

**APPLICATION FOR LOT CONSOLIDATION**  
**(Declaration of Covenant – Hold as One)**

TO THE DIRECTOR OF PUBLIC WORKS, CITY OF FULLERTON:

The applicant(s), \_\_\_\_\_

being the owner(s) of the properties situated at \_\_\_\_\_

between \_\_\_\_\_ and \_\_\_\_\_

described as: (Brief legal description of said property) \_\_\_\_\_

\_\_\_\_\_ hereby request(s) a lot consolidation in accordance with the description and sketch, 3 copies of which are attached hereto and made a part of this application.

**APPLICANT'S DECLARATION**

(I) (We), the undersigned, hereby declare under penalty of perjury that (I am) (we are) the/all party(ies) having record title interest in the land covered by this application and described and shown on the attachments submitted herewith, and do hereby consent to the preparation and recordation of a final certification for the Lot Consolidation shown.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Name of Owner

\_\_\_\_\_  
Address and Phone

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Name of Owner

\_\_\_\_\_  
Address and Phone

**NOTE**

All owners involved in the lot consolidation must sign this application and declaration. Lack of signatures can result in rejection of the application.

If more room for signatures is needed, a separate sheet may be attached.

Received by \_\_\_\_\_ Receipt No. \_\_\_\_\_

Date \_\_\_\_\_ DEC No. \_\_\_\_\_

**Preliminary Filing and Checking Fee: \$910**

**Additional Fees:** Required licensed land surveyor review and approval shall be paid for by applicant at an hourly contract rate on a time and material basis; applicant also responsible for any recordation fees.

An invoice for any additional fees due will be sent to preparer of lot consolidation and approved lot consolidation will not be released until such time all additional fees due and payable are received by the City of Fullerton Public Works Department Engineering Division.

**SEE REVERSE FOR REQUIREMENTS FOR FILING APPLICATION**

## **REQUIREMENTS FOR FILING APPLICATION FOR LOT CONSOLIDATION**

The following must be submitted with filled out application. (All Lot Consolidations submitted **must be** prepared by a Registered Civil Engineer that is authorized to practice land surveying or a Licensed Land Surveyor of the State of California.)

1. Three copies of a written legal description of the properties involved, as they will exist after the lot consolidation and the County Assessor Parcel Number for each of the properties being consolidated, marked Exhibit "A".
2. Three copies of a sketch or map, marked Exhibit "B" (to be drawn on 8-1/2" x 11" form, other sizes permitted upon approval by City staff) of the properties involved, as adjusted, showing the following information:
  - a) North arrow and scale.
  - b) Existing and proposed lot lines with dimensions, bearings and other appropriate boundary information. A traverse of the consolidated parcels must close within a 100<sup>th</sup> of .01 feet.
  - c) The adjusted parcels shall be lettered in such a manner that there will be no confusion with the original lot or parcel numbers and/or letters. The net acreage of the consolidated parcels shall be shown, to the nearest one-thousandth of an acre.
  - d) The location and direction of flow of any natural or improved drainage paths, pipelines or swales; the location (if known) of sewer laterals and water and gas lines, and meters; and the location of any utility lines, poles and easements.
  - e) The location of the properties in relation to adjoining and nearby lots, streets, alleys and easements.
  - f) Existing contours or topography if required by the Director of Public Works.
  - g) Any other information relevant to the area and its improvements which would help in the consideration of the lot line adjustment request.
3. The location of existing easements, buildings, garages, fences, etc., and other permanent improvements shall be shown with their relation to the lot lines being created, marked Exhibit "C".
4. A copy of a recent title report, no more than 3 months old, and all underlying documents to the properties involved in the lot consolidation.

### **NOTE**

Upon favorable consideration of the application, a formal **Lot Consolidation Approval Certificate** will be prepared by City staff using the above information. Prior to approval by the City, the Certificate must be signed by all of the vested record owners of the properties involved. These signatures, which must be notarized, signify the owner's consent to and approval of the Lot Consolidation as described in the Certificate. Following final approval by the City, the Certificate, including the legal description and map of the property will be returned to the applicant's engineer for recordation with the Orange County Recorder. (See notes under Additional Fees.)