



# CITY MANAGER'S WEEKLY REPORT

- FULLERTON, CALIFORNIA -

April 16, 2020

## City Manager's Message

### Fullerton Thanks Part-Time Staff Members Separated as a Result of Financial Impacts Related to COVID-19 Pandemic

The City expressed thanks today to 153 part-time employees in the Library, Parks and Recreation, and Public Works Departments who are unfortunately being separated from employment as a result of operational disruptions and substantial revenue reductions due to the COVID-19 pandemic. Preliminary projections are that the City will end the current Fiscal Year with over \$3 million less revenues than originally budgeted due to the health crisis affecting local retail and the travel industry. Projections for the next Fiscal Year continue a reduction in revenues, which will significantly affect the City's ability to provide services and programs.

"The City and our residents have been greatly served by a dedicated and hard-working core of part-time employees who staff everything from customer service desks, perform engineering duties, assist library patrons, and are our primary staffing at community centers, events, and programs," stated Mayor Jennifer Fitzgerald. "Unfortunately, this pandemic has shuttered or greatly decreased our community's retail businesses and hotels, which through sales tax help maintain the City's services to our residents. It breaks my heart to know that we cannot continue to employ them based on our fiscal condition. I thank them for their service."

In an update to the City Council on April 7, 2020, City Manager Ken Domer outlined that the reduced commercial activity, hotel bookings, and reductions in lease and other revenues from the COVID-19 pandemic had created an estimated \$3.1 million deficit in the current Fiscal Year, which ends June 30<sup>th</sup>. Based on the length of the Stay at Home order and other social distancing requirements, revenues for the upcoming Fiscal Year 2020/21 are expected to decline by more than \$2 million, at a minimum, depending on the length of time to return to normal levels. Despite two years of structurally balanced budgets, the City of Fullerton has consistently detailed its fiscal challenges in recent years. Fiscal challenges include repair of our roads, increased sidewalk and other infrastructure needs, increasing tree trimming and maintenance of the City's urban forest, and ensuring retention of City Staff and public safety personnel.

"The service level expectations of our residents have been well understood by the City Council and our efforts have always been to keep Fullerton as the best place to live," stated Ken Domer, City Manager. "The need to begin separating staff is a harsh reality to the position we are now in. The part-time staff of Fullerton, for many their first job, have been instrumental in serving our residents. I thank them for their dedication and look forward to a future in which we can hire them back and provide a full level of programming again."

### INSIDE THIS REPORT

CITY COUNCIL	4
COMM. & ECONOMIC DEV.	7
PUBLIC WORKS	8
LIBRARY	10
POLICE	12
CITY DIRECTORY	14



# COVID-19 Updates

## Penalties Cancelled for Property Taxes



FOR IMMEDIATE RELEASE  
April 14, 2020

Contact: Shari L. Freidenrich  
(714) 834-7625  
[Treasurer@ttc.ocgov.com](mailto:Treasurer@ttc.ocgov.com)

### Taxpayers Directly Affected by COVID-19 Will Have Penalties Cancelled

*Penalty Cancellation Request Form and Payment Must Be Received Between April 11 and June 30*

SANTA ANA – The Orange County Treasurer is now accepting penalty cancellation requests for taxpayers who have been directly impacted by COVID-19.

“COVID-19 has had a devastating impact on the taxpayers here in Orange County, in the United States and all over the world. We want to be as compassionate and generous as possible,” said Treasurer Shari Freidenrich. “We will be cancelling penalties for those homeowners, small businesses and other property owners that have been directly affected by COVID-19.”

If you have been directly impacted by COVID-19 and did not pay your property taxes by April 10, you should complete the [COVID-19 Penalty Cancellation Request Form](#). Although we were not able to change the payment deadline set by state law, we are now able to extend the time for you to submit and pay the base property taxes. You will need to submit the COVID-19 Penalty Cancellation Request form and pay the base tax amount (without penalties and costs) so that it is received between April 11 and June 30, 2020.

