



CITY MANAGER'S WEEKLY REPORT

- FULLERTON, CALIFORNIA -

April 24, 2020

City Manager's Message

Financial Impact to City of COVID-19

The City Manager provided an update to the City Council and Community at the April 21st City Council meeting regarding the continuing impacts of the COVID-19 pandemic as it relates to the City. This includes the economic loss from reduced sales tax, transit occupancy taxes, and other revenues regularly collected by the City.

Overview of Continued City Hall, Parks, and Facility Closures.

- City Hall Remains Closed to the Public. Services are currently being conducted online, by phone, and in the field using social distancing guidelines. For key contact phone numbers and emails, click [here](#).
- Trails and parks for passive use are permitted. Social gatherings at parks are prohibited. Parking lots at various parks to include Laguna Lakes, Lions Field, Hillcrest Park are closed. Hillcrest Stairs are closed.
- Community Centers and recreational facilities are closed. All youth sport field use permits are 'suspended' and no new permits have been issued at this time.
- Public Works, Police Department, and Fire Department continuing operations under 'shift' scheduling and diligent use of personal protective equipment (PPE).

Overview of City Financial Impact to the current Fiscal Year (year end June 30, 2020)

- Per the previous update on April 7, 2020, the City is projecting a revenue decline of over \$3.1 million to the General Fund. Additional special funds (Water, Gas Tax/M2/SB1, Brea Dam Recreational Area, Airport, Library) have all suffered declines and will impact the ability of those funds/services during the course of the next year.
- Projected Fiscal Year 2019-20 revenue declines results in a current fiscal year deficit of over \$3 million with less than three months left in this Fiscal Year and little room to make major adjustments, therefore the City will use over 30% of its General Fund contingency reserve to plug the whole in the budget.
- Current year reductions include employment separations (lay offs) of 153 non-regular (part-time) employees. The City Manager and the Executive Team have all agreed to an initial 5% salary reduction. The City is holding open all vacant positions and reviewing all requests to fill positions by Departments.

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COVID-19 Updates

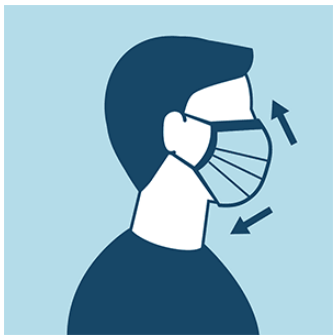
Face Coverings Required County-wide

- Board of Supervisor's Votes to enact County-Wide Requirement for Certain Businesses
- City County Approves Enhancements to Protect Employees of Businesses
- Fullerton Residents are ENCOURAGED, but not required, to wear masks outside of their home

On Tuesday, April 21st, the Fullerton City Council voted to enhance the County of Orange's requirement for face coverings at certain essential businesses by including banking establishments and requiring patrons of those businesses to also wear face coverings. Per the County order, and now including the Fullerton addition, all employees of any grocery store, pharmacy/drug store, convenience store, gas station, restaurant, food preparation establishment, banking establishment, or retail store in Fullerton who may have contact with the public must wear a cloth face covering while at work.

Under the local order authorized by the City Council on a 3-2 vote (Councilmembers Ahmad Zahra and Jesus Silva, and Mayor Pro Tem Jan Flory in support), **customers of businesses are also required to wear face coverings to provide additional protection for workers and other visitors to businesses.** The addition of banking establishments to certain essential businesses includes only those that do not have a physical barrier system (i.e., Plexiglas) between employees and customers. All residents of the City are strongly encouraged, but not required, to wear face coverings whenever leaving their homes and to continue to frequently wash their hands, practice social distancing, and stay at home if sick.

The action by the City Council directed and authorized the City Manager to issue a proclamation under his authority as the Director of Disaster Services in order to further protect the health and safety of residents. In order to ensure that compliance with this face covering requirement is adhered to by as many employees and patrons as possible, and not desiring to overburden our law enforcement resources, provisions under Fullerton Municipal Code Chapter 1.08 Penalty Provisions (infractions), and Chapter 1.10 Administrative Citations, may be used after sufficient warnings to a person or business in violation of this order, in addition to Government Code section 8665 as provided for in the County regulation.



