



# CITY MANAGER'S WEEKLY REPORT

- FULLERTON, CALIFORNIA -

## City Manager's Message

May 22, 2020

### Celebrate Memorial Day 2020!

Memorial Day is Monday, May 25th. Due to continued social gathering restrictions, what would have been the 80th annual Fullerton Memorial Day observance at the Loma Vista Memorial Park will not be publicly held. This annual observance has been provided and supported by the nonprofit American Veterans Memorial Association and Loma Vista Memorial Park.



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**VISIT [DINEFULLERTON.COM](http://DINEFULLERTON.COM)  
FOR YOUR NEXT MEAL!**

In observance of Memorial Day 2020, please display your United States Flag on Monday. Memorial Day is observed the last Monday of the month of May to honor the men and women who have died while serving in the military. The purpose of Memorial Day is to honor those who made the ultimate sacrifice for our Country. Veterans Day, on the other hand, is a day to thank all of those who have served the United States, both in peace time and war.

### BuyInFullerton.com Website

#### Launches to Help Retail Businesses

The City launched a new website, [www.BuyInFullerton.com](http://www.BuyInFullerton.com) to help advertise those retail locations that are operating and in compliance with health standards. The site allows retailers to submit their location and gain resources which will help them re-open using guidance from the County, State, and CDC to create a safe shopping experience for customers and workplace for employees. Visit the site and, more importantly, Buy In Fullerton!





## CITY COUNCIL MEETING REVIEW

During the COVID-19 pandemic, the City Council and all City Commissions/Committees may conduct meetings via video conferencing, per exemptions allowed under the Governor's Executive Order N-29-20. All agendas can be found online by clicking [here](#). Comments on agenda items can be e-mailed before the meeting to [cityclerksoffice@cityoffullerton.com](mailto:cityclerksoffice@cityoffullerton.com). Council meetings are also broadcast live on [Channel 3](#), Facebook Live, and streamed online.

### **The May 19, 2020 City Council was held in the City Council Chambers.**

Social Distancing and Face Covering requirements were and remain in effect for members of the public. Limited public capacity was available in the Council Chambers and the Library Conference Room was set up for overflow. Public Comments were conducted and e-comments and emailed comments were accepted.

The City Council met on May 19th with Closed Session beginning at 5:00pm, and Regular session beginning at 6:30pm and concluded at approximately 9:45pm.

Pastor Jay Wu, One Life City Church, gave the invocation via video message. Mayor Fitzgerald led the Pledge of Allegiance.

There was no report out from the City Attorney on Closed Session items.

There were no presentations made.

There were no public comments. There were e-comments submitted regarding rent control at Palm Gardens Apartments, road repairs, cycling lanes, and homelessness concerns as it relates to Covid-19.

The City Manager gave an update on City Hall minimum opening to accept cash payments for utilities, for Community & Economic Development Department for Planning & Building Divisions as well as Public Works Engineering Department issues, they are being handled by appointment only. Online permits are the most effective and efficient way to obtain permits are continuing. Staff is available throughout the day and the information is found online, on the City's website or by clicking [here](#). The City is closely monitoring and working with other cities in the County on the various re-opening issues for businesses. Based on City Council's action on May 5, 2020, staff finalized a program increasing the outdoor dining and retail opportunities. Business and property







## CITY COUNCIL MEETING REVIEW

*(continued)*

owners are being notified of the partial closure of Wilshire Avenue to safely allow outdoor Dining in this heavier concentration of dining establishments in this particular area. The County is devising a plan to offer business assistance which would be coordinated with City participation

There were no appointments made.

Consent Calendar Items:

- ◇ Item #3: Fullerton Municipal Code Amendment Relating to Police Initiated Tow Operations—Second Reading of Ordinance. This item was pulled and discussed. The item passed 4-1 (Whitaker opposed).
- ◇ Item #5: Delegation of Delegates for Southern California Association of Governments Regional Conference and General Assembly. This item was pulled and discussed. The item passed 4-1 (Whitaker opposed).
- ◇ Item #7: Safe Parking Program Extension. This item was pulled and discussed. The item passed 4-1 (Whitaker opposed).
- ◇ Item #9: Agreement with Tripepi Smith for Cablecasting Services. This item was pulled and discussed. A decision was made to re-issue the RFP with no prejudice to the one submitter. The item passed unanimously and the new RFP will be released in a short time frame.