Examples of direct impacts due to COVID-19 include: illness, hospitalization, quarantine, loss of employment or business closures. Examples of documentation include hospitalization records, doctor’s notes, employment notifications due to a business closure, layoff notices, rent receipt postponement notices/waivers, CA EDD Unemployment Insurance claim letters, etc. As these requests will be reviewed on a case-by-case basis, we encourage you to apply and provide your specific circumstances to be considered. See COVID-19 FAQs at [ttc.ocgov.com/proptax/infofaq/penalties](http://ttc.ocgov.com/proptax/infofaq/penalties).

“During these unprecedented times, it is important that you know we understand the current economic hardships you directly experienced due to COVID-19 and are doing our part to help by cancelling penalties. We want to thank taxpayers who timely paid their second installment taxes,” said Treasurer Freidenrich. “Many of the services being provided during this emergency are paid for using property tax dollars, including those of first responders.”

Our customer service center is available to assist taxpayers from 9 a.m. to 5 p.m. at (714) 834-3411 or you can email [ttcinfo@ttc.ocgov.com](mailto:ttcinfo@ttc.ocgov.com). Our website at [ttc.ocgov.com](http://ttc.ocgov.com) also has a lot of information on property taxes.

###



*Mission: Ensure safe and timely receipt, deposit, collection and investment of public funds.*





**SiFi**

## **SIFI NETWORKS, FULLERTON, LLC**

**WEEKLY  
REPORT  
04/10/2020**

*Corbel Communications Industries, LLC*

---

**International network developer, SiFi Networks is currently working on Work Zone 14 in the City of Fullerton building a state-of-the-art fiber optic network. This network is passing every home and business in the City and while privately funded, built, and operated by SiFi Networks, it will be an open access network enabling a choice of internet service providers that could save customer's money. This project once completed will provide a significant upgrade to internet speeds and accommodate a growing demand for data from next generation devices in local households and businesses. It will also facilitate new smart city initiatives in key government services, such as traffic control, street lighting, and emergency services.**

**This week, SiFi's contractor Corbel Communications did not microtrench due to weather.**

### **COVID-19**

**In the wake of the COVID-19 Pandemic Corbel Communications Industries LLC has been deemed an essential business and critical to communications infrastructure. We help provide and support communication and internet services to the public and the people who are at home.**

**We have put guidelines in place to protect our workforce throughout their course of employment during the COVID19 Pandemic. We are monitoring the CDC guidelines closely to ensure we are following them. In an effort to be proactive, we have advised employees not to travel for personal reasons, to maintain social distancing, and stay cognizant of the CDC guidelines outside of work. We also hold daily tailgate & safety meetings with our personnel daily where these guidelines and additional safety parameters are reinforced.**





## CITY COUNCIL MEETING PREVIEW

### CLOSED SESSION SCHEDULED FOR 5:30 PM

- There are two **Closed Session** items scheduled:
  - 1 Labor Negotiation item
  - 1 Anticipated Litigation item
- There are no **Presentations** planned.
- There are no **Appointments** scheduled.
- The **Consent Calendar** includes:
  - April 7, 2020 Meeting Minutes
  - General Fund Unassigned Fund Balance Appropriation to Support Continued Emergency Preparedness Efforts
  - E-Rate Grant Funding of Library Technology Needs
  - March 2020 Check Register
  - On-Call Professional Airport Architectural / Engineering / Planning / Environmental Consultant Services
  - Fullerton Municipal Code Amendments Pertaining to Accessory and Junior Accessory Dwelling Units—Second Reading of Ordinance
  - Application and Receipt of SB 2 Permanent Local Housing Allocation Funds
- There are no **Public Hearing** items scheduled.





## CITY COUNCIL MEETING PREVIEW

*(continued)*

- There are five **Regular Business** items scheduled:

### Monthly Legislative Update and COVID-19 State and Federal Legislation

Summary of recent legislative updates as provided by Townsend Public Affairs. These updates include the most recent State and Federal COVID-19 related legislation. A fourth phase of Federal stimulus funding for local governments under 500,000 has been introduced and Staff seeks direction on advocacy efforts. Authorization to support the California Mayors Coalition, a group of mayors seeking to advocate for city support in federal and state COVID-19 reimbursements.

