



CITY MANAGER'S WEEKLY REPORT

- FULLERTON, CALIFORNIA -

April 10, 2020

City Manager's Message

In these unprecedented times, it is encouraged that we all create a family preparedness plan in the event a loved one is impacted by COVID-19. We're often reminded to plan for emergencies like earthquakes and fires, but planning before and during a pandemic is just as critical.

So what does a pandemic plan look like? For starters, parents and caregivers should identify trusted family members, friends or neighbors who may be able to take care of children if the parent or caregiver is diagnosed with COVID-19 and requires hospitalization or isolation. By taking some simple steps, families can help alleviate the stress of an unforeseen health emergency and ensure their loved ones are cared for.

Here are some important things to consider when putting together a family plan:

Create an alternate caregiver list. Set up a roster of trusted adults who can step in to provide childcare, being mindful of the unique circumstances surrounding COVID-19. Choose individuals who are not high-risk and who would be able to accommodate an isolation area, should your child need it. Discuss the plan ahead of time with these individuals.

Prepare documents. Write a letter authorizing your designated caregiver to seek medical treatment for your child, if necessary. Make copies of insurance cards and other important medical documents your alternate caregiver may need.

Write down special instructions. Be sure to leave a "need-to-know" list for your alternate caregiver. This list may include information such as food allergies, needed medication, nutritional needs or limitations, or any other habits or routines that may help provide consistency of care to your loved one.

Create a kid-friendly "go bag." Being separated from a parent or loved one can cause stress and anxiety for children. Pack a bag with some overnight essentials and include a special note from you, a family photo, a favorite book or other personal item that may help comfort your child. Be sure to also pack essentials including toiletries and clothing.

A family plan template to capture this information can be found at bit.ly/ocfamilyplan. For more information visit www.ready.gov/pandemic.

For COVID-19 related questions, the County of Orange provides a hotline at 833-426-6411 and you can also visit www.ochealthinfo.com/novelcoronavirus for the latest information. There are many resources and information as it relates to COVID-19 at <http://publichealth.lacounty.gov/media/Coronavirus/>.

INSIDE THIS REPORT

CITY COUNCIL	3
COMM. & ECONOMIC DEV.	5
PUBLIC WORKS	6
LIBRARY	9
POLICE	11
CITY DIRECTORY	12

Create a Family Plan During COVID-19

- 1 Create an alternate caregiver list**
Set up roster of adults who can step in to provide childcare
- 2 Prepare documents**
Write letter authorizing caregiver to seek medical treatment for your child
- 3 Write down special instructions**
Leave "need-to-know" list for caregiver: allergies, medication, etc.
- 4 Create a kid-friendly "go bag"**
Pack bag with overnight essentials and personal items

A family plan template can be found at bit.ly/ocfamilyplan. For more information visit ready.gov/pandemic.



COVID-19 Updates

County Issues Face Covering Guidance

ORANGE COUNTY HEALTH OFFICER ISSUES FACE COVERING RECOMMENDATION FOR ESSENTIAL BUSINESSES

The County of Orange Health Officer issued a recommendation strongly encouraging all employees at essential businesses to wear a face covering while at work and all residents engaged in essential activities outside the home to do the same.

The recommendation is in line with public health guidance issued by the California Department of Public Health on April 1, and is intended to help slow the spread of COVID-19 by those who are asymptomatic.

A face covering is material that covers the nose and mouth. It can be secured to the head with ties or straps, or simply wrapped around the lower face. Face coverings may be factory-made, as well as folded or sewn, and can be improvised using household items like scarfs, T-shirts, sweatshirts or towels. Face coverings are an additional tool but they are not a substitute for proven protective measures like frequent hand washing, keeping your hands away from your face, practicing social distancing and staying home. Videos and information on face coverings can be found at:

[Making Face Masks](#) and [Face Covers on Everyone](#)



The City of Fullerton Strongly Encourages All Businesses to have their employees wear face coverings and gloves per the guidance.

Additionally, all residents should wear face coverings in public as an additional layer of protection. You must continue to wash your hands frequently and practice social distancing.