The remainder of the consent calendar was approved unanimously.

Public Hearing Items:

- Substantial Amendment to Citizen Participation Plan and Fiscal Year 2019-20 Annual Action Plan. This item was approved unanimously.
- 2020-24 Five-Year Consolidated Plan, Fiscal Year 2020-21 One-Year Strategy / Action Plan, 2020-24 Fair Housing Analysis of Impediments, Revised—Citizen Participation Plan. This item was approved unanimously.
- Local Hazard Mitigation Plan and Corresponding General Plan Amendments. This item was approved unanimously.





## CITY COUNCIL MEETING PREVIEW

*(continued)*

Regular Business Items:

- Proposed Exclusive Negotiation Agreement By and Between City of Fullerton and NFRED, LLC Regarding Fox Block Development Potential. This item was approved 4-1 (Whitaker opposed).
- Fullerton Municipal Code Amendment Pertaining to Amending State Speed Limits — *(item was continued from 3/17/20)*. This item was approved unanimously.
- Schedule of Parking Penalties for Parking Violations and late Payment Penalties. This item was approved 4-1 (Whitaker opposed).

**Agenda Forecast for Tuesday, June 2, 2020 is:**

*(Please note that the Agenda Forecast is a best attempt to list those items that are planned to be included on a future agenda. Due to differing circumstances, items may be included on the forecast but moved to a subsequent meeting. Items may also be added at the last moment, and therefore not on the forecast. Items not listed in any form of priority or placement on agenda.)*

**City Council Meeting Minutes**

**Commission / Committee / Board Appointments**

**Monthly Legislative Update**

**Harbor Boulevard Corridor—Project P Regional Traffic Signal Synchronization Program—**

**Authorization to Request Delay of Project Due to Financial Uncertainties from Covid-19**

**Automatic Aid Agreement for Exchange of Fire, Rescue and Emergency Medical Services between City of Placentia and City of Fullerton**

**Application and Receipt of LEAP Planning Grants Program Funds**

**Fullerton Municipal Code Amendment Pertaining to Amending State Speed Limits—Second Reading of Ordinance**

**Treasurer's Report for Quarter Ended March 31, 2020**

**Fullerton Municipal Code Amendments Pertaining to Regulation of Short-Term Rentals *(continued from May 5, 2020)***

**Policy and Procedures for Evaluating Transportation Impacts and Effects in Response to SB 743 Fiscal Year 2020-21 Budget**

**Please be advised that due to the COVID-19 pandemic and the inability to have large groups of the public present in the City Council chambers, certain items that appear on the forecast may be pushed back to a time which allows greater public participation. The City is looking to resume City Council meetings, in limited capacity, in the Council Chamber starting with the May 19, 2020 Council meeting.**







# Community & Economic Development

## Recuperative Care and Navigation Center

### **Illumination Foundation Recuperative Care and Navigation Center**

On Thursday May 14<sup>th</sup>, building permits were issued for the Illumination Foundation Recuperative Care and Navigation Center located at 3535 West Commonwealth Avenue. The project will involve the renovation of an existing industrial building to be used as a Human Service Agency that will include 60 beds for recuperative care and 90 beds for the navigation center with wrap around services. The project will also include other amenities to include multiple outdoor seating areas, a gated dog kennel and run, covered storage lockers and a health clinic (OSHPD 3) on the 2<sup>nd</sup> floor of the building. City staff, Illumination Foundation staff and outside agencies have made a collaborative effort to ensure timeliness and accuracy of the plans in accordance with all applicable code requirements. The City looks forward to working with the construction team as they get started on the building and site renovation with a goal to have the facility open by June.

