



CITY MANAGER'S WEEKLY REPORT

- FULLERTON, CALIFORNIA -

March 19, 2020

City Postpones/Cancel Public Gatherings in Accordance with State Recommendations

The City of Fullerton has canceled and/or postponed several large and small public gatherings effective immediately following the release of guidelines from the California Department of Public Health aimed at slowing the transmission of COVID-19 (coronavirus).

The state recommendations include postponing or canceling large gatherings of 250 people or more, postponing or canceling smaller gatherings in venues that do not allow social distancing, and limiting gatherings of high-risk individuals to no more than 10 people, through the month of April unless otherwise directed by State Department guidelines.

Please visit www.cityoffullerton.com/coronavirus to stay up-to-date on the latest news and recommendations regarding COVID-19.

Based on these recommendations:

- **Canceled Large Events:** City will postpone or cancel several upcoming, City-sponsored community events where 250 people or more were expected to attend. This includes the opening reception of the Golden Legacy exhibit on March 14th at the Fullerton Museum, Thursday Farmers Markets in Downtown Fullerton until April 30th, the State of the City event for April 16th, We Are Fullerton on April 18th, Kids Fishing Derby Day on April 4th, and Love Fullerton on April 25th.
- **Senior Services and Programs:** to reduce potential exposure among high-risk individuals as described and recommended by the California Department of Public Health guidelines, senior services in the Community Center are closed until April 30th. All senior services and programs are canceled with the exception of those considered vital until April 30th:
 - ◊ Meals on Wheels will be on a pick-up base only, no congregating will be allowed. Alternative meal options will be announced in the future
 - ◊ Senior tax services will continue on an appointment only basis.

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City Manager's Message *(continued)*

- **City Facilities:** City Hall will remain open at this time. The Fullerton Museum Center will remain closed to the public effective immediately until April 30th. Some events, services and meetings may be canceled or postponed if the space does not allow participants to practice social distancing. **Please see the attached list of events for more detailed information on cancelations and postponements.**
- **Facility Rentals:** Private events scheduled at indoor and outdoor City facilities (such as weddings, memorials, church services and sports leagues) will continue at the discretion of the organizers. The City will continue to work with organizations based on potential changes to the State Departments guidelines.
- **After School Programming:** At this time, ASES programming will continue to run, pending any further school district guidance. Other after school programs taking place at Gilbert and Garnet are canceled until April 30th. Spring Break camps scheduled for March 23rd to the 28th at Hillcrest, Gilbert and Garnet are canceled.
- **Indoor Recreation:** All indoor recreation classes are canceled until April 30th. Shower rooms and lockers are closed until further notice.
- **Organized Outdoor Sports:** We encourage outdoor recreation groups that utilize City fields and facilities to adhere to the State Department's guidelines of social distancing.
- **Library Services:** The Fullerton Public Library will remain open for the circulation of library materials only, no congregating will be allowed. Passport services will remain open. All programming has been canceled and computer lab access is closed until April 30th.
- **City Council, Commission and Committee Meetings:** City Council meetings will take place as scheduled. Some commission and committee meetings are canceled. Notices will be sent advising of which meetings are canceled. Meetings that are not canceled will be run using the State Department's social distancing standard of six -feet. An alternative to in-person public comments is available. Please submit any comments to cityclerkoffice@cityoffullerton.com.

While we recognize the impact that these steps will have on many of our residents, our first priority is the safety and health of our community. We are following the California Department of Public Health guidelines, to help slow the transmission of COVID-19.

In addition to limiting public gatherings, the City is taking additional steps at its facilities to reduce transmission of the virus:

- **Sanitation and Cleaning:** Cleaning crews at City facilities and Parks are using heavy-duty disinfectant in areas with high levels of public contact, such as front counters. Janitorial staff is also taking measures to ensure that points of frequent contact, such as door knobs, restroom push plates, and elevator call buttons, are being disinfected on a regular basis.
- **Following CDC and State Department of Public Health Guidelines:** Wherever possible, the City will encourage social distancing, such as rearranging furniture in public waiting areas to allow more space between visitors.

City officials are in close contact with public health officials at St. Jude Medical, the Orange County Health Care Agency, the California Department of Public Health, surrounding public safety officials and will continue to adjust practices as federal, state, and county official guidelines are updated in the coming days and weeks.