All City Parks are **CLOSED for Social Gathering purposes. No picnics or organized sports are allowed. Passive use for walking, running, and relaxing are allowed.**





CITY COUNCIL MEETING REVIEW

During the COVID-19 pandemic, the City Council and all City Commissions/Committees will conduct meetings via video conferencing, per exemptions allowed under the Governor's Executive Order N-29-20. All agendas can be found online by clicking [here](#). Comments on agenda items can be e-mailed before the meeting to cityclerksoffice@cityoffullerton.com. Council meetings are also broadcast live on [Channel 3](#), which can now be streamed online.

The City Council met on April 17th with Regular session beginning at 6:30pm and concluded at approximately 8:00pm. Closed Session began at the conclusion of Regular session.

Police Chaplain Jason Phillips gave the invocation via video message. Council Member Zahra led the Pledge of Allegiance.

There were no presentations.

There was one written public comment seeking clarification on the tree grant.

The City Manager addressed the current health issue associated with COVID-19 and how it is impacting the City in a fiscal capacity. The fiscal presentation can be found [here](#). Next week the City will begin hosting a weekly WebEx Meeting with the Small Business Development Council to aid in the economic crisis the City is facing to the pandemic. Information will be posted on the City's website. He also stated staff will look into the size, type and placement of trees and identify those that will be included in the Urban Forestry Master Plan.

The Consent Calendar was approved unanimously.

Public Hearing Item:

- Fullerton Municipal Code Amendments Pertaining to Accessory and Junior Accessory Dwelling Units. This item was approved unanimously.

Regular Business Item:

- Resolution of Intention to Title 15 Amendment for Off-Site Advertising (Billboards). This item was approved unanimously.

The City Council held Closed Session for one anticipated litigation item. Regarding a previous existing litigation item, the City Attorney reported out in the matter of Michael Ramos vs New Cal Corp., et.al. (Closed Session on March 17, 2020) that the Council unanimously approved settlement in the amount of \$125,000 (moved by Fitzgerald, seconded by Silva).





CITY COUNCIL MEETING PREVIEW

Agenda Forecast for Tuesday, April 21, 2020 is:

(Please note that the Agenda Forecast is a best attempt to list those items that are planned to be included on a future agenda. Due to differing circumstances, items may be included on the forecast but moved to a subsequent meeting. Items may also be added at the last moment, and therefore not on the forecast. Items not listed in any form of priority or placement on agenda.)

City Council Meeting Minutes

SB 2 Homeless Grant Year Two

Municipal Code Amendment Pertaining to Amending State Speed Limits (continued from 3/17/20)

Fireworks Fee Resolution

Second Reading of Ordinance Pertaining to Accessory Dwelling Units and Junior Accessory Dwelling Units

Program Criteria for Implementation of a Mills Act Program

Short-Term Rental Regulations

On-Call Professional Airport Engineering / Planning / environmental Consultant Services

Please be advised that due to the COVID-19 pandemic and the inability to have members of the public present in the City Council chambers, certain items that appear on the forecast may be pushed back to a time which allows greater public participation.



Community & Economic Development

Beckman Building — Historic Preservation Award

Beckman Administration Building submitted for the Office of Historic Preservation 2020 Governor's Historic Preservation Awards

The Community and Economic Development Department, supported by Fullerton Heritage, has nominated the Beckman Instruments, Inc. Administration Building for the California Office of Historic Preservation 2020 Governor's Historic Preservation Awards. Established in 1986, the Awards are presented annually to projects, individuals, and organizations whose contributions demonstrate significant achievement in preserving the heritage of California.

The entire Beckman campus, located just north of Imperial Highway on Harbor Boulevard, sat vacant from 2010 to 2017 until Newport Beach-based developer Western Realco received approval to construct a multi-building business park including a restored Beckman Administration Building. A.J. Kirkwood and Associates, an electrical engineering and construction firm based out of Tustin, was looking for a new location for its corporate headquarters and purchased the Beckman Building while still under repair. The Beckman building was completed in August 2019 with A.J. Kirkwood employees moving into their new headquarters by December 2019.

The restoration and reuse of the Beckman Building is one of the most successful private-public collaborations in Fullerton's history. Without the use of public funds or grants (City, State or Federal), the property owner completed a successful construction project; local preservationists retained a building important to the development of the city through adaptive reuse; A.J. Kirkwood created a beautiful new headquarters.