# Public Works



This year, 2020, marks the 60<sup>th</sup> annual National Public Works Week! This year's theme, "The Rhythm of Public Works," challenges people to think of public works professionals as a symphony of essential services, working in concert to create a great place to live. In this spirit, Mayor Fitzgerald proclaimed May 17-23 as Public Works Week, to recognize and celebrate the contributions of our Public Works staff to the health, high quality of life, and well-being of the people of Fullerton. The Public Works Department supports the infrastructure, facilities, streets, parks, fleet, water, sewer, airport, and other essential services and is vital in creating a sustainable and resilient Fullerton community. Even throughout the COVID-19 crisis, Staff have been working tirelessly for the Fullerton residents and are here to serve. Please call 714) 738-6897 or use the MyFullerton app for any service requests, or visit [cityoffullerton.com/publicworks](https://cityoffullerton.com/publicworks) for more information.





# Public Works

## Water Meter Shop & Water Production Update

### Meter Shop

Meter Shop staff perform meter reading duties and respond to service calls during normal hours of operation and callouts after hours. In addition, they also turn water services on or off based on residents' needs, post water service accounts, replace water meters, water meter boxes/lids and perform repairs/tests on water meters.

Meter Shop Summary (5/9 - 5/15/2020)	
Callouts	3
Service Calls	24
Meter Reads	4,147
On/Off	30
Postings	0
Lid/Box Replacements	27
Meter Repairs/Tests	5
Meter Replacements	39

### Water Production

Staff perform a variety of field lab sampling as required by the state of California. This includes water samples from our wells, reservoirs and water distribution system. Control valves and plug valves regulate water between different pressure zones or elevations within the water system and require preventative maintenance (PM). Well production is a total of gallons produced from City water wells, and MWD production gallons reflect water purchased from Metropolitan Water District.

Water Production Summary (5/9 - 5/15/2020)	
Volatile Organic Compounds/	130
General Physical Samples	30
Bacteriological Samples	0
Control Valve PM	0
Plug Valve PM	0
Well Production Gallons	112,392,000
MWD Production Gallons	42,591,120



# Public Works

## Water Distribution Update

### Water Distribution

This Division is responsible for the maintenance of the water transmission and distribution system that delivers water to City residents, businesses, and industries. The water transmission and distribution system consists of 430 miles of water pipeline, more than 31,500 metered services, 4,000 fire hydrants, and 12,000 valves. On an annual average, we respond to 4,600 underground service alert tickets.

Water Distribution Summary (5/9 - 5/15/2020)	
Water Main Breaks	2
Valve Replacement	0
Water Service Replacements	5
Water Service Repairs	1
Angle Stop Replacements	1
Meter Replacement	0
Fire Hydrant Replacement	0
Fire Hydrant Repair	0
Fire Hydrant PM's	22
Fire Hydrant Flushing	22
Mainline Valve PM's	24
Respond to Underground Service Alert Requests	101
Water Dig Outs	0
Shutdown/Reopen	5

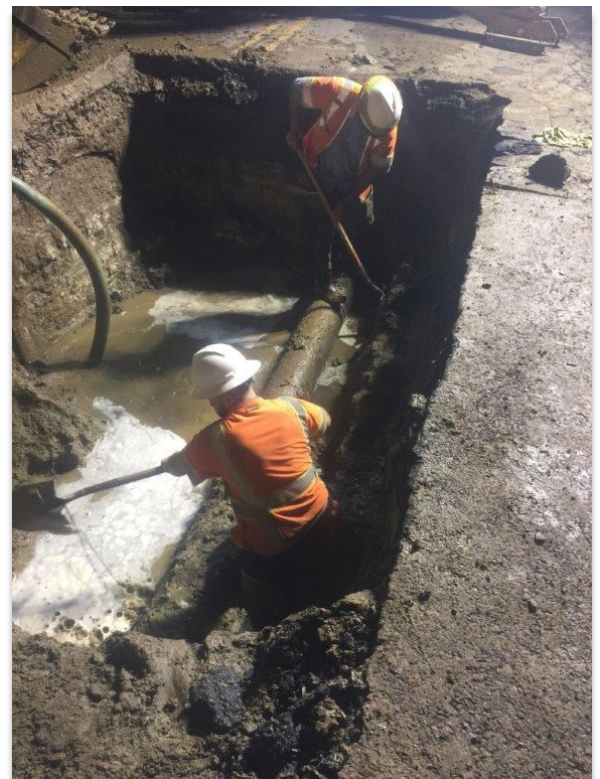




# Public Works

## Water Main Break

On May 15, a water construction crew responded to 1301 E. Commonwealth Avenue to repair a water main break. The crew installed approximately 10.5 feet of 10-inch diameter ductile iron pipe. The excavation was backfilled and cold mix asphalt was installed; our Street Division will install hot asphalt as soon as possible.



