funds operations that could be eliminated or redirected, further increasing the General Operating Funds deficit.

The majority of the Redevelopment Agency's budget, \$17.5 million, funds economic development and redevelopment programs and projects that keep Fullerton a desirable place to live, work and visit. Loss of redevelopment would impact the City's ability to provide affordable housing to citizens as well as the ability to improve facilities and infrastructure throughout the community. A number of current capital improvement projects, including the Library and the Community Center projects are funded by the Redevelopment Agency.

If the Redevelopment Agency is eliminated subsequent to the adoption of this budget document, staff will return to the City Council with a budget amendment.

Capital Improvement Budget

The Capital Improvement Plan (CIP) budgets for 2011-12 and 2012-13 total \$47.5 million and \$34.2 million respectively. These totals fund the following projects over the two year period:

- Streets and signals - \$12,656,000
- Bridge improvements - \$41,003,000
- Sewers and storm drains - \$11,900,000
- Bike routes - \$760,000
- Building improvements - \$2,337,000
- Parks - \$2,890,600
- Airport - \$985,000
- Housing & Community Development - \$2,444,900
- Water system - \$3,950,000
- Redevelopment – \$2,850,000

Conclusion

While this Adopted Budget reflects encouraging signs of a recovering economy, expenditures will continue to outpace revenues in the General Operating Funds by a wide margin in the coming years. City staff will continue to work diligently to close this structural deficit and preserve the City Council's goal of maintaining a 10% General Operating Fund reserve. This will be a tremendous challenge for all as it will require difficult decisions to be made. I thank the City Council for your continued support as we strive to solidify Fullerton's financial future.

Respectfully submitted,



Joe Felz
City Manager

RESOLUTION NO. 2011-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULLERTON, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-12 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION

THE CITY COUNCIL OF THE CITY OF FULLERTON HEREBY RESOLVES AS FOLLOWS:

WHEREAS, the voters of the State of California, on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, the voters of the State of California, on June 5, 1990, amended Article XIII B by approving Proposition 111; and

WHEREAS, Proposition 111 provides that the appropriations limit for fiscal year 2011-12 is calculated by adjusting the 1986-87 appropriations limit for changes in the cost of living and population growth; and

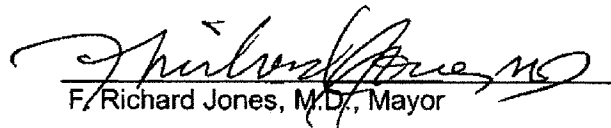
WHEREAS, the City Council selects the percentage changes in the local assessment roll from the preceding year due to the addition of nonresidential construction for the City of Fullerton and population growth for the County of Orange; and

WHEREAS, the information necessary for making these adjustments is on file in the Administrative Services Department; and

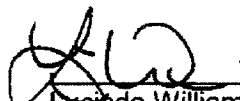
WHEREAS, the City of Fullerton has complied with all of the provisions of Article XIII B, as amended by Proposition 111, in determining the appropriations limit for fiscal year 2011-12.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fullerton that the appropriations limit in fiscal year 2011-12 for the City of Fullerton shall be \$150,732,215. The appropriations subject to limitation total \$46,749,662, or \$103,982,553 less than the limit.

ADOPTED BY THE FULLERTON CITY COUNCIL on June 7, 2011.


F. Richard Jones, M.D., Mayor

ATTEST:



Lucinda Williams, City Clerk

City of Fullerton
RESOLUTION CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF FULLERTON)

RESOLUTION NO. 2011-38


I, Lucinda Williams, City Clerk and ex-officio Clerk of the City Council of the City of Fullerton, California, hereby certify that the whole number of the members of the City Council of the City of Fullerton is five; and that the above and foregoing Resolution No. 2011-38 was adopted at a regular meeting of the City Council held on the 7th day of June, 2011, by the following vote:

COUNCIL MEMBER AYES: Jones, Bankhead, Quirk-Silva, McKinley

COUNCIL MEMBER NOES: Whitaker

COUNCIL MEMBER ABSTAINED: None

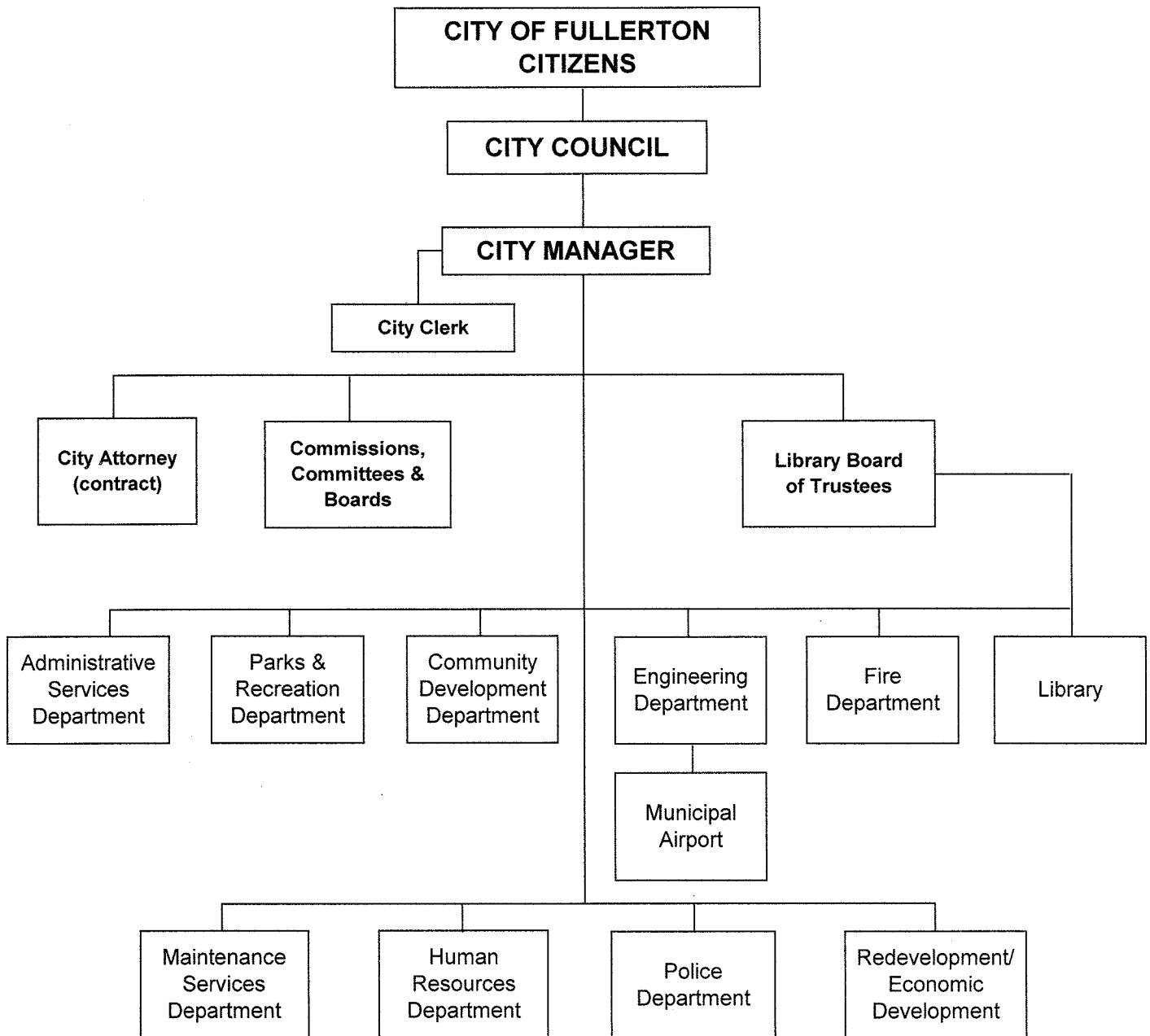
COUNCIL MEMBER ABSENT: None



Lucinda Williams, MMC
City Clerk

June 20, 2011
Date

ORGANIZATION OF CITY GOVERNMENT



**CITY OF FULLERTON & FULLERTON REDEVELOPMENT AGENCY
COMBINED SUMMARY
FISCAL YEAR 2011-12**

	<u>CITY</u>	<u>AGENCY</u>
<i>Resources</i>		
Beginning Balance	<u>\$44,787,490</u>	<u>\$42,968,735</u>
Revenues		
Property Taxes	\$31,230,475	
Other Taxes	20,252,310	
Water Utility	27,271,500	
Grants	33,396,695	
Property Tax Increment		\$17,835,840
Other Revenues	<u>56,658,435</u>	<u>528,200</u>
<i>Total Revenues</i>	<u>\$168,809,415</u>	<u>\$18,364,040</u>
<i>Total Resources</i>	<u><u>\$213,596,905</u></u>	<u><u>\$61,332,775</u></u>
<i>Appropriations</i>		
Salaries & Benefits	\$75,679,632	\$2,422,285
Maintenance & Support	79,119,511	16,531,008
Operating Capital Outlay	1,626,784	
Allocated Costs	<u>(29,727,051)</u>	
<i>Total Operating Appropriations</i>	\$126,698,876	\$18,953,293
Capital Improvement Projects	<u>46,060,450</u>	<u>1,500,000</u>
<i>Total Proposed Budget</i>	\$172,759,326	\$20,453,293
Ending Fund Balance	<u>40,837,579</u>	<u>40,879,482</u>
<i>Total Application of Funds</i>	<u><u>\$213,596,905</u></u>	<u><u>\$61,332,775</u></u>

**CITY OF FULLERTON & FULLERTON REDEVELOPMENT AGENCY
COMBINED SUMMARY
FISCAL YEAR 2012-13**

	CITY	AGENCY
Resources		
Beginning Balance	\$40,952,579	\$40,429,482
Revenues		
Property Taxes	\$31,815,000	
Other Taxes	\$20,922,310	
Water Utility	28,442,000	
Federal Grants	16,917,199	
Property Tax Increment		\$18,014,202
Other Revenues	57,813,644	417,200
<i>Total Revenues</i>	\$155,910,153	\$18,431,402
<i>Total Resources</i>	\$196,862,732	\$58,860,884
Appropriations		
Salaries & Benefits	\$77,782,076	\$2,487,696
Maintenance & Support	81,639,994	16,491,923
Operating Capital Outlay	1,702,684	
Allocated Costs	(31,110,969)	
<i>Total Operating Appropriations</i>	\$130,013,785	\$18,979,619
Capital Improvement Projects	32,866,050	1,380,000
<i>Total Proposed Budget</i>	\$162,879,835	\$20,359,619
Ending Fund Balance	33,982,897	38,501,265
<i>Total Application of Funds</i>	\$196,862,732	\$58,860,884

CITY OF FULLERTON & FULLERTON REDEVELOPMENT AGENCY
REVISED SUMMARY OF POSITIONS
FISCAL YEARS 2009-10 - 2012-13

Department	2009-10 Authorized Total Positions	2010-11 Authorized Total Positions	2011-12 Budgeted Total Positions	2012-13 Budgeted Total Positions
City Council	6.0	6.0	6.0	6.0
City Manager	8.9	6.8	7.0	7.0
Administrative Services	41.3	38.7	37.0	37.0
Human Resources	10.5	9.2	8.7	8.7
Fire	95.0	92.0	92.0	92.0
Police	226.0	213.0	213.0	213.0
Community Development	36.0	31.0	30.0	30.0
Engineering	36.0	34.0	35.0	35.0
Maintenance Services	174.5	157.0	159.0	159.0
Parks & Recreation	27.0	25.0	25.0	25.0
Library	28.4	25.4	25.4	25.4
Redevelopment	7.0	7.0	7.0	7.0
<i>Subtotal</i>	696.6	645.1	645.1	645.1
Part-Time Hours	173,470	166,922	193,766	190,319
FTEs*	83.4	80.3	93.2	91.5
TOTAL	780.0	725.4	738.3	736.6

*Note: 2,080 part-time hours equal one full-time equivalent (FTE).

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**CITY OF FULLERTON
GENERAL OPERATING FUNDS FORECAST
FISCAL YEARS 2011-12 - 2012-13
\$ IN THOUSANDS**

	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Beginning Balance, July 1	\$9,213	\$10,702	\$6,492
Estimated Revenues			
Property Taxes	\$31,061	\$31,230	\$31,815
Sales Tax	12,555	12,800	13,200
Property Tax In Lieu of Sales Tax	4,151	3,500	3,750
Prop. 172 Sales Tax	647	665	665
Other Taxes	3,038	3,088	3,108
Licenses & Permits	1,483	1,430	1,449
Fines & Penalties	1,656	1,756	1,756
Use of Money & Property	6,706	7,293	7,467
Other Agencies	323	350	385
Charges for Current Services	3,145	3,320	3,320
Cost Reimbursements	1,940	2,008	2,034
Miscellaneous Revenues	24	5	5
Library Revenues	204	225	225
Parks & Recreation Fees	1,541	1,482	1,574
<i>Total Revenues</i>	<u>\$68,474</u>	<u>\$69,152</u>	<u>\$70,753</u>
Net Estimated Transfers In	4,224	1,109	1,020
<i>Total Revenues/Transfers</i>	<u>\$72,698</u>	<u>\$70,261</u>	<u>\$71,773</u>
Estimated Expenditures	\$68,319	\$74,342	\$76,199
Net Estimated Transfers Out	2,890	129	129
<i>Total Estimated Expenditures/Transfers</i>	<u>\$71,209</u>	<u>\$74,471</u>	<u>\$76,328</u>
TOTAL GENERAL OPERATING FUNDS FORECASTED BALANCE, JUNE 30	\$10,702	\$6,492	\$1,937
Restricted Reserves (10% of Appropriations)	(8,396)	(7,434)	(7,620)
TOTAL GENERAL OPERATING FUNDS UNRESTRICTED FUND BALANCE, JUNE 30	<u>\$2,306</u>	<u>(\$942)</u>	<u>(\$5,683)</u>

CITY OF FULLERTON - SUMMARY OF CHANGES

Fund	Fund Title	Estimated Beginning Balance	+	Estimated Revenue	+	Transfers In
GENERAL OPERATING FUNDS						
10	General Fund	\$ 9,277,415	\$	67,445,327	\$	1,626,673
13	Library Operating Fund	611,429		225,020		3,080,943
15	Parks & Recreation Fund	295,025		1,481,600		2,697,397
21	Paramedic Service Fund*	518,208				
	<i>Subtotal</i>	<u>10,702,077</u>		<u>69,151,947</u>		<u>7,405,013</u>
SPECIAL REVENUE FUNDS						
22	Air Quality Improvement Trust Fund	329,813		162,000		
23	Sanitation Fund	880,554		4,750,000		
24	Measure M Turnback Fund	1,768,773		1,563,580		
30	Gas Tax Fund	806,160		3,670,768		
32	Grant Administration Fund	-		1,811,265		
33	Supplemental Law Enforcement Svcs. Fund	-		99,930		
34	Asset Seizure Fund	807,434		85,000		
35	Community Dev. Block Grant Fund	-		1,838,441		
36	Sewer & Drainage Capital Outlay Fund	1,713,735		1,600,000		
37	Traffic Safety Fund	88,465		1,000,000		
39	Park Dwelling Fund	5,486,839		200,000		
46	Refuse Collection Fund	2,101,779		9,641,820		
DEBT SERVICE FUNDS						
58	Debt Service Reserve Fund	2,222,348		23,000		337,240
CAPITAL PROJECT FUNDS						
74	Capital Projects Fund	2,220,691		33,148,430		6,490,450
ENTERPRISE FUNDS						
40	Airport Fund	-		2,107,407		
42	Brea Dam Recreational Area Fund	354,130		2,733,560		
44	Water Fund	5,689,543		28,164,600		190,000
45	Plummer Parking Facility Fund	103,217		38,000		
47	Sewer Enterprise Fund	1,963,861		6,558,317		
INTERNAL SERVICE FUNDS						
62	Liability Insurance Fund	1,644,968		2,178,452		
64	Equipment Replacement Fund	2,613,746		1,378,449		
65	Workers' Compensation Fund	265,107		4,079,104		
66	Group Insurance Fund	-		9,388,299		
67	Equipment Maintenance Fund	803,594		2,758,290		
68	Information Technology Fund	608,160		2,455,809		
69	Building Maintenance Services Fund	200,499		1,975,113		
70	Facility Capital Repair Fund	1,411,998		496,470		
	Less: Internal Service Transactions			<u>(24,248,636)</u>		
TOTAL CITY FUNDS		<u>\$ 44,787,490</u>	<u>\$</u>	<u>168,809,415</u>	<u>\$</u>	<u>14,422,703</u>

* Consolidated with the General Fund in fiscal year 2011-12.

NOTE: The "Beginning Balance" represents estimated fund balance for July 1st, except for enterprise funds for which working capital balances are given.

TO FUND BALANCES - FISCAL YEAR 2011-12

Transfers Out	Revised Adopted Appropriations	Ending Balance	Fund Title	Fund
GENERAL OPERATING FUNDS				
\$ 5,907,050	\$ 66,641,741	\$ 5,800,624	General Fund	10
	3,520,963	396,429	Library Operating Fund	13
	4,178,997	295,025	Parks & Recreation Fund	15
518,208		-	Paramedic Service Fund	21
<u>6,425,258</u>	<u>74,341,701</u>	<u>6,492,078</u>	<i>Subtotal</i>	
SPECIAL REVENUE FUNDS				
	115,000	376,813	Air Quality Improvement Trust Fund	22
8,950	4,156,898	1,464,706	Sanitation Fund	23
1,954,650	159,023	1,218,680	Measure M Turnback Fund	24
814,420	1,799,262	1,863,246	Gas Tax Fund	30
722,450	1,088,815	-	Grant Administration Fund	32
	99,930	-	Supplemental Law Enforcement Svcs. Fund	33
60,000	84,989	747,445	Asset Seizure Fund	34
	1,838,441	-	Community Dev. Block Grant Fund	35
1,649,010	631,870	1,032,855	Sewer & Drainage Capital Outlay Fund	36
1,088,465			Traffic Safety Fund	37
895,860		4,790,979	Park Dwelling Fund	39
	9,691,749	2,051,850	Refuse Collection Fund	46
	784,690	1,797,898	DEBT SERVICE FUNDS	
			Debt Service Reserve Fund	58
			CAPITAL PROJECT FUNDS	
3,270	39,861,350	1,994,951	Capital Projects Fund	74
			ENTERPRISE FUNDS	
13,210	1,976,020	118,177	Airport Fund	40
47,830	2,325,659	714,201	Brea Dam Recreational Area Fund	42
64,210	27,140,991	6,838,942	Water Fund	44
76,120	24,488	40,609	Plummer Parking Facility Fund	45
	6,951,561	1,570,617	Sewer Enterprise Fund	47
			INTERNAL SERVICE FUNDS	
	2,135,252	1,688,168	Liability Insurance Fund	62
	1,350,990	2,641,205	Equipment Replacement Fund	64
	3,757,204	587,007	Workers' Compensation Fund	65
	9,388,299	-	Group Insurance Fund	66
	2,801,858	760,026	Equipment Maintenance Fund	67
	2,455,809	608,160	Information Technology Fund	68
	1,975,113	200,499	Building Maintenance Services Fund	69
599,000	71,000	1,238,468	Facility Capital Repair Fund	70
	(24,248,636)		Less: Internal Service Transactions	
<u>\$ 14,422,703</u>	<u>\$ 172,759,326</u>	<u>\$ 40,837,579</u>	TOTAL CITY FUNDS	

**CITY OF FULLERTON
SUMMARY OF INTERFUND TRANSFERS
FISCAL YEAR 2011-12**

Fund	Fund Title	Transfers In	Transfers Out	Description
10	General	\$ -	\$ 3,080,943	To Library Fund
			2,697,397	To Parks & Recreation Fund
		1,088,465		From Traffic Safety Fund
			128,710	To Debt Service Reserve Fund
		20,000		From Brea Dam Fund
		518,208		From Paramedic Service Fund
13	Library	3,080,943		From General Fund
15	Parks & Recreation	2,697,397		From General Fund
21	Paramedic Service Fund		518,208	To General Fund
23	Sanitation		8,950	To Debt Service Fund
24	Measure M		16,650	To Debt Service Fund
			1,938,000	To Capital Projects Fund
30	Gas Tax		4,420	To Debt Service Fund
			810,000	To Capital Projects Fund
32	Grant Administration		722,450	To Capital Projects Fund
34	Asset Seizure Fund		60,000	To Capital Projects Fund
36	Sewer & Drainage		1,450,000	To Capital Projects Fund
			9,010	To Debt Service Fund
			190,000	To Water Fund
37	Traffic Safety		1,088,465	To General Fund
39	Park Dwelling		9,860	To Debt Service Fund
			886,000	To Capital Projects Fund
40	Airport		13,210	To Debt Service Fund
42	Brea Dam		2,830	To Debt Service Fund
			25,000	To Capital Projects Fund
			20,000	To General Fund
44	Water	190,000		From Sewer & Drainage fund
			64,210	To Debt Service Fund
47	Sewer Enterprise		76,120	To Debt Service Fund

SUMMARY OF INTERFUND TRANSFERS - 2011-12 (Continued)

Fund	Fund Title	Transfers In	Transfers Out	Description
58	Debt Service Reserve	128,710		From General Fund
		8,950		From Sanitation Fund
		16,650		From Measure M Fund
		4,420		From Gas Tax Fund
		9,010		From Sewer & Drainage Fund
		9,860		From Park Dwelling Fund
		3,270		From Cap Proj Fund
		13,210		From Airport Fund
		2,830		From Brea Dam Fund
		76,120		From Sewer Fund
		64,210		From Water Fund
70	Facility Capital Repair		599,000	To Capital Projects Fund
74	Capital Projects		3,270	To Debt Service Fund
		1,938,000		From Measure M
		810,000		From Gas Tax Fund
		722,450		From Grants Fund
		60,000		From Asset Seizure Fund
		1,450,000		From Sewer & Drainage Fund
		886,000		From Park Dwelling Fund
		25,000		From Brea Dam Fund
		599,000		From Facility Cap Repair Fund
	TOTAL TRANSFERS	\$ 14,422,703	\$ 14,422,703	

CITY OF FULLERTON - SUMMARY OF CHANGES

Fund	Fund Title	Estimated Beginning Balance	+	Estimated Revenue	+	Transfers In
GENERAL OPERATING FUNDS						
10	General Fund	\$ 5,800,624	\$	68,953,490	\$	1,020,000
13	Library Operating Fund	396,429		225,020		3,142,651
15	Parks & Recreation Fund	295,025		1,574,350		2,659,029
21	Paramedic Service Fund	-		-		-
	<i>Subtotal</i>	6,607,078		70,752,860		6,821,680
SPECIAL REVENUE FUNDS						
22	Air Quality Improvement Trust Fund	376,813		162,100		
23	Sanitation Fund	1,464,706		5,000,000		
24	Measure M Turnback Fund	1,218,680		1,611,500		
30	Gas Tax Fund	1,863,246		3,670,968		
32	Grant Administration Fund	-		1,743,529		
33	Supplemental Law Enforcement Svcs. Fund	-		99,930		
34	Asset Seizure Fund	747,445		85,000		
35	Community Dev. Block Grant Fund	-		1,823,931		
36	Sewer & Drainage Capital Outlay Fund	1,032,855		1,660,000		
37	Traffic Safety Fund			1,000,000		
39	Park Dwelling Fund	4,790,979		200,000		
46	Refuse Collection Fund	2,051,850		9,833,410		
DEBT SERVICE FUNDS						
58	Debt Service Reserve Fund	1,797,898		25,000		337,240
CAPITAL PROJECT FUNDS						
74	Capital Projects Fund	1,994,951		16,296,430		8,921,050
ENTERPRISE FUNDS						
40	Airport Fund	118,177		2,692,165		
42	Brea Dam Recreational Area Fund	714,201		2,778,170		
44	Water Fund	6,838,942		29,335,300		190,000
45	Plummer Parking Facility Fund	40,609		38,000		
47	Sewer Enterprise Fund	1,570,617		6,624,260		
INTERNAL SERVICE FUNDS						
62	Liability Insurance Fund	1,688,168		2,202,962		
64	Equipment Replacement Fund	2,641,205		1,371,599		
65	Workers' Compensation Fund	587,007		4,101,299		
66	Group Insurance Fund	-		10,596,537		
67	Equipment Maintenance Fund	760,026		2,783,204		
68	Information Technology Fund	608,160		2,442,519		
69	Building Maintenance Services Fund	200,499		1,992,293		
70	Facility Capital Repair Fund	1,238,468		498,070		
	Less: Internal Service Transactions			(25,510,883)		
TOTAL CITY FUNDS		\$ 40,952,579	\$	155,910,153	\$	16,269,970

NOTE: The "Beginning Balance" represents estimated fund balance for July 1, except for enterprise funds for which working capital balances are given.

TO FUND BALANCES - FISCAL YEAR 2012-13

Transfers Out	Revised Adopted Appropriations	Ending Balance	Fund Title	Fund
\$ 5,930,390	\$ 68,383,440	\$ 1,460,284	GENERAL OPERATING FUNDS	
-	3,582,671	181,429	General Fund	10
-	4,233,379	295,025	Library Operating Fund	13
	-	-	Parks & Recreation Fund	15
			Paramedic Service Fund	21
<u>5,930,390</u>	<u>76,199,490</u>	<u>2,051,738</u>	<i>Subtotal</i>	
	115,000	423,913	SPECIAL REVENUE FUNDS	
8,950	4,212,466	2,243,290	Air Quality Improvement Trust Fund	22
2,631,650	159,643	38,887	Sanitation Fund	23
650,420	1,822,097	3,061,697	Measure M Turnback Fund	24
722,450	1,021,079	-	Gas Tax Fund	30
	99,930	-	Grant Administration Fund	32
	87,621	744,824	Supplemental Law Enforcement Svcs. Fund	33
	1,823,931	-	Asset Seizure Fund	34
1,949,010	636,810	107,035	Community Dev. Block Grant Fund	35
1,000,000		-	Sewer & Drainage Capital Outlay Fund	36
1,964,460		3,026,519	Traffic Safety Fund	37
	9,884,373	2,000,887	Park Dwelling Fund	39
			Refuse Collection Fund	46
	741,790	1,418,348	DEBT SERVICE FUNDS	
			Debt Service Reserve Fund	58
3,270	25,438,850	1,770,311	CAPITAL PROJECT FUNDS	
			Capital Projects Fund	74
13,210	2,408,998	388,134	ENTERPRISE FUNDS	
47,830	2,338,156	1,106,385	Airport Fund	40
64,210	29,108,216	7,191,816	Brea Dam Recreational Area Fund	42
	24,948	53,661	Water Fund	44
76,120	7,016,908	1,101,849	Plummer Parking Facility Fund	45
			Sewer Enterprise Fund	47
	2,155,462	1,735,668	INTERNAL SERVICE FUNDS	
	1,356,630	2,656,174	Liability Insurance Fund	62
	3,762,199	926,107	Equipment Replacement Fund	64
	10,596,537	-	Workers' Compensation Fund	65
	2,826,772	716,458	Group Insurance Fund	66
	2,442,519	608,160	Equipment Maintenance Fund	67
	1,992,293	200,499	Information Technology Fund	68
1,208,000	118,000	410,538	Building Maintenance Services Fund	69
	(25,510,883)	-	Facility Capital Repair Fund	70
			Less: Internal Service Transactions	
<u>\$ 16,269,970</u>	<u>\$ 162,879,835</u>	<u>\$ 33,982,897</u>	TOTAL CITY FUNDS	

**CITY OF FULLERTON
SCHEDULE OF TRANSFERS
FISCAL YEAR 2012-13**

Fund	Fund Title	Transfers In	Transfers Out	Description
10	General	\$ -	\$ 3,142,651	To Library Fund
			2,659,029	To Parks & Recreation Fund
		1,000,000		From Traffic Safety Fund
			128,710	To Debt Service Reserve Fund
		20,000		From Brea Dam Fund
13	Library	3,142,651		From General Fund
15	Parks & Recreation	2,659,029		From General Fund
23	Sanitation		8,950	To Debt Service Fund
24	Measure M		16,650	To Debt Service Fund
			2,615,000	To Capital Projects Fund
30	Gas Tax		4,420	To Debt Service Fund
			646,000	To Capital Projects Fund
32	Grant Administration		722,450	To Capital Projects Fund
36	Sewer & Drainage		1,750,000	To Capital Projects Fund
			9,010	To Debt Service Fund
			190,000	To Water Fund
37	Traffic Safety		1,000,000	To General Fund
39	Park Dwelling		9,860	To Debt Service Fund
			1,954,600	To Capital Projects Fund
40	Airport		13,210	To Debt Service Fund
42	Brea Dam		2,830	To Debt Service Fund
			25,000	To Capital Projects Fund
			20,000	To General Fund
44	Water	190,000		From Sewer & Drainage fund
			64,210	To Debt Service Fund
47	Sewer Enterprise		76,120	To Debt Service Fund

SUMMARY OF INTERFUND TRANSFERS - 2012-13 (Continued)

<u>Fund</u>	<u>Fund Title</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Description</u>
58	Debt Service Reserve	128,710		From General Fund
		8,950		From Sanitation Fund
		16,650		From Measure M Fund
		4,420		From Gas Tax Fund
		9,010		From Sewer & Drainage Fund
		9,860		From Park Dwelling Fund
		3,270		From Cap Proj Fund
		13,210		From Airport Fund
		2,830		From Brea Dam Fund
		76,120		From Sewer Fund
		64,210		From Water Fund
70	Facility Capital Repair		1,208,000	To Capital Projects Fund
74	Capital Projects		3,270	To Debt Service Fund
		2,615,000		From Measure M
		646,000		From Gas Tax Fund
		722,450		From Grants Fund
		1,750,000		From Sewer & Drainage Fund
		1,954,600		From Park Dwelling Fund
		25,000		From Brea Dam Fund
		1,208,000		From Facility Cap Repair Fund
	TOTAL TRANSFERS	\$ 16,269,970	\$ 16,269,970	

CITY OF FULLERTON
SUMMARY OF REVENUES BY FUND & SOURCE

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
GENERAL FUND (10)					
Property Taxes					
Secured Property Taxes	\$19,733,283	\$19,500,000	\$19,800,000	\$20,025,475	\$20,500,000
Unsecured Property Taxes	814,216	820,000	810,000	810,000	820,000
Penalties/Delinquencies	151,219		144,246	125,000	125,000
Supplemental Property Taxes	234,810	200,000	200,000	200,000	200,000
Property Tax Collection Fees	(284,953)	(199,220)	(300,000)	(300,000)	(300,000)
Homeowners Subvention	171,600	170,000	170,000	170,000	170,000
Property Tax In Lieu of VLF	10,201,890	10,000,000	10,237,244	10,200,000	10,300,000
Aircraft Taxes	119,893	112,650			
<i>Total</i>	<u>\$31,141,958</u>	<u>\$30,603,430</u>	<u>\$31,061,490</u>	<u>\$31,230,475</u>	<u>\$31,815,000</u>
Taxes - Other than Property					
Sales & Use Tax	\$11,722,157	\$12,200,000	\$12,554,825	\$12,800,000	\$13,200,000
Public Safety Prop 172	677,448	673,500	647,292	664,610	664,610
Property Tax In Lieu of Sales Tax	3,482,917	3,400,000	4,150,747	3,500,000	3,750,000
Transient Occupancy Tax	1,571,105	1,430,000	1,550,000	1,600,000	1,600,000
Business Registration Tax	1,112,182	1,090,000	1,110,000	1,110,000	1,110,000
Oil Extraction Tax	17,928	16,600	17,774	17,700	17,700
Documentary Stamp Tax	419,872	360,500	360,500	360,000	380,000
<i>Total</i>	<u>\$19,003,609</u>	<u>\$19,170,600</u>	<u>\$20,391,138</u>	<u>\$20,052,310</u>	<u>\$20,722,310</u>
Licenses & Permits					
Building Permits	\$395,840	\$375,000	\$460,000	\$472,000	\$472,000
Plumbing, Mechanical, Sewer	104,844	79,000	130,540	122,000	122,000
Electrical Permits	76,891	67,500	94,000	88,000	88,000
NPDES Permits	19,350	18,000	23,000	23,000	23,000
Dep. Inspector Cert. Fee	8,460		6,000	6,000	6,000
Parking Permit Fee			2,500	2,500	2,500
General Plan Update Fees	61,027	55,000	78,000		
Street, Curb, & Water Permits	77,524	22,400	51,000	60,000	60,000
Police Alarm Permits	188,430	223,800	210,000	219,202	223,072
Other Licenses & Permits	52,314	41,800	52,000	48,100	48,100
Hazardous Materials Disclosures	280,597	298,650	280,000	290,290	305,338
Underground Tank Permits	81,826	60,690	67,948	68,600	68,600
Encroachment Permits	45,975	46,200	28,000	30,000	30,000
<i>Total</i>	<u>\$1,393,078</u>	<u>\$1,288,040</u>	<u>\$1,482,988</u>	<u>\$1,429,692</u>	<u>\$1,448,610</u>
Fines & Penalties					
Other Court Fines	\$2,219,801	\$2,350,000	\$1,990,683	\$2,350,000	\$2,350,000
Contra Account	(567,744)	(450,000)	(350,000)	(610,000)	(610,000)
Administrative Citations	17,424	16,500	15,000	16,500	16,500
<i>Total</i>	<u>\$1,669,481</u>	<u>\$1,916,500</u>	<u>\$1,655,683</u>	<u>\$1,756,500</u>	<u>\$1,756,500</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
Revenue from Use of Money & Property					
Interest Income	\$359,927	\$560,000	\$236,196	\$300,000	\$350,000
Cell Tower Rent	154,453	62,400	178,000	160,000	160,000
Rents	379,422	468,000	400,000	472,500	472,500
Fire Department Lease	30,731	29,150	31,241	32,000	32,000
General Concessions	50,400	50,400	50,400	50,000	50,000
Prisoners' Welfare		1,500	3,000	1,500	1,500
Franchise - Electricity	682,206	700,000	662,701	700,000	700,000
Franchise - Gas	278,774	280,000	280,000	280,000	280,000
Franchise - Video Services	291,079	239,000	239,000	340,000	340,000
Franchise - Water	2,479,930	2,474,860	2,474,860	2,550,000	2,650,000
Franchise - Cable TV	802,770	817,200	800,000	800,000	800,000
Franchise - Cable PEG Support	145,211	145,000	145,000	145,000	145,000
Franchise - Refuse Collection	1,183,893	1,050,000	1,050,000	1,205,980	1,230,100
Franchise - Airport		156,000	156,000	256,000	256,000
<i>Total</i>	<u>\$6,838,796</u>	<u>\$7,033,510</u>	<u>\$6,706,398</u>	<u>\$7,292,980</u>	<u>\$7,467,100</u>
Revenue from Other Agencies					
Motor Vehicle In-Lieu Tax	\$417,943	\$200,000	\$322,554	\$340,000	\$375,000
Prop 69 Grant	10,791			10,000	10,000
<i>Total</i>	<u>\$428,734</u>	<u>\$200,000</u>	<u>\$322,554</u>	<u>\$350,000</u>	<u>\$385,000</u>
Charges for Current Services					
Zoning & Planning Fees	\$64,428	\$78,700	\$88,000	\$99,760	\$99,760
Seismic Fees	353	500	250	275	275
Microfilming Fees	16,077	16,390	16,390	17,400	17,400
Sale of Maps & Publications	18,126	15,000	5,000	5,300	5,300
Misc. Filing/Certification Fees	2,910	5,500	5,500	5,500	5,500
Plan Check Fees	375,684	357,000	408,270	420,000	420,000
Overload Permits	17,962	18,700	18,700	18,000	18,000
Sanitation Dist. Connection Fees	5,794	5,000	5,000	5,000	5,000
Plan Check Premium - In-House	48,807	4,990	28,000	20,000	20,000
Zoning Plan Check Fees	39,245	35,000	45,000	45,000	45,000
Police User Fees	494,976	375,000	620,000	700,000	700,000
Inspection Premium - In-House	6,501	7,990	15,000	10,000	10,000
Business License Review	28,859	27,000	24,328	24,500	24,500
Fire - User Fees & Misc.	206,281	188,500	180,000	188,500	188,500
Paramedic Fees	1,536,772	1,603,000	1,575,000	1,603,000	1,603,000
Fire Cost Recovery		100,000	30,000	75,000	75,000
Fire Bldg. Plan Ck/Inspection	60,905	65,000	80,000	83,000	83,000
Misc. Fees	27,922		455	185	185
<i>Total</i>	<u>\$2,951,602</u>	<u>\$2,903,270</u>	<u>\$3,144,893</u>	<u>\$3,320,420</u>	<u>\$3,320,420</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
Cost Reimbursements					
State-Mandated Costs	\$60,564	\$25,000		\$25,000	\$25,000
Administrative Costs	83,000	94,250	95,786	94,250	94,250
Other Agencies	94,648	50,000	50,000	50,000	50,000
Inspection Premium - O/S Svc.	18,360				
Plan Check Premium - O/S Svc.	30	14,990	26,200		
Construction Management	33,341	30,000	20,000	30,000	30,000
General Engineering	147,642	80,000	40,000	50,000	50,000
Misc. Fire Costs	165,265	37,000	25,000	45,000	45,000
Parks Maint. - School District	111,046	125,000	125,000	125,000	125,000
Community Development Costs	124,522	24,530	57,000		
Vehicle Abatement	52,414	52,000	43,200	54,000	54,000
Other Abatement	21,000	10,990		10,000	10,000
Medical Supplies	102,293	110,000	102,000	102,000	102,000
Police - Pay to Stay in Jail	100,275	85,000	85,000	100,000	100,000
Misc. Police Costs	712,359	756,960	563,466	725,000	725,000
Maintenance Services	5,624	12,160	2,000	12,000	12,000
Traffic Signal Damage	48,568	30,000	31,000	25,000	25,000
Emergency Management	10,500		14,406	12,500	12,500
Damage Repairs	6,568		50,000		
Police Officer Training	7,364	15,000	10,000	10,000	10,000
Overhead	609,807	600,000	600,000	538,700	564,300
Miscellaneous	485				
<i>Total</i>	<u>\$2,515,675</u>	<u>\$2,152,880</u>	<u>\$1,940,058</u>	<u>\$2,008,450</u>	<u>\$2,034,050</u>
Miscellaneous Revenues					
Sale of Property	\$5,823	\$4,000	\$6,350		
Unrealized Gain/Loss on Invest.	(18,115)		(90,352)		
PERS Prepayment Savings		290,000			
Miscellaneous	173,050	220,530	107,879	4,500	4,500
<i>Total</i>	<u>\$160,758</u>	<u>\$514,530</u>	<u>\$23,877</u>	<u>\$4,500</u>	<u>\$4,500</u>
GENERAL FUND					
TOTAL REVENUES	<u>\$66,103,691</u>	<u>\$65,782,760</u>	<u>\$66,729,079</u>	<u>\$67,445,327</u>	<u>\$68,953,490</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
LIBRARY OPERATING FUND (13)					
Fines & Fees	\$106,260	\$115,000	\$72,000	\$115,000	\$115,000
Interlibrary Loan Postage	1,115	700	700	700	700
Rents	12,277	6,640	6,640	6,640	6,640
Other State Grants	53,219	45,000	53,074	45,000	45,000
Coin-Operated Copier	508	200	50	200	200
Passport Execution Fee	59,495	43,480	35,000	43,480	43,480
Passport Photo Fee	12,650	4,000	6,500	4,000	4,000
Miscellaneous	6,090	10,000	7,500	10,000	10,000
Restricted Contributions	3,787		22,390		
<i>LIBRARY OPERATING FUND</i>					
<i>TOTAL REVENUES</i>	<u>\$255,401</u>	<u>\$225,020</u>	<u>\$203,854</u>	<u>\$225,020</u>	<u>\$225,020</u>
PARKS & RECREATION FUND (15)					
Cell Tower Rent	\$81,227	\$152,670	\$80,000	\$152,670	\$152,670
Rents	83,929	85,210	85,210	85,210	85,210
Facility Rent	112,952	123,770	123,770	47,720	124,200
Leases	452,057	453,730	453,730	453,730	453,730
Field Use Charges	6,784	57,140	57,140	57,140	57,140
General Concessions		610	610	610	610
Parks & Recreation Fees	619,833	700,540	700,540	644,020	660,290
Museum Center Revenues	29,599	37,000	37,000	37,000	37,000
Miscellaneous	2,330	3,500	3,500	3,500	3,500
<i>PARKS & RECREATION</i>					
<i>FUND TOTAL REVENUES</i>	<u>\$1,388,711</u>	<u>\$1,614,170</u>	<u>\$1,541,500</u>	<u>\$1,481,600</u>	<u>\$1,574,350</u>
<i>GENERAL OPERATING</i>					
<i>FUNDS TOTAL REVENUES</i>	<u>\$67,747,803</u>	<u>\$67,621,950</u>	<u>\$68,474,433</u>	<u>\$69,151,947</u>	<u>\$70,752,860</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
AIR QUALITY IMPROVEMENT FUND (22)					
Motor Vehicle Air Quality Fees	\$155,828	\$140,000	\$160,000	\$160,000	\$160,000
Interest Income	2,717	1,800	1,800	2,000	2,100
Unrealized Gain/Loss on Invest.	235				
<i>AIR QUALITY IMPROVEMENT FUND TOTAL REVENUES</i>	<u>\$158,780</u>	<u>\$141,800</u>	<u>\$161,800</u>	<u>\$162,000</u>	<u>\$162,100</u>
SANITATION FUND (23)					
Sanitation Fees	\$4,068,897	\$4,564,800	\$4,608,525	\$4,750,000	\$5,000,000
Interest Income	144				
Miscellaneous	12,664				
<i>SANITATION FUND TOTAL REVENUES</i>	<u>\$4,081,705</u>	<u>\$4,564,800</u>	<u>\$4,608,525</u>	<u>\$4,750,000</u>	<u>\$5,000,000</u>
MEASURE M TURNBACK FUND (24)					
Measure M Turnback	\$1,292,410	\$1,486,290	\$1,440,000	\$1,530,580	\$1,576,500
Interest Income	65,756	68,700	17,790	33,000	35,000
<i>MEASURE M TURNBACK FUND TOTAL REVENUES</i>	<u>\$1,358,166</u>	<u>\$1,554,990</u>	<u>\$1,457,790</u>	<u>\$1,563,580</u>	<u>\$1,611,500</u>
GAS TAX FUND (30)					
Gas Tax	\$2,205,025	\$2,178,000	\$2,145,767	\$2,275,000	\$2,275,000
Gas Tax - Section 2103			1,000,000	1,387,268	1,387,268
Interest Income	9,006	6,800	6,021	8,500	8,700
<i>GAS TAX FUND TOTAL REVENUES</i>	<u>\$2,214,031</u>	<u>\$2,184,800</u>	<u>\$3,151,788</u>	<u>\$3,670,768</u>	<u>\$3,670,968</u>
GRANTS FUND (32)					
Rents	\$49,798	\$58,300	\$165,171		
State Grants	32,568		174,461	209,630	160,390
County Grants	5,888		25,925		
Older Americans Act Grant	69,711	66,150	67,474	69,007	70,257
HOME Grant	654,466	1,198,520	747,450	1,197,555	1,200,495
Federal Grants	1,364,481	74,300	1,600,092	24,800	0
Other Agency Grants	313,797	306,800	20,870	310,273	312,387
Miscellaneous			21,197		
<i>GRANT ADMINISTRATION FUND TOTAL REVENUES</i>	<u>\$2,490,709</u>	<u>\$1,704,070</u>	<u>\$2,822,640</u>	<u>\$1,811,265</u>	<u>\$1,743,529</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (33)					
State Grants	\$110,802		\$110,850	\$99,930	\$99,930
<i>SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND TOTAL REVENUES</i>					
	\$110,802		\$110,850	\$99,930	\$99,930
ASSET SEIZURE FUND (34)					
State Grants					
Federal Grants	89,433	28,000	72,005	30,000	30,000
Federal DOJ	74,626	100,000	85,952	50,000	50,000
State Forfeiture Set-Aside		15,000			
Interest Income	9,061	9,000	2,132	5,000	5,000
<i>ASSET SEIZURE FUND TOTAL REVENUES</i>					
	\$173,120	\$152,000	\$160,089	\$85,000	\$85,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
CDBG	\$1,647,861	\$1,630,620	\$1,704,545	\$1,630,620	\$1,630,620
ARRA/CDBG-R/HPRP Grants	87,233	250,000	320,040		
Abatement Reimbursements		10,990	12,064	11,000	11,000
Miscellaneous	52,006	200,000	17,057	196,821	182,311
Interest Income	1,314				
<i>COMMUNITY DEVELOPMENT BLOCK GRANT FUND TOTAL REVENUES</i>					
	\$1,788,414	\$2,091,610	\$2,053,706	\$1,838,441	\$1,823,931
SEWER & DRAINAGE CAPITAL OUTLAY FUND (36)					
Sanitation Fees	\$2,010,536	\$1,315,200	\$1,315,300	\$1,600,000	\$1,660,000
<i>SEWER & DRAINAGE CAPITAL OUTLAY FUND TOTAL REVENUES</i>					
	\$2,010,536	\$1,315,200	\$1,315,300	\$1,600,000	\$1,660,000
TRAFFIC SAFETY FUND (37)					
Motor Vehicle Fines	\$1,124,435	\$1,003,000	\$951,174	\$1,000,000	\$1,000,000
<i>TRAFFIC SAFETY FUND TOTAL REVENUES</i>					
	\$1,124,435	\$1,003,000	\$951,174	\$1,000,000	\$1,000,000

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
PARK DWELLING FUND (39)					
Park Dwelling Fees	\$265,000	\$4,028,000	\$380,590	\$200,000	\$200,000
<i>PARK DWELLING FUND</i>					
<i>TOTAL REVENUES</i>	<i>\$265,000</i>	<i>\$4,028,000</i>	<i>\$380,590</i>	<i>\$200,000</i>	<i>\$200,000</i>
AIRPORT FUND (40)					
<i>Operating Revenue</i>					
Aircraft Taxes			\$102,000	\$102,000	\$105,000
Rents	80,097	116,200	120,699	120,034	122,689
Fixed-Base Operators	414,419	377,320	435,915	445,602	454,955
Airport Hangar Admin. Fees	3,000	2,500	12,717	5,000	5,000
Hangar Rental	929,479	949,500	1,087,517	1,088,201	1,088,201
Fuel Flowage Fees	36,985	57,750	50,068	52,250	55,000
Tie-Downs	86,072	95,000	73,507	75,000	75,000
Visitor Aircraft Parking	3,696	5,000	1,926	1,500	2,000
State Grants	13,983	328,500		5,000	19,500
FAA Grants	119,582	1,673,000		192,000	744,000
General Concessions	607	550	620	600	600
Parking Revenues	3,169	2,500	4,928	4,620	4,620
Miscellaneous	47,689	10,600	17,037	15,600	15,600
<i>AIRPORT FUND</i>					
<i>TOTAL REVENUES</i>	<i>\$1,738,778</i>	<i>\$3,618,420</i>	<i>\$1,906,934</i>	<i>\$2,107,407</i>	<i>\$2,692,165</i>
BREA DAM RECREATIONAL AREA FUND (42)					
Golf Course Lease	\$392,778	\$468,080	\$329,154		
Cell Tower Rent	21,200	23,750	19,787	23,750	23,750
Park Property Lease	90,512	82,690	82,690	82,690	82,690
Facility Rent	40,930	67,940	40,355	67,940	67,940
Golf Revenues			1,097,917	2,230,320	2,274,930
Tennis Center Fees	293,791	307,360	257,910	307,360	307,360
Bond Proceeds			2,610,265		
Miscellaneous	2,713	21,500	4,827	21,500	21,500
<i>BREA DAM RECREATIONAL AREA FUND TOTAL REVENUES</i>					
	<i>\$841,924</i>	<i>\$971,320</i>	<i>\$4,442,905</i>	<i>\$2,733,560</i>	<i>\$2,778,170</i>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
WATER FUND (44)					
Water Sales	\$24,849,254	\$24,774,600	\$22,680,442	\$27,271,500	\$28,442,000
Street, Curb, & Water Permits	26,965	20,000	25,448	25,000	25,000
System Modification Fees	48,522	15,000	29,295	25,000	25,000
Cross-Connection Inspection	9,298	5,000	11,685	10,000	10,000
Temporary Water Permits	2,911	1,000	2,282	2,000	2,000
Interest Income	27,290		20,907	20,000	20,000
Rents	19,481	20,000	20,000	20,000	20,000
Other Agency Grants	47,151				
Plan Check Fees	25,652	15,000	25,000	20,000	20,000
Front Footage Charges	42,445	5,000	17,385	10,000	10,000
Customer Service Charges	201,867	170,000	164,880	200,000	200,000
Water Engineering Reimb.	12,700	5,000		5,000	5,000
Water Delinquency Charges	473,818	500,000	402,269	450,000	450,000
Water System Reimbursements	10,852	15,000	10,427	15,000	15,000
Const. Mgmt. Reimbursements	38,992	30,000	22,470	30,000	30,000
Cost Reimb. - Maint. Svcs.	2,328		274		
Water Maintenance Charges	530	500	178	500	500
Sale of Real & Personal Property	21,791	10,000	21,920	40,000	40,000
Miscellaneous	24,780	8,500	36,087	20,600	20,800
Contributed Assets	389,975	300			
WATER FUND TOTAL REVENUES	\$26,276,602	\$25,594,900	\$23,490,949	\$28,164,600	\$29,335,300
PLUMMER PARKING FACILITY FUND (45)					
Plummer Parking Fees	\$37,435	\$24,010	\$38,000	\$38,000	\$38,000
PLUMMER PARKING FACILITY FUND TOTAL REVENUES	\$37,435	\$24,010	\$38,000	\$38,000	\$38,000
REFUSE COLLECTION FUND (46)					
Refuse Collection & Disposal	\$8,940,130	\$9,755,000	\$9,100,000	\$9,424,810	\$9,613,310
AB 939 Fees	361,678	280,000	135,000	154,510	157,600
Administrative Cost Reimb.	17,000	5,750	6,114		
Miscellaneous	62,500	62,500	63,612	62,500	62,500
REFUSE COLLECTION FUND TOTAL REVENUES	\$9,381,308	\$10,103,250	\$9,304,726	\$9,641,820	\$9,833,410

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
SEWER ENTERPRISE FUND (47)					
Fats, Oils, & Grease					
Inspection Fees	\$30,100	\$30,000	\$31,120	\$30,000	\$30,000
Sewer Service Fees	6,564,052	7,300,000	6,511,754	6,528,317	6,594,260
Interest Income	108				
<i>SEWER ENTERPRISE FUND TOTAL REVENUES</i>	<u>\$6,594,260</u>	<u>\$7,330,000</u>	<u>\$6,542,874</u>	<u>\$6,558,317</u>	<u>\$6,624,260</u>
DEBT SERVICE RESERVE FUND (58)					
Interest Income	\$34,693	\$41,300	\$9,231	\$23,000	\$25,000
<i>DEBT SERVICE RESERVE FUND TOTAL REVENUES</i>	<u>\$34,693</u>	<u>\$41,300</u>	<u>\$9,231</u>	<u>\$23,000</u>	<u>\$25,000</u>
LIABILITY INSURANCE FUND (62)					
Interest Income	\$40,631	\$58,300	\$15,633	\$43,200	\$47,500
Interfund Insurance	2,030,550	2,090,700	2,090,700	2,135,252	2,155,462
<i>LIABILITY INSURANCE FUND TOTAL REVENUES</i>	<u>\$2,071,181</u>	<u>\$2,149,000</u>	<u>\$2,106,333</u>	<u>\$2,178,452</u>	<u>\$2,202,962</u>
CENTRAL SERVICES FUND (63)					
Interfund Central Services	\$296,803	\$221,350	\$107,843		
<i>CENTRAL SERVICES FUND TOTAL REVENUES</i>	<u>\$296,803</u>	<u>\$221,350</u>	<u>\$107,843</u>		
EQUIPMENT REPLACEMENT FUND (64)					
Interfund Equip. Replacement	\$550,970	\$550,970	\$550,970	\$1,297,999	\$1,297,999
Interest Income	41,479	39,000	8,344	32,700	36,000
Sale of Real & Personal Property	27,797	58,000	43,004	47,750	37,600
<i>EQUIPMENT REPLACEMENT FUND TOTAL REVENUES</i>	<u>\$620,246</u>	<u>\$647,970</u>	<u>\$602,318</u>	<u>\$1,378,449</u>	<u>\$1,371,599</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
WORKERS' COMPENSATION FUND (65)					
Interest Income	\$206,627	\$202,300	\$51,373	\$171,900	\$189,100
Reinsurance Recovery	25,263	15,000	1,192		
Benefits Reimb. 4850/TTD	67,299	150,000	21,179	150,000	150,000
Interfund Workers' Compensation	3,510,320	3,774,510	3,774,510	3,757,204	3,762,199
<i>WORKERS' COMPENSATION FUND TOTAL REVENUES</i>	<u>\$3,809,509</u>	<u>\$4,141,810</u>	<u>\$3,848,254</u>	<u>\$4,079,104</u>	<u>\$4,101,299</u>
GROUP INSURANCE FUND (66)					
Interfund Insurance	\$7,584,195	\$7,979,150	\$7,979,150	\$9,388,299	\$10,596,537
<i>GROUP INSURANCE FUND TOTAL REVENUES</i>	<u>\$7,584,195</u>	<u>\$7,979,150</u>	<u>\$7,979,150</u>	<u>\$9,388,299</u>	<u>\$10,596,537</u>
EQUIPMENT MAINTENANCE FUND (67)					
Motor Pool	\$26,080	\$26,080	\$19,560	\$19,550	\$19,550
Interfund Equip. Maintenance	2,772,010	2,771,240	2,771,240	2,738,740	2,763,654
<i>EQUIPMENT MAINTENANCE FUND TOTAL REVENUES</i>	<u>\$2,798,090</u>	<u>\$2,797,320</u>	<u>\$2,790,800</u>	<u>\$2,758,290</u>	<u>\$2,783,204</u>
INFORMATION TECHNOLOGY FUND (68)					
Miscellaneous	\$6,305				
Interfund Information Technology	2,487,920	2,508,950	2,508,950	2,455,809	2,442,519
<i>INFORMATION TECHNOLOGY FUND TOTAL REVENUES</i>	<u>\$2,494,225</u>	<u>\$2,508,950</u>	<u>\$2,508,950</u>	<u>\$2,455,809</u>	<u>\$2,442,519</u>
BUILDING MAINTENANCE SERVICES FUND (69)					
Interfund Building Maintenance	\$2,027,133	\$2,074,920	\$2,074,920	\$1,975,113	\$1,992,293
<i>BUILDING MAINTENANCE SERVICES FUND TOTAL REVENUES</i>	<u>\$2,027,133</u>	<u>\$2,074,920</u>	<u>\$2,074,920</u>	<u>\$1,975,113</u>	<u>\$1,992,293</u>

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budget	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
FACILITY CAPITAL REPAIR FUND (70)					
Interest Income	\$17,394	\$15,300	\$6,019	\$15,800	\$17,400
Interfund Facility Capital Repair	483,510	483,510	483,510	480,670	480,670
<i>FACILITY CAPITAL REPAIR FUND TOTAL REVENUES</i>	<u>\$500,904</u>	<u>\$498,810</u>	<u>\$489,529</u>	<u>\$496,470</u>	<u>\$498,070</u>
CAPITAL PROJECTS FUND (74)					
Interest Income	\$7,687	\$1,200			
Proposition 1B and 42	2,878,577	690,000	2,868,273	943,000	
State Grants	219,327	3,500,000	92,808	500,000	500,000
County Grants	369,283				
Measure M Regional	221,021	18,822,000	1,107,547	2,215,000	3,319,000
Federal Grants	547,684	5,090,500	81,000	28,800,000	11,757,000
ARRA/CDBG-R/HPRP Grants	844,689	900,000	505,894		
Other Agency Grants	932,748	438,000	468,562	235,000	300,000
Traffic Mitigation Fees	174,672	266,130		125,000	90,000
Developer Agreement Fees		43,040	37,519		
Miscellaneous	13,816		10,391	330,430	330,430
Restricted Contributions	2,429,680		1,555		
<i>CAPITAL PROJECTS FUND TOTAL REVENUES</i>	<u>\$8,639,184</u>	<u>\$29,750,870</u>	<u>\$5,173,549</u>	<u>\$33,148,430</u>	<u>\$16,296,430</u>
UNRESTRICTED CAPITAL PROJECTS FUND (75)					
Building Permit Surcharge	\$20,537	\$17,000	\$23,360		
Miscellaneous	331,483	330,430	330,430		
<i>UNRESTRICTED CAP. PROJ. FUND TOTAL REVENUES</i>	<u>\$352,020</u>	<u>\$347,430</u>	<u>\$353,790</u>		
TOTAL REVENUES ALL FUNDS	\$159,621,991	\$187,163,000	\$159,419,740	\$193,058,051	\$181,421,036
Less Internal Service Transactions	(18,259,171)	(18,706,870)	(18,586,843)	(24,248,636)	(25,510,883)
TOTAL REVENUES	<u>\$141,362,820</u>	<u>\$168,456,130</u>	<u>\$140,832,897</u>	<u>\$168,809,415</u>	<u>\$155,910,153</u>

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**CITY OF FULLERTON
SUMMARY OF EXPENDITURES & APPROPRIATIONS
BY FUND & DEPARTMENT**

All Funds Except Redevelopment

Fund/Department	2009-10 Actual Expenditures	2010-11 Budgeted Expenditures	2010-11 Estimated Expenditures	2011-12 Proposed Appropriations	2012-13 Proposed Appropriations
GENERAL FUND (10)					
City Council	\$355,468	\$288,600	\$288,600	\$384,207	\$388,994
City Manager	885,397	873,340	870,960	869,142	978,024
Administrative Services	2,244,170	2,154,910	2,067,051	1,708,157	1,739,032
Human Resources	368,143	333,280	333,280	365,459	372,730
General Government	167,535	171,570	181,198	630,470	630,470
Fire	16,515,290	16,117,362	15,924,660	16,759,781	17,206,304
Police	35,149,226	32,369,820	32,369,820	36,673,676	37,676,039
Community Development	3,473,069	2,872,560	2,799,270	2,975,455	3,024,795
Engineering	1,603,037	1,697,200	1,524,100	1,615,484	1,630,694
Maintenance Services	5,136,707	4,518,480	4,548,480	4,659,910	4,736,358
TOTAL GENERAL FUND	\$65,898,042	\$61,397,122	\$60,907,419	\$66,641,741	\$68,383,440
LIBRARY OPERATING FUND (13)					
Library	\$3,521,737	\$3,285,470	\$3,285,470	\$3,520,963	\$3,582,671
TOTAL LIBRARY OPERATING FUND	\$3,521,737	\$3,285,470	\$3,285,470	\$3,520,963	\$3,582,671
PARKS & RECREATION FUND (15)					
Maintenance Services	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Less Allocations	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Parks & Recreation	4,325,386	4,125,830	4,125,830	4,178,997	4,233,379
TOTAL PARKS & RECREATION FUND	\$4,325,386	\$4,125,830	\$4,125,830	\$4,178,997	\$4,233,379
TOTAL GENERAL OPERATING FUNDS	\$73,745,165	\$68,808,422	\$68,318,719	\$74,341,701	\$76,199,490

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2009-10 Actual Expenditures	2010-11 Budgeted Expenditures	2010-11 Estimated Expenditures	2011-12 Proposed Appropriations	2012-13 Proposed Appropriations
AIR QUALITY IMPROVEMENT FUND (22)					
Community Development	\$27,223	\$139,900	\$115,000	\$115,000	\$115,000
<i>TOTAL AIR QUALITY IMPROVEMENT FUND</i>	<u>\$27,223</u>	<u>\$139,900</u>	<u>\$115,000</u>	<u>\$115,000</u>	<u>\$115,000</u>
SANITATION FUND (23)					
Fire	\$134,517	\$132,890	\$130,960	\$137,261	\$140,048
Community Development	108,477	58,230	58,230	61,036	63,301
Maintenance Services	<u>3,975,343</u>	<u>3,898,570</u>	<u>3,898,570</u>	<u>3,958,601</u>	<u>4,009,117</u>
<i>TOTAL SANITATION FUND</i>	<u>\$4,218,337</u>	<u>\$4,089,690</u>	<u>\$4,087,760</u>	<u>\$4,156,898</u>	<u>\$4,212,466</u>
MEASURE M TURNBACK FUND (24)					
Engineering	<u>\$92,232</u>	<u>\$142,300</u>	<u>\$142,300</u>	<u>\$159,023</u>	<u>\$159,643</u>
<i>TOTAL MEASURE M TURNBACK FUND</i>	<u>\$92,232</u>	<u>\$142,300</u>	<u>\$142,300</u>	<u>\$159,023</u>	<u>\$159,643</u>
GAS TAX FUND (30)					
Engineering	\$98,902	\$186,380	\$186,380	\$203,876	\$204,866
Maintenance Services	<u>1,429,963</u>	<u>1,598,000</u>	<u>1,570,540</u>	<u>1,595,386</u>	<u>1,617,231</u>
<i>TOTAL GAS TAX FUND</i>	<u>\$1,528,865</u>	<u>\$1,784,380</u>	<u>\$1,756,920</u>	<u>\$1,799,262</u>	<u>\$1,822,097</u>
GRANT ADMINISTRATION FUND (32)					
Fire		\$7,400	\$7,400		
Police	194,445	117,774	92,220	24,800	
Community Development	1,856,490	1,937,028	1,528,560	\$511,105	\$514,045
Maintenance Services		50,000	50,000		
Parks & Recreation	<u>431,563</u>	<u>813,761</u>	<u>509,335</u>	<u>552,910</u>	<u>507,034</u>
<i>TOTAL GRANT ADMINISTRATION FUND</i>	<u>\$2,482,498</u>	<u>\$2,925,963</u>	<u>\$2,187,515</u>	<u>\$1,088,815</u>	<u>\$1,021,079</u>

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

<u>Fund/Department</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Budgeted Expenditures</u>	<u>2010-11 Estimated Expenditures</u>	<u>2011-12 Proposed Appropriations</u>	<u>2012-13 Proposed Appropriations</u>
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (33)					
Police	\$110,941	\$110,850	\$19,758	\$99,930	\$99,930
<i>TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND</i>	<u>\$110,941</u>	<u>\$110,850</u>	<u>\$19,758</u>	<u>\$99,930</u>	<u>\$99,930</u>
ASSET SEIZURE FUND (34)					
Police	\$167,227	\$310,534	\$95,022	\$84,989	\$87,621
<i>TOTAL ASSET SEIZURE FUND</i>	<u>\$167,227</u>	<u>\$310,534</u>	<u>\$95,022</u>	<u>\$84,989</u>	<u>\$87,621</u>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
Community Development	\$1,736,782	\$2,093,324	\$1,841,610	\$1,838,441	\$1,823,931
<i>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND</i>	<u>\$1,736,782</u>	<u>\$2,093,324</u>	<u>\$1,841,610</u>	<u>\$1,838,441</u>	<u>\$1,823,931</u>
SEWER & DRAINAGE FUND (36)					
Engineering	\$276,674	\$459,150	\$459,150	\$467,350	\$472,180
Maintenance Services	165,456	165,670	165,690	164,520	164,630
<i>TOTAL SEWER & DRAINAGE FUND</i>	<u>\$442,130</u>	<u>\$624,820</u>	<u>\$624,840</u>	<u>\$631,870</u>	<u>\$636,810</u>
AIRPORT FUND (40)					
Engineering	\$1,386,396	\$1,579,530	\$1,559,020	\$1,774,020	\$1,625,998
Maintenance Services	25,589	14,470	14,470	16,517	16,797
Less Allocations	(25,589)	(14,470)	(14,470)	(16,517)	(16,797)
Capital Improvements	12,321	3,805,807		202,000	783,000
<i>TOTAL AIRPORT FUND</i>	<u>\$1,398,717</u>	<u>\$5,385,337</u>	<u>\$1,559,020</u>	<u>\$1,976,020</u>	<u>\$2,408,998</u>