Circa 1950s Courtesy of the Fullerton Public Library



2017 Western Realco



2019 Cari Guerin



Shawn Stauffer

Beckman Instruments, Inc.
Administration Building
Restoration and Reuse



A.J. Kirkwood & Associates, Inc.
An Employee Owned Company



Public Works

Trash Services Update

In conjunction with the City, Republic Services is working hard to ensure the highest quality customer service and minimal service disruption during the COVID-19 situation. The recent surge in residential waste and unique challenges require Republic Services to temporarily modify their service offerings to keep our community clean and safe.

Please see the following guidelines from Republic Services, effective Monday, March 30:

We will accept cart contents only. Drivers will not be authorized to leave their vehicle to pick up waste outside of the cart. Thus, please keep all trash inside of the cart to be picked up.

Bulk and e-waste programs will be suspended.

Curbside recycling and yard waste collection services WILL remain in place.

Move non six day/week commercial accounts to week day service (Mon-Fri).

We may need to use alternative disposal methods if there are disruptions to recycling processing capabilities or if recycling contamination increases. It's important to keep waste out of your recycling container.

For more updates, visit RepublicServices.com or www.cityoffullerton.com/trash.



Public Works

Water Division Updates

Meter Shop

Meter Shop staff perform meter reading duties and respond to service calls during normal hours of operation and callouts after hours. In addition, they also turn water services on or off based on residents' needs, post water service accounts, replace water meters, water meter boxes/lids and perform repairs/tests on water meters.

Meter Shop Summary (3/28 - 4/3/20)	
Callouts	1
Service Calls	18
Meter Reads	2,776
On/Off	70
Postings	0
Lid/Box Replacements	22
Meter Repairs/Tests	12
Meter Replacements	25

Water Distribution

This division is responsible for the maintenance of the water transmission and distribution system that delivers water to City residents, businesses, and industries. The water transmission and distribution system consists of 430 miles of water pipeline, more than 31,500 metered services, 4,000 fire hydrants, and 12,000 valves. On an annual average, we respond to 4,600 underground service alert tickets.

Water Distribution Summary (3/28 - 4/3/20)	
Water Main Breaks	2
Water Service Replacement	1
Angle Stop Replacement	2
Meter Replacement	15
Valve Replacement	0
Water Dig Outs	4
Replaced Fire Hydrant	0
Repaired Fire Hydrant	5
Shutdown/Reopen	2
Fire Hydrant PMs	90
Mainline Valve PMs	111
Fire Hydrant Flushing	90
Respond to Underground Service Alert Requests	125



Public Works

Water Division Updates (cont.)

On April 5th, Water Division personnel responded to a water main break at 324 N. Basque Avenue. The standby team crew leader assisted with isolating the section of the water main that was leaking. Once the water main was shut down, the crew leader called out members of the Water Division construction crew to initiate the repairs. To make the repair, 115 inches of 12-inch diameter ductile iron water main was installed. The excavation was backfilled and temporary asphalt was installed. Permanent asphalt will be installed as soon as possible.



Water Production

Staff performs a variety of field lab sampling as required by the State of California. This includes water samples from our wells, reservoirs and water distribution system. Control valves and plug valves regulate water between different pressure zones or elevations within the water system and require preventative maintenance (PM). Well production is a total of gallons produced from City water wells, and MWD production gallons reflect water purchased from Metropolitan Water District.

Water Production Summary (3/28 - 4/3/20)	
Volatile Organic Compounds/	111
General Physical Samples	
Bacteriological Samples	30
Control Valve PM	1
Plug Valve PM	1
Well Production Gallons	79,497,000
MWD Production Gallons	36,113,440



Census 2020



Fullerton Public Library is temporarily CLOSED until further notice due to the COVID-19 pandemic.

Do you have library materials currently checked out?
That's okay!

Please keep library materials until the library re-opens.

All due dates have been extended until June 30th. Check your [library account](#) for details.

During this time, **no late fines** will be assessed for overdue items.

While we are closed, we remain committed to serving the public. In addition to providing you with remote access to our digital resources from your home or mobile device, we have also been purchasing more e-books and e-audiobooks for your enjoyment. Look under "Collections" for items in our "Available Now" room on OverDrive.

