



Subdivision Map Submittal Checklist

Provide to City with 1st Check Submittal

Subdividers shall have reviewed and complied with the requirements of:

- California Subdivision Map Act (SMA)
- California Public Resources Code (PRC)
- Orange County Standard Certificates for Subdivision Mapping
- Orange County Reference Guide for Digital Submission of Subdivision Maps
- Fullerton City Subdivision Ordinance
- The specific conditions of approval for subject subdivision

The following items are required to be submitted with the first check:

3 bond copies of parcel or tract map prepared in black opaque ink (no greyscale or color). Line work and text do not overlap; spell-check performed.
Map is signed by the surveyor or engineer of record to <u>indicate that map submitted has</u> been reviewed by the professional and meets the standards of care and is considered to require only a ministerial review for approval to record.
Copy of approved tentative map, conditions of approval, and planning commission resolution.
Traverse closure calculations for all dimensions shown on map. Signed by the surveyor or engineer of record. <u>Professional has ensured that closures agree with the dimensions shown on the map</u> .
Subdivision boundary tied to at least two OCS Horizontal Control Stations with the basis of bearings per the published grid coordinates (label basis of bearings and tie lines).
Copies of all record maps/corner records/tie-sheets/survey notes used and within and adjacent to subdivision.
Assessors map(s) showing the land being subdivided.
Preliminary title report or subdivision guarantee (Not older than 3 months).
All support documents as listed in the exceptions and exclusions section of the preliminary title report or subdivision guarantee.
All current vesting deed(s) of the property(s) being subdivided and those required for junior/senior rights determination or application.
All deed(s) of trust, if any.
All certified letters sent to public utilities and agencies with sketch of final map and copy of section $66436$ in SMA (per $66436(3)(A)(i)$ ).
Proof/documentation for all signatures of interest if not a person's name.