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2009-10 Actual Expenditures	2010-11 Budgeted Expenditures	2010-11 Estimated Expenditures	2011-12 Proposed Appropriations	2012-13 Proposed Appropriations
BREA DAM RECREATIONAL AREA FUND (42)					
Engineering	\$24,750				
Maintenance Services	220,991	229,490	229,490	246,283	250,015
Less Allocations	(245,741)	(229,490)	(229,490)	(246,283)	(250,015)
Parks & Recreation	817,063	832,360	1,502,190	2,325,659	2,338,156
Capital Improvements	191,333	2,799,928			
TOTAL BREA DAM RECREATIONAL AREA FUND	\$1,008,396	\$3,632,288	\$1,502,190	\$2,325,659	\$2,338,156
WATER FUND (44)					
City Council	\$2,669	\$16,110	\$16,110		
City Manager	17,153	17,170	17,170	29,917	30,607
Administrative Services	1,530,442	1,728,180	1,720,715	1,678,962	1,703,582
Human Resources	50,000	44,940	44,940		
Community Development	106,395	58,230	58,230	63,071	65,461
Engineering	19,155,665	19,209,730	17,599,234	18,794,829	19,918,016
Maintenance Services	4,689,449	4,924,710	4,912,760	4,963,882	5,030,110
Parks & Recreation	10,281	10,220	10,220	10,330	10,440
Capital Improvements	(344,800)	1,666,376	945,726	1,600,000	2,350,000
TOTAL WATER FUND	\$25,217,254	\$27,675,666	\$25,325,105	\$27,140,991	\$29,108,216
PLUMMER PARKING FACILITY FUND (45)					
Maintenance Services	\$24,042	\$23,120	\$19,120	\$24,488	\$24,948
TOTAL PLUMMER PARKING FACILITY FUND	\$24,042	\$23,120	\$19,120	\$24,488	\$24,948
REFUSE COLLECTION FUND (46)					
City Council	\$2,669	\$16,110	\$16,110		
City Manager	19,273	19,440	19,760	31,417	32,107
Administrative Services	8,875,556	9,760,750	9,240,010	9,424,810	9,613,310
Community Development	135,275	160,830	152,490	151,316	152,716
Maintenance Services				11,456	12,293
Parks & Recreation	62,500	62,500	55,070	72,750	73,947
TOTAL REFUSE COLLECTION FUND	\$9,095,273	\$10,019,630	\$9,483,440	\$9,691,749	\$9,884,373

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2009-10 Actual Expenditures	2010-11 Budgeted Expenditures	2010-11 Estimated Expenditures	2011-12 Proposed Appropriations	2012-13 Proposed Appropriations
SEWER ENTERPRISE FUND (47)					
City Council	\$2,669	\$16,110	\$16,110		
City Manager	11,510	11,960	11,960	17,956	18,366
Human Resources	50,000	47,180	47,180	46,381	47,441
Community Development	70,635	93,594	93,594	63,081	65,471
Engineering	51,429	105,730	105,730	130,657	132,827
Maintenance Services	2,049,502	2,215,240	1,969,369	2,193,486	2,252,803
Capital Improvements	121,599	8,028,809	1,519,066	4,500,000	4,500,000
TOTAL SEWER ENTERPRISE FUND	\$2,357,344	\$10,518,623	\$3,763,009	\$6,951,561	\$7,016,908
DEBT SERVICE RESERVE FUND (58)					
Administrative Services	\$1,378,480	\$353,400	\$353,400	\$184,600	\$184,800
Police	390,923	420,170	420,170	390,980	420,170
Maintenance Services	280,178	317,230	317,230	209,110	136,820
TOTAL DEBT SERVICE FUND	\$2,049,581	\$1,090,800	\$1,090,800	\$784,690	\$741,790
LIABILITY INSURANCE FUND (62)					
Human Resources	\$6,925,181	\$2,090,700	\$3,491,476	\$2,135,252	\$2,155,462
Less Allocations	(2,030,550)	(2,090,700)	(2,090,700)	(2,135,252)	(2,155,462)
TOTAL LIABILITY INSURANCE FUND	\$4,894,631		\$1,400,776		
CENTRAL SERVICES FUND (63)					
Administrative Services	\$296,803	\$221,350	\$221,350		
Less Allocations	(296,803)	(221,350)	(221,350)		
TOTAL CENTRAL SERVICES FUND					

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

Fund/Department	2009-10 Actual Expenditures	2010-11 Budgeted Expenditures	2010-11 Estimated Expenditures	2011-12 Proposed Appropriations	2012-13 Proposed Appropriations
EQUIPMENT REPLACEMENT FUND (64)					
Maintenance Services	\$657,675	\$2,589,927	\$1,752,825	\$1,350,990	\$1,356,630
Less Allocations	<u>(550,970)</u>	<u>(550,970)</u>	<u>(550,970)</u>	<u>(1,297,999)</u>	<u>(1,297,999)</u>
TOTAL EQUIPMENT REPLACEMENT FUND	<u>\$106,705</u>	<u>\$2,038,957</u>	<u>\$1,201,855</u>	<u>\$52,991</u>	<u>\$58,631</u>
WORKERS' COMPENSATION FUND (65)					
Human Resources	\$12,780,617	\$3,774,510	\$3,774,510	\$3,757,204	\$3,762,199
Less Allocations	<u>(3,510,320)</u>	<u>(3,774,510)</u>	<u>(3,774,510)</u>	<u>(3,757,204)</u>	<u>(3,762,199)</u>
TOTAL WORKERS' COMPENSATION FUND	<u>\$9,270,297</u>				
GROUP INSURANCE FUND (66)					
Administrative Services	\$12,146	\$11,550	\$11,550	\$11,550	\$11,680
Human Resources	7,471,269	8,735,340	8,228,799	9,376,749	10,584,857
Less Allocations	<u>(7,586,516)</u>	<u>(7,979,150)</u>	<u>(7,979,150)</u>	<u>(9,388,299)</u>	<u>(10,596,537)</u>
TOTAL GROUP INSURANCE FUND	<u>(\$103,101)</u>	<u>\$767,740</u>	<u>\$261,199</u>		
EQUIPMENT MAINTENANCE FUND (67)					
Maintenance Services	\$2,446,615	\$2,872,568	\$2,825,440	\$2,801,858	\$2,826,772
Less Allocations	<u>(2,798,090)</u>	<u>(2,797,320)</u>	<u>(2,797,320)</u>	<u>(2,758,290)</u>	<u>(2,783,204)</u>
TOTAL EQUIPMENT MAINTENANCE FUND	<u>(\$351,475)</u>	<u>\$75,248</u>	<u>\$28,120</u>	<u>\$43,568</u>	<u>\$43,568</u>
INFORMATION TECHNOLOGY FUND (68)					
Administrative Services	\$2,116,414	\$2,687,440	\$2,530,270	\$2,455,809	\$2,442,519
Less Allocations	<u>(2,487,920)</u>	<u>(2,508,950)</u>	<u>(2,508,950)</u>	<u>(2,455,809)</u>	<u>(2,442,519)</u>
TOTAL INFORMATION TECHNOLOGY FUND	<u>(371,506)</u>	<u>\$178,490</u>	<u>\$21,320</u>		

SUMMARY OF EXPENDITURES & APPROPRIATIONS BY FUND & DEPARTMENT (Continued)

<u>Fund/Department</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Budgeted Expenditures</u>	<u>2010-11 Estimated Expenditures</u>	<u>2011-12 Proposed Appropriations</u>	<u>2012-13 Proposed Appropriations</u>
BUILDING MAINTENANCE SERVICES FUND (69)					
Maintenance Services	\$1,861,904	\$1,983,630	\$1,983,630	\$1,975,113	\$1,992,293
Less Allocations	(2,027,133)	(2,074,920)	(2,074,920)	(1,975,113)	(1,992,293)
<i>TOTAL BUILDING MAINTENANCE SERVICES FUND</i>	<u>(\$165,229)</u>	<u>(\$91,290)</u>	<u>(\$91,290)</u>		
FACILITY CAPITAL REPAIR FUND (70)					
Maintenance Services	\$57,576	\$47,305	\$47,305	\$71,000	\$118,000
Less Allocations	(483,510)	(483,510)	(483,510)	(480,670)	(480,670)
<i>TOTAL FACILITY CAPITAL REPAIR FUND</i>	<u>(\$425,934)</u>	<u>(\$436,205)</u>	<u>(\$436,205)</u>	<u>(\$409,670)</u>	<u>(\$362,670)</u>
CAPITAL PROJECTS FUND (74)					
City Manager				\$102,900	\$102,900
Administrative Services	\$118,887	\$54,750	\$54,750	51,790	53,060
Personnel	10,000				
Community Development	28,543	92,417	92,417		
Engineering	1,227,320	1,762,330	1,762,330	1,732,517	1,773,297
Maintenance Services	5,653				
Parks & Recreation	100,678	265,410	265,410	252,608	264,127
Less All Allocations	(1,462,538)	(2,082,490)	(2,082,490)	(2,036,915)	(2,090,484)
Capital Improvements	11,145,833	64,645,730	25,747,072	39,758,450	25,335,950
<i>TOTAL CAPITAL PROJECTS FUND</i>	<u>\$11,174,376</u>	<u>\$64,738,147</u>	<u>\$25,839,489</u>	<u>\$39,861,350</u>	<u>\$25,438,850</u>
UNRESTRICTED CAPITAL PROJECTS FUND (75)					
City Manager	\$89,050	\$102,900	\$102,900		
Community Development	55,900	24,016	28,452		
<i>TOTAL UNRESTRICTED CAPITAL PROJECTS FUND</i>	<u>\$144,950</u>	<u>\$126,916</u>	<u>\$131,352</u>		
TOTAL CITY EXPENDITURES/ APPROPRIATIONS	<u>\$149,875,721</u>	<u>\$206,773,650</u>	<u>\$150,288,744</u>	<u>\$172,784,126</u>	<u>\$162,879,835</u>

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**CITY OF FULLERTON
SUMMARY OF APPROPRIATIONS
BY FUND, SERVICE AREA, & DEPARTMENT
FISCAL YEAR 2011-12**

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
GENERAL FUND (10)					
<i>General Government Services</i>					
City Council	\$199,051	\$185,156			\$384,207
City Manager	678,938	228,194		(37,990)	869,142
Administrative Services	1,280,736	470,841		(43,420)	1,708,157
Human Resources	288,904	89,305		(12,750)	365,459
General Government	350,000	280,470			630,470
<i>Public Safety</i>					
Fire	14,675,057	2,055,964	\$28,760		16,759,781
Police	31,740,804	4,932,872			36,673,676
<i>Community Development</i>					
Community Development	1,873,280	1,102,175			2,975,455
Engineering	455,445	1,488,199		(328,160)	1,615,484
<i>City Facilities & Infrastructure</i>					
Maintenance Services	2,470,910	2,284,520		(95,520)	4,659,910
TOTAL GENERAL FUND	\$54,013,125	\$13,117,696	\$28,760	(517,840)	\$66,641,741
LIBRARY OPERATING FUND (13)					
<i>Human & Leisure Services</i>					
Library	2,384,311	1,136,652			3,520,963
TOTAL LIBRARY OPERATING FUND	\$2,384,311	\$1,136,652			\$3,520,963
PARKS & RECREATION FUND (15)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services		\$10,000		(\$10,000)	
<i>Human & Leisure Services</i>					
Parks & Recreation	\$2,058,036	2,120,961			4,178,997
TOTAL PARKS & RECREATION FUND	\$2,058,036	\$2,130,961		(\$10,000)	\$4,178,997
TOTAL GENERAL OPERATING FUNDS	\$58,455,472	\$16,385,309	\$28,760	(\$527,840)	\$74,341,701

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2011-12 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
AIR QUALITY IMPROVEMENT FUND (22)					
<i>Community Development</i> Community Development		\$115,000			\$115,000
TOTAL AIR QUALITY IMPROVEMENT FUND		\$115,000			\$115,000
SANITATION FUND (23)					
<i>Public Safety</i> Fire	\$128,504	\$8,757			\$137,261
<i>Community Development</i> Community Development	57,156	3,880			61,036
<i>City Facilities & Infrastructure</i> Maintenance Services	2,001,161	1,947,890	9,550		3,958,601
TOTAL SANITATION FUND	\$2,186,821	\$1,960,527	\$9,550		\$4,156,898
MEASURE M TURNBACK FUND (24)					
<i>Community Development</i> Engineering	\$39,723	\$119,300			\$159,023
TOTAL MEASURE M TURNBACK FUND	\$39,723	\$119,300			\$159,023
GAS TAX FUND (30)					
<i>Community Development</i> Engineering	\$56,376	\$147,500			\$203,876
<i>City Facilities & Infrastructure</i> Maintenance Services	706,306	884,060	5,020		1,595,386
TOTAL GAS TAX FUND	\$762,682	\$1,031,560	\$5,020		\$1,799,262
GRANT ADMINISTRATION FUND (32)					
<i>Public Safety</i> Police		\$24,800			\$24,800
<i>Community Development</i> Community Development	136,125	399,780			535,905
<i>Human & Leisure Services</i> Parks & Recreation	504,910	48,000			552,910
TOTAL GRANT ADMINISTRATION FUND	\$641,035	\$447,780			\$1,088,815

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2011-12 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (33)					
<i>Public Safety</i> Police	\$99,930				\$99,930
<i>TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND</i>	\$99,930				\$99,930
ASSET SEIZURE FUND (34)					
<i>Public Safety</i> Police		\$84,989			\$84,989
<i>TOTAL ASSET SEIZURE FUND</i>		\$84,989			\$84,989
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
<i>Community Development</i> Community Development	\$497,931	\$1,340,510			\$1,838,441
<i>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND</i>	\$497,931	\$1,340,510			\$1,838,441
SEWER & DRAINAGE CAPITAL OUTLAY FUND (36)					
<i>Community Development</i> Engineering	\$152,830	\$314,520			\$467,350
<i>City Facilities & Infrastructure</i> Maintenance Services		164,520			164,520
<i>TOTAL SEWER & DRAINAGE FUND</i>	\$152,830	\$479,040			\$631,870
AIRPORT FUND (40)					
<i>Community Development</i> Engineering	\$430,363	\$1,689,657		(346,000)	\$1,774,020
<i>City Facilities & Infrastructure</i> Maintenance Services	13,017	3,500		(16,517)	
Capital Improvements			202,000		202,000
<i>TOTAL AIRPORT FUND</i>	\$443,380	\$1,693,157	\$202,000	(362,517)	\$1,976,020

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2011-12 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
BREA DAM RECREATIONAL AREA FUND (42)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$130,863	\$106,650	\$8,770	(\$246,283)	
<i>Human & Leisure Services</i>					
Parks & Recreation	275,354	2,075,255		(24,950)	2,325,659
TOTAL BREA DAM RECREATIONAL AREA FUND	<u>\$406,217</u>	<u>\$2,181,905</u>	<u>\$8,770</u>	<u>(271,233)</u>	<u>\$2,325,659</u>
WATER FUND (44)					
<i>General Government Services</i>					
City Manager	\$29,917				\$29,917
Administrative Services	1,094,042	579,920	5,000		1,678,962
<i>Community Development</i>					
Community Development	59,831	3,240			63,071
Engineering	823,099	19,939,820	6,000	(1,974,090)	18,794,829
<i>City Facilities & Infrastructure</i>					
Maintenance Services	2,850,202	2,055,330	58,350		4,963,882
<i>Human & Leisure Services</i>					
Parks & Recreation	4,590	5,740			10,330
Capital Improvements			1,600,000		1,600,000
TOTAL WATER FUND	<u>\$4,861,681</u>	<u>\$22,584,050</u>	<u>\$1,669,350</u>	<u>(1,974,090)</u>	<u>\$27,140,991</u>
PLUMMER PARKING FACILITIES FUND (45)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$20,648	\$3,840			\$24,488
TOTAL PLUMMER PARKING FACILITIES FUND	<u>\$20,648</u>	<u>\$3,840</u>			<u>\$24,488</u>

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2011-12 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
REFUSE COLLECTION FUND (46)					
<i>General Government Services</i>					
City Manager	\$29,917	1,500			31,417
Administrative Services		9,424,810			9,424,810
<i>Community Development</i>					
Community Development	58,646	92,670			151,316
<i>City Facilities & Infrastructure</i>					
Maintenance Services	11,456				11,456
<i>Human & Leisure Services</i>					
Parks & Recreation	16,100	56,650			72,750
TOTAL REFUSE COLLECTION FUND	<u>\$116,119</u>	<u>\$9,575,630</u>			<u>\$9,691,749</u>
SEWER ENTERPRISE FUND (47)					
<i>General Government Services</i>					
City Manager	\$17,956				17,956
Human Resources	46,381				46,381
<i>Community Development</i>					
Community Development	59,841	3,240			63,081
Engineering	94,227	36,430			130,657
<i>City Facilities & Infrastructure</i>					
Maintenance Services	1,557,196	902,560	\$28,000	(294,270)	2,193,486
Capital Improvements			4,500,000		4,500,000
TOTAL SEWER ENTERPRISE FUND	<u>\$1,775,601</u>	<u>\$942,230</u>	<u>\$4,528,000</u>	<u>(\$294,270)</u>	<u>\$6,951,561</u>
DEBT SERVICE RESERVE FUND (58)					
<i>General Government Services</i>					
Administrative Services		\$184,600			\$184,600
<i>Public Safety</i>					
Police		390,980			390,980
<i>City Facilities & Infrastructure</i>					
Maintenance Services		209,110			209,110
TOTAL DEBT SERVICE RESERVE FUND		<u>\$784,690</u>			<u>\$784,690</u>

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2011-12 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
LIABILITY INSURANCE FUND (62)					
<i>General Government Services</i>					
Human Resources	\$205,702	\$1,929,550		(2,135,252)	
TOTAL LIABILITY INSURANCE FUND	\$205,702	\$1,929,550		(2,135,252)	
CENTRAL SERVICES FUND (63)					
<i>General Government Services</i>					
Administrative Services					
TOTAL CENTRAL SERVICES FUND					
EQUIPMENT REPLACEMENT FUND (64)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services		\$290,600	1,060,390	(1,297,999)	\$52,991
TOTAL EQUIP. REPLACEMENT FUND		\$290,600	\$1,060,390	(\$1,297,999)	\$52,991
WORKERS' COMPENSATION FUND (65)					
<i>General Government Services</i>					
Human Resources	\$160,214	\$3,596,990		(3,757,204)	\$0
TOTAL WORKERS' COMP. FUND	\$160,214	\$3,596,990		(3,757,204)	\$0
GROUP INSURANCE FUND (66)					
<i>General Government Services</i>					
Administrative Services	\$11,550			(11,550)	\$0
Human Resources	258,479	\$9,129,820		(9,388,299)	0
TOTAL GROUP INSURANCE FUND	\$270,029	\$9,129,820		(9,399,849)	\$0
EQUIPMENT MAINTENANCE FUND (67)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$1,087,348	\$1,648,510	\$66,000	(2,758,290)	\$43,568
TOTAL EQUIPMENT MAINTENANCE FUND	\$1,087,348	\$1,648,510	\$66,000	(2,758,290)	\$43,568

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2011-12 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
INFORMATION TECHNOLOGY FUND (68)					
<i>General Government Services</i>					
Administrative Services	\$640,871	\$1,534,994	\$279,944	(2,455,809)	\$0
TOTAL INFORMATION TECHNOLOGY FUND	<u>\$640,871</u>	<u>\$1,534,994</u>	<u>\$279,944</u>	<u>(\$2,455,809)</u>	<u>\$0</u>
BUILDING MAINTENANCE SERVICES FUND (69)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$818,483	\$1,156,630		(1,975,113)	\$0
TOTAL BUILDING MAINTENANCE SERVICES FUND	<u>\$818,483</u>	<u>\$1,156,630</u>		<u>(1,975,113)</u>	<u>\$0</u>
FACILITY CAPITAL REPAIR FUND (70)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services			\$71,000	(480,670)	(\$409,670)
TOTAL FACILITY CAPITAL REPAIR FUND	<u>\$0</u>	<u>\$0</u>	<u>\$71,000</u>	<u>(\$480,670)</u>	<u>(\$409,670)</u>
CAPITAL PROJECTS FUND (74)					
<i>General Government Services</i>					
City Manager		\$102,900			\$102,900
Administrative Services	51,790			(51,790)	0
<i>Community Development</i>					
Engineering	1,732,517			(1,732,517)	0
<i>Human & Leisure Services</i>					
Parks & Recreation	252,608			(252,608)	0
Capital Improvements			\$39,758,450		39,758,450
TOTAL CAPITAL PROJECTS FUND	<u>\$2,036,915</u>	<u>\$102,900</u>	<u>\$39,758,450</u>	<u>(2,036,915)</u>	<u>\$39,861,350</u>
TOTAL CITY APPROPRIATIONS	<u>\$75,679,632</u>	<u>\$79,119,511</u>	<u>\$47,687,234</u>	<u>(29,727,051)</u>	<u>\$172,759,326</u>

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**CITY OF FULLERTON
SUMMARY OF APPROPRIATIONS
BY FUND, SERVICE AREA, & DEPARTMENT
FISCAL YEAR 2012-13**

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
GENERAL FUND (10)					
<i>General Government Services</i>					
City Council	\$203,596	\$185,398			\$388,994
City Manager	702,298	314,076		(\$38,350)	978,024
Administrative Services	1,309,296	473,156		(43,420)	1,739,032
Human Resources	295,344	90,136		(12,750)	372,730
General Government	350,000	280,470			630,470
<i>Public Safety</i>					
Fire	15,121,028	2,056,516	\$28,760		17,206,304
Police	32,735,549	4,940,490			37,676,039
<i>Community Development</i>					
Community Development	1,916,630	1,108,165			3,024,795
Engineering	466,615	1,495,809		(331,730)	1,630,694
<i>City Facilities & Infrastructure</i>					
Maintenance Services	2,542,578	2,289,980		(96,200)	4,736,358
TOTAL GENERAL FUND	\$55,642,934	\$13,234,196	\$28,760	(\$522,450)	\$68,383,440
LIBRARY OPERATING FUND (13)					
<i>Human & Leisure Services</i>					
Library	\$2,443,169	\$1,139,502			\$3,582,671
TOTAL LIBRARY OPERATING FUND	\$2,443,169	\$1,139,502			\$3,582,671
PARKS & RECREATION FUND (15)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services		\$10,000		(\$10,000)	
<i>Human & Leisure Services</i>					
Parks & Recreation	\$2,100,383	2,132,996			\$4,233,379
TOTAL PARKS & RECREATION FUND	\$2,100,383	\$2,142,996		(\$10,000)	\$4,233,379
TOTAL GENERAL OPERATING FUNDS	\$60,186,486	\$16,516,694	\$28,760	(\$532,450)	\$76,199,490

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2012-13 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
AIR QUALITY IMPROVEMENT FUND (22)					
<i>Community Development</i> Community Development		\$115,000			\$115,000
TOTAL AIR QUALITY IMPROVEMENT FUND		\$115,000			\$115,000
SANITATION FUND (23)					
<i>Public Safety</i> Fire	\$131,263	\$8,785			\$140,048
<i>Community Development</i> Community Development	59,301	4,000			63,301
<i>City Facilities & Infrastructure</i> Maintenance Services	2,051,317	1,948,250	9,550		4,009,117
TOTAL SANITATION FUND	\$2,241,881	\$1,961,035	\$9,550		\$4,212,466
MEASURE M TURNBACK FUND (24)					
<i>Community Development</i> Engineering	\$40,343	\$119,300			\$159,643
TOTAL MEASURE M TURNBACK FUND	\$40,343	\$119,300			\$159,643
GAS TAX FUND (30)					
<i>Community Development</i> Engineering	\$57,366	\$147,500			\$204,866
<i>City Facilities & Infrastructure</i> Maintenance Services	728,151	884,060	5,020		1,617,231
TOTAL GAS TAX FUND	\$785,517	\$1,031,560	\$5,020		\$1,822,097
GRANT ADMINISTRATION FUND (32)					
<i>Public Safety</i> Police					
<i>Community Development</i> Community Development	139,065	374,980			514,045
<i>Human & Leisure Services</i> Parks & Recreation	464,864	42,170			507,034
TOTAL GRANT ADMINISTRATION FUND	\$603,929	\$417,150			\$1,021,079

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2012-13 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (33)					
<i>Public Safety</i>					
Police	\$99,930				\$99,930
TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	\$99,930				\$99,930
ASSET SEIZURE FUND (34)					
<i>Public Safety</i>					
Police		\$87,621			\$87,621
TOTAL ASSET SEIZURE FUND		\$87,621			\$87,621
COMMUNITY DEVELOPMENT BLOCK GRANT FUND (35)					
<i>Community Development</i>					
Community Development	\$507,801	\$1,316,130			\$1,823,931
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$507,801	\$1,316,130			\$1,823,931
SEWER & DRAINAGE CAPITAL OUTLAY FUND (36)					
<i>Community Development</i>					
Engineering	\$157,360	\$314,820			\$472,180
<i>City Facilities & Infrastructure</i>					
Maintenance Services		164,630			164,630
TOTAL SEWER & DRAINAGE FUND	\$157,360	\$479,450			\$636,810
AIRPORT FUND (40)					
<i>Community Development</i>					
Engineering	\$442,541	\$1,529,457		(346,000)	\$1,625,998
<i>City Facilities & Infrastructure</i>					
Maintenance Services	13,297	3,500		(16,797)	0
Capital Improvements			783,000		783,000
TOTAL AIRPORT FUND	\$455,838	\$1,532,957	\$783,000	(362,797)	\$2,408,998

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2012-13 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
BREA DAM RECREATIONAL AREA FUND (42)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$134,595	\$106,650	\$8,770	(\$250,015)	0
<i>Human & Leisure Services</i>					
Parks & Recreation	281,083	2,082,023		(24,950)	2,338,156
TOTAL BREA DAM RECREATIONAL AREA FUND	<u>\$415,678</u>	<u>\$2,188,673</u>	<u>\$8,770</u>	<u>(274,965)</u>	<u>\$2,338,156</u>
WATER FUND (44)					
<i>General Government Services</i>					
City Manager	\$30,607				\$30,607
Administrative Services	1,118,142	580,440	5,000		1,703,582
<i>Community Development</i>					
Community Development	62,111	3,350			65,461
Engineering	844,999	21,082,707	6,000	(2,015,690)	19,918,016
<i>City Facilities & Infrastructure</i>					
Maintenance Services	2,915,030	2,056,730	58,350		5,030,110
<i>Human & Leisure Services</i>					
Parks & Recreation	4,700	5,740			10,440
Capital Improvements			2,350,000		2,350,000
TOTAL WATER FUND	<u>\$4,975,589</u>	<u>\$23,728,967</u>	<u>\$2,419,350</u>	<u>(2,015,690)</u>	<u>\$29,108,216</u>
PLUMMER PARKING FACILITIES FUND (45)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$21,108	\$3,840			\$24,948
TOTAL PLUMMER PARKING FACILITIES FUND	<u>\$21,108</u>	<u>\$3,840</u>			<u>\$24,948</u>

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2012-13 (Cont.)

	Salaries & Benefits	Maintenance & Support	Capital Outlay	Allocations Out	Total
REFUSE COLLECTION FUND (46)					
<i>General Government Services</i>					
City Manager	\$30,607	1,500			32,107
Administrative Services		9,613,310			9,613,310
<i>Community Development</i>					
Community Development	59,966	92,750			152,716
<i>City Facilities & Infrastructure</i>					
Maintenance Services	12,293				12,293
<i>Human & Leisure Services</i>					
Parks & Recreation	17,297	56,650			73,947
TOTAL REFUSE COLLECTION FUND	\$120,163	\$9,764,210			\$9,884,373
SEWER ENTERPRISE FUND (47)					
<i>General Government Services</i>					
City Manager	\$18,366				18,366
Human Resources	47,441				47,441
<i>Community Development</i>					
Community Development	62,121	3,350			65,471
Engineering	96,347	36,480			132,827
<i>City Facilities & Infrastructure</i>					
Maintenance Services	1,616,363	952,140	\$8,000	(323,700)	2,252,803
Capital Improvements			4,500,000		4,500,000
TOTAL SEWER ENTERPRISE FUND	\$1,840,638	\$991,970	\$4,508,000	(\$323,700)	\$7,016,908
DEBT SERVICE RESERVE FUND (58)					
<i>General Government Services</i>					
Administrative Services		\$184,800			\$184,800
<i>Public Safety</i>					
Police		420,170			420,170
<i>City Facilities & Infrastructure</i>					
Maintenance Services		136,820			136,820
TOTAL DEBT SERVICE RESERVE FUND		\$741,790			\$741,790

SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2012-13 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
LIABILITY INSURANCE FUND (62)					
<i>General Government Services</i>					
Human Resources	\$210,392	\$1,945,070		(2,155,462)	\$0
TOTAL LIABILITY INSURANCE FUND	\$210,392	\$1,945,070		(2,155,462)	\$0
CENTRAL SERVICES FUND (63)					
<i>General Government Services</i>					
Administrative Services					
TOTAL CENTRAL SERVICES FUND					
EQUIPMENT REPLACEMENT FUND (64)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services		\$290,530	\$1,066,100	(\$1,297,999)	\$58,631
TOTAL EQUIP. REPLACEMENT FUND		\$290,530	\$1,066,100	(\$1,297,999)	\$58,631
WORKERS' COMPENSATION FUND (65)					
<i>General Government Services</i>					
Human Resources	\$163,864	\$3,598,335		(3,762,199)	\$0
TOTAL WORKERS' COMP. FUND	\$163,864	\$3,598,335		(3,762,199)	\$0
GROUP INSURANCE FUND (66)					
<i>General Government Services</i>					
Administrative Services	\$11,680			(11,680)	\$0
Human Resources	250,769	\$10,334,088		(10,584,857)	\$0
TOTAL GROUP INSURANCE FUND	\$262,449	\$10,334,088		(10,596,537)	\$0
EQUIPMENT MAINTENANCE FUND (67)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$1,111,852	\$1,648,920	\$66,000	(2,783,204)	\$43,568
TOTAL EQUIPMENT MAINTENANCE FUND	\$1,111,852	\$1,648,920	\$66,000	(2,783,204)	\$43,568

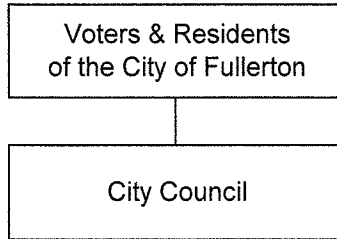
SUMMARY OF APPROPRIATIONS BY FUND, SERVICE AREA, & DEPARTMENT - FISCAL YEAR 2012-13 (Cont.)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Allocations Out</u>	<u>Total</u>
INFORMATION TECHNOLOGY FUND (68)					
<i>General Government Services</i>					
Administrative Services	\$655,111	\$1,567,174	\$220,234	(\$2,442,519)	\$0
TOTAL INFORMATION TECHNOLOGY FUND	\$655,111	\$1,567,174	\$220,234	(\$2,442,519)	\$0
BUILDING MAINTENANCE SERVICES FUND (69)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services	\$835,663	\$1,156,630		(\$1,992,293)	\$0
TOTAL BUILDING MAINTENANCE SERVICES FUND	\$835,663	\$1,156,630		(\$1,992,293)	\$0
FACILITY CAPITAL REPAIR FUND (70)					
<i>City Facilities & Infrastructure</i>					
Maintenance Services			\$118,000	(\$480,670)	(\$362,670)
TOTAL FACILITY CAPITAL REPAIR FUND	\$0	\$0	\$118,000	(\$480,670)	(\$362,670)
CAPITAL PROJECTS FUND (74)					
<i>General Government Services</i>					
City Manager		\$102,900			\$102,900
Administrative Services	\$53,060			(\$53,060)	0
<i>Community Development</i>					
Engineering	1,773,297			(1,773,297)	0
<i>Human & Leisure Services</i>					
Parks & Recreation	264,127			(264,127)	0
Capital Improvements			\$25,335,950		25,335,950
TOTAL CAPITAL PROJECTS FUND	\$2,090,484	\$102,900	\$25,335,950	(\$2,090,484)	\$25,438,850
TOTAL CITY APPROPRIATIONS	<u>\$77,782,076</u>	<u>\$81,639,994</u>	<u>\$34,568,734</u>	<u>(\$31,110,969)</u>	<u>\$162,879,835</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Council

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The City of Fullerton is governed by a City Council/City Manager form of government. The City Council serves as the City's legislative body and is responsible to the City's residents for all municipal programs and services. The Council also establishes local policies affecting City residents in a wide number of areas, including land use, solid waste, air quality, and protecting and enhancing the City's revenue base. In addition, the Council adopts the City's two-year budget and five-year Capital Improvement Program budget. The City Manager is appointed by and directly responsible to the City Council.

The Council is composed of five members elected at large, who serve four-year staggered terms. City Council elections are held every two years and are consolidated with the statewide general elections held in November of even-numbered years. The Mayor and Mayor Pro Tem are selected each December by the City Council Members.

The City Council meets on the first and third Tuesday of each month. City Council meetings are composed of two sessions. The first session begins at 5:00 p.m. and the second session follows at 6:30 p.m.

Goals

Represent the citizens of Fullerton, set policies, and provide direction to the City Manager to achieve the identified goals and objectives of the City of Fullerton.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Council

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	6.0	6.0	6.0	6.0	6.0
Nonregular Hours					
Salaries & Benefits	\$191,509	\$184,700	\$192,700	\$202,651	\$207,196
Maintenance & Support	177,856	169,650	168,244	192,399	192,641
Capital Outlay					
Subtotal	<u>369,365</u>	<u>354,350</u>	<u>360,944</u>	<u>395,050</u>	<u>399,837</u>
Less Allocations					
Total Operating Budget	<u><u>\$369,365</u></u>	<u><u>\$354,350</u></u>	<u><u>\$360,944</u></u>	<u><u>\$395,050</u></u>	<u><u>\$399,837</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
10 - General	<u>\$384,207</u>	<u>\$388,994</u>
Total City	<u>384,207</u>	<u>388,994</u>
89 - Redevelopment Administration	<u>10,843</u>	<u>10,843</u>
Total Redevelopment	<u>10,843</u>	<u>10,843</u>
Total	<u><u>\$395,050</u></u>	<u><u>\$399,837</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Council

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Council Member	5.0	5.0	5.0	5.0
Administrative Aide/City Council	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Regular Employees	<u><u>6.0</u></u>	<u><u>6.0</u></u>	<u><u>6.0</u></u>	<u><u>6.0</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Council	PROGRAM: 2111 City Council
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PROGRAM DESCRIPTION/GOALS

The City Council, in its legislative capacity, provides policy direction for the delivery of municipal programs and services; reviews and adopts the annual budget, which is the City's financial plan for operations and capital improvements; provides planning direction for the City's physical, cultural, social, and economic growth; and represents the interests of the community on local, regional, state, and federal issues. The City Council also serves as the Redevelopment Agency and the Public Financing Authority.

This program supports the City Council activities and includes the salaries of the five City Council Members and one full-time Administrative Aide/City Council. In addition, funding is provided for membership in various local, state, and regional groups at which the Council Members represent the City of Fullerton.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	6.0	6.0	6.0	6.0	6.0
Nonregular Hours					
Salaries & Benefits	\$191,509	\$184,700	\$184,700	\$202,651	\$207,196
Maintenance & Support	177,856	169,650	169,650	192,399	192,641
Capital Outlay					
Subtotal	<u>369,365</u>	<u>354,350</u>	<u>354,350</u>	<u>395,050</u>	<u>399,837</u>
Less Allocations					
Total Operating Budget	<u><u>\$369,365</u></u>	<u><u>\$354,350</u></u>	<u><u>\$354,350</u></u>	<u><u>\$395,050</u></u>	<u><u>\$399,837</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$355,468	\$288,600	\$288,600	\$384,207	\$388,994
Water Fund Contrib.	2,669	16,110	16,110		
Refuse Fund Contrib.	2,669	16,110	16,110		
Sewer Enterprise Fund Contrib.	2,669	16,110	16,110		
Low & Moderate Income					
Housing Fund Contrib.	2,290	13,820	13,820		
Redev. Fund Contrib.	<u>3,600</u>	<u>3,600</u>	<u>3,600</u>	<u>10,843</u>	<u>10,843</u>
Total	<u><u>\$369,365</u></u>	<u><u>\$354,350</u></u>	<u><u>\$354,350</u></u>	<u><u>\$395,050</u></u>	<u><u>\$399,837</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12- 2012-13

DEPARTMENT: City Council	PROGRAM: 2111 City Council
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PROGRAM OBJECTIVES

- Hold regularly scheduled City Council meetings, develop policy, and consider recommendations from City advisory commissions and staff.

- Approve the two-year budget and make adjustments according to changing priorities for fiscal year 2011-12 and 2012-13.

- Provide liaison between the City and other levels of government, including participation on regional advisory and governing boards.

- Appoint qualified members of the community to City committees and commissions.

- Schedule special meetings as necessary to discuss major issues of concern.

- Listen and respond to concerns expressed by the community.

- Actively protect local revenue resources.

PROGRAM PERFORMANCE MEASURES

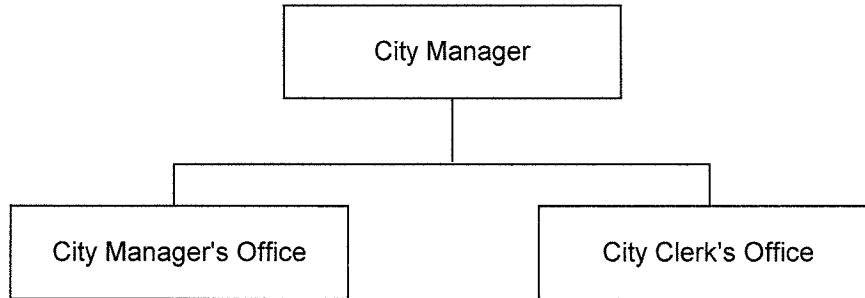
<u>Performance/ Workload Measures</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
City Council meetings	22	22	22	23	23
Agenda items considered	450	450	450	470	470
Advisory positions held	28	28	28	28	28
Commission and committee appointments	35	35	35	35	35
City Commissions and committees	19	19	19	19	19

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Manager

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The City Manager Department consists of two programs - the City Manager's Office and the City Clerk's Office.

The City Manager's Office provides policy direction for fiscal planning; intergovernmental relations in responding to state, federal, and regional issues with local impacts; and for communications - both internal and with the community at large. The office also oversees the City Clerk's Office and administers the City's cable television franchise agreement.

Goals

Provide leadership, administrative direction, and support to the operating departments; accomplish the goals and objectives established by the City Council; implement the policy directives of the City Council; ensure proper implementation of activities subject to the Fullerton Municipal Code; and oversee the delivery of cost-effective, top-quality service to the public.

The City Clerk reports directly to the City Manager and is responsible for preparation of Council/Redevelopment Agency minutes and agendas; publication of legal notices; processing of Statements of Economic Interests and Campaign Statements; the issuance and processing of nomination papers and election-related documents; and the custodian of all City records.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Manager

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	8.9	6.8	6.8	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$1,035,783	\$953,690	\$953,350	\$1,004,995	\$1,035,805
Maintenance & Support	352,143	482,480	476,392	436,544	522,426
Capital Outlay					
Subtotal	<u>1,387,926</u>	<u>1,436,170</u>	<u>1,429,742</u>	<u>1,441,539</u>	<u>1,558,231</u>
Less Allocations	<u>(45,091)</u>	<u>(50,120)</u>	<u>(34,200)</u>	<u>(37,990)</u>	<u>(38,350)</u>
Total Operating Budget	<u><u>\$1,342,835</u></u>	<u><u>\$1,386,050</u></u>	<u><u>\$1,395,542</u></u>	<u><u>\$1,403,549</u></u>	<u><u>\$1,519,881</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
10 - General	\$907,132	\$1,016,374
74 - Capital Projects	102,900	102,900
44 - Water	29,917	30,607
46 - Refuse Collection	31,417	32,107
47 - Sewer Enterprise	<u>17,956</u>	<u>18,366</u>
Subtotal	1,089,322	1,200,354
Less Allocations:		
10 - General	<u>(37,990)</u>	<u>(38,350)</u>
Total City	1,051,332	1,162,004
89 - Redevelopment Administration	<u>352,217</u>	<u>357,877</u>
Total	<u><u>\$1,403,549</u></u>	<u><u>\$1,519,881</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Manager

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
City Manager	1.0	1.0	1.0	1.0
City Clerk/Clerk Services Manager	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0
Public Information Coordinator	1.0	0.6	1.0	1.0
Assistant City Clerk	1.0	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0
Clerical Assistant III	1.9	0.2	1.0	1.0
Total Regular Employees	<u>8.9</u>	<u>6.8</u>	<u>7.0</u>	<u>7.0</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Manager	PROGRAM: 2121 City Manager's Office
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PROGRAM DESCRIPTION/GOALS

The City Manager's Office provides policy direction for fiscal planning; intergovernmental relations in responding to state, federal, and regional issues with local impacts; and for communications - both internal and with the community at large.

The City Manager serves as the administrative head of the City government and is responsible for executing the policies and directives of the City Council. In addition, the City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager's Office also provides essential public communications to the residents, responds to media inquiries, and oversees the City Clerk's Office.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.0	3.8	3.8	4.0	4.0
Nonregular Hours					
Salaries & Benefits	\$705,075	\$632,660	\$632,660	\$676,251	\$691,291
Maintenance & Support	271,830	278,550	278,550	337,854	338,176
Capital Outlay					
Subtotal	<u>976,905</u>	<u>911,210</u>	<u>911,210</u>	<u>1,014,105</u>	<u>1,029,467</u>
Less Allocations	(31,293)	(33,210)	(33,210)	(24,180)	(24,180)
Total Operating Budget	<u>\$945,612</u>	<u>\$878,000</u>	<u>\$878,000</u>	<u>\$989,925</u>	<u>\$1,005,287</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$488,174	\$365,290	\$365,290	\$455,518	\$463,430
Unrestricted Capital Projects Fund Contrib.	89,050	102,900	102,900		
Capital Projects Fund Contrib.				102,900	102,900
Water Fund Contrib.	17,152	17,170	17,170	29,917	30,607
Refuse Fund Contrib.	19,273	19,440	19,440	31,417	32,107
Sewer Enterprise Fund Contrib.	11,510	11,960	11,960	17,956	18,366
Redev. Fund Contrib.	320,453	361,240	361,240	352,217	357,877
Total	<u>\$945,612</u>	<u>\$878,000</u>	<u>\$878,000</u>	<u>\$989,925</u>	<u>\$1,005,287</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: City Manager	PROGRAM: 2121 City Manager's Office
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PROGRAM OBJECTIVES

- Present to the City Council the fiscal year 2011-13 proposed budget by May 3, 2011.
- Review all executive management performance plans semiannually to assure that departments achieve a minimum of 80 percent of all performance objectives.
- Work effectively with community organizations, local businesses, City employees, and other governmental agencies to implement City projects, services, and programs.
- Organize and administer the City's economic development program.
- Review all Council agenda items to ensure professional presentation of recommendations for City Council consideration.
- Continue efforts to ensure City is managed in a cost-effective manner.
- Monitor state and federal legislative activities and, in accordance with Council direction, communicate the City's position to appropriate federal and state representatives.
- Respond to citizen and media inquiries and requests for information within 24 hours.
- Provide media response support during police and fire emergencies.
- Use electronic and print media to inform citizens about City services and activities.

PROGRAM PERFORMANCE MEASURES

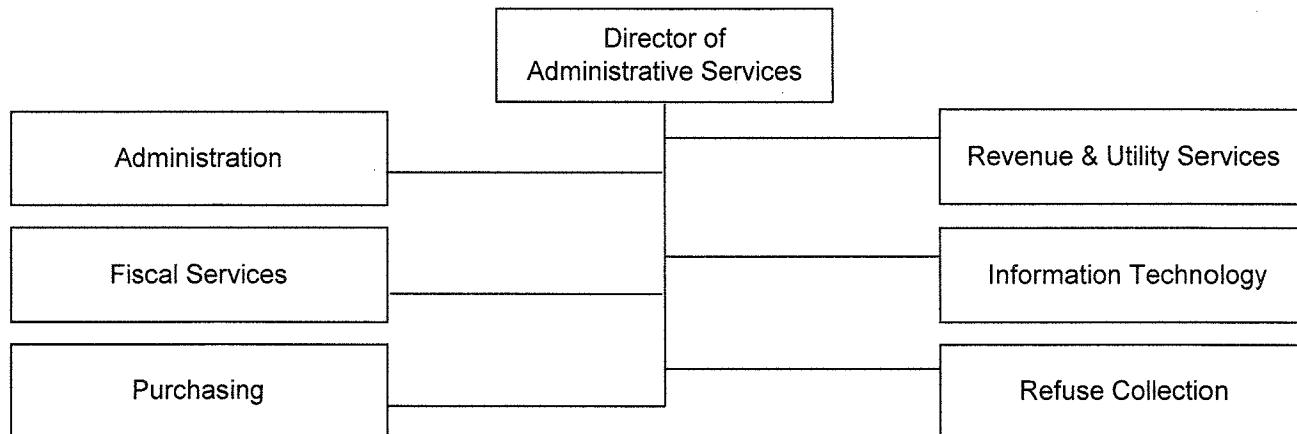
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Press releases written	300	250	300	350	350
Newsletters published	30	30	30	30	30
Film permits issued	20	20	20	20	20

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Administrative Services Department provides an extensive number of financial and other services to both City departments and citizens of the community, including budget administration, accounting and financial reporting, Water Utility billing and collections, business registration, purchasing, printing, and investment of City and Redevelopment Agency funds. The department also has responsibility for administration of many City contracts, including those for computer services and refuse collection and processing.

Goals

Provide a high level of customer service to the public and City departments.

Administer and collect the full amount of revenues due the City, including Water Utility, business and general tax revenues, and a variety of departmental fees.

Invest the City and Redevelopment Agency portfolios consistent with the City Investment Policy, which stresses safety and liquidity.

Produce monthly financial reports for use by the City Council, City Manager, and the departments.

Provide timely and effective support services for City departments, such as payroll, accounts payable, purchasing, printing and Information Technology support.

Prepare in a timely manner the annual operating budget and year-end financial report.

Incorporate proven technologies and changes in procedures into the department's operations to enhance customer service, increase efficiency, and reduce costs.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	41.3	38.7	38.7	37.0	37.0
Nonregular Hours	359				
Salaries & Benefits	\$3,453,758	\$3,325,000	\$3,159,508	\$3,251,891	\$3,324,061
Maintenance & Support	13,597,816	13,678,430	12,171,659	12,249,690	12,472,430
Capital Outlay	91,100	312,660	167,660	284,944	225,234
Subtotal	<u>17,142,674</u>	<u>17,316,090</u>	<u>15,498,827</u>	<u>15,786,525</u>	<u>16,021,725</u>
Less Allocations	<u>(2,961,156)</u>	<u>(2,846,030)</u>	<u>(2,616,594)</u>	<u>(2,562,569)</u>	<u>(2,550,679)</u>
Total Operating Budget	<u>\$14,181,518</u>	<u>\$14,470,060</u>	<u>\$12,882,233</u>	<u>\$13,223,956</u>	<u>\$13,471,046</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
10 - General	\$1,751,577	\$1,782,452
58 - Debt Service Reserve	184,600	184,800
74 - Capital Projects	51,790	53,060
44 - Water	1,678,962	1,703,582
46 - Refuse Collection	9,424,810	9,613,310
66 - Group Insurance	11,550	11,680
68 - Information Technology	<u>2,455,809</u>	<u>2,442,519</u>
Subtotal	15,559,098	15,791,403
Less Allocations:		
10 - General	(43,420)	(43,420)
74 - Capital Projects	(51,790)	(53,060)
66 - Group Insurance	(11,550)	(11,680)
68 - Information Technology	<u>(2,455,809)</u>	<u>(2,442,519)</u>
Total City	12,996,529	13,240,724
89 - Redevelopment Administration	<u>227,427</u>	<u>230,322</u>
Total	<u>\$13,223,956</u>	<u>\$13,471,046</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Administrative Services	1.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0
City Treas./Rev. & Util. Svcs. Mgr.	1.0	1.0	1.0	1.0
Fiscal Services Manager	1.0	1.0	1.0	1.0
Info. Syst. Proj./Programmer Mgr.	1.0	1.0	1.0	1.0
Purchasing Manager	1.0	1.0	1.0	1.0
Accounting Supervisor	1.0	1.0	1.0	1.0
Budget Analyst	1.0	1.0		
Utility Services Supervisor	1.0	1.0	1.0	1.0
Network Specialist	1.0	1.0	1.0	1.0
Geographic Info. Syst. Specialist	1.0	1.0	1.0	1.0
Accountant II	3.0	3.0	3.0	3.0
Webmaster	0.5	0.5	0.7	0.7
Buyer	1.0	1.0		
Lead Cust. Svc. Rep. - Util. Svcs.	1.0	1.0	1.0	1.0
Revenue Specialist	1.0	1.0	1.0	1.0
Water Utility Services Lead Worker	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0		
Information Systems Assistant	1.0	1.0	1.0	1.0
Utility Systems Specialist	1.0	1.0	1.0	1.0
Reprographic Technician	1.5	0.5		
Account Clerk III	1.0	1.0	1.0	1.0
Sr Customer Svc Rep	2.0	2.0		
Water Services Worker	4.0	4.0	4.0	4.0
Account Clerk II	4.0	3.5	4.0	4.0
Clerical Assistant III	1.0	0.4	1.0	1.0
Customer Service Rep.	5.3	4.8	7.3	7.3
Total Regular Employees	<u>41.3</u>	<u>38.7</u>	<u>37.0</u>	<u>37.0</u>

Nonregular Employees - Hours

Total Nonregular Hours	<u>359</u>	<u></u>	<u></u>	<u></u>
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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services	PROGRAM: 2161 Administration
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PROGRAM DESCRIPTION/GOALS

The Administration Program is responsible for management of the department's divisions and coordination with other City departments. It establishes policies and procedures for the overall direction of the department and provides administrative and secretarial support for the various programs.

Goals

Provide sound policy direction, leadership, and overall management of the department.

Provide timely information to the City Manager and City Council on financial issues and economic trends that may affect the City.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	2.0	2.0	2.0	2.0	2.0
Nonregular Hours					
Salaries & Benefits	\$285,571	\$287,750	\$241,451	\$287,635	\$294,095
Maintenance & Support	29,018	25,270	32,733	35,830	36,065
Capital Outlay					
Subtotal	<u>314,589</u>	<u>313,020</u>	<u>274,184</u>	<u>323,465</u>	<u>330,160</u>
Less Allocations	<u>(35,901)</u>	<u>(34,810)</u>	<u>(34,710)</u>	<u>(33,367)</u>	<u>(33,877)</u>
Total Operating Budget	<u>\$278,688</u>	<u>\$278,210</u>	<u>\$239,474</u>	<u>\$290,098</u>	<u>\$296,283</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
General Fund Contrib.	\$198,599	\$190,750	\$176,904	\$198,328	\$202,443
Water Fund Contrib.	51,958	53,840	53,840	57,364	58,654
IT Support Fees	25,530	22,920	22,920	22,957	23,467
Costs Allocated to					
Various Departments	(25,530)	(22,920)	(22,920)	(22,957)	(23,467)
Contrib. (to) from IT Fund	(4,879)				
Redev. Fund Contrib.	<u>33,010</u>	<u>33,620</u>	<u>8,730</u>	<u>34,406</u>	<u>35,186</u>
Total	<u>\$278,688</u>	<u>\$278,210</u>	<u>\$239,474</u>	<u>\$290,098</u>	<u>\$296,283</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services	PROGRAM: 2161 Administration
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PROGRAM OBJECTIVES

Submit accurate periodic financial reports to the City Council.

Complete annual independent audits of the City and Redevelopment Agency by mid-November.

Invest City and Redevelopment Agency funds in accordance with state laws and City of Fullerton Investment Policy.

Continue to evaluate the application of technology to department operations to reduce costs, increase efficiency, and provide better service.

Implement measures to increase the Department's workload efficiency.

Complete Fee Study and Cost Allocation Plan for City Council consideration within first quarter of FY 2011-12.

Complete financial system conversion.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Workload measures appear in the other programs.					

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services	PROGRAM: 2163 Fiscal Services
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PROGRAM DESCRIPTION/GOALS

The Fiscal Services Program includes both the Budget and Accounting functions. Fiscal Services provides a wide range of accounting and financial services, including payroll, accounts payable/receivable, general accounting services, and coordinating the preparation of the City's two-year budget. Fiscal Services also provides financial information and reports to management, City staff, and other governmental entities. Fiscal Services is responsible for the preparation of the City's Comprehensive Annual Financial Report, the Budget which represents the City's detailed financial management plan, the Annual Report of the Redevelopment Agency, and a number of other reports to federal, state, and county governments.

Goals

Provide a high level of timely and accurate financial services, accounting information, and reports to City Council/City Manager/departments and other governmental agencies within established guidelines, regulations, and federal, state, and local laws.

Provide comprehensive accounting and financial services to the City and the Fullerton Redevelopment Agency.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	12.0	10.9	10.9	11.0	11.0
Nonregular Hours					
Salaries & Benefits	\$1,041,362	\$958,800	\$924,127	\$920,414	\$940,804
Maintenance & Support	1,977,413	722,670	460,070	556,817	557,622
Capital Outlay					
Subtotal	<u>3,018,775</u>	<u>1,681,470</u>	<u>1,384,197</u>	<u>1,477,231</u>	<u>1,498,426</u>
Less Allocations	<u>(112,446)</u>	<u>(47,180)</u>	<u>(39,194)</u>	<u>(43,440)</u>	<u>(43,570)</u>
Total Operating Budget	<u>\$2,906,329</u>	<u>\$1,634,290</u>	<u>\$1,345,003</u>	<u>\$1,433,791</u>	<u>\$1,454,856</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Police Alarm Permits	\$69,773	\$70,480	\$68,525	\$72,136	\$73,516
General Fund Contrib.	883,879	795,800	741,482	910,953	926,703
Debt Service Fund Contrib.	1,378,480	353,400	184,810	184,600	184,800
Capital Projects Support Costs	66,400				
Costs Alloc. to Cap. Proj. Fund	(66,400)				
Group Ins. Fund Costs	11,550	11,550	10,629	11,550	11,680
Costs Alloc. to Group Ins. Fund	(11,550)	(11,550)	(10,629)	(11,550)	(11,680)
Info. Technology Fund Contrib.	21,542	93,200	87,171		
Water Fund Contrib.	68,190	67,600	65,768	73,081	74,701
Redev. Fund Contrib.	484,465	253,810	197,247	193,021	195,136
Total	<u>\$2,906,329</u>	<u>\$1,634,290</u>	<u>\$1,345,003</u>	<u>\$1,433,791</u>	<u>\$1,454,856</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2163 Fiscal Services
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PROGRAM OBJECTIVES

- Submit accurate and complete reports to state and federal agencies within established legal deadlines and legal requirements.
- Prepare and implement the City's 2011-13 two-year budget.
- Submit error-free reports to federal and state taxing agencies.
- Prepare general and payroll checks/direct deposits on schedule 100 percent of the time, with an error rate of less than one-half of one percent.
- Submit accurate financial reports to City Council each quarter, and the annual report no later than the second Council meeting in December.
- Monitor monthly revenue and expenditure reports to identify significant budget deviations and update fiscal forecasts.
- Process invoices for reimbursable Fire and Police services; damage to City property; fats, oils, and grease permit fees; Airport hangar and tie-down rentals; and capital projects reimbursements, with the objective of collecting all amounts due to the City.
- Submit to City Council the City and Redevelopment Agency's annual reports that implement Governmental Accounting Standards Board (GASB) pronouncements.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Payroll transactions	22,285	23,000	21,000	21,500	22,000
Accuracy rate	100.0%	99.8%	99.8%	99.8%	99.8%
Cost to process one payroll transaction (avg.)	\$5.06	\$5.43	\$5.43	\$5.43	\$5.43
General and library checks/direct deposits	10,269	13,000	10,000	10,500	11,000
Accuracy rate	100.0%	99.8%	99.8%	99.8%	99.8%
Cost to produce one general check/direct deposit (avg.)	\$10.95	\$10.02	\$7.47	\$9.96	\$10.02
Invoices billed	7,891	7,000	7,000	7,000	7,000
Amount billed	\$6,003,617	\$7,000,000	\$7,000,000	\$7,000,000	\$7,000,000
Amount sent to collection agencies as a % of amount billed	0.0%	1.0%	0.0%	1.0%	1.0%
New Police alarm permits issued	381	500	475	500	500
Total Police alarm permits	4,985	4,600	5,000	4,600	4,600
False alarms	4,012	4,500	4,400	4,400	4,500

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2164 Purchasing
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PROGRAM DESCRIPTION/GOALS

The Purchasing Program provides a wide range of services that support the operating needs of City departments, including contracting for supplies, equipment, and services at competitive costs.

Goals

Provide efficient and effective procurement of quality supplies, equipment, and services for the City's operating departments at competitive prices.

Enrich customer service and increase efficiency by integrating current technology with updated procedures.

Join with other public agencies in cooperative procurement programs to reduce costs wherever possible.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	4.5	3.5	3.5	2.0	2.0
Nonregular Hours					
Salaries & Benefits	\$287,717	\$250,680	\$173,830	\$162,287	\$165,897
Maintenance & Support	296,342	220,630	47,740	42,697	42,787
Capital Outlay					
Subtotal	<u>584,059</u>	<u>471,310</u>	<u>221,570</u>	<u>204,984</u>	<u>208,684</u>
Less Allocations	<u>(297,932)</u>	<u>(223,260)</u>	<u>(1,910)</u>	<u>(1,120)</u>	<u>(1,120)</u>
Total Operating Budget	<u>\$286,127</u>	<u>\$248,050</u>	<u>\$219,660</u>	<u>\$203,864</u>	<u>\$207,564</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$286,127	\$248,050	\$219,660	\$203,864	\$207,564
Central Svcs. Fund Costs	296,803	221,350			
Costs Allocated to Various Departments	<u>(296,803)</u>	<u>(221,350)</u>			
Total	<u>\$286,127</u>	<u>\$248,050</u>	<u>\$219,660</u>	<u>\$203,864</u>	<u>\$207,564</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2164 Purchasing
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PROGRAM OBJECTIVES

- Provide courteous and professional customer service to operating departments.
- Maintain current goal of five-day turnaround time or less on requisitions and purchase orders 90 percent of the time.
- Negotiate early payment discounts and assist Accounts Payable in obtaining discounts.
- Ongoing development, expansion and maintenance of the Division's vendor database.
- Manage the Cal Card program and provide monthly reconciliations to Accounting.
- Oversight of various contracts for the City.
- Explore additional contracts to provide online ordering from approved catalogs and vendors.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Purchase requisitions	2,413	2,100	1,700	2,000	2,000
Written purchase orders	1,122	1,100	1,100	1,100	1,100
Contract purchase orders	148	170	170	175	175
Verbal purchase orders	507	450	350	400	400
Cal Card purchases	\$355,899	\$350,000	\$350,000	\$350,000	\$350,000

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services	PROGRAM: 2165 Revenue & Utility Services
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PROGRAM DESCRIPTION/GOALS

The primary Revenue responsibilities are investment of the City and Redevelopment Agency monies; establishment and maintenance of banking/broker relationships and accounts; administration of the business registration program; and the collection of the transient occupancy taxes, oil extraction taxes, and airport fixed-based (FBO) leases, including other revenue-producing contracts. The state-mandated (SB 90) cost reimbursement program is also part of the division.

The primary Utility Services responsibilities are administration of the citywide water accounts including customer service, meter reading, billing and collection; management of the franchise agreements for refuse, gas, and electricity; centralized cashing; providing telephone answering services for City Hall and functioning as the main reception desk. The division also assists with processing the paramedic subscription and donation programs.

Goals

Invest City and Redevelopment Agency funds, maximizing safety, liquidity, and yield. Evaluate cash flow on a daily basis to ensure sufficient liquidity to meet current and future operating needs. Direct and review procedures to ensure the City's cash is handled properly and deposited timely. Maximize interest earnings by utilizing a prudent investment strategy that complies with state law and the adopted Investment Policy. Receipt the City and Redevelopment Agency's revenues in a timely and accurate manner. Continue outreach strategies to ensure business registration compliance. Provide timely and accurate meter reading and water billing of the City's water customers. Administer the City's franchise agreements to maximize revenue and ensure compliance with the City's ordinances. Oversee the City's state-mandated (SB 90) cost reimbursement program to secure full compensation. Promote positive customer service relations.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	17.3	16.8	16.8	17.3	17.3
Nonregular Hours					
Salaries & Benefits	\$1,204,288	\$1,166,470	\$1,158,800	\$1,211,851	\$1,238,561
Maintenance & Support	540,703	734,350	740,137	654,542	655,472
Capital Outlay		5,000	5,000	5,000	5,000
Subtotal	<u>1,744,991</u>	<u>1,905,820</u>	<u>1,903,937</u>	<u>1,871,393</u>	<u>1,899,033</u>
Less Allocations					
Total Operating Budget	<u>\$1,744,991</u>	<u>\$1,905,820</u>	<u>\$1,903,937</u>	<u>\$1,871,393</u>	<u>\$1,899,033</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Business License Review	\$7,618	\$6,550	\$4,100	\$5,000	\$5,000
General Fund Contrib.	327,079	292,530	298,730	317,876	323,806
Water Fund Contrib.	<u>1,410,294</u>	<u>1,606,740</u>	<u>1,601,107</u>	<u>1,548,517</u>	<u>1,570,227</u>
Total	<u>\$1,744,991</u>	<u>\$1,905,820</u>	<u>\$1,903,937</u>	<u>\$1,871,393</u>	<u>\$1,899,033</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services

PROGRAM: 2165 Revenue & Utility Services

PROGRAM OBJECTIVES

REVENUE

Administer the City's investments in a sound and efficient manner that is consistent with the City's Investment Policy.

Invest up to 99 percent of idle cash available to increase interest earnings while maintaining an adequate cash flow to meet daily operating expenses.

Collect and process all tax filings (business, transient occupancy, oil extraction) and manage the revenue contracts (fixed-based operators, rents) as scheduled, and use appropriate follow-up methods on any late filings.

Coordinate SB 90 activities with all departments to ensure timely filing of state-mandated cost reimbursement claims.

UTILITY SERVICES

Bill water customers in accordance with the bimonthly schedule with an accuracy rate of 99.9 percent.

Read water meters with an accuracy rate of at least 99.9 percent.

Respond to all water customer service phone inquiries within one minute.

Deposit all City funds within 24 hours of receipt.

