



CITY MANAGER'S WEEKLY REPORT

- FULLERTON, CALIFORNIA -

City Manager's Message

June 11, 2020



California Public Health Officials Provide COVID-19 Update

Today the CDPH released guidelines for counties to follow to reopen a broad range of businesses that have been closed since mid-March because of concerns about spreading the coronavirus. The rules on schools and day camps will apply statewide. But only counties that have met certain thresholds on the number of cases, testing and preparedness will be allowed to start reopening the other sectors.

Businesses and activities eligible for reopening include:

- Schools and school-based programs
- Day camps
- Hotels, lodging and short-term rentals (for tourism and individual travel)
- Campgrounds, RV parks, and outdoor recreation
- Professional sports without live audiences
- Music, film and television production
- Gyms and fitness centers, including pools
- Zoos, museums, galleries and aquariums
- Bars and wineries; and

Businesses in these sectors should carefully read the [guidance issued by the state website](#) and develop corresponding safety plans. Once those safety plans are completed, eligible businesses may reopen on or after June 12 without further approval.

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FOR YOUR NEXT MEAL!**





CITY COUNCIL MEETING PREVIEW

During the COVID-19 pandemic, the City Council and all City Commissions/Committees may conduct meetings via video conferencing, per exemptions allowed under the Governor's Executive Order N-29-20. All agendas can be found online by clicking [here](#). Comments on agenda items can be e-mailed before the meeting to cityclerksoffice@cityoffullerton.com. Council meetings are also broadcast live on [Channel 3](#), Facebook Live, and streamed online.

The June 16, 2020 City Council will be held in the City Council Chambers.

Social Distancing and Face Covering requirements are in effect for members of the public. Limited public capacity is available in the Council Chambers and the Library Conference Room will be set up for overflow. In person Public Comments are allowed but e-comments and emailed comments are highly encouraged.

CLOSED SESSION SCHEDULED FOR 4:30 PM

- There are three **Closed Session** items scheduled:

Labor Negotiator Item (Fullerton Firefighters' Association, Fullerton Firefighters' Management Association, Fullerton Municipal Employees Federation, Fullerton Police Management Association, Fullerton Police Officers' Association-Safety & Dispatch)

Existing Litigation (Air Combat USA v. Brendan O'Reilly, City of Fullerton, et al)

Public employee Performance Evaluation - City Manager

- There are no **Presentations** planned.
- There are no **Appointments** scheduled.
- The **Consent Calendar** includes:

June 2, 2020 Meeting Minutes

May 2020 Check Register

Insurance Program Report and Recommendations for Property and Casualty Insurance

Professional Services Agreement with HF&H Consultants, LLC for Solid Waste SB 1383

Contracting Assistance in an Amount Not-To-Exceed \$30,000





(continued)

California State University, Fullerton—Federal Work Study Program Agreement Renewal
West Coyote Hills—Grant Award for Property Acquisition
Proposed Revision to the Sanitation Charge to Maintain Current Revenue Levels
November 3, 2020 General Municipal Election
City Traffic Engineer and Traffic Engineering Services Contract
Jacaranda / Drake Area Infrastructure Improvements
Measure M2Funding Eligibility Renewal
City Council Policy on Hunt Branch Library Building
Policies and Procedures for Evaluating Transportation Impacts and Effects in Response to SB 743 (2013) (continued from June 2, 2020)
Resolution Declaring Surplus Property for 1600 West Commonwealth Avenue, 799 Rolling Hills Drive, 3151 North Euclid Street and Parcel No. 280-016-07 (Bastanchury Tree Farm)

- There are two **Public Hearing** items scheduled:

Amendment to Fiscal Year 2019-20 Annual Action Plan. The Coronavirus Aid, Relief and Economic Security (CARES) Act makes available \$5 billion in supplemental CDBG funding on March 27, 2020 to be used to prevent, prepare for and respond to Covid-19. The City of Fullerton will receive \$819,487 in CDBG-CV funds and must amend the Citizen Participation Plan and the FY 2019-20 Annual Action Plan as a condition of receipt of CARES funds.

Fullerton Municipal Code Amendments Pertaining to Regulation of Short-Term Rentals (continued from June 2, 2020). Proposed amendments to Titles 4 and 15 of the Fullerton Municipal Code (FMC) in order to regulate short-term rental uses in residential zones or applicable Specific Plans.