## Water Leak Information

### Water Leak?

Do you have a higher than expected water bill and suspect a possible plumbing leak which may be contributing to it? You can test for a potential plumbing leak by shutting off all water on the premises and watching the flow indicator on the meter. Click the link for more information on [how to read your water meter](#).



With all water shut off, the flow indicator should not rotate. Even minor leaks will be recorded by the meter, so it is best to watch the flow indicator for up to 10 minutes to ensure no water is being recorded. If the flow indicator moves with all water shut off on the premises, it indicates a possible leak or that water is being used somewhere on the premises. This could be the cause of the increased water bill. Pinpointing the location of a suspected leak and making repairs is the responsibility of the property owner.

If you see a water leak in the street or meter box and would like to report a suspected City leak, please call us immediately the Public Works' Water Operation Division at **714) 738-6897**. Our City specialist will usually arrive within an hour to inspect a reported leak. If the leak is on the City's side of the meter (up to the point where the house's supply line joins the meter), the meter will be repaired or replaced at the City's expense.

You could save about 500 gallons every year just by fixing a leaking faucet. If you'd like additional tips to help conserve water please visit the City's website or contact the City's Water Conservation Specialist at 714) 738-2835.



# Parks & Recreation

## Senior Services

The Parks and Recreation Department is **STILL CONNECTING & SERVING** our senior community.

Senior services during COVID-19 include: Meals on Wheels OC food distribution and home delivery, grocery box distribution, Senior Buddies Program in partnership with Fullerton Free, emergency feeding assistance, and regular wellness reassurance calls to our community members. Through our partnerships, we have been able to provide 4,670 seniors with food and other essential services.

**UPDATE:** The Parks and Recreation Department, in partnership with Second Harvest Food Bank, is now offering grocery distribution weekly! Join us at the Fullerton Community Center **every** Thursday from **1pm to 3pm**. The program is currently operating as a drive-up service in order to adhere to social distance and safety guidelines. Community members will now be provided with a box of fresh, local produce that comes from nearby farmers, paired with a box of shelf-stable items.



The Fullerton Community Center is staying connected by offering a fun activity packet to our senior patrons. The packet consists of local resources for food and other essentials, at-home exercises, and an assortment of puzzles and games. We hope the activity packet will be a nice break from the seniors' routines and help keep them entertained while at home. Our Youth Division has also been working on personalized greeting cards for our homebound patrons. The activity packets and greeting cards will be passed out during Meals on Wheels distribution and delivery. The activity packet is available for download at <http://fullertoncommunitycenter.com/wp-content/uploads/2020/05/Activity-Packet.pdf>

Seniors are encouraged to call 714-738-6575 to be advised about the current programs that are being offered. Referrals to County resources and other services can also be provided. Please see the Fullerton Community Center website ([www.fullertoncommunitycenter.com](http://www.fullertoncommunitycenter.com)) for a full list of programs and services, and a list of referrals to outside agencies.

We are happy to be STILL CONNECTING & SERVING!