Survey water customers biennially to determine overall level of satisfaction.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services	PROGRAM: 2165 Revenue & Utility Services
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PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
REVENUE					
Funds received	\$191,835,469	\$183,000,000	\$190,000,000	\$180,000,000	\$180,000,000
Average funds invested	\$98,617,340	\$98,000,000	\$100,000,000	\$100,000,000	\$100,000,000
Interest received	\$4,599,085	\$3,234,000	\$1,320,000	\$1,058,900	\$1,028,100
Average interest rate of funds invested	4.29%	3.30%	1.00%	1.00%	1.00%
Average rate of idle funds invested	97.51%	99.0%	99.0%	99.0%	99.0%
Business registration certificates issued	9,974	10,700	9,800	9,200	9,500
Cost per certificate issued	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Business applications and renewals processed	15,349	15,900	15,300	15,000	15,300
Cash register validations	44,278	57,650	49,000	49,000	49,000
Business Reg. revenues	\$1,207,710	\$1,214,100	\$1,214,100	\$1,100,000	\$1,100,000
UTILITY SERVICES					
Water accounts	31,490	31,560	32,073	32,500	33,000
Average daily phone calls (water lines)	123	125	142	142	142
Average waiting time (seconds) for water customer phone inquiries	49	40	45	45	45
Water meter reads	195,391	194,200	199,630	200,000	205,000
Meter read accuracy rate	99.88%	99.9%	99.9%	99.9%	99.9%
Cost per meter read	\$1.00	\$1.10	\$1.00	\$1.05	\$1.05
Water bills processed - regular and delinquent	213,855	211,500	204,600	205,000	205,000
Water bill accuracy rate	99.96%	99.9%	99.9%	99.9%	99.9%
Water payments processed - regular and delinquent	187,813	211,000	188,000	188,200	188,200
Cost per water payment processed	\$0.68	\$1.00	\$0.75	\$0.75	\$0.75
Field requests (annual)	3,793	4,500	4,729	5,000	5,000
Water shutoffs (annual)	3,056	2,750	3,100	3,150	3,200
Delinquent charges waived					
Number waived	N/A	N/A	1,500	1,250	1,000
AutoPay sign-ups	N/A	N/A	300	325	325

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Administrative Services	PROGRAM: 2167 Legal Services
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PROGRAM DESCRIPTION/GOALS

The City contracts for City Attorney services, and this program provides for the administration of the contract and serves as the cost center for City Attorney services. In addition to the City Attorney, the departments (principally the Redevelopment Agency, Human Resources, and Community Development) also contract for legal and litigation services. In prior years, the Administrative Services Department had responsibility for the payment of the City's general legal costs. Beginning in FY 2011-12, legal costs will be paid directly by individual departments to better reflect program costs.

Goals and Objectives:

Provide City Attorney services, by contract, to the City Council, City Manager, City operating departments, and the Redevelopment Agency in a timely manner.

Conduct annual training seminar for new council members, commissioners, and board members on parliamentary procedure, the requirements of the Brown Act, and conflict of interest statements.

Administer the City Attorney contract to ensure cost-effective legal services.

Revise and amend the Municipal Code as required for changes in department operation and the needs of the community, as reflected by the actions of the City Council.

Provide periodic training to the City Council and commissioners as required by AB 1234.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$477,995	\$557,650	\$557,650		
Capital Outlay					
Subtotal	477,995	557,650	557,650		
Less Allocations					
Total Operating Budget	\$477,995	\$557,650	\$557,650	\$0	\$0

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$471,095	\$550,750	\$550,750		
Redev. Fund Contrib.	6,900	6,900	6,900		
Total	\$477,995	\$557,650	\$557,650	\$0	\$0

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2166 Information Technology
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PROGRAM DESCRIPTION/GOALS

The Information Technology Program is responsible for the administration and operation of the City's management information systems and resources. This program oversees the day-to-day operations of the City's computer center, maintenance and support of software applications, training and support of personal computers, central computer and network server maintenance, and planning for future system/software resource requirements in the City.

The program provides support for all major software on the City's HP 3000 computers and support of certain specialized personal computer (PC) applications and the Library system. Major applications on the City's computers include police records and dispatching; financial and payroll systems; City paramedic, water, and refuse billing; purchasing; Engineering and Planning permits; business registration; document imaging; computer aided design (CAD); and the Geographic Information System (GIS). The computer center and Help Desk are currently staffed from 7:00 a.m. to 5:30 p.m. The City contracts for all significant functions in the program, including on-site personnel, hardware maintenance, and software development/maintenance.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.5	5.5	5.5	5.7	5.7
Nonregular Hours					
Salaries & Benefits	\$634,821	\$661,300	\$661,300	\$669,704	\$684,704
Maintenance & Support	1,400,788	1,657,110	1,650,969	1,534,994	1,567,174
Capital Outlay	91,100	307,660	162,660	279,944	220,234
Subtotal	<u>2,126,709</u>	<u>2,626,070</u>	<u>2,474,929</u>	<u>2,484,642</u>	<u>2,472,112</u>
Less Allocations	<u>(2,514,877)</u>	<u>(2,540,780)</u>	<u>(2,540,780)</u>	<u>(2,484,642)</u>	<u>(2,472,112)</u>
Total Operating Budget	<u><u>(\$388,168)</u></u>	<u><u>\$85,290</u></u>	<u><u>(\$65,851)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
IT Support Fees	\$2,487,920	\$2,486,030	\$2,486,030	\$2,432,852	\$2,419,052
Costs Allocated to					
Various Departments	(2,487,920)	(2,486,030)	(2,486,030)	(2,432,852)	(2,419,052)
Misc. Revenue	6,305				
Contrib. (to) from IT Fund	(394,473)	85,290	(65,851)		
Capital Projects Support Costs	52,487	54,750	54,750	51,790	53,060
Costs Allocated to Capital					
Projects Fund	<u>(52,487)</u>	<u>(54,750)</u>	<u>(54,750)</u>	<u>(51,790)</u>	<u>(53,060)</u>
Total	<u><u>(\$388,168)</u></u>	<u><u>\$85,290</u></u>	<u><u>(\$65,851)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2166 Information Technology
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PROGRAM OBJECTIVES

- Provide personal computer training for employees by offering classes on City-supported software.
- Provide technical support to departments utilizing specified software for applications supporting their operations.
- Provide the following response levels:
 - 4-hour response on critical system or network failures.
 - 8-hour initial response on peripheral equipment failure or minor system failure.
 - 8-hour initial response on personal computer equipment failures.
- Minimize unscheduled downtime of critical computer systems and the network.
- Assist departments in creating web-based e-government applications to better serve the community.
- Assist departments in implementing new computer technology to enhance operational efficiency.
- Manage the Computer Replacement Program to ensure the timely and cost-effective replacement of PCs and servers.
- Continue to provide up-to-date information on the City's Internet website.
- Conduct survey of internal customers.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
User requests for services: PC & server-based applications	88	70	90	80	90
Network users	890	950	950	970	990
Personal computers and servers	660	650	770	770	780
Help Desk requests for services	1,480	1,500	1,800	2,640	2,690
Training classes completed	58	60	120	150	100
Average cost per hour of contract systems support	\$110.00	\$110.00	\$110.00	\$120.00	\$130.00
Average PC/network support cost	\$2,240	\$2,290	\$2,290	\$2,310	\$23,330
Units replaced	100	160	150	200	250

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2168 Refuse Collection
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PROGRAM DESCRIPTION/GOALS

The City has an exclusive franchise with MG Disposal for the automated collection of residential and commercial trash. Since July of 1994, all trash has been delivered to Taormina Industries for processing at their Material Recovery Facility to comply with the 50 percent diversion goals mandated by the state of California in AB 939. Residential pickup is weekly, with special pickups available for bulky items.

Effective March 1, 2009, the City entered into a new ten-year contract with MG Disposal and terminated its contract with Taormina Industries. MG Disposal will continue to provide refuse collection and disposal services to the City until June 30, 2019. As part of the terms of the new contract, City residents receive free containers for green waste, recyclables, and trash, and at no cost to the City, for the life of the contract. In addition, the City receives a franchise fee from the hauler.

Goals

Provide quality, scheduled refuse services to Fullerton residences and businesses.
Contribute to a clean and healthy environment through regular collection of refuse from properties in the City.
Maintain the AB 939 mandate of diverting 50 percent of refuse from the county landfill.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$8,875,556	\$9,760,750	\$9,240,010	\$9,424,810	\$9,613,310
Capital Outlay					
Subtotal	<u>8,875,556</u>	<u>9,760,750</u>	<u>9,240,010</u>	<u>9,424,810</u>	<u>9,613,310</u>
Less Allocations					
Total Operating Budget	<u><u>\$8,875,556</u></u>	<u><u>\$9,760,750</u></u>	<u><u>\$9,240,010</u></u>	<u><u>\$9,424,810</u></u>	<u><u>\$9,613,310</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Refuse Collection & Disposal	\$8,940,130	\$9,755,000	\$9,240,010	\$9,424,810	\$9,613,310
Misc. Cost Reimb.					
Admin. Cost Reimb.	17,000	5,750			
Contrib. (to) from Refuse Fund	<u>(81,574)</u>				
Total	<u><u>\$8,875,556</u></u>	<u><u>\$9,760,750</u></u>	<u><u>\$9,240,010</u></u>	<u><u>\$9,424,810</u></u>	<u><u>\$9,613,310</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2168 Refuse Collection
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PROGRAM OBJECTIVES

Administer the contract for solid waste handling services with MG Disposal/Republic Services.

Complaints and inquiries shall be responded to within one business day of receipt as defined in the contract.

Perform a biennial audit of records related to solid waste performance activities.

Work with MG Disposal and Republic Services to meet or exceed the diversion requirements of AB 939.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Complaints received and resolved	19	20	15	15	15
AB 939 diversion rate	70%	50+%	70+%	70+%	70+%
Total refuse tonnage collected and processed	158,510	194,500	150,000	150,000	150,000
Residential refuse tonnage collected and processed	81,068	93,100	80,700	80,700	80,700
Average cost per ton for residential refuse disposal	\$107.10	\$105.00	\$101.00	\$101.00	\$101.00
Annual residential refuse tonnage per capita*	0.59	0.76	0.60	0.60	0.6
Bulky item pickup requests	N/A	N/A	9,350	10,000	10,000
Walk-out service requests	N/A	N/A	49	55	55

*Annual tonnage equivalent in pounds - 1,180 pounds per capita.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Administrative Services	PROGRAM: 2182 General Government
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PROGRAM DESCRIPTION/GOALS

The General Government program accounts for costs that are general in nature and do not pertain to any one department. Prior to 2011-12, the program reflected only the debt service payments for the 1996 Public Financing Authority Bonds. Beginning in 2011-12 several charges have been moved to this program that were previously accounted for in other areas of the budget. The amount in salaries and benefits reflects the amount estimated for accrued leave payouts to retiring employees. The Maintenance and Support budget includes \$20,000 in legal fees for general costs not related to a specific department. Another \$88,500 was also added for city wide postage costs previously budgeted in the Central Services division, which was eliminated in 2010-11.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits				\$350,000	\$350,000
Maintenance & Support	167,535	171,570	181,198	280,470	280,470
Capital Outlay					
Subtotal	<u>167,535</u>	<u>171,570</u>	<u>181,198</u>	<u>630,470</u>	<u>630,470</u>
Less Allocations					
Total Operating Budget	<u><u>\$167,535</u></u>	<u><u>\$171,570</u></u>	<u><u>\$181,198</u></u>	<u><u>\$630,470</u></u>	<u><u>\$630,470</u></u>

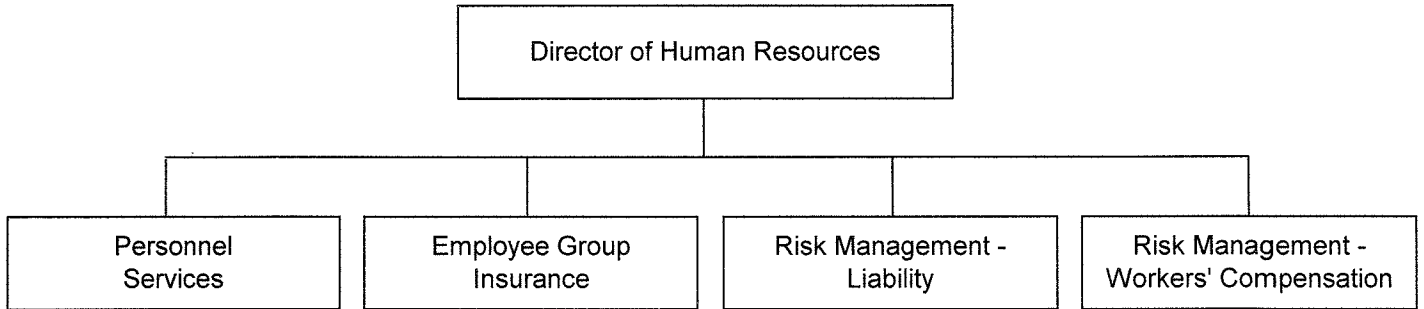
PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	<u>167,535</u>	<u>171,570</u>	<u>181,198</u>	<u>630,470</u>	<u>630,470</u>
Total	<u><u>\$167,535</u></u>	<u><u>\$171,570</u></u>	<u><u>\$181,198</u></u>	<u><u>\$630,470</u></u>	<u><u>\$630,470</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Human Resources

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Human Resources Department provides a wide range of services to the organization and its employees in the areas of personnel services, labor relations, benefits administration, workers' compensation, tort liability, and property/casualty insurance. The department strives to support the missions of the varied City departments and to serve the needs of the City's diverse workforce. Fullerton has approximately 800 full-time equivalent positions in a variety of fields, many of which have unique personnel needs. The majority of City employees are represented by one of seven bargaining units recognized under state law. The City's personnel system is merit based and is conducted in accordance with federal, state, and local laws which govern the relationship between the City and its employees.

The Human Resources Department operates four programs, serving both internal and external customers:

- Personnel Services, responsible for recruitment, classification, pay, and labor relations.
- Liability, responsible for the self-insured liability claims program and the property/casualty insurance program.
- Group Insurance, responsible for employee benefit programs.
- Workers' Compensation, responsible for the self-insured workers' compensation program.

Goals

The mission of the Human Resources Department is to operate effective and efficient personnel and risk management systems consistent with current law and professional practices, administered in a fair and equitable manner, and to provide superior customer service to employees, departments, potential employees, and members of the community.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Human Resources

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.7	9.2	8.7	8.7	8.7
Nonregular Hours	435		300	500	500
Salaries & Benefits	\$957,417	\$985,770	\$920,856	\$948,130	\$967,810
Maintenance & Support	26,711,045	14,055,960	13,756,090	14,745,665	15,967,629
Capital Outlay					
Subtotal	<u>27,668,462</u>	<u>15,041,730</u>	<u>14,676,946</u>	<u>15,693,795</u>	<u>16,935,439</u>
Less Allocations	<u>(13,138,190)</u>	<u>(13,848,590)</u>	<u>(14,326,996)</u>	<u>(15,281,955)</u>	<u>(16,515,268)</u>
Total Operating Budget	<u>\$14,530,272</u>	<u>\$1,193,140</u>	<u>\$349,950</u>	<u>\$411,840</u>	<u>\$420,171</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
10 - General	\$378,209	\$385,480
44 - Water		
47 - Sewer Enterprise	46,381	47,441
62 - Liability Insurance	2,135,252	2,155,462
65 - Workers' Compensation	3,757,204	3,762,199
66 - Group Insurance	<u>9,376,749</u>	<u>10,584,857</u>
Subtotal	15,693,795	16,935,439
Less Allocations:		
10 - General	(12,750)	(12,750)
62 - Liability Insurance	(2,135,252)	(2,155,462)
65 - Workers' Compensation	(3,757,204)	(3,762,199)
66 - Group Insurance	<u>(9,376,749)</u>	<u>(10,584,857)</u>
Total City	<u>411,840</u>	<u>420,171</u>
Total	<u>\$411,840</u>	<u>\$420,171</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Human Resources	1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0
Personnel Services Manager	1.0	1.0	1.0	1.0
Risk Management Analyst	1.0	1.0	1.0	1.0
Personnel Analyst	1.0	1.0	1.0	1.0
Employee Benefits Specialist	1.0	1.0	1.0	1.0
Risk Management Specialist	0.7	0.7	0.7	0.7
Personnel Technician	1.0	1.0	1.0	1.0
Administrative Assistant/Human Resources	1.0	0.5		
Clerical Assistant III	1.8	1.0	1.0	1.0
Total Regular Employees	<u>10.5</u>	<u>9.2</u>	<u>8.7</u>	<u>8.7</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2171 Personnel Services
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PROGRAM DESCRIPTION/GOALS

This program has two major components. Personnel Services performs the functions of recruitment, testing, selection, classification, pay and retirement administration, training, and policy development. Employee Relations provides services in the areas of collective bargaining, the Employee Recognition Program, and consultation on personnel issues.

Goals

Operate a recruitment/retention program designed to attract high-quality applicants and meet the needs of current employees.

In accordance with Council direction, establish and maintain compensation packages which fairly compensate employees, are competitive in the marketplace, and are fiscally responsible.

Provide for a fair and responsible system of personnel management to all City employees.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	4.1	5.1	4.1	3.6	3.6
Nonregular Hours	344		200	500	500
Salaries & Benefits	\$445,552	\$441,170	\$412,620	\$435,038	\$444,848
Maintenance & Support	238,019	409,250	325,440	406,005	411,836
Capital Outlay					
Subtotal	<u>683,571</u>	<u>850,420</u>	<u>738,060</u>	<u>841,043</u>	<u>856,684</u>
Less Allocations	<u>(215,127)</u>	<u>(326,200)</u>	<u>(312,660)</u>	<u>(429,203)</u>	<u>(436,513)</u>
Total Operating Budget	<u>\$468,444</u>	<u>\$524,220</u>	<u>\$425,400</u>	<u>\$411,840</u>	<u>\$420,171</u>

*Includes .2 unfunded position.

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$368,143	\$333,280	\$333,280	\$365,459	\$372,730
Water Fund Contrib.	49,999	44,940	44,940		
Sewer Enterprise Fund Contrib.	49,999	47,180	47,180	46,381	47,441
Group Insurance Costs	192,177	409,240	328,440	416,453	423,763
Costs Allocated to					
Various Departments	(192,177)	(310,420)	(328,440)	(416,453)	(423,763)
CIP Costs	10,000				
CIP Allocated Various Depts.	(10,000)				
Redev. Fund Contrib.	303				
Total	<u>\$468,444</u>	<u>\$524,220</u>	<u>\$425,400</u>	<u>\$411,840</u>	<u>\$420,171</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2171 Personnel Services
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PROGRAM OBJECTIVES

- Create a social media policy by September 2011 to address the rapid growth of this technology and its use by the public and employees.
- Implement the Department of Homeland Security E-Verify program by July 2011.
- Establish an eligibility list within one month of application deadline for 80 percent of all recruitments.
- Notify 90 percent of applicants of their examination results within ten days of examination administration.
- Create, review, revise, and update class specifications as needed to ensure that operational needs are met.
- Resolve employee grievances at the lowest possible level.
- Using a consultant, negotiate agreements with bargaining units in accordance with Council direction.
- Ensure that at least 80 percent of objectives are attained.
- Present informational meetings on topics of interest to employees at least twice a year.
- Achieve at least an 80 percent customer satisfaction rate and respond to all suggestions for improvement within five business days of receipt.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Eligibility lists established (within 1 month - single phase)	92%	80%	80%	80%	80%
Eligibility lists established (within 2 months - multiphase)	67%	80%	80%	80%	80%
Applicant notifications (within 10 days)	93%	90%	90%	90%	90%
Applications processed	1,073	500	100	1,000	100
Recruitments	15	30	25	25	30
Separations	26	50	75	70	50
Turnover rate	3.7%	7.0%	11.6%	11.0%	8.0%
Job descriptions					
Created	0	2	4	2	2
Revised	0	3	0	1	1
Updated	0	3	6	1	1
Special Projects	NA	NA	4	2	2
Complaints filed with - DFEH, EEOC, EDD/ALJ	2	2	2	2	2

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Human Resources	PROGRAM: 2178 Employee Group Insurance
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PROGRAM DESCRIPTION/GOALS

The Employee Group Insurance Program is responsible for administration of various employee benefit plans, including medical, dental, vision, long-term disability, and life insurance plans; the employee assistance program; and the CalPERS retirement plan.

Goals

Administer medical, dental, and vision insurance plans and the employee assistance program for employees, retirees, and their dependents, which emphasize good health practices and responsible utilization, and provide quality, cost-effective coverage.

Maintain ancillary benefit plans that provide valuable coverage in the event of serious health problems.

Provide competent and reliable assistance with insurance and retirement issues to employees and retirees.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	2.0	2.0	1.7	1.7	1.7
Nonregular Hours	27		100		
Salaries & Benefits	\$146,571	\$157,400	\$157,400	\$147,176	\$148,706
Maintenance & Support	7,132,521	8,168,700	7,732,330	8,813,120	10,012,388
Capital Outlay					
Subtotal	<u>7,279,092</u>	<u>8,326,100</u>	<u>7,889,730</u>	<u>8,960,296</u>	<u>10,161,094</u>
Less Allocations	<u>(7,382,193)</u>	<u>(7,657,180)</u>	<u>(7,993,730)</u>	<u>(8,960,296)</u>	<u>(10,161,094)</u>
Total Operating Budget	<u><u>(\$103,101)</u></u>	<u><u>\$668,920</u></u>	<u><u>(\$104,000)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Group Insurance Costs	\$7,279,092	\$8,326,100	\$7,889,730	\$8,960,296	\$10,161,094
Costs Allocated to Various Departments	<u>(7,382,193)</u>	<u>(7,657,180)</u>	<u>(7,993,730)</u>	<u>(8,960,296)</u>	<u>(10,161,094)</u>
Total	<u><u>(\$103,101)</u></u>	<u><u>\$668,920</u></u>	<u><u>(\$104,000)</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2178 Employee Group Insurance
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PROGRAM OBJECTIVES

Complete the GASB 45 Other Post Employment Benefits study by December 2011.

Conduct an Employee Health and Benefit Fair in fall 2012.

Implement health plan changes required by the Federal Affordable Care Act by specified compliance dates.

As needed, conduct annual presentations to the various departments on the employee benefit programs.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
MEDICAL INSURANCE					
Average annual cost per:					
Active employee	\$10,020	\$9,510	\$11,410	\$12,720	\$14,420
Retiree under 65	\$6,410	\$5,380	\$6,380	\$7,070	\$7,940
Premium expenditure distribution:					
PPO	27.9%	30.0%	24.4%	23.2%	22.5%
HMO	72.1%	70.0%	75.6%	73.8%	77.5%
Opt-out savings	\$653,300	\$540,000	\$700,000	\$700,000	\$700,000
Health and Benefit					
Fair participants	N/A	250	235	N/A	250
Retirements processed	21	20	30	30	25

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2177 Risk Management - Liability
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PROGRAM DESCRIPTION/GOALS

This program operates as an "insurance company" for the City. Funding for the three subprograms (Administration, Public Liability, and Property Insurance) is provided by allocations or "premiums" to departments based upon their loss histories, exposure to loss, and insurance needs. Staff is responsible for self-administration of the liability claims program, including claims that fall within the self-insured retention level; directing and monitoring the activities of legal counsel; insurance review and consulting services for departments; and purchasing commercial insurance, including excess liability, airport liability, and property and auto insurance.

Goals

Operate the self-funded, self-administered liability claims program in compliance with applicable laws and in a fiscally responsible manner to control claim settlement, investigation, and legal costs while providing reasonable and prompt resolution of claims and litigated matters. Provide prompt and reliable contract and insurance review service to departments to ensure appropriate insurance requirements are established and met, thereby controlling risk exposure. Conduct ongoing evaluation of risk financing needs and secure appropriate insurance coverage at the lowest possible cost.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	1.6	2.1	2.1	2	2.0
Nonregular Hours	59				
Salaries & Benefits	\$202,590	\$214,670	\$149,756	\$205,702	\$210,392
Maintenance & Support	6,722,591	1,876,030	3,341,720	1,929,550	1,945,070
Capital Outlay					
Subtotal	<u>6,925,181</u>	<u>2,090,700</u>	<u>3,491,476</u>	<u>2,135,252</u>	<u>2,155,462</u>
Less Allocations	<u>(2,030,550)</u>	<u>(2,090,700)</u>	<u>(2,090,700)</u>	<u>(2,135,252)</u>	<u>(2,155,462)</u>
Total Operating Budget	<u><u>\$4,894,631</u></u>	<u><u>\$0</u></u>	<u><u>\$1,400,776</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Risk Management Premiums	\$2,030,550	\$2,090,700	\$2,090,700	\$2,135,252	\$2,155,462
Costs Allocated to					
Various Departments	(2,030,550)	(2,090,700)	(2,090,700)	(2,135,252)	(2,155,462)
Interest Income	40,631	58,300	15,633	43,200	47,500
Contrib. (to) from Liability Insurance Fund	<u>4,854,000</u>	<u>(58,300)</u>	<u>1,385,143</u>	<u>(43,200)</u>	<u>(47,500)</u>
Total	<u><u>\$4,894,631</u></u>	<u><u>\$0</u></u>	<u><u>\$1,400,776</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2177 Risk Management - Liability
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PROGRAM OBJECTIVES

Ensure program compliance with Medicare, Medicaid, and SCHIP Extension Act (MMSEA).

Resolve liability claims in a fair, timely, and cost-effective manner.

Complete annual actuarial study of the Liability Program to ensure cash reserves are adequate to meet outstanding and expected liabilities.

Monitor commercial insurance availability and cost to ensure that appropriate coverages are secured at the best cost to the City.

Respond to requests for insurance review within three working days, 80 percent of the time, except for requests related to purchase orders.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
MMSEA	N/A	N/A	N/A	4	4
Claims	106	140	116	130	130
Claims expenditures (settlement and legal costs)	\$1,523,566	\$1,349,165	\$1,486,660	\$1,659,900	\$1,446,570
Incurred claims (expenditures and reserves on new claims)	\$1,086,800	\$1,242,010	\$1,083,000	\$1,132,000	\$1,184,000
Claims closed without payment	57	50	49	50	50
Claims closed with total incurred in \$1 - \$20,000 range	46	60	51	55	55
Claims closed with total incurred greater than \$20,000	4	6	7	7	7
Insurance review requests	969	550	872	900	900
Self-insured retention/ excess liability limit	\$2M/\$20M	\$2M/\$20M	\$2M/\$30M	\$2M/\$30M	\$2M/\$30M

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2179 Risk Management - Workers' Compensation
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PROGRAM DESCRIPTION/GOALS

This program operates as an "insurance company" for the City. Funding for this program is provided by allocations or "premiums" to departments based upon total incurred for the last five years. The City is self-insured for most losses but purchases excess insurance for catastrophic losses.

Staff directs and monitors the activities of outside legal counsel and a third-party claims administrator. This program also provides safety and loss control services to the organization.

Goals

Operate the Workers' Compensation Program in compliance with state law and in a fiscally responsible manner. Ensure the claims of injured employees are handled in a fair and timely manner to facilitate their return to work where indicated.

Operate the safety program in compliance with Occupational Safety and Health Agency (OSHA) regulations to reduce risk of injury to employees.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	1.5	1.5	1.5	1.5	1.5
Nonregular Hours	5				
Salaries & Benefits	\$162,705	\$172,530	\$172,530	\$160,214	\$163,864
Maintenance & Support	12,617,914	3,601,980	3,601,980	3,596,990	3,598,335
Capital Outlay					
Subtotal	<u>12,780,619</u>	<u>3,774,510</u>	<u>3,774,510</u>	<u>3,757,204</u>	<u>3,762,199</u>
Less Allocations	<u>(3,510,320)</u>	<u>(3,774,510)</u>	<u>(3,774,510)</u>	<u>(3,757,204)</u>	<u>(3,762,199)</u>
Total Operating Budget	<u><u>\$9,270,299</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Workers' Comp. Premiums	\$3,510,320	\$3,774,510	\$3,774,510	\$3,757,204	\$3,762,199
Costs Allocated to					
Various Departments	(3,510,320)	(3,774,510)	(3,774,510)	(3,757,204)	(3,762,199)
Interest Income	206,627	202,300	51,373	171,900	189,100
Reinsurance Recovery	25,263	15,000	1,192		
Benefits Reimbursement					
4850/TTD	67,299	150,000	21,179	150,000	150,000
Contrib. (to) from					
Workers' Comp. Fund	<u>8,971,110</u>	<u>(367,300)</u>	<u>(73,744)</u>	<u>(321,900)</u>	<u>(339,100)</u>
Total	<u><u>\$9,270,299</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Human Resources	PROGRAM: 2179 Risk Management - Workers' Compensation
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PROGRAM OBJECTIVES

- Ensure program compliance with Medicare, Medicaid, and SCHIP Extension Act (MMSEA).
- Ensure that claims are processed in accordance with statutory requirements.
- Minimize the number of claims handled by legal counsel through a proactive and fair claims administrative process.
- Complete annual actuarial study of the Risk Management Program to ensure cash reserves are adequate to meet outstanding and expected liabilities.
- Complete an audit of the self-administered claims program by June 2013.
- Review and negotiate the Workers' Compensation Third Party Administrators contract by March 2012.

PROGRAM PERFORMANCE MEASURES

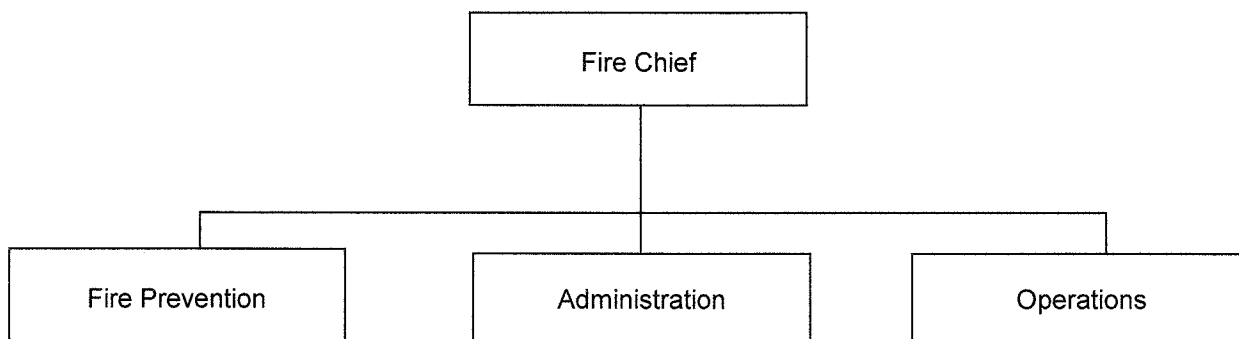
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
MMSEA	N/A	N/A	52	50	60
Reported claims	136	120	120	120	120
Workers' Compensation Appeals Board filings	16	12	10	12	12
Claims referred to legal counsel	4	8	6	8	8
Loss rates per \$100 of payroll	\$4.69	\$4.93	\$4.93	\$5.29	\$5.69
Self insured retention/ excess insurance	\$1M/\$75M	\$1M/\$75M	\$1M/\$75M	\$1M/\$75M	\$1M/\$75M
Claims expenditures (medical, indemnity, and expenses)	\$1.87M	\$2.8M	\$2.4M	\$2.3M	\$2.3M
Incurred claims (expenditures and reserves on new claims)	\$1.73M	\$2.8M	\$2.54M	\$2.79M	\$3.07M

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Fire

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Fullerton Fire Department is composed of 92 trained professional employees at six fire stations strategically located throughout the City. The department responds to fires, medical aids, hazardous conditions, and public assistance requests, such as aid to the elderly or physically challenged, vehicle lockouts, water damage, flooding, and sewer breaks. Fire Department employees conduct inspections and respond to complaints by enforcing laws and regulations designed to protect lives and property. Public education in the areas of fire safety, first aid, and disaster preparedness is provided upon request.

Goals

Protect the lives and property of the people in the City of Fullerton from the adverse effects of fires, sudden medical emergencies, or exposure to dangerous conditions created by either man or nature.

Oversee the City's Disaster Preparedness program and maintain the Emergency Operations Center in a state of readiness.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Fire

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	95.0	92.0	92.0	92.0	92.0
Nonregular Hours	2,590	2,190	2,080	2,080	2,080
Salaries & Benefits	\$14,605,059	\$14,331,580	\$14,094,120	\$14,803,561	\$15,252,291
Maintenance & Support	1,971,311	1,934,350	1,941,030	2,105,871	2,108,991
Capital Outlay	111,745	28,760	28,500	28,760	28,760
Subtotal	<u>16,688,115</u>	<u>16,294,690</u>	<u>16,063,650</u>	<u>16,938,192</u>	<u>17,390,042</u>
Less Allocations					
Total Operating Budget	<u>\$16,688,115</u>	<u>\$16,294,690</u>	<u>\$16,063,650</u>	<u>\$16,938,192</u>	<u>\$17,390,042</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
10 - General	\$16,759,781	\$17,206,304
23 - Sanitation	137,261	140,048
32 - Grant		
Total City	<u>16,897,042</u>	<u>17,346,352</u>
53 - East Redev. Debt Service	<u>41,150</u>	<u>43,690</u>
Total	<u>\$16,938,192</u>	<u>\$17,390,042</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Fire

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Regular Employees - Full-Time Equivalent Positions				
Fire Chief	1.0	1.0	1.0	1.0
Division Chief/Operations	1.0	1.0	1.0	1.0
Fire Marshal/Division Chief	1.0	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0	3.0
Trng. BC./Disaster Prep. Coord.	1.0	1.0	1.0	1.0
Fire Captain	21.0	21.0	21.0	21.0
Plan Check Specialist - Fire	1.0	1.0	1.0	1.0
Fire Engineer	21.0	21.0	21.0	21.0
Fire Prevention Inspector	1.0	1.0	1.0	1.0
Hazardous Materials Spec. II	2.0	2.0	2.0	2.0
Environmental Compliance Spec.	1.0	1.0	1.0	1.0
Firefighter	36.0	33.0	33.0	33.0
Fire Prevention Spec. I	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Customer Service Rep.	1.0	1.0	1.0	1.0
Clerical Assistant III	2.0	2.0	2.0	2.0
Total Regular Employees	<u>95.0</u>	<u>92.0</u>	<u>92.0</u>	<u>92.0</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>3,211</u>	<u>2,190</u>	<u>2,080</u>	<u>2,080</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Fire	PROGRAM: 2221 Administration
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PROGRAM DESCRIPTION/GOALS

Administration provides overall leadership, coordination, and direction for the Fire Department. The program is responsible for the budget, analyzing programs, developing administrative procedures, recommending changes to increase productivity, and researching and preparing grant-funding proposals. Its daily operation forms a link between the community and other city departments, as well as the County of Orange, the state, and the federal government.

Goals

Provide a service level capable of saving lives and property.

Manage the City's Disaster Preparedness program and the Emergency Operations Center (EOC).

Efficiently and effectively manage the department.

PROGRAM SUMMARY

	2009-2010 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	2.5	2.5	2.5	2.5	2.5
Nonregular Hours					
Salaries & Benefits	\$456,706	\$473,490	\$414,050	\$445,154	\$456,279
Maintenance & Support	115,108	138,110	119,600	155,072	157,836
Capital Outlay					
Subtotal	<u>571,814</u>	<u>611,600</u>	<u>533,650</u>	<u>600,226</u>	<u>614,115</u>
Less Allocations					
Total Operating Budget	<u><u>\$571,814</u></u>	<u><u>\$611,600</u></u>	<u><u>\$533,650</u></u>	<u><u>\$600,226</u></u>	<u><u>\$614,115</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-2010 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$530,450	\$570,110	\$492,160	\$559,076	\$570,425
Fire Reimbursement					
Redev. Debt Service					
Fund Contrib.	<u>41,364</u>	<u>41,490</u>	<u>41,490</u>	<u>41,150</u>	<u>43,690</u>
Total	<u><u>\$571,814</u></u>	<u><u>\$611,600</u></u>	<u><u>\$533,650</u></u>	<u><u>\$600,226</u></u>	<u><u>\$614,115</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Fire	PROGRAM: 2221 Administration
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PROGRAM OBJECTIVES

- Manage divisions to ensure completion of a minimum of 80 percent of objectives.
- Ensure a minimum of one Emergency Operations Center (EOC) drill is conducted per year.
- Provide personnel development training to supervisory staff.
- Apply for and manage available grants.
- Update the Emergency Operations Plan.
- Provide specialized training to EOC staff and conduct section training to assigned personnel.
- Manage Disaster Preparedness to include the EOC, Citizens Emergency Response Team (CERT), and Fire Service Volunteers (FSV).
- Monitor facilities to meet adequate operational and living standards.
- Update Department policies and procedures.

PROGRAM PERFORMANCE MEASURES

Performance/ <u>Workload Measures</u>	2009-10 <u>Actual</u>	2010-2011 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
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Workload measures appear in other programs.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Fire	PROGRAM: 2222 Operations
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PROGRAM DESCRIPTION/GOALS

Operations is composed of three subprograms:

Fire Suppression - provides continuous fire control and suppression, technical rescue, medical aid, hazardous materials control, and related emergency services.

Emergency Medical Services - provides the delivery of basic and advanced life support services.

Fire Training - schedules, tracks and ensures compliance with county, state, and federally mandated and non-mandated training requirements. This subprogram is also responsible for citywide disaster preparedness, maintaining the EOC in a ready state, and training City employees to ensure mandates.

Goals

Deliver quality service in the community to save lives, protect property, and mitigate environmental emergencies.

Oversee minimum training standards for suppression personnel.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	85.0	82.0	82.0	82.0	82.0
Nonregular Hours	3,211	2,080	2,080	2,080	2,080
Salaries & Benefits	\$13,245,901	\$13,000,590	\$12,848,370	\$13,464,486	\$13,873,507
Maintenance & Support	1,782,244	1,732,242	1,752,340	1,887,734	1,888,658
Capital Outlay	111,745	28,760	28,500	28,760	28,760
Subtotal	<u>15,139,890</u>	<u>14,761,592</u>	<u>14,629,210</u>	<u>15,380,980</u>	<u>15,790,925</u>
Less Allocations					
Total Operating Budget	<u>\$15,139,890</u>	<u>\$14,761,592</u>	<u>\$14,629,210</u>	<u>\$15,380,980</u>	<u>\$15,790,925</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Prop. 172 Sales Tax	\$220,171	\$218,890	\$206,520	\$210,000	\$210,000
Rents		18,000	22,500	22,500	22,500
Fire Dept. Lease	30,731	29,150	31,241	32,000	32,000
Medical Supply Reimbursement	102,293	110,000	102,000	102,000	102,000
Paramedic Fees	1,536,773	1,603,000	1,575,000	1,603,000	1,603,000
Cost Recovery/FD Response		100,000	30,000	75,000	75,000
Reimbursements/Grants	259,913	87,000	90,385	107,500	107,500
General Fund Contrib.	12,979,509	12,588,152	12,549,958	13,228,980	13,638,925
Various Grants	10,500	7,400	21,606		
Total	<u>\$15,139,890</u>	<u>\$14,761,592</u>	<u>\$14,629,210</u>	<u>\$15,380,980</u>	<u>\$15,790,925</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Fire	PROGRAM: 2222 Operations
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PROGRAM OBJECTIVES

Participate in countywide terrorism/homeland security coordination and training.

Train suppression personnel in all mandatory requirements. This ensures efficiency during emergency and routine operations.

Maintain response times at or below the current annual average.

Conduct 2,500 fire inspections.

Oversee ambulance transportation and fire station ambulance housing programs.

Maintain paramedic staffing at Council approved levels.

Develop a Swift Water Rescue program.

Continue to enhance the Urban Search & Rescue program with training as well as local and area drill participation.

Complete operational procedures update.

Increase Tactical Emergency Medical Services (TEMS) capabilities with additional training.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Response times:					
Alpha (med. service call)	6:05	5:50	5:50	5:50	5:50
Bravo (basic life support)	5:21	5:00	5:00	5:00	5:00
Charlie (advanced life support)	5:08	5:00	5:00	5:00	5:00
Delta (life threatening)	4:59	4:50	4:50	4:50	4:50
Dispatched calls:					
Fires	365	400	400	400	400
Hazmat situations	196	110	120	110	110
Other emergencies*	711	1,000	1,000	1,000	1,000
Public assists**	731	1,000	950	1,000	1,000
Auto/Mutual aid given	1,120	1,100	1,100	1,100	1,100
ALS (advanced life support)	2,718	2,850	2,800	2,850	2,850
BLS (basic life support)	3,020	3,350	3,300	3,350	3,350
Life safety inspections	3,954	3,000	2,500	2,500	2,500
Training hours (mandatory)	25,142	22,000	22,000	22,000	22,000
Public education coordination:					
CERT/CRV volunteers	50	50	55	55	55
Citizen contact - suppression	24,157	10,000	15,000	20,000	20,000
Citizen contact - events	114	160	80	100	100

*Downed power lines, bomb threats, weather related flooding, etc.

**Vehicle lockouts, animal rescues, aid to the physically challenged, non-weather related flooding, etc.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Fire	PROGRAM: 2223 Fire Prevention
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PROGRAM DESCRIPTION/GOALS

Fire Prevention is responsible for promoting public awareness of fire and life safety and enforcing the California Fire Code (based on the International Fire Code), the California Code of Regulations, and the California Health and Safety Code. The program oversees all fire inspections conducted annually by both fire inspectors and suppression personnel. Upon request, inspectors and specialists participate in community, school, civic, and private industry education outreach programs.

Fire Prevention is composed of three subprograms:

Environmental Protection - oversees state-mandated hazardous materials disclosure and underground storage tank laws and regulations. These programs are in place to protect first responders and the public from the threat of hazardous materials emergencies. Underground tank laws protect the environment and ground water from the threat of harmful contamination.

National Pollutant Discharge Elimination System (NPDES) - regulates commercial and industrial occupancies for storm water runoff.

Code Enforcement - provides guidance to the public on fire-safe practices through education and enforcement. Fire-cause investigations are also processed through this subprogram.

Goal

Provide a wide range of programs designed to enhance fire safety awareness, prevent fires, and protect the environment.

PROGRAM SUMMARY

	2009-2010 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.5	7.5	7.5	7.5	7.5
Nonregular Hours					
Salaries & Benefits	\$903,635	\$857,500	\$831,700	\$893,921	\$922,505
Maintenance & Support	75,832	68,450	69,090	63,065	62,497
Capital Outlay					
Subtotal	<u>979,467</u>	<u>925,950</u>	<u>900,790</u>	<u>956,986</u>	<u>985,002</u>
Less Allocations					
Total Operating Budget	<u><u>\$979,467</u></u>	<u><u>\$925,950</u></u>	<u><u>\$900,790</u></u>	<u><u>\$956,986</u></u>	<u><u>\$985,002</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-2010 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Hazardous Materials	\$280,597	\$298,650	\$280,000	\$290,290	\$305,338
Underground Tank Permits	81,826	60,690	67,948	68,600	68,600
Records & Site Requests	1,620	1,500	4,368	1,500	1,500
Fire Dept. User Fees	204,661	182,000	180,000	182,000	182,000
New Business Fire Clearance		5,000	1,200	5,000	5,000
Fire Bldg. Plan Check/Inspect.	46,110	38,000	80,000	60,000	60,000
Plan Check Fees - Fire	11,347	25,000	10,659	20,000	20,000
Misc./Grant/Admin.Citations	1,602	1,500	600	1,500	1,500
General Fund Contrib.	217,187	180,720	145,055	190,835	201,016
Sanitation Fund Contrib.	134,517	132,890	130,960	137,261	140,048
Total	<u><u>\$979,467</u></u>	<u><u>\$925,950</u></u>	<u><u>\$900,790</u></u>	<u><u>\$956,986</u></u>	<u><u>\$985,002</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Fire	PROGRAM: 2223 Fire Prevention
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PROGRAM OBJECTIVES

Conduct 1,500 fire and life safety inspections annually.

Inspect all underground storage tank (UST) locations.

Inspect 600 hazardous materials locations.

Review and monitor 27 clean-up sites quarterly.

Provide fire safety awareness programs to the public upon request and as schedules allow.

Oversee the commercial/industrial inspection program - National Pollutant Discharge Elimination System (NPDES).

Oversee public education outreach programs to the community such as Water Watchers, Fire Safety, and fire station tours.

Oversee a defensible space/brush clearance program.

Respond to and resolve citizen/business owners requests regarding hazardous situations and fire/life safety concerns.

Oversee fire investigation program.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Inspections:					
Annual life safety	1,301	1,500	1,200	1,500	1,500
Hazardous materials disclosures	299	550	250	600	600
Annual underground storage tanks	75	130	129	129	129
Clean-up sites monitored	84	112	108	108	108
Other UST permits	20	80	80	80	80
NPDES	247	250	230	300	250
Plan checks	476	650	600	650	650
Other inspections (permits, complaints, new construction)	341	500	300	300	300
Juvenile firesetter counseling*	3	1	N/A	N/A	N/A
Public education coordination:					
Citizen contacts - Fire Prev.	5,730	20,000	15,000	20,000	20,000
Number of events	6	40	30	40	40

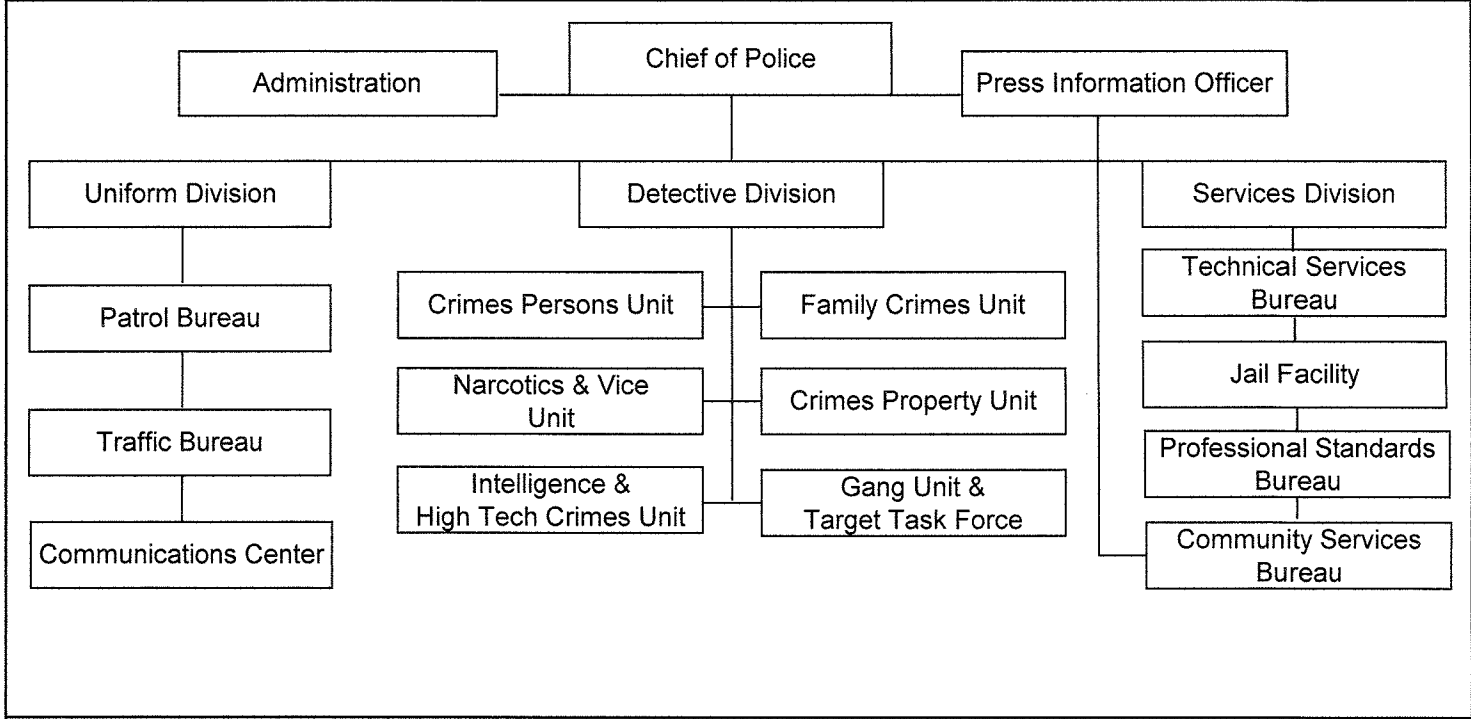
*Replaced by county-wide program through Childrens Hospital of Orange County.

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**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Fullerton Police Department is charged with the enforcement of local, state, and federal laws, and with protecting the lives and property of the public. The Police Department functions as an instrument of public service, working in partnership with the community to increase awareness of public safety and crime prevention issues.

To carry out its mandates, the Police Department, under the direction of the Chief of Police and with support from his Administration, is organized into three major divisions, each headed by a Captain: Uniform, Detective and Services. The Uniform Division is comprised of the Traffic and Patrol bureaus, and Communications/Dispatch, with Crime Scene Investigations under Patrol. Crimes Persons, Family Crimes, Crimes Property, Narcotics/Vice, Intelligence/High Tech Crimes and the Gang Unit/Target Task Force are part of the Detective Division. The Services Division oversees the Jail and the Professional Standards, Community Services, and Technical Services/Records bureaus, with the Property Unit under Technical Services. 144 sworn officers, 69 civilian employees and many part-time support staff and volunteers ensure the smooth and efficient operations of the Department.

Goals

The following mission statement has been adopted by the Fullerton Police Department: "We are committed to the safety of our community through problem-solving partnerships emphasizing a prompt response, a caring attitude, and a visible presence."

Continue the community-based policing philosophy and practices now in effect throughout the organization.

Manage the department in such a manner as to produce optimal utilization and distribution of resources.

CITY OF FULLERTON
FISCAL YEARS 2011-2012 and 2012-2013

DEPARTMENT: Police

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	226.0	213.0	213.0	213.0	213.0
Nonregular Hours	37,382	37,470	37,500	37,500	37,500
Salaries & Benefits	\$31,265,737	\$28,617,601	\$28,616,110	\$31,740,804	\$32,735,549
Maintenance & Support	4,820,787	4,797,277	4,692,876	5,518,651	5,533,351
Capital Outlay	11,723				
Subtotal	<u>36,098,247</u>	<u>33,414,878</u>	<u>33,308,986</u>	<u>37,259,455</u>	<u>38,268,900</u>
Less Allocations					
Total Operating Budget	<u>\$36,098,247</u>	<u>\$33,414,878</u>	<u>\$33,308,986</u>	<u>\$37,259,455</u>	<u>\$38,268,900</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
10 - General	\$36,673,676	\$37,676,039
32 - Grant Administration	\$24,800	
34 - Asset Seizure	84,989	87,621
58 - Debt Service Reserve	<u>390,980</u>	<u>420,170</u>
Total City	37,174,445	38,183,830
53 - East Redev. Debt Service	<u>85,010</u>	<u>85,070</u>
Total	<u>\$37,259,455</u>	<u>\$38,268,900</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Regular Employees - Full-Time Equivalent Positions				
Chief of Police	1.0	1.0	1.0	1.0
Police Captain	2.0	3.0	3.0	3.0
Police Lieutenant	5.3	5.0	5.0	5.0
Police Sergeant	23.0	20.0	21.0	21.0
Police Corporal	54.0	53.0	54.0	54.0
Police Officer	68.7	62.0	60.0	60.0
Police Tech. Svcs. Mgr.	1.0	1.0	1.0	1.0
Lead Forensic Specialist	1.0			
Crime Analyst	1.0	1.0	1.0	1.0
Forensic Specialist II	3.0	3.0	3.0	3.0
Jail Supervisor	1.0	1.0		
Lead Police Dispatcher	4.0	4.0	5.0	5.0
Forensic Specialist I	1.0	2.0	2.0	2.0
Community Liaison Officer	1.0	1.0	1.0	1.0
Court Liaison Officer	1.0	1.0	1.0	1.0
Police Dispatcher	11.0	11.0	10.0	10.0
Jailer	4.0	4.0	5.0	5.0
Police Records Supervisor	1.0			
Police Records Shift Leader	3.0	2.0	2.0	2.0
Administrative Analyst II		1.0	1.0	1.0
Administrative Analyst I	1.0			
Administrative Assistant II	1.0	1.0	1.0	1.0
Mechanic II	1.0	1.0	1.0	1.0
Police Training Assistant	1.0	1.0	1.0	1.0
Police Rangemaster	1.0	1.0	1.0	1.0
Police Prop. & Evidence Clerk	1.0	1.0	1.0	1.0
Police Comm. Svc. Officer	5.0	5.0	5.0	5.0
Secretary	2.0	2.0	2.0	2.0
Police Records Specialist	5.0	5.0	5.0	5.0
Parking Control Officer	6.0	6.0	6.0	6.0
Police Records Clerk	15.0	14.0	14.0	14.0
Total Regular Employees	<u>226.0</u>	<u>213.0</u>	<u>213.0</u>	<u>213.0</u>
Nonregular Employees - Hours				
Total Nonregular Hours	<u>37,382</u>	<u>37,470</u>	<u>42,000</u>	<u>42,000</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2271 Administration
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PROGRAM DESCRIPTION/GOALS

The Administration Program of the Fullerton Police Department performs the executive, administrative, fiscal, policy, and planning functions of the department. The direction of the department is established by the Chief of Police. The Chief oversees internal investigations to ensure that the department remains corruption free and does not exceed lawful authority. Administration ensures the department appropriately enforces the laws of the county, state, and City of Fullerton, and that the department remains responsive to citizen concerns and complaints.

Goals

Provide executive management, leadership, and policy direction to ensure that laws and regulations are enforced uniformly and without prejudice. Ensure the department remains corruption free and stays on the cutting edge of law enforcement innovation. Create a working atmosphere that promotes good employee morale and pride in the Fullerton Police Department. Maintain a positive image of the Fullerton Police Department throughout the law enforcement community. Administer and coordinate the preparation, submission, and implementation of the department's budget.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.0	5.0	5.0	5.0	5.0
Nonregular Hours					
Salaries & Benefits	\$586,835	\$593,640	\$596,640	\$636,470	\$659,360
Maintenance & Support	2,103,497	2,146,014	2,150,491	2,591,813	2,577,209
Capital Outlay					
Subtotal	<u>2,690,332</u>	<u>2,739,654</u>	<u>2,747,131</u>	<u>3,228,283</u>	<u>3,236,569</u>
Less Allocations					
Total Operating Budget	<u>\$2,690,332</u>	<u>\$2,739,654</u>	<u>\$2,747,131</u>	<u>\$3,228,283</u>	<u>\$3,236,569</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$2,575,948	\$2,623,330	\$2,630,948	\$3,110,484	\$3,116,078
Asset Seizure Fund Contrib.	\$28,898	\$30,594	\$30,594	\$32,789	\$35,421
Redev. Debt Service Fund Contrib.	<u>\$85,486</u>	<u>\$85,730</u>	<u>\$85,589</u>	<u>\$85,010</u>	<u>\$85,070</u>
Total	<u>\$2,690,332</u>	<u>\$2,739,654</u>	<u>\$2,747,131</u>	<u>\$3,228,283</u>	<u>\$3,236,569</u>

**CITY OF FULLERTON
FISCAL YEARS 2010-11 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2271 Administration
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PROGRAM OBJECTIVES

Promote physical fitness and wellness throughout the department, and maintain acceptable levels of sick leave usage and injured-on-duty time based on a department three-year average.

Keep citizen-initiated complaints at current low levels.

Hold serious crime to a reasonable level as compared to other Orange County cities.

Promote the Fullerton Police Department's positive efforts and contributions throughout the law enforcement community and state.

Develop a department awareness program to promote a 5 percent annual reduction in preventable employee-involved traffic collisions as measured against a three-year average.

Administer the preparation, presentation, implementation, and management of the department's budget and Capital Improvement Program. Provide timely management and support on all matters related to the fiscal planning and research functions of the department.

Ensure that all personnel receive annual training in customer service and Department Mission Statement related topics.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Citizen complaints	35	20	35	20	20
Part I Crimes	4,989	5,600	4,900	5,600	5,600
Sick leave usage (hours)	14,836	10,500	14,000	14,000	14,000
Injured-on-duty time lost in hours	2,569	4,000	4,000	4,000	4,000
Employee-involved traffic collisions:					
Preventable	7	10	10	10	10
Nonpreventable	5	20	10	20	20
Customer Services Audits					
Number of personnel assigned	248	199	N/A	N/A	N/A
Number of audits completed	670	796	N/A	N/A	N/A
Percentage	1	100%	N/A	N/A	N/A
Training					
Number of personnel assigned	233	233	233	233	233
Number of personnel trained	233	233	233	233	233
Percentage	100%	100%	100%	100%	100%

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2272 Community Services Bureau
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PROGRAM DESCRIPTION/GOALS

The Community Services Bureau provides the liaison between the Police Department, community, and the media. The bureau supervisor is the designated Public Information Officer for the Police Department and is tasked to handle all media releases/events at the discretion of the Chief of Police. The bureau also coordinates requests for speakers, crime presentations, special events, citizen ride-alongs, and the distribution of community crime-prevention material. The bureau manages the Retired Senior Volunteer Program, the Police Explorer Program and staffs one position as a permanent board member of the Fullerton Neighborhood Watch. It maintains a close liaison with public and private schools in the Fullerton area. School Resource Officers (SROs) are assigned to six high schools and four junior high schools. The SROs are also assigned to act as liaisons with the 23 elementary schools. The Fullerton Joint Union High School District currently provides partial reimbursement for the salary-related costs for the SROs. The SROs take a proactive approach to enhance school safety, reduce gang and drug involvement, respond to incidents that occur on school campuses, and conduct the follow-up investigation.

Goal

Provide a responsive link between the Fullerton Police Department, the community, media organizations, and schools to promote understanding, cooperation, and effectiveness.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.0	8.0	8.0	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$1,132,179	\$854,740	\$854,740	\$886,745	\$913,266
Maintenance & Support	12,277	17,330	15,680	16,080	16,080
Capital Outlay					
Subtotal	<u>1,144,456</u>	<u>872,070</u>	<u>870,420</u>	<u>902,825</u>	<u>929,346</u>
Less Allocations					
Total Operating Budget	<u><u>\$1,144,456</u></u>	<u><u>\$872,070</u></u>	<u><u>\$870,420</u></u>	<u><u>\$902,825</u></u>	<u><u>\$929,346</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$863,573	\$575,410	\$552,049	\$606,825	\$633,346
Police Cost Reimb.	221,554	220,000	220,000	220,000	220,000
Police Alarm Permits	<u>59,329</u>	<u>76,660</u>	<u>98,371</u>	<u>76,000</u>	<u>76,000</u>
Total	<u><u>\$1,144,456</u></u>	<u><u>\$872,070</u></u>	<u><u>\$870,420</u></u>	<u><u>\$902,825</u></u>	<u><u>\$929,346</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2272 Community Services Bureau
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PROGRAM OBJECTIVES

Through the on-campus School Resource Officers (SROs), promote interaction with school administrators, students, and parents to enhance safety, reduce drug and gang involvement, and reduce incidents of truancy.

Contact 100 percent of new residents through the Retired Senior Volunteer Program (RSVP) via the "Welcome Neighbor" campaign.

Maintain positive and effective media relationships by balancing the confidentiality of criminal investigations and the victim's right to privacy.

Utilizing RSVP members and office staff, enhance community policing capabilities by mailing inactive case cards to all misdemeanor and selected felony cases.

Enhance the operation of the Explorer Post by training and mentoring 14-18 year-old volunteers to become community leaders and introduce them into a career in law enforcement.

Upon request, assist business owners, managers, and homeowners in determining requirements for business and residential security and crime prevention.

Assist the various community organizations with crime prevention programs and presentations.

Provide support to our Hispanic community by providing referrals, mediation, and other police services.

PROGRAM PERFORMANCE MEASURES

Performance/ Workload Measures	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
SRO activities:					
Home visits	244	135	200	135	135
RSVP activities:					
Hours volunteered	6,121	4,100	6,000	4,100	4,100
Volunteers assigned	25	25	25	25	25
Welcome Neighbor distributions	309	500	300	500	500
Illegal signs removed	1,023	1,300	1,000	1,300	1,300
Inactive case follow-up cases	868	300	800	300	300
Crime prevention:					
Presentations/events	136	145	130	145	145
Explorer activities:					
Hours volunteered	2,536	2,000	2,000	2,000	2,000
Volunteers assigned	74	20	70	20	20

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2274 Family Crimes Unit
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PROGRAM DESCRIPTION/GOALS

The Family Crimes Unit is responsible for investigating crimes associated with sexual assault or domestic matters. This unit investigates crimes of rape, molest, domestic abuse, missing children, and other incidents where the concept of "family" is closely associated to the nature of the crime. Personnel assigned to the unit are also responsible for proactive efforts in maintaining current information on sex registrants residing in the City. The Family Crimes Unit works closely with county resources to provide all-inclusive investigations for enforcement along with follow-up services for victims. The unit coordinates efforts with an on-site Victim Advocate as a referral source. Personnel assigned to the unit coordinate crime scene evidence, interviews, and other investigative efforts to produce comprehensive investigations.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of criminal offenders. Assess current crime trends and offer informational presentations to community groups.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.0	9.0	9.0	9.0	9.0
Nonregular Hours					
Salaries & Benefits	\$1,326,940	\$1,277,770	\$1,306,770	\$1,394,891	\$1,439,727
Maintenance & Support	65,356	56,120	66,471	75,950	75,950
Capital Outlay					
Subtotal	<u>1,392,296</u>	<u>1,333,890</u>	<u>1,373,241</u>	<u>1,470,841</u>	<u>1,515,677</u>
Less Allocations					
Total Operating Budget	<u>\$1,392,296</u>	<u>\$1,333,890</u>	<u>\$1,373,241</u>	<u>\$1,470,841</u>	<u>\$1,515,677</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$1,373,560	\$1,315,890	\$1,359,493	\$1,454,841	\$1,499,677
Other Licenses & Permits	16,944	18,000	13,448	15,000	15,000
Police Cost Reimb.	<u>1,792</u>		<u>300</u>	<u>1,000</u>	<u>1,000</u>
Total	<u>\$1,392,296</u>	<u>\$1,333,890</u>	<u>\$1,373,241</u>	<u>\$1,470,841</u>	<u>\$1,515,677</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2274 Family Crimes Unit
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PROGRAM OBJECTIVES

Maintain a case clearance rate of 75 percent for sexual assault cases.

Maintain a case clearance rate of 90 percent for domestic violence cases.

Maintain a case clearance rate of 90 percent for missing juvenile cases.

Refer 95 percent of domestic violence cases to victim advocate resources.

Provide quarterly training to other police personnel covering contemporary investigative issues.

Provide quarterly presentations to community groups addressing contemporary crime trends.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Sexual assault clearance rate	72%	75%	75%	75%	75%
Domestic violence clearance rate	99%	90%	90%	90%	90%
Missing juveniles clearance rate	96%	90%	90%	90%	90%
Domestic violence referrals	100%	95%	100%	95%	95%
Briefing training presentations	4	4	4	4	4
Community presentations	6	4	7	4	4

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2275 Crimes Persons Unit
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PROGRAM DESCRIPTION/GOALS

The Crimes Persons Unit is responsible for the investigation of crimes that occur specifically against a person, and/or where there is a reasonable likelihood of injury or death. The unit investigates such matters as homicides, robberies, assaults, kidnappings, missing adults, officer involved shootings, and those incidents determined to be of a sensitive nature or requiring special expertise. Personnel assigned to the unit coordinate crime scene evidence, interviews, and other investigative efforts to produce comprehensive investigations. Personnel are also responsible for investigating suspicious deaths and missing person cases. The Crimes Persons Unit is also responsible for conducting joint investigations with the District Attorney's Office on incidents where officers have been involved in shootings or where there have been custodial deaths.