### Mandatory Face Covering Guidelines for Essential Businesses, Employees and Customers

Upon request by Council Member Zahra, and supported by Council Member Silva, City Council direction is requested regarding mandatory face covering guidance within the City of Fullerton. Potential direction could include guidance for essential businesses, employees, customers, and residents outside of their residence.

### Hillcrest Park—Duck Pond Improvements

Award \$829,600 construction contract to Three Peaks Corp. for Hillcrest Park—Duck Pond Improvements project. This project is grant funded with Park Development Funds. No General Funds are budgeted.

### Mills Act Program Adoption and Guidelines

Consideration of a Mills Act Program for the City of Fullerton including program guidelines, selection criteria and approval process for the preservation, rehabilitation and maintenance of eligible historic properties.

### PFAS Treatment Facilities and Program Agreement with Orange County Water District for Treatment Plants Related to Per- and Polyfluoroalkyl Substances (PFAS)

Execution of a 30-Year Treatment Facilities and Program Agreement with Orange County Water District (OCWD). OCWD will provide funding for construction of necessary Per- and Polyfluoroalkyl Substances treatment plants and a portion of ongoing operational and maintenance costs for impacted Fullerton Wells.





## CITY COUNCIL MEETING PREVIEW

### **Agenda Forecast for Tuesday, May 5, 2020 is:**

*(Please note that the Agenda Forecast is a best attempt to list those items that are planned to be included on a future agenda. Due to differing circumstances, items may be included on the forecast but moved to a subsequent meeting. Items may also be added at the last moment, and therefore not on the forecast. Items not listed in any form of priority or placement on agenda.)*

#### **City Council Meeting Minutes**

#### **SB 743 Threshold**

#### **Cooperative Agreement for Orangethorpe—Esperanza Regional Traffic Signal Synchronization Program**

#### **Public Hearing: Ordinance to Temporarily Defer Collection of Specified Development Impact Fees for Certain Developments**

#### **Public Hearing: Short Term Rental Regulations**

#### **Second Amended Agreement Between City of Fullerton and Bushala Brothers, Inc., to Lease Premises at Fullerton Transportation Center**

**Please be advised that due to the COVID-19 pandemic and the inability to have members of the public present in the City Council chambers, certain items that appear on the forecast may be pushed back to a time which allows greater public participation.**



# Community & Economic Development

## Virtual Meetings

### Developer Meetings and Planning Commission Meeting have gone virtual

While City Hall is closed to the public and the majority of businesses and residents are under stay at home orders, the Community and Economic Development Department has successfully transferred both its Planning Commission Meetings and Development Coordination Review Committee Meetings from in-person to virtual. Staff from Community and Economic Development, Public Works, Police, Fire and the project applicants met virtually on April 9th to review two exciting projects, a new 16-unit apartment project with ground floor commercial and a new restaurant with alcohol and entertainment. Then on April 15th, Planning Commission successfully met virtually to consider four agenda items ranging from a historic designation, to a Conditional Use Permit for a restaurant to review the City's updated Local Hazard Mitigation Plan. Keeping both development projects and programs moving forward during this period is critical to ensuring Fullerton will be quick to recover once COVID-19 related restrictions are lifted. The public can still participate in Planning Commission meetings virtually by viewing the meetings from the City's webpage and providing e-comments either prior to, or during the Commission meetings.



# Public Works

## Water Division Updates

### Meter Shop

Meter Shop staff perform meter reading duties and respond to service calls during normal hours of operation and callouts after hours. In addition, they also turn water services on or off based on residents' needs, post water service accounts, replace water meters, water meter boxes/lids and perform repairs/tests on water meters.

<b>Meter Shop Summary (4/4 - 4/10/20)</b>	
<b>Callouts</b>	5
<b>Service Calls</b>	23
<b>Meter Reads</b>	8,555
<b>On/Off</b>	52
<b>Postings</b>	0
<b>Lid/Box Replacements</b>	56
<b>Meter Repairs/Tests</b>	11
<b>Meter Replacements</b>	0

### Water Distribution

This Division is responsible for the maintenance of the water transmission and distribution system that delivers water to City residents, businesses, and industries. The water transmission and distribution system consists of 430 miles of water pipeline, more than 31,500 metered services, 4,000 fire hydrants, and 12,000 valves. On an annual average, we respond to 4,600 Underground Service Alert tickets.