How to Wear a Cloth Face Covering

Cloth face coverings should—

- fit snugly but comfortably against the side of the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction be able to be laundered and machine dried without damage or change to shape

For more information on face coverings and how to make your own:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>





SiFi

SIFI NETWORKS, FULLERTON, LLC

WEEKLY
REPORT
04/17/2020

Corbel Communications Industries, LLC

International network developer, SiFi Networks is currently working on Work Zone 14 in the City of Fullerton building a state-of-the-art fiber optic network. This network is passing every home and business in the City and while privately funded, built, and operated by SiFi Networks, it will be an open access network enabling a choice of internet service providers that could save customer's money. This project once completed will provide a significant upgrade to internet speeds and accommodate a growing demand for data from next generation devices in local households and businesses. It will also facilitate new smart city initiatives in key government services, such as traffic control, street lighting, and emergency services.

This week, SiFi's contractor Corbel Communications completed 12,064 feet of installation throughout Work Zone 14. This includes Run 43 on West Oak Avenue, West Ash Avenue and west Avenue. Run 32 on West Avenue, South Basque Avenue, West and Valencia Drive. Run 33 on South Basque Avenue, Run 37C on West Flower Avenue, Run 42 on West ash Avenue, Run 42B on West Oak Avenue, Run 48 on West Avenue and Run 34 on West Valencia Drive, South Pacific Drive, Louise Pl. and South Wanda Drive.

Table below shows the breakdown of completed footage this week.

Micro-Trench Footage to be Completed for 4/13/2020 to 04/17/2020		
Date Completed	Unit of Measure	Quantity
4/13/2020	Feet	3,070
4/14/2020	Feet	0
4/15/2020	Feet	3,029
4/16/2020	Feet	2,962
4/17/2020	Feet	3,003
	Total	12,064

COVID-19

In the wake of the COVID-19 Pandemic Corbel Communications Industries LLC has been deemed an essential business and critical to communications infrastructure. We help provide and support communication and internet services to the public and the people who are at home.

We have put guidelines in place to protect our workforce throughout their course of employment during the COVID19 Pandemic. We are monitoring the CDC guidelines closely to ensure we are following them. In an effort to be proactive, we have advised employees not to travel for personal reasons, to maintain social distancing, and stay cognizant of the CDC guidelines outside of work. We also hold daily tailgate & safety meetings with our personnel daily where these guidelines and additional safety parameters are reinforced.





CITY COUNCIL MEETING REVIEW

During the COVID-19 pandemic, the City Council and all City Commissions/Committees will conduct meetings via video conferencing, per exemptions allowed under the Governor's Executive Order N-29-20. All agendas can be found online by clicking [here](#). Comments on agenda items can be e-mailed before the meeting to cityclerksoffice@cityoffullerton.com. Council meetings are also broadcast live on [Channel 3](#), which is now streamed [online](#).

The City Council met on April 21st with Closed Session beginning at 5:30pm and Regular Session beginning at 6:30pm and concluded at approximately 8:30pm.

Recitation of Quran was conducted by Imam Qaisar, Imam at Islamic Center of Fullerton, via video message. Mayor Fitzgerald led the Pledge of Allegiance.

The City Attorney reported out that in the one case of anticipated litigation listed on the Closed Session agenda, the City Council voted to initiate litigation by a unanimous vote.

There were no presentations.

There were four written public comments: provide sanitation stations for individuals experiencing homelessness, absence of handicap access ramps in the neighborhood of Richman Avenue (near Valley View, north of Chapman Avenue and east of Euclid Street), eviction moratorium link on City's website, and a request to reinstate the Fullerton FitClub.

The City Manager addressed the link to the eviction moratorium on the City's website will be corrected. Staff will also review the ADA curb compliancy at the Richman Avenue locations as mentioned in the public comment. Staff is currently working with the County and contacted our local churches for connecting individuals with shelters quickly given the current pandemic situation.

The Consent Calendar was approved unanimously.

There were no Public Hearing Items.

Regular Business Item:

- Monthly Legislative Update and Covid-19 State and Federal Legislation. This item was approved unanimously.
- Direction Regarding Mandatory Face Coverings Within the City of Fullerton. This item was approved 3-2. (Fitzgerald and Whitaker opposed.)





CITY COUNCIL MEETING REVIEW

- Hillcrest Park—Duck Pond Improvements. This item was approved unanimously. It was asked and answered that no General Funds are used in this project and that the park development fees can only be used for acquiring, improving, or buying equipment for parks.
- PFAS Treatment Facilities and Program Agreement with Orange County Water District for Treatment Plants Related to Per- and Polyfluoroalkyl Substances (PFAS). This item was approved unanimously.
- Mills Act Program Adoption and Guidelines. This item was approved unanimously.