The Crimes Persons Unit is supervised by a Police Sergeant and staffed by five detectives. In addition, the salary of the Detective Division Captain is covered by this unit.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of criminal offenders. Identify current trends in criminal investigations and provide contemporary training to other police personnel. Assess current crime trends and offer informational presentations to community groups.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.0	7.0	7.0	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$1,336,619	\$1,255,830	\$1,245,180	\$1,385,819	\$1,422,312
Maintenance & Support	57,544	55,710	54,099	53,875	53,875
Capital Outlay					
Subtotal	<u>1,394,163</u>	<u>1,311,540</u>	<u>1,299,279</u>	<u>1,439,694</u>	<u>1,476,187</u>
Less Allocations					
Total Operating Budget	<u>\$1,394,163</u>	<u>\$1,311,540</u>	<u>\$1,299,279</u>	<u>\$1,439,694</u>	<u>\$1,476,187</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	<u>\$1,394,163</u>	<u>\$1,311,540</u>	<u>\$1,299,279</u>	<u>\$1,439,694</u>	<u>\$1,476,187</u>
Total	<u>\$1,394,163</u>	<u>\$1,311,540</u>	<u>\$1,299,279</u>	<u>\$1,439,694</u>	<u>\$1,476,187</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2275 Crimes Persons Unit
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PROGRAM OBJECTIVES

- Maintain a case clearance rate of 75 percent for homicides.
- Maintain a case clearance rate of 35 percent for robberies.
- Maintain a case clearance rate of 60 percent for aggravated assaults.
- Provide quarterly training to other police personnel covering contemporary investigative issues.
- Provide quarterly presentations to community groups addressing contemporary crime trends.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Homicide clearance rate	100%	80%	75%	75%	75%
Robbery clearance rate	41%	35%	35%	35%	35%
Aggravated assault clearance rate	71%	60%	60%	60%	60%
Briefing training presentations	4	4	4	4	4
Community presentations	5	4	4	4	4

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2276 Narcotics/Vice Unit
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PROGRAM DESCRIPTION/GOALS

The Narcotics and Vice Unit is responsible for investigating crimes involving the manufacture, trafficking, possession and use of controlled substances, morals crimes, and gambling. Personnel assigned to the unit proactively seek to identify those individuals responsible for narcotics and vice-related activity through informant development, crime trends, and surveillance. The Narcotics and Vice Unit also provides detectives to the Regional Narcotics Suppression Program (RNSP).

Goal

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of narcotic and vice offenders. Contribute resources to the investigation of major narcotics trafficking by participating in local task forces. Identify current trends in criminal investigations and provide contemporary training to other police personnel.

Through reorganization of the department, three Narcotics Detectives were reassigned to the Patrol Division in January 2010.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.0	7.0	6.0	6.0	6.0
Nonregular Hours					
Salaries & Benefits	\$1,308,128	\$1,014,070	\$1,034,070	\$1,087,816	\$1,114,975
Maintenance & Support	84,532	145,970	82,029	100,400	100,400
Capital Outlay					
Subtotal	<u>1,392,660</u>	<u>1,160,040</u>	<u>1,116,099</u>	<u>1,188,216</u>	<u>1,215,375</u>
Less Allocations					
Total Operating Budget	<u>\$1,392,660</u>	<u>\$1,160,040</u>	<u>\$1,116,099</u>	<u>\$1,188,216</u>	<u>\$1,215,375</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$1,337,159	\$973,040	\$1,064,549	\$1,106,016	\$1,133,175
Police Cost Reimb. (RNSP)	14,841	82,500	16,304	30,000	30,000
Interest Income - Asset Seizure	9,061	9,000	9,000	5,000	5,000
Asset Seizure - State		15,000			
Asset Seizure - Federal	89,433	28,000	89,000	30,000	30,000
Asset Seizure - DOJ	74,626	100,000	75,000	50,000	50,000
Contrib. (to) from Asset Seizure Fund	<u>(132,460)</u>	<u>(47,500)</u>	<u>(137,754)</u>	<u>(32,800)</u>	<u>(32,800)</u>
Total	<u>\$1,392,660</u>	<u>\$1,160,040</u>	<u>\$1,116,099</u>	<u>\$1,188,216</u>	<u>\$1,215,375</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2276 Narcotics/Vice Unit
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PROGRAM OBJECTIVES

- Provide effective proactive and reactive enforcement efforts to apprehend criminals engaged in narcotics-related crimes.
- Provide effective proactive and reactive enforcement efforts to apprehend criminals engaged in vice-related crimes.
- Assist and work with the adult Parole and Probation departments with investigations and searches of probationers and parolees.
- Assist other department bureaus, units and outside law enforcement agencies in designated investigations or enforcement efforts.
- Assign one detectives to conduct major narcotics investigations in cooperation with the Regional Narcotics Suppression Program.
- Develop and maintain informants capable of providing information regarding persons involved in criminal activity.
- Provide quarterly training to other police personnel covering contemporary investigative issues.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Narcotics-related cases	311	120	300	120	120
Vice-related cases	31	20*	30	20	20
Task Force participants	1	1	1	1	1
Informants developed	29	80	30	20	20
Informant-generated arrests	N/A	N/A	N/A	N/A	N/A
Briefing training presentations	10	N/A	10	N/A	N/A
Allied FPD unit assists	102	80	100	80	80
Parole and probation searches	78	50	70	50	50

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2277 Patrol Bureau
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PROGRAM DESCRIPTION/GOALS

Patrol officers provide law enforcement and respond to calls for service within the community. A community-oriented, problem-solving approach to providing police services seeks long-term solutions to community problems in a coordinated effort with the Detective Division. Traditional law enforcement methods are utilized to enforce laws, arrest and prosecute offenders, and recover stolen property. Crime Laboratory personnel investigate crime scenes and retrieve evidence for court prosecution.

Goals

Maintain an effective community-oriented policing team committed to the safety of the community through a problem-solving partnership emphasizing a prompt response, a caring attitude, and a visible presence. Deliver courteous and efficient service while apprehending and prosecuting all known criminals. Provide the technological and professional linkage between the collection, preservation, and presentation of evidence from crime scenes with the successful identification and prosecution of criminals.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	95.0	95.0	93.0	93.0	93.0
Nonregular Hours	1,088	1,140	1,100	1,140	1,140
Salaries & Benefits	\$14,070,300	\$13,039,150	12,929,820	\$15,240,621	\$15,770,059
Maintenance & Support	900,116	892,675	876,912	1,113,548	1,138,462
Capital Outlay					
Subtotal	<u>14,970,416</u>	<u>13,931,825</u>	<u>13,806,732</u>	<u>16,354,169</u>	<u>16,908,521</u>
Less Allocations					
Total Operating Budget	<u>\$14,970,416</u>	<u>\$13,931,825</u>	<u>\$13,806,732</u>	<u>\$16,354,169</u>	<u>\$16,908,521</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$14,224,550	\$12,959,700	\$13,023,286	\$15,639,559	\$16,193,911
Police Cost Reimb.	242,081	260,000	200,000	260,000	260,000
Miscellaneous	5,097	8,000	15,000		
Prop. 172 Sales Tax	457,277	454,610	428,926	454,610	454,610
JAG Grant (32)	41,411	39,585	39,590		
Asset Seizure Fund Contrib.		110,000			
SLESF		99,930	99,930		
Total	<u>\$14,970,416</u>	<u>\$13,931,825</u>	<u>\$13,806,732</u>	<u>\$16,354,169</u>	<u>\$16,908,521</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2277 Patrol Bureau
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PROGRAM OBJECTIVES

PATROL BUREAU

Maintain a prompt response time to all Priority One calls for service in six minutes or less and maintain a prompt response to all Priority Two calls for service in twelve minutes or less.

Maintain priority focus on the enforcement of alcohol and drug impaired drivers.

Provide eight Public Safety Education programs per year.

CRIME LAB

Process a minimum of 500 developed latent fingerprints per year for comparison in the California Automated Identification System.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Response times (in minutes):					
Priority One	6:01	6:00	6:00	6:00	6:00
Priority Two	12:47	12:00	12:00	12:00	12:00
Priority Three	18:58	16:00	16:00	16:00	16:00
Visible presence in downtown					
Number of days assigned	N/A	365	N/A	N/A	N/A
Number of meetings held	N/A	12	N/A	N/A	N/A
DUI arrests	1,082	1,200	1,100	1,200	1,200
Public Safety Programs	8	8	8	8	8
FLEET MAINTENANCE					
Vehicle repairs	N/A	250	N/A	N/A	N/A
CRIME LAB					
Fingerprints submitted to CAL-ID per year	556	500	500	500	500

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2278 Traffic Bureau
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PROGRAM DESCRIPTION/GOALS

The Traffic Bureau is responsible for the management of all traffic and parking-related matters throughout the City. Utilizing the concepts of education, engineering and enforcement, officers arrest and issue citations for all traffic and parking regulation violations. The bureau addresses alcohol-related traffic offenses through DUI deterrence/enforcement programs. A Commercial Vehicle Enforcement Unit with the Traffic Bureau conducts safety inspections of commercial vehicles, towing services, and taxicabs in operation within the City and takes appropriate enforcement action as necessary. The Traffic Bureau coordinates the traffic and crowd control of all special events, monitors school crossing guard services, and provides liaison with the City of Fullerton Transportation and Circulation Commission.

Goal

Increase citizen voluntary compliance with traffic and parking laws through education, engineering, and enforcement with an emphasis on aggressive and impaired drivers.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	24.0	24.0	22.0	22.0	22.0
Nonregular Hours	2,913	3,680	3,500	3,680	3,680
Salaries & Benefits	\$3,341,709	\$2,741,575	\$2,744,850	\$3,175,141	\$3,271,363
Maintenance & Support	404,077	290,950	414,146	418,460	418,460
Capital Outlay					
Subtotal	<u>3,745,786</u>	<u>3,032,525</u>	<u>3,158,996</u>	<u>3,593,601</u>	<u>3,689,823</u>
Less Allocations					
Total Operating Budget	<u>\$3,745,786</u>	<u>\$3,032,525</u>	<u>\$3,158,996</u>	<u>\$3,593,601</u>	<u>\$3,689,823</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$864,146	\$32,195	\$465,922	\$775,601	\$871,823
Other Court Fines	2,219,801	2,350,000	2,200,000	2,350,000	2,350,000
Other Court Fines Contra	(567,744)	(450,000)	(568,000)	(610,000)	(610,000)
Vehicle Abatement	41,956	42,000	44,000	44,000	44,000
Police Cost Reimb.	37,134	34,460	37,000	34,000	34,000
Motor Vehicle Fines	1,124,435	1,003,000	951,174	1,000,000	1,000,000
State Grant - Checkpoint	26,058	20,870	28,900		
Total	<u>\$3,745,786</u>	<u>\$3,032,525</u>	<u>\$3,158,996</u>	<u>\$3,593,601</u>	<u>\$3,689,823</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2278 Traffic Bureau
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PROGRAM OBJECTIVES

- Maintain the total number of traffic collisions to no more than a 5% increase above the previous three-year average.
- Maintain a minimum of 85 percent ratio of hazardous citations to the total number of moving citations issued annually by Traffic Bureau personnel.
- Maintain a minimum of 85 percent ratio of Safety and Overweight citations to the total number of commercial vehicle citations issued annually by Traffic Bureau personnel.
- Coordinate twelve driving-under-the-influence saturation patrols per year.
- Coordinate four seat belt saturation patrols per year.
- Provide eight Traffic Safety Public Education programs per year.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Traffic collisions	1,289	1,920	1,300	1,870	1,920
Moving citations					
Number of cites issued	16,917	19,000	16,000	16,000	16,000
Number of hazardous cites	15,252	17,000	15,000	15,000	15,000
Percentage	90%	85%	94%	85%	85%
Parking citations					
Number of cites issued by PCO's and Parking Control Aides	49,546	50,000	50,000	50,000	50,000
Percentage of total PCO cites for time zones and street sweeping	N/A	40%	N/A	N/A	N/A
Commercial citations					
Number of cites issued	472	250	400	250	250
Number of safety cites	351	213	300	213	213
Percentage	74%	85%	75%	85%	85%
DUI saturations	12	12	12	12	12
Seat belt saturations	4	4	4	4	4
Traffic safety programs	8	8	8	8	8

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2279 Professional Standards Bureau
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PROGRAM DESCRIPTION/GOALS

The Professional Standards Bureau is managed by a Captaint who oversees all the duties and responsibilities of the detail. In addition, tasks include establishing and reviewing policy, reviewing administrative investigations and audits, recommending department procedural changes, and other duties assigned by staff. The Professional Standards Bureau includes administrative Sergeant duties, staffing, and training services responsibilities. Professional Standards Sergeants' duties include preparing reports for staff's consideration, maintaining personnel complaint records, and conducting internal administrative investigations and internal audits. Staffing services responsibilities include the selection, purchase, issue and maintenance of uniform equipment and accessories, and managing the department's cadet program. Training responsibilities include developing, scheduling, presenting, and tracking all courses, and maintaining a training history for all department employees. This includes tracking of firearms, less-lethal training and all continuous professional training requirements, including monthly firearms training in the department range.

Goals

Maintain integrity within the department, provide documentation to maintain a well-informed staff, and recruit and hire qualified personnel. Provide mandated training for all department employees.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	6.0	6.0	6.0	6.0	6.0
Nonregular Hours	29,588	34,820	34,785	34,785	34,785
Salaries & Benefits	\$1,480,282	\$1,543,500	\$1,497,670	\$1,434,690	\$1,462,353
Maintenance & Support	421,251	443,728	349,377	394,200	369,400
Capital Outlay					
Subtotal	<u>1,901,533</u>	<u>1,987,228</u>	<u>1,847,047</u>	<u>1,828,890</u>	<u>1,831,753</u>
Less Allocations					
Total Operating Budget	<u>\$1,901,533</u>	<u>\$1,987,228</u>	<u>\$1,847,047</u>	<u>\$1,828,890</u>	<u>\$1,831,753</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$1,635,001	\$1,874,720	\$1,812,277	\$1,794,090	\$1,821,753
Security Gate Review Fees	67		70		
Police Officers' Training Reimb.	7,364	15,000	10,000	10,000	10,000
Grant Fund Admin. (COPS)	50,089	49,910	24,700	24,800	
Contrib. (to) from COPS	403	(402)			
SLESF	110,850				
Contrib. (to) from SLESF	91				
Asset Seizure Funds	97,668				
Total	<u>\$1,901,533</u>	<u>\$1,939,228</u>	<u>\$1,847,047</u>	<u>\$1,828,890</u>	<u>\$1,831,753</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2279 Professional Standards Bureau
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PROGRAM OBJECTIVES

Ensure compliance with all mandated training: Continued Professional Training (CPT) and Standards for Training and Corrections (STC).

Fill all vacancies and ensure all applicants meet department standards and qualifications.

Continue the emphasis on bilingual hiring and multicultural recruitment.

Continue annual training plan covering critical issues: deadly force, pursuits, domestic violence, discriminatory harassment, search/seizure issues, firearms, less-lethal force, defensive tactics, and arrest/control techniques to establish uniform standards and to refresh and test competencies.

Conduct Emergency Vehicle Operation Course (EVOC) and Pursuit Immobilization training to ensure compliance with state mandates.

Conduct internal audits to maintain departmental integrity.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Cost of annual training	\$104,892	\$171,350	\$112,400	\$190,800	\$190,800
Compliance with POST CPT	100%	100%	100%	100%	100%
Board of Corrections	100%	100%	100%	100%	100%
Training hours	11,663	12,000	12,000	12,000	12,000
Police applicants	127	50	50	50	50
Pre-employment polygraphs	30	50	50	50	50
Background investigations	18	40	40	40	40
Police Officers hired	0	6	3	6	6
Civilian employees hired	14	10	10	10	10
Reserve Officers	16	18	20	25	25
Bilingual employees hired	0	4	4	4	4
Internal audits conducted	15	24	24	24	24

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2281 Communications Center
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PROGRAM DESCRIPTION/GOALS

The Communications Center serves as the primary Public Safety Answering Point for all emergency 9-1-1 calls and non-emergency calls for service from the community. The Communications Center operates 24 hours a day, 7 days a week. Communications personnel provide efficient and reliable automated, telephonic and radio links between the calling public and police field personnel.

Goal

Maintain a high level of customer service by effectively and professionally processing information from the public, relaying that information to police field personnel, and dispatching the appropriate resources to meet the needs of the community in a timely manner.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	16.0	16.0	15.0	15.0	15.0
Nonregular Hours	1,477	3,670	1,835	1,835	1,835
Salaries & Benefits	\$1,519,129	\$1,507,440	\$1,520,740	\$1,349,396	\$1,391,373
Maintenance & Support	29,568	33,800	19,657	34,300	34,300
Capital Outlay					
Subtotal	<u>1,548,697</u>	<u>1,541,240</u>	<u>1,540,397</u>	<u>1,383,696</u>	<u>1,425,673</u>
Less Allocations					
Total Operating Budget	<u>\$1,548,697</u>	<u>\$1,541,240</u>	<u>\$1,540,397</u>	<u>\$1,383,696</u>	<u>\$1,425,673</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	<u>\$1,548,697</u>	<u>\$1,541,240</u>	<u>\$1,540,397</u>	<u>\$1,383,696</u>	<u>\$1,425,673</u>
Total	<u>\$1,548,697</u>	<u>\$1,541,240</u>	<u>\$1,540,397</u>	<u>\$1,383,696</u>	<u>\$1,425,673</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Police	PROGRAM: 2281 Communications Center
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PROGRAM OBJECTIVES

Maintain an average of two minutes or less from receipt to dispatching (queue time) Priority One calls and dispatch at least 60 percent in less than one minute.

Maintain an average of six minutes or less from receipt to dispatching (queue time) Priority Two calls and dispatch at least 50 percent in less than two minutes.

Maintain an average of 13 minutes or less from receipt to dispatching (queue time) Priority Three calls and dispatch at least 50 percent in less than three minutes.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Priority One calls:					
Total calls dispatched	2,487	3,000	2,500	2,500	2,500
Average queue time	1:48	2:00	2:00	2:00	2:00
Percentage of calls under one minute	67%	60%	60%	60%	60%
Priority Two calls:					
Total calls dispatched	18,060	20,000	17,000	17,000	17,000
Average queue time	5:27	6:00	6:00	6:00	6:00
Percentage of calls under two minutes	45%	50%	50%	50%	50%
Priority Three calls:					
Total calls dispatched	18,861	18,000	18,000	18,000	18,000
Average queue time	9:14	13:00	13:00	13:00	13:00
Percentage of calls under three minutes	42%	50%	50%	50%	50%

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Police	PROGRAM: 2282 Technical Services Bureau
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PROGRAM DESCRIPTION/GOALS

The Technical Services Bureau includes the Records Center and the Property and Evidence Unit. The Records Center is responsible for providing the storage, reporting, and controlled access to all police information systems. All serialized property, including motor vehicles, is entered into the system, as well as all missing persons. Records Bureau personnel act as liaisons between the courts, District Attorney's Office, and other criminal justice agencies. The Property/Evidence Unit receives, documents, tracks, stores, and releases all evidence and properties in the care of the Police Department.

Goal

Provide up-to-date and accurate methods and records for the storage, analysis and distribution of police information, property, and evidence.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	24.0	24.0	22.0	22.0	22.0
Nonregular Hours	111	500	500	500	500
Salaries & Benefits	\$1,942,275	\$1,696,310	\$1,712,440	\$1,969,968	\$2,026,095
Maintenance & Support	627,966	591,580	546,888	582,430	611,620
Capital Outlay					
Subtotal	<u>2,570,241</u>	<u>2,287,890</u>	<u>2,259,328</u>	<u>2,552,398</u>	<u>2,637,715</u>
Less Allocations					
Total Operating Budget	<u>\$2,570,241</u>	<u>\$2,287,890</u>	<u>\$2,259,328</u>	<u>\$2,552,398</u>	<u>\$2,637,715</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$1,678,599	\$1,488,720	\$1,364,388	\$1,461,418	\$1,517,545
Police User Fees	494,976	375,000	500,000	700,000	700,000
Sale of Real & Pers. Prop.	5,743	4,000	4,000		
Debt Service Fund Contrib.	390,923	420,170	390,940	390,980	420,170
Total	<u>\$2,570,241</u>	<u>\$2,287,890</u>	<u>\$2,259,328</u>	<u>\$2,552,398</u>	<u>\$2,637,715</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2282 Technical Services Bureau
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PROGRAM OBJECTIVES

RECORDS CENTER

Receive, maintain, track, and distribute police crime reports, citations, and field interviews as required by state law and established procedures.

Maintain integrity of information compiled through quality control audits.

PROPERTY/EVIDENCE

Efficiently receive, maintain, track, and distribute property and evidence as required by state law and established procedures.

Increase accountability for routine review of evidence held. Implement process for this review and action on items no longer required to be held.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
RECORDS CENTER					
Data entry/transcribed					
Crime reports	17,085	18,000	17,000	18,000	18,000
Citations	25,111	20,000	26,000	20,000	20,000
Field interviews	1,004	2,000	1,000	2,000	2,000
Civilian fingerprints	3,550	4,000	4,000	4,000	4,000
Subpoenas processed	8,418	11,000	10,000	11,000	11,000
PROPERTY/EVIDENCE					
Property booked	9,578	10,000	11,000	10,000	10,000
Property released	3,564	3,000	5,000	3,000	3,000

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2286 Jail
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PROGRAM DESCRIPTION/GOALS

The Fullerton Police Department Jail is a Type I jail facility that operates 24 hours per day. The jail staff is responsible for the processing and housing of over 3,000 arrested persons per year. Jailers process all arrested persons through a computerized booking process and are responsible for booking, housing, medical triage, and monitoring prisoner welfare.

Goal

Maintain a suitable place of incarceration for arrested persons as required by state law.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.0	5.0	5.0	5.0	5.0
Nonregular Hours	2,208	1,200	2,200	1,200	1,200
Salaries & Benefits	\$488,649	\$478,717	\$462,800	\$476,276	\$492,281
Maintenance & Support	24,454	29,460	28,847	32,110	32,110
Capital Outlay		10,750			
Subtotal	<u>513,103</u>	<u>518,927</u>	<u>491,647</u>	<u>508,386</u>	<u>524,391</u>
Less Allocations					
Total Operating Budget	<u>\$513,103</u>	<u>\$518,927</u>	<u>\$491,647</u>	<u>\$508,386</u>	<u>\$524,391</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$402,038	\$405,760	\$437,820	\$396,886	\$412,891
Prisoners' Welfare		1,500	2,157	1,500	1,500
Pay to Stay in Jail	100,274	85,000	15,000	100,000	100,000
Grant Fund 32 Admin - Prop 69		26,667	26,670		
Fund 10 State DNA - Prop 69	<u>10,791</u>		<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total	<u>\$513,103</u>	<u>\$518,927</u>	<u>\$491,647</u>	<u>\$508,386</u>	<u>\$524,391</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2286 Jail
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PROGRAM OBJECTIVES

- Maintain a jail facility in compliance with all county/state/federal safety, health, and welfare regulations.
- Maintain a jail average daily population not to exceed the Board of Corrections recommended capacity rating for this Type I facility.
- Continue the "pay-to-stay" program for sentenced prisoners.
- Provide continuous training for management and custodial personnel as required by the state.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Pay-to-stay inmates	42	15	15	15	15
Jail bookings per year	4,704	5,000	5,000	5,000	5,000
Transfers to Orange County jail per year	1,334	1,200	1,200	1,200	1,200
Average daily population of jail	13	19	19	19	19

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2289 Gang Unit
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PROGRAM DESCRIPTION/GOALS

The Gang Unit is responsible for conducting investigations leading to the identification, apprehension, prosecution, and conviction of gang members operating in and around the City of Fullerton. The unit will also participate in streamlining the criminal complaint review and filing process.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of gang members operating in and around the City of Fullerton. Identify current trends in criminal investigations and provide contemporary training to other police personnel.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.0	5.0	5.0	5.0	5.0
Nonregular Hours					
Salaries & Benefits	\$873,394	\$803,526	\$784,810	\$932,554	\$956,422
Maintenance & Support	22,458	22,750	22,759	31,550	31,550
Capital Outlay					
Subtotal	<u>895,852</u>	<u>826,276</u>	<u>807,569</u>	<u>964,104</u>	<u>987,972</u>
Less Allocations					
Total Operating Budget	<u>\$895,852</u>	<u>\$826,276</u>	<u>\$807,569</u>	<u>\$964,104</u>	<u>\$987,972</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$839,077	\$807,560	\$807,569	\$964,104	\$987,972
JAG Stimulus	56,775	7,796			
SLESF		10,920			
Total	<u>\$895,852</u>	<u>\$826,276</u>	<u>\$807,569</u>	<u>\$964,104</u>	<u>\$987,972</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2289 Gang Unit
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PROGRAM OBJECTIVES

- Provide effective proactive and reactive enforcement efforts to minimize gang-related crimes in Fullerton.
- Coordinate with Parole and Probation to conduct investigations and/or searches of known Fullerton gang members.
- Identify and serve admitted Fullerton gang members with Street Terrorism Enforcement and Prevention Act notifications.
- Develop and maintain informants capable of providing information regarding persons involved in gang activity.
- Provide quarterly training to other police personnel covering contemporary investigative issues.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
GANG UNIT					
Gang-related incidents	338	90	239	180	180
Parole/probation searches	229	100	200	100	100
STEP notifications served*	80	50	50	50	50
Informants developed	2	6	4	2	2
Informant-generated arrests	4	6	6	5	5
Briefing training presentations	15	4	10	4	4
TARGET arrests**	61	25	36	25	25

* Over the course of time, many gang members have been served with STEP notifications. Consequently, there are fewer that need to be served. Also, the Patrol Division has been trained to serve STEP notifications, therefore, Patrol is handling more of these notifications than in previous years.

** Currently, the Police Department is operating a Fullerton-based TARGET unit per a Memorandum of Agreement with the Orange County District Attorney's Office.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2291 Crimes Property Unit
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PROGRAM DESCRIPTION/GOALS

The Crimes Property Unit is responsible for the investigation of all crimes where the motive is financial gain and there is no immediate threat to persons, or crimes that result in the destruction of property. This unit investigates incidents of burglary, theft, arson, and vandalism. Personnel assigned to the unit also review and issue City permits in various areas. The unit oversees the participation of one detective in the Orange County Auto Theft Task Force (OCATT). The unit also includes a Court Liaison Officer who coordinates with personnel from the North Justice Center to expedite the review and filing of criminal cases. Personnel assigned to the unit coordinate crime scene evidence, interviews, and other investigative efforts to produce comprehensive investigations.

The Crimes Property Unit is supervised by a Police Sergeant and staffed by seven detectives, one of whom is assigned to the OCATT, and a Court Liaison Officer.

Goals

Conduct investigations leading to the identification, apprehension, prosecution, and conviction of criminal offenders. Participate in countywide auto theft enforcement efforts. Streamline the criminal complaint review and filing process.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.0	9.0	9.0	9.0	9.0
Nonregular Hours					
Salaries & Benefits	\$1,438,208	\$1,378,090	\$1,378,090	\$1,181,665	\$1,211,804
Maintenance & Support	33,803	37,870	35,909	34,100	34,100
Capital Outlay					
Subtotal	<u>1,472,011</u>	<u>1,415,960</u>	<u>1,413,999</u>	<u>1,215,765</u>	<u>1,245,904</u>
Less Allocations					
Total Operating Budget	<u>\$1,472,011</u>	<u>\$1,415,960</u>	<u>\$1,413,999</u>	<u>\$1,215,765</u>	<u>\$1,245,904</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$1,288,745	\$1,255,960	\$1,236,727	\$1,035,765	\$1,065,904
Police Reimb	<u>183,266</u>	<u>160,000</u>	<u>177,272</u>	<u>180,000</u>	<u>180,000</u>
Total	<u>\$1,472,011</u>	<u>\$1,415,960</u>	<u>\$1,413,999</u>	<u>\$1,215,765</u>	<u>\$1,245,904</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2291 Crimes Property Unit
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PROGRAM OBJECTIVES

- Maintain a case clearance rate of 35 percent for burglaries.
- Maintain a case clearance rate of 50 percent for financial crimes (including identity theft).
- Conduct proactive "sting" operations targeting persons committing auto thefts.
- Streamline the criminal complaint review and filing process.
- Provide quarterly training to other police personnel covering contemporary investigative issues.
- Provide quarterly presentation to community groups addressing contemporary crime trends as requested.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Burglary clearance rate	34%	35%	35%	35%	35%
Financial crimes clearance rate	64%	50%	64%	50%	50%
Auto theft "stings"	15%	15		15	15
Liaison/DA filed cases	1,009	500	1,000	500	500
Briefing training presentations	4	4	4	4	4
Community presentations	4	4	4	4	4

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2292 Intelligence Unit
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PROGRAM DESCRIPTION/GOALS

The Intelligence and High Tech Crimes Unit is responsible for the forensic examination of computers and electronic data storage devices. This digital evidence is critical in all investigations throughout the agency. Personnel assigned to the unit assess data from various information systems and prepare regular reports of crime and criminal activity. The unit is responsible for maintaining intelligence information relevant to the City of Fullerton, and investigates incidents as assigned by the Detective Division Commander or Chief of Police. One detective has been assigned to the Orange County Regional Forensics Computer Laboratory. In addition, the Crime Analyst supervises and trains college interns in the statistical analysis and reporting of crime data.

Goals

Participate in law enforcement sponsored intelligence forums addressing organized crime, terrorism, and labor issues. Implement methods of data collection to accurately extract information regarding crime and crime trends in Fullerton. Process and retrieve evidence from electronic devices as requested by other divisions, units, or agencies.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	3.0	3.0	3.0	3.0	3.0
Nonregular Hours					
Salaries & Benefits	\$421,089	\$449,160	\$448,160	\$588,752	\$604,159
Maintenance & Support	33,888	33,320	29,611	39,835	39,835
Capital Outlay	11,723				
Subtotal	<u>466,700</u>	<u>482,480</u>	<u>477,771</u>	<u>628,587</u>	<u>643,994</u>
Less Allocations					
Total Operating Budget	<u>\$466,700</u>	<u>\$482,480</u>	<u>\$477,771</u>	<u>\$628,587</u>	<u>\$643,994</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010 -11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$442,286	\$475,480	\$471,771	\$628,587	\$643,994
Police Cost Reimbursements	11,690				
Grant Admin (32)	<u>12,724</u>	<u>7,000</u>	<u>6,000</u>		
Total	<u>\$466,700</u>	<u>\$482,480</u>	<u>\$477,771</u>	<u>\$628,587</u>	<u>\$643,994</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Police	PROGRAM: 2292 Intelligence Unit
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PROGRAM OBJECTIVES

- Maintain membership with the Law Enforcement Intelligence Unit (LEIU).
- Maintain liaisons with federal, state, and local task forces and intelligence units.
- Publish monthly reports identifying crime and crime trends in Fullerton.
- Assist other divisions, units, and agencies by examining and retrieving evidence from electronic devices.
- Extract information of evidentiary value in 80 percent of the forensic examinations conducted.
- Provide quarterly training to other police personnel covering contemporary investigative issues.

PROGRAM PERFORMANCE MEASURES

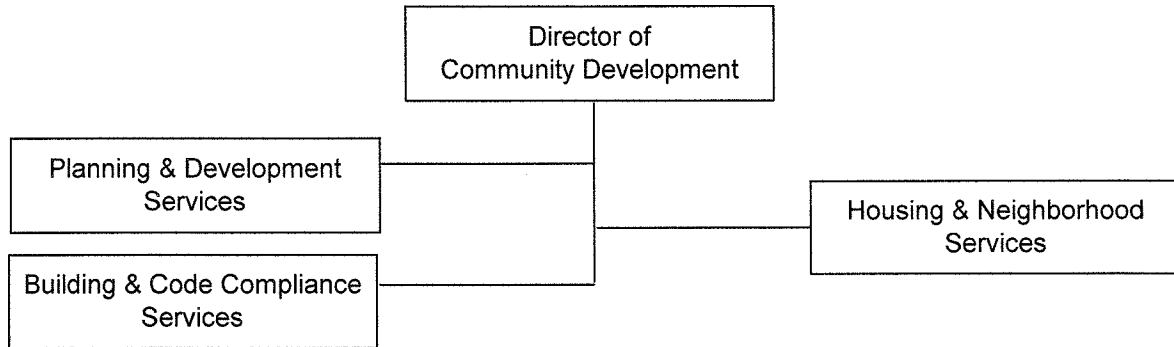
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010 -11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Intel contacts	39	50	35	24	24
Monthly reports published	12	4	12	12	12
Forensic exam assists	241	75	240	75	75
Evidence recovery rate	80%	80%	1	80%	80%
Briefing training presentations	9	4	9	4	4

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Community Development Department provides services in land use controls, building construction regulations, code enforcement, and administration of Community Development Block Grant funds. The Planning & Development Services and Building & Code Compliance Services Divisions administer and enforce the City's Zoning Ordinance, General Plan, California Building Codes, and provides a variety of services dealing with property and building maintenance. Housing and Neighborhood Services administers Federal Block Grant funds and other funding in support of City activities such as street and sidewalk repair, housing rehabilitation and preservation, and nonprofit community groups.

The Community Development Department provides staff support services to the following: City Council, Planning Commission, Redevelopment Design Review Committee, Energy Resource Management Committee, Community Development Citizens Committee, and Affordable Housing Committee.

The 2011-13 Budget reflects - in terms of staffing - the combined management of the Building and Community Preservation functions into the Building and Code Compliance Services Division; however, due to the constraints of the budgeting process, the Building and Code Compliance (Community Preservation) functions are reported in separate programs for this budget cycle. This Budget also reflects the shift of front counter operations oversight to the Planning and Development Services Manager. The Planning Division budget reflects the inclusion of the front counter subprogram in the Division budget in all years reported.

Goals

Design, implement, and maintain procedures and programs to ensure orderly and safe development within the City and provide for future growth in accordance with the General Plan.

Provide support to identified community needs.

Focus on continuous quality improvement to enhance customer service.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Community Development

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	36.0	31.0	30.0	30.0	30.0
Nonregular Hours	985	985	1,167	7,820	7,820
Salaries & Benefits	\$3,740,480	\$3,313,001	\$3,262,120	\$3,325,574	\$3,406,972
Maintenance & Support	4,551,728	5,385,353	3,365,455	3,244,415	3,227,645
Capital Outlay	(\$11,009)	0	0	0	0
Subtotal	<u>8,281,199</u>	<u>8,698,354</u>	<u>6,627,575</u>	<u>6,569,989</u>	<u>6,634,617</u>
Less Allocations					
Total Operating Budget	<u>\$8,281,199</u>	<u>\$8,698,354</u>	<u>\$6,627,575</u>	<u>\$6,569,989</u>	<u>\$6,634,617</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2010-11 <u>Proposed</u>	2011-12 <u>Proposed</u>
10 - General	\$2,975,455	\$3,024,795
22 - Air Quality Improvement Trust	115,000	115,000
23 - Sanitation	61,036	63,301
32 - Grant Administration	511,105	514,045
35 - Community Dev. Block Grant	1,838,441	1,823,931
44 - Water	63,071	65,461
46 - Refuse Collection	151,316	152,716
47 - Sewer Enterprise	<u>63,081</u>	<u>65,471</u>
Total City	5,778,505	5,824,720
80 - Low & Moderate Income Housing	378,491	387,205
89 - Redevelopment Administration	<u>412,993</u>	<u>422,692</u>
Total	<u>\$6,569,989</u>	<u>\$6,634,617</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Community Development

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Comm. Development	1.0	1.0	1.0	1.0
Planning & Development Services Manager	1.0	1.0	1.0	1.0
Building & Code Compliance Manager	0.0	0.0	1.0	1.0
Building Official/Plan Check Engineer	0.0	0.0	1.0	1.0
Building Official	1.0	1.0	0.0	0.0
Plan Check Engineer	1.0	1.0	0.0	0.0
Housing Programs Supervisor	1.0	1.0	1.0	1.0
Comm. Preservation Supervisor	1.0	1.0	0.0	0.0
Sr. Planner	3.0	2.0	2.0	2.0
Associate Plan Check Engineer	1.0	1.0	1.0	1.0
Geographic Information Systems Specialist	1.0	1.0	1.0	1.0
Associate Planner	2.0	2.0	2.0	2.0
Sr. Combination Bldg. Inspector	1.0	1.0	1.0	1.0
Housing & Comm. Rehab. Insp.	1.0	1.0	1.0	1.0
Combination Bldg. Inspector II	5.0	3.0	3.0	3.0
Sr. Comm. Preservation Officer	1.0	1.0	1.0	1.0
Assistant Planner	0.0	1.0	1.0	1.0
Community Preservation Officer*	5.0	5.0	5.0	5.0
Housing Programs Assistant	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0			
Planning Technician	1.0			
Sr. Permit Technician	1.0	1.0	1.0	1.0
Permit Technician	3.0	2.0	2.0	2.0
Secretary	1.0	1.0	1.0	1.0
Clerical Assistant III	2.0	2.0	2.0	2.0
Total Regular Employees	<u>36.0</u>	<u>31.0</u>	<u>30.0</u>	<u>30.0</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>985</u>	<u>985</u>	<u>7,820</u>	<u>7,820</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Community Development	PROGRAM: 2311 Administration
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PROGRAM DESCRIPTION/GOALS

Provide direction and be responsible for monitoring and administering the following divisions: Planning & Development Services, Building and Code Compliance Services, and Housing and Neighborhood Services. Provide support and direction to all department staff who serve the City committees for which this department is responsible. Act as liaison to Fullerton citizens and the business community when assistance is requested or required in all areas of this department's responsibility. Streamline, refine, and display leadership to achieve total customer satisfaction.

Goals

Provide leadership and direction to the four divisions for which this department is responsible. Ensure community needs, which are affected by this department, are being met satisfactorily.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	3.0	2.0	2.0	2.0	2.0
Nonregular Hours	175				
Salaries & Benefits	\$376,606	\$287,490	\$287,490	\$282,498	\$288,808
Maintenance & Support	323,067	348,860	359,995	236,590	238,370
Capital Outlay					
Subtotal	<u>699,673</u>	<u>636,350</u>	<u>647,485</u>	<u>519,088</u>	<u>527,178</u>
Less Allocations					
Total Operating Budget	<u>\$699,673</u>	<u>\$636,350</u>	<u>\$647,485</u>	<u>\$519,088</u>	<u>\$527,178</u>

*Includes 1.0 unfunded position.

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$486,337	\$433,300	\$444,435	\$333,751	\$337,641
Grant Fund Contrib. (HOME)	10,960	10,980	10,980	10,662	10,902
CDBG Fund Contrib.	10,960	10,980	10,980	10,662	10,902
Refuse Fund Contrib.	42,731	40,440	40,440	33,046	33,796
Low/Mod. Housing Fund Contrib.	67,093	62,350	62,350	56,179	57,449
Redev. Fund Contrib.	81,592	78,300	78,300	74,788	76,488
Total	<u>\$699,673</u>	<u>\$636,350</u>	<u>\$647,485</u>	<u>\$519,088</u>	<u>\$527,178</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Community Development	PROGRAM: 2311 Administration
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PROGRAM OBJECTIVES

- Provide leadership and direction to the three divisions for which this department is responsible. Insure community needs, which are affected by this department, are being met satisfactorily.
- Present accurate and timely reports, agendas, and minutes of public hearings in accordance with schedules established by the City Council.
- Insure that noticing, advertising, and mailing of public hearings are consistent with state law.
- Review all department goals with management staff on a quarterly basis and provide a quarterly report to the City Manager as needed.
- Monitor department revenues on a monthly basis and provide written status reports to management staff and the City Manager as needed.
- Monitor targeted area revitalization plans, code enforcement activity, and housing rehab projects.
- Assist with City and Redevelopment Agency projects.
- Oversee the General Plan update process.
- Continue to work with the community on development proposals.
- Continue efforts towards a proactive, customer-based and sustainable department.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Mailing and posting of public notices	5,000	5,000	5,000	5,000	5,000
Preparation of advisory body agendas	72	72	72	72	72
Preparation of hearing minutes	72	72	72	72	72

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development	PROGRAM: 2312 Planning & Development Services
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PROGRAM DESCRIPTION/GOALS

The Planning and Development Services Division focuses on four broad subprograms: Advanced Planning, Current Planning, Environmental Planning and Development Services. *Advanced Planning* includes Community Planning activities (such as updating the City's General Plan and Zoning Code, preparing Specific Plans, policy planning for Housing, etc.), Community Involvement programs (such as conducting public workshops, meeting with community organizations, facilitating educational presentations, etc.), and Community Design efforts (such as preparing Design Guidelines, conducting urban design studies, etc.). *Current Planning* includes Project Management of development proposals citywide, staffing the Planning Commission and Redevelopment Design Review Committee, etc. *Environmental Planning* includes compliance with South Coast Air Quality Management District regulations, citywide Recycling activities, National Pollutant Discharge Elimination System (NPDES) requirements, Sustainability and Green Design planning policy, and staff support for the Energy and Resource Management Committee. *Environmental Planning* also provides CEQA review for all development proposals. *Development Services* includes streamlining the department's permit process, serving customers at the Public Counter, and interfacing with Building & Code Compliance staff.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	12.0	10.0	10.0	10.0	10.0
Nonregular Hours	900	400	500	2,240	2,240
Salaries & Benefits	\$1,294,060	\$1,119,835	\$1,092,750	\$1,177,944	\$1,212,722
Maintenance & Support	658,010	1,132,014	547,880	517,625	520,295
Capital Outlay					
Subtotal	<u>1,952,070</u>	<u>2,251,849</u>	<u>1,640,630</u>	<u>1,695,569</u>	<u>1,733,017</u>
Less Allocations	(11,009)				
Total Operating Budget	<u><u>\$1,941,061</u></u>	<u><u>\$2,251,849</u></u>	<u><u>\$1,640,630</u></u>	<u><u>\$1,695,569</u></u>	<u><u>\$1,733,017</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Plan Update Fees	\$61,027	\$55,000	\$78,000		
Zoning & Planning Fees	198,458	111,630	96,333	109,960	109,960
Zoning Plan Check Fees	39,245	35,000	48,083	45,000	45,000
Permit Processing & Issuance	124,741	65,090	125,989	123,185	123,185
General Fund Contrib.	#REF!	516,390	485,415	600,070	619,790
Air Quality Fund Contrib.	27,223	139,900	115,000	115,000	115,000
Other Grants (32)	69,030	234,987	36,000	35,740	36,000
HOME Grant Contrib. (32)	12,069	12,380	12,380	12,380	12,380
Sanitation Fund Contrib.	108,447	58,230	58,230	61,036	63,301
Traffic Mitigation Fees	28,543	92,417			
Unrestr. Cap. Proj. Fund Contrib.	55,900	24,016			
Water Fund Contrib.	106,395	58,230	58,230	63,071	65,461
Refuse Fund Contrib.	92,544	120,390	120,390	118,270	118,920
Sewer Enterprise Fund Contrib.	70,635	93,594	60,700	63,081	65,471
Low/Mod. Housing Fund Contrib.	80,352	95,610	95,610	95,178	98,912
Redev. Fund Contrib.	208,806	538,985	250,270	253,598	259,637
Total	<u><u>#REF!</u></u>	<u><u>\$2,251,849</u></u>	<u><u>\$1,640,630</u></u>	<u><u>\$1,695,569</u></u>	<u><u>\$1,733,017</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development

PROGRAM: 2312 Planning & Development Services

PROGRAM OBJECTIVES

GOAL 1: TO CREATE A REFINED DEVELOPMENT REVIEW PROCESS THAT EFFICIENTLY AND EFFECTIVELY ACHIEVES THE OBJECTIVES OF THE CITY AND THE VISION FOR THE COMMUNITY.

1. Develop a clear, predictable, and legally compliant process
2. Refine application/plan check intake process and utilize existing digital tools for routing plan checks
3. Revise entitlement applications
4. Integrate collaborative project review by planners on a weekly basis
5. Promote "First Look" preapplication review to create efficiencies for applicants and City
6. Refine, maintain, and uphold master calendar of project, notification, and agenda deadlines
7. Conduct an internal assessment of the zoning ordinance
8. Investigate a coordinated fee system with other departments
9. Develop a counter program that places Planning as the lead contact for visitors to Community Development

GOAL 2: TO ACHIEVE A REPUTATION FOR EXEMPLARY CUSTOMER SERVICE WITHIN THE COMMUNITY AT-LARGE AS WELL AS WITHIN CITY HALL.

1. Develop and roll out a customer service program
2. Improve and expand usefulness of online resources and hardcopy collateral materials for the public

GOAL 3: TO DEVELOP A COMMUNITY-BASED PLANNING PROGRAM THAT GUIDES FUTURE GROWTH AND DEVELOPMENT CONSISTENT WITH THE VISION FOR THE COMMUNITY.

1. Actively provide a presence in the community
2. Promote community-based processes for planning, engineering, and redevelopment projects
3. Increase City leadership awareness of value of planning
4. Actively expand training and information exchange for Planning Commission
5. Tap the Internet for alternative ways to engage the community in planning efforts

GOAL 4: TO FOSTER A TALENTED AND COLLABORATIVE TEAM OF CITY PLANNERS AND URBAN DESIGNERS THAT LEAD A RANGE OF ACTIVITIES FOCUSED ON ADVANCING THE VISION FOR THE COMMUNITY.

1. Clarify, communicate, and reinforce departmental performance expectations for the Planning team
2. Develop a six-month performance review schedule and annual goal setting program for the Planning team
3. Clarify, communicate, and reinforce roles and responsibilities for each planning team position
4. Instill an interdependent team environment of communication and collaboration
5. Institute an in-house shared learning environment to elevate awareness of important topics and practices
6. Establish a formalized training program for all planners

GOAL 5: TO ADVANCE THE PROVISION OF INFORMATION WHEN AND WHERE IT IS NEEDED.

1. Harness the potential of GIS
2. Develop and institutionalize a standard staff report format
3. Increase the availability of online planning services and resources
4. Create tracking systems for development agreements, etc.
5. Use Tidemark for its potential
6. Improve S:\ Drive folder and file protocol to facilitate ease of access to information
7. Update and refine Planner's Procedure and Reference Manual
8. Develop a handout and/or signage system directing City Hall visitors to correct departments
9. Integrate and implement Objectives 1-8 above with planning counter operations (could be extended to other departments)

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development	PROGRAM: 2312 Planning & Development Services
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PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Days to determine applications complete	30	30	30	30	30
AICP-certified planning staff	4	4	4	4	4
Community meetings attended, organized, and/or facilitated	50	50	50	50	50
Responses to SCAQMD survey	95%	90%	92%	92%	92%

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**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Community Development	PROGRAM: 2313 Building & Safety
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PROGRAM DESCRIPTION/GOALS

The Building and Safety Program provides services in support of the construction industry by providing building-related services including plan check review, permitting of new construction, and inspection of new construction.

Goals

Provide quality and timely service to contractors, designers, and property owners.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.0	7.0	7.0	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$981,004	\$773,000	\$773,000	\$818,740	\$837,140
Maintenance & Support	63,280	55,270	62,470	95,240	97,120
Capital Outlay					
Subtotal	<u>1,044,284</u>	<u>828,270</u>	<u>835,470</u>	<u>913,980</u>	<u>934,260</u>
Less Allocations					
Total Operating Budget	<u>\$1,044,284</u>	<u>\$828,270</u>	<u>\$835,470</u>	<u>\$913,980</u>	<u>\$934,260</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contribution	\$107,345	(38,050)	(312,477)	(123,795)	(103,515)
Building Permits	333,556	352,500	413,250	410,000	410,000
Plumbing/Mech./Sewer Permits	84,649	63,200	98,597	100,000	100,000
Electrical Permits	64,300	58,700	71,889	75,000	75,000
Plan Check Fees	349,914	335,000	461,882	390,000	390,000
NPDES Fees	19,350	18,000	22,781	23,000	23,000
Seismic Fees	353	500	275	275	275
Business License Review	9,870	10,450	9,087	9,500	9,500
Service Premium (Pass-Through)	74,947	27,970	70,186	30,000	30,000
Total	<u>\$1,044,284</u>	<u>\$828,270</u>	<u>\$835,470</u>	<u>\$913,980</u>	<u>\$934,260</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Community Development	PROGRAM: 2313 Building & Safety
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PROGRAM OBJECTIVES

- Countercheck all tenant improvements of 1,000 square feet or less and residential additions of 500 square feet or less.
- Provide a 12 business day turnaround time for initial plan check submittals and ensure that the plans comply with the building codes (an a 1 week turnaround for accelerated plan checks).
- Provide inspections within one working day of the request. Requests received before 6:30 a.m. will receive an inspection on the same day.
- Provide fast-track plan review and construction activities when requested by the applicant.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Inspections	14,421	18,000	15,201	18,000	18,000
Plan checks	2,259	1,700	2,448	2,550	2,550
Permits issued	4,792	6,000	4,500	6,000	6,000

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development	PROGRAM: 2315 Housing & Neighborhood Services
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PROGRAM DESCRIPTION/GOALS

The Housing and Community Rehabilitation Program consists of two subprograms: Administration and Housing Rehabilitation. Administration manages the Community Development Block Grant (CDBG) Program, the HOME Program, the HOME-funded Tenant Based Rental Assistance (TBRA) Program, and set-aside affordable housing projects. This includes coordination of the Community Development Citizens' Committee (CDCC) and the Single-Room Occupancy (SRO) Committee. The Housing Rehabilitation Program provides grants and loans to preserve and improve the City's existing housing stock.

Goals

- Insure compliance with state and federal regulations.
- Provide housing counseling and referrals to appropriate agencies/individuals.
- Provide decent, safe, and sanitary housing for low- and moderate-income households.
- Preserve and improve existing housing.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	4.0	4.0	4.0	4.0	4.0
Nonregular Hours	290	585	1,167	5,580	5580
Salaries & Benefits	\$384,109	\$419,366	\$395,570	\$448,925	\$457,475
Maintenance & Support	2,950,950	3,224,619	1,770,520	1,751,080	1,727,060
Capital Outlay					
Subtotal	<u>3,335,059</u>	<u>3,643,985</u>	<u>2,166,090</u>	<u>2,200,005</u>	<u>2,184,535</u>
Less Allocations					
Total Operating Budget	<u>\$3,335,059</u>	<u>\$3,643,985</u>	<u>\$2,166,090</u>	<u>\$2,200,005</u>	<u>\$2,184,535</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
CDBG Entitlement	\$1,416,308	\$1,748,724	\$1,497,010	\$1,630,620	\$1,630,620
Contrib. (to) from CDBG Fund					
Grant Fund Contrib. (HOME)	1,764,431	1,678,681	452,500	452,323	454,763
Low/Mod. Housing Fund Contrib.	<u>154,320</u>	<u>216,580</u>	<u>216,580</u>	<u>117,062</u>	<u>99,152</u>
Total	<u>\$3,335,059</u>	<u>\$3,643,985</u>	<u>\$2,166,090</u>	<u>\$2,200,005</u>	<u>\$2,184,535</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development

PROGRAM: 2315 Housing & Neighborhood Services

PROGRAM OBJECTIVES

Prepare the CDBG and HOME applications, Analysis of Impediments to Fair Housing, the annual Action Plan, the Consolidated Plan, and the Consolidated Annual Performance Evaluation Report (CAPER); prepare and update other HUD-related documents and reports in accordance with HUD regulations.

Represent the City as a participant of the Orange County Housing Authority Advisory Committee, the County's Continuum of Care Forum, the Orange County Home Ownership Preservation Collaborative, the Orange County Grantee Committee, and other various groups.

Administer a comprehensive housing rehabilitation program through housing rehabilitation loans (low interest and deferred), emergency housing repair loans, housing preservation loans, mobile home repair loans, housing rehabilitation grants (both through the citywide individual residence program and the neighborhood area benefit program), and relocation assistance (grants) in accordance with HUD standards.

Provide CDBG and HOME resources in support of programs and projects that may be developed in the Richman Park neighborhood area improvement project.

Meet with housing developers and negotiate new affordable housing projects in the Richman Park area and city-wide in response to NOFA.

Coordinate inspections and reports on 460 existing affordable housing units. (All facilities are inspected annually, except the 16-unit Allen Hotel that is inspected biannually and the 137-unit Fullerton City Light facility that is inspected semi-annually. The 224-unit Palm Grander facility inspections have been transferred to Community Preservation.)

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development	PROGRAM: 2315 Housing & Neighborhood Services
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PROGRAM PERFORMANCE MEASURES					
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Rehab. applications	26	25	25	25	25
Loans/grants completed:					
Deferred loans	1	4	4	4	4
Emergency housing repair loans/grants	4	3	3	3	3
Preservation loans	0	1	1	1	1
Mobile home repair loans	7	5	5	5	5
Low-interest rehab. loans	0	3	3	3	3
Relocation assist. grants	3	5	5	5	5
Housing rehab. grants	10	10	10	10	10
Lead-Hazard Reduction Grants	1	10	10	10	10
Block Improvement Grants	2	8	5	5	5
Affordable rental unit inspections	601	615	615	615	631
Affordable homeownership inspec.	4	6	11	45	45
Tenant Based Rental Assistance					
New Participants	10	10	10	0	0
Initial/Annual Reinspections	21	21	18	0	0
New Affordable Housing Inspections (units)	2	2	2	1	1
Review applications within 5 days of receipt	98%	98%	98%	98%	98%
Initial inspection held within 5 days of application approval	98%	98%	98%	98%	98%
Customer Surveys to all rehab and TBRA participants	100%	100%	100%	n/a	n/a

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development	PROGRAM: 2319 Code Compliance (Community Preservation)
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PROGRAM DESCRIPTION/GOALS

This program provides for the investigation and resolution of citizen complaints relating to substandard/dangerous buildings, vehicle abatement, signs, property maintenance, public nuisance, animal control, home occupations, and zoning. This program is actively involved in a proactive inspection program in southwest Fullerton. This program also administers the Weed Abatement Program and animal control contract.

Goals

Provide a comprehensive enforcement program addressing code violations involving health, safety, public nuisance, property maintenance, food vending, and news racks that will meet the needs of the community.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2011-12 <u>Proposed</u>
Regular Employees	8.0	8.0	8.0	7.0	7.0
Nonregular Hours					
Salaries & Benefits	\$704,700	\$713,310	\$713,310	\$597,467	\$610,827
Maintenance & Support	556,421	624,590	624,590	643,880	644,800
Capital Outlay					
Subtotal	<u>1,261,121</u>	<u>1,337,900</u>	<u>1,337,900</u>	<u>1,241,347</u>	<u>1,255,627</u>
Less Allocations					
Total Operating Budget	<u><u>\$1,261,121</u></u>	<u><u>\$1,337,900</u></u>	<u><u>\$1,337,900</u></u>	<u><u>\$1,241,347</u></u>	<u><u>\$1,255,627</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2011-12 <u>Proposed</u>
Administrative Citations	\$16,624	\$15,000	\$13,701	\$15,000	\$15,000
Misc. Filing/Certif. Fees (Reinspection Fees)	2,883	5,500	5,528	5,500	5,500
Vehicle Abatement Reimb.	10,458	10,000	8,220	10,000	10,000
Abatement Reimb. (Gen. Fund)	21,000	10,990	5,000	10,000	10,000
Abatement Reimb. (CDBG Fund)	0	10,990	10,990	11,000	11,000
General Fund Contrib.	810,395	775,400	784,441	798,009	803,459
CDBG Fund Contrib.	309,513	333,620	333,620	307,231	314,101
Redev. Fund Contrib.	90,248	176,400	176,400	84,607	86,567
Total	<u><u>\$1,261,121</u></u>	<u><u>\$1,337,900</u></u>	<u><u>\$1,337,900</u></u>	<u><u>\$1,241,347</u></u>	<u><u>\$1,255,627</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Community Development

PROGRAM: 2319 Code Compliance (Community Preservation)

PROGRAM OBJECTIVES

Continue working with City departments to proactively address identified problem areas.

Continue efforts to obtain feedback from the community about the effectiveness of Community Preservation and incorporate any suggestions or feedback that would improve service levels.

Continue the "West Fullerton Community Preservation Program," an ongoing program, for the next two years. This program provides proactive Community Preservation inspections in designated areas of West Fullerton.

Work with the community in an effort to preserve and improve the conditions that create a safe and desirable environment.

Monitor and implement the animal control contract annually.

Perform annual or semiannual proactive weed abatement program.

Continue proactive enforcement of the news rack and vendor ordinances.

Customer Service Objectives:

Investigate 95 percent of citizen complaints within ten working days.

Send thank you/compliance letter to all identifiable responsible parties when a case is closed.

Track the number of Courtesy Notices issued.

Track the number of extensions granted.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

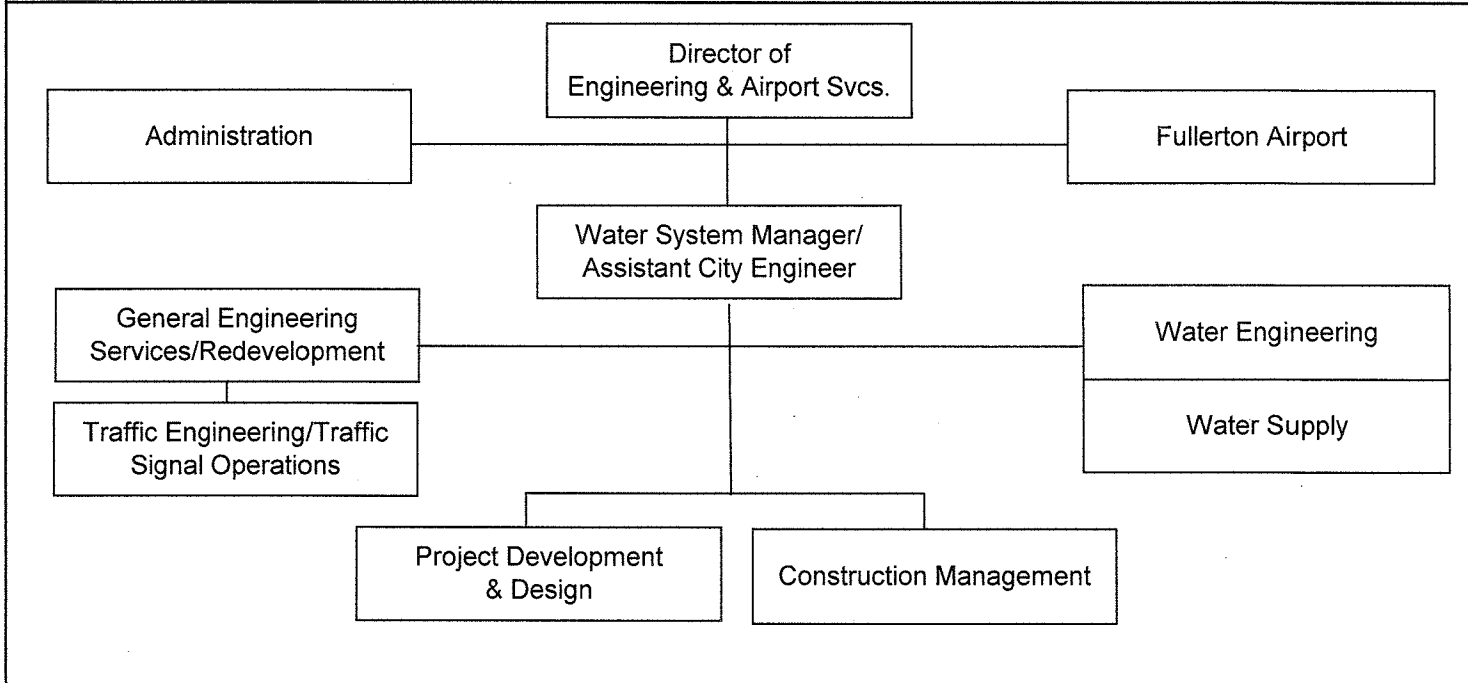
DEPARTMENT: Community Development	PROGRAM: 2319 Community Preservation
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PROGRAM PERFORMANCE MEASURES					
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Inspections:					
West Fullerton	3,772	1,000	3,000	1,000	1,000
All others	4,776	6,000	7,000	6,000	6,000
Total	<u>8,548</u>	<u>7,000</u>	<u>10,000</u>	<u>7,000</u>	<u>7,000</u>
Complaints received	2,767	2,600	2,500	2,600	2,600
Complaints resolved	2,591	2,600	2,364	2,600	2,600
Cases referred to City prosecutor	3	0	4	0	0
Criminal citations	0	10	1	10	10
Administrative citations	339	200	336	200	200

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION

The Engineering Department provides administration, design, and construction management for the City's Capital Improvement Program (CIP). This responsibility also includes deficiency surveys of the existing infrastructure system, coordination of CIP projects with other City departments, compliance with the National Pollutant Discharge Elimination System (NPDES), and administration of several special funding sources, such as Measure M, Gas Tax, and Sanitation funds. The department also provides administrative staff support for the Transportation and Circulation Commission and the Bicycle Users Subcommittee.

The General Engineering Services/Redevelopment Division provides support on select Redevelopment projects, serves as public interface for private development projects, right-of-way and real property acquisitions, and lease agreements for various departments. It is also responsible for Traffic Engineering/Traffic Signal Operations, which includes the operations and maintenance of the City's traffic signal system and coordination of the City's transportation network.

The Water Division is responsible for the overall management of the City's water system and Water Fund, including water supply and quality, replacement/upgrade of the water system infrastructure, and administration of Water Fund revenues and expenditures.

The Project Development and Design Division provides comprehensive design engineering services for the City's Capital Improvement Program as well as coordination of Redevelopment projects.

The Construction Management Division provides contract administration and inspection of all City CIP projects and all construction work to assure compliance with plans, specifications, and City standards.

The Fullerton Airport is the only general aviation airport in Orange County and is designated by the FAA as a reliever airport in the National Plan of Integrated Airport Systems.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Engineering

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	34.0	34.0	34.0	35.0	35.0
Nonregular Hours	6,039	3,587	3,587	4,822	4,822
Salaries & Benefits	\$3,955,303	\$3,872,330	\$3,872,330	\$3,965,104	\$4,066,062
Maintenance & Support	21,779,791	23,888,300	22,048,410	23,748,156	24,738,823
Capital Outlay	0	6,000	6,000	6,000	6,000
Subtotal	<u>25,735,094</u>	<u>27,766,630</u>	<u>25,926,740</u>	<u>27,719,260</u>	<u>28,810,885</u>
Less Allocations	<u>(2,902,567)</u>	<u>(4,192,450)</u>	<u>(4,192,450)</u>	<u>(4,380,767)</u>	<u>(4,466,717)</u>
Total Operating Budget	<u>\$22,832,525</u>	<u>\$23,574,180</u>	<u>\$21,734,290</u>	<u>\$23,338,493</u>	<u>\$24,344,168</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
10 - General	\$1,943,644	\$1,962,424
24 - Measure M Turnback	159,023	159,643
30 - Gas Tax	203,876	204,866
36 - Sewer & Drainage	467,350	472,180
74 - Capital Projects	1,732,517	1,773,297
40 - Airport	2,120,020	1,971,998
44 - Water	20,768,920	21,933,706
47 - Sewer Enterprise	130,657	132,827
Subtotal	<u>27,526,007</u>	<u>28,610,940</u>
Less Allocations:		
10 - General - Overhead Alloc. - Capital Projects	(328,160)	(331,730)
74 - Capital Projects	(1,732,517)	(1,773,297)
40 - Airport - Depreciation	(346,000)	(346,000)
44 - Water - Depreciation	(1,931,100)	(1,969,720)
44 - Water - Overhead Alloc. - Capital Projects	<u>(42,990)</u>	<u>(45,970)</u>
Total City	<u>(4,380,767)</u>	<u>(4,466,717)</u>
89 - Redevelopment Administration	<u>193,254</u>	<u>199,944</u>
Total	<u>\$23,338,493</u>	<u>\$24,344,168</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Engineering

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Regular Employees - Full-Time Equivalent Positions				
Director of Engineering	1.0	1.0	1.0	1.0
Water System Manager/ Assistant City Engineer	1.0	1.0	1.0	1.0
Construction Services Mgr.	1.0	1.0	1.0	1.0
Airport Manager	1.0	1.0	1.0	1.0
Sr. Civil Engineer	2.0	2.0	2.0	2.0
Civil Engineer	2.0	2.0	2.0	2.0
Associate Engineer	3.0	3.0	2.0	2.0
Real Property Agent	1.0	1.0	1.0	1.0
Sr. Administrative Analyst	1.0	1.0	1.0	1.0
Assistant Engineer	3.0	3.0	4.0	4.0
Principal Construction Inspector	1.0	1.0	1.0	1.0
Water Quality Specialist	1.0	1.0	1.0	1.0
Traffic Engineering Analyst	1.0	1.0	1.0	1.0
GIS Specialist	1.0	1.0	1.0	1.0
Stormwater/Wastewater Compliance Specialist I	1.0	1.0	1.0	1.0
Construction Inspector - Water	2.0	1.0	1.0	1.0
Construction Inspector	2.0	3.0	3.0	3.0
Sr. CADD Equip. Operator	2.0	2.0	2.0	2.0
Water Tech. Design Specialist	1.0	1.0	1.0	1.0
Airport Operations Lead Worker	1.0	1.0	1.0	1.0
Engineering Aide III	1.0			
Administrative Assistant I	1.0	1.0	1.0	1.0
Airport Operations Assistant	1.0			
Permit Technician	1.0	1.0	1.0	1.0
Clerical Assistant III	1.0	2.0	2.0	2.0
Airport Service Worker	2.0	1.0	2.0	2.0
Total Regular Employees	<u>36.0</u>	<u>34.0</u>	<u>35.0</u>	<u>35.0</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>6.040</u>	<u>6.571</u>	<u>4.820</u>	<u>4.820</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering

PROGRAM: 2321 Administration

PROGRAM DESCRIPTION/GOALS

The following services are performed by this program:

Provide general administration of department activities, including design and construction of Capital Improvement Program (CIP) projects, management of the City's traffic control system, and coordination of all functions of the Water Utility. Coordinate plan review and public improvements for private development projects. Administer downtown parking permit process.