# Parks & Recreation

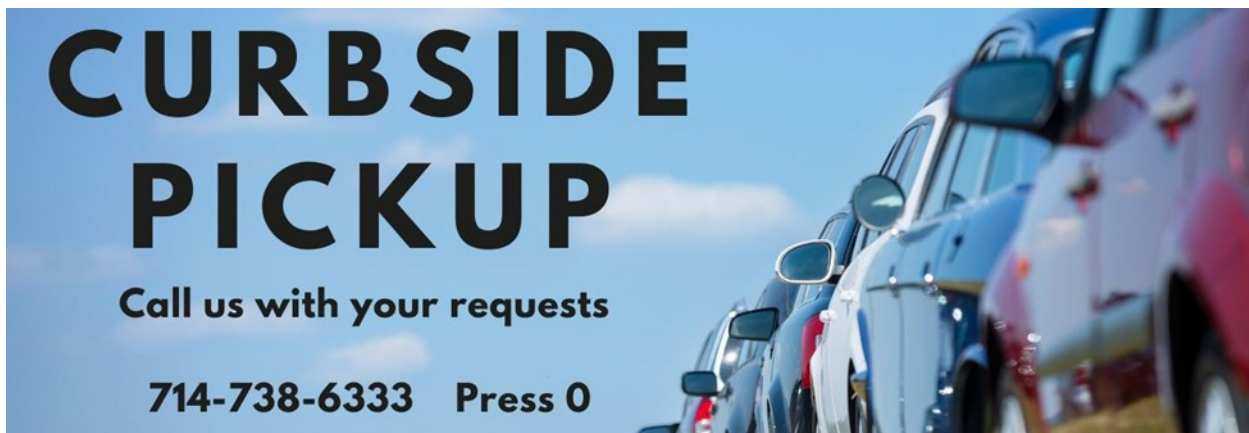
## Youth Services

The Department is continuing its weekly Craft Bags to Go distribution for participants of the After School Education and Safety (ASES) Program at Maple and Orangethorpe Elementary Schools. Participation in this program has continued to increase, as this week students picked up approximately 75 Craft Bags to create a fun, cute craft at home with their families. Our weekly craft this week was a homemade paper popsicle to get students excited for the summer season! Orangethorpe students can pick up their craft on Monday afternoons at the Orangethorpe Neighborhood Center, and Maple ASES students can pick up their bag on Friday afternoons at Maple Elementary School.

In collaboration with the Fullerton Community Center, students created drawings and care cards to be delivered to Senior residents receiving meals through the Meals on Wheels Program this week. During this time, the Department is encouraged that our community's youth and seniors will still have a way to connect and show support for one another.

The Department is continually offering a FREE weekly book check out program for students enrolled in the ASES Program at Maple and Orangethorpe Elementary Schools. These students have the opportunity to stop by the Maple and Orangethorpe Neighborhood Centers to check out a free book to enjoy at home from our program's collection! Orangethorpe ASES students can come by every Wednesday from 2:30pm-5:30pm and Maple ASES students can come by every Thursday from 2:30pm-5:30pm.

Lastly, the Department is also providing ASES students from Maple and Orangethorpe Elementary Schools a daily activity sheet to keep students active, engaged, and learning while at home. Every day, students have a different activity that focuses on core subject matter to keep students stimulated and involved. Some of this week's activities included focuses on physical education, animal education, and exploring the world. Students are also completing daily reflections after each activity in order to encourage critical thinking and foster an appreciation for education.



Fullerton Public library is pleased to announce the start of curbside service! Call or email the library between the hours of 11:00 a.m. and 4:00 p.m. at (714) 738-6333 or [info@fullertonlibrary.org](mailto:info@fullertonlibrary.org) to request library materials. Adult library patrons may request up to 5 items; children may request up to 10 items. We will retrieve your books from the library shelves and follow up with you to arrange a pickup time at the library.

For your safety and the safety of library staff, please continue to follow personal protective guidelines, including social distancing, when using FPL's curbside pickup service, including these special instructions:

- When you arrive at your scheduled time, please pull into one of the marked Curbside Pickup Slots. Please call the Circulation desk and staff will come out with your items (the phone number will be displayed by the pickup area).
- Please remain within your vehicle. With your window rolled UP, be prepared to show your ID or library card. If you have a trunk, please open your trunk and staff will put your items within the trunk. If you do not have a trunk or access is not available, staff will roll your items up next to your car door for you to retrieve. Please do not open your door until staff has moved at least 6 feet away.
- If you need to return items, please wait until staff has returned to the library and then you may approach the return slot.
- Pickup times must be scheduled between 1:00 p.m. and 4:00 p.m., Monday through Friday. Available time slots will be filled on a first come, first served basis.
- Please remember that the Fullerton Public Library remains closed to the public. Lobbies, restrooms, computers, and other spaces will not be accessible.



# Library

## Curbside Pickup (continued)



See how it works in this video: <https://youtu.be/RToERinQ-e8>

Thank you and happy reading!

# Library

## FPL's NEW CHILDREN'S PROGRAMS ARE HERE!

No matter what the circumstances, FPL's Children's Library is here to help bring the joy of books to our favorite library patrons: the kids! Enjoy a variety of storytime programs brought directly to you by our dedicated Children's Services librarians as they read books, sing songs, lead fingerplays, and even break out the puppets!