(continued)

- There are five **Regular Business** items scheduled:

Reaffirmation of City's Commitment to Anti-Discrimination and Equitable Communities.

Adopt a Resolution of the City Council of the City of Fullerton reaffirming the City's commitment to a diverse, supportive, inclusive community and to protecting the Constitutional rights of its residents.

Aid Agreement for Exchange of Fire, Rescue and Emergency Medical Services Between the City of Placentia and the City of Fullerton (continued from June 2, 2020).

On July 1, 2020, the Placentia Fire and Life Safety Department will begin providing fire and emergency medical services to residents of Placentia. The City's contract with the Orange County Fire Authority for similar services terminates on June 30, 2020. Currently, the City of Fullerton has an Automatic Aid Agreement with the Orange County Fire Authority as the service provider for Placentia and the City of Placentia has requested the same agreement as of July 1, 2020. In addition, as part of outlining the procedures for carrying out responses between the two cities, a memorandum of understanding will be entered into by the Fire Chiefs. The City Council will decide whether to enter into an Automatic Aid agreement or Mutual Aid agreement.

Establishment of Infrastructure Fund with Automatic Deposit of Revenues, Above A Baseline, for Designated Infrastructure Improvements.

At the March 3, 2020 City Council meeting, Staff were provided direction during the report and recommendations from the Infrastructure and Natural Resources Advisory Committee (INRAC) item to bring back for consideration fiscal policies or ordinances related to finances that address current or future enhanced revenue sources and how such funds are expended, to ensure continued fiscal sustainability and ongoing infrastructure improvements. This item is a proposed ordinance which would create a dedicated Infrastructure Fund and set forth a method to deposit revenues above a designated baseline for property tax and sales tax revenues in order to increase the City's ability to make infrastructure improvements.





CITY COUNCIL MEETING PREVIEW

(continued)

Pavement Management Plan Status and Update.

Orange County Transportation Authority requires all member agencies to update their Pavement Management Plan (PMP) on a bi-annual basis to remain eligible for transportation funding.

Professional Towing Services Request For Proposal.

Staff is requesting City Council to approve one or more tow operator applicants based on the recent RFP 4338 for professional towing services, for the City of Fullerton.

Agenda Forecast for Tuesday, July 7, 2020 is:

(Please note that the Agenda Forecast is a best attempt to list those items that are planned to be included on a future agenda. Due to differing circumstances, items may be included on the forecast but moved to a subsequent meeting. Items may also be added at the last moment, and therefore not on the forecast. Items not listed in any form of priority or placement on agenda.)

City Council Meeting Minutes

June 2020 Check Register

FASDFS

Raymond Avenue Grade Separation Project—Supplement to BNSF Construction and Maintenance Agreement

Street Vending Ordinance

Commercial Cannabis

Consideration of whether to place an add-on Sales Tax Measure on the November ballot

Consideration of Professional Services for Communication and Outreach Efforts in support of a potential sales tax measure

Please be advised that due to the COVID-19 pandemic and the inability to have large groups of the public present in the City Council chambers, certain items that appear on the forecast may be pushed back to a time which allows greater public participation. The City is looking to resume City Council meetings, in limited capacity, in the Council Chamber starting with the May 19, 2020 Council meeting.



Public Works

Recycling



Recycle Simplified in Fullerton!

We know you care about our community and the environment. But, sometimes we put the wrong things into green recycling containers, doing more harm than good. Learn more about what is accepted and how to prepare it properly, and talk to your children about the importance of recycling. Please visit RecyclingSimplified.com or call 714-238-2444 to learn more.

Recycling: Simple as 1-2-3

1 Know what to throw
Cardboard, paper, metal cans, plastic bottles and jugs.

2 Empty. Clean. Dry.™
Keep all recyclables free of food and liquid.

3 Don't bag it
Never put recyclables in containers or bags.



Paper & Cardboard

Flattened cardboard, newspapers, magazines, office paper and common mail.

Metal Cans

Beverage and food cans.

Plastic Bottles & Jugs

Food and liquid containers with the lids on.

Public Works

Chapman Avenue Infrastructure Improvements

Rehabilitation of 'Little' Chapman from Basque Avenue to Euclid Street was recently completed. The improvements included sewer main replacement, new sewer manholes, new water main and services on Orange Avenue, repair of damaged sidewalk and curb and gutter, new driveway and alley approaches and new curb ramps. Street pavement was rehabilitated by a 2" full width grind and overlay. Coordination with Stater Bros. was required to maintain truck deliveries while reconstructing their driveway approach.



