



## CITY OF FULLERTON

Public Works Department - Engineering Division

### PROCEDURE FOR OBTAINING EXCEPTION FROM EARLY MORNING PARKING PROHIBITION

- A. Contact City of Fullerton Traffic Engineering Department in the City Hall located at 303 W. Commonwealth Avenue to establish the limits of the area of the desired exception.
- B. Obtain a petition while at the Public Works Engineering Division.
- C. Circulate the petition amongst all property owners within the desired area. More than 50% of those owners on both sides of the street must sign the petition.
- D. Return the signed petition and submit \$523.00 to the Traffic Engineering Department. *(This fee is non-refundable)*
- E. The request for exemption is placed on the agenda of the Transportation and Circulation Commission for a public hearing and for receiving possible protests. Notice of this hearing will be mailed to the property owners, as shown on the County Assessor's records, of all affected properties on both sides of the street(s). This process will give notice of the proposal to owners who may not have been contacted during circulation of the original petition.

The Commission will review the request to determine if the area is deficient in off-street parking. For the purpose of this review, the area may be found to be deficient in parking if the available off-street parking is less than the current minimum requirement for the same type of land use.

- F. If the Transportation and Circulation Commission finds that the area is deficient in off-street parking and recommends that an exception be granted, a resolution will be prepared for consideration by the City Council.

If the Commission votes to deny the request, this decision is final unless appealed to Council by the applicant.

- G. To remove (rescind petition) parking from a now exempt street requires the same procedure as above.

#### THE EDUCATION COMMUNITY



# PETITION

**INSTRUCTIONS:**

Return completed petition to:

FULLERTON CITY HALL, ENGINEERING DEPARTMENT  
303 WEST COMMONWEALTH AVENUE  
FULLERTON, CA 92832

PETITION CIRCULATED BY:

Name: \_\_\_\_\_

Telephone:

Address:

We the undersigned property owners, request that \_\_\_\_\_  
(Name of Street)  
between \_\_\_\_\_ and \_\_\_\_\_  
be excepted from the 2 a.m. to 5 a.m. parking prohibition.

**WE CERTIFY THAT OUR EXISTING OFF-STREET PARKING FACILITIES ARE BEING USED FOR PARKING OF VEHICLES**

PRINT NAME

ADDRESS

SIGNATURE

[illegible]

**For Office Use Only:**  
Account No. 10325-4675  
Tran Code: 2061