Agenda Forecast for Tuesday, May 5, 2020 is:

(Please note that the Agenda Forecast is a best attempt to list those items that are planned to be included on a future agenda. Due to differing circumstances, items may be included on the forecast but moved to a subsequent meeting. Items may also be added at the last moment, and therefore not on the forecast. Items not listed in any form of priority or placement on agenda.)

City Council Meeting Minutes

SB 743 Threshold

Cooperative Agreement for Orangethorpe—Esperanza Regional Traffic Signal Synchronization Program

Public Hearing: Ordinance to Temporarily Defer Collection of Specified Development Impact Fees for Certain Developments

Public Hearing: Short Term Rental Regulations

Second Amended Agreement Between City of Fullerton and Bushala Brothers, Inc., to Lease Premises at Fullerton Transportation Center

Please be advised that due to the COVID-19 pandemic and the inability to have members of the public present in the City Council chambers, certain items that appear on the forecast may be pushed back to a time which allows greater public participation.



Community & Economic Development

Business Webinar, Community & Historic Preservation

Business Resource Webinar Series – Small Business Development Center Webinar

The City of Fullerton is hosting a series of webinars to provide our local businesses with trainings and resources during this crisis. The first webinar, Financial Assistance for your Business, was a huge success with 136 registrants. Speakers from the Orange County/Inland Empire Small Business Development Center covered the Paycheck Protection Program, Economic Injury Disaster Loan, 7a loans, and other funding resources. The next webinar is scheduled for 4/30/2020. The Orange County Hispanic Chamber of Commerce will provide information on financial resources for small businesses in Spanish. More information about how to participate in our next webinar is available on the City's Business Resources Page at: https://www.cityoffullerton.com/gov/departments/dev_serv/covid_19_business_resources.asp.



Community Preservation during COVID-19

As our community goes through the COVID-19 pandemic, our Code Enforcement team remains committed to the health and safety of our residents and staff. In an effort to serve our customers in this uncertain time, our team is still responding to complaints while practicing social distancing requirements by providing services via phone, e-mail, and in writing. At this time, all interior inspections are postponed; however, for any life-safety issue, a remote/virtual inspection is conducted via Facetime or Zoom to confirm conditions that need immediate correction. Our team is focused on ensuring our neighborhoods don't fall subject to neglect and blight during this crisis. We're out there reporting graffiti for cleanup and providing friendly reminders to residents to continue proper maintenance of their yards and homes so that once we're all able to go out, we can continue to enjoy the beautiful city we call home.



Mills Act Program Adopted by the City Council

At its meeting on April 21st, the City Council unanimously voted to adopt a Mills Act Program for historic preservation in the City of Fullerton. The Mills Act Program is a voluntary historic preservation program administered by the City through the City Council. Historic properties which are granted a Mills Act contract by the City Council are required to restoration/rehabilitation and maintenance their property pursuant to the Secretary of the Interior's standards for Historic Preservation. In exchange for agreeing to commit to this increased level of preservation and rehabilitation the State Revenue and Taxation Code has an alternative method for calculating that properties annual property tax which usually results in a reduced property tax payment. Fullerton joins over 100 cities throughout the state, including our neighboring cities of Anaheim and Brea that have a Mills Act Program.



Public Works

In-House Street Repair Program

Staff performed one dig-out street repair due to a water main break:

- 324 N. Basque Avenue

Pothole repairs on residential streets:

- 1000 Crestview Drive
- 1516 Melody Lane
- 800 S. Eadington Avenue
- 1929 W. Jacaranda Place
- W. Courtney Avenue
- 406 N. Wanda Place
- E. Melody Lane
- 432 W. Hermosa Drive
- 2980 Terraza Place
- 506 N. Gilbert Avenue
- 200 N. Princeton Place
- 121 Park View Drive
- 1902 Valwood Drive
- W Gregory Avenue
- 1715 Baronet Place
- W Pioneer Avenue
- 1536 Kingham Way
- 726 Knepp Place
- 801 W. Wilshire Avenue



Pothole repair on arterial streets:

- Magnolia Avenue
- S. Raymond Avenue
- 2440 Artesia Avenue
- N. Euclid Avenue
- 3320 N. Harbor Blvd
- W. Malvern Avenue
- W. Brookhurst Road



Public Works

Water Division Updates (cont.)

Meter Shop

Meter Shop staff perform meter reading duties and respond to service calls during normal hours of operation and callouts after hours. In addition, they also turn water services on or off based on residents' needs, post water service accounts, replace water meters, water meter boxes/lids and perform repairs/tests on water meters.