<b>Water Distribution Summary (4/4 - 4/10/20)</b>	
<b>Water Main Breaks</b>	1
<b>Water Service Replacements</b>	0
<b>Angle Stop Replacements</b>	0
<b>Meter Replacements</b>	13
<b>Valve Replacements</b>	0
<b>Water Dig Outs</b>	0
<b>Replaced Fire Hydrants</b>	0
<b>Repaired Fire Hydrants</b>	0
<b>Shutdown/Reopen</b>	2
<b>Fire Hydrant PMs</b>	8
<b>Mainline Valve PMs</b>	27
<b>Fire Hydrant Flushing</b>	8
<b>Respond to Underground Service Alert Requests</b>	74

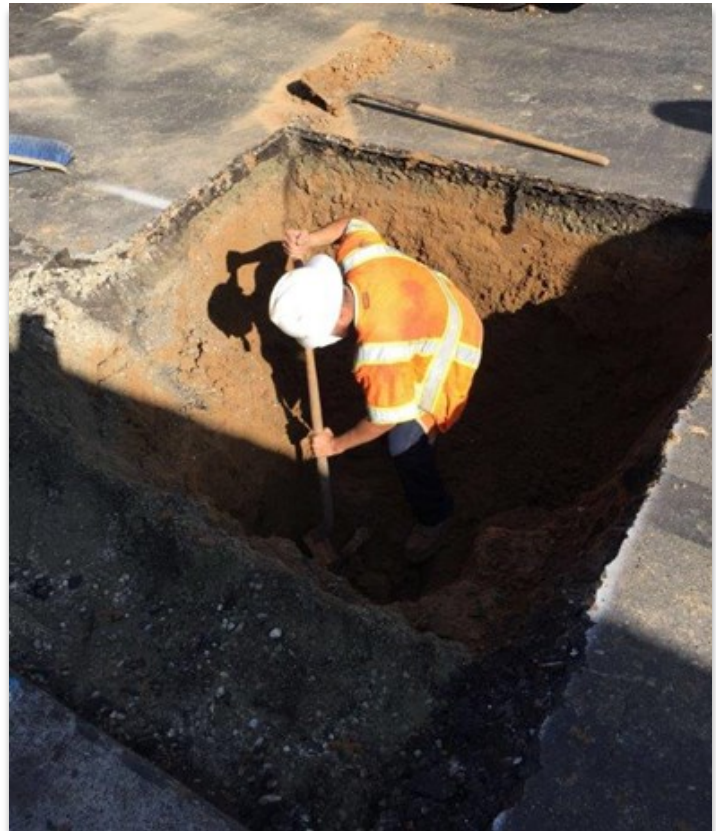




# Public Works

## Water Division Updates (cont.)

On March 30th, a crew from the Water Construction section responded to 506 Pebble Beach to repair a leaking water service. The original leaking plastic service material was replaced with copper service material, and a new one-inch isolation valve (corporation stop) was installed on the water main. The excavation was prepared for the installation of asphalt, and the hot asphalt was installed on March 31st.



# Library

Fullerton Public Library is temporarily CLOSED until further notice due to the COVID-19 pandemic.

Do you have library materials currently checked out? That's okay! Please keep library materials until the library re-opens. Check your library account for details. During this time, no late fines will be assessed for overdue items. While we are closed, we remain committed to serving the public. In addition to providing you with remote access to our digital resources from your home or mobile device, we've also added more e-books and e-audiobooks for your enjoyment. Look under "Collections" for items in our "[Available Now](#)" rooms on Over-Drive.