Goals

Plan and prioritize all CIP projects to best utilize available funds and meet the City's needs.
Provide a safe and reliable water supply at a reasonable cost.
Develop and maintain a coordinated, fully integrated transportation system.
Maintain/improve services, as needed, to ensure customer satisfaction.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	3.0	3.0	3.0	3.0	3.0
Nonregular Hours	887				
Salaries & Benefits	\$408,521	\$408,570	\$408,570	\$408,730	\$417,510
Maintenance & Support	111,065	119,500	119,780	127,780	128,410
Capital Outlay					
Subtotal	<u>519,586</u>	<u>528,070</u>	<u>528,350</u>	<u>536,510</u>	<u>545,920</u>
Less Allocations	<u>(133,521)</u>	<u>(113,510)</u>	<u>(113,510)</u>	<u>(95,190)</u>	<u>(96,570)</u>
Total Operating Budget	<u>\$386,065</u>	<u>\$414,560</u>	<u>\$414,840</u>	<u>\$441,320</u>	<u>\$449,350</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Over/Short	(5)				
Other Licenses & Permits	10,638	8,000	10,100	10,100	10,100
General Fund Contrib.	177,217	154,920	153,100	148,140	150,590
Sewer & Drainage Fund		11,180	11,180	11,290	11,540
Airport Fund Contrib.	9,882	13,940	13,940	14,670	14,930
Water Fund Contrib.	130,426	159,340	159,340	167,620	170,770
Sewer Enterprise Fund Contrib.	2,940	5,440	5,440	27,900	28,430
Redev. Fund Contrib.	54,967	61,740	61,740	61,600	62,990
Total	<u>\$386,065</u>	<u>\$414,560</u>	<u>\$414,840</u>	<u>\$441,320</u>	<u>\$449,350</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2321 Administration
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PROGRAM OBJECTIVES

Monitor revenues and expenditures for Gas Tax, Measure M, Sanitation, and Water funds and other special revenues to assure that all spending is done in accordance with applicable rules and restrictions. Make adjustments as necessary to ensure that expenditures do not exceed available funds.

Develop effective schedules for the completion of new capital projects.

Utilize plan review, construction testing, and effective inspection procedures to keep contract change orders (CCO) less than 6 percent of the contract costs.

Identify, evaluate, and improve operational aspects affecting customer service. Establish/maintain 85 percent or greater satisfaction level.

Coordinate, monitor, and issue permits for the Downtown Parking Permit Program.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
CIP projects:					
Design	43	21	45	37	29
Construction	35	35	35	35	35
Interdepartmental projects administered	5	7	6	4	4
Average CCO costs to construction amounts	1.8%	6.0% *	6.0%	6.0%	6.0%
CIP project designs completed per initial schedule	83.0%	75.0%	75.0%	75.0%	75.0%
Downtown parking permits issued	1,674	2,250	1,650	1,650	1,650
Customer satisfaction:					
Counter services	97.4	90%	90%	85%	85%
Field services	90.9	90%	90%	85%	85%

*Adjusted to agree with Program Objectives.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2322 General Engineering Services/Redevelopment
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PROGRAM DESCRIPTION/GOALS

This program provides the following services:

Performs or oversees plan and map checking and permit processing for private development projects to assure conformity with City requirements and design standards.

Assists or performs lease negotiations and land value appraisals for other departments, and acquires rights-of-way and easements for Capital Improvement Program (CIP) and Redevelopment projects.

Administers the National Pollutant Discharge Elimination System (NPDES) program.

Engineering staff support to the Planning Commission, the Development Coordination Staff Committee, and to the Redevelopment Design Review Committee.

Design engineering and project management for CIP projects, as needed.

Goals

Assist department with completing CIP projects on time and within budget.

Provide expeditious, courteous, accurate customer service and plan check review.

Prepare and submit to the County of Orange an annual NPDES Program Effectiveness Assessment.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	4.8	4.8	4.8	5.8 *	5.8 *
Nonregular Hours		110	110	1,889	1,889
Salaries & Benefits	\$519,746	\$520,530	\$520,530	\$611,270	\$630,490
Maintenance & Support	439,686	539,510	489,510	481,490	483,090
Capital Outlay					
Subtotal	<u>959,431</u>	<u>1,060,040</u>	<u>1,010,040</u>	<u>1,092,760</u>	<u>1,113,580</u>
Less Allocations	<u>(78,654)</u>	<u>(146,440)</u>	<u>(146,440)</u>	<u>(152,570)</u>	<u>(156,300)</u>
Total Operating Budget	<u><u>\$880,777</u></u>	<u><u>\$913,600</u></u>	<u><u>\$863,600</u></u>	<u><u>\$940,190</u></u>	<u><u>\$957,280</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Cell Tower Rent				\$160,000	\$160,000
Street & Curb Permits	12,268	7,400	15,700	30,000	30,000
Miscellaneous Permits	24,733	15,800	22,130	23,000	23,000
Sale of Maps & Publications	15,199	5,000	2,110	2,000	2,000
Plan Check Fees - GES	25,770	22,000	33,320	30,000	30,000
Various Joint Fees-Comm. Dev.	9,614	8,900	7,480	6,500	6,500
Traffic Mitigation Fees	25,686				
Engineering Reimb.(10)	147,642	80,000	41,040	50,000	50,000
General Fund Contrib.(10)	205,369	188,280	155,600	140,700	147,020
Measure M Contrib. (24)	0	0	0	39,720	40,340
Gas Tax Fund Contrib.(30)	0	0	0	56,380	57,370
Sewer / Drainage Contrib.(36)	276,674	439,530	439,530	447,200	451,580
Water Fund Contrib. (44)	36,564	40,660	40,660	10,440	10,660
Sewer Enterprise Contrib.(47)	8,778	9,050	9,050	8,300	8,310
Redev. Fund Contrib.(89)	92,483	96,980	96,980	95,950	100,500
Total -excludes Cell Tower Rent	<u><u>\$880,777</u></u>	<u><u>\$913,600</u></u>	<u><u>\$863,600</u></u>	<u><u>\$940,190</u></u>	<u><u>\$957,280</u></u>

*Traffic Engineering personnel (2325) moved to this Division.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2322 General Engineering Services/Redevelopment
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PROGRAM OBJECTIVES

Provide design engineering, project management, and plan check services for CIP projects, as needed, to ensure projects are completed on schedule.

Provide an efficient turnaround time for plan review of private development projects and ensure that the plans conform to engineering and department standards:

Tract and parcel map reviews - 2 to 3 weeks	Reports and studies - 3 days
Street plans and large developments - 2 weeks	Stormwater Pollution Prevention Plan (SWPPP) - 3 days
Minor site and grading plans - 3 days	Water Quality Management Plan (WQMP) - 3 days

Attend meetings, provide information, and prepare reports on developments, maps, site plans, and abandonments, and coordinate public improvement requirements with the Community Development Department.

Provide right-of-way acquisition services for Capital Improvement Program projects and negotiated leases for use of public properties by private companies. Process lot line adjustments and lot consolidations for private development projects. Coordinate the preparation of all legal descriptions for easements, rights-of-entry, and leases.

Administer the National Pollutant Discharge Elimination System (NPDES) program to assure that the City is in compliance with all permit requirements.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Project designs	2	0	6	1	1
Private development plans reviewed	585	800	800	800	800
Engineering permits issued	325	350	350	350	350
Counter visits	2,750	2,250	2,250	2,250	2,250

Program 2325, Traffic Engineering/Traffic Signal Operations, reports to General Engineering Services, as shown on the Organization Chart. The Traffic budget, however, is recorded in Program 2325.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2324 Project Development & Design
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PROGRAM DESCRIPTION/GOALS

Project Development and Design provides the following services:

Professional design engineering for the Capital Improvement Program (CIP).
Administration and design review of consultant plans and specifications to assure compliance with City standards.
Application for and administration of outside funding for CIP projects, including federal, state, and local grants.
Coordination of scheduling, phasing, and timing of CIP construction activities with the Water Division design efforts and Maintenance Services to assure systematic improvement with minimal disruption to the public, residents, and businesses.

Goals

Provide high-quality, professional engineering services for project development and design - on schedule, within budget, and competitive with private consultant fees.
Schedule construction activities to minimize inconvenience to residents and local businesses.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.5	7.5	7.5	7.5	7.5
Nonregular Hours		33	33	33	33
Salaries & Benefits	\$891,931	\$902,920	\$902,920	\$895,810	\$915,920
Maintenance & Support	247,708	275,690	275,690	258,570	263,760
Capital Outlay					
Subtotal	<u>1,139,639</u>	<u>1,178,610</u>	<u>1,178,610</u>	<u>1,154,380</u>	<u>1,179,680</u>
Less Allocations	<u>(969,005)</u>	<u>(1,032,020)</u>	<u>(1,032,020)</u>	<u>(919,930)</u>	<u>(940,270)</u>
Total Operating Budget	<u>\$170,633</u>	<u>\$146,590</u>	<u>\$146,590</u>	<u>\$234,450</u>	<u>\$239,410</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Miscellaneous	\$310				
General Fund Contrib.	161,652	118,240	118,240	204,790	209,080
Sewer & Drainage Fund Contrib.		8,440	8,440	8,850	9,050
Water Fund Contrib.		8,040	8,040	8,860	9,060
Redev. Fund Contrib.	8,672	11,870	11,870	11,950	12,220
Total	<u>\$170,633</u>	<u>\$146,590</u>	<u>\$146,590</u>	<u>\$234,450</u>	<u>\$239,410</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2324 Project Development & Design
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PROGRAM OBJECTIVES

Develop and efficiently manage design schedules for all Capital Improvement Projects (CIP).

Meet with residents and tenants directly impacted by capital projects during the design phase in order to provide advanced notification and, whenever feasible, incorporate design mitigation measures.

Collect necessary data, conduct studies, and prepare reports to assure compliance with local, state, and federal funding requirements.

Integrate the use of consultant design services with in-house staff to assure project designs are completed on schedule.

Submit applications for qualified projects for federal, state, and county grants.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Project designs completed	26	15	27	26	22

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2325 Traffic Signal Operations
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PROGRAM DESCRIPTION/GOALS

This program performs the following functions:

- Plans and implements CIP projects to provide a functional, coordinated, and safe transportation network.
- Administers the operation and maintenance of the traffic signal system in order to maximize safety and minimize expenditures.
- Reviews, revises, and upgrades, as necessary, traffic, parking, and pedestrian control devices based on changes in citywide needs and standards.
- Provides staff support for the Transportation and Circulation Commission, Planning Commission Council, and other public forums.
- Prepares and/or reviews traffic striping and detour plans, and provides traffic coordination for Capital Improvement Program projects.
- Responds to the public regarding questions pertaining to City ordinances and resolutions.

Goals

Develop and maintain an efficient and coordinated transportation system citywide.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed*</u>	2012-13 <u>Proposed*</u>
Regular Employees	1.25	1.25	1.25		
Nonregular Hours	639	1,250	1,250		
Salaries & Benefits	\$148,478	\$138,360	\$138,360		
Maintenance & Support	672,407	1,132,360	959,260	1,064,100	1,064,430
Capital Outlay					
Subtotal	<u>820,885</u>	<u>1,270,720</u>	<u>1,097,620</u>	<u>1,064,100</u>	<u>1,064,430</u>
Less Allocations	<u>(21,722)</u>	<u>(27,750)</u>	<u>(27,750)</u>	<u>(30,110)</u>	<u>(30,580)</u>
Total Operating Budget	<u>\$799,163</u>	<u>\$1,242,970</u>	<u>\$1,069,870</u>	<u>\$1,033,990</u>	<u>\$1,033,850</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Overload Permits	\$17,962	\$18,700	\$17,330	\$18,000	\$18,000
Misc. Traffic Eng. Fees	26				
Traffic Signal Reimb.	48,568	30,000	30,000	25,000	25,000
Miscellaneous	479				
General Fund Contrib.	540,994	865,590	693,860	724,190	724,050
Meas. M Turnback Fund Contrib.	92,232	142,300	142,300	119,300	119,300
Gas Tax Fund Contrib.	98,902	186,380	186,380	147,500	147,500
Total	<u>\$799,163</u>	<u>\$1,242,970</u>	<u>\$1,069,870</u>	<u>\$1,033,990</u>	<u>\$1,033,850</u>

* Traffic Engineering personnel moved to Gen. Engineering Services (2322)

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2325 Traffic Engineering/Traffic Signal Operations
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PROGRAM OBJECTIVES

TRAFFIC ENGINEERING

Respond to all traffic inquiries within ten working days. Complete studies as necessary for presentation to the Transportation and Circulation Commission.

Prepare and/or review traffic control plans for CIP and private development projects.

Review development projects for potential impact on City traffic; prepare and/or review traffic and parking analysis to identify deficiencies and to provide mitigation measures.

Complete implementation of a citywide interconnect master plan for conversion of the existing system, including the master computer. Continue to pursue available grants to augment City funding for this implementation.

Provide professional traffic engineering recommendations to City Council and to the Transportation and Circulation Commission.

TRAFFIC SIGNAL OPERATIONS

Administer the traffic signal maintenance contract to assure that maintenance and repairs are completed efficiently, timely, and in compliance with contract requirements.

Perform routine monitoring of signal timing and prioritize corrective action to provide an efficient system.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
TRAFFIC ENGINEERING:					
Traffic striping/detour/traffic control plans prepared/reviewed	465	475	400	400	400
CIP traffic sig. improv. projects:					
Measure M, Sig. Improv. Prog.	3	1	2	2	3
CIP new traffic sig. install. proj.	1	1	1	0	0
Misc. CIP traffic improv. proj.	5	5	3	4	4
Responses to traffic inquiries/requests	3,200	3,400	3,400	3,400	3,400
TRAFFIC SIGNAL OPERATIONS:					
Traffic signals maintained	148	148	148	148	148
Cost per signalized intersection	\$3,060	\$3,600	\$3,900	\$3,900	\$3,900

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Engineering	PROGRAM: 2329 Construction Management
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PROGRAM DESCRIPTION/GOALS

This program provides the following services:

Contract administration and inspection for Capital Improvement Program (CIP) projects.

Administration of contract surveying and material testing for CIP projects.

Assures material quality standards are met or exceeded, and that all work is performed in compliance with approved plans, specifications, City standards, and adopted City policies.

Goals

Administer construction projects and inspect all work in public rights-of-way to assure compliance with City standards and specifications and, within the bounds of the City's obligations, review potential work-site safety issues.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	8.0	8.0	8.0	8.0	8.0
Nonregular Hours					
Salaries & Benefits	\$925,040	\$913,290	\$913,290	\$932,970	\$953,290
Maintenance & Support	239,136	250,340	250,340	276,760	277,410
Capital Outlay					
Subtotal	<u>1,164,177</u>	<u>1,163,630</u>	<u>1,163,630</u>	<u>1,209,730</u>	<u>1,230,700</u>
Less Allocations	<u>(815,544)</u>	<u>(738,080)</u>	<u>(738,080)</u>	<u>(745,730)</u>	<u>(760,170)</u>
Total Operating Budget	<u><u>\$348,633</u></u>	<u><u>\$425,550</u></u>	<u><u>\$425,550</u></u>	<u><u>\$464,000</u></u>	<u><u>\$470,530</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Street & Curb Permits -					
Inspection Fee (10)	\$65,256	\$15,000	\$15,000	\$30,000	\$30,000
Inspection Fee (44)	26,965	20,000	25,450	25,000	25,000
Construction Reimb. -					
Inspection (10)	33,341	30,000	15,000	30,000	30,000
Inspection (44)	38,992	30,000	30,000	30,000	30,000
General Fund Contrib.	80,319	129,370	144,370	143,070	145,360
Water Fund Contrib.	51,977	86,370	80,920	87,720	89,850
Sewer Enterprise Fund Contrib.	39,711	91,240	91,240	94,460	96,090
Redev. Fund Contrib.	<u>12,071</u>	<u>23,570</u>	<u>23,570</u>	<u>23,750</u>	<u>24,230</u>
Total	<u><u>\$348,633</u></u>	<u><u>\$425,550</u></u>	<u><u>\$425,550</u></u>	<u><u>\$464,000</u></u>	<u><u>\$470,530</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2329 Construction Management
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PROGRAM OBJECTIVES

Provide timely and accurate construction inspection services for all Capital Improvement Program projects.

Coordinate construction procedures and schedules to minimize impacts on traffic and adjoining businesses/residents.

Provide notification to all properties adjacent to capital projects at least one week prior to start of construction.

Inspect private development projects, minor/miscellaneous permits, and all underground utility company permit work to assure that all work in the public right-of-way is completed in accordance with City standards.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Active CIP construction projects administered	35	35	35	35	35
Public works permits inspected	421	350	400	400	400

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2323 Water System Management
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PROGRAM DESCRIPTION/GOALS

This program is responsible for the following:

Overall management of the City's Water Utility and Water Fund, including coordination with the Maintenance Services Department in operating and maintaining the water facilities and infrastructure.

Assurance that the City meets all state and federal regulations and continues to improve the reliability of the City's water supply.

Long-range planning and design of the water system, review and implementation of water rate adjustments, water conservation policies, and water quality monitoring.

Goals

Coordinate and manage the operation of the Water Utility to provide a safe and reliable water supply at a cost that is in line with other purveyors in Orange County.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.2	5.4	5.4	5.8	5.8
Nonregular Hours	1,886	2,194	2,194	2,500	2,500
Salaries & Benefits	\$592,737	\$656,030	\$656,030	\$697,470	\$718,080
Maintenance & Support	457,410	588,970	527,970	560,080	582,480
Capital Outlay		6,000	6,000	6,000	6,000
Subtotal	<u>1,050,147</u>	<u>1,251,000</u>	<u>1,190,000</u>	<u>1,263,550</u>	<u>1,306,560</u>
Less Allocations	<u>(80,324)</u>	<u>(148,870)</u>	<u>(148,870)</u>	<u>(160,140)</u>	<u>(167,110)</u>
Total Operating Budget	<u><u>\$969,823</u></u>	<u><u>\$1,102,130</u></u>	<u><u>\$1,041,130</u></u>	<u><u>\$1,103,410</u></u>	<u><u>\$1,139,450</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Water System Mod/Upgrd Fees	\$48,522	\$15,000	\$25,000	\$25,000	\$25,000
Wtr Sys Cross-Connect Insp Fees	9,298	5,000	10,000	10,000	10,000
Other Licenses/Permits	260		1,000	200	200
Rents	19,481	20,000	20,000	20,000	20,000
Other Agency Grants	47,151				
Sale of Maps & Publications	687	300	400	400	600
Plan Check Fees - Water	25,652	15,000	23,000	20,000	20,000
Water Engineering Reimb.	12,700	5,000	5,000	5,000	5,000
Water System Project Reimb.	10,852	15,000	10,000	15,000	15,000
Miscellaneous	3,500				
Contributed Asset from Developer	389,975				
Water Fund Contrib.	<u>\$401,746</u>	<u>1,026,830</u>	<u>946,730</u>	<u>1,007,810</u>	<u>1,043,650</u>
Total	<u><u>\$969,823</u></u>	<u><u>\$1,102,130</u></u>	<u><u>\$1,041,130</u></u>	<u><u>\$1,103,410</u></u>	<u><u>\$1,139,450</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2323 Water System Management
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PROGRAM OBJECTIVES

- Promote efficient and responsible use of water resources by minimizing water losses to 6 percent or less (the industry standard is 10 percent or less).
- Perform tests of all documented/record backflow assemblies to assure compliance with adopted guidelines and requirements by June of each year.
- Assure compliance with mandated regulations through water quality monitoring and state-approved routine bacteriological sampling programs.
- Complete the state-mandated annual water quality report by June of each year.
- Provide accurate and timely review of private development project plans to assure conformance with the Water Utility standards:
 Tract, parcel map, and large development reviews - 4 weeks
 Private development water projects (hydrant, fire service/large meters) - 10 days
 Minor water system upgrades (meter/backflow) - 3 days
 Utility infrastructure atlas sheet upgrades with Geographical Information System (GIS)
- Maintain the City of Fullerton's Water Utility "Rates, Rules, and Regulations".
- Plan and design capital projects to repair, replace, and rehabilitate water infrastructure.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
System water loss	6.6%	6.0%	6.2%	6.0%	6.0%
Backflow assembly devices tested/reports completed	3,470	3,100	3,500	3,550	3,575
Water permits issued	92	80	85	85	85
Counter visits	804	1,800	1,400	1,400	1,400
Cross-connection:					
New construction inspections	68	20	75	75	75
Flow tests	5	5	5	5	5
Capital project design	11	4	3	5	5
GIS Atlas sheet upgrades:					
Water	20	10	25	15	15
Sewer	15	10	35	15	15
Storm drain	11	10	7	4	7

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2326 Water Supply
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PROGRAM DESCRIPTION/GOALS

The Water Supply Program shows the overall cost of the Water Utility for supplying pumped and purchased water. Program activities include the costs for the following: (1) imported water from the Metropolitan Water District of Southern California, (2) pumped water from the Orange County Water District, (3) electricity for pumping groundwater from the Southern California Edison Company and the City of Anaheim Electrical Utility, and (4) other miscellaneous costs associated with the water supply.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$18,191,012	\$19,388,190	\$17,838,690	\$19,292,880	\$20,412,950
Capital Outlay					
Subtotal	<u>18,191,012</u>	<u>19,388,190</u>	<u>17,838,690</u>	<u>19,292,880</u>	<u>20,412,950</u>
Less Allocations	<u>(290,095)</u>	<u>(1,625,000)</u>	<u>(1,625,000)</u>	<u>(1,931,100)</u>	<u>(1,969,720)</u>
Total Operating Budget	<u><u>\$17,900,917</u></u>	<u><u>\$17,763,190</u></u>	<u><u>\$16,213,690</u></u>	<u><u>\$17,361,780</u></u>	<u><u>\$18,443,230</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Water Fund Revenues	\$25,618,447	\$25,459,600	\$25,780,230	\$27,994,000	\$29,164,500
Contribution to (from) Water Fund	<u>(7,717,530)</u>	<u>(7,696,410)</u>	<u>(9,566,540)</u>	<u>(10,632,220)</u>	<u>(10,721,270)</u>
Total	<u><u>\$17,900,917</u></u>	<u><u>\$17,763,190</u></u>	<u><u>\$16,213,690</u></u>	<u><u>\$17,361,780</u></u>	<u><u>\$18,443,230</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2326 Water Supply
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PROGRAM OBJECTIVES

Administer the water supply for the City to achieve the most cost-efficient water supply, which is to pump the maximum percentage of total water supply allowed by the Orange County Water District (OCWD) and purchase the remaining portion from the Metropolitan Water District (MWD). OCWD established the Basin Pumping Percentage (BPP) at 65 percent for fiscal year 2011-12 and at 63 percent for fiscal year 2012-13.

If the City pumps less than the BPP, the difference in the required water supply is purchased from MWD at approximately two times the cost of the pumped water. If the City pumps more than the BPP, OCWD assesses a fee that is equivalent to the Tier 2 purchase price from MWD, less the pumping costs.

Total combined costs for 1,000 gallons of water include the following components:

1. Average cost of delivered water, which includes only the external costs associated with water production, i.e., electrical power needs for the pumps, pump tax to OCWD, and water purchases from MWD.
2. Additional cost of water supply includes principal and interest payments, miscellaneous expenditures, and franchise fees, but does not include Capital Improvement Program costs.
3. Operating cost of water, which includes labor and maintenance and support of Water Fund related expenditures, primarily from Administrative Services, Engineering, and Maintenance Services.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Purchased water supply	37.9%	38.0%	38.0%	35.0%	37.0%
Cost per acre-foot	\$716	\$765	\$755	\$790	\$820
Pumped water supply	62.1%	62.0%	62.0%	65.0%	63.0%
Cost per acre-foot	\$327	\$375	\$333	\$353	\$370
Total cost of water per 1,000 gallons	\$2.71	\$2.86	\$2.82	\$2.86	\$2.97

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2331 Airport
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PROGRAM DESCRIPTION/GOALS

Fullerton Municipal Airport is the only general aviation airport in Orange County and is designated by the FAA as a reliever airport in the National Plan of Integrated Airport Systems. Most aviation services and employment are provided by the private sector. Five percent of both the Director of Engineering and his Administrative Assistant's salary is paid from the Airport Fund and accounted for in the Administration budget.

Goals

- Administer a safe, efficient Airport with sensitivity to environmental issues.
- Maintain a secure Airport Operations Area (AOA) consistent with the Homeland Security Advisory System.
- Plan and execute business plans to ensure financially sound operations.
- Provide general aviation facility emphasizing personal/corporate air travel and public safety aviation operations.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	4.0	4.0	4.0	5.0	5.0
Nonregular Hours	2,627			400	400
Salaries & Benefits	\$482,604	\$329,320	\$329,320	\$430,363	\$442,541
Maintenance & Support	1,423,766	1,596,210	1,589,640	1,689,657	1,529,457
Capital Outlay					
Subtotal	<u>1,906,370</u>	<u>1,925,530</u>	<u>1,918,960</u>	<u>2,120,020</u>	<u>1,971,998</u>
Less Allocations	<u>(519,974)</u>	<u>(346,000)</u>	<u>(346,000)</u>	<u>(346,000)</u>	<u>(346,000)</u>
Total Operating Budget	<u>\$1,386,396</u>	<u>\$1,579,530</u>	<u>\$1,572,960</u>	<u>\$1,774,020</u>	<u>\$1,625,998</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Aircraft Taxes			\$102,000	\$102,000	\$105,000
Rents	80,097	116,200	120,699	120,034	122,689
Fixed-Base Operators	414,419	377,320	435,915	445,602	454,955
Airport Hangar Admin Fee	3,000	2,500	12,717	5,000	5,000
Hangar Rental	929,479	949,500	1,087,517	1,088,201	1,088,201
Fuel Flowage Fees	36,985	57,750	50,068	52,250	55,000
Tie-Downs	86,072	95,000	73,507	75,000	75,000
Visiting Aircraft Parking	3,696	5,000	1,926	1,500	2,000
Field Use Fees	560	600	620	600	600
General Concessions	607	550	600	600	600
Parking Fees	3,169	2,500	4,928	4,620	4,620
Damage Repairs	3,399				
Miscellaneous	43,730	10,000	16,437	15,000	15,000
Contrib.to (from) Airport Fund	<u>(218,817)</u>	<u>(37,390)</u>	<u>(333,974)</u>	<u>(136,387)</u>	<u>(302,667)</u>
Total	<u>\$1,386,396</u>	<u>\$1,579,530</u>	<u>\$1,572,960</u>	<u>\$1,774,020</u>	<u>\$1,625,998</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Engineering	PROGRAM: 2331 Airport
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PROGRAM OBJECTIVES

- Manage the Airport to comply with all federal rules, regulations, grant assurances, and Homeland Security levels.
- Pass the annual state airport inspection.
- Ensure all tenants comply with lease, franchise, and rental agreements.
- Conduct the annual customer survey to assess customer satisfaction and maintain at least an 80 percent customer satisfaction rating.
- Operate the Airport as a business enterprise.
- Report noise and safety complaints to the Transportation and Circulation Commission; respond to 80 percent of these complaints within two working days.
- Utilize all available funding sources to include state/federal grants and private sector funding to implement Airport capital improvements.

PROGRAM PERFORMANCE MEASURES

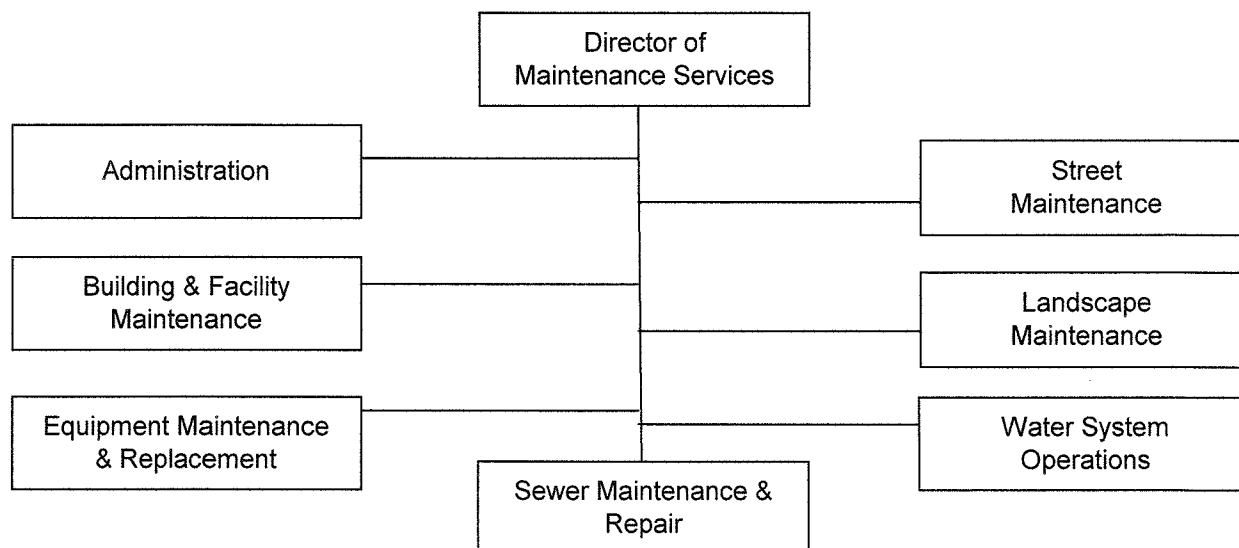
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Operations	68,351	72,000	65,000	65,000	67,000
Based aircraft	335	360	330	330	335
Noise complaints	40	50	50	50	50
Customer survey satisfaction rate	80%	80%	80%	80%	80%

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Maintenance Services Department protects the investment the community has made in its infrastructure - the streets, buildings, parks, and other facilities that belong to all Fullerton residents. Maintenance Services is responsible for a wide range of functions, including maintaining the City's automotive equipment, sidewalks, buildings, landscapes, parks, trees, streets, sewers, streetlights, graffiti removal, and the maintenance and operation of the water and sewer systems.

Maintenance Services consists of six operating divisions: Building and Facility Maintenance, Equipment Maintenance and Replacement, Landscape Maintenance, Street Maintenance, Water System Operations, and Sewer Maintenance and Repair. The six operating divisions are provided support and overall direction by the Administration Division.

Maintenance Services responds to over 12,000 citizen requests for service every year. These requests range from tree trimming to pothole filling. The department tries to respond to each request within three to five working days.

Goals

Maintain all City facilities, equipment, and public property in a fully functional, aesthetically pleasing, and safe operating condition.

Provide timely and cost-effective services in a courteous manner.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	174.5	157.0	153.0	159.0	159.0
Nonregular Hours	15,402	17,803	18,594	18,850	18,850
Salaries & Benefits	\$11,928,368	\$11,666,940	\$11,358,650	\$11,851,448	\$12,172,012
Maintenance & Support	11,115,188	12,751,351	11,940,375	11,894,660	11,879,730
Capital Outlay	703,757	2,556,479	1,776,525	1,307,080	1,339,790
Subtotal	<u>23,747,313</u>	<u>26,974,770</u>	<u>25,075,550</u>	<u>25,053,188</u>	<u>25,391,532</u>
Less Allocations	<u>(6,478,224)</u>	<u>(6,418,990)</u>	<u>(6,566,970)</u>	<u>(7,174,662)</u>	<u>(7,250,878)</u>
Total Operating Budget	<u>\$17,269,089</u>	<u>\$20,555,780</u>	<u>\$18,508,580</u>	<u>\$17,878,526</u>	<u>\$18,140,654</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
10 - General	\$4,755,430	\$4,832,558
15 - Parks & Recreation	10,000	10,000
23 - Sanitation	3,958,601	4,009,117
30 - Gas Tax	1,595,386	1,617,231
36 - Sewer & Drainage	164,520	164,630
58 - Debt Service Reserve	209,110	136,820
40 - Airport	16,517	16,797
42 - Brea Dam	246,283	250,015
44 - Water	4,963,882	5,030,110
45 - Plummer Parking Facilities	24,488	24,948
46 - Refuse Collection	11,456	12,293
47 - Sewer Enterprise	2,487,756	2,576,503
64 - Equipment Replacement	1,350,990	1,356,630
67 - Equipment Maintenance	2,801,858	2,826,772
69 - Building Maintenance Svcs.	1,975,113	1,992,293
70 - Facility Capital Repair	71,000	118,000
Subtotal	<u>24,642,390</u>	<u>24,974,717</u>
Less Allocations:		
10 - General	(95,520)	(96,200)
15 - Parks & Recreation	(10,000)	(10,000)
40 - Airport	(16,517)	(16,797)
42 - Brea Dam	(246,283)	(250,015)
47 - Sewer Enterprise - Depreciation	(294,270)	(323,700)
64 - Equipment Replacement	(1,297,999)	(1,297,999)
67 - Equipment Maintenance	(2,758,290)	(2,783,204)
69 - Building Maintenance Svcs.	(1,975,113)	(1,992,293)
70 - Facility Capital Repair	(480,670)	(480,670)
Total City	<u>17,467,728</u>	<u>17,723,839</u>
53 - East Redev. Debt Service	164,520	164,630
89 - Redevelopment Administration	246,278	252,185
Total	<u>\$17,878,526</u>	<u>\$18,140,654</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Regular Employees - Full-Time Equivalent Positions				
Director of Maintenance Svcs.	1.0	1.0	1.0	1.0
Water Superintendent	1.0	1.0	1.0	1.0
Building & Facility Superintendent	1.0	1.0	1.0	1.0
Landscape Superintendent	1.0	1.0	1.0	1.0
Street Superintendent	1.0	1.0	1.0	1.0
Sewer Superintendent	1.0	1.0	1.0	1.0
Equipment Superintendent	1.0	1.0	1.0	1.0
Maintenance Services Manager	1.0	1.0	1.0	1.0
Water Distribution Supervisor	1.0	1.0	1.0	1.0
Water Production Supervisor	1.0	1.0	1.0	1.0
Sewer Supervisor	1.0	1.0	1.0	1.0
Building & Facility Supervisor	1.0	1.0	1.0	1.0
Landscape Supervisor	2.0	2.0	2.0	2.0
Equipment Supervisor	1.0	1.0	1.0	1.0
Street Supervisor	2.0	2.0	2.0	2.0
Administrative Analyst II	1.0	1.0	1.0	1.0
Electrical & HVAC Lead Worker	1.0	1.0	1.0	1.0
Equip. Mechanic Lead Worker	1.0	1.0	1.0	1.0
Electrician	3.0	3.0	3.0	3.0
Air Conditioning Mechanic	1.0	1.0	1.0	1.0
Mechanic III	2.0	2.0	2.0	2.0
Facilities Specialist	1.0			
Location Specialist	2.0	2.0	2.0	2.0
Sanitation Specialist	1.0	1.0	1.0	1.0
Sewer Program Specialist	1.0	1.0	1.0	1.0
Source Control Inspector	3.0	3.0	3.0	3.0
Tree Services Inspector	1.0	1.0	1.0	1.0
Streets Lead Worker	2.0	2.0	2.0	2.0
Water Lead Worker	2.0	2.0	2.0	2.0
Grounds Maintenance Lead Worker	3.0	2.0	2.0	2.0
Mechanic II	6.0	6.0	6.0	6.0
Fleet Maintenance Technician	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0		
Irrigation Specialist	2.0	1.0	1.0	1.0
Water Production Operator	3.0	3.0	3.0	3.0
Skilled Maintenance Worker - Water II	2.0	2.0	2.0	2.0
Skilled Maintenance Worker - Water I	2.0	2.0	2.0	2.0
Skilled Maintenance Worker - Building & Facilities	3.0	3.0	3.0	3.0

(Continued)

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Regular Employees - Full-Time Equivalent Positions				
(Continued)				
Motor Sweeper Operator	4.0	4.0	4.0	4.0
Meter Repairer	2.0	2.0	2.0	2.0
Equipment Operator - Water	2.0	2.0	2.0	2.0
Sr. Maintenance Worker III	6.0	6.0	6.0	6.0
Maint. Facilities Dispatcher	1.0	1.0	1.0	1.0
Equipment Operator	9.0	9.0	9.0	9.0
Traffic Painter	2.0	2.0	2.0	2.0
Sr. Maintenance Worker II	4.0	4.0	4.0	4.0
Sr. Maintenance Worker I	34.0	34.0	34.0	34.0
Clerical Assistant III	3.0	2.0	3.0	3.0
Maintenance Worker	44.5	31.0	33.0	33.0
Clerical Assistant II	1.0	1.0	1.0	1.0
Total Regular Employees	<u>174.5</u>	<u>157.0</u>	<u>159.0</u>	<u>159.0</u>
		<u>Nonregular Employees - Hours</u>		
Total Nonregular Hours	<u>15.402</u>	<u>17.803</u>	<u>18.850</u>	<u>18.850</u>

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2411 Administration
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PROGRAM DESCRIPTION/GOALS

The Administration Program is responsible for providing policy direction to the department, performing cost analyses of major operations, and developing productivity enhancements. The Administration Program also provides analytical, administrative, and clerical support to the department. Administration's staff is responsible for managing the City's non-emergency telephone system.

Goal

Provide management direction to the department's six operating divisions in order to provide the most efficient, effective, and customer-oriented municipal services at the lowest possible cost.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.0	6.0	6.0	6.0	6.0
Nonregular Hours	1,590	2,100	2,100	2,100	2,100
Salaries & Benefits	\$700,047	\$690,720	\$690,720	\$680,590	\$694,600
Maintenance & Support	689,038	704,040	716,350	682,230	683,900
Capital Outlay					
Subtotal	<u>1,389,085</u>	<u>1,394,760</u>	<u>1,407,070</u>	<u>1,362,820</u>	<u>1,378,500</u>
Less Allocations	(49,053)	(52,820)	(52,800)	(36,900)	(36,900)
Total Operating Budget	<u><u>\$1,340,032</u></u>	<u><u>\$1,341,940</u></u>	<u><u>\$1,354,270</u></u>	<u><u>\$1,325,920</u></u>	<u><u>\$1,341,600</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$324,217	\$310,720	\$323,050	\$304,350	\$309,660
Sewer & Drainage Fund Contrib.	165,456	165,670	165,670	164,520	164,630
Sanitation Fund Contrib.	182,539	190,520	190,520	188,370	191,970
Water Fund Contrib.	381,957	385,330	385,330	380,790	385,050
Sewer Enterprise Fund Contrib.	120,407	123,810	123,810	123,370	125,660
E. Redev. Debt Service Fund Contrib.	<u>165,456</u>	<u>165,890</u>	<u>165,890</u>	<u>164,520</u>	<u>164,630</u>
Total	<u><u>\$1,340,032</u></u>	<u><u>\$1,341,940</u></u>	<u><u>\$1,354,270</u></u>	<u><u>\$1,325,920</u></u>	<u><u>\$1,341,600</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2411 Administration
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PROGRAM OBJECTIVES

- Supervise the six operating divisions to ensure they meet at least 80 percent of their goals and objectives.
- Respond to written citizen requests within five days from receipt.
- Complete performance audits of the following programs: Street Division asphalt operations and Landscape large field mowing and high-profile parks. The audit staff will continue the Review and Certification of Departmental Performance Measures series that was started in 2010.
- Institute annual drills of the department's emergency operations procedures.
- Continue the cross-training program: two employees from each division to be trained in the basic emergency operations function of the six operating divisions.
- Begin implementing the asset tracking feature in the new Carte-Graph management system to take full advantage of the system's GIS and asset management features.
- Maintain an on-line customer satisfaction survey for citizens to rate department services. Achieve a 3.8 customer satisfaction rating (with 5 being the highest) on the surveys.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Customer service survey ratings:					
Citywide maintenance*	3.71	3.85	3.60	3.75	3.75
Customer service staff*	3.57	4.30	3.70	3.80	3.80

*The rating system used has a range of 1 to 5. 1 equals poor and 5 equals excellent.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2413 Building & Facility Maintenance
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PROGRAM DESCRIPTION/GOALS

The Building and Facility Maintenance Program is responsible for maintenance and repair of 67 buildings, 37 park facilities, and all City-owned electrical equipment, including 6,660 streetlights. Duties also include carpentry, graffiti removal, swimming pool maintenance, electrical maintenance, plumbing and general repair services, and contract radio maintenance with the County of Orange. Contracted custodial services are provided to 50 City-owned buildings. All program costs are allocated to various departments, except for streetlight repair, parking lot lighting, energy costs, graffiti removal, parking structure maintenance, and park maintenance.

Goal

Ensure all City facilities are maintained in a safe, clean, and proper state of repair.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-23 <u>Proposed</u>
Regular Employees	24.0	19.0	19.0	19.0	19.0
Nonregular Hours	3,400	1,183		1,183	1,183
Salaries & Benefits	\$1,640,100	\$1,438,340	\$1,332,750	\$1,471,197	\$1,506,552
Maintenance & Support	2,168,305	3,524,880	2,622,175	2,480,760	2,482,960
Capital Outlay					
Subtotal	<u>3,808,405</u>	<u>4,963,220</u>	<u>3,954,925</u>	<u>3,951,957</u>	<u>3,989,512</u>
Less Allocations	<u>(2,057,258)</u>	<u>(2,089,660)</u>	<u>(2,089,660)</u>	<u>(1,991,630)</u>	<u>(2,009,090)</u>
Total Operating Budget	<u>\$1,751,147</u>	<u>\$2,873,560</u>	<u>\$1,865,265</u>	<u>\$1,960,327</u>	<u>\$1,980,422</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-23 <u>Proposed</u>
General Fund Contrib.	\$1,411,191	\$1,356,320	\$1,414,272	\$1,403,732	\$1,420,281
Gas Tax Fund Contrib.	382,515	481,750	481,750	441,750	441,750
Sanitation Fund Contrib.	2,128	1,800	2,350	4,787	5,159
Water Fund Contrib.	102,132	104,530	14,170	65,681	66,981
Plummer Parking Fac. Fund Contrib.	17,130	17,430	14,080	18,045	18,365
Refuse Collection Fund				11,456	12,293
Sewer Enterprise Fund Contrib.	1,257	1,100	1,389	1,500	1,650
Redev. Fund Contrib.	23	1,001,920	1,800	13,376	13,943
Telephone Fees	51,868	90,910	60,000	90,910	90,910
Custodial Service Fees	484,540	552,930	497,290	499,930	499,930
Building Service Fees	1,425,228	1,339,790	1,453,084	1,428,974	1,447,174
Costs Allocated to Various Departments	<u>(2,027,133)</u>	<u>(2,074,920)</u>	<u>(2,074,920)</u>	<u>(2,019,814)</u>	<u>(2,038,014)</u>
Contrib. (to) from Bldg. Fund	<u>(99,732)</u>				
Total	<u>\$1,751,147</u>	<u>\$2,873,560</u>	<u>\$1,865,265</u>	<u>\$1,960,327</u>	<u>\$1,980,422</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2413 Building & Facility Maintenance
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PROGRAM OBJECTIVES

Perform all necessary preventive maintenance repairs on 67 buildings in accordance with prescribed schedules 100 percent of the time.

Conduct an extensive annual inspection of each facility to determine overall need for repairs and incorporate results in capital projects program or maintenance budget for repair.

Ensure the custodial contractor is meeting the contract's specifications for the 50 buildings receiving custodial services. Maintain an average satisfaction rating of 3.0 on internal custodial services survey on a 5-point scale.

Perform graffiti removal with a response time of 1.5 working days.

Maintain and operate streetlights below Edison cost per pole per year.

Provide visual inspection to 100 percent of all streetlights on a monthly schedule.

Consistently score at least a 3.5 (with 4 being excellent) on the semi-annual building maintenance customer satisfaction survey

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
BUILDING MAINT. SERVICES					
Cost per square foot per year:					
City Hall	\$2.37	\$5.16	\$4.74	N/A	N/A
Police Dept.	\$1.24	\$3.53	\$2.48	N/A	N/A
Main Library	\$1.21	\$3.32	\$2.42	N/A	N/A
Annual inspections of buildings and facilities	71	65	65	67	67
Building square feet	660,706	660,706	660,706	660,706 *	660,706 *
Response time to building service requests (days)	N/A	N/A	N/A	3	3
CUSTODIAL SERVICES					
Cost per sq. foot per year	\$1.40	\$1.84	\$1.84	N/A	N/A
Building square feet	300,080	300,080	300,080	300,080 *	300,080 *
Custodial satisfaction rating	3	3	3	4	4
GRAFFITI REMOVAL					
Sq. feet removed	665,701	630,500	630,500	650,200	670,300
Cost per sq. foot	\$0.27				
STREETLIGHTS: (7,283 Total Streetlights: 6,660 City owned and 623 Edison owned)					
City cost per pole per yr.	\$27.71	\$159.00	\$112.70	\$118.34	\$124.26
Edison cost per pole per yr.	\$36.02	\$219.00	\$164.90	\$173.15	\$181.81

* May change based on final construction of Main Library and Community Center

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2416 Equipment Maintenance
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PROGRAM DESCRIPTION/GOALS

The Equipment Maintenance Program provides all equipment-related services to the entire City fleet. The program includes preventive maintenance, Biannual Inspection Terminal (BIT) as required by the California Highway Patrol, and periodic safety inspections, repairs, and modifications. Maintenance costs are allocated to the other City departments on a per-vehicle basis. In-house repair services are augmented by contracted services when cost-effective.

Goal

Provide ready, safe vehicles and equipment for all City functions at rates at or below other cities and counties.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Regular Employees	12.0	13.0	12.0	13.0	13.0
Nonregular Hours	3,172	1,200	2,800	2,247	2,247
Salaries & Benefits	\$1,050,580	\$1,099,170	\$1,099,170	\$1,087,350	\$1,111,850
Maintenance & Support	1,364,914	1,660,270	1,660,270	1,648,510	1,648,920
Capital Outlay	31,121	113,130	66,000	66,000	66,000
Subtotal	<u>2,446,615</u>	<u>2,872,570</u>	<u>2,825,440</u>	<u>2,801,860</u>	<u>2,826,770</u>
Less Allocations	<u>(2,798,090)</u>	<u>(2,797,320)</u>	<u>(2,797,320)</u>	<u>(2,758,290)</u>	<u>(2,783,200)</u>
Total Operating Budget	<u><u>(\$351,475)</u></u>	<u><u>\$75,250</u></u>	<u><u>\$28,120</u></u>	<u><u>\$43,570</u></u>	<u><u>\$43,570</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Carpool Fees	\$26,080	\$26,080	\$26,080	\$19,550	\$19,550
Vehicle Maint. Fees	2,446,615	2,872,570	2,825,440	2,801,860	2,826,770
Costs Allocated to Various Departments	(2,798,090)	(2,797,320)	(2,797,320)	(2,758,290)	(2,783,200)
Contrib. (to) from Equip. Maint. Fund	(26,080)	(26,080)	(26,080)	(19,550)	(19,550)
Total	<u><u>(\$351,475)</u></u>	<u><u>\$75,250</u></u>	<u><u>\$28,120</u></u>	<u><u>\$43,570</u></u>	<u><u>\$43,570</u></u>

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2417 Equipment Replacement
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PROGRAM DESCRIPTION/GOALS

This program is responsible for identifying equipment needing replacement, projecting replacement costs, setting rental fees, accumulating replacement funds, receiving new units, installing auxiliary equipment, and selling old equipment. The Equipment Replacement Program achieves the lowest possible ownership cost and the highest productivity by systematically replacing existing equipment before its condition begins to generate excessive repair costs and downtime. Costs are economized through the aggressive use of warranty programs, which will offer customers lease rates below the private sector.

Twenty-five to thirty vehicles are normally scheduled for replacement each year. Only police patrol vehicles and those posing a safety hazard will be replaced for the next two fiscal years.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-01 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$351,841	\$496,530	\$496,530	\$499,710	\$427,350
Capital Outlay	586,013	2,305,630	1,573,530	1,060,390	1,066,100
Subtotal	<u>937,854</u>	<u>2,802,160</u>	<u>2,070,060</u>	<u>1,560,100</u>	<u>1,493,450</u>
Less Allocations	(550,970)	(550,970)	(550,970)	(1,298,000)	(1,298,000)
Total Operating Budget	<u>\$386,884</u>	<u>\$2,251,190</u>	<u>\$1,519,090</u>	<u>\$262,100</u>	<u>\$195,450</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Equipment Replacement Fees	\$550,970	\$550,970	\$550,970	\$1,298,000	\$1,298,000
Costs Allocated to					
Various Departments	(550,970)	(550,970)	(550,970)	(1,298,000)	(1,298,000)
Interest Income	0	0	0	0	0
Grant Admin Fund		50,000	0	0	0
Contrib. (to) from Equip. Replacement Fund	106,704	1,883,960	1,201,860	52,990	58,630
Debt Service Fund Contrib.	<u>280,180</u>	<u>317,230</u>	<u>317,230</u>	<u>209,110</u>	<u>136,820</u>
Total	<u>\$386,884</u>	<u>\$2,251,190</u>	<u>\$1,519,090</u>	<u>\$262,100</u>	<u>\$195,450</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2417 Equipment Replacement
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PROGRAM OBJECTIVES

- Accumulate equipment replacement funds through lease allocations.
- Maintain equipment rental fees, including get-ready costs, at a rate competitive with other cities and counties.
- Evaluate and extend the life of equipment when cost-effective.
- Purchase vehicles that comply with state mandates, e.g., alternative-fuel and low-emission vehicles.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Adopted</u>	<u>2012-13 Adopted</u>
Fleet average age (years)	7.26	8.6	8.6	8.8	9.0
City monthly rental fees by classification:					
Intermediate sedan	\$271	\$271	\$271	\$273	\$273
Police patrol car	\$890	\$900	\$900	\$950	\$975
1/2-ton pickup truck	\$186	\$200	\$200	\$210	\$220
3/4-ton utility truck	\$220	\$220	\$220	\$223	\$233
Street sweepers	\$1,711	\$1,711	\$1,772	\$1,922	\$2,072

**CITY OF FULLERTON
FISCAL YEARS 2009-10 - 2010-11**

DEPARTMENT: Maintenance Services	PROGRAM: 2419 Street Maintenance
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PROGRAM DESCRIPTION/GOALS

This program is divided into two general areas of responsibility: pavement and traffic support. Pavement includes maintenance and reconstruction of concrete curbs, gutters, and sidewalks; and paving and minor reconstruction to asphalt parking lots, residential streets, and arterial highways. Traffic support includes maintenance of traffic-related street name signs, regulatory and guide signs; regular repainting of pavement lane lines, arrows, and symbols for vehicular traffic; installation and maintenance of traffic-related raised pavement markers; and traffic control or road closures for civic events and emergencies.

The National Pollutant Discharge Elimination System (NPDES) program mandates that cities remove pollutants from city drains, catch basins, and drainage channels. The Street Maintenance Program routinely services the entire storm drain system to ensure pollutants are removed to comply with this mandate.

This program ensures operational readiness of City facilities and infrastructure for the safe and enjoyable use of Fullerton's citizens.

Goal

Employ reasonable and prudent maintenance practices that will promote a safe, usable, and aesthetically pleasing environment for residents and visitors to the City of Fullerton. Maintain storm drains and channels to ensure compliance with NPDES guidelines and mandates.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	27.4	25.9	25.9	25.9	25.9
Nonregular Hours	3,400	8,000	7,000	8,000	8,000
Salaries & Benefits	\$1,790,013	\$1,841,490	\$1,774,530	\$1,863,249	\$1,916,135
Maintenance & Support	1,257,349	1,101,560	1,101,560	1,128,565	1,129,655
Capital Outlay	15,843	14,570	14,570	14,570	14,570
Subtotal	<u>3,063,205</u>	<u>2,957,620</u>	<u>2,890,660</u>	<u>3,006,384</u>	<u>3,060,360</u>
Less Allocations					
Total Operating Budget	<u>\$3,063,205</u>	<u>\$2,957,620</u>	<u>\$2,890,660</u>	<u>\$3,006,384</u>	<u>\$3,060,360</u>
*Includes 2.0 unfunded positions.					

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
General Fund Contrib.	\$594,464	\$559,300	\$559,300	\$569,218	\$576,153
Gas Tax Fund Contrib.	1,321,779	1,116,250	1,088,790	1,153,636	1,175,481
Sanitation Fund Contrib.	1,034,639	1,135,570	1,096,070	1,131,467	1,153,976
Loan Proceeds - San. Fd.	12,665				
Interest Income - San. Fd.	145				
Water Fund Contrib.	16,012	55,620	55,620	55,620	55,620
Sewer Enterprise Fund Contrib.	20,844	23,180	23,180	23,180	23,180
Redev. Fund Contrib.	62,658	67,700	67,700	73,263	75,950
Total	<u>\$3,063,205</u>	<u>\$2,957,620</u>	<u>\$2,890,660</u>	<u>\$3,006,384</u>	<u>\$3,060,360</u>

**CITY OF FULLERTON
FISCAL YEARS 2009-10 - 2010-11**

DEPARTMENT: Maintenance Services	PROGRAM: 2419 Street Maintenance
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PROGRAM OBJECTIVES

Provide road and pavement maintenance for publicly owned streets.

Provide a traffic painting program that will repaint traffic lane lines and pavement legends as needed to maintain at least 50 percent wear of the original roadway markings. Provide this service at or below private sector rates.

Meet objectives for placing asphalt and crack sealer.

Remove pollutants from City drains and catch basins to comply with the National Pollutant Discharge Elimination System (NPDES) mandates.

Pressure clean sidewalks. Remove gum, dirt, grease, and stains from publicly owned sidewalks.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Asphalt operations:					
Tons placed	2,686	3,000	3,000	3,000	3,000
Cost per ton	\$180.82	\$168.00	\$190,000.00	\$168.00	\$175.00
Asphalt crack filler:					
Pounds applied	41,650	40,000	40,000	40,000	40,000
Cost per pound	\$1.62	\$2.26	\$2.26	\$2.26	\$2.26
Street legend and curb painting:					
Square feet painted	137,624	143,325	130,000	143,325	143,325
Cost per square foot	\$0.85	\$0.86	\$0.86	\$0.86	\$0.88
Stripe painting:					
Lineal feet painted	1,199,500	1,233,697	1,230,900	1,233,697	1,233,697
Cost per lineal foot	\$0.09	\$0.10	\$0.10	\$0.11	\$0.11
Channel clearing (miles)	5.65	5.75	5.46	5.75	5.75
Catch basins cleaned (each)	3,936	3,000	3,600	3,000	3,000
Pressure wash sidewalk (square feet)	3,829,425	2,100,000	2,500,000	2,500,000	2,500,000

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2421 Street Cleaning
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PROGRAM DESCRIPTION/GOALS

This program provides weekly street-cleaning services to all the publicly owned streets, park roads, and to the Fullerton Municipal Airport. The City's four sweeper operators and five machines sweep 37,000 curb miles on residential streets, arterial highways, industrial, and commercial streets on an annual basis.

This program contributes to the City's compliance with federally mandated National Pollutant Discharge Elimination System requirements. The Street Cleaning Program protects rivers, streams, ponds, and, ultimately, the ocean from being polluted by collecting roadway accumulations before it enters the storm drain system.

Goal

Maintain a clean and aesthetically pleasing environment for the public to enjoy through the consistent application of the established Street Cleaning Program. Protect downstream water bodies from harmful contaminants by providing a consistent, well-managed Street Cleaning Program as a best management practice.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Regular Employees	4.6	4.6	4.6	4.6	4.6
Nonregular Hours	610	1,040	1,040	1,040	1,040
Salaries & Benefits	\$363,581	\$365,600	\$365,600	\$369,580	\$377,190
Maintenance & Support	392,526	395,570	395,570	492,150	492,230
Capital Outlay					
Subtotal	<u>756,107</u>	<u>761,170</u>	<u>761,170</u>	<u>861,730</u>	<u>869,420</u>
Less Allocations					
Total Operating Budget	<u><u>\$756,107</u></u>	<u><u>\$761,170</u></u>	<u><u>\$761,170</u></u>	<u><u>\$861,730</u></u>	<u><u>\$869,420</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Sanitation Fund Contrib.	<u>\$756,107</u>	<u>\$761,170</u>	<u>\$761,170</u>	<u>\$861,730</u>	<u>\$869,420</u>
Total	<u><u>\$756,107</u></u>	<u><u>\$761,170</u></u>	<u><u>\$761,170</u></u>	<u><u>\$861,730</u></u>	<u><u>\$869,420</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2421 Street Cleaning
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PROGRAM OBJECTIVES

- Provide an established Street Cleaning Program that ensures roadway cleanliness and an aesthetically pleasing environment.
- Protect downstream water bodies from harmful contaminants through routine street-cleaning services.
- Provide quality Street Cleaning Program with expenses for this service at or below private sector costs.
- Comply with National Pollutant Discharge Elimination System guidelines and mandates.
- Complete 99 percent of street-cleaning schedules.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	2009-2010 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Adopted</u>	2012-13 <u>Adopted</u>
Sweeping mileage (curb miles)	37,633	37,000	37,000	37,000	37,000
Cost per curb mile (City)	\$19.92	\$21.37	\$21.37	\$23.49	\$23.49
Cost per curb mile (private sector)	\$21.76	\$21.76	\$21.76	\$23.87	\$23.87
Completed street-cleaning schedules	97%	99%	99%	99%	99%

**CITY OF FULLERTON
FISCAL YEARS 2009-10 - 2010-11**

DEPARTMENT: Maintenance Services	PROGRAM: 2422 Facility Capital Repair
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PROGRAM DESCRIPTION/GOALS

This program is responsible for identifying major capital/equipment repairs or replacements at City facilities, as well as projecting replacement costs, setting rental fees, and accumulating replacement funds. Examples of covered costs include roofing, flooring, parking lots, and HVAC (heating, ventilating, and air conditioning) equipment.

The program provides for a systematic approach to scheduling and funding major repairs to City facilities. Usually, most of the appropriations/expenditures are included in the Capital Improvement Program (CIP), while smaller projects are included in Maintenance Services.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support					
Capital Outlay	\$57,576	\$47,305	\$47,310	\$71,000	\$118,000
Subtotal	<u>57,576</u>	<u>47,305</u>	<u>47,310</u>	<u>71,000</u>	<u>118,000</u>
Less Allocations	<u>(483,510)</u>	<u>(483,510)</u>	<u>(483,510)</u>	<u>(480,670)</u>	<u>(480,670)</u>
Total Operating Budget	<u><u>(\$425,934)</u></u>	<u><u>(\$436,205)</u></u>	<u><u>(\$436,200)</u></u>	<u><u>(\$409,670)</u></u>	<u><u>(\$362,670)</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Facility Capital					
Repair Fees	\$483,510	\$483,510	\$483,510	\$483,510	\$483,510
Costs Allocated to					
Various Departments	(483,510)	(483,510)	(483,510)	(483,510)	(483,510)
Interest Income	16,347	15,300	15,300	15,800	17,400
Transfer (to) from Debt Svc.Fund					
Contrib. (to) from Facility					
Capital Repair Fund	<u>(442,281)</u>	<u>(451,505)</u>	<u>(451,500)</u>	<u>(425,470)</u>	<u>(380,070)</u>
Total	<u><u>(\$425,934)</u></u>	<u><u>(\$436,205)</u></u>	<u><u>(\$436,200)</u></u>	<u><u>(\$409,670)</u></u>	<u><u>(\$362,670)</u></u>

CITY OF FULLERTON
FISCAL YEARS 2009-10 - 2010-11

DEPARTMENT: Maintenance Services	PROGRAM: 2422 Facility Capital Repair
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PROGRAM OBJECTIVES

Update the 30-year Facility Replacement Plan.

Replace building equipment in accordance with the established 30-year Facility Replacement Plan.

Complete the following projects of \$25,000 or less within the two-year budget cycle:

- Replace Fire Stations 3, 4, and 5 flooring by Spring 2012
- Reseal the flooring at the Izaak Walton cabin by Spring 2012
- Replace the window coverings at Izaak Walton cabin by Spring 2012
- Paint the Izaak Walton cabin exterior by Spring 2012
- Replace the HVAC systems at Fire Stations 3 and 4 by Spring 2013
- Replace roofing on the Izaak Walton cabin, Chapman Park Recreation Center, and Orangethorpe Center by Spring 2013
- Replace the window coverings at Hunt Branch Library by Spring 2013
- Replace the gym heater at Independence Park by Spring 2013

All projects over \$25,000 are shown in the Public Facilities section of the Capital Improvement Program budget

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2423 Landscape Maintenance
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PROGRAM DESCRIPTION/GOALS

The Landscape Maintenance Program's operations include landscape maintenance, irrigation repair and maintenance, recreational trail maintenance, minor tree pruning, tree and shrub planting, preparation and maintenance of sports fields, chemical and mechanical weed abatement, pesticide application, and elimination of hazards to the public. The program maintains parks, median islands, landscaped areas on public grounds, reservoir sites, school grounds, recreational trails, and other City-owned property. Services are provided at three levels: (1) high for sports fields and high-visibility parks; (2) standard service levels for medium-use improved parks; and (3) minimal services to areas requiring reduced maintenance, such as natural parks and recreational trails.