Public Works

Water Division Updates

Meter Shop

Meter Shop staff perform meter reading duties and respond to service calls during normal hours of operation and callouts after hours. In addition, they also turn water services on or off based on residents' needs, post water service accounts, replace water meters, water meter boxes/lids and perform repairs/tests on water meters.

Meter Shop Summary (5/30 – 6/5/2020)	
Callouts	2
Service Calls	3
Meter Reads	4,871
On/Off	82
Postings	0
Lid/Box Replacements	24
Meter Repairs/Tests	21
Meter Replacements	16

Water Production

Staff perform a variety of field lab sampling as required by the state of California. This includes water samples from our wells, reservoirs and water distribution system. Control valves and plug valves regulate water between different pressure zones or elevations within the water system and require preventative maintenance (PM). Well production is a total of gallons produced from City water wells, and MWD production gallons reflect water purchased from Metropolitan Water District.

Water Production Summary (5/30 – 6/5/2020)	
Volatile Organic Compounds/ General Physical Samples	131
Bacteriological Samples	30
Control Valve PM	1
Plug Valve PM	0
Well Production Gallons	132,306,000
MWD Production Gallons	34,235,960

Water Distribution Summary (5/30 – 6/5/2020)

Water Main Breaks	0
Valve Replacements	1
Water Service Replacements	0
Water Service Repairs	0
Angle Stop Replacements	10
Meter Replacements	1
Fire Hydrant Replacements	0
Fire Hydrant Repairs	0
Fire Hydrant PM's	49
Fire Hydrant Flushings	50
Mainline Valve PM's	30
Respond to Underground Service Alert Requests	144
Water Dig Outs	3
Shutdown/Reopen	4

Water Distribution

This Division is responsible for the maintenance of the water transmission and distribution system that delivers water to City residents, businesses, and industries. The water transmission and distribution system consists of 430 miles of water pipeline, more than 31,500 metered services, 4,000 fire hydrants, and 12,000 valves. On an annual average, we respond to 4,600 underground service alert tickets.



Public Works

Water Division Updates *(continued)*

On June 2nd, a Water Construction crew replaced a 6" broken water valve at 1422 Peckham Street. The valve replacement was critical to have water circulating in the distribution system and the capability to shut down the main in the event of an emergency. Street Division laid permanent asphalt the same day.



Commercial Organics Recycling Law

ATTENTION: FULLERTON BUSINESSES!

AB 1826 Mandatory Commercial Organics Recycling Law

Did you know that organic waste accounts for about 40% of the material Californians dispose in landfills annually? The Mandatory Organics Recycling Law (AB 1826) requires that **businesses and other generators of 4 or more cubic yards of solid waste per week arrange for recycling services for the following types of organic waste:** food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed with food waste. Multifamily complexes must arrange for recycling services for the same material with the exception of food waste and food-soiled paper.



YES

- ✓ Fruits
- ✓ Vegetables
- ✓ Pastas, grains, rice & beans
- ✓ Meat, poultry, seafood & shellfish
- ✓ Bones & eggs
- ✓ Bread, cheese & pastries

NO

- ✗ Garbage
- ✗ Cans
- ✗ Oil & grease
- ✗ Glass
- ✗ Packaging & cardboard
- ✗ Paper or bio-degradable plates, cups & utensils
- ✗ Cleaning supplies/chemicals

Most organic waste is recyclable through methods such as composting, mulching, and anaerobic digestion. Organics must be separated from trash and you can comply with this law by choosing a combination of any of the following recycling program options.

1. Subscribe to the Food Scrap Recycling Program offered by Republic Services by calling 714-238-3317 or via email at ivlegas@republicservices.com.

2. Recycle food scraps onsite through methods such as composting, or self-haul food scraps to a composting facility (must keep documentation) and report method to Republic Services.

3. Donate eligible food to a local food bank or **Waste Not**

OC by calling 855-700-9662 (must keep documentation).

4. **Applies to multi-family complexes only:** Advise your landscaper to properly divert collected organic waste from the landfill by hauling green waste to permitted facilities. Self-report by filling out multifamily complex option of the survey: <http://bit.ly/FullertonAB1826>.