*Nothing like  
a pile of new  
ebooks!*



# Library

## Keep Up to Date with FPL

Look for the Library's "Literacy and Learning @ Home" [Facebook](#) and [Instagram](#) posts! These are fun, educational resources for families with preschool and school age children that help families keep learning fun. Watch for new posts daily Monday through Friday. Questions about your library account? Questions about your library account can be answered Monday – Friday between 11:00 AM and 4:00 PM by phone at 714-738-6333 or email at [circulation@fullertonlibrary.org](mailto:circulation@fullertonlibrary.org).

Literacy and Learning @ Home

[SingWithOurKids.com](http://SingWithOurKids.com)

Singing & Early Literacy

Books to Read and Sing

Free Song Library

Twink-le Twink-le litt-le star

<https://singwithourkids.com/>

The graphic features a blue background with several images: a woman reading to a child, a woman singing to a child, and a group of children. It includes the SingWithOurKids.com logo and a URL.

## Don't Have a Library Card?

**GET AN E-CARD!**

NO LIBRARY CARD? SIGN UP ONLINE FOR FREE. WE'LL BRING THE LIBRARY TO YOU!

The graphic shows a collage of people using digital devices and a library card.

While the library is closed, we want to make our digital resources more easily available to residents of Fullerton. Sign up for an [E-Card](#) and access all of our online resources including e-books, e-audiobooks, e-magazines, academic and research databases, and more. Make sure to remember your PIN and write down the temporary card number you receive. You'll need both of

those to access our resources.

## Read with the Dogs—Homestyle!

Are you missing all your furry friends from the library's Read with the Dogs program? We are too! So we're bringing the dogs to you—virtually! Watch for our new video series Read with the Dogs—Homestyle! Each week dogs and handlers from the Pet Prescription Team will share their favorite stories and then spend some time listening to you read, too! Watch for new installments to be posted Wednesday mornings on [Facebook](#) and [YouTube](#)!

**READ WITH THE DOGS-- HOMESTYLE!**

Dogs and handlers from the Pet Prescription Team will share their favorite stories, then spend some time listening to yours!

Look for new videos Wednesday mornings on Facebook and YouTube!

A New Web Video Series!

The graphic features two dogs sitting on a carpet, a paw print icon, and a red starburst containing the text "A New Web Video Series!".



# Police



**This week we honor and recognize our 9-1-1 Public Safety Dispatchers to thank them for their dedication to public service. Always heard, but very rarely seen, 9-1-1 Dispatchers are at the front lines of all emergency calls answered and emergency services dispatched.**

**We thank ALL public safety dispatchers across the nation who answer the call for service 24/7, especially our very own who keep our Fullerton citizens and officers safe.**

## **THANK YOU!**



# Police



In honor of #NationalVolunteerWeek, the Fullerton Police Department would like to thank the members of our Retired Senior Volunteer Program (RSVP) who on average, donate over 7,000 hours a year of their time to the Fullerton Police Department and to our community. They give themselves and ask for nothing in return. Our RSVP's serve in a multitude of roles at the Police Department and within the community....from performing Vacation Checks and Patrol Checks, to working at the Front Desk and in our Records Bureau, to running our Welcome Neighbor Program and Return Home Registry Programs, to volunteering at Special Events such as the weekly Fullerton Downtown Farmer's Market and our DUI Checkpoints. Our RSVP's can be seen all over Fullerton, making a difference in our community and we cannot thank them enough.

**#WeLoveOurVolunteers #RSVP #FullertonProud**



# City Directory

ADMIN. SERVICES	714-738-6521	FIRE	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-6545
CITY COUNCIL	714-738-6311	PARKS AND RECREATION	714-738-6582
CITY MANAGER	714-738-6310	POLICE	714-738-6716
CODE ENFORCEMENT	714-738-6553	PUBLIC WORKS—ENG.	714-738-6845
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—MT.SRV.	714-738-6897
COMMUNITY & ECONOMIC DEVEL.	714-738-6541		

## DID YOU KNOW...

### Early Fullerton History

This April 1963 aerial photograph shows construction underway at Orange County State College, which became California State University, Fullerton, in 1972. The science building (now McCarthy Hall), a \$12 million project seen here at center right, was the first permanent building constructed.



[WWW.CITYOFFULLERTON.COM](http://WWW.CITYOFFULLERTON.COM)