Goal

Maintain all parks, landscaped areas, landscaped public facilities, recreational trails, and primitive parkland owned by the City in a safe, usable, and aesthetically pleasing condition.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2012-13 <u>Proposed</u>	2013-24 <u>Proposed</u>
Regular Employees	48.6	38.6	37.6	40.6	40.6
Nonregular Hours	4,270	4,280	5,654	4,280	4,280
Salaries & Benefits	\$2,605,487	\$2,254,820	\$2,212,620	\$2,363,675	\$2,434,796
Maintenance & Support	1,251,991	1,231,670	1,231,670	1,257,550	1,259,060
Capital Outlay	81	8,770	8,770	8,770	8,770
Subtotal	<u>3,857,559</u>	<u>3,495,260</u>	<u>3,453,060</u>	<u>3,629,995</u>	<u>3,702,626</u>
Less Allocations	<u>(310,810)</u>	<u>(324,710)</u>	<u>(324,710)</u>	<u>(314,903)</u>	<u>(319,315)</u>
Total Operating Budget	<u><u>\$3,546,749</u></u>	<u><u>\$3,170,550</u></u>	<u><u>\$3,128,350</u></u>	<u><u>\$3,315,092</u></u>	<u><u>\$3,383,311</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2012-13 <u>Proposed</u>	2013-24 <u>Proposed</u>
School District Contract	\$111,046	\$125,000	\$125,000	\$125,000	\$125,000
Cost Reimbursement	3,823	12,160	12,000	12,000	12,000
General Fund Contrib.	2,691,968	2,184,980	2,179,990	2,245,608	2,293,262
Sanitation Fund Contrib.	439,997	496,370	465,470	460,327	472,572
Brea Dam Fund					
Water Fund Contrib.	166,761	198,810	193,310	282,255	287,232
Plummer Parking Fac. Fund Contrib.	6,912	5,690	5,040	6,443	6,583
Sewer Fund Contrib.				23,820	24,370
Redev. Fund Contrib.	126,242	147,540	147,540	159,639	162,292
Total	<u><u>\$3,546,749</u></u>	<u><u>\$3,170,550</u></u>	<u><u>\$3,128,350</u></u>	<u><u>\$3,315,092</u></u>	<u><u>\$3,383,311</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2423 Landscape Maintenance
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PROGRAM OBJECTIVES

Perform maintenance as verified by semimonthly inspections of all parks, streetscapes, City-owned facilities, and greenbelts to ensure acceptability of appearance and conformance with established City standards.

Perform monthly inspections of all irrigation systems to minimize water usage and to maximize the turf and landscape quality.

Upgrade the computerized irrigation systems throughout the City by adding two computerized, local-radio irrigation controllers per year at parks, medians, and City-owned facilities throughout the City.

Maintain primitive parklands and recreational trails in a natural, safe, and usable condition.

Maintain landscape costs at a level competitive with the private sector. Assume full maintenance responsibilities at the new Bastanchury Greenbelt Park (10.8 acres) and limited maintenance responsibilities at Mountain View Park (2.35 acres).

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Semimonthly park inspections	100%	100%	100%	100%	100%
Irrigation inspections	100%	100%	100%	100%	100%
Park acreage:					
Improved	610	610	610	610	610
Unimproved/natural	427	427	427	427	427
Total	<u>1,037</u>	<u>1,037</u>	<u>1,037</u>	<u>1,037</u>	<u>1,037</u>
Average park maint. costs per acre:					
Improved	\$3,721	\$3,854	\$3,282	\$3,368	\$2,436
Unimproved	\$1,329	\$1,377	\$1,172	\$1,202	\$1,227

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2424 Tree Maintenance
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PROGRAM DESCRIPTION/GOALS

The Tree Maintenance Program is responsible for trimming, removing, and planting trees in the public rights-of-way. The majority of Fullerton's trees are located in parkways with some located in parks, greenbelts, medians, public parking lots, recreational trails, and other public grounds. Contract crews perform most scheduled and on-request pruning services. Some minor park, greenbelt, and recreational trail tree pruning is performed by City crews. Tree division staff work in conjunction with other departments to assist in the selection, replacement, and removing of trees as it relates to their various projects.

Goal

Maintain and prune City trees located in parkways, medians, greenbelts, parks, parking lots, and all other public grounds in a safe and aesthetically pleasing condition.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	1.9	1.9	1.9	1.9	1.9
Nonregular Hours					
Salaries & Benefits	\$184,182	\$187,460	\$187,460	\$188,560	\$192,610
Maintenance & Support	1,088,898	1,125,680	1,125,680	1,123,360	1,123,410
Capital Outlay					
Subtotal	<u>1,273,080</u>	<u>1,313,140</u>	<u>1,313,140</u>	<u>1,311,920</u>	<u>1,316,020</u>
Less Allocations	(288)				
Total Operating Budget	<u><u>\$1,272,792</u></u>	<u><u>\$1,313,140</u></u>	<u><u>\$1,313,140</u></u>	<u><u>\$1,311,920</u></u>	<u><u>\$1,316,020</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Sanitation Fund Contrib.	<u>\$1,272,792</u>	<u>\$1,313,140</u>	<u>\$1,313,140</u>	<u>\$1,311,920</u>	<u>\$1,316,020</u>
Total	<u><u>\$1,272,792</u></u>	<u><u>\$1,313,140</u></u>	<u><u>\$1,313,140</u></u>	<u><u>\$1,311,920</u></u>	<u><u>\$1,316,020</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2424 Tree Maintenance
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PROGRAM OBJECTIVES

Maintain trees for health, safety, and aesthetics by conducting annual inspections and pruning according to the established Community Forest Management Plan.

Schedule trees for pruning, removal, and planting in accordance with the Community Forest Management Plan.

Remove hazardous tree conditions located on City property within four hours of notification.

Manage contract tree pruning to ensure work is performed according to City, American National Standards Institute (ANSI), and International Society of Arboriculture (ISA) specifications.

Integrate updated Geographic Information System (GIS) street tree inventory data.

The Community Forest consists of approximately 46,025 trees scheduled to be pruned once every three to four years.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Trees pruned per year	14,618	13,000	13,000	13,000	13,000
Cost per tree pruned	\$67.42	\$67.42	\$67.42	\$67.42	\$67.42
Trees removed	615	500	500	500	500
Cost per tree removed	\$198	\$204	\$204	\$204	\$204
Trees planted	494	500	500	500	500
Cost per tree planted	\$198	\$204	\$204	\$204	\$204
Response time for service requests (days)	0.73	2 days	2 days	2 days	2 days

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2425 Water Transmission & Distribution
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PROGRAM DESCRIPTION/GOALS

This program is responsible for the delivery of water to City residents, businesses, and industries. The program maintains 400 miles of water main, 29,500 metered services, 3,932 fire hydrants, and 11,271 valves. The Transmission and Distribution Program includes functions such as system testing, preventive maintenance, and system repair.

Goal

Repair and maintain the water distribution system to prevent water leaks and deliver safe, potable water in a cost-effective manner. The American Water Works Association has established 10 percent as the national average rate of water loss. The City of Fullerton's goal is not to exceed a 6 percent water loss factor.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	21.5	21.5	21.5	21.5	21.5
Nonregular Hours					
Salaries & Benefits	\$1,768,846	\$1,681,960	\$1,754,260	\$1,806,520	\$1,848,631
Maintenance & Support	1,166,730	1,286,960	1,286,960	1,254,340	1,254,520
Capital Outlay	8,291	58,350	58,350	58,350	58,350
Subtotal	<u>2,943,867</u>	<u>3,027,270</u>	<u>3,099,570</u>	<u>3,119,210</u>	<u>3,161,501</u>
Less Allocations	(752)				
Total Operating Budget	<u>\$2,943,115</u>	<u>\$3,027,270</u>	<u>\$3,099,570</u>	<u>\$3,119,210</u>	<u>\$3,161,501</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Water Fund Contrib.	<u>\$2,943,115</u>	<u>\$3,027,270</u>	<u>\$3,099,570</u>	<u>\$3,119,210</u>	<u>\$3,161,501</u>
Total	<u>\$2,943,115</u>	<u>\$3,027,270</u>	<u>\$3,099,570</u>	<u>\$3,119,210</u>	<u>\$3,161,501</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2425 Water Transmission & Distribution
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PROGRAM OBJECTIVES

- Provide responsive service through scheduled preventive maintenance (PM) programs and timely emergency repairs.
- Respond to emergencies within an average of 30 minutes. (Deleted in FY 11-13 because it is included in measure above.
- Maintain meter testing program to ensure accuracy of customer billings.
- Test 6-inch, 8-inch, and 10-inch meters semiannually, 4-inch and 3-inch meters annually, and 2-inch meters every three years.
- Maintain a 15-year replacement program on small meters at a cost per meter below the private sector.
- Provide a three-year cycle of preventive maintenance on system valves.
- Provide a four-year cycle of preventive maintenance on fire hydrants.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Emergency response time (minutes)	30	30	30	N/A	N/A
Large meters tested	546	543	543	543	543
Cost per test	\$111.73	\$117.88	\$117.88	\$117.88	\$117.88
Small Meter Program:					
Meters replaced	1,968	1,965	1,965	1,965	1,965
Cost per 5/8" meter	\$47.40	\$60.17	\$60.17	\$60.17	\$60.17
Cost per 1" meter	\$102.64				
System valves PM* per year	3,774	3,757	3,757	3,757	3,757
Cost per valve	\$27.65	\$30.29	\$30.29	\$30.29	\$30.29
Fire hydrants PM* per year	1,013	983	983	983	983
Cost per hydrant	\$32.53	\$37.85	\$37.85	\$37.85	\$37.85
Program cost:					
Per acre-foot**	\$104.68	\$99.63	\$99.63	\$99.63	\$99.63
Per 1,000 gallons	\$0.32	\$0.30	\$0.30	\$0.30	\$0.30

*PM = preventive maintenance.

**One acre-foot = approximately 325,830 gallons.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2426 Water Production & Storage
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PROGRAM DESCRIPTION/GOALS

The Water Production and Storage Program's primary responsibilities are: (1) provide adequate water resources that meet or exceed the state's water quality requirements; (2) meet the City's normal, peak, and emergency water demand; (3) test, maintain, and repair 15 reservoirs, 12 wells, 49 motors and pumps, 8 chlorine facilities, and associated equipment.

Goal

Produce an adequate and safe water supply to meet normal, peak, and emergency demands.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.5	7.5	7.5	7.5	7.5
Nonregular Hours					
Salaries & Benefits	\$582,764	\$641,220	\$653,090	\$592,320	\$604,910
Maintenance & Support	496,707	511,070	511,070	468,010	468,820
Capital Outlay					
Subtotal	<u>1,079,471</u>	<u>1,152,290</u>	<u>1,164,160</u>	<u>1,060,330</u>	<u>1,073,730</u>
Less Allocations					
Total Operating Budget	<u>\$1,079,471</u>	<u>\$1,152,290</u>	<u>\$1,164,160</u>	<u>\$1,060,330</u>	<u>\$1,073,730</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Water Fund Contrib.	<u>\$1,079,471</u>	<u>\$1,152,290</u>	<u>\$1,164,160</u>	<u>\$1,060,330</u>	<u>\$1,073,730</u>
Total	<u>\$1,079,471</u>	<u>\$1,152,290</u>	<u>\$1,164,160</u>	<u>\$1,060,330</u>	<u>\$1,073,730</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2426 Water Production & Storage
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PROGRAM OBJECTIVES

- Provide responsive customer service through a program of scheduled preventive equipment maintenance and timely response to customer inquiries and complaints.
- Provide water quality within City of Fullerton standards of less than 0.5 percent positive samples of total coliform per month, ensuring compliance with state standards of less than 5 percent.
- Pump the maximum percentage of water allowable by the Orange County Water District.
- Perform preventive maintenance on 49 drivers twice a year, 136 control valves once every two years, and 63 plug valves once a year.
- Drain, clean, and inspect three reservoirs each year.
- Provide City-system average pressure of 74 pounds per square inch (psi), based on 19 pressure sites in 11 zones, 54 psi above state minimum.
- Supply appropriate agencies with production data as required by law.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Samples taken	8,321	4,500	8,200	1,700	1,700
Well production	62%	64%	64%	58-64%	58-64%
Drivers PM*	98	98	98	98	98
Control valves PM*	71	68	68	68	68
Plug valves PM*	65	63	63	63	63
Average water production MGD**	24.85	29	25	29	29
Program cost:					
Per acre-foot***	\$38.05	\$38.09	\$38.09	\$38.09	\$38.09
Per 1,000 gallons	\$0.13	\$0.12	\$0.13	\$0.13	\$0.13

*PM = preventive maintenance.

**MGD = millions of gallons per day.

***One acre-foot = approximately 325,830 gallons.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Maintenance Services	PROGRAM: 2427 Sewer Maintenance & Repair
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PROGRAM DESCRIPTION/GOALS

The Sewer Maintenance Program's primary responsibility is to ensure the proper operation of the sewer system. The operations component is responsible for supervision, preventive maintenance, and repair of system elements, including mains, laterals, manholes, lampholes, siphons, and other facilities. The administrative component handles system inspections, reporting, pest control, contract management, data management, map updates, program performance, and interprets and implements the lateral sewer policy as it relates to property owners. As new State Water Quality Board requirements are phased in, there will be an increase in personnel and supplies to meet the new mandates.

Goal

Ensure the proper operation of the 320 miles of sewer system with minimal blockages (<10).

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	17.0	19.0	17.0	19.0	19.0
Nonregular Hours					
Salaries & Benefits	\$1,242,110	\$1,466,160	\$1,288,450	\$1,428,410	\$1,484,737
Maintenance & Support	886,893	712,990	792,540	859,480	908,910
Capital Outlay	4,831	8,000	8,000	28,000	8,000
Subtotal	<u>2,133,834</u>	<u>2,187,150</u>	<u>2,088,990</u>	<u>2,315,890</u>	<u>2,401,647</u>
Less Allocations	(226,840)	(120,000)	(268,000)	(294,270)	(323,700)
Total Operating Budget	<u>\$1,906,994</u>	<u>\$2,067,150</u>	<u>\$1,820,990</u>	<u>\$2,021,620</u>	<u>\$2,077,947</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Fats, Oils, & Grease					
Inspection Fees	\$30,100	\$30,000	\$30,000	\$30,000	\$30,000
Sewer Service Fees	6,564,052	7,300,000	6,224,981	6,528,317	6,594,260
Loan Proceeds					
Interest Income	108				
Transfer (to) from Debt					
Svc. Fund					
Contrib. (to) from Sewer					
Enterprise Fund	<u>(4,687,266)</u>	<u>(5,262,850)</u>	<u>(4,433,991)</u>	<u>(4,536,697)</u>	<u>(4,546,313)</u>
Total	<u>\$1,906,994</u>	<u>\$2,067,150</u>	<u>\$1,820,990</u>	<u>\$2,021,620</u>	<u>\$2,077,947</u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Maintenance Services	PROGRAM: 2427 Sewer Maintenance & Repair
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PROGRAM OBJECTIVES

Perform 100 percent of the scheduled root cutting in sewer mains.

Establish list and contract the chemical treatment of sewer mains.

Mechanically clean sewer laterals once to twice a year according to established list.

Manage contract cleaning of large-diameter sewer mains and siphons on Magnolia Avenue on an annual basis.

Assist in the cleaning of storm drains and underpasses in emergencies.

Inspect by closed circuit television (CCTV) at least 50 miles of sewer lines per year.

Increase program operations to meet new State Water Quality Board requirements.

Review and make necessary changes to Geographic Information System (GIS) maps; develop/implement Computerized Maintenance Mapping System (CMMS) to increase efficiency of operations and maintenance.

Monitor performance of our sewer program in accordance with provisions of the statewide General Wastewater Discharge Requirement (GWDR).

PROGRAM PERFORMANCE MEASURES

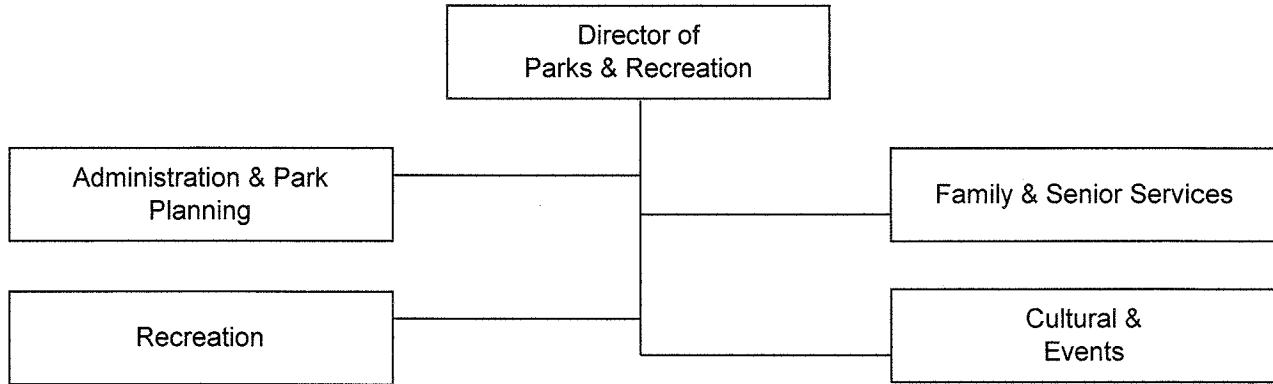
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Sewer main SSO's	3	<10	2	<10	<10
Sewer mains hydro-jetted (miles)	183.5	190	190	190	190
Sewer mains root cut (feet)	266,265	95,000	240,000	200,000	200,000
Sewer laterals mechanically cleaned	1,764	1,200	2,000	1,700	1,700
FSE Inspections	560	480	465	480	480
Cost per mile of sewer mains maintained	\$5,885	\$6,400	\$6,300	\$6,840	\$6,840
CCTV inspection of sewer mains	298,491	264,000	270,000	264,000	264,000

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CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Parks and Recreation Department provides a wide range of programs in the areas of recreation, families, seniors, and cultural; special event production; and development and operation of various facilities and parklands. These programs and services contribute to the community's health, recreation, and cultural enrichment.

Goals

Provide and facilitate quality recreational and cultural programs, special events, and family service programs that are responsive to residents' needs and are integrated with programs and facilities of other agencies.

Involve the public in the design and delivery of Parks and Recreation policies and programs and keep the public well informed of available services with active use of parks and facilities.

Plan, manage, conserve, and facilitate access to open space, parkland, cultural resources, and facilities.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	27.0	25.0	25.0	25.0	25.0
Nonregular Hours	78,431	79,893	95,535	96,236	92,789
Salaries & Benefits	\$3,111,450	\$3,382,954	\$3,155,288	\$3,254,082	\$3,281,149
Maintenance & Support	3,087,242	3,182,247	4,291,157	4,571,916	4,585,919
Capital Outlay		40,000			
Subtotal	<u>6,198,692</u>	<u>6,605,201</u>	<u>7,446,445</u>	<u>7,825,998</u>	<u>7,867,068</u>
Less Allocations	<u>(204,307)</u>	<u>(299,330)</u>	<u>(301,580)</u>	<u>(288,596)</u>	<u>(300,335)</u>
Total Operating Budget	<u><u>\$5,994,385</u></u>	<u><u>\$6,305,871</u></u>	<u><u>\$7,144,865</u></u>	<u><u>\$7,537,402</u></u>	<u><u>\$7,566,733</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
15 - Parks & Recreation*	\$4,178,997	\$4,233,379
32 - Grant Administration	552,910	507,034
42 - Brea Dam	2,350,609	2,363,106
44 - Water	10,330	10,440
46 - Refuse Collection	72,750	73,947
74 - Capital Projects	<u>252,608</u>	<u>264,127</u>
Subtotal	7,418,204	7,452,033
Less Allocations:		
42 - Brea Dam - Depreciation	(24,950)	(24,950)
74 - Capital Projects	<u>(252,608)</u>	<u>(264,127)</u>
Total City	<u>7,140,646</u>	<u>7,162,956</u>
53 - East Redev. Debt Service	153,270	154,300
82 - Central Redev. Capital Project	11,038	11,258
89 - Redevelopment Administration	<u>243,486</u>	<u>249,477</u>
Subtotal	407,794	415,035
Less Allocations:		
82 - Central Redev. Capital Project	<u>(11,038)</u>	<u>(11,258)</u>
Total Redevelopment	<u>396,756</u>	<u>403,777</u>
Total	<u><u>\$7,537,402</u></u>	<u><u>\$7,566,733</u></u>

*Includes General Fund contributions of \$2,697,507 and \$2,659,029 for 2011-12 and 2012-13, respectively.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Parks & Recreation	1.0	1.0	1.0	1.0
P & R Administrative Manager	1.0	1.0	1.0	1.0
Parks Project Manager	1.0	1.0	1.0	1.0
Recreation Manager	2.0	2.0	2.0	2.0
Cultural & Events Manager	1.0	1.0	1.0	1.0
Community Center Supervisor	1.0	1.0	1.0	1.0
Recreation Supervisor	2.0	2.0	2.0	2.0
Exhibition/Museum Specialist	1.0	1.0	1.0	1.0
Events Specialist	1.0	1.0	1.0	1.0
Parks Project Specialist	1.0	1.0	1.0	1.0
Parks & Recreation Coordinator	3.0	3.0	3.0	3.0
Sports Facility Coordinator	1.0	1.0	1.0	1.0
Outdoor Recreation Coordinator	1.0	1.0	1.0	1.0
Parks and Trails Coordinator			1.0	1.0
Museum Educator	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0			
Parks & Trails Specialist	1.0	1.0		
Parks & Recreation Assistant	1.0	1.0	1.0	1.0
Tiny Tots Teacher	1.0	1.0	1.0	1.0
Cultural & Events Oper. Assistant	1.0	1.0	1.0	1.0
Clerical Assistant III	1.0	1.0	1.0	1.0
Customer Service Rep.	2.0	2.0	2.0	2.0
Parks & Recreation Driver	1.0			
Total Regular Employees	<u>27.0</u>	<u>25.0</u>	<u>25.0</u>	<u>25.0</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>78.431</u>	<u>79.893</u>	<u>96.236</u>	<u>92.789</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

PROGRAM: 2511 Administration & Park Planning

PROGRAM DESCRIPTION/GOALS

The Parks and Recreation Department operates on a team approach that encourages managers to cross over program lines to work with other staff, commission, and committee members in the delivery of citywide programs. Managers are primarily assigned to a specific program (i.e., Family and Senior Services, Recreation, and Cultural and Events). This program provides for administrative direction to the department staff; support to the City Council, the Parks and Recreation Commission, and various committees; clerical staffing for all programs; management of contracts and agreements; capital projects, park planning, and public access issues for the 53 parks, a golf course, a golf training center, 89,200 square feet of facilities, and 30 miles of recreational trails.

Goals

Provide effective management, policy direction, and coordination with other departments on Parks and Recreation related projects and programs.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.0	6.0	6.0	6.0	6.0
Nonregular Hours	2,992	1,982	2,657	1,982	1,982
Salaries & Benefits	\$685,203	\$625,970	\$625,970	\$652,307	\$674,944
Maintenance & Support	555,613	542,060	1,753,970	1,992,266	1,997,877
Capital Outlay		40,000			
Subtotal	<u>1,240,816</u>	<u>1,208,030</u>	<u>2,379,940</u>	<u>2,644,573</u>	<u>2,672,821</u>
Less Allocations	<u>(183,600)</u>	<u>(240,920)</u>	<u>(243,170)</u>	<u>(253,416)</u>	<u>(264,435)</u>
Total Operating Budget	<u><u>\$1,057,216</u></u>	<u><u>\$967,110</u></u>	<u><u>\$2,136,770</u></u>	<u><u>\$2,391,157</u></u>	<u><u>\$2,408,386</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Cell Tower Rent	\$81,227	\$152,670	\$102,140	\$152,670	\$152,670
Park Properties Rent	68,350	69,510	69,510	69,510	69,510
Meridian/Summit House Leases	452,058	453,730	453,730	453,730	453,730
Miscellaneous		610		610	610
Contrib. (to) from Parks & Recreation Fund	(46,067)		53,850		
Transfer (to) from General Fund	145,350	(95,160)	(95,160)	(82,712)	(70,923)
Grant Funds	9,520				
Cell Tower Rent - Brea Dam	21,200	23,750	23,750	23,750	23,750
Golf Course - Brea Dam	390,778	468,080	1,317,890	2,230,320	2,274,930
Golf Training Center - Brea Dam	39,610	66,500	66,500	66,500	66,500
Brea Dam Facilities Lease	90,512	82,690	82,690	82,690	82,690
Miscellaneous - Brea Dam	969	780	3,290	780	780
Contrib. (to) from Brea Dam Fund	(380,003)	(451,420)	(671,910)	(778,318)	(818,938)
Redevelopment		18,320	18,320	18,357	18,777
Redev. Debt Svc. Fund Contrib.	183,713	177,050	712,170	153,270	154,300
Total	<u><u>\$1,057,216</u></u>	<u><u>\$967,110</u></u>	<u><u>\$2,136,770</u></u>	<u><u>\$2,391,157</u></u>	<u><u>\$2,408,386</u></u>

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Parks & Recreation	PROGRAM: 2511 Administration & Park Planning
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PROGRAM OBJECTIVES

- Direct and manage the Parks and Recreation Department to attain City Council approved goals and objectives.
- Provide administrative oversight to ensure that park tenants and contractors are in compliance with their agreements.
- Coordinate with Maintenance Services to ensure that parks and facilities are maintained at agreed upon service levels.
- Coordinate neighborhood and community involvement in park use, park planning, and recreation issues by providing opportunities for volunteering, use of parks and community facilities, and input to the services provided.
- Provide administrative oversight on parks and recreation related capital improvement projects to ensure that developers, consultants, and contractors are fulfilling their agreements and contracts.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
TOTAL VOLUNTEERS FOR DEPT.					
Total volunteers		803	820	803	830
Total volunteer hours		20,590	20,600	20,590	21,016

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Parks & Recreation	PROGRAM: 2514 Recreation
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PROGRAM DESCRIPTION/GOALS

This program provides recreation activities for the community and informs citizens of these activities and other City news by directly mailing a newsletter to them three times per year. The Recreation Program includes "contract recreation classes," outdoor recreation, and tennis lessons and recreational tennis. It also facilitates the rental of five recreation buildings for family events and community meetings, as well as the use of City and school district athletic facilities by organized youth sports leagues and adult leagues. This division manages the operations and maintenance of the Fullerton Tennis Center, the Fullerton Sports Complex, Bastanchury Park, Lions Field, Hillcrest Recreation Center, Izaak Walton Cabin, Red Cross Building, Chapman Recreation Center, Orangethorpe Recreation Center, and Lions Field.

Goal

Provide positive recreation, education, and social opportunities to the Fullerton community and keep the community informed of these opportunities.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	6.0	6.0	6.0	6.0	6.0
Nonregular Hours	10,170	13,636	13,636	13,398	13,398
Salaries & Benefits	\$573,887	\$604,920	\$604,920	\$616,386	\$629,800
Maintenance & Support	839,895	887,560	865,560	921,128	926,394
Capital Outlay					
Subtotal	<u>1,413,782</u>	<u>1,492,480</u>	<u>1,470,480</u>	<u>1,537,514</u>	<u>1,556,194</u>
Less Allocations	<u>(599)</u>	<u>(7,920)</u>	<u>(7,920)</u>	<u>(8,040)</u>	<u>(8,170)</u>
Total Operating Budget	<u>\$1,413,183</u>	<u>\$1,484,560</u>	<u>\$1,462,560</u>	<u>\$1,529,474</u>	<u>\$1,548,024</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Park Rentals	\$49,179	\$50,940	\$50,120	\$50,940	\$50,940
Field Use Charges	6,784	57,140	52,140	57,140	57,140
P&R Program Fees	230,194	268,000	268,000	268,000	268,000
Miscellaneous	2,330	3,500	3,500	3,500	3,500
Contrib. (to) from Parks & Recreation Fund	(20,004)	40,780	28,100		
Transfer from General Fund	488,750	386,100	386,100	455,962	466,938
Grant Funds	5,000	4,000	2,500		
Park Rentals - Brea Dam	3,320	1,440	1,440	1,440	1,440
Field Use Charges - Brea Dam	2,713	21,500	21,500	21,500	21,500
Brea Dam Programs	287,882	302,580	302,580	302,580	302,580
Brea Dam Fund Contrib.	315,077	306,260	304,260	326,370	333,304
Water Fund Contrib.	10,281	10,220	10,220	10,330	10,440
Redev. Fund Contrib.	31,677	32,100	32,100	31,712	32,242
Total	<u>\$1,413,183</u>	<u>\$1,484,560</u>	<u>\$1,462,560</u>	<u>\$1,529,474</u>	<u>\$1,548,024</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

PROGRAM: 2514 Recreation

PROGRAM OBJECTIVES

CONTRACT CLASSES

Provide quality instructional classes, to the residents of Fullerton, that cover 100 percent of expenses.

PARK FACILITIES

Provide community access to the public parks and public buildings, such as Hillcrest Recreation Center, Red Cross Building, Izaak Walton Cabin, Lions Field Club House, and Chapman Recreation Building, through rentals to private parties and community organizations.

NEWSLETTER

Inform citizens of important City news, upcoming classes, programs, and events by directly mailing a newsletter to residents and businesses three times a year.

Provide a calendar for nonprofit organizations to advertise events at nominal fees to help augment revenues.

TENNIS CENTER

Provide a safe, quality tennis facility through the administration and maintenance of 11 lighted courts, pavilion, and grounds.

Enhance opportunities for play during "downtime" hours (11 a.m. – 5 p.m.) by providing a Junior Tennis program.

Ensure that all contracts are in compliance.

SPORTS LEAGUE SUPPORT

Facilitate the use of City and Fullerton School District athletic fields by organized youth and adult sports leagues.

OUTDOOR RECREATION

Facilitate the use of Fullerton trails, lake, and parks by enhancing opportunities for Fullerton residents to enjoy outdoor activities.

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Parks & Recreation

PROGRAM: 2514 Recreation

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
CONTRACT CLASSES					
Classes offered	730	900	750	750	800
Classes attended	545	600	550	550	600
Students	2,500	3,300	2,540	2,550	2,600
NEWSLETTER					
Net cost per household	\$0.38	\$0.40	\$0.38	\$0.38	\$0.39
RECREATION BUILDING RENTALS					
Facility rentals	278	320	300	300	300
Attendance - facility rentals	12,122	10,200	10,800	10,800	10,800
PARK RESERVATIONS					
Park reservations	243	350	270	270	270
Park attendance	18,732	14,200	16,200	16,200	16,200
TENNIS CENTER					
Participants	67,253	60,500	65,000	60,000	65,000
YOUTH LEAGUE SUPPORT					
Youth programs	19,865	22,000	20,000	20,000	20,000
OUTDOOR RECREATION					
Outdoor recreation attendance	2,868	2,900	2,700	2,700	2,700
Volunteers (unduplicated)	75	77	50	50	50
Volunteer hours	380	350	300	300	300

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**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Parks & Recreation	PROGRAM: 2515 Family & Senior Services
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PROGRAM DESCRIPTION/GOALS

The Family and Senior Services Program is responsible for developing and administering programs and services that enrich lives and help meet the social, recreational, and wellness needs of youth, families, and older adults through both direct and contract programs. Facilities include Independence Park (and the Janet Evans Swim Complex), Maple Community Center, Fullerton Senior Multi-Service Center, Richman Community Center, Garnet Community Center, the newly opened Gilbert Community Center, and various other park and school sites. Programs are provided directly by Family and Senior Services staff or as part of a collaborative with community-based nonprofit agencies.

Goal

Provide recreation and educational activities for youth, families, and older adults in a safe and positive environment.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	9.0	8.0	8.0	8.0	8.0
Nonregular Hours	54,502	84,722	65,605	68,353	64,906
Salaries & Benefits	\$1,302,386	\$1,577,274	\$1,349,298	\$1,417,192	\$1,389,194
Maintenance & Support	1,103,351	1,231,877	1,157,727	1,100,235	1,101,545
Capital Outlay					
Subtotal	<u>2,405,737</u>	<u>2,809,151</u>	<u>2,507,025</u>	<u>2,517,427</u>	<u>2,490,739</u>
Less Allocations	<u>(1,137)</u>	<u>(10,670)</u>	<u>(10,670)</u>	<u>(10,357)</u>	<u>(10,597)</u>
Total Operating Budget	<u><u>\$2,404,600</u></u>	<u><u>\$2,798,481</u></u>	<u><u>\$2,496,355</u></u>	<u><u>\$2,507,070</u></u>	<u><u>\$2,480,142</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Facility Rentals	\$76,716	\$87,480	\$46,100	\$11,000	\$87,480
Parks & Rec. User Fees	232,733	303,010	285,290	246,490	262,760
Contrib. (to) from Parks & Recreation Fund	(104,952)	8,620	8,620		
Transfer from General Fund	1,783,060	1,589,610	1,649,510	1,696,670	1,622,868
State Grants		369,310	71,290	173,630	124,390
Older American Act Grant	69,711	70,251	66,150	69,007	70,257
Federal Grants	33,535	62,595	62,595		
Other Agency Grants	313,797	307,605	306,800	310,273	312,387
Total	<u><u>\$2,404,600</u></u>	<u><u>\$2,798,481</u></u>	<u><u>\$2,496,355</u></u>	<u><u>\$2,507,070</u></u>	<u><u>\$2,480,142</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

PROGRAM: 2515 Family & Senior Services

PROGRAM OBJECTIVES

GARNET COMMUNITY CENTER

Provide year-round youth development activities in a safe environment to 4,270 youth (12 and under) and 3,900 teens (13 and over), including gang prevention, cultural enrichment, recreation, and health/fitness programs.

Provide family enrichment programs, including classes, workshops, and special events to 5,720 participants.

GILBERT COMMUNITY CENTER

Provide year-round youth development activities in a safe environment to 13,300 youth (12 and under) and 2,500 teens (13 and over), including gang prevention, cultural enrichment, recreation, and health/fitness programs.

Provide family enrichment programs, including classes, workshops, and special events to 4,000 participants.

FULLERTON SENIOR MULTI-SERVICE CENTER

Provide enriching recreational, educational, and wellness activities that enhance well-being to a minimum of 84,080 older adult participants. (Due to closure of senior center during construction of community center - some programs are temporarily cancelled)

RICHMAN COMMUNITY CENTER

Provide year-round youth development activities in a safe environment to 10,000 youth (12 and under) and 12,000 teens (13 and over), including gang prevention, cultural enrichment, recreation, and health/fitness programs.

Provide family enrichment programs, including classes, workshops, and special events to 1,000 participants.

MAPLE COMMUNITY CENTER

Provide year-round youth development activities in a safe environment to 17,500 youth (12 and under), including gang prevention, cultural enrichment, recreation, and health/fitness programs.

Provide access to spray pool for 12,000 participants for 12 weeks during the summer months.

YOUTH SERVICES

Through grant provided by Fullerton School District, provide 180 days of youth development activities, including academic support, gang prevention, cultural enrichment, recreation, and health/fitness programs to 235 participants per day.

Provide traditional summer playground recreation and enrichment program at Orangethorpe and Chapman Recreation centers for 200 participants per day.

Provide a ten-week fee-based summer day camp program, including cultural enrichment, recreation, and health/fitness programs for a minimum of 250 participants.

INDEPENDENCE PARK

Provide a safe facility that includes the gym, pool complex, racquetball courts, and skate park to support the recreation programs and activities for youth and adults, racquetball, and contract classes for a total of 50,000 participants. (Decrease due to Boys and Girls Club use of the facility)

Administer FAST (Fullerton Aquatics Sports Team) contract and provide support for year-round aquatics programs, including youth and adult swim lessons, masters swim programs, and recreation swim operated by FAST.

Provide temporary home for Boys/Girls Club during construction of community center will increase youth attendance by 30,000.

TINY TOTS

Provide a quality preschool socialization, education, and enrichment program for a minimum of 950 children per year with an average of 15 children per class.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

PROGRAM: 2515 Family & Senior Services

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
GARNET COMMUNITY CENTER					
Family attendance	3,715	3,700	3,730	3,700	3,700
Teen attendance	4,180	3,900	3,870	3,900	3,900
Youth attendance	4,675	4,270	4,270	4,270	4,270
Volunteers (unduplicated)	145	145	143	145	145
Volunteer hours	5,900	5,926	5,896	5,926	5,926
GILBERT COMMUNITY CENTER					
Family attendance	1,545	1,000	1,020	1,000	1,000
Teen attendance	2,506	2,500	2,490	2,500	2,500
Youth attendance	5,147	13,300	5,200	5,200	5,200
Volunteers (unduplicated)	22	20	20	20	20
Volunteer hours	415	400	400	400	400
FULLERTON SR. MULTI-SERVICE CENTER					
Senior recreation attendance	38,028	35,370	36,920	31,360	35,370
Social service attendance	13,522	13,700	13,680	13,700	13,700
Health and wellness attendance	38,864	40,780	40,810	40,780	40,780
Facility rental attendance	24,880	24,970	22,000	0	0
Facility rentals	684	620	570	0	0
Volunteers (unduplicated)	282	290	290	290	290
Volunteer hours	7,836	8,100	8,100	8,100	8,100
YOUTH SERVICES					
After-school daily avg. attend.	240	235	240	235	235
Day camp participants	257	250	255	250	250
Summer prog. daily avg. attend.	204	200	205	200	200
Volunteers (unduplicated)	39	40	40	40	40
Volunteer hours	1,251	1,500	1,500	1,500	1,500
Program quality rating**		N/A			
INDEPENDENCE PARK					
Adult prog. participants	31,274	30,000	27,500	25,000	27,500
Youth prog. participants	44,589	40,000	38,000	25,000	38,000
Facility rentals	515	550	500	250	500
Facility rental attendance	6,879	8,000	6,500	5,000	6,500
Volunteers (unduplicated)	11	10	10	10	10
Volunteer hours	86	100	100	100	100
RICHMAN COMMUNITY CENTER					
Youth recreation attendance	9,887	10,000	10,150	10,000	10,000
Teen recreation attendance	12,754	12,000	12,500	12,000	12,000
Family recreation attendance	988	1,000	1,050	1,000	1,000
Volunteers (unduplicated)	73	75	75	75	75
Volunteer hours	1,044	1,100	1,100	1,100	1100

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Parks & Recreation	PROGRAM: 2515 Family & Senior Services
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PROGRAM PERFORMANCE MEASURES					
<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
MAPLE SR. MULTI-SERVICE CENTER					
Lemon Park spray pool attend.	11,478	12,000	12,000	12,000	12,000
Youth recreation attendance	17,895	17,500	17,500	17,500	17,500
Facility rental attendance	2,541	2,600	2,600	2,600	2,600
Facility rentals	44	50	50	50	50
Volunteers (unduplicated)	10	12	12	12	12
Volunteer hours	180	200	200	200	200
TINY TOTS					
Students per class average	18	15	15	15	15
Total number of students	980	950	950	950	950

**CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13**

DEPARTMENT: Parks & Recreation	PROGRAM: 2516 Cultural & Events
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PROGRAM DESCRIPTION/GOALS

The Cultural and Events Program operates the Fullerton Museum Center and the Fullerton Downtown Plaza, produces citywide events, and administers the operations contract for the Muckenthaler Cultural Center. The museum offers multidisciplinary cultural and educational exhibitions, performing arts programs, and a variety of educational classes, school tours, and programs. The major events produced are: A Night in Fullerton, First Night, 4th of July Festival and Fireworks Show, and the Fullerton Downtown Market. The Muckenthaler Cultural Center produces art exhibitions, a summer theater, and related activities.

Goals

The Cultural and Events programs are designed to provide educational opportunities in the arts and humanities, and promote Fullerton as a destination, contribute to the public safety through event production, and contribute to the economic vitality of the City.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	5.0	5.0	5.0	5.0	5.0
Nonregular Hours	10,767	14,647	14,637	12,503	12,503
Salaries & Benefits	\$549,975	\$574,790	\$575,100	\$568,197	\$587,211
Maintenance & Support	588,382	520,750	513,900	558,287	560,103
Capital Outlay					
Subtotal	<u>1,138,357</u>	<u>1,095,540</u>	<u>1,089,000</u>	<u>1,126,484</u>	<u>1,147,314</u>
Less Allocations	<u>(18,971)</u>	<u>(39,820)</u>	<u>(39,820)</u>	<u>(16,783)</u>	<u>(17,133)</u>
Total Operating Budget	<u>\$1,119,386</u>	<u>\$1,055,720</u>	<u>\$1,049,180</u>	<u>\$1,109,701</u>	<u>\$1,130,181</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Park Rentals	\$2,636	\$1,050	\$1,480	\$1,480	\$1,480
P&R Program Fees	156,906	129,530	128,480	129,530	129,530
Museum Center	29,599	37,000	37,000	37,000	37,000
Contrib. (to) from Parks & Recreation Fund	(82,200)				
Transfer from General Fund	772,740	581,710	581,710	627,477	640,146
Brea Dam Program Fees	4,940	4,000	4,000	4,000	4,000
Brea Dam Fund Contrib.	40,065	46,200	46,200	44,047	45,620
Refuse Fund Contrib.	62,500	62,500	56,580	72,750	73,947
Redev. Fund Contrib.	132,200	193,730	193,730	193,417	198,458
Total	<u>\$1,119,386</u>	<u>\$1,055,720</u>	<u>\$1,049,180</u>	<u>\$1,109,701</u>	<u>\$1,130,181</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

PROGRAM: 2516 Cultural & Events

PROGRAM OBJECTIVES

FULLERTON MUSEUM CENTER

Maintain annual revenues and Museum Association contract contributions.
Maintain museum attendance within 10 percent range of the three-year average (24,000) and annual school education program attendance (8,000 students).
Manage the museum volunteer docent program.
Provide outreach programs to local students focusing on the Leo Fender Gallery and its connection to Fullerton's history.

MUCKENTHALER CULTURAL CENTER

Provide contract management to ensure contract terms are met for the production of art exhibitions, educational programs, summer theater, and facility management.

FIRST NIGHT FULLERTON

Contribute to the quality of life and public safety efforts by offering a family-oriented, alcohol-free event to an estimated attendance of 18,000 participants, taking into account weather conditions and maintaining private support revenue levels (\$22,000 annually).

FULLERTON MARKET

Meet revenue targets (\$1,800 per week) by maintaining 40 vendors per week average (90 percent occupancy rate).
Offer a minimum of eight special event/market programs during the season.

JULY 4TH CELEBRATION

Produce an incident-free event for an estimated attendance of 7,000 (capacity) while providing fund-raising opportunities for Fullerton nonprofit organizations through booth rentals (18 nonprofit agencies) and contributing to public safety by offering an alternative to illegal fireworks use.

PUBLIC ART PROGRAM

Produce one public art piece annually.

FULLERTON PLAZA

Manage the facility to accommodate public use, cultural programs, and the facility rental program.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Parks & Recreation

PROGRAM: 2516 Cultural & Events

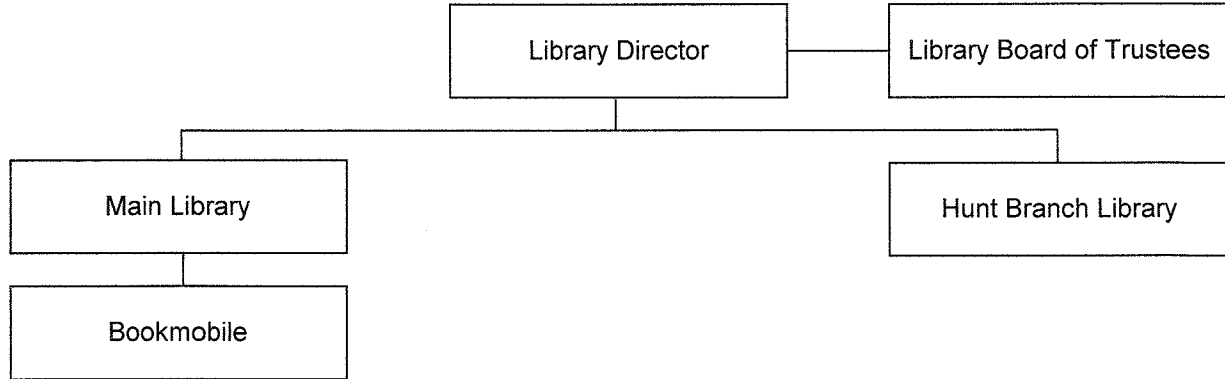
PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
FULLERTON MUSEUM CENTER					
Museum revenues	\$26,890	\$26,000	\$37,000	\$37,000	\$37,000
Attendance	29,130	24,000	25,500	24,000	24,000
Members	380	400	400	400	400
Education program attend.	8,200	8,000	10,800	8,000	8,000
Facility rentals	46	40	34	40	40
Facility rental attendance	4,000	3,500	2,700	3,500	3,500
Volunteers (unduplicated)	36	36	38	36	36
Volunteer hours	2,500	2,500	2,600	2,500	2,500
FIRST NIGHT FULLERTON					
Estimated attendance	18,000	18,000	18,000	18,000	18,000
FULLERTON MARKET					
Average vendors/week	40	40	40	40	40
Special events produced	6	8	10	8	8
NIGHT IN FULLERTON					
Event sites	11	16			
Volunteers (unduplicated)	150	85			
Volunteer hours	1,500	600			
JULY 4TH CELEBRATION					
Estimated attendance	7,000	7,000	10,000	7,000	7,000
Nonprofit participants	18	18	18	18	18
Volunteers (unduplicated)	55	40	60	40	40
Volunteer hours	500	240	550	240	240
PUBLIC ART PROGRAM					
Public art produced	0	1	2	1	1
FULLERTON PLAZA					
Facility rentals	15	15	13	15	15

CITY OF FULLERTON
FISCAL YEARS 2011-2012 - 2012-13

DEPARTMENT: Library

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

It is the mission of the Fullerton Public Library to provide services and materials to meet the educational, informational, literacy, and recreational reading needs of Fullerton's culturally diverse community. It does so through its two service outlets: the Main Library and the Hunt Branch Library. The Library Department has an administrative Library Board of Trustees appointed by City Council. The Library Department has two fund-raising support groups, which are incorporated as nonprofit organizations: the Friends of the Fullerton Public Library and the Fullerton Public Library Foundation.

Goals

- Support individuals pursuing a sustained program of learning, independent of any educational provider.
- Provide timely, accurate, and useful information to community residents and Fullerton businesses.
- Assist students in meeting educational objectives during their formal courses of study.
- Offer current, high-demand, high-interest materials in electronic and print format.
- Encourage children to develop an interest in reading through programs aimed at children and their parents.
- Serve as a central focal point for community activities, meetings, and services.

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Library

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	28.4	25.4	25.4	25.4	25.4
Nonregular Hours	29,950	20,300	20,300	19,900	19,900
Salaries & Benefits	\$2,371,018	\$2,173,610	\$2,173,610	\$2,384,311	\$2,443,169
Maintenance & Support	1,150,719	1,111,860	1,111,860	1,136,652	1,139,502
Capital Outlay					
Subtotal	<u>3,521,737</u>	<u>3,285,470</u>	<u>3,285,470</u>	<u>3,520,963</u>	<u>3,582,671</u>
Less Allocations					
Total Operating Budget	<u><u>\$3,521,737</u></u>	<u><u>\$3,285,470</u></u>	<u><u>\$3,285,470</u></u>	<u><u>\$3,520,963</u></u>	<u><u>\$3,582,671</u></u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
13 - Library	<u>\$3,520,963</u>	<u>\$3,582,671</u>
Total	<u><u>\$3,520,963</u></u>	<u><u>\$3,582,671</u></u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Library

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Library Director	1.0	1.0	1.0	1.0
Library Div. Mgr. - Adult Svcs.	1.0	1.0	1.0	1.0
Library Div. Mgr. - Children's Svcs.	1.0	1.0	1.0	1.0
Library Div. Mgr. - Technical Svcs.	1.0	1.0	1.0	1.0
Library Circulation Manager	0.7			
Senior Librarian	2.7	2.0	2.0	2.0
Adult Services Librarian	4.6	4.0	4.0	4.0
Children's Services Librarian	3.0	2.0	2.0	2.0
Technical Services Librarian	0.8	0.8	0.8	0.8
Administrative Assistant I	1.0	1.0	1.0	1.0
Library Tech. Svcs. Assistant	1.0	1.0	1.0	1.0
Library Tech. Assistant II	4.0	4.0	4.0	4.0
Library Tech. Assistant I	3.8	3.8	3.8	3.8
Library Clerical Assistant	2.8	2.8	2.8	2.8
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Total Regular Employees	<u>28.4</u>	<u>25.4</u>	<u>25.4</u>	<u>25.4</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>29,950</u>	<u>20,300</u>	<u>19,900</u>	<u>19,900</u>

**CITY OF FULLERTON
FISCAL YEARS 2010-11 - 2012-13**

DEPARTMENT: Library	PROGRAM: 2521 Library
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PROGRAM DESCRIPTION/GOALS

The Main Library provides library service 62 hours per week, seven days per week, to all community residents and the Fullerton business community. The Main Library hosts four public service subprograms (Reference, Circulation, Children's Services, and Passport Services) and two support subprograms (Administration and Technical Services). The Hunt Branch provides library service 16 hours per week, two days a week, to the residents of southwest Fullerton.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	28.4	25.4	25.4	25.4	25.4
Nonregular Hours	29,950	20,300	20,300	19,900	19,900
Salaries & Benefits	\$2,371,018	\$2,173,610	\$2,173,610	\$2,384,311	\$2,443,169
Maintenance & Support	1,150,719	1,111,860	1,111,860	1,136,652	1,139,502
Capital Outlay					
Subtotal	<u>3,521,737</u>	<u>3,285,470</u>	<u>3,285,470</u>	<u>3,520,963</u>	<u>3,582,671</u>
Less Allocations					
Total Operating Budget	<u>\$3,521,737</u>	<u>\$3,285,470</u>	<u>\$3,285,470</u>	<u>\$3,520,963</u>	<u>\$3,582,671</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Library Fines	\$106,260	\$115,000	\$115,000	\$115,000	\$115,000
Interlibrary Loan Postage	1,115	700	700	700	700
Room Rentals - Main	11,013	5,440	5,440	5,440	5,440
Room Rentals - Hunt	1,265	1,200	1,200	1,200	1,200
State Grants	53,219	45,000	45,000	45,000	45,000
Coin-Operated Copiers	508	200	200	200	200
Passport Execution Fee	59,495	43,480	43,480	43,480	43,480
Passport Photo Fee	12,650	4,000	4,000	4,000	4,000
Miscellaneous	6,087	10,000	10,000	10,000	10,000
Restricted Contributions	3,787				
Contrib. (to) from Library Fund	(362,471)	226,930	226,930	215,000	100,000
Transfer from General Fund	3,635,890	2,840,600	2,840,600	3,080,943	3,257,651
Transfer (to) Debt Svc. Fund	(7,080)	(7,080)	(7,080)		
Total	<u>\$3,521,737</u>	<u>\$3,285,470</u>	<u>\$3,285,470</u>	<u>\$3,520,963</u>	<u>\$3,582,671</u>

CITY OF FULLERTON
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Library	PROGRAM: 2521 Library
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PROGRAM OBJECTIVES

Provide programming to introduce the newly expanded library to the community by producing at least 1 program featuring each of the main areas of the renovation...Teens, Technology, Community & Local History.
 Increase circulation and library attendance for FY11-12 by at least 10% over FY10-11 totals.
 Initiate inventory of library collection and upload database to OCLC by December 2012.
 Increase self-checkout of Library materials 50% by June 2012.
 Increase Library programs for Adults/Young Adults by 20% by June 2012.
 Increase movement activities in preschool storytime by 20%.
 Add 1 new program for school-age children to promote reading/literacy fluency by December 2011.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
ANNUAL CIRCULATION					
Main Library	856,592	805,000	603,750	805,000	805,000
Hunt Branch	142,923	122,100	97,650	122,100	122,100
Bookmobile	11,515				
Total Library	1,011,030	927,100	701,400	927,100	927,100
REFERENCE TRANSACTIONS					
Main Library	66,170	68,300	48,000	68,300	68,300
Hunt Branch	5,173	6,700	12,000	6,700	6,700
Bookmobile	450				
Total Library	71,793	75,000	60,000	75,000	75,000
PROGRAM ATTENDANCE					
Main Library	21,202	19,560	11,000	22,000	22,000
Hunt Branch	18,657	19,400	8,000	19,400	19,400
Total Library	39,859	38,960	19,000	41,400	41,400
NUMBER OF PROGRAMS					
Main Library	713	490	410	520	520
Hunt Branch	627	550	350	550	550
Total Library	1,340	1,040	760	1,070	1,070
VOLUNTEER HOURS					
Main Library	13,992	12,430	12,430	12,430	12,430
Hunt Branch	1,908	1,460	1,460	1,460	1,460
Total Library	15,900	13,890	13,890	13,890	13,890
LIBRARY ATTENDANCE					
Main Library	447,461	508,870	300,000	508,870	508,870
Hunt Branch	101,620	97,600	63,000	97,600	97,600
Bookmobile	6,652				
Total Library	555,733	606,470	363,000	606,470	606,470

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FULLERTON REDEVELOPMENT AGENCY

ADOPTED BUDGET

FOR FISCAL YEARS

2011-12 AND 2012-13



F. Richard Jones, M.D., Chairman

Don Bankhead, Vice Chairman

Pat McKinley Agency Member

Bruce Whitaker, Agency Member

Sharon Quirk, Agency Member

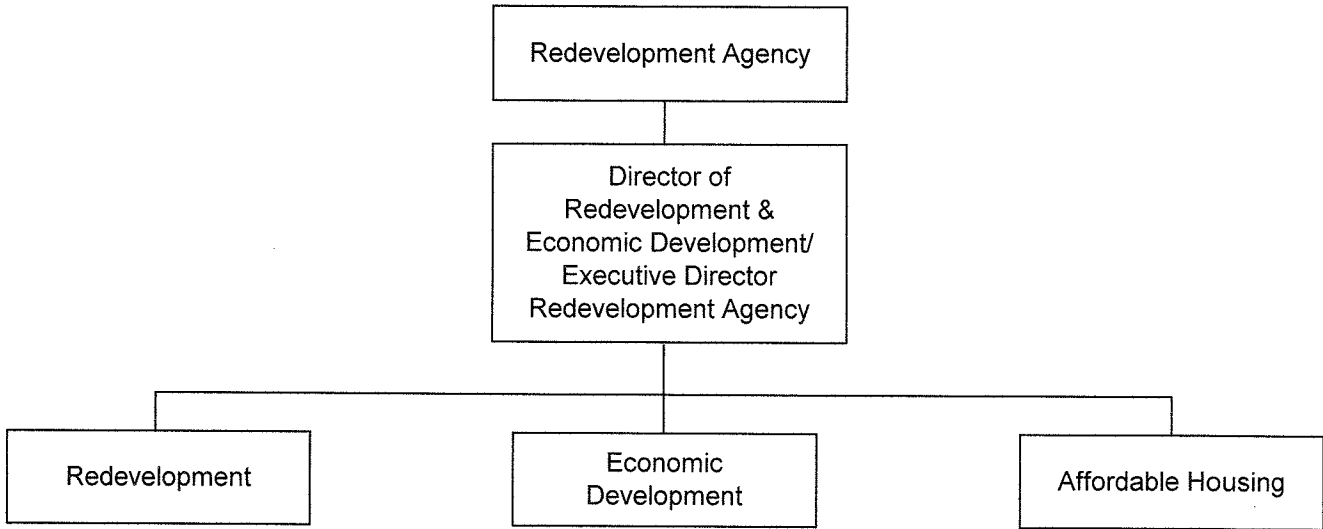
Joe Felz, Executive Director

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FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redevelopment & Economic Development

DEPARTMENT ORGANIZATION CHART



DEPARTMENT DESCRIPTION/GOALS

The Redevelopment and Economic Development Department sponsors and supports programs, projects, and activities that contribute to maintaining or enhancing the economic vitality of the community and its quality of life.

Redevelopment provides a funding source for capital improvement projects and private/public development projects in the Merged Fullerton Redevelopment Project Area. These projects serve to eliminate blighting conditions by upgrading public facilities, producing sales tax and employment opportunities, and encouraging private investment in the community.

Economic Development efforts are focused on promoting the downtown, and on business recruitment and retention in the redevelopment areas. These activities are guided by the City's Economic Development Plan. Economic Development efforts include protecting and enhancing employment opportunities and the City's revenue base.

The Affordable Housing Program goal is to satisfy the state requirement that 20 percent of all Redevelopment Agency tax increment revenue be utilized to support the provision of affordable housing in the community.

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redevelopment & Economic Development

DEPARTMENT SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	7.0	7.0	7.0	7.0	7.0
Nonregular Hours	1,710	1,710	1,710	1,560	1,560
Salaries & Benefits	\$889,040	\$922,550	\$897,210	\$918,924	\$939,024
Maintenance & Support	11,477,927	13,004,309	12,749,909	15,525,430	15,482,360
Capital Outlay	12,043,364	10,000			
Subtotal	<u>24,410,331</u>	<u>13,936,859</u>	<u>13,647,119</u>	<u>16,444,354</u>	<u>16,421,384</u>
Less Allocations	(125,518)				
Total Operating Budget	<u>\$24,284,813</u>	<u>\$13,936,859</u>	<u>\$13,647,119</u>	<u>\$16,444,354</u>	<u>\$16,421,384</u>

DEPARTMENT FUND ANALYSIS

<u>Fund No. and Title</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
51 - Orangefair Redev. Debt Service	\$1,718,840	\$1,697,730
52 - Central Redev. Debt Service	4,100,100	4,100,440
53 - East Redev. Debt Service	4,026,390	4,013,250
54 - Project Area #4 Debt Service		
80 - Low & Moderate Income Housing	3,656,356	3,635,778
89 - Redevelopment Administration	<u>2,942,668</u>	<u>2,974,186</u>
Total	<u>\$16,444,354</u>	<u>\$16,421,384</u>

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redevelopment & Economic Development

DEPARTMENT PERSONNEL SUMMARY

<u>Position Classification</u>	<u>2009-10 Authorized</u>	<u>2010-11 Authorized</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
<u>Regular Employees - Full-Time Equivalent Positions</u>				
Director of Redevelopment & Economic Development	1.0	1.0	1.0	1.0
Redevelopment Manager	2.0	2.0	2.0	2.0
Redevelopment Project Manager II	2.0	2.0	2.0	2.0
Redevelopment Project Manager I				
Administrative Assistant I	1.0	1.0	1.0	1.0
Clerical Assistant III	1.0	1.0	1.0	1.0
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Total Regular Employees	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>
<u>Nonregular Employees - Hours</u>				
Total Nonregular Hours	<u>1,710</u>	<u>1,710</u>	<u>1,560</u>	<u>1,560</u>

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.	PROGRAM: 2351 Redevelopment
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PROGRAM DESCRIPTION/GOALS

Redevelopment provides a funding source for capital improvement projects and private/public development projects in the Merged Fullerton Redevelopment Project Area. These projects serve to eliminate blighting conditions by upgrading public facilities, producing sales tax and employment opportunities, and encouraging private investment in the community.

Goals

- Support efforts to maintain and enhance Fullerton's quality of life through provision of public facilities and infrastructure.
- Improve the City's sales tax base.
- Alleviate blighting conditions in the community.
- Encourage private investment.
- Maintain and enhance the vitality of downtown Fullerton.
- Continue efforts to support and enhance Fullerton's position as a major hub for mass transit.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	4.0	4.0	4.0	2.9	2.9
Nonregular Hours	360	360	360	310	310
Salaries & Benefits	\$517,875	\$534,560	\$526,690	\$381,305	\$389,785
Maintenance & Support	1,479,730	1,844,950	1,612,230	1,800,515	1,811,120
Capital Outlay		10,000			
Subtotal	<u>1,997,605</u>	<u>2,389,510</u>	<u>2,138,920</u>	<u>2,181,820</u>	<u>2,200,905</u>
Less Allocations	(125,518)				
Total Operating Budget	<u>\$1,872,087</u>	<u>\$2,389,510</u>	<u>\$2,138,920</u>	<u>\$2,181,820</u>	<u>\$2,200,905</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Tax Increment (Net)	\$12,395,739	\$16,639,720	\$17,255,881	\$17,835,840	\$18,014,202
Interest Income	1,148,236	867,000	302,878	293,700	185,600
Bond Proceeds			1,208,234		
Other Income	<u>1,046,589</u>	<u>127,750</u>	<u>73,426</u>	<u>74,400</u>	<u>74,900</u>
Subtotal	14,590,564	17,634,470	18,840,419	18,203,940	18,274,702
Contrib. (to) from Redev. Funds	<u>(12,718,477)</u>	<u>(15,244,960)</u>	<u>(16,701,499)</u>	<u>(16,022,120)</u>	<u>(16,073,797)</u>
Total	<u>\$1,872,087</u>	<u>\$2,389,510</u>	<u>\$2,138,920</u>	<u>\$2,181,820</u>	<u>\$2,200,905</u>

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.

PROGRAM: 2351 Redevelopment

PROGRAM OBJECTIVES

GENERAL OBJECTIVES:

Monitor operational conformance of the overall Redevelopment program with the Five-Year Implementation Plan, adopted Agency budget, and applicable state law and reporting requirements.
Provide support for City projects financed by Redevelopment.
Provide support for infrastructure projects in the project areas.
Ensure that at least 80 percent of objectives are attained.

PROJECT AREA OBJECTIVES:

MERGED FULLERTON PROJECT AREA

Monitor pending litigation of amendment to add approximately 1,150 acres to the Merged Fullerton Redevelopment Project Area (currently on appeal).

ORANGEFAIR CONSTITUENT PROJECT AREA

Support efforts to enhance sales tax generation from the Harbor/Orangethorpe commercial developments, with emphasis on the Orangefair Marketplace.

CENTRAL FULLERTON CONSTITUENT PROJECT AREA

Support efforts to plan and implement market-rate housing developments in the downtown area.
Arterial Streets Improvement Program - Work with community representatives, the Engineering Department, and Maintenance Services Department to develop a plan for aesthetic improvements in compliance with the Fullerton Downtown Strategy (adopted December 2006).
Conduct and support downtown promotional efforts and events.
Support planning efforts for redevelopment of the Fox Theatre block, including restoration of the Fox Theatre complex.
Continue to work with developer on the Amerige Court mixed-use residential/commercial/parking development project.
Continue to work toward increasing parking to address current and future parking needs in the downtown and Transportation Center areas.
Support creation of the Downtown Core and Corridors Specific Plan.
Negotiate a development agreement in compliance with the Fullerton Transportation Center Specific Plan (adopted October 2010).

EAST FULLERTON CONSTITUENT PROJECT AREA

Prepare the College Town Specific Plan in partnership with Cal State Fullerton and Hope University.

CONSTITUENT PROJECT AREA 4

Respond to auto dealer attraction/retention opportunities.

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.	PROGRAM: 2352 Economic Development
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PROGRAM DESCRIPTION/GOALS

The Economic Development Division facilitates the creation of jobs and wealth to improve the quality of life of the community. The core components of the economic development programs focus on retention, growth, and expansion of businesses by developing and communicating business-friendly practices and programs aimed toward a balanced economy, a net increase in city revenues and a positive city image.

Goals

- Implement the City's Economic Development Plan (approved in 2001 and updated in 2006).
- Implement the City's General Plan.
- Increase the employment base in the downtown, redevelopment areas, and other key nodes.
- Facilitate business growth in Fullerton to improve the City's tax base.
- Continue to strengthen the City's relationship with the business community.
- Continue to develop partnerships with the Fullerton Chamber of Commerce, Orange County Business Council and Orange County Workforce Investment Board and other appropriate entities.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	1.8	1.8	1.8	1.9	1.9
Nonregular Hours	1,350	1,350	1,350	1,250	1,250
Salaries & Benefits	\$224,525	\$237,170	\$219,700	\$252,559	\$257,729
Maintenance & Support	360,208	374,840	365,640	508,289	525,552
Capital Outlay					
Subtotal	<u>584,733</u>	<u>612,010</u>	<u>585,340</u>	<u>760,848</u>	<u>783,281</u>
Less Allocations					
Total Operating Budget	<u>\$584,733</u>	<u>\$612,010</u>	<u>\$585,340</u>	<u>\$760,848</u>	<u>\$783,281</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Redev. Fund Contrib.	<u>\$584,733</u>	<u>\$612,010</u>	<u>\$585,340</u>	<u>\$760,848</u>	<u>\$783,281</u>
Total	<u>\$584,733</u>	<u>\$612,010</u>	<u>\$585,340</u>	<u>\$760,848</u>	<u>\$783,281</u>

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.	PROGRAM: 2352 Economic Development
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PROGRAM OBJECTIVES

Expedite and coordinate processing of business expansion, recruitment and relocation projects through on-call meetings of the Economic Development Action Team (EDAT).