Please contact [Republic Services](#) (MG Disposal) to sign up for organic recycling or find out about your options for compliance. For more information, visit the [Republic Services AB1826 Brochure](#) and/or [CalRecycle FAQ](#) website for more information about the Organic Recycling requirements.



Parks & Recreation

Senior Services and Museum Center

Senior Serves

The Parks and Recreation Department is **STILL CONNECTING & SERVING** our senior community.

Senior services during COVID-19 include: Meals on Wheels OC food distribution and home delivery, grocery box distribution, Senior Buddies Program in partnership with Fullerton Free, emergency feeding assistance, and regular wellness reassurance calls to our community members. Through our partnerships, we have been able to provide 6,016 seniors with food and other essential services.

Have you visited the Fullerton Community Center's Resource page lately? Click our website to view our comprehensive list of helpful resources for older adults. Topics range from caregiver support, entertainment and activities, food assistance, to mental health support and scam prevention. Community members can even find helpful information on how to support seniors in their own lives and neighborhoods. Visit today at: <http://fullertoncommunitycenter.com/resources-for-older-adults/>.

Seniors and their loved ones are encouraged to call 714-738-6575 to be advised about the current programs and services that are being offered. Referrals to County resources and other services can also be provided. Please see the Fullerton Community Center website (www.fullertoncommunitycenter.com) for a full list of programs and services, and a comprehensive list of referrals to outside agencies.

Fullerton Museum

The museum may still be closed but online shopping just got even easier! If you are looking for last minute graduation gifts or early Fathers Day gifts we have you covered. The Fullerton Museum Center gift shop is still available online and city employees have a discount code. Please use code FullertonLove for city employee 20% discount. Here is the link to shop: <https://fmcgiftshop.square.site/> (*LINK DOES NOT WORK ON INTERNET EXPLORER*)





Parks & Recreation

Youth Activities & Services

Youth Sports

The Golden Hill Little League had to cut its spring baseball season short in March because of COVID-19. So with a lot of pent up demand to play baseball safely, the league leaders put their creative heads together and created a no-contact Over-The-Line baseball league. The teams are limited to four players, there are no catchers and no base running. It's a hitting and fielding game, and of course social distancing rules are in effect on the field and in the dugouts. The season started on June 8 at the Sports Complex.

Youth Programs

Craft Bags to Go

The Department has continued its weekly Craft Bags to Go distribution program, weekly neighborhood center book check-out program, and weekly activity sheets for past participants of Youth After School and Summer Programs. Operating out of the Maple and Orangethorpe Neighborhood Centers, these programs have combined to serve over 300 youth every week to provide educational, physical, and creative stimulation. For more information about these programs, please contact the Maple Center at 714-738-3161.

Youth Meals

The Department has also launched an additional meal service program beginning this week. This program offers a free, nutritious meal to youth members of local communities under the age of 18. Meals are available Monday-Friday from 4:00-5:00pm at the Maple Neighborhood Center, located in Lemon Park at 701 S. Lemon Street, 92832.



Library

CALL US WITH YOUR REQUESTS!

CURBSIDE PICKUP

Call us with your requests

714-738-6333 Press 0

Fullerton Public library is pleased to offer curbside service! Call or email the library between the hours of 11:00 a.m. and 4:00 p.m. at (714) 738-6333 or info@fullertonlibrary.org to request library materials. Adult library patrons may request up to 5 items; children may request up to 10 items. We will retrieve your books from the library shelves and follow up with you to arrange a pickup time at the library.

For your safety and the safety of library staff, please continue to follow personal protective guidelines, including social distancing, when using FPL's curbside pickup service, including these special instructions:

- When you arrive at your scheduled time, please pull into one of the marked Curbside Pickup Slots. Please call the Circulation desk and staff will come out with your items (the phone number will be displayed by the pickup area).
- Please remain within your vehicle. With your window rolled UP, be prepared to show your ID or library card. If you have a trunk, please open your trunk and staff will put your items within the trunk. If you do not have a trunk or access is not available, staff will roll your items up next to your car door for you to retrieve. Please do not open your door until staff has moved at least 6 feet away.
- If you need to return items, please wait until staff has returned to the library and then you may approach the return slot.
- Pickup times must be scheduled between 1:00 p.m. and 4:00 p.m., Monday through Friday. Available time slots will be filled on a first come, first served basis.
- Please remember that the Fullerton Public Library remains closed to the public. Lobbies, restrooms, computers, and other spaces will not be accessible



Library

Curbside Pickup (continued)



See how it works in this video: <https://youtu.be/RToERinQ-e8>

Thank you and happy reading!