Keep up-to-date with FPL

Look for the Library's "Literacy and Learning @ Home" Facebook and Instagram posts! These are fun, educational resources for families with preschool and school age children that help families keep learning fun. Watch for new posts daily Monday through Friday.

Questions about your library account?

Questions about your library account can be answered Monday – Friday between 11:00 AM and 4:00 PM by phone at 714 738-6333 or email at circulation@fullertonlibrary.org.

Don't have a library card?

Sign up for an [E-Card](#) and access all of our online resources including eBooks, eAudiobooks, eMagazines, databases, and more. Make sure to remember your PIN and write down the temporary card number you receive. You'll need both of those to access our resources.

Census 2020

Census 2020

Have you completed the census? Don't worry, there's still time. But as our community feels the impact of COVID-19, it's more crucial than ever that everyone fill out the Census and get counted. An accurate count of Fullerton City's population ensures government leaders at every level invest in your needs—especially in emergencies like this one. Census 2020 response rates will determine government decisions about our City for the next 10 years, including how much money we could receive out of billions of dollars in federal funding for healthcare, schools, housing, and yes, libraries.

The Census Counts More Than Ever

Filling out the 2020 Census is fast, easy, and confidential. In as little as 10 minutes, you can help determine the funding and Congressional representation the state will receive for the next 10 years. Visit the Census website below or call 844-330-2020 to respond today



Kids Count, Too

Did you know that kids are one of the most underrepresented groups in Census data? Get downloadable coloring books for kids from the U.S. Census Bureau that emphasize the importance of everyone getting counted in the Census. Available in both English and Spanish. Grades Pre-K–2.

[Learn More!](#)

Police



National Public Safety Telecommunicators Week April 12-18, 2020

Through these challenging times, the Fullerton Police Department would like to promote the recognition and appreciation of their Public Safety Dispatchers next week during National Public Safety Telecommunicators Week. This week, which is sponsored by the Association of Public-Safety Communications Officials (APCO) International, and celebrated annually, honors the thousands of men and women who respond to emergency calls, dispatch emergency professionals and equipment, and render life-saving assistance to the world's citizens.

Fullerton Police Dispatchers are hard at work keeping our citizens, city staff, and officers safe as they continue to answer all 911 lines for the City of Fullerton, 7 digit emergency lines, general business lines, and in-house administrative lines while handling all the additional evolving COVID19 pandemic related calls.

Help us keep 911 lines open for emergencies or crimes in progress.

Here are some tips when calling 911

- Know the exact location of the emergency
- Tell the dispatcher exactly what you're reporting
- Be prepared to provide descriptions of people or vehicles involved
- If weapons are involved, immediately tell the dispatcher
- Try and remain calm and listen to what the dispatcher asks/says
- Know your phone number in case we have to call you back
- Do not hang up until the dispatcher has gathered all the information
- During this pandemic, please inform the dispatcher if anyone is suffering from COVID or COVID like symptoms

If it's not an emergency, and requires police assistance, please call 714-738-6700.

For general police business inquiries, please call 714-738-6800.



City Directory

ADMIN. SERVICES	714-738-6521	FIRE	714-738-6500
AIRPORT	714-738-6323	HOUSING	714-738-6544
BUSINESS REGISTRATION	714-738-6531	HUMAN RESOURCES	714-738-6361
CITY ATTORNEY	714-446-1400	LIBRARY	714-738-6388
CITY CLERK	714-738-6350	MUSEUM	714-738-6545
CITY COUNCIL	714-738-6311	PARKS AND RECREATION	714-738-6582
CITY MANAGER	714-738-6310	POLICE	714-738-6716
CODE ENFORCEMENT	714-738-6553	PUBLIC WORKS—ENG.	714-738-6845
COMMUNITY CENTER	714-738-6575	PUBLIC WORKS—MT.SRV.	714-738-6897
COMMUNITY & ECONOMIC DEVEL.	714-738-6541		

DID YOU KNOW...

Early Fullerton History

The city's first beauty queen was comely May Heaslip (center of photo), who was selected Floral Queen to preside over Fullerton's ten-year anniversary on July 3, 1897. The city celebrated the event with literary exercises, athletic contests, and a picnic dinner, culminating with a grand floral parade down Harbor in front of 2,500 Fullerton residents.



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