Develop and promote business expansion, recruitment and relocation efforts.

Increase business and community awareness of Agency and City economic development activities, resources and services by publicizing in newspapers and newsletters, conducting community meetings, and proactively visiting businesses.

Represent Redevelopment Agency and City economic development interests at the Fullerton Chamber of Commerce, Orange County Workforce Investment Board, Orange County Business Council, North Orange County Partnership, and trade shows/conferences and other meetings as appropriate.

Explore opportunities for development of business incubators based upon appropriate business clusters.

Build upon City's strength in health services and education.

Facilitate private efforts to form a downtown business improvement district.

Manage and promote the commercial loan programs.

Collaborate with regional partners to promote economic development opportunities of regional or common benefit.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
EDAT client contact	10	50	35	50	50
Information/assistance requests	50	250	250	250	250
Businesses contacted through proactive outreach	25	70	50	60	70

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.	PROGRAM: 2354 Affordable Housing
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PROGRAM DESCRIPTION/GOALS

The Affordable Housing Program undertakes initiatives to assure that the Redevelopment Agency complies with the state requirement that 20 percent of all tax increment be utilized to provide affordable housing.

Goal

Employ the affordable housing funds effectively and efficiently to provide affordable housing within the time frames set forth by state law.

The Agency will concentrate primarily on the development of rental housing units for extremely low, very low and low income families in order to address the City's Regional Housing Needs Allocation obligations.

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees	1.2	1.2	1.2	2.2	2.2
Nonregular Hours					
Salaries & Benefits	\$146,640	\$150,820	\$150,820	\$285,060	\$291,510
Maintenance & Support	246,528	871,509	834,504	529,666	537,608
Capital Outlay	12,043,364				
Subtotal	<u>12,436,532</u>	<u>1,022,329</u>	<u>985,324</u>	<u>814,726</u>	<u>829,118</u>
Less Allocations					
Total Operating Budget	<u>\$12,436,532</u>	<u>\$1,022,329</u>	<u>\$985,324</u>	<u>\$814,726</u>	<u>\$829,118</u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Interest Income	\$218,794	\$73,900	\$88,714	\$110,100	\$106,700
Loan Repayment			47,240	50,000	50,000
Other Income			28,847,093		
Subtotal	218,794	73,900	28,983,047	160,100	156,700
Contrib. (to) from Low/Mod. Income Housing Fund	<u>12,217,738</u>	<u>948,429</u>	<u>(27,997,723)</u>	<u>654,626</u>	<u>672,418</u>
Total	<u>\$12,436,532</u>	<u>\$1,022,329</u>	<u>\$985,324</u>	<u>\$814,726</u>	<u>\$829,118</u>

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.	PROGRAM: 2354 Affordable Housing
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PROGRAM OBJECTIVES

Continue implementation of the Richman Valencia West Neighborhood revitalization plan through property acquisition, development negotiations, and development agreements.

Ensure all Agency-supported projects are in compliance with development and loan agreement requirements.

Support efforts to increase workforce housing.

Based upon the Tax Allocation Housing Bond Issue and Notice of Funding Availability released in FY 2010-11, the Agency shall negotiate disposition and development agreements with selected affordable housing developers. Based upon the funding available it is anticipated that 150 affordable housing units can be developed during this budget period.

PROGRAM PERFORMANCE MEASURES

<u>Performance/ Workload Measures</u>	<u>2009-10 Actual</u>	<u>2010-11 Budget</u>	<u>2010-11 Estimated</u>	<u>2011-12 Proposed</u>	<u>2012-13 Proposed</u>
Construction of new affordable units	2	27	39	50	100

FULLERTON REDEVELOPMENT AGENCY
FISCAL YEARS 2011-12 - 2012-13

DEPARTMENT: Redev. & Econ. Dev.	PROGRAM: 2355 Debt Service
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PROGRAM DESCRIPTION/GOALS

Debt Service has been separated from the other programs in order to show a more accurate picture of the Maintenance and Support budgets for those programs. Debt Service represents repayment obligations for Redevelopment Agency bonds and reimbursement agreements. The current portion of the debt service is shown in this program and in other department budgets.

The Agency's total debt as of June 30, 2011 is:

Area 1	\$17,484,517
Area 2	30,587,172
Area 3	40,609,677
Low/Mod Housing	<u>28,980,000</u>
Total	<u><u>\$117,661,366</u></u>

PROGRAM SUMMARY

	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Regular Employees					
Nonregular Hours					
Salaries & Benefits					
Maintenance & Support	\$9,391,460	\$9,913,010	\$9,937,535	\$12,686,960	\$12,618,080
Capital Outlay					
Subtotal	<u>9,391,460</u>	<u>9,913,010</u>	<u>9,937,535</u>	<u>12,686,960</u>	<u>12,618,080</u>
Less Allocations					
Total Operating Budget	<u><u>\$9,391,460</u></u>	<u><u>\$9,913,010</u></u>	<u><u>\$9,937,535</u></u>	<u><u>\$12,686,960</u></u>	<u><u>\$12,618,080</u></u>

PROGRAM REVENUES

<u>Revenue Source</u>	2009-10 <u>Actual</u>	2010-11 <u>Budget</u>	2010-11 <u>Estimated</u>	2011-12 <u>Proposed</u>	2012-13 <u>Proposed</u>
Redev. Debt Service					
Fund Contrib.	<u>\$9,391,460</u>	<u>\$9,913,010</u>	<u>\$9,937,535</u>	<u>\$12,686,960</u>	<u>\$12,618,080</u>
Total	<u><u>\$9,391,460</u></u>	<u><u>\$9,913,010</u></u>	<u><u>\$9,937,535</u></u>	<u><u>\$12,686,960</u></u>	<u><u>\$12,618,080</u></u>

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**FULLERTON REDEVELOPMENT AGENCY
SUMMARY OF CHANGES TO FUND BALANCES
FISCAL YEAR 2011-12**

Fund	Fund Title	Estimated Beginning Balance	+	Proposed Revenue	+	Transfers	-	Proposed* Appropriations	=	Ending Balance
REDEVELOPMENT AGENCY FUNDS										
Var.	Debt Service Funds	\$251,827		\$17,835,840		(\$7,267,168)		\$10,289,280		\$531,219
80	Low & Moderate Income Housing	34,784,790		160,100		3,567,168		4,034,847		34,477,211
81	Orangefair Area Project Fund	2,224,624		50,000		(163,836)				2,110,788
82	Central Area Project Fund	4,224,648		25,000		(1,496,028)		1,145,000		1,608,620
83	East Area Project Fund	1,193,834		50,000		730,698		355,000		1,619,532
86	Unrestricted Redevelopment Fund	289,012		243,100						532,112
89	Redevelopment Administration Fund					4,629,166		4,629,166		
	TOTAL REDEVELOPMENT AGENCY FUNDS	\$42,968,735		\$18,364,040		\$0		\$20,453,293		\$40,879,482

** Does not reflect capital projects in progress*

**FULLERTON REDEVELOPMENT AGENCY
SCHEDULE OF TRANSFERS
FISCAL YEAR 2011-12**

Fund	Fund Title	Transfers In	Transfers Out	
Var.	Debt Service Funds		\$3,567,168	20% of tax increment to Low & Moderate Income Housing Fund
			\$700,000	To Orangefair Area Project Fund
			\$1,500,000	To Central Area Project Fund
			\$1,500,000	To East Area Project Fund
80	Low & Moderate Income Housing	\$3,567,168		20% of tax increment from Debt Service Funds
81	Orangefair Area Project Fund	\$700,000	\$863,836	From Orangefair Area Debt Service Fund To Redevelopment Administration Fund
82	Central Area Project Fund	\$1,500,000	\$2,996,028	From Central Area Debt Service Fund To Redevelopment Administration Fund
83	East Area Project Fund	\$1,500,000	\$769,302	From East Area Debt Service Fund To Redevelopment Administration Fund
86	Unrestricted Redevelopment Fund			
89	Redevelopment Administration Fund	\$863,836 \$2,996,028 \$769,302		From Orangefair Area Project Fund From Central Area Project Fund From East Area Project Fund
	TOTAL REDEVELOPMENT AGENCY FUNDS	<u>\$11,896,334</u>	<u>\$11,896,334</u>	

**FULLERTON REDEVELOPMENT AGENCY
SUMMARY OF CHANGES TO FUND BALANCES
FISCAL YEAR 2012-13**

Fund	Fund Title	Beginning Balance	+	Proposed Revenue	+	Transfers	-	Proposed Appropriations	=	Ending Balance
REDEVELOPMENT AGENCY FUNDS										
Var.	Debt Service Funds	\$531,219		\$18,014,202		(\$6,702,840)		\$10,259,110		\$1,583,471
80	Low & Moderate Income Housing	34,477,211		156,700		3,602,840		4,022,983		34,213,768
81	Orangefair Area Project Fund	2,110,788				(888,099)				1,222,689
82	Central Area Project Fund	1,608,620				38,432		1,025,000		622,052
83	East Area Project Fund	1,619,532				(747,859)		355,000		516,673
86	Unrestricted Redevelopment Fund	532,112		260,500						792,612
89	Redevelopment Administration Fund					4,697,526		4,697,526		
	TOTAL REDEVELOPMENT AGENCY FUNDS	<u>\$40,879,482</u>		<u>\$18,431,402</u>		<u></u>		<u>\$20,359,619</u>		<u>\$38,951,265</u>

** Does not reflect capital projects in progress*

**FULLERTON REDEVELOPMENT AGENCY
SCHEDULE OF TRANSFERS
FISCAL YEAR 2012-13**

Fund	Fund Title	Transfers In	Transfers Out	Description
Var.	Debt Service Funds		\$3,602,840	20% of tax increment to Low & Moderate Income Housing Fund
			\$1,500,000	To Central Area Project Fund
			\$1,600,000	To East Area Project Fund
80	Low & Moderate Income Housing	\$3,602,840		20% of tax increment from Debt Service Funds
81	Orangefair Area Project Fund		\$888,099	To Redevelopment Administration Fund
82	Central Area Project Fund	\$1,500,000	\$3,061,568	From Central Area Debt Service Fund To Redevelopment Administration Fund
		\$1,600,000		From East Area Debt Service Fund
83	East Area Project Fund	\$1,600,000	\$747,859	From East Area Debt Service Fund To Redevelopment Administration Fund
			\$1,600,000	To Central Area Project Fund
86	Unrestricted Redevelopment Fund			
89	Redevelopment Administration Fund	\$888,099 \$3,061,568 \$747,859		From Orangefair Area Project Fund From Central Area Project Fund From East Area Project Fund
	TOTAL REDEVELOPMENT AGENCY FUNDS	<u>\$13,000,366</u>	<u>\$13,000,366</u>	

**FULLERTON REDEVELOPMENT AGENCY
SUMMARY OF REVENUES BY FUND & SOURCE**

Revenue Source	2009-10 Actual	2010-11 Budgeted	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
PROJECT AREA #1 - ORANGFAIR DEBT SERVICE FUND (51)					
Tax Increment Revenue	\$3,426,911	\$2,991,490	\$3,316,408	\$3,135,000	\$3,166,350
Collection Fee	(23,858)	(29,910)	(30,665)	(31,350)	(31,660)
ERAF Subvention	(1,008,287)	(207,000)	(207,000)		
Bond Proceeds			1,208,234		
Interest Income*	1,201		700		
<i>Total Area #1 Debt Service Fund</i>	<u>\$2,395,967</u>	<u>\$2,754,580</u>	<u>\$4,287,677</u>	<u>\$3,103,650</u>	<u>\$3,134,690</u>
PROJECT AREA #2 - CENTRAL FULLERTON DEBT SERVICE FUND (52)					
Tax Increment Revenue	\$7,619,002	\$7,139,170	\$7,431,170	\$7,198,000	\$7,269,980
Collection Fee	(61,136)	(71,390)	(71,391)	(71,980)	(72,700)
ERAF Subvention	(2,730,210)	(565,800)	(565,800)		
Interest Income*	16,223		12,000		
<i>Total Area #2 Debt Service Fund</i>	<u>\$4,843,879</u>	<u>\$6,501,980</u>	<u>\$6,805,979</u>	<u>\$7,126,020</u>	<u>\$7,197,280</u>
PROJECT AREA #3 - EAST FULLERTON DEBT SERVICE FUND (53)					
Tax Increment Revenue	\$8,169,803	\$8,071,070	\$8,071,070	\$7,683,000	\$7,759,830
Collection Fee	(64,118)	(80,710)	(80,710)	(76,830)	(77,598)
ERAF Subvention	(2,932,367)	(607,200)	(607,200)		
Interest Income*	81,570		65,000		
<i>Total Area #3 Debt Service Fund</i>	<u>\$5,254,888</u>	<u>\$7,383,160</u>	<u>\$7,448,160</u>	<u>\$7,606,170</u>	<u>\$7,682,232</u>
LOW & MODERATE INCOME HOUSING FUND (80)					
Interest Income*	\$218,794	\$73,900	\$88,714	\$110,100	\$106,700
Rents			47,240	50,000	50,000
Bond Proceeds			28,847,093		
<i>Total Low & Moderate Income Housing Fund</i>	<u>\$218,794</u>	<u>\$73,900</u>	<u>\$28,983,047</u>	<u>\$160,100</u>	<u>\$156,700</u>

* Interest income includes gain(loss) on investments

SUMMARY OF REVENUES BY FUND & SOURCE (Continued)

Revenue Source	2009-10 Actual	2010-11 Budgeted	2010-11 Estimated	2011-12 Proposed	2012-13 Proposed
PROJECT AREA #1 - ORANGEFAIR PROJECT FUND (81)					
Interest Income*	\$181,154	\$200,000	\$145,853	\$50,000	\$0
Rents					
<i>Total Area #1 Project Fund</i>	<u>\$181,154</u>	<u>\$200,000</u>	<u>\$145,853</u>	<u>\$50,000</u>	<u>\$0</u>
PROJECT AREA #2 - CENTRAL FULLERTON PROJECT FUND (82)					
Interest Income*	\$337,122	\$250,000	\$199,245	\$25,000	\$0
<i>Total Area #2 Project Fund</i>	<u>\$337,122</u>	<u>\$250,000</u>	<u>\$199,245</u>	<u>\$25,000</u>	<u>\$0</u>
PROJECT AREA #3 - EAST FULLERTON PROJECT FUND (83)					
Interest Income*	\$275,848	\$250,000	\$178,070	\$50,000	\$0
<i>Total Area #3 Project Fund</i>	<u>\$275,848</u>	<u>\$250,000</u>	<u>\$178,070</u>	<u>\$50,000</u>	<u>\$0</u>
UNRESTRICTED REDEVELOPMENT FUND (86)					
Interest Income*	\$255,118	\$167,000	(\$297,990)	\$168,700	\$185,600
Rents	44,638	45,560	41,724	43,400	43,500
Misc. Cost Reimbursement	21,587	22,190	31,702	11,000	11,400
Sale of Property	980,364				
Loan Repayment		60,000		20,000	20,000
<i>Total Unrestricted Redevelopment Fund</i>	<u>\$1,301,707</u>	<u>\$294,750</u>	<u>(\$224,564)</u>	<u>\$243,100</u>	<u>\$260,500</u>
TOTAL REDEVELOPMENT REVENUE	<u><u>\$14,809,359</u></u>	<u><u>\$17,708,370</u></u>	<u><u>\$47,823,466</u></u>	<u><u>\$18,364,040</u></u>	<u><u>\$18,431,402</u></u>

* Interest income includes gain(loss) on investments

**FULLERTON REDEVELOPMENT AGENCY
SUMMARY OF APPROPRIATIONS
BY FUND & DEPARTMENT
FISCAL YEAR 2011-12**

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Total</u>
REDEVELOPMENT AGENCY DEBT SERVICE FUNDS (51)(52)(53)				
Redevelopment & Economic Development				
Debt Service (Orangefair Area)	\$0	\$1,718,840	\$0	\$1,718,840
Debt Service (Central Area)		4,100,100		4,100,100
Debt Service (East Area)		4,026,390		4,026,390
<i>Total Redev. & Economic Development</i>	<u>\$0</u>	<u>\$9,845,330</u>	<u>\$0</u>	<u>\$9,845,330</u>
Support Departments				
Debt Service (East Area)				
Fire	\$0	\$41,150	\$0	\$41,150
Police		85,010		85,010
Maintenance Services		164,520		164,520
Parks & Recreation		153,270		153,270
<i>Total Support Departments</i>		<u>\$443,950</u>		<u>\$443,950</u>
<i>Total Redev. Agency Debt Service Funds</i>	<u>\$0</u>	<u>\$10,289,280</u>	<u>\$0</u>	<u>\$10,289,280</u>
REDEVELOPMENT AGENCY LOW & MODERATE INCOME HOUSING SPECIAL REVENUE FUND (80)				
Redevelopment & Economic Development Debt Service	\$285,060	\$529,666 2,841,630	\$0	\$814,726 2,841,630
Support Departments				
Community Development	282,401	96,090		378,491
<i>Total Low & Mod. Income Housing Fund</i>	<u>\$567,461</u>	<u>\$3,467,386</u>	<u>\$0</u>	<u>\$4,034,847</u>
REDEVELOPMENT AGENCY PROJECT FUNDS (81)(82)(83)				
Current Capital Projects				
Orangefair Project Area	\$0	\$0	\$0	\$0
Central Project Area			1,145,000	1,145,000
East Project Area			355,000	355,000
<i>Total Current Capital Projects</i>			<u>\$1,500,000</u>	<u>\$1,500,000</u>
<i>Total Redev. Agency Project Funds</i>	<u>\$0</u>	<u>\$0</u>	<u>\$1,500,000</u>	<u>\$1,500,000</u>

SUMMARY OF APPROPRIATIONS BY FUND & DEPARTMENT - FISCAL YEAR 2011-12 (Continued)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Total</u>
REDEVELOPMENT AGENCY ADMINISTRATIVE FUND (89)				
Redevelopment & Economic Development	\$633,864	\$2,308,804	\$0	\$2,942,668
Support Departments				
City Council	\$3,600	\$7,243		\$10,843
City Manager	248,267	\$103,950		352,217
Administrative Services	172,902	54,525		227,427
Community Development	300,363	112,630		412,993
Engineering	180,524	12,730		193,254
Maintenance Services	183,858	62,420		246,278
Parks & Recreation	131,446	112,040		243,486
<i>Total Support Departments</i>	<u>\$1,220,960</u>	<u>\$465,538</u>	<u>\$0</u>	<u>\$1,686,498</u>
<i>Total Redev. Agency Admin. Fund</i>	<u>\$1,854,824</u>	<u>\$2,774,342</u>	<u>\$0</u>	<u>\$4,629,166</u>
 TOTAL REDEVELOPMENT AGENCY APPROPRIATIONS	 <u>\$2,422,285</u>	 <u>\$16,531,008</u>	 <u>\$1,500,000</u>	 <u>\$20,453,293</u>

**FULLERTON REDEVELOPMENT AGENCY
SUMMARY OF APPROPRIATIONS
BY FUND & DEPARTMENT
FISCAL YEAR 2012-13**

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Total</u>
REDEVELOPMENT AGENCY DEBT SERVICE FUNDS (51)(52)(53)				
Redevelopment & Economic Development				
Debt Service (Orangefair Area)		\$1,697,730		\$1,697,730
Debt Service (Central Area)		4,100,440		4,100,440
Debt Service (East Area)		4,013,250		4,013,250
<i>Total Redev. & Economic Development</i>		<u>\$9,811,420</u>		<u>\$9,811,420</u>
Support Departments				
Debt Service (East Area)				
Fire		\$43,690		\$43,690
Police		85,070		85,070
Maintenance Services		164,630		164,630
Parks & Recreation		154,300		154,300
<i>Total Support Departments</i>		<u>\$447,690</u>		<u>\$447,690</u>
<i>Total Redev. Agency Debt Service Funds</i>		<u>\$10,259,110</u>		<u>\$10,259,110</u>
REDEVELOPMENT AGENCY LOW & MODERATE INCOME HOUSING SPECIAL REVENUE FUND (80)				
Redevelopment & Economic Development	\$291,510	\$537,608		\$829,118
Debt Service		2,806,660		2,806,660
Support Departments				
Community Development	290,555	96,650		387,205
<i>Total Low & Mod. Income Housing Fund</i>	<u>\$582,065</u>	<u>\$3,440,918</u>		<u>\$4,022,983</u>
REDEVELOPMENT AGENCY PROJECT FUNDS (81)(82)(83)				
Current Capital Projects				
Orangefair Project Area				
Central Project Area			1,025,000	1,025,000
East Project Area			355,000	355,000
<i>Total Current Capital Projects</i>			<u>\$1,380,000</u>	<u>\$1,380,000</u>
<i>Total Redev. Agency Project Funds</i>			<u>\$1,380,000</u>	<u>\$1,380,000</u>

SUMMARY OF APPROPRIATIONS BY FUND & DEPARTMENT - FISCAL YEAR 2012-13 (Continued)

	<u>Salaries & Benefits</u>	<u>Maintenance & Support</u>	<u>Capital Outlay</u>	<u>Total</u>
REDEVELOPMENT AGENCY ADMINISTRATIVE FUND (89)				
Redevelopment & Economic Development	\$647,514	\$2,326,672		\$2,974,186
Support Departments				
City Council	\$3,600	\$7,243		\$10,843
City Manager	253,927	\$103,950		357,877
Administrative Services	176,772	53,550		230,322
Community Development	309,422	113,270		422,692
Engineering	187,194	12,750		199,944
Maintenance Services	189,765	62,420		252,185
Parks & Recreation	137,437	112,040		249,477
<i>Total Support Departments</i>	<u>\$1,258,117</u>	<u>\$465,223</u>		<u>\$1,723,340</u>
<i>Total Redev. Agency Admin. Fund</i>	<u>\$1,905,631</u>	<u>\$2,791,895</u>		<u>\$4,697,526</u>
TOTAL REDEVELOPMENT AGENCY APPROPRIATIONS	<u><u>\$2,487,696</u></u>	<u><u>\$16,491,923</u></u>	<u><u>\$1,380,000</u></u>	<u><u>\$20,359,619</u></u>

**FULLERTON REDEVELOPMENT AGENCY
SUMMARY OF EXPENDITURES & APPROPRIATIONS
BY SERVICE AREA & DEPARTMENT**

<u>Service Area/Department</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Budgeted Appropriations</u>	<u>2010-11 Estimated Expenditures</u>	<u>2011-12 Proposed Appropriations</u>	<u>2012-13 Proposed Appropriations</u>
REDEVELOPMENT					
City Council	\$3,600	\$17,420	\$17,420	\$10,843	\$10,843
City Manager	320,452	361,240	361,240	352,217	357,877
Administrative Services	524,375	294,330	205,977	227,427	230,322
Human Resources	302				
Fire	41,364	41,490	41,490	41,150	43,690
Police	85,486	85,730	85,589	85,010	85,070
Community Development	380,647	793,685	879,510	791,484	809,897
Engineering	168,192	194,160	194,160	193,254	199,944
Maintenance Services	354,378	1,383,050	382,930	410,798	416,815
Parks & Recreation	347,590	421,200	956,320	396,756	403,777
Redevelopment & Economic Development	<u>12,241,449</u>	<u>13,936,859</u>	<u>13,647,119</u>	<u>16,444,354</u>	<u>16,421,384</u>
TOTAL OPERATING EXPENDITURES	<u>\$14,467,835</u>	<u>\$17,529,164</u>	<u>\$16,771,755</u>	<u>\$18,953,293</u>	<u>\$18,979,619</u>
Capital Improvement Projects	<u>\$12,043,364</u>	<u>\$38,200,970</u>	<u>\$20,259,380</u>	<u>\$1,500,000</u>	<u>\$1,380,000</u>
TOTAL CAPITAL PROJECTS	<u>\$12,043,364</u>	<u>\$38,200,970</u>	<u>\$20,259,380</u>	<u>\$1,500,000</u>	<u>\$1,380,000</u>
TOTAL EXPENDITURES/ APPROPRIATIONS	<u><u>\$26,511,199</u></u>	<u><u>\$55,730,134</u></u>	<u><u>\$37,031,135</u></u>	<u><u>\$20,453,293</u></u>	<u><u>\$20,359,619</u></u>

**CITY OF FULLERTON
FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM
FOR
2011-12 - 2015-16
PROPOSED**

CITY OF FULLERTON
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2011-12 - 2015-16

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**CITY OF FULLERTON
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2011-12 - 2015-16**

The proposed Five-Year Capital Improvement Program (CIP), commencing July 1, 2011, and ending June 30, 2016, is presented in this section. The CIP is a planning tool for short- and long-range capital improvements and development. It links Fullerton's fiscal planning process to physical development. The CIP again places a strong emphasis on the overall repair and reconstruction needs of City facilities and infrastructure system.

City projects total \$46,060,450 for 2011-12 and \$32,866,050 for 2012-13, with a five-year total of \$206,920,550. Capital projects for the Redevelopment Agency total \$1,500,000 for 2011-12 and \$1,380,000 for 2012-13, with \$6,020,000 for the entire five-year span. In accordance with the City's goals, design will be completed or a construction contract will be awarded by June 30, 2011, for the majority of the projects in the 2011-12 CIP.

Included in this year's CIP is a schedule of 2010-11 capital projects that are still in progress. This schedule includes the project status and the estimated funds to be carried over to 2011-12 to complete each project.

The 2011-13 CIP utilizes almost exclusively restricted funds that are not available for general operations. Funding for vehicle replacement is included in the operating budget. The funding composition of the 2011-12 and the 2012-13 CIP is shown below.

<u>Funding Source</u>	<u>Adopted Funding</u>			
	<u>2011-12</u> <u>Amount</u>	<u>Percent</u>	<u>2012-13</u> <u>Amount</u>	<u>Percent</u>
Measure M Turnback Fund	\$1,938,000	4.1%	\$2,615,000	7.6%
Gas Tax Fund	810,000	1.7%	646,000	1.9%
Grant Administration Fund (HOME)	722,450	1.5%	722,450	2.1%
Asset Seizure Fund	60,000	0.1%	0	0.0%
Sewer & Drainage Capital Outlay Fund	1,450,000	3.0%	1,750,000	5.1%
Park Dwelling Fund	886,000	1.9%	1,954,600	5.7%
Airport Fund	202,000	0.4%	783,000	2.3%
Brea Dam Fund	25,000	0.1%	25,000	0.1%
Water Fund	1,600,000	3.4%	2,350,000	6.9%
Sewer Enterprise Fund	4,500,000	9.5%	4,500,000	13.1%
Facility Capital Repair Fund	599,000	1.3%	1,208,000	3.5%
Capital Projects Fund	32,818,000	69.0%	15,966,000	46.6%
Unrestricted Capital Projects Fund	450,000	0.9%	346,000	1.0%
Redevelopment Funds				
Project Area No. 1	0	0.0%	0	0.0%
Project Area No. 2	1,145,000	2.4%	1,025,000	3.0%
Project Area No. 3	355,000	0.7%	355,000	1.0%
Total Proposed CIP	<u>\$47,560,450</u>	<u>100.0%</u>	<u>\$34,246,050</u>	<u>100.0%</u>

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (Continued)

The Redevelopment Agency funding in this Five-Year Capital Improvement Program (CIP) will provide the resources for long-term investment in the community, which will preserve and extend the life of the City's infrastructure and facilities.

The Redevelopment Agency will be funding projects for reconstruction and repair of the infrastructure system and public facilities, and improvements in the downtown and at the Transportation Center.

Reconstruction and rehabilitation of the City's infrastructure system and various facilities continue to be a high priority for the Five-Year CIP. Reconstruction, rehabilitation, and repair projects to maintain the City's streets are being emphasized.

CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
SCHEDULE OF PROJECTS BY FUNDING SOURCE
FISCAL YEARS 2011-12 - 2015-16

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>MEASURE M TURNBACK FUND</u>						
ENGINEERING						
<u>Street Improvements Projects</u>						
Arterial Street Reconstruction, Rehabilitation, & Repair	N-25	900,000	900,000	900,000	1,000,000	1,000,000
Residential Street Program	N-25	500,000	400,000	325,000	400,000	400,000
Curb/Gutter & Sidewalk Reconstruction	N-25	100,000	100,000	100,000	100,000	100,000
Chapman Avenue & 57 Freeway Intersection Improvements	N-26	238,000				
Bastanchury Road Widening from Harbor Boulevard to Fairway Isles Drive	N-26	200,000	1,215,000			
<i>Total Measure M Turnback Fund</i>		<u>1,938,000</u>	<u>2,615,000</u>	<u>1,325,000</u>	<u>1,500,000</u>	<u>1,500,000</u>
<u>GAS TAX FUND</u>						
ENGINEERING						
<u>Street Improvements Projects</u>						
Residential Street Program	N-25	400,000	300,000	300,000	200,000	200,000
Slurry Seal	N-26	150,000	150,000			
<u>Traffic Signals and Street Lights Projects</u>						
Miscellaneous Citywide Signal Improvements	N-29	70,000	60,000	40,000	40,000	40,000
Traffic Signing & Striping Improvements	N-29	30,000	30,000	30,000	30,000	30,000
Motorist & Pedestrian Safety Improvements	N-29	40,000	40,000	40,000	40,000	40,000
Bastanchury Road Traffic Signal Synchronization Program	N-30	60,000				
Euclid Street Traffic Signal Synchronization Program	N-30	20,000				

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>GAS TAX FUND (Cont'd)</u>						
Countrywide Signal Synchronization Program	N-30	40,000				
Commonwealth Avenue Traffic Signal Synchronization Program	N-31		25,000			
Brea Boulevard Traffic Signal Synchronization Program	N-31		21,000			
Lemon Street Traffic Signal Synchronization Program	N-31		20,000			
Illuminated Street Name Sign Replacement	N-32			80,000		
Chapman/Malvern Avenue Traffic Signal Synchronization Program	N-32				10,000	
Gilbert Street Traffic Signal Synchronization Program	N-32				20,000	
Magnolia Avenue Traffic Signal Synchronization Program	N-33					10,000
New Traffic Signal at Wilshire Avenue & Raymond Avenue	N-33					100,000
<i>Total Gas Tax Fund</i>		<u>810,000</u>	<u>646,000</u>	<u>490,000</u>	<u>340,000</u>	<u>420,000</u>
<u>GRANT ADMINISTRATION FUND (HOME GRANT)</u>						
COMMUNITY DEVELOPMENT						
<u>Housing Projects</u>						
Housing Acquisition & Rehabilitation	N-19	722,450	722,450	722,450	722,450	722,450
<i>Total Grant Administration Fund</i>		<u>722,450</u>	<u>722,450</u>	<u>722,450</u>	<u>722,450</u>	<u>722,450</u>
<u>ASSET SEIZURE FUND</u>						
POLICE						
<u>Police Service Projects</u>						
Range Target Retrieval System	N-17	60,000				
<i>Total Asset Seizure Fund</i>		<u>60,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>SEWER & DRAINAGE CAPITAL OUTLAY FUND</u>						
ENGINEERING						
<u>Street Improvements Projects</u>						
Curb/Gutter & Sidewalk Reconstruction	N-25	150,000	150,000	150,000	150,000	150,000
<u>Storm Drain System Projects</u>						
Miscellaneous Storm Drain Repair	N-43	500,000	500,000	500,000	500,000	500,000
Storm Drain Lining Project	N-43	250,000	250,000	250,000	250,000	250,000
Basque Storm Drain Improvement Project	N-43	150,000	850,000	300,000		
Balcom Channel Improvements	N-43	400,000				
<i>Total Sewer & Drainage Capital Outlay Fund</i>		<u>1,450,000</u>	<u>1,750,000</u>	<u>1,200,000</u>	<u>900,000</u>	<u>900,000</u>
<u>PARK DWELLING FUND</u>						
PARKS AND RECREATION						
<u>Parks Project</u>						
Gilbert Community Center Improvements	N-53	166,000				
Duane Winters Field Fence Replacement	N-53	150,000				
Valencia Park Spray Ground Pump	N-53	325,000				
Playground Surfacing	N-53	20,000	20,000	20,000	20,000	20,000
Park Facilities Replacement	N-54	150,000	150,000	150,000	150,000	150,000
Tri City Park Renovation	N-54	75,000	75,000			
Hillcrest Park Rehabilitation	N-54		1,300,000			
Downtown Plaza Stage Improvements	N-55		158,600			
West Coyote Hills Tree Park Improvements	N-55		226,000			
Athletic Field Fence Replacement	N-55		25,000	108,000		

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>PARK DWELLING FUND (Cont'd)</u>						
Gilman Park Renovation	N-55					200,000
<i>Total Park Dwelling Fund</i>		886,000	1,954,600	278,000	170,000	370,000
<u>AIRPORT FUND</u>						
ENGINEERING/AIRPORT						
<u>Airport Projects</u>						
Slurry Seal Runway 6/24	N-37	132,000				
Security Fencing	N-37	70,000				
Replace Taxiway Lights & Airport Beacon	N-37		283,000			
Remodel Terminal Building	N-38		500,000			
<i>Total Airport Fund</i>		202,000	783,000	0	0	0
<u>BREA DAM FUND</u>						
PARKS AND RECREATION						
<u>Parks Projects</u>						
Park Facilities Replacement	N-54	25,000	25,000	25,000	25,000	25,000
<i>Total Brea Dam Fund</i>		25,000	25,000	25,000	25,000	25,000
<u>WATER FUND</u>						
ENGINEERING						
<u>**Water System Projects</u>						
Water Main System Replacement & Upgrade	N-45	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Water Production Equipment Upgrade and Rehabilitation	N-45	100,000	100,000	100,000		
Upgrade & Rehabilitation of City Reservoirs	N-45		750,000	750,000		
Water System Master Plan Update	N-45			250,000		
<i>Total Water Fund</i>		1,600,000	2,350,000	2,600,000	1,500,000	1,500,000

**Does not reflect rate increases recommended in rate study.

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>SEWER ENTERPRISE FUND</u>						
ENGINEERING						
<u>Sewer System Projects</u>						
Annual Sewer Replacement Program	N-41	4,000,000	4,000,000	3,700,000	3,700,000	3,700,000
Sewer Lining Installation Project	N-41	500,000	500,000			
<i>Total Sewer Enterprise Fund</i>		<u>4,500,000</u>	<u>4,500,000</u>	<u>3,700,000</u>	<u>3,700,000</u>	<u>3,700,000</u>
<u>FACILITY CAPITAL REPAIR FUND</u>						
MAINTENANCE SERVICES						
<u>Public Facilities Projects</u>						
Replace City Hall Roofing	N-47	175,000				
Replace Fob System at City Hall	N-47	25,000				
Replace Independence Park HVAC	N-47	38,000				
Replace Flooring at Fire Station One	N-47	35,000				
Replace Concrete at Independence Park	N-47	300,000				
Replace Automatic Doors at Airport Terminal	N-48	26,000				
Replace Police Department HVAC	N-48		150,000			
Replace Roofing at Independence Park	N-48		265,000			
Replace Basque Yard Gates and Fences	N-48		183,000			
Replace Fire Station One HVAC	N-49		60,000			
Replaster Large Pool at Independence Park	N-49		550,000			
Replace Flooring at Various Facilities	N-49			95,000	535,000	90,000
Replace Automatic Doors at Various Facilities	N-49			78,000		

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>FACILITY CAPITAL REPAIR FUND (Cont'd)</u>						
Replace Fire Alarm Systems at Various Facilities	N-49			125,000		
Replace Basque Yard Window Coverings	N-50			50,000		
Exterior Painting at Various Facilities	N-50				183,500	
Replace Roll-up Doors at Various Facilities	N-50				30,000	75,000
Replace Pool Pumps and Heaters	N-50					250,000
<i>Total Facility Capital Repair Fund</i>		<u>599,000</u>	<u>1,208,000</u>	<u>348,000</u>	<u>748,500</u>	<u>415,000</u>
<u>CAPITAL PROJECTS FUND</u>						
FIRE SERVICE						
<u>Fire Service Projects</u>						
Multi-Gender Accommodations	N-15		300,000			
COMMUNITY DEVELOPMENT						
<u>Planning Projects</u>						
Downtown Specific Plan	N-21	500,000	500,000			
ENGINEERING						
<u>Bridge Projects</u>						
State College Grade Separation	N-23	8,800,000	5,000,000	53,107,200		
Raymond Avenue Grade Separation	N-23	20,000,000	7,203,000	44,311,000		
<u>Street Improvements Projects</u>						
Arterial Street Reconstruction, Rehabilitation, & Repair	N-25	943,000				
Bastanchury Road Widening from Harbor Boulevard to Fairway Isles Drive	N-26	425,000	1,935,000			

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>CAPITAL PROJECTS FUND</u>						
<u>(Cont'd)</u>						
<u>Traffic Signals and Street Lights Projects</u>						
Miscellaneous Citywide Signal Improvements	N-29	35,000	20,000	60,000	60,000	60,000
Traffic Signing & Striping Improvements	N-29	10,000	10,000	10,000	10,000	10,000
Bastanchury Road Traffic Signal Synchronization Program	N-30	621,000				
Euclid Street Traffic Signal Synchronization Program	N-30	1,484,000				
Commonwealth Avenue Traffic Signal Synchronization Program	N-31		225,000			
Brea Boulevard Traffic Signal Synchronization Program	N-31		159,000			
Lemon Street Traffic Signal Synchronization Program	N-31		180,000			
Chapman/Malvern Avenue Traffic Signal Synchronization Program	N-32				140,000	
Gilbert Street Traffic Signal Synchronization Program	N-32				154,000	
Magnolia Avenue Traffic Signal Synchronization Program	N-33					125,000
New Traffic Signal at Wilshire Avenue & Raymond Avenue	N-33					100,000
<u>Bicycle Facilities Projects</u>						
Bastanchury/Valencia Mesa Bike Route	N-35		434,000			
<i>Total Capital Projects Fund</i>		<u>32,818,000</u>	<u>15,966,000</u>	<u>97,488,200</u>	<u>364,000</u>	<u>295,000</u>

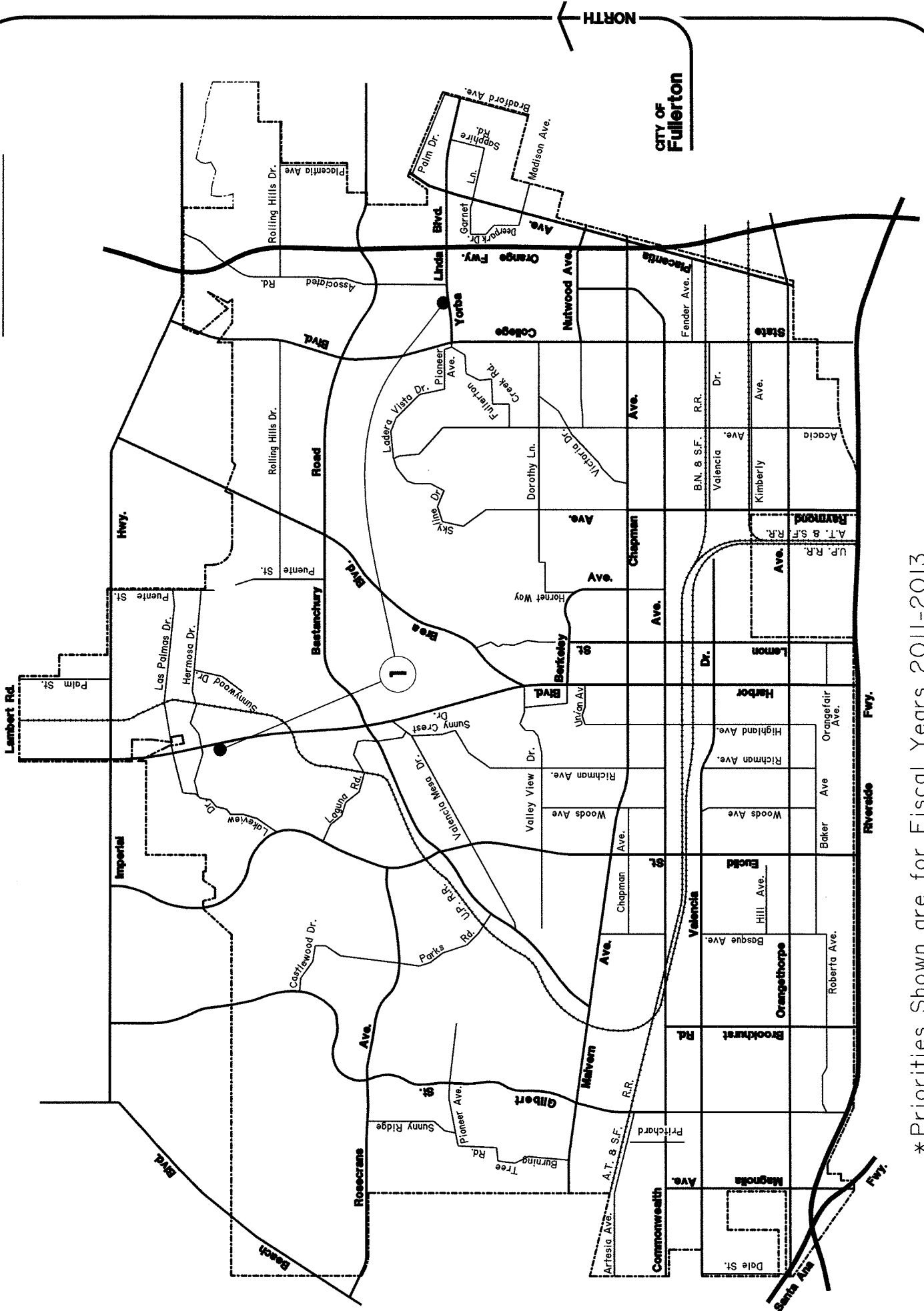
CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
<u>UNRESTRICTED CAPITAL PROJECTS FUND</u>						
FIRE SERVICE						
<u>Fire Service Projects</u>						
Multi-Gender Accommodations	N-15	20,000				
POLICE						
<u>Police Service Projects</u>						
Safety Enhancement at Public Facilities	N-17	150,000				
<u>Street Improvements Projects</u>						
Slurry Seal	N-26	150,000	150,000			
<u>Bicycle Facilities Project</u>						
Bastanchury/Valencia Mesa Bike Route	N-35	130,000	196,000			
<i>Total Unrestricted Capital Projects Fund</i>		<u>450,000</u>	<u>346,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Total All Funds</i>		<u>46,060,450</u>	<u>32,866,050</u>	<u>108,176,650</u>	<u>9,969,950</u>	<u>9,847,450</u>

CITY - CAPITAL IMPROVEMENT PROGRAM - PROJECTS BY FUNDING SOURCE (Continued)

	Page	Funding per Fiscal Year				
		2011-12	2012-13	2013-14	2014-15	2015-16
PROJECT AREA 1						
Illuminated Street Name Sign Replacement	N-32			15,000		
<i>Total Project Area 1</i>		<u>0</u>	<u>0</u>	<u>15,000</u>	<u>0</u>	<u>0</u>
PROJECT AREA 2						
Arterial Street Reconstruction, Rehabilitation, & Repair	N-25	1,000,000	1,000,000			
Curb/Gutter & Sidewalk Reconstruction	N-25	20,000				
Illuminated Street Name Sign Replacement	N-32			25,000		
Refurbish Steel Stairway at Fullerton Depot	N-48	100,000				
Downtown Public Art Program	N-54	25,000	25,000	25,000	25,000	25,000
<i>Total Project Area 2</i>		<u>1,145,000</u>	<u>1,025,000</u>	<u>50,000</u>	<u>25,000</u>	<u>25,000</u>
PROJECT AREA 3						
State College Grade Separation	N-23	355,000	355,000			
Arterial Street Reconstruction, Rehabilitation, & Repair	N-25			1,000,000	1,000,000	1,000,000
Illuminated Street Name Sign Replacement	N-32			25,000		
<i>Total Project Area 3</i>		<u>355,000</u>	<u>355,000</u>	<u>1,025,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
<i>Total Redevelopment Funds</i>		<u>1,500,000</u>	<u>1,380,000</u>	<u>1,090,000</u>	<u>1,025,000</u>	<u>1,025,000</u>

FIRE SERVICE

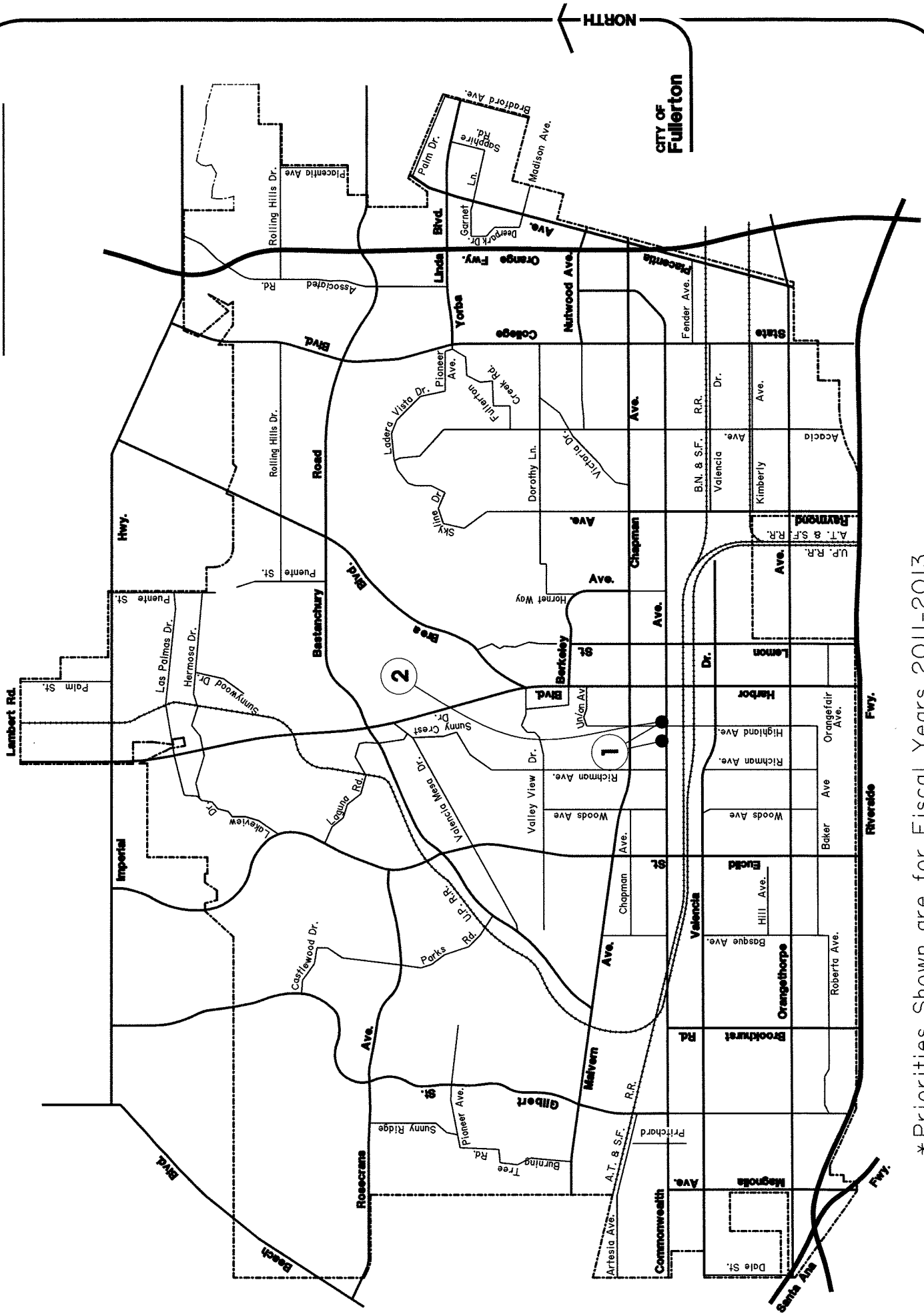


*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Fire	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
FIRE SERVICE PROJECTS						
<u>Community Health & Safety Element</u>						
1. Project #50000 - Multi-Gender Accommodations						
Update Fire Station Nos. 4 and 5 to provide appropriate gender separation.						
Funding source:						
Unrestricted Capital Projects Funds	20,000					20,000
Developer		300,000				300,000
Completion date: Winter 2014						
TOTAL FIRE SERVICE PROJECTS	<u>20,000</u>	<u>300,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>320,000</u>

POLICE SERVICE

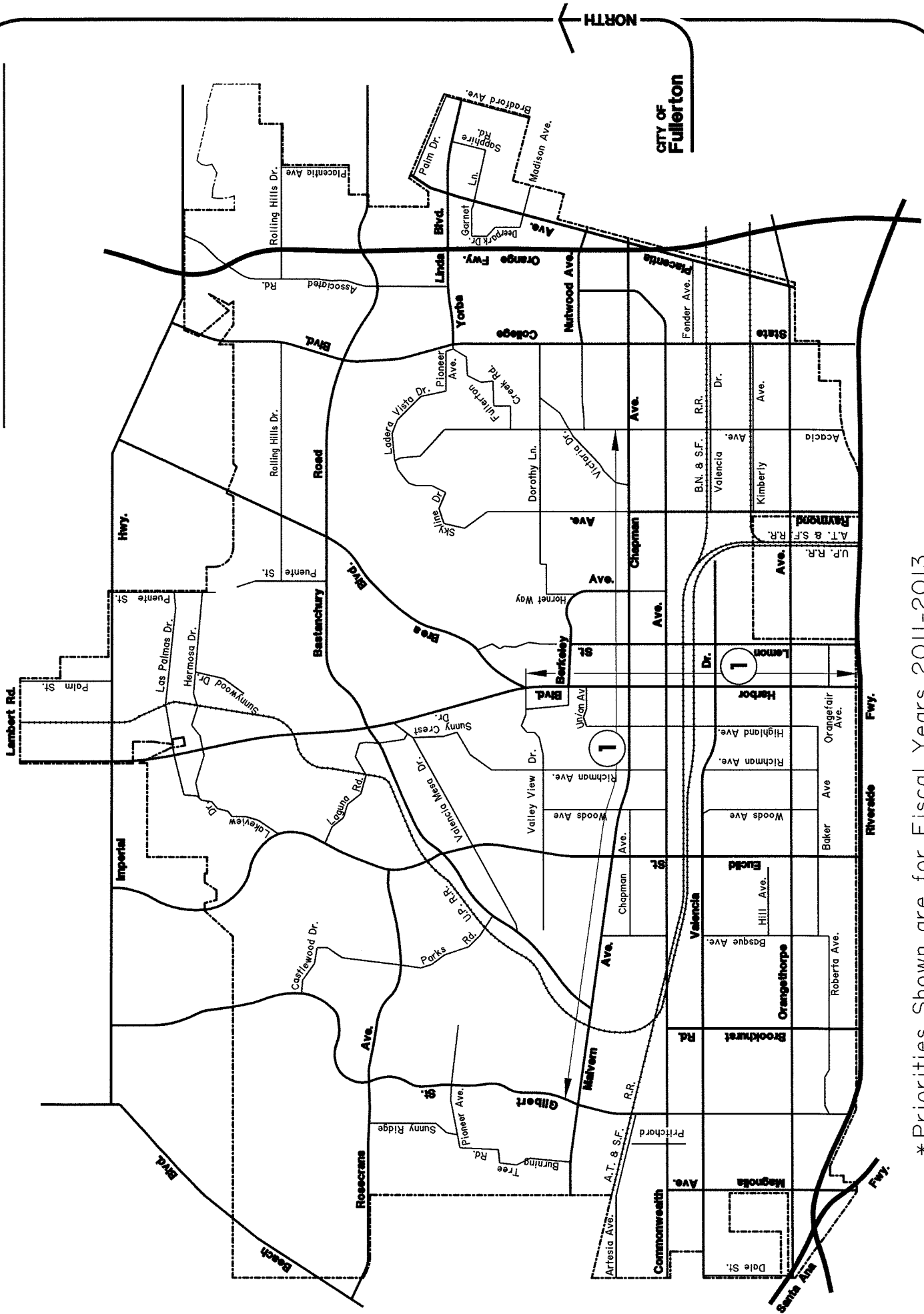


*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Police	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
POLICE SERVICE PROJECTS						
<u>Community Health & Safety Element</u>						
1. Project #50001 - Safety Enhancement at Public Facilities						
Install safety glass, counters, walls, windows, and speakers in the lobby of the Police Department and City Hall.						
Funding source:						
Unrestricted Capital Projects Fund	150,000					150,000
Completion Date: Spring 2012						
2. Project #50002 - Range Target Retrieval System						
Replace antiquated target retrieval system with new digital controls, ballistic target carriers, and a computer for range programming.						
Funding source:						
Asset Seizure Fund	60,000					60,000
Completion Date: Spring 2012						
TOTAL POLICE SERVICE PROJECTS	<u>210,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>210,000</u>

COMMUNITY DEVELOPMENT

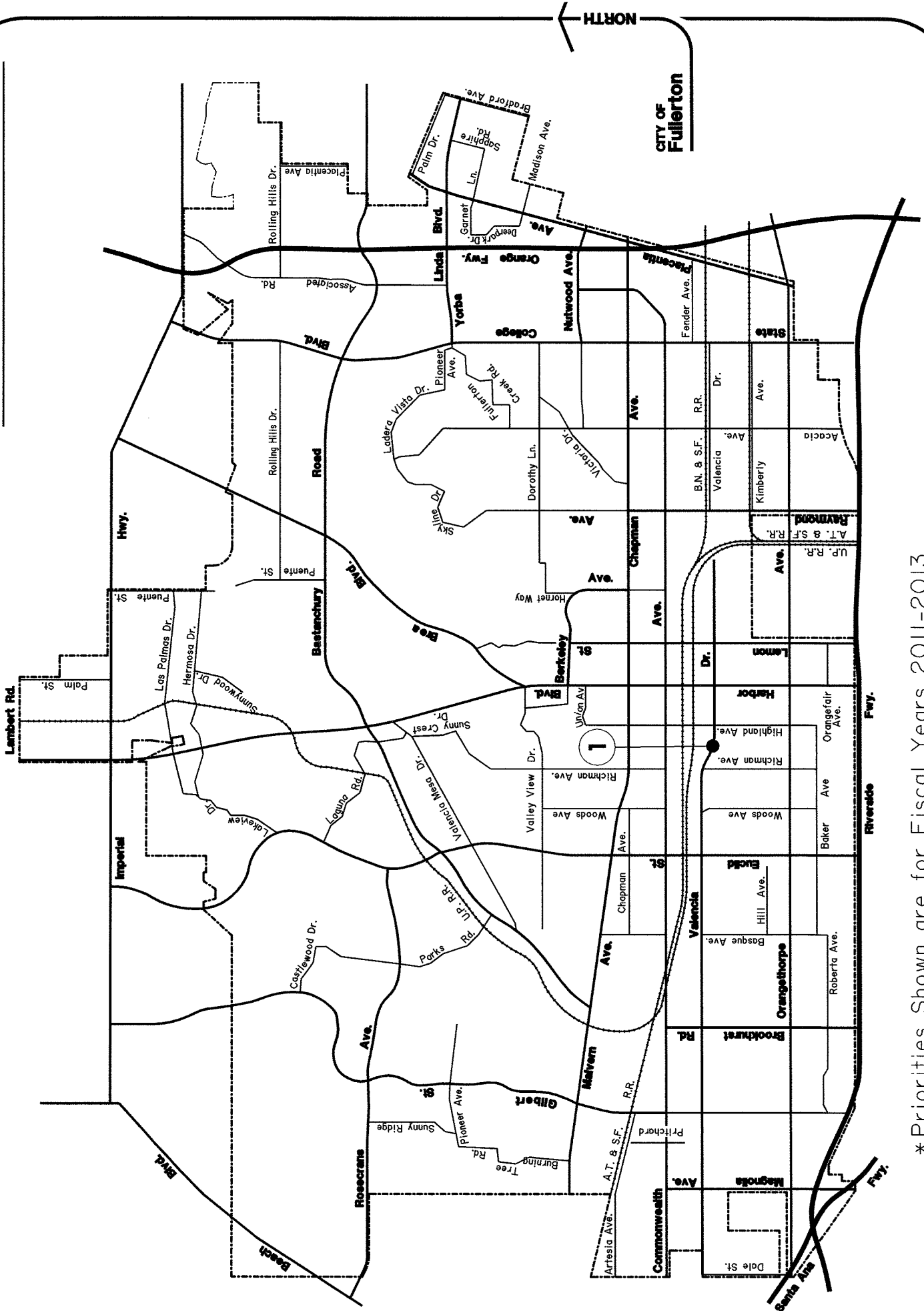


*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Community Development	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
HOUSING PROJECTS						
<u>Land Use Element</u>						
1. Project #41240 - Housing Acquisition & Rehabilitation						
Housing acquisition and rehabilitation for housing projects.						
Funding source:						
HOME Grant	722,450	722,450	722,450	722,450	722,450	3,612,250
Completion date: Ongoing						
TOTAL HOUSING PROJECTS	<u>722,450</u>	<u>722,450</u>	<u>722,450</u>	<u>722,450</u>	<u>722,450</u>	<u>3,612,250</u>

COMMUNITY DEVELOPMENT



NORTH

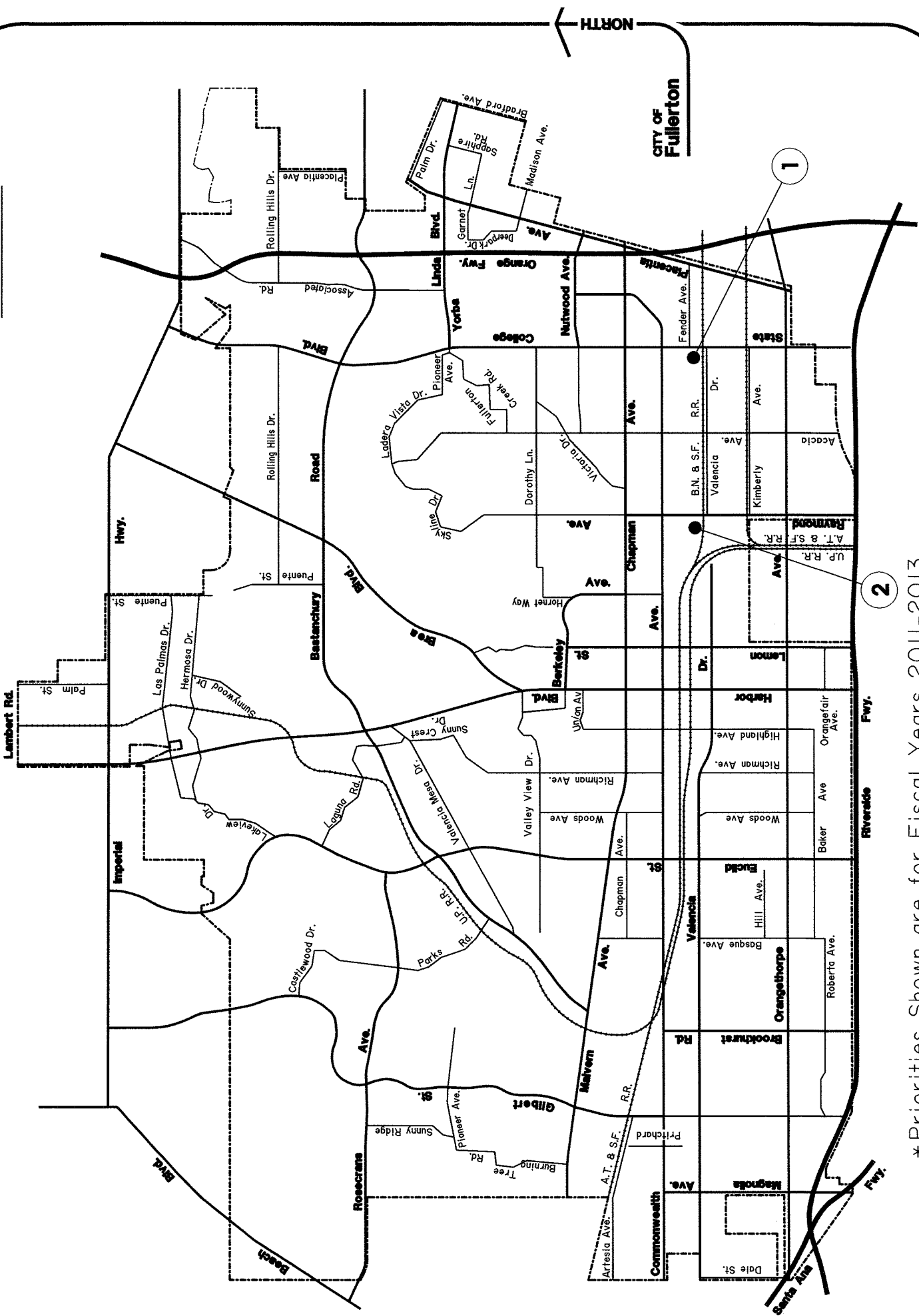
CITY OF Fullerton

*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Community Development	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
PLANNING PROJECTS						
<u>Land Use Element</u>						
1. Project #42000 - Downtown Specific Plan						
Develop a specific plan for Downtown Fullerton to guide its growth, development, and management.						
Funding source:						
State Grant	500,000	500,000				1,000,000
Completion date: Summer 2013						
TOTAL PLANNING PROJECTS	500,000	500,000	0	0	0	1,000,000