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City Manager's Message *(continued)*

City Hall Limited Access Until Further Notice

As of March 18, 2020 the City of Fullerton will be limiting City Hall access effective immediately. To promote social distancing, select in-person services will be provided on a drop-off and pick-up basis within the first floor of our City Hall. To the extent possible, all services are being conducted by phone, email, drop-off, pick-up or appointment only. To contact a city representative or schedule an in person appointment pertaining to your particular service or need, please see the following [contact list](#).

Members of the public are allowed into the first floor of City Hall to make cash payments, obtain Planning, Building, and Public Works forms, and drop off plans. Access to the public bathrooms are prohibited.





CITY COUNCIL MEETING REVIEW

The City Council met on March 17th with Closed Session beginning at 5:00pm, Study and Regular session beginning at 6:30pm and concluded at approximately 8:00pm.

- The City Council held a Closed Session to review property terms related to the Sunny Hills Church of Christ, one labor negotiation item (Fullerton Municipal Employees Federation and Fullerton Management Association) and three existing litigation items (Air combat USA, Joshua Ferguson v. City of Fullerton and City of Fullerton v. Friends For Fullerton's Future, Joshua Ferguson and David Curlee, and Michael Ramos v. Near Cal Corporation, et al). There was no report out from the City Attorney.

Mayor Fitzgerald led the Pledge of Allegiance. Mayor Pro Tem Flory led the Pledge of Allegiance.

There were no presentations.

Approximately three members of the public made comments to include: Rancho La Paz Mobile Home Park, support of AB 2895 and parking permit and ticket information dissemination.

The City Manager addressed the current health issue associated with COVID-19 and how each City department is addressing the services provided to the public. Updates are likely to occur daily and will be posted on the City's website and other social media output.

On a unanimous vote, an item was added to the agenda:

- Ratify the City Manager's Declaration of the Existence of a Local Emergency.

There were no Appointments made.

The Consent Calendar:

- Municipal Code Amendment Pertaining to Amending State Speed Limits. This item was pulled and discussed and passed unanimously.

The remainder of the Consent Calendar items were approved unanimously.

Regular Business Items:

- Tenant Based Rental Assistance Guidelines to Expand Eligible Participants to Include Senior Veterans and Clarify Other Program Guidelines. This item was approved unanimously.
- Road Maintenance and Rehabilitation (SB 1) Account Funds Allocation Fiscal Year 2020-21— Euclid Street (Fern Drive to Bastanchury Road) and Orangethorpe Avenue (Woods Avenue to Highland Avenue). This item was approved unanimously.





CITY COUNCIL MEETING REVIEW

(continued)

Agenda Forecast for Tuesday, April 7, 2020 is:

(Please note that the Agenda Forecast is a best attempt to list those items that are planned to be included on a future agenda. Due to differing circumstances, items may be included on the forecast but moved to a subsequent meeting. Items may also be added at the last moment, and therefore not on the forecast. Items not listed in any form of priority or placement on agenda.)

City Council Meeting Minutes

Code Enforcement Policy and Procedures

Fireworks Fee Resolution

Resolution of Intention to Amend Title 15 of the Fullerton Municipal Code Pertaining to Regulations for Billboards Citywide

Use of Asset Seizure Funds to Modernize Police Fleet



Human Resources

Employment Opportunities

[Community Services Leader Series](#)

- Non-Regular (At Will/Non-Benefited) - \$12.00—\$12.50 Hourly
- Department: Parks and Recreation

[Community Services Specialist Series](#)

- Non-Regular (At Will/Non-Benefited) - \$12.75 - \$13.25 Hourly
- Department: Parks and Recreation

[Fire Department Utility Worker](#)

- Non-Regular (At Will/Non-Benefited) - \$12.00 - \$13.00 Hourly
- Department: Fire

[Police Cadet](#)

- Non-Regular (At Will/Non-Benefited) - \$12.50—\$14.00 Hourly
- Department: Police

[Police Officer Lateral/Academy Trained](#)

- Full Time - \$5,986.93 - \$7,640.53 Monthly
- Department: Police

[Senior Parks & Recreation Specialist I/II](#)

- Non-Regular (At Will/Non-Benefited) - \$14.75—16.25 Hourly
- Department: Parks and Recreation

[Senior Planner](#)

- Full Time — \$6,809.40 — \$8,276.84 Monthly
- Department: Community & Economic Development

[Water Quality Specialist](#)

- Full time—\$6,066.15—\$7,742.11 Monthly
- Department: Public Works

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Public Works

Compost Giveaway & Emergency Response

2020 Compost Giveaway

On Saturday, March 14, the City of Fullerton and Republic Services hosted the 2020 Compost Giveaway at Independence Park. It was a pleasantly dry morning, despite rain forecast. For safety, it was communicated to residents to stay in their vehicles. Residents look forward to the event every year to take home nutrient-dense compost material just in time for spring gardening. Thank you to all of the residents and staff at Republic Services for participating and making this a successful event!