Meter Shop Summary (4/11 – 4/17/20)	
Callouts	4
Service Calls	22
Meter Reads	1,242
On/Off	50
Postings	1
Lid/Box Replacements	40
Meter Repairs/Tests	29
Meter Replacements	41

Water Production

Staff perform a variety of field lab sampling as required by the state of California. This includes water samples from our wells, reservoirs and water distribution system. Control valves and plug valves regulate water between different pressure zones or elevations within the water system and require preventative maintenance (PM). Well production is a total of gallons produced from City water wells, and MWD production gallons reflect water purchased from Metropolitan Water District.

Water Production Summary (4/11 – 4/17/20)	
Volatile Organic Compounds/	202
General Physical Samples	44
Bacteriological Samples	0
Control Valve PM	2
Plug Valve PM	75,044,000
Well Production Gallons	16,568,200
MWD Production Gallons	



Public Works

Water Division Updates (cont.)

Water Distribution

This Division is responsible for the maintenance of the water transmission and distribution system that delivers water to City residents, businesses, and industries. The water transmission and distribution system consists of 430 miles of water pipeline, more than 31,500 metered services, 4,000 fire hydrants, and 12,000 valves. On an annual average, we respond to 4,600 Underground Service Alert tickets.

Water Distribution Summary (4/11 – 4/17/20)	
Water Main Breaks	1
Water Service Replacements	1
Water Service Repairs	1
Angle Stop Replacements	0
Meter Replacements	0
Valve Replacements	0
Water Dig Outs	1
Shutdown/Reopen	4
Fire Hydrant Flushings	52
Fire Hydrant Replacements	2
Fire Hydrant Repairs	1
Fire Hydrant PM	52
Mainline Valve PM	60
Respond to Underground Service Alert Requests	122

On Thursday, April 16th, Water Division personnel responded to 1016 S. Eadington Avenue to isolate and repair a water main break. To complete the repairs, the crew installed a five-foot section of Ductile Iron Pipe. Upon completion, the excavation was backfilled with base and secured with barricades. Staff also prepared for the installation of permanent asphalt.

On Monday, our Sewer and Street Divisions provided additional support with the clean-up of the area surrounding the water main break.



Parks & Recreation

Services, and Blood Drive

Senior Services

The previous partnership between the Parks and Recreation Department and Meals on Wheels Orange County to provide a daily congregate meal for seniors at the Fullerton Community Center has now evolved into a program which provides frozen meal distribution to older adult patrons in the community. Seniors can come in person to the Fullerton Community Center on Tuesdays at 11am to pick up frozen meals. (New patrons will need to fill out an application form and Meals on Wheels staff will determine their eligibility.) In addition, on Wednesdays the Parks and Recreation Department is providing Meals on Wheels delivery service to seniors in the area who are homebound, disabled, or otherwise unable to pick up their meals in person. Since March, this delivery service has grown exponentially from approximately 40 deliveries per week at the beginning of the pandemic, to a current weekly total of 90+ patrons served through delivery. Through our partnership programs with Meals on Wheels, we have been able to provide 955 senior patrons in our community with Meals on Wheels since March 16th. The next distribution date will be April 28th and the next delivery date will be April 29th.

The Parks and Recreation Department has continued its partnership with Second Harvest Food Bank to provide food to the community. The program has evolved from an in-person shopping program at the Fullerton Community Center, to a drive-up service where patrons are provided with a shelf-stable box of food and a small bag of fruits and vegetables. The drive-up system has allowed us to continue this valuable service while observing social distance and safety protocol. Since March 19th, we have distributed 650 grocery boxes to the community. Grocery distribution takes place on the 1st and 3rd Thursdays of the month. The next distribution dates are May 7th and 21st from approx. 11am to 1pm.

The Parks and Recreation Department is also currently partnered with Fullerton Free Church for a brand new program called "Senior Buddies." This program pairs a senior in need with a church volunteer to provide perishable grocery goods, other necessities, and valuable social interaction to the senior. To date the church has been able to make three deliveries to the current roster of 72 patrons.

The Parks and Recreation Department will continue to provide daily wellness call checks to older adults in our community. **Seniors who are in need are encouraged to call 714-738-6575 to be advised about the current programs that are being offered.** Referrals to County resources and other services can also be provided.

American Red Cross Blood Drive Re-cap

The Parks and Recreation Department coordinated with Assemblywoman Sharon Quirk-Silva's office to host a Blood Drive on April 21st. The American Red Cross had 40 prescreened donors participate.

Fullerton Community Center's Hours

The Fullerton Community Center will be open Monday – Thursday 7:30am – 6:00pm, effective April 23rd.