## Read With The Dogs: HOMESTYLE EDITION!

Are you missing all your furry friends from the library's Read with the Dogs program? Watch for our new video series Read with the Dogs—Homestyle Edition! Each week dogs and handlers from the Pet Prescription Team will share their favorite stories and then spend some time listening to you read, too! Watch for new installments to be posted every Wednesday morning! You can enjoy the latest installment [here](#).

## Little Spoonfuls

First, join us online for Little Spoonfuls—a weekly dose of early learning lapsit fun! Miss Gina will share nursery rhymes, fingerplays, and songs for our youngest patrons and their caregivers to share at home! These little video tidbits will give you a taste of what our early childhood programming looks like and how important those first few years of life are for your little one's brain development. Look for a new dose of Little Spoonfuls every Monday on Facebook and YouTube. You can watch the latest episode [here](#).

## Story Break

Storytime has gone virtual with our new video series, Story Break! Pull up a chair and share a story with Miss Gina from the comfort of your own home! Every week is a new adventure as Miss Gina shares another one of her favorite read-aloud stories! Look for new installments each Tuesday on Facebook and YouTube. You can watch Miss Gina's latest adventure [here](#).





# Library

## Puppet Posts

Pop in for Puppet Posts—an exciting new virtual program! Miss Janine shares her famous Fullerton Public Library puppet characters and stories for our young patrons to enjoy at home. Look for new installments every Thursday on Facebook and YouTube. You can watch the latest episode of Puppet Posts, [here](#).

## Can You Solve The Virtual Lockbox Challenge?

Our Children's Library is debuting another online activity for kids: the Virtual Lockbox Challenge! A virtual lockbox is an online activity where you are introduced to amazing stories as you work your way through a series of clues, puzzles and challenges. You don't need to worry about clicking a wrong answers. Eventually you end up right back to the question and you can try again. You never know what's behind one of those answers, so go ahead and explore.

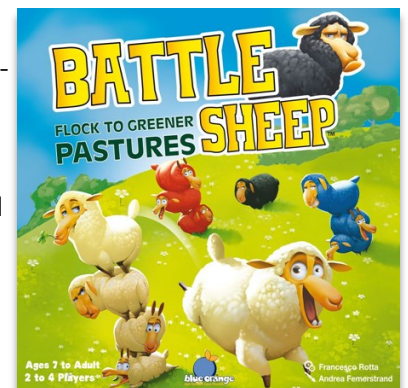
This week enjoy an interactive, virtual activity based upon *The Outcasts*, the first book in *The Brotherband Chronicles*. Join a band of outcasts determined to prove their worth to a small town that only sees them as misfits, hotheads, and the least likely to succeed. To help them on their adventure, click [here](#).



## Boardgame Empire Plays Battle Sheep!

Our popular Boardgame Empire program is back as an online gaming group using the Board Game Arena website. This week's game of choice was Battle Sheep, a (mostly)abstract game designed by Francesco Rotta and published in 2010. Players start the game by laying hex-tiles to crate the board, then place their enormous stacks of sheep discs on one of outside hexes. After that, its brutal carnage as the sheep battle for control using deceptively simple rules. At the end of the game, each player scores points for the number of hexes occupied by his sheep. The player with the most points wins!

FPL's Boardgame Empire Online program is open to everyone, with friendly and welcoming library staff members hosting game days every Friday afternoon from 1:00 p.m. to 3:00 p.m. To participate, you will need to create a free account at [boardgamearena.com](http://boardgamearena.com) and join the "Boardgame Empire" group. We hope to see you around the table soon!





# Library

## Dig Deeper—Read, Investigate, Discover!

Our Summer Reading Club is going virtual and begins Monday, June 1, 2020! Children through 8th grade can earn prizes by keeping track of the time they spend reading independently or sharing books with their favorite grownups. Register online at [www1.cityoffullerton.com/gov/library/kidszone/fun/summer\\_reading\\_club.asp](http://www1.cityoffullerton.com/gov/library/kidszone/fun/summer_reading_club.asp) or download the Read Squared App!