Emergency Response

On Wednesday, March 11, at 12:30 a.m., two members from the Water Construction Standby Team responded to a Water Main Break at 1442 W. Southgate Avenue. The men isolated the water main break and secured the area. Underground Service Alert was contacted to ensure other underground utilities were located prior to excavating the repair site. A repair crew from the Water Division responded to the location and installed four feet of six-inch diameter ductile pipe. Two domestic water services were also reconnected. The location was secured and prepared for the installation of hot permanent asphalt. The asphalt will be installed as soon as possible by our Street Division.



Public Works

Meter Shop & Water Production

Meter Shop

Meter Shop staff perform meter reading duties and respond to service calls during normal hours of operation and callouts after hours. In addition, they also turn water services on or off based on residents' needs, post water service accounts, replace water meters, water meter boxes/lids and perform repairs/tests on water meters.

Meter Shop Summary (3/7-3/13/20)	
Callouts	6
Service Calls	15
Meter Reads	4816
On/Off	57
Postings	3
Lid/Box Replacements	2
Meter Repairs/Tests	4
Meter Replacements	53

Water Production

Staff perform a variety of field lab sampling as required by the State of California. This includes water samples from our wells, reservoirs and water distribution system. Control valves and plug valves regulate water between different pressure zones or elevations within the water system and require preventative maintenance (PM). Well production is a total of gallons produced from City water wells, and MWD production gallons reflect water purchased from Metropolitan Water District.

Water Production Summary (3/7-3/13/20)	
Volatile Organic Compounds/	121
General Physical Samples	
Bacteriological Samples	30
Control Valve PM	1
Plug Valve PM	0
Well Production Gallons	78,143,000
MWD Production Gallons	29,388,920



Public Works

Water Distribution

This division is responsible for the maintenance of the water transmission and distribution system that delivers water to City residents, businesses, and industries. The water transmission and distribution system consists of 430 miles of water pipeline, more than 31,500 metered services, 4,000 fire hydrants, and 12,000 valves. On an annual average, we respond to 4,600 underground service alert tickets.

Water Distribution Summary (3/9-3/15/20)

Water Main Breaks	1
Meter Replacement	1
Valve Replacement	0
Replaced/Repaired Water Service	3
Replaced/Repaired Fire Hydrant	2
Shutdown/Reopen	6
Fire Hydrant PM	32
Mainline Valve PM	25
Fire Hydrant Flushing	35
Respond to Underground Service Alert Request	91



Police

Vehicle Burglaries — Don't Be A Target



The brief moment you are away from your car provides a thief ample opportunity to gain access to your vehicle and steal items left in plain sight. Don't make yourself an easy target by leaving your valuables out in the open!

Remember to lock your vehicle and either remove your belongings or secure them out of public view, preferably in your trunk. Most vehicles that have been burglarized have had a window smashed to obtain items that have been left in plain sight in the vehicle.

The Fullerton Police Department encourages you to remove these items from your vehicle and to be on the lookout and report any suspicious activity immediately at (714) 738-6700. If you have any information regarding potential suspects, call the Property Crimes Sergeant at (714) 738-6580.



@Fullerton_pd



@ Fullerton Police Department



@FPDPIO



City Directory

ADMIN. SERVICES	714-738-6521	FIRE	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-6545
CITY COUNCIL	714-738-6311	PARKS AND RECREATION	714-738-6582
CITY MANAGER	714-738-6310	POLICE	714-738-6716
CODE ENFORCEMENT	714-738-6553	PUBLIC WORKS—ENG.	714-738-6845
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—MT.SRV.	714-738-6897
COMMUNITY & ECONOMIC DEVEL.	714-738-6541		

DID YOU KNOW...

Early Fullerton History

Turns out there WAS something lurking in the murky waters of Laguna Lake! Fullerton's Old Bob, a four-foot-long alligator snapping turtle, was evicted from his happy home in September 2004, confirming what every Fullerton child already knew - the Lake Monster was real! His weight was estimated at 100 pounds because nobody wanted to get close enough to weigh the creature, but judging by his size, Old Bob had likely been freaking people out since the 1950s. Under the supervision of the California Turtle & Tortoise Club, the king of Laguna Lake was safely removed and prepped to go live his best life in a more appropriate animal preserve.



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