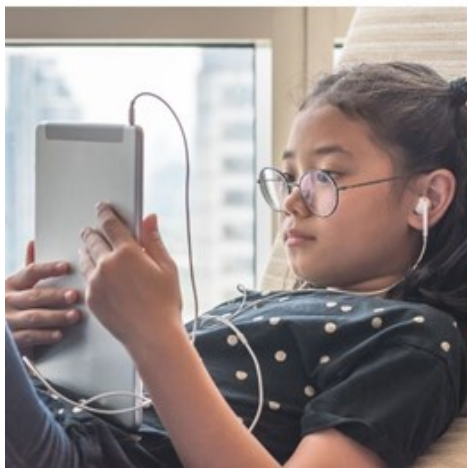


Library

Fullerton Public Library is temporarily CLOSED until further notice due to the COVID-19 pandemic.

Do you have library materials currently checked out? That's okay! Please keep library materials until the library re-opens. Check your library account for details. During this time, no late fines will be assessed for overdue items. While we are closed, we remain committed to serving the public. In addition to providing you with remote access to our digital resources from your home or mobile device, we've also added more e-books and e-audiobooks for your enjoyment. Look under "Collections" for items in our "[Available Now](#)" rooms on Over-Drive.

*Nothing like
a pile of new
ebooks!*



Library

Keep Up to Date with FPL

Look for the Library's "Literacy and Learning @ Home" [Facebook](#) and [Instagram](#) posts! These are fun, educational resources for families with preschool and school age children that help families keep learning fun. Watch for new posts daily Monday through Friday. Questions about your library account? Questions about your library account can be answered Monday – Friday between 11:00 AM and 4:00 PM by phone at 714-738-6333 or email at circulation@fullertonlibrary.org.

Literacy and Learning @ Home

SingWithOurKids.com

Singing & Early Literacy

Books to Read and Sing

Free Song Library

Twink-le Twink-le litt-le star

<https://singwithourkids.com/>

The graphic features a blue background with several images: a woman reading to a child, a woman singing to a child, and a group of children. It includes the SingWithOurKids.com logo and a URL.

Don't Have a Library Card?

GET AN E-CARD!

NO LIBRARY CARD? SIGN UP ONLINE FOR FREE. WE'LL BRING THE LIBRARY TO YOU!

The graphic shows a collage of people using digital devices and a library bookshelf.

While the library is closed, we want to make our digital resources more easily available to residents of Fullerton. Sign up for an [E-Card](#) and access all of our online resources including e-books, e-audiobooks, e-magazines, academic and research databases, and more. Make sure to remember your PIN and write down the temporary card number you receive. You'll need both of those to access our resources.

Read with the Dogs—Homestyle!

Are you missing all your furry friends from the library's Read with the Dogs program? We are, too! So we're bringing the dogs to you—virtually! Watch for our new video series Read with the Dogs—Homestyle! Each week dogs and handlers from the Pet Prescription Team will share their favorite stories and then spend some time listening to you read, too! Watch for new installments to be posted Wednesday mornings on [Facebook](#) and [YouTube](#)! This week you'll get to hear *Hairy McClary* by Lynley Dodd, read by two members of the Pet Prescription Team that you've seen so often here at the library when we were able to enjoy Read

READ WITH THE DOGS-- HOMESTYLE!

A New Web Video Series!

Dogs and handlers from the Pet Prescription Team will share their favorite stories, then spend some time listening to yours!

Look for new videos Wednesday mornings on Facebook and YouTube!

The graphic features two dogs sitting on a carpet, a paw print icon, and a red octagon with the text "A New Web Video Series!".



City Directory

ADMIN. SERVICES	714-738-6521	FIRE	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-6545
CITY COUNCIL	714-738-6311	PARKS AND RECREATION	714-738-6582
CITY MANAGER	714-738-6310	POLICE	714-738-6716
CODE ENFORCEMENT	714-738-6553	PUBLIC WORKS—ENG.	714-738-6845
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—MT.SRV.	714-738-6897
COMMUNITY & ECONOMIC DEVEL.	714-738-6541		

DID YOU KNOW...

Early Fullerton History

Riedell Avenue and Barris Drive were named for a pair of veteran Fullerton pilots who established a world flight endurance record by staying in the air for 1,008 hours (42 days), landing 70 years ago on April 26, 1949. Several times a day they lowered their Aeronca aircraft, dubbed the "Sunkist Lady", to within a few feet of the ground at the Fullerton Airport, collecting gasoline, food, and water from a Jeep travelling just below them.



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