Library

FPL's NEW CHILDREN'S PROGRAMS ARE HERE!

No matter what the circumstances, FPL's Children's Library is here to help bring the joy of books to our favorite library patrons: the kids! Enjoy a variety of storytime programs brought directly to you by our dedicated Children's Services librarians as they read books, sing songs, lead fingerplays, and even break out the puppets!



Read With The Dogs: HOMESTYLE EDITION!

Are you missing all your furry friends from the library's Read with the Dogs program? Watch for our new video series Read with the Dogs—Homestyle Edition! Each week dogs and handlers from the Pet Prescription Team will share their favorite stories and then spend some time listening to you read, too! Watch for new installments to be posted every Wednesday morning! You can enjoy the latest installment [here](#).

Little Spoonfuls

First, join us online for Little Spoonfuls—a weekly dose of early learning lapsit fun! Miss Gina will share nursery rhymes, fingerplays, and songs for our youngest patrons and their caregivers to share at home! These little video tidbits will give you a taste of what our early childhood programming looks like and how important those first few years of life are for your little one's brain development. Look for a new dose of Little Spoonfuls every Monday on Facebook and YouTube. You can watch the latest episode [here](#).

Story Break

Storytime has gone virtual with our new video series, Story Break! Pull up a chair and share a story with Miss Gina from the comfort of your own home! Every week is a new adventure as Miss Gina shares another one of her favorite read-aloud stories! Look for new installments each Tuesday on Facebook and YouTube. You can watch Miss Gina's latest adventure [here](#).



Library

Puppet Posts

Pop in for Puppet Posts—an exciting new virtual program! Miss Janine shares her famous Fullerton Public Library puppet characters and stories for our young patrons to enjoy at home. Look for new installments every Thursday on Facebook and YouTube. You can watch the latest episode of Puppet Posts [here](#).

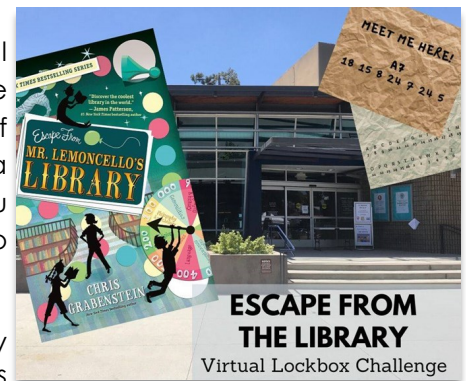
Can You Solve The Latest Virtual Lockbox Challenge?

Our Children's Library is debuting another online activity for kids: the Virtual Lockbox Challenge! A virtual lockbox is an online activity where you are introduced to amazing stories as you work your way through a series of clues, puzzles and challenges. You don't need to worry about clicking a wrong answer. Eventually you end up right back to the question and you can try again. You never know what's behind one of those answers, so go ahead and explore.

Getting in is the easy part. Getting out is going to take more than a lucky break. You must use your wits, cunning and intelligence to decipher clues and solve riddles to find your way to the library's exit. If you are brave enough, accept this lockbox challenge based upon Chris Grabenstein's popular book, *Escape from Mr. Lemoncello's Library*. Click here to begin:

<https://forms.gle/aCU3oXwQJz1miDaf9>.

Find more lockbox challenges and other virtual programming at our Children's webpage here: <https://www.fullertonlibrary.org/kidszone/programs>.



Lucky Day Is Now Fresh Reads!

Lucky Day posts are now Fresh Reads! Check out our Instagram "stories" most mornings for a few "first come, first served" featured books available for checkout via our Curbside Pickup service. One Fresh Reads item per patron, per day, please.



Library

Dig Deeper—Read, Investigate, Discover!

Our Summer Reading Club is going virtual! Children through 8th grade can earn prizes by keeping track of the time they spend reading independently or sharing books with their favorite grownups. Register online at fullertonlibrary.readsquared.com or download the Read Squared App!

FULLERTON PUBLIC LIBRARY
2020 Children's Summer Reading Club

DIG DEEPER

READ, INVESTIGATE, DISCOVER
For birth through grade 8

Register * Read * Earn Prizes
Sign up online or with the App!
<https://fullertonlibrary.readsquared.com>
Call the library if you have questions!