BRIDGES



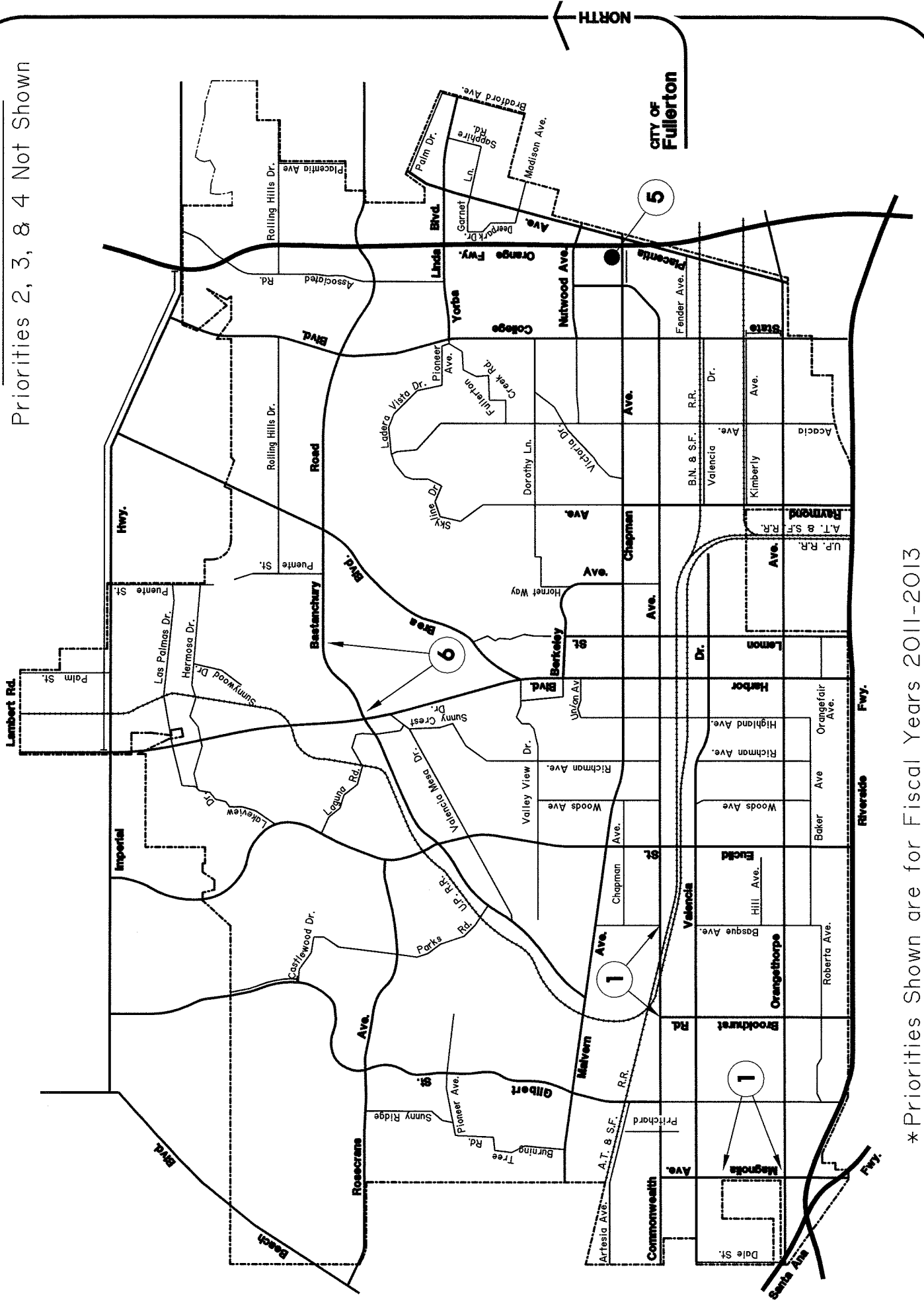
*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
BRIDGE PROJECTS						
<u>Circulation Element</u>						
1. Project #45660 - State College Grade Separation						
Right-of-way acquisition and construction of a grade separation at the BNSF Railroad tracks between Commonwealth Avenue and Kimberly Avenue.						
Funding source:						
M Regional			7,339,200			7,339,200
Federal Grant	8,800,000	5,000,000	14,037,000			27,837,000
State Grant			30,731,000			30,731,000
BNSF Railroad			1,000,000			1,000,000
Bond Proceeds Area 3	355,000	355,000				710,000
Completion date: Summer 2016	9,155,000	5,355,000	53,107,200			67,617,200
2. Project #45890 - Raymond Avenue Grade Separation						
Design, right-of-way acquisition, and construction of a grade separation at the BNSF Railroad tracks between Walnut Avenue and Ash Avenue.						
Funding source:						
M Regional		880,000				880,000
Federal Grant	20,000,000	6,323,000	30,554,000			56,877,000
State Grant			12,757,000			12,757,000
BNSF Railroad			1,000,000			1,000,000
Completion date: Summer 2016	20,000,000	7,203,000	44,311,000			71,514,000
TOTAL BRIDGE PROJECTS	<u>29,155,000</u>	<u>12,558,000</u>	<u>97,418,200</u>	<u>0</u>	<u>0</u>	<u>139,131,200</u>

STREETS & HIGHWAYS

Priorities 2, 3, & 4 Not Shown



*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
STREET IMPROVEMENTS PROJECTS						
<u>Circulation Element</u>						
1. Project #44400 - Arterial Street Reconstruction, Rehabilitation, & Repair						
A multiyear program to reconstruct and resurface the City's arterial streets.						
Funding source:						
M Turnback Fund	900,000	900,000	900,000	1,000,000	1,000,000	4,700,000
Redevelopment Area 2*	1,000,000	1,000,000				2,000,000
Redevelopment Area 3*			1,000,000	1,000,000	1,000,000	3,000,000
Proposition 42	943,000					943,000
Completion date: Ongoing	2,843,000	1,900,000	1,900,000	2,000,000	2,000,000	10,643,000
2. Project #44583 - Residential Street Program						
A multiyear program to reconstruct and resurface the City's residential street system.						
Funding source:						
M Turnback Fund	500,000	400,000	325,000	400,000	400,000	2,025,000
Gas Tax Fund	400,000	300,000	300,000	200,000	200,000	1,400,000
Completion date: Ongoing	900,000	700,000	625,000	600,000	600,000	3,425,000
3. Project #44783 - Curb/Gutter & Sidewalk Reconstruction						
A multiyear program to reconstruct, replace, and repair curbs/gutters, damaged and uplifted sidewalks, and retrofit sidewalk access ramps.						
Funding source:						
M Turnback Fund	100,000	100,000	100,000	100,000	100,000	500,000
Sewer & Drainage Fund	150,000	150,000	150,000	150,000	150,000	750,000
Bond Proceeds Area 2	20,000					20,000
Completion date: Ongoing	270,000	250,000	250,000	250,000	250,000	1,270,000
*Future Tax Increment						

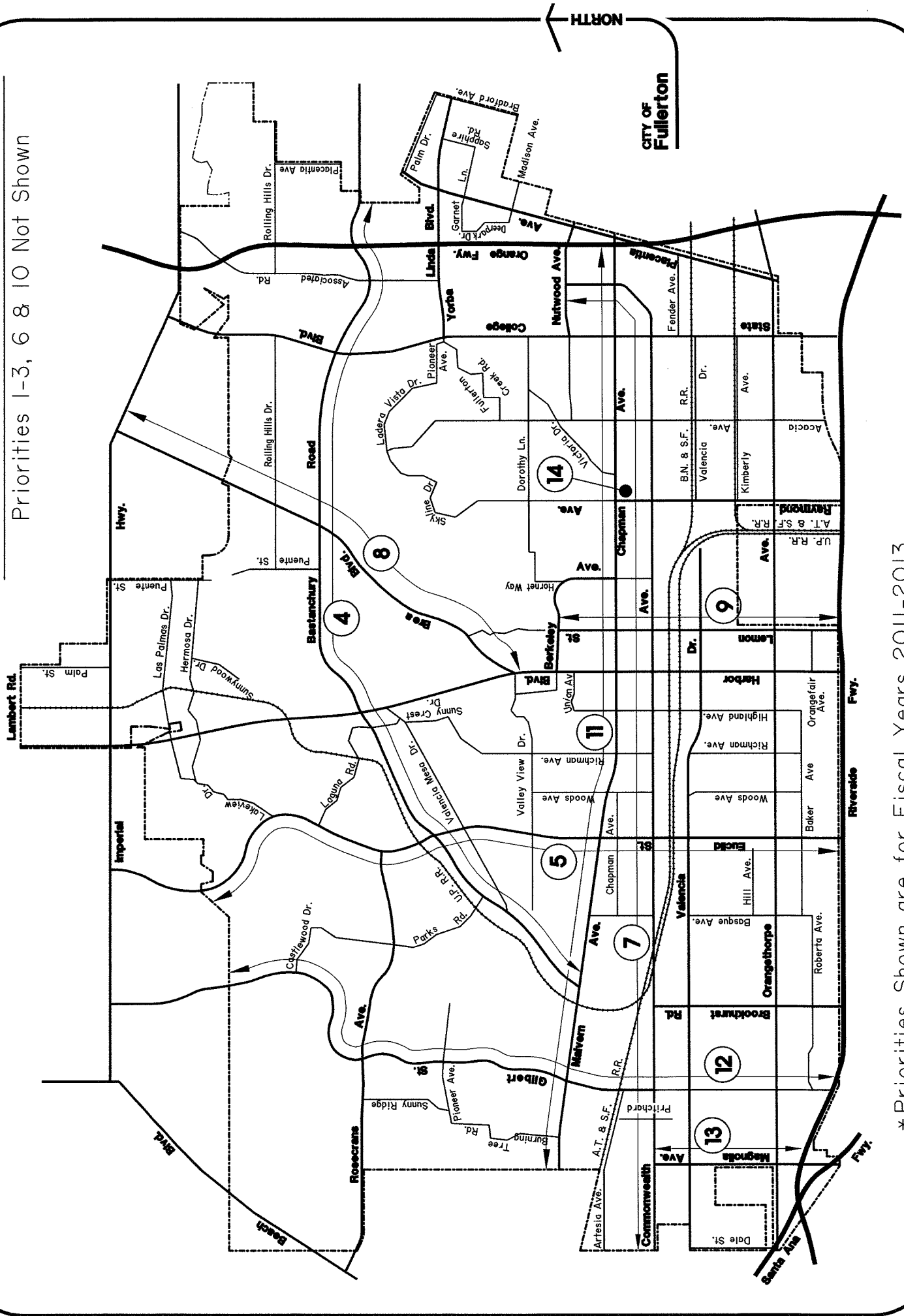
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
4. Project #44692 - Slurry Seal						
A program of sealing residential streets citywide.						
Funding source:						
Gas Tax Fund	150,000	150,000				300,000
Unrestricted Capital Projects Fund	<u>150,000</u>	<u>150,000</u>				<u>300,000</u>
Completion date: Ongoing	300,000	300,000				600,000
5. Project #45870 - Chapman Avenue & 57 Freeway Intersection Improvements						
Widening of the roadway to provide a right turn lane eastbound on Chapman Avenue to southbound 57 Freeway.						
Funding source:						
M Turnback Fund	238,000					238,000
Completion date: Spring 2012						
6. Project #45670 - Bastanchury Road Widening from Harbor Boulevard to Fairway Isles Drive						
Widen Bastanchury Road to six lanes between Harbor Boulevard and Fairway Isles Drive.						
Funding source:						
M Turnback Fund	200,000	1,215,000				1,415,000
M Regional	<u>425,000</u>	<u>1,935,000</u>				<u>2,360,000</u>
Completion date: Summer 2012	<u>625,000</u>	<u>3,150,000</u>				<u>3,775,000</u>
TOTAL STREET IMPROVEMENTS PROJECTS	<u>5,176,000</u>	<u>6,300,000</u>	<u>2,775,000</u>	<u>2,850,000</u>	<u>2,850,000</u>	<u>19,951,000</u>

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TRAFFIC SIGNALS & SAFETY LIGHTING

Priorities 1-3, 6 & 10 Not Shown



*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
TRAFFIC SIGNALS AND STREET LIGHTS PROJECTS						
<u>Circulation Element</u>						
1. Project #46850 - Miscellaneous Citywide Signal Improvements						
Develop and implement new timing; install new communication and replacement hardware at various signalized intersections in the City.						
Funding source:						
Traffic Mitigation Fees	35,000	20,000	60,000	60,000	60,000	235,000
Gas Tax Fund	70,000	60,000	40,000	40,000	40,000	250,000
Completion date: Ongoing	105,000	80,000	100,000	100,000	100,000	485,000
2. Project #46940 - Traffic Signing & Striping Improvements						
Install bike route/lane signing; add right and left turn lanes to reduce congestion; and sandblast conflicting pavement markings.						
Funding source:						
Traffic Mitigation Fees	10,000	10,000	10,000	10,000	10,000	50,000
Gas Tax Fund	30,000	30,000	30,000	30,000	30,000	150,000
Completion date: Ongoing	40,000	40,000	40,000	40,000	40,000	200,000
3. Project #46930 - Motorist & Pedestrian Safety Improvements						
Install traffic safety and calming devices at various locations identified as "high incident" or "school zones". Improvements may include variable radar feedback signs, pedestrian flashers, audible pedestrian push buttons, and/or pedestrian countdown heads.						
Funding source:						
Gas Tax Fund	40,000	40,000	40,000	40,000	40,000	200,000
Completion date: Ongoing						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
<p>4. Project #46009 - Bastanchury Road Traffic Signal Synchronization Program Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.</p>						
Funding source:						
Traffic Mitigation Fees	30,000					30,000
Gas Tax Fund	60,000					60,000
M Regional	540,000					540,000
Other Cities	51,000					51,000
Completion date: 2012	681,000					681,000
<p>5. Project #46008 - Euclid Street Traffic Signal Synchronization Program Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.</p>						
Funding source:						
Traffic Mitigation Fees	50,000					50,000
Gas Tax Fund	20,000					20,000
M Regional	1,250,000					1,250,000
Other Cities	184,000					184,000
Completion date: 2012	1,504,000					1,504,000
<p>6. Project #46007 - Countywide Signal Synchronization Program Assist OCTA with the implementation of timing and establish new communication on four (4) signalized corridors; Magnolia Avenue, Harbor Boulevard, State College Boulevard, and Yorba Linda Boulevard, as part of Measure M Proposition 1B Corridor Project.</p>						
Funding source:						
Gas Tax Fund	40,000					40,000
Completion date: 2012						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
7. Project #46010 - Commonwealth Avenue Traffic Signal Synchronization Program						
Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.						
Funding source:						
			25,000			25,000
			25,000			25,000
			<u>200,000</u>			<u>200,000</u>
Completion date: 2013			250,000			250,000
8. Project #46011 - Brea Boulevard Traffic Signal Synchronization Program						
Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.						
Funding source:						
			15,000			15,000
			21,000			21,000
			<u>144,000</u>			<u>144,000</u>
Completion date: 2013			180,000			180,000
9. Project #46012 - Lemon Street Traffic Signal Synchronization Program						
Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.						
Funding source:						
			20,000			20,000
			20,000			20,000
			<u>160,000</u>			<u>160,000</u>
Completion date: 2013			200,000			200,000

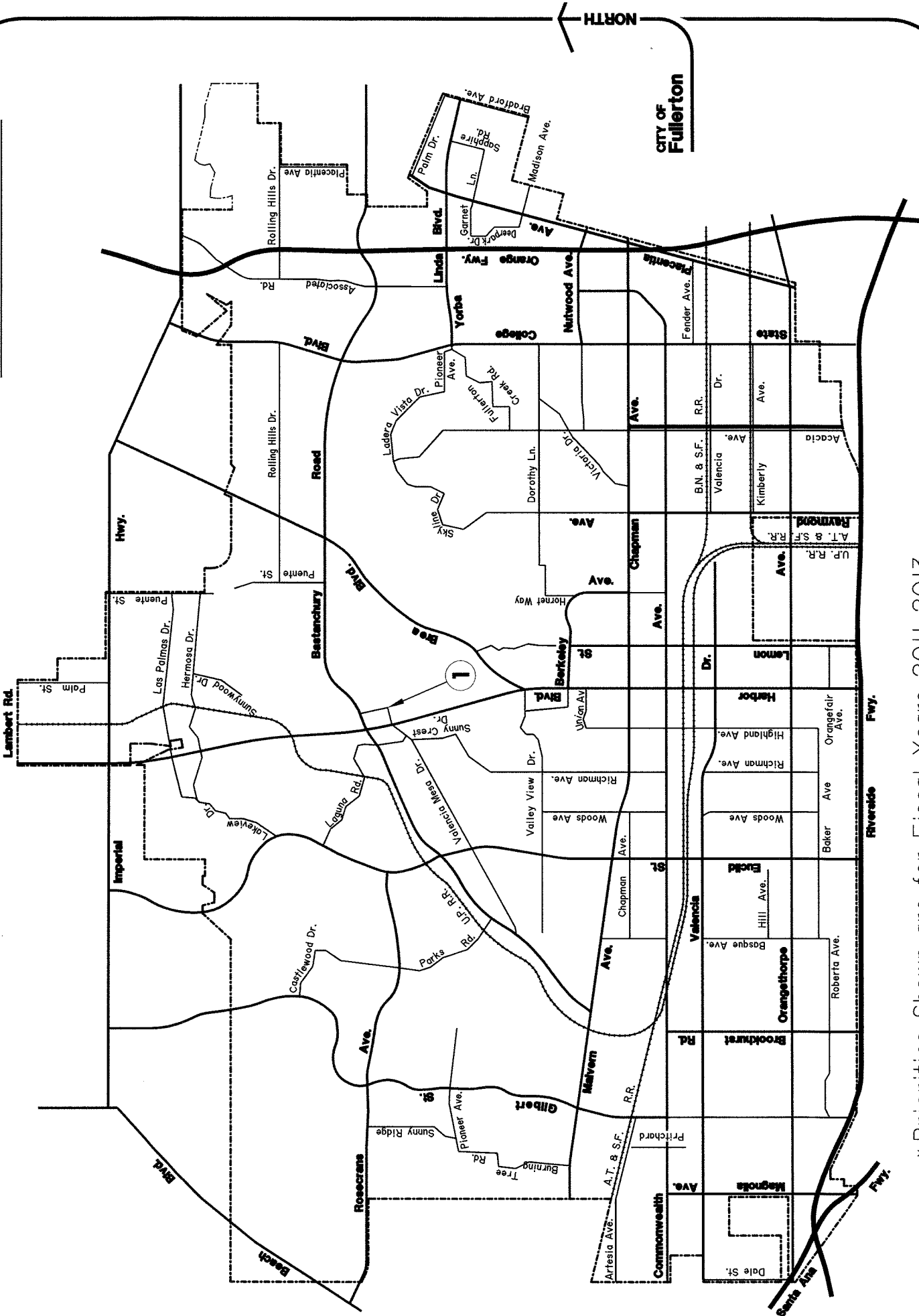
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
10. Illuminated Street Name Sign Replacement						
Replacement of damaged or faded signs throughout the City.						
Funding source:						
Gas Tax Fund			80,000			80,000
Redevelopment Area No. 1*			15,000			15,000
Redevelopment Area No. 2*			25,000			25,000
Redevelopment Area No. 3*			<u>25,000</u>			<u>25,000</u>
Completion date: 2014			145,000			145,000
11. Chapman/Malvern Avenue Traffic Signal Synchronization Program						
Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.						
Funding source:						
Traffic Mitigation Fees				28,000		28,000
Gas Tax Fund				10,000		10,000
M Regional				<u>112,000</u>		<u>112,000</u>
Completion date: 2015				150,000		150,000
12. Gilbert Street Traffic Signal Synchronization Program						
Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.						
Funding source:						
Traffic Mitigation Fees				10,000		10,000
Gas Tax Fund				20,000		20,000
M Regional				<u>144,000</u>		<u>144,000</u>
Completion date: 2015				174,000		174,000
*Future Tax Increment						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
13. Magnolia Avenue Traffic Signal Synchronization Program						
Develop and implement new timing and signal coordination, install traffic signal controllers, establish missing communication links, and modify selected traffic signals along corridor.						
Funding source:						
Traffic Mitigation Fees					13,000	13,000
Gas Tax					10,000	10,000
M Regional					112,000	112,000
Completion date: 2015					135,000	135,000
14. New Traffic Signal at Wilshire Avenue & Raymond Avenue						
Install new traffic signal and incorporate into existing system.						
Funding source:						
Traffic Mitigation Fees					100,000	100,000
Gas Tax Fund					100,000	100,000
Completion date: 2012					200,000	200,000
TOTAL TRAFFIC SIGNALS AND STREET LIGHTS PROJECTS	<u>2,410,000</u>	<u>790,000</u>	<u>325,000</u>	<u>504,000</u>	<u>515,000</u>	<u>4,544,000</u>

BICYCLE FACILITIES



*Priorities Shown are for Fiscal Years 2011-2013

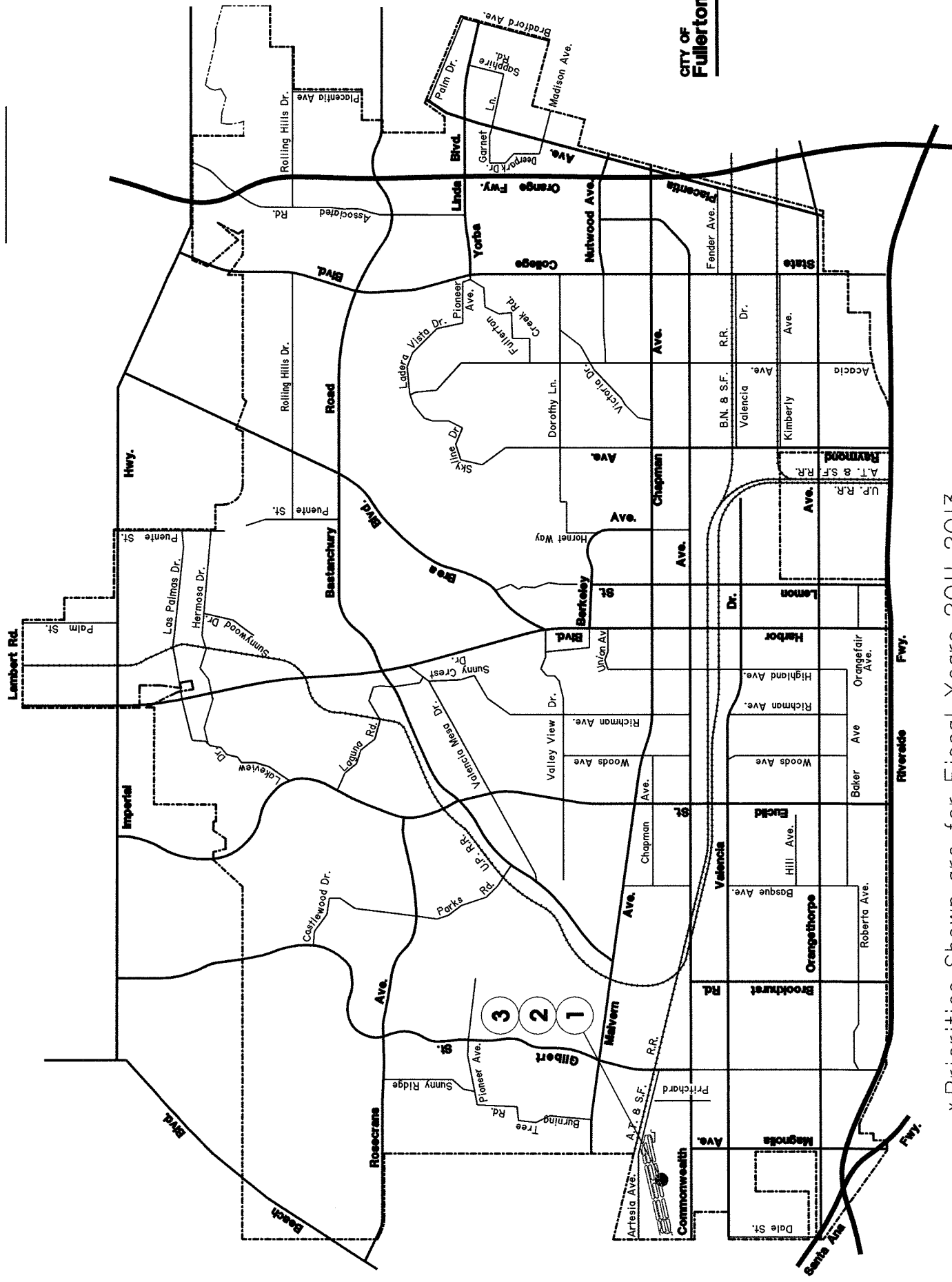
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
BICYCLE FACILITIES PROJECTS						
<u>Circulation Element</u>						
1. Project #48120 - Bastanchury/Valencia Mesa Bike Route						
Construct Class I bike route connecting Valencia Mesa to Bastanchury Road through Brea Dam Area.						
Funding source:						
Unrestricted Capital Projects Fund	130,000	196,000				326,000
Federal Grant		434,000				434,000
Completion date: Summer 2013						
TOTAL BICYCLE FACILITIES PROJECTS	<u>130,000</u>	<u>630,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>760,000</u>

AIRPORT

NORTH

CITY OF Fullerton



*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering/Airport	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
AIRPORT PROJECTS						
<u>Circulation Element</u>						
1. Project #49001 - Slurry Seal Runway 6/24						
Slurry seal Runway 6/24 which is fourteen years old.						
Funding Source:						
FAA AIP Grant	125,400					125,400
State Grant	3,300					3,300
Airport Fund	<u>3,300</u>					<u>3,300</u>
Completion date: Summer 2012	132,000					132,000
2. Project #49002 - Security Fencing						
Install 700 feet fencing along north side of Dale Place.						
Funding Source:						
FAA AIP Grant	66,600					66,600
State Grant	1,700					1,700
Airport Fund	<u>1,700</u>					<u>1,700</u>
Completion date: Summer 2012	70,000					70,000
3. Project #49004 - Replace Taxiway Lights & Airport Beacon						
Replace taxiway edge lights with LED lights & replace the rotating beacon.						
Funding Source:						
FAA AIP Grant		269,000				269,000
State Grant		7,000				7,000
Airport Fund		<u>7,000</u>				<u>7,000</u>
Completion date: Summer 2013		283,000				283,000

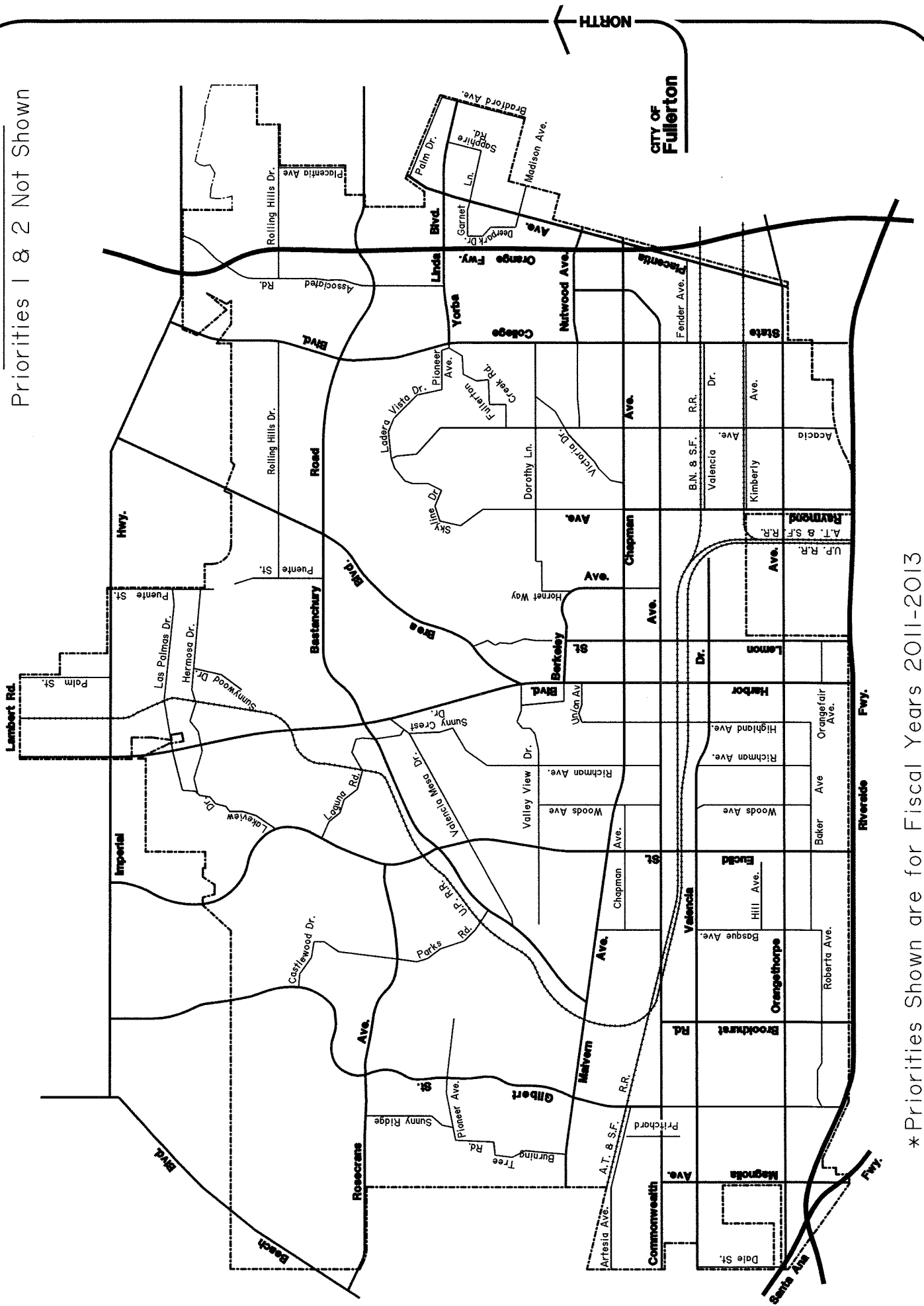
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering/Airport	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
4. Project #49005 - Remodel Terminal Building						
Remodel interior of terminal building that was built in 1950.						
Funding Source:						
FAA AIP Grant		475,000				475,000
State Grant		12,500				12,500
Airport Fund		<u>12,500</u>				<u>12,500</u>
Completion date: Summer 2014		<u>500,000</u>				<u>500,000</u>
TOTAL AIRPORT PROJECTS	<u>202,000</u>	<u>783,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>985,000</u>

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SEWER SYSTEMS

Priorities 1 & 2 Not Shown



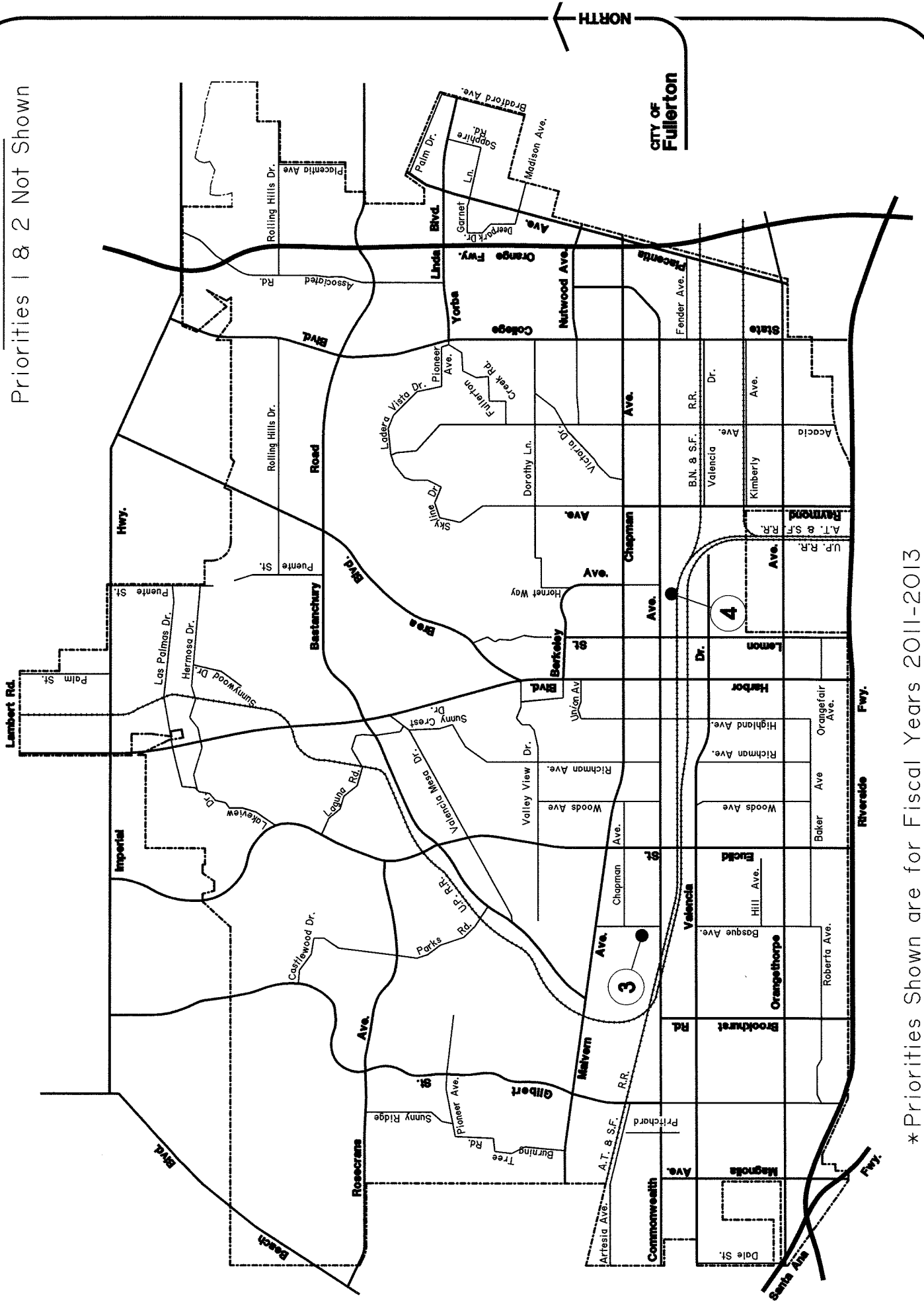
*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
SEWER SYSTEM PROJECTS						
<u>Community Health & Safety Element</u>						
1. Project #51413 - Annual Sewer Replacement Program						
Replace deficient and high maintenance sewer mains that have leaks, root intrusion, and settlement problems.						
Funding source:						
Sewer Enterprise Fund	4,000,000	4,000,000	3,700,000	3,700,000	3,700,000	19,100,000
Completion date: Ongoing						
2. Project #51353 - Sewer Lining Installation Project						
Install cure-in place pipe and perform repairs of leaking sewer pipes at high priority locations.						
Funding source:						
Sewer Enterprise Fund	500,000	500,000				1,000,000
Completion date: Ongoing						
TOTAL SEWER SYSTEM PROJECTS	<u>4,500,000</u>	<u>4,500,000</u>	<u>3,700,000</u>	<u>3,700,000</u>	<u>3,700,000</u>	<u>20,100,000</u>

STORM DRAIN

Priorities 1 & 2 Not Shown



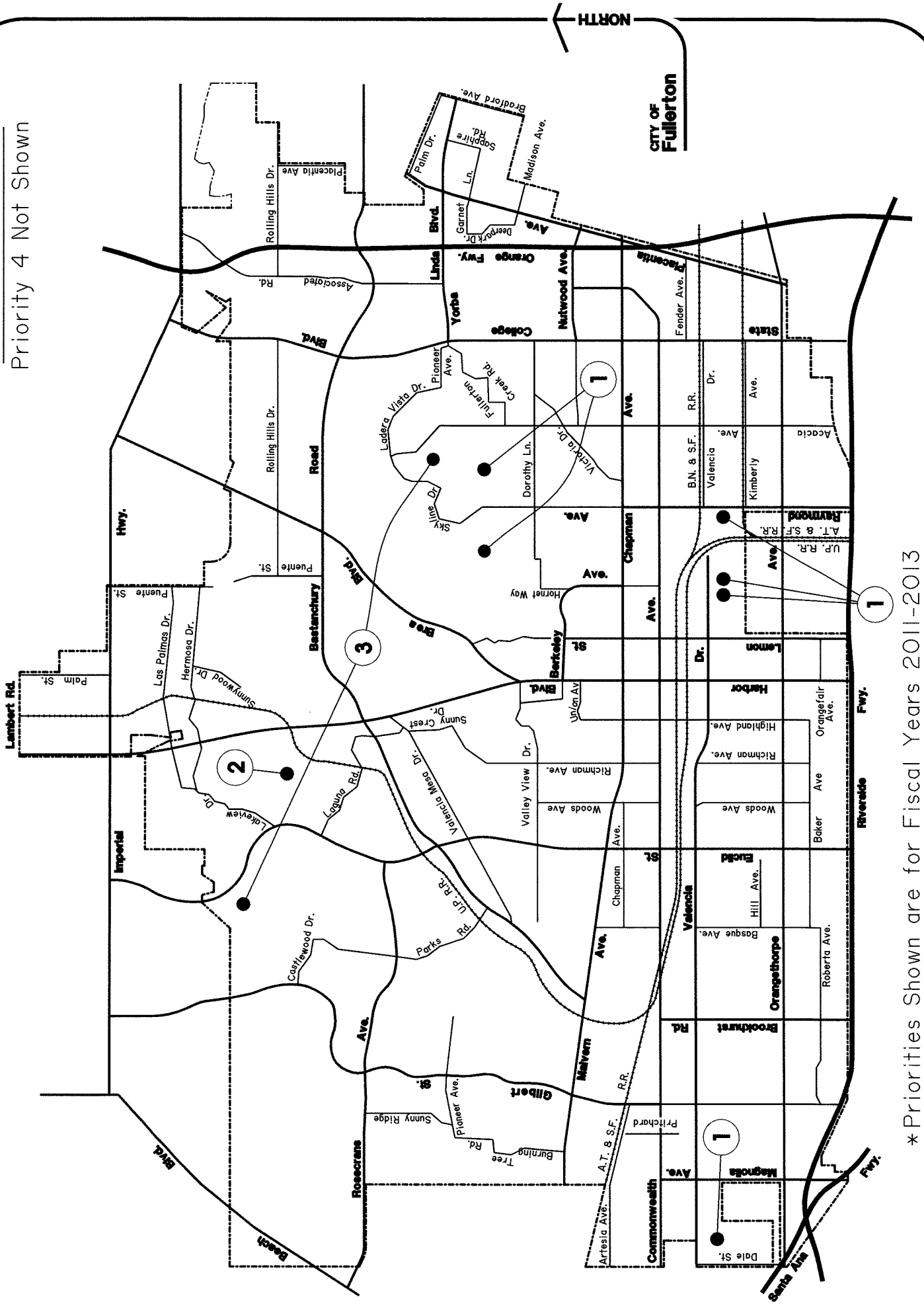
*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
STORM DRAIN SYSTEM PROJECTS						
<u>Community Health & Safety Element</u>						
1. Project #52583 - Miscellaneous Storm Drain Repair						
Annual ongoing program for smaller projects to construct or repair the storm drain infrastructure system.						
Funding source:						
Sewer & Drainage Fund	500,000	500,000	500,000	500,000	500,000	2,500,000
Completion date: Ongoing						
2. Project #52713 - Storm Drain Lining Project						
Install cure-in place pipe and perform repairs of deteriorated corrugated metal storm drain pipes.						
Funding source:						
Sewer & Drainage Fund	250,000	250,000	250,000	250,000	250,000	1,250,000
Completion date: Ongoing						
3. Project #52002 - Basque Storm Drain Improvement Project						
Install storm drain from Commonwealth/Basque north on Basque Avenue to Chapman Avenue.						
Funding source:						
Sewer & Drainage Fund	150,000	850,000	300,000			1,300,000
Completion date: Summer 2013						
4. Project #52003 - Balcom Channel Improvements						
Repair storm drain channel south of Commonwealth Avenue and west of Balcom Avenue.						
Funding source:						
Sewer & Drainage Fund	400,000					400,000
Completion date: Summer 2012						
TOTAL STORM DRAIN SYSTEM PROJECTS	<u>1,300,000</u>	<u>1,600,000</u>	<u>1,050,000</u>	<u>750,000</u>	<u>750,000</u>	<u>5,450,000</u>

WATER SYSTEM

Priority 4 Not Shown



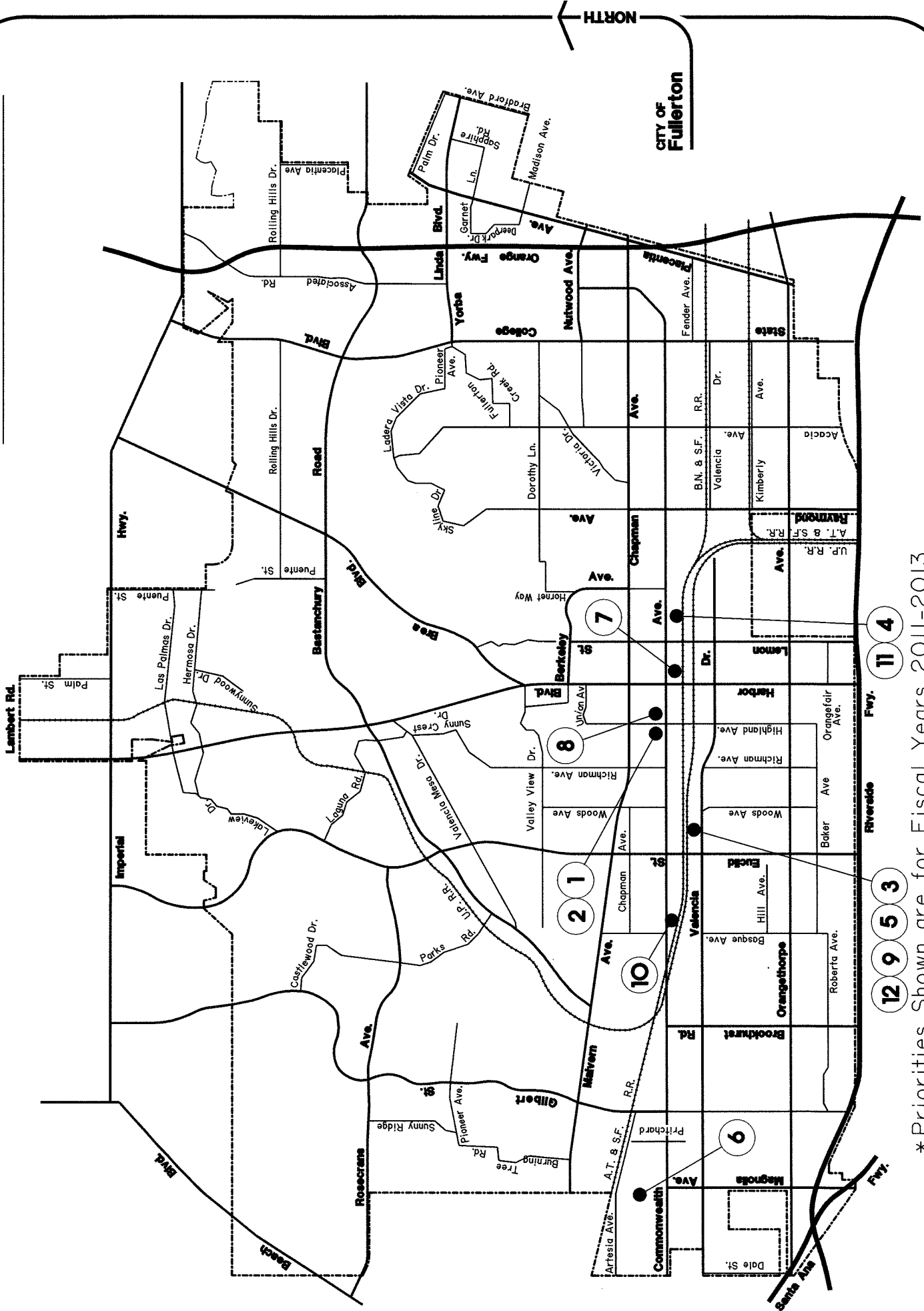
*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Engineering	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
WATER SYSTEM PROJECTS						
<u>Community Health & Safety Element</u>						
1. Project #53612 - Water Main System Replacement & Upgrade						
Multiyear program to replace older water mains in City's water distribution system.						
Funding source:						
Water Fund	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Completion date: Ongoing						
2. Project #53601 - Water Production Equipment Upgrade and Rehabilitation						
A multiyear program to upgrade and improve water site facilities.						
Funding source:						
Water Fund	100,000	100,000	100,000			300,000
Completion date: 2013-14						
3. Project #53622 - Upgrade & Rehabilitation of City Reservoirs						
Multiyear program to upgrade and rehabilitate City water reservoirs to current standards.						
Funding source:						
Water Fund		750,000	750,000			1,500,000
Completion date: 2013-14						
4. Water System Master Plan Update						
Water system analysis including an update of the water system hydraulic model.						
Funding source:						
Water Fund			250,000			250,000
Completion date: 2013-14						
TOTAL WATER SYSTEM PROJECTS	<u>1,600,000</u>	<u>2,350,000</u>	<u>2,600,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>9,550,000</u>

**Does not reflect water rate increases recommended in rate study.

MAINTENANCE SERVICES



*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
PUBLIC FACILITIES PROJECTS						
<u>Community Services Element</u>						
1. Project #55004 - Replace City Hall Roofing Recoat City Hall roof.						
Funding source:						
Facility Capital Repair Fund	175,000					175,000
Completion Date: Spring 2012						
2. Project #55005 - Replace Fob System at City Hall Replace obsolete security Fob system at City Hall.						
Funding source:						
Facility Capital Repair Fund	25,000					25,000
Completion Date: Spring 2012						
3. Project #55006 - Replace Independence Park HVAC Replace HVAC system in gym building.						
Funding source:						
Facility Capital Repair Fund	38,000					38,000
Completion date: Spring 2012						
4. Project #55007 - Replace Flooring at Fire Station One Replace flooring at Fire Station No. 1						
Funding source:						
Facility Capital Repair Fund	35,000					35,000
Completion Date: Spring 2012						
5. Project #55008 - Replace Concrete at Independence Park Replace damaged concrete around pool area.						
Funding source:						
Facility Capital Repair Fund	300,000					300,000
Completion Date: Spring 2012						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total	
	2011-12	2012-13	2013-14	2014-15	2015-16		
<p>6. Project #55009 - Replace Automatic Doors at Airport Terminal Replace Airport building's automatic doors.</p> <p>Funding source: Facility Capital Repair Fund 26,000</p> <p>Completion Date: Spring 2012</p>							26,000
<p>7. Project #55010 - Refurbish Steel Stairway at Fullerton Depot Refurbish deteriorated steel stairs adjacent to elevators.</p> <p>Funding source: Redevelopment Area 2 100,000</p> <p>Completion Date: Summer 2012</p>							100,000
<p>8. Project #55011 - Replace Police Department HVAC Replace HVAC unit on Highland Building.</p> <p>Funding source: Facility Capital Repair Fund 150,000</p> <p>Completion Date: Spring 2013</p>							150,000
<p>9. Project #55012 - Replace Roofing at Independence Park Replace roofing at Independence Park.</p> <p>Funding source: Facility Capital Repair Fund 265,000</p> <p>Completion Date: Spring 2013</p>							265,000
<p>10. Project #55013 - Replace Basque Yard Gates and Fences Replace malfunctioning automatic gates and damaged fencing at Basque Yard.</p> <p>Funding source: Facility Capital Repair Fund 183,000</p> <p>Completion Date: Spring 2013</p>							183,000

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
<p>11. Project #55014 - Replace Fire Station One HVAC Replace HVAC unit at Fire Station No. 1.</p> <p>Funding source: Facility Capital Repair Fund</p> <p>Completion Date: Spring 2013</p>						
		60,000				60,000
<p>12. Project #55015 - Replaster Large Pool at Independence Park Replaster large pool at Independence Park.</p> <p>Funding source: Facility Capital Repair Fund</p> <p>Completion Date: Spring 2013</p>						
		550,000				550,000
<p>13. Replace Flooring at Various Facilities Flooring replacement projects at various facilities.</p> <p>Funding source: Facility Capital Repair Fund</p> <p>Completion date: Ongoing</p>						
			95,000	535,000	90,000	720,000
<p>14. Replace Automatic Doors at Various Facilities Replace automatic doors at City Hall, Main Library, and Hunt Branch Library.</p> <p>Funding source: Facility Capital Repair Fund</p> <p>Completion date: Spring 2014</p>						
			78,000			78,000
<p>15. Replace Fire Alarm Systems at Various Facilities Replace fire alarm systems at Independence Park and Airport.</p> <p>Funding source: Facility Capital Repair Fund</p> <p>Completion date: Spring 2014</p>						
			125,000			125,000

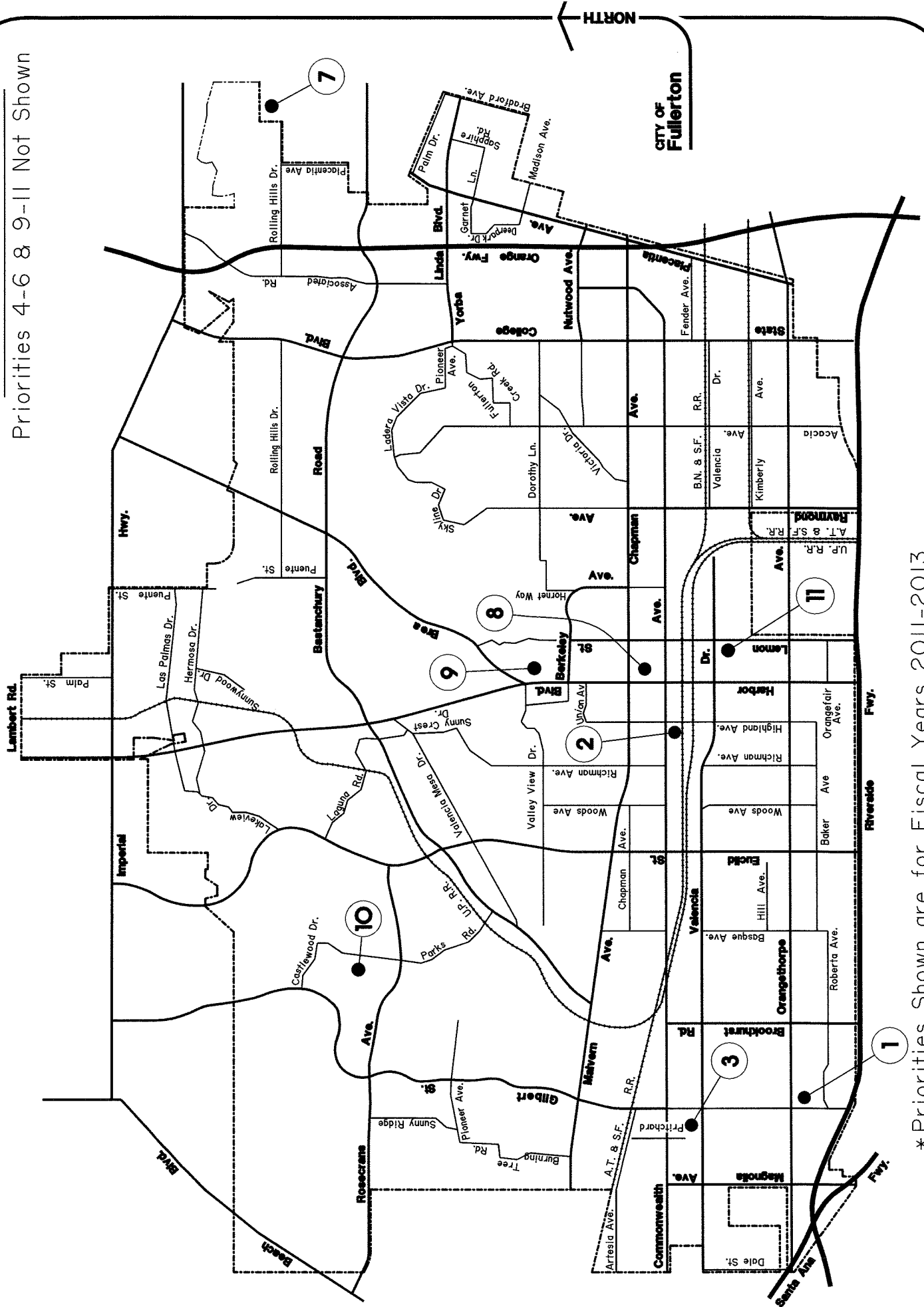
**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Maintenance Services	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
16. Replace Basque Yard Window Coverings						
Replace Basque Yard window coverings.						
Funding source:						
Facility Capital Repair Fund			50,000			50,000
Completion date: Spring 2014						
17. Exterior Painting at Various Facilities						
Exterior painting at Basque Yard and Museum Center.						
Funding source:						
Facility Capital Repair Fund				183,500		183,500
Completion date: Spring 2015						
18. Replace Roll-up Doors at Various Facilities						
Replace roll-up doors at Fire Station Nos. 1 and 4.						
Funding source:						
Facility Capital Repair Fund				30,000	75,000	105,000
Completion date: Ongoing						
19. Replace Pool Pumps and Heaters						
Replace pool pumps and heaters at Independence Park.						
Funding source:						
Facility Capital Repair Fund					250,000	250,000
Completion date: Spring 2016						
TOTAL PUBLIC FACILITIES PROJECTS	699,000	1,208,000	348,000	748,500	415,000	3,418,500

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PARKS & RECREATION

Priorities 4-6 & 9-11 Not Shown



*Priorities Shown are for Fiscal Years 2011-2013

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
PARKS PROJECTS						
<u>Resource Management Element</u>						
1. Project #54003 - Gilbert Community Center Improvements						
Purchase existing modular building and provide improvements to permanently install the building.						
Funding source:						
Park Dwelling Fund	166,000					166,000
Completion date: Fall 2012						
2. Project #54004 - Duane Winters Field Fence Replacement						
Remove and replace deteriorated perimeter metal fence.						
Funding source:						
Park Dwelling Fund	150,000					150,000
Completion date: Fall 2012						
3. Project #54268 - Valencia Park Spray Ground Pump						
Design and installation of a pump to recirculate the water used for the spray ground at Valencia Park.						
Funding source:						
Park Dwelling Fund	325,000					325,000
Completion date: Spring 2012						
4. Project #54269 - Playground Surfacing						
A multiyear project to replace the safety surfacing at city parks.						
Funding source:						
Park Dwelling Fund	20,000	20,000	20,000	20,000	20,000	100,000
Completion date: Ongoing						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
5. Project #54490 - Park Facilities Replacement						
A multiyear project to repair and replace amenities in city parks and trails.						
Funding source:						
Park Dwelling Fund	150,000	150,000	150,000	150,000	150,000	750,000
Brea Dam Fund	25,000	25,000	25,000	25,000	25,000	125,000
	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>175,000</u>	<u>875,000</u>
Completion date: Ongoing						
6. Project #54560 - Downtown Public Art Program						
A multiyear program to provide for the design and construction of public art.						
Funding source:						
Redevelopment Area 2*	25,000	25,000	25,000	25,000	25,000	125,000
Completion date: Ongoing						
7. Project #54263 - Tri City Park Renovation						
A multiyear program to provide for the design and construction to renovate Tri City Park.						
Funding source:						
Park Dwelling Fund	75,000	75,000				150,000
Completion date: Ongoing						
8. Project #54500 - Hillcrest Park Rehabilitation						
Restore, rehabilitate, and upgrade the park facilities in accordance with Hillcrest Park Master Plan.						
Funding source:						
Park Dwelling Fund		1,300,000				1,300,000
*Future Tax Increment						

**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
PROJECT PRIORITY SCHEDULE**

DEPARTMENT: Parks and Recreation	Funding per Fiscal Year					Funding Total
	2011-12	2012-13	2013-14	2014-15	2015-16	
9. Project #54005 - Downtown Plaza Stage Improvements						
Design and construct improvements to the stage at the Downtown Plaza.						
Funding source:						
Park Dwelling Fund						
		158,600				158,600
Completion date: Fall 2013						
10. Project #54006 - West Coyote Hills Tree Park Improvements						
Improvements to designated recreational trail and construction of new trails.						
Funding source:						
Park Dwelling Fund						
		226,000				226,000
Completion date: Spring 2013						
11. Project #54007 - Athletic Field Fence Replacement						
Study, design, and construct perimeter field fence at Lemon Park and Valencia Park athletic fields.						
Funding source:						
Park Dwelling Fund						
		25,000	108,000			133,000
Completion date: Winter 2013						
12. Gilman Park Renovation						
Repair and replace park equipment at Gilman Park.						
Funding source:						
Park Dwelling Fund						
					200,000	200,000
Completion date: Winter 2015						
TOTAL PARK PROJECTS	<u><u>936,000</u></u>	<u><u>2,004,600</u></u>	<u><u>328,000</u></u>	<u><u>220,000</u></u>	<u><u>420,000</u></u>	<u><u>3,908,600</u></u>

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**CITY OF FULLERTON
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12
STATUS OF 2010-11 CAPITAL PROJECTS IN PROGRESS**

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2011
	<u>Housing</u>			
41001	Demolition and Relocation	172,000	Low/Moderate Income	In progress.
41240	Housing Acquisition & Rehabilitation	345,000	HOME Grant	In progress.
41260	Richman Properties/Habitat	40,000	Low/Moderate Income	In progress.
41320	Richman/Valencia/West Neighborhood Property Acquisition	50,000	Low/Moderate Income	In progress.
	Total Housing	607,000		
	<u>Airport</u>			
49003	Rehabilitate Taxiways "A" & "B"	40,000 40,000 1,615,000	Airport Fund State Grant Federal Grant	Design in progress.
	Total Airport	1,695,000		
	<u>Redevelopment</u>			
41250	Directional Signing Program	25,000	Bond Area 2	Design in progress.
42003	West Harbor Alley Improvements	50,000	Bond Area 2	Design in progress.
42004	Fox Theater	3,300,000	Bond Area 1	Construction in progress.
	Total Redevelopment	3,375,000		
	<u>Street Improvements</u>			
44003	Commonwealth Reconstruction Magnolia to west City limits	875,000	M Turnback	Design in progress.
44004	Euclid Reconstruction Orangethorpe to 91 Freeway	1,050,000	M Turnback	Design in progress.
44005	Orangethorpe Reconstruction Harbor Blvd. to Lemon St.	400,000 <u>200,000</u> 600,000	Bond Area 1 Bond Area 2	Design in progress.
44006	Commonwealth Reconstruction Highland to Short Street	1,350,000	Bond Area 2	Construction in progress.
44400	Arterial Street Reconstruction Rehabilitation & Repair	1,000,000	M Turnback	Funds to be combined with fiscal Year 2011-12

STATUS OF 2010-11 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2011
44582	Residential Street Reconstruction 2010-2011	330,000 <u>320,000</u> 650,000	M Turnback Gas Tax	Design in progress.
44782	Curb/Gutter & Sidewalk Reconstruction 2010-11	200,000 <u>75,000</u> 275,000	Sewer & Drainage M Turnback	Construction in progress.
45670	Bastanchury Road Widening Harbor Blvd. to Fairway Isles Drive	150,000 <u>70,000</u> 220,000	M Turnback Other Contributions	Construction in progress.
45870	Chapman/57 Fwy Intersection Improvements	75,000 13,000 <u>150,000</u> 238,000	M Turnback Other Contributions Traffic Mitigation	Design in progress.
	Total Street Improvements	6,258,000		
	<u>Bridge Projects</u>			
45000	Placentia Grade Separation	50,000	M Regional	Bidding in process. OCTA is the lead agency.
45660	State College Grade Separation	200,000 <u>4,000,000</u> 4,200,000	Bond Area 3 Federal Grant	Design in progress.
45890	Raymond Avenue Grade Separation	2,300,000	M Regional	Design in progress.
	Total Bridge Projects	6,550,000		
	<u>Bicycle Facilities</u>			
48150	Puente Street Connection	45,000 45,000 <u>550,000</u> 640,000	Brea Dam M Turnback Federal Grant	Construction in progress.
	Total Bicycle Facilities	640,000		
	<u>Traffic Signals/Lighting</u>			
46004	Rosecrans Ave. Signal Improvement Coordination Program	45,000	Gas Tax	Installation in progress.
46005	Harbor Boulevard Signal Improvement & Coordination Program	74,000 <u>48,000</u> 122,000	M Regional Traffic Mitigation	Installation in progress.

STATUS OF 2010-11 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2011
46006	Commonwealth Avenue Signal Improvement	300,000	Bond Area 2	Design complete; construction summer 2011.
	Total Traffic Signals/Lighting	467,000		
	<u>Sewers</u>			
51001	Bastanchury Sewer Euclid to Laguna	100,000	Sewer Enterprise	Design in progress.
51002	Arroyo Sewer Malvern to Euclid	1,130,000	Sewer Enterprise	Design in progress.
51005	Sewer Replacement - Chapman Area	700,000	Sewer Enterprise	Construction in progress.
51006	Sewer Replacement - Commonwealth Avenue	600,000	Sewer Enterprise	Bidding in Progress
51352	Sewer Lining Upgrade 2010-11	475,000	Sewer Enterprise	Bidding in progress.
	Total Sewers	3,005,000		
	<u>Storm Drains</u>			
52001	Woods Storm Drain Improvements	325,000	Sewer & Drainage	Design in progress.
52582	Misc. Storm Drain Repair 2010-11	250,000	Sewer & Drainage	Design in progress.
	Total Storm Drains	575,000		
	<u>Water</u>			
53611	Water Main System Replacement and Upgrade 2010-11	100,000	Water Fund	Construction in progress.
	Total Water	100,000		
	<u>Parks</u>			
45810	Aesthetic Enhancement of Valley View Drive	40,000	Park Dwelling	Preliminary design in progress.
54040	Citywide Trail Improvements	120,000	Park Dwelling	Design in progress.
54050	Lemon Park Improvements	1,694,000 <u>106,000</u> 1,800,000	Bond Area 1 Bond Area 2	Design in progress.
54060	Laguna Lake Improvements	375,000 <u>100,000</u> 475,000	State Grant Park Dwelling	Construction in progress.

STATUS OF 2010-11 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2011
54120	Independence Park Master Plan	90,000	Bond Area 2	Study in progress.
54261	Richman Athletic Field Improvements	210,000	Park Dwelling	Construction in progress.
54242	Pooch Park Improvements	25,000	Park Dwelling	Scope of project under review.
54490	Park Facilities Replacement & Rehabilitation	100,000 <u>24,000</u> 124,000	Park Dwelling Brea Dam	In progress.
54500	Hillcrest Park Rehabilitation	3,600,000 <u>150,000</u> 3,750,000	Bond Area 2 Bond Area 3	Study in progress.
54560	Downtown Public Art Program	35,000	RDA No. 2	Design in progress.
	Total Parks	6,669,000		
	<u>Public Facilities</u>			
40020	Maintenance Services Parking Addition	400,000 <u>1,475,000</u> 1,875,000	Other Contributions Bond Area 3	Construction in progress.
42002	Transportation Center Pedestrian Overpass Elevator	600,000	RDA No. 2	Construction in progress.
42190	Ellis Place Parking Structure	9,400,000	Bond Area 2	Concept plan in progress.
42390	Transportation Center Parking Expansion	350,000 10,709,000 <u>16,000,000</u> 27,059,000	Bond Area 3 M Regional State Grant	Construction in progress.
42930	Transportation Center Master Plan	125,000	RDA No. 2	Study in progress.
42970	Transportation Center Parking Structure Elevator	310,000	RDA No. 2	Design/build project in progress. (Design phase)
43110	Basque Yard Remediation	80,000 80,000 <u>80,000</u> 240,000	Sewer Enterprise Sanitation Unrestricted Capital	Monitoring in progress.
54002	Golf Course Irrigation Replacement	2,250,000	Bond Proceeds	Construction in progress.

STATUS OF 2010-11 CAPITAL PROJECTS IN PROGRESS - Continued

Project No.	Description	Carryover Amount	Funding Source	Estimated Project Status as of 6/30/2011
54240	Fullerton Community Center	1,000,000 9,000,000 14,000,000 <u>642,500</u> 24,642,500	Other Contributions Bond Area 2 Bond Area 3 Federal Grant	Construction in progress.
54267	Muckenthaler Event Center & Parking Structure	25,000	Other Contributions	Study in progress.
54980	Tennis Center Pavilion Renovations	320,000 <u>320,000</u> 640,000	Park Dwelling Brea Dam	Design complete.
55001	Library Carport Solar Panel	400,000	Federal Grant	Construction in progress.
55002	CNG Fueling Facility	350,000	Federal Grant	Construction in progress.
55731	Police Dept. Elevator Refurbishment	160,000	Facility Cap. Repair	Construction in progress.
57001	Transportation Center VSS	590,000 <u>150,000</u> 740,000	Federal Grant M Regional	Design in progress.
	Total Public Facilities	68,816,500		
	<u>Technology Equipment</u>			
56780	Business Registration Software	30,000	Unrestricted Capital	Installation in progress.
56870	Wi-Fi System Upgrade & Expansion	23,075	Bond Area 2	Installation in progress.
56890	Purchase of New Finance System	110,750	Loan Proceeds	Installation in progress.
56900	Citywide Cashiering System Upgrade	46,000	General Fund	Installation in progress.
	Total Technology Equipment	209,825		
	<u>Planning</u>			
42000	Downtown Specific Plan	1,320,000	RDA No. 2	Study in progress
	Total Planning	1,320,000		
	TOTAL ALL FUNDS	100,287,325		

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