FULLERTON PUBLIC LIBRARY  
2020 Children's Summer Reading Club

# DIG DEEPER

READ, INVESTIGATE, DISCOVER  
For birth through grade 8



**Register \* Read \* Earn Prizes**  
Sign up online or with the App!  
<https://fullertonlibrary.readsquared.com>  
Call the library if you have questions!



353 W. Commonwealth Ave. Fullerton, CA 92832 (714) 738-6338  
[www.fullertonlibrary.org/kidszone](http://www.fullertonlibrary.org/kidszone)

Did you know that adults and teens can also join Summer Reading? Why should kids have all the fun? Register online at [www.fullertonlibrary.org](http://www.fullertonlibrary.org). You can also download the Read Squared App!



# Library

## Boardgame Empire Presents Board Game Lunch!

Fancy a quick game of Carcassonne, Kingdomino, or Love Letter on your lunch break? So do we. FPL's Board Game Lunch program is open to all, with friendly and welcoming library staff members hosting game days every weekday afternoon at 12:00 p.m. Don't forget, you will need to create a free account at [boardgamearena.com](http://boardgamearena.com) and join the Boardgame Empire group to participate.



## Beware The Thing In The Library!

Drop us a line at [info@fpl.org](mailto:info@fpl.org) to join our new scary book club for adults and teens, The Thing in the Library. (Just mention "the thing" and we'll add you to our list of invitees on Zoom.) Then, join us on the first Wednesday of every month at 4:30 p.m. to discuss a different horrifying tale! For June, we're starting things off light with *Good Omens* by Terry Pratchett and Neil Gaiman, a comedy inspired in part by 1976's *The Omen*.



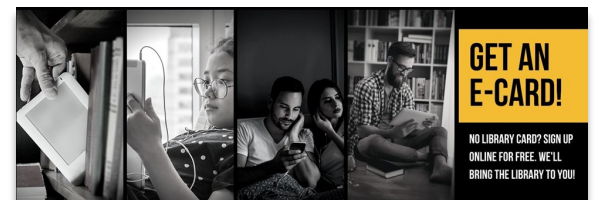
## Stay Up To Date With The FPL Connect Newsletter!

Subscribe to FPL Connect, the Fullerton Public Library's weekly newsletter, featuring timely stories that encourage readers to explore library programs, services, and events. Stay up to date on FPL's virtual programs for children, like Read with the Dogs: Homestyle Edition, Little Spoonfuls, Story Break, and Puppet Posts. For older library patrons, explore exciting online programs like Boardgame Empire: Online Edition, The Thing in the Library (our new scary book club), and Anime Afternoons (just for teens). On social media, discover new titles to download or pick up curbside with our Book Blast video book review series and follow the Local History Room for fascinating weekly posts. FPL Connect delivers it all to your inbox. [Sign up](#) today!



## FPL Is Here To Help!

Questions about your library account? Circulation questions can be answered Monday through Friday between 11:00 AM and 4:00 PM by phone at (714) 738-6333 or email at [circulation@fullertonlibrary.org](mailto:circulation@fullertonlibrary.org). Also, don't forget to look for upcoming posts about future programs on the library's Facebook, Instagram, YouTube, and MeetUp accounts! Don't have a library card? Sign up for an E-Card and access all of our online resources including e-books, e-audiobooks, e-magazines, academic and research databases, and more. Make sure to remember your PIN and write down the temporary card number you receive. You'll need both of those to access our resources.





# City Directory

ADMIN. SERVICES	714-738-6521	FIRE	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-6545
CITY COUNCIL	714-738-6311	PARKS AND RECREATION	714-738-6582
CITY MANAGER	714-738-6310	POLICE	714-738-6716
CODE ENFORCEMENT	714-738-6553	PUBLIC WORKS—ENG.	714-738-6845
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—MT.SRV.	714-738-6897
COMMUNITY & ECONOMIC DEVEL.	714-738-6541		

## DID YOU KNOW...

### Early Fullerton History

In 1941, longtime Fullerton resident Ruby Berkley Goodwin began attending night school at Fullerton College, and the following year, wrote her first book of poetry, *From My Kitchen Window*. The mother of five children, all raised in town, was named California Mother of the Year in 1955.



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