READ SQUARED

FULLERTON PUBLIC LIBRARY

353 W. Commonwealth Ave. Fullerton, CA 92832 (714) 738-6338
www.fullertonlibrary.org/kidszone

Did you know that adults and teens can also join Summer Reading? Why should kids have all the fun? Register online at www.fullertonlibrary.org. You can also download the Read Squared App!

DIG DEEPER

SUMMER READING FOR GROWN-UPS

READ, INVESTIGATE, DISCOVER.
MAYBE WIN A PRIZE.

READ INVESTIGATE DISCOVER

IREAD



Library

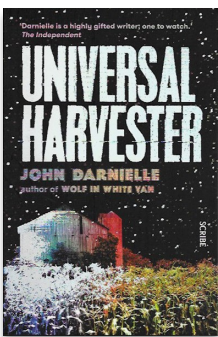
Boardgame Empire Presents Board Game Lunch!

FPL's Boardgame Empire Online program is open to everyone, with friendly and welcoming library staff members hosting game days every Friday afternoon from 1:00 p.m. to 3:00 p.m. To participate, you will need to create a free account at boardgamearena.com and join the "Boardgame Empire" group. We hope to see you around the table soon!



Beware The Thing In The Library!

Drop us a line at info@fullertonlibrary.org to join our new scary book club for adults and teens, The Thing in the Library. (Just mention "The Thing in the Library" and we'll add you to our list of invitees on Zoom.) Then, join us on the first Wednesday of every month at 4:30 p.m. to discuss a different horrifying tale! For July, we're getting seriously spooky with *Universal Harvester* by John Darnielle, the suspense-drenched story of some haunted video tapes and the unlucky Video Hut clerk who discovers them.



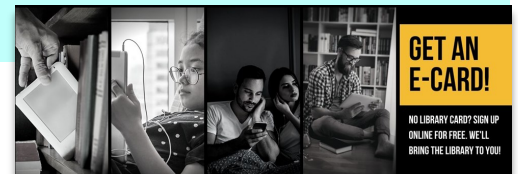
Stay Up To Date With The FPL Connect Newsletter!

Subscribe to FPL Connect, the Fullerton Public Library's weekly newsletter, featuring timely stories that encourage readers to explore library programs, services, and events. Stay up to date on FPL's virtual programs for children, like Read with the Dogs: Homestyle Edition, Little Spoonfuls, Story Break, and Puppet Posts. For older library patrons, explore exciting online programs like Boardgame Empire: Online Edition, The Thing in the Library (our new scary book club), and Anime Afternoons (just for teens). On social media, discover new titles to download or pick up curbside with our Book Blast video book review series and follow the Local History Room for fascinating weekly posts. FPL Connect delivers it all to your inbox. [Sign up](#) today!



FPL Is Here To Help!

Questions about your library account? Circulation questions can be answered Monday through Friday between 11:00 AM and 4:00 PM by phone at (714) 738-6333 or email at circulation@fullertonlibrary.org. Also, don't forget to look for upcoming posts about future programs on the library's Facebook, Instagram, YouTube, and MeetUp accounts! Don't have a library card? Sign up for an E-Card and access all of our online resources including e-books, e-audiobooks, e-magazines, academic and research databases, and more. Make sure to remember your PIN and write down the temporary card number you receive. You'll need both of those to access our resources.



City Directory

ADMIN. SERVICES	714-738-6521	FIRE	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-6545
CITY COUNCIL	714-738-6311	PARKS AND RECREATION	714-738-6582
CITY MANAGER	714-738-6310	POLICE	714-738-6716
CODE ENFORCEMENT	714-738-6553	PUBLIC WORKS—ENG.	714-738-6845
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—MT.SRV.	714-738-6897
COMMUNITY & ECONOMIC DEVEL.	714-738-6541		

DID YOU KNOW...

Early Fullerton History

Constructed in 1914, the Elephant Packing House at 201 W Truslow is one of the last remaining packing-houses in Fullerton, where at one time as many as ten such plants lined the railroad tracks. It was originally leased to Elephant Orchards of Redlands but in 1932 the Chapman family sub-leased the facility and for 20 years the Chapman's Old Mission Brand Valencia oranges